

CALL TO ORDER

IN REGULAR SESSION Monday, June 19, 2017 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Reed.

ROLL CALL

Roll was called:

Present: Council Members: Caron, Costa, McNeil, Metzger, Mayor Reed, Schurig, and Williams.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Don Coppo of Cross Roads Church & Ministries gave the invocation and Mayor Reed led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Schurig, to approve the agenda with the addition of the Michigan South Central Power Agency invoice in the amount of \$702,695.43. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Williams, supported Caron, to approve the Consent Agenda:

- A. Adopt the resolution to amend the FY 2017 Budget;

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2017-14
THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2016 – June 30, 2017

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2016, and ending June 30, 2017, are hereby amended on a departmental and fund total basis as follows:

Marshall City Council, Regular Session
Monday, June 19, 2017

| <u>General Fund Revenues</u> | <u>Adopted</u> | <u>Amended Mid-Year</u> | <u>Amended June, 2017</u> | <u>Change</u> |
|---|-----------------------|------------------------------------|--------------------------------------|----------------------|
| Taxes | 3,502,884 | 3,502,884 | 3,560,500 | 57,616 |
| Licenses and Permits | 67,000 | 67,000 | 81,265 | 14,265 |
| Intergovernmental Revenues | 811,136 | 811,136 | 822,490 | 11,354 |
| Charges for Services | 110,600 | 110,600 | 95,160 | (15,440) |
| Fines and Forfeits | 50,300 | 50,300 | 54,150 | 3,850 |
| Interest | 6,500 | 6,500 | 21,600 | 15,100 |
| Miscellaneous | 270,150 | 270,150 | 313,886 | 43,736 |
| Other Financing Sources | 1,789,424 | 1,789,424 | 1,774,424 | (15,000) |
| Total Revenues | 6,607,994 | 6,607,994 | 6,723,475 | 115,481 |
| | | | | |
| <u>General Fund Expenditures</u> | | | | |
| City Council | 4,108 | 4,108 | 3,708 | 400 |
| City Manager | 192,672 | 192,672 | 191,672 | 1,000 |
| Assessor | 164,885 | 164,111 | 164,885 | (774) |
| Attorney | 50,000 | 50,000 | 55,000 | (5,000) |
| Human Resources | 86,254 | 86,254 | 89,990 | (3,736) |
| Clerk | 96,835 | 96,835 | 100,250 | (3,415) |
| Treasurer | 532,053 | 532,053 | 530,053 | 2,000 |
| City Hall | 74,153 | 74,153 | 74,153 | 0 |
| Chapel | 1,400 | 1,400 | 500 | 900 |
| Other City Property | 30,000 | 30,000 | 30,000 | 0 |
| Cemetery | 133,728 | 133,728 | 180,804 | (47,076) |
| Non-Departmental | 1,183,269 | 1,183,269 | 1,246,446 | (63,177) |
| Police | 1,663,037 | 1,663,037 | 1,647,294 | 15,743 |
| Crossing Guards | 14,224 | 14,224 | 12,224 | 2,000 |
| Dispatch | 112,900 | 112,000 | 110,000 | 2,000 |
| Fire | 909,032 | 909,032 | 1,030,565 | (121,533) |
| Inspection | 141,977 | 141,977 | 140,800 | 1,177 |
| Planning/Zoning | 109,818 | 109,818 | 89,610 | 20,208 |
| Streets | 855,258 | 855,258 | 825,807 | 29,451 |
| Engineering | 54,581 | 54,581 | 46,166 | 8,415 |
| Public Svcs. Build Operations | 123,703 | 123,703 | 141,240 | (17,537) |
| | | | | |
| | | | | |
| | <u>Adopted</u> | <u>Amended Mid-Year</u> | <u>Amended June, 2017</u> | <u>Change</u> |
| Parks | 152,712 | 152,712 | 126,500 | 26,212 |
| Capital Improvements | 27,900 | 27,900 | 33,000 | (5,100) |
| Total Expenditures | 6,712,825 | 6,712,825 | 6,870,667 | (157,842) |
| | | | | |
| GF Net Surplus/(Deficit) | (104,831) | (104,831) | (147,192) | |

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|------------------------|----------|----------|---------|--------|
| GF - Recreation | | | | |
| Revenues | 395,605 | 395,605 | 417,500 | 21,895 |
| Expenditures | 418,854 | 418,854 | 414,650 | 4,204 |
| Net Surplus/(Deficit) | (23,249) | (23,249) | 2,850 | |

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|----------------------------|--------|--------|--------|---------|
| GF - Farmers Market | | | | |
| Revenues | 22,959 | 22,959 | 23,625 | 666 |
| Expenditures | 17,614 | 17,614 | 18,840 | (1,226) |
| Net Surplus/(Deficit) | 5,345 | 5,345 | 4,785 | |

