

**MINUTES
MARSHALL CITY PLANNING COMMISSION
WEDNESDAY, November 9, 2016**

In a regular meeting session, Wednesday, November 9, 2016 at 7:01 p.m. at City Hall, Council Chambers, 323 W. Michigan Ave., Marshall, MI, the Marshall Planning Commission was called to order by Chair Banfield.

ROLL CALL

Members Present: Commissioners Banfield, Bomia, Burke-Smith, Davis, Meservey, Rodgers, and Zuck.

Members Absent: Commissioner Collins, McNiff, and Council Liaison Miller.

Staff Present: Natalie Dean, Assistant City Manager/Director

MINUTES

MOTION by Burke-Smith, supported by Davis to accept the minutes of the October 12, 2016 regular meeting as presented. On a voice vote; **MOTION CARRIED.**

AGENDA

MOTION by Zuck, supported by Burke-Smith, to accept the agenda for the November 9, 2016 regular meeting as presented. On a voice vote; **MOTION CARRIED.**

AUDIENCE PARTICIPATION

None

PUBLIC HEARINGS

Planning Commission portion of the Capital Improvements Plan (CIP) 2018-2023.

Public Hearing Open

No Comment

Public Hearing Closed

NEW BUSINESS

Recommendation on Capital Improvements Plan (CIP) 2018-2023.

Staff reported that due to the current City's strict budget, the 2018-2023 Capital Improvements Plan's volume of projects is more limited than usual.

Commissioners inquired as to the level of priority of the the Kalamazoo River Dam Project. Staff reported that the project is a Priority 1-ranked project.

Commissioners commented that due to the eyesore created by the substation poles, citizens may also be concerned about the appearance of the proposed water tower to be located at the MRLEC building. Commissioner Davis stated that he was not in support of the proposed water tower, especially because he feels there will be an increase in water usage fees along with a site-line issue for the owners of the condominiums. Commissioners asked if a co-location agreement was considered in regards to the water tower or if the City had looked at alternatives that would be less invasive than a tower.

MOTION by Burke-Smith, supported by Zuck, to recommend the Capital Improvements Plan (CIP) 2018-2023 to City Council for approval.

Elect Planning Commission Officers.

MOTION by Davis, supported by Burke-Smith, to elect Commissioner Banfield as Chair. On a voice vote; **MOTION CARRIED.**

MOTION by Davis, supported by Burke-Smith, to elect Commissioner Collins as Vice-Chair. On a voice vote; **MOTION CARRIED.**

MOTION by Davis, supported by Meservey, to appoint Commissioner Rodgers as a Joint Planning Commission Board Member to replace Commissioner Burke-Smith's expired term. On a voice vote; **MOTION CARRIED.**

Approve 2017 Planning Commission Meeting and Submission Dates.

MOTION by Rodgers, supported by Zuck, to approve 2017 Planning Commission Meeting and Submission Dates. On a voice vote; **MOTION CARRIED.**

Consider changing date of Planning Commission meeting from December 14, 2016 to December 7, 2016.

MOTION by Davis, supported by Burke-Smith, to change the date of Planning Commission meeting from December 14, 2016 to December 7, 2016. On a voice vote; **MOTION CARRIED.**

OLD BUSINESS

None

PUBLIC COMMENTS

None

REPORTS

Commissioner Meservey commented that the Winter Market at Oaklawn Hospital opened this afternoon and that the market had a promising turn-out.

Commissioner Burke-Smith reported that there is a dire need for a street light at the student-entrance of Marshall High School on N. Marshall Ave.

ADJOURN

The Planning Commission adjourned at 7:40 pm.

Submitted by,

Elizabeth Renaud