



**CITY COUNCIL  
WORK SESSION AGENDA  
Monday March 4, 2019  
5:30 PM  
City Hall Training Room**

- A. Kalamazoo River Dam repairs**  
City Staff and Stantec Consulting will present the findings from the Kalamazoo River hydroelectric dam sediment testing
- B. Other items**
- C. Future Work Sessions**  
March 18<sup>th</sup> MMFLA & MRTMA Update
- D. Future topics**

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**MARSHALL CITY COUNCIL AGENDA**

**MONDAY – 7:00 P.M.**

**March 4, 2019**



- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION – Zack Langford, Surrendered Life Church**
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.**
- 6) **PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.**
- 7) **CONSENT AGENDA**
  - A. **Schedule Public Hearing – Proposed Amendments to the City of Marshall Code of Ordinances Sections 137.04 Marihuana and 137.05 Possession or Use of Drug Paraphernalia P. 4**  
City Council will consider the recommendation to schedule a public hearing for Monday, March 18, 2019 to hear public comment regarding the proposed amendments to Ordinances 137.04 and 137.05.
  - B. **Dial-A-Ride Transit Application for State Financial Assistance P.17**  
City Council will consider the recommendation to adopt the Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for its public transportation service, DART.
  - C. **Board of Review Resolution P. 20**  
City Council will consider the recommendation to approve the resolution to allow taxpayers to appeal property assessments to the Board of Review.
  - D. **Personnel Policy Manual Amendment-Appendix B P. 24**  
City Council will consider the recommendation to approve the changes to Appendix B of the Personnel Policy Manual concerning Substance Abuse and Alcohol/Drug Testing.
  - E. **Personnel Policy Manual Amendment-Paid Medical Leave Act P. 29**  
City Council will consider the recommendation to approve the changes to the Personnel Policy Manual effective March 29, 2019, to accommodate the requirements of the Paid Medical Leave Act.
  - F. **City Council Minutes P. 34**  
Regular Session.....Tuesday, February 19, 2019
  - G. **City Bills P. 39**  
Regular Purchases..... \$ 131,272.80  
Weekly Purchases – 2/15/19..... \$ 16,686.76  
Weekly Purchases – 2/22/19..... \$ 1,214,970.41  
Total ..... \$ 1,362,929.97
- 8) **PRESENTATIONS AND RECOGNITIONS**
  - A. **Farmers Market Annual Report**

**Mayor:**

Joe Caron

**Council Members:**

Ward 1 - Scott Wolfersberger

Ward 2 - Nick Metzger

Ward 3 - Jacob Gates

Ward 4 - Michael McNeil

Ward 5 - Ryan Underhill

At-Large - Ryan Traver



9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

- A. 2<sup>nd</sup> Quarter Financial Report P. 43  
City Council will consider the recommendation to accept the 2<sup>nd</sup> Quarter Financial Report as presented.
- B. 2<sup>nd</sup> Quarter Investment Portfolio P. 99  
City Council will consider the recommendation to accept the 2<sup>nd</sup> Quarter Investment Portfolio Report as presented.
- C. 2<sup>nd</sup> Quarter Cash & Investment Position Report P. 101  
City Council will consider the recommendation to accept the 2<sup>nd</sup> Quarter Cash & Investment Position Report as presented.
- D. Pearl Street Electric Substation P. 103  
City Council will consider the recommendation to waive the competitive bid policy for the expediting of engineering services for the Pearl St. Substation Project by retaining GRP Engineering Co. on a lump sum basis not to exceed \$219,000 for engineering and project management.
- E. Electric Line Relocations for Monroe Street Bridge Project P. 105  
City Council will consider the recommendation to approve the awarding of the labor contract to relocate the electric lines to accommodate the Monroe Street Bridge Replacement Project to the qualified contract and low bidder, CC Power LLC of Kalkaska, MI in the amount of \$228,252 and authorize the City Clerk to sign the contract.
- F. Contracts with Merit Network, Inc. and Metro Wireless for the FiberNet Project Network Connections P. 107  
City Council will consider the following recommendations:
  - 1) Approve entering into a 3-year contract with Merit Network, Inc. for a 2.0 Gbps internet connection for \$32,490/year for three years with zero cost DDoS protection and authorize the City Clerk to sign the contract.
  - 2) Approve entering into a 3-year contract with the low bidder Metro Wireless International, Inc. for a 10Gbps internet connection for \$59,882.64/year for three years and authorize the City Clerk to sign the contract.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