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|------------------------|----------|----------|----------|----------|
| GF - Composting | | | | |
| Revenues | 15,750 | 15,750 | 36,050 | 20,300 |
| Expenditures | 65,056 | 65,056 | 88,695 | (23,639) |
| Net Surplus/(Deficit) | (49,306) | (49,306) | (52,645) | |

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|-----------------------|--------|--------|--------|---------|
| Leaf/Brush | | | | |
| Revenues | 96,720 | 96,720 | 95,398 | (1,322) |
| Expenditures | 96,677 | 96,677 | 95,318 | 1,359 |
| Net Surplus/(Deficit) | 43 | 43 | 80 | |

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|----------------------------------|----------|----------|-----------|----------|
| MVH-Major & Trunkline | | | | |
| Revenues | 534,786 | 534,786 | 535,472 | 686 |
| Expenditures | 628,603 | 628,603 | 668,750 | (40,147) |
| Net Surplus/(Deficit) | (93,817) | (93,817) | (133,278) | |

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|-----------------------|---------|---------|-----------|-----------|
| MVH-Local | | | | |
| Revenues | 315,160 | 315,160 | 317,540 | 2,380 |
| Expenditures | 324,024 | 324,024 | 501,360 | (177,336) |
| Net Surplus/(Deficit) | (8,864) | (8,864) | (183,820) | |

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|-----------------------|---------|---------|----------|-----------|
| MRLEC | | | | |
| Revenues | 333,811 | 333,811 | 300,300 | (33,511) |
| Expenditures | 212,836 | 212,836 | 319,635 | (106,799) |
| Net Surplus/(Deficit) | 120,975 | 120,975 | (19,335) | |

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|-------------------------------------|---------|---------|---------|----------|
| Local Develop. Finance Auth. | | | | |
| Revenues | 419,000 | 419,000 | 446,900 | 27,900 |
| Expenditures | 384,990 | 384,990 | 400,000 | (15,010) |
| Net Surplus/(Deficit) | 34,010 | 34,010 | 46,900 | |

Marshall City Council, Regular Session
Monday, June 19, 2017

| | <u>Adopted</u> | <u>Amended Mid-Year</u> | <u>Amended June, 2017</u> | <u>Change</u> |
|---------------------------------------|----------------|-----------------------------|-------------------------------|---------------|
| <u>Downtown Develop. Auth.</u> | | | | |
| Revenues | 172,740 | 172,082 | 195,740 | 23,658 |
| Expenditures | 228,283 | 172,082 | 195,740 | (23,658) |
| Net Surplus/(Deficit) | (56,083) | 0 | 0 | |

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|----------------------------|---------|----------|----------|---------|
| <u>GF - Airport</u> | | | | |
| Revenues | 158,500 | 158,500 | 160,620 | 2,120 |
| Expenditures | 160,467 | 174,667 | 182,080 | (7,413) |
| Net Surplus/(Deficit) | (1,967) | (16,167) | (21,460) | |

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|------------------------------|-----------|-----------|---------|---------|
| <u>Marshall House</u> | | | | |
| Revenues | 754,510 | 754,510 | 880,500 | 125,990 |
| Expenditures | 1,186,235 | 1,186,235 | 767,754 | 418,481 |
| Net Surplus/(Deficit) | (431,725) | (431,725) | 112,746 | |

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|------------------------|------------|------------|-------------|-------------|
| <u>Electric</u> | | | | |
| Revenues | 15,831,000 | 15,831,000 | 12,494,653 | (3,336,347) |
| Expenditures | 16,810,736 | 16,810,736 | 14,437,661 | 2,373,075 |
| Net Surplus/(Deficit) | (979,736) | (979,736) | (1,943,008) | |

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|---------------------------|----------|----------|---------|----------|
| <u>Dial-A-Ride</u> | | | | |
| Revenues | 585,158 | 585,158 | 558,931 | (26,227) |
| Expenditures | 628,600 | 628,600 | 542,041 | 86,559 |
| Net Surplus/(Deficit) | (43,442) | (43,442) | 16,890 | |

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|--------------------------|-----------|-----------|-----------|---------|
| <u>Wastewater</u> | | | | |
| Revenues | 1,540,100 | 1,540,100 | 1,653,700 | 113,600 |
| Expenditures | 2,224,370 | 2,224,370 | 2,046,531 | 177,839 |
| Net Surplus/(Deficit) | (684,270) | (684,270) | (392,831) | |

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|-----------------------|-----------|-----------|-----------|----------|
| <u>Water</u> | | | | |
| Revenues | 1,587,600 | 1,597,131 | 1,695,000 | 97,869 |
| Expenditures | 1,679,161 | 1,688,692 | 1,723,851 | (35,159) |
| Net Surplus/(Deficit) | (91,561) | (91,561) | (28,851) | |
| | | | | |

| | <u>Adopted</u> | <u>Amended Mid-Year</u> | <u>Amended June, 2017</u> | <u>Change</u> |
|------------------------|----------------|-----------------------------|-------------------------------|---------------|
| Data Processing | | | | |
| Revenues | 151,905 | 151,905 | 151,905 | 0 |
| Expenditures | 178,605 | 178,605 | 177,279 | 1,326 |
| Net Surplus/(Deficit) | (26,700) | (26,700) | (25,374) | |

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|-----------------------|-----------|-----------|---------|---------|
| Motorpool | | | | |
| Revenues | 698,950 | 698,950 | 699,058 | 108 |
| Expenditures | 849,078 | 946,487 | 691,214 | 255,273 |
| Net Surplus/(Deficit) | (150,128) | (247,537) | 7,844 | |

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves;

This Resolution shall take effect upon adoption.
Dated June 19, 2017

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 19, 2017 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk

- B. Approve entering into an expandable 2-year contract with Merit Network, Inc. for the FiberNet project for an initial 100Mbps with a flexible burstable rate to 1Gbps for \$8,700/year plus a one-time \$3,906 set up fee and authorize the City Clerk to sign the contract;
- C. Minutes of the City Council Regular Session held on Monday, June 5, 2017;
- D. Approve city bills in the amount of \$ 878,491.68.

On a roll call vote – ayes: Caron, Costa, McNeil, Metzger, Mayor Reed, Schurig, and Williams; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

A. Wolverine Pipeline Presentation:

Representatives from Wolverine Pipeline gave a presentation regarding the company's operations and their commitment to local jurisdictions.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. PA 425 Conditional Land Transfer with Marengo Township for 1005 East Michigan Avenue:

City Manager Tarkiewicz provided background regarding the request to hook up to the City sanitary sewer from Eileen Burns, owner of the Hi Lite Cruz In restaurant at 1005 East Michigan Avenue.

Mayor Reed opened the public hearing to hear public comment regarding the PA 425 Conditional Land Transfer with Marengo Township for 1005 East Michigan Avenue.

Hearing no comment, the hearing was closed.

Moved McNeil, supported Williams, to approve the PA 425 Conditional Land Transfer Agreement with Marengo Township for 1005 East Michigan Avenue. On a roll call vote – ayes: Costa, McNeil, Metzger, Mayor Reed, Schurig, Williams, and Caron; nays: none. **MOTION CARRIED.**

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Major Material Requisitions for the FiberNet Project Phase 1:

Moved McNeil, supported Costa, to approve the awarding of the major material contract for the construction of the FiberNet backbone to Graybar in the amount of \$48,388.20 with a contingency of \$5,000 and authorize the City Clerk to sign the contract. On a roll call vote – ayes: Metzger, Mayor Reed, Schurig, Williams, Caron, Costa, and McNeil; nays: none. **MOTION CARRIED.**

B. Labor Contracts for the FiberNet Project Phase 1:

Moved Williams, supported Caron, to approve the awarding of the construction of the FiberNet backbone to Earthcom in the amount of \$121,224.85 with a contingency of \$13,000 and authorize the City Clerk to sign the contract. On a roll call vote – ayes: Schurig, Williams, Caron, Costa, McNeil, Metzger, and Mayor Reed; nays: none. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

A. Local Advisory Committee Appointment:

Moved Metzger, supported Caron, to approve the appointment of Helen Guzzo to the Local Advisory Committee with a term expiring February 1, 2020. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mark and Mariam Holbrook of 203 S. Marshall Avenue asked for Council permission to leave rocks in the right of way that they were asked to remove.

Kathy Miller of 540 Cosmopolitan announced Kids Day at the Farmers Market on July 29th.

COUNCIL AND MANAGER COMMUNICATIONS

CLOSED SESSION

Moved Williams, supported Caron, to enter into Closed Session under section 8(c) of the Open Meetings Act to discuss strategy with the negotiation of a collective bargaining agreement. On a roll call vote – ayes: Williams, Caron, Costa, McNeil, Metzger, Mayor Reed, and Schurig; nays: none. **MOTION CARRIED.**

Enter into closed session at 7:59 p.m.

Return to open session 8:46 p.m.

ADJOURNMENT

The meeting was adjourned at 8:51 p.m.

Jack Reed, Mayor

Trisha Nelson, City Clerk