Tom Tarkiewicz  
City Manager

March 4, 2019

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**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**TO:** Honorable Mayor and City Council

**FROM:** James M. Schwartz, Police Chief  
Tom Tarkiewicz, City Manager

**SUBJECT:** Establish a public hearing for March 18, 2019 for an Ordinance amending CITY OF MARSHALL CODE OF ORDINANCES, SECTIONS 137.04 AND 137.05

**BACKGROUND:** With the passage of the Medical Marihuana Law and the Recreational Marihuana Law, our current Ordinance **137.04 POSSESSION OR USE OF MARIJUANA** and **137.05 POSSESSION AND USE OF DRUG PARAPHERNALIA** required amending to conform to the current laws. Proposed Amended Ordinances 137.04 and 137.05 are attached.

The proposed changes have been reviewed and researched by the City Prosecuting Attorney and the City Attorney. City Prosecuting Attorney John Sullivan and City Attorney David Revore will be available at a 6:00 March 18<sup>th</sup> work session to give updates on the marihuana laws.

**RECOMMENDATION:** It is recommended that City Council establish a public hearing for March 18, 2019 for the approval of the proposed Amendments to Ordinance 137.04 and Ordinance 137.05

**FISCAL EFFECTS:** None expected

Respectfully submitted,

Handwritten signature of James M. Schwartz in black ink.

James M. Schwartz  
Public Safety Director

Handwritten signature of Tom Tarkiewicz in black ink.

Tom Tarkiewicz  
City Manager

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City of Marshall, Michigan

Ordinance # \_\_\_\_\_

AN ORDINANCE AMENDING CITY OF MARSHALL CODE OF ORDINANCES,  
SECTIONS 137.04 AND 137.05

WHEREAS, on November 6, 2018, Michigan voters approved Proposal 1, creating the Michigan Regulation and Taxation of Marihuana Act, codified in MCL 333.26421 et seq; and

WHEREAS, the Sections 137.04 and 137.05 of the Code of Ordinances are in conflict with the Michigan Regulation and Taxation of Marihuana Act; and

WHEREAS, the Michigan Regulation and Taxation of Marihuana Act mandates consistency and uniformity between the Act and local ordinance; and

WHEREAS, the public good is furthered by maintaining consistency and uniformity between the Act and local ordinance;

NOW, THEREFORE, THE CITY OF MARSHALL ORDAINS that the current version of Section 137.04 be deleted and replaced with the version set forth herein;

FURTHER, that the current version of Section 137.05 be amended as set forth herein:

~~§ 137.04 POSSESSION OR USE OF MARIJUANA.~~

- ~~(A) It shall be unlawful for any person to knowingly or intentionally possess marijuana unless the substance was obtained directly from, or pursuant to, a valid prescription order of a practitioner while acting in the course of the practitioner's professional practice, or except as otherwise authorized by Public Act 333 of 1978.~~
- ~~(B) It shall be unlawful for any person to use marijuana unless the substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of the practitioner's professional practice, or except as otherwise authorized by Public Act 333 of 1978.~~
- ~~(C) It shall be unlawful for any person to knowingly furnish a place where at the time of furnishing the place the person knowingly permits the use of marijuana on the premises.~~
- ~~(1) For the purposes of this section, where the word "person" is used, it is intended that that word shall include both adults and minors.~~

~~(2) For the purpose of this section, the use of the word "place" is intended to include a home, apartment, condominium, other dwelling unit or any building accessory to a residence or an outbuilding, or yard, pool or vacant property, or rental hall or building.~~

~~(Prior Code, § 18-123) (Ord. passed 5-3-1982; Am. Ord. passed 7-1-1985)~~

## § 137.04 MARIHUANA.

### (A) Definitions:

As used in this section:

**CONSUME or CONSUMING** means to smoke, ingest, eat, drink, or otherwise imbibe.

**CULTIVATE** means to propagate, breed, grow, harvest, dry, cure, or separate parts of the marihuana plant by manual or mechanical means.

**MARIHUANA** means all parts of the plant genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. It does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination; industrial hemp; or any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.

**MARIHUANA CONCENTRATE** means the resin extracted from any part of the plant of the genus cannabis.

**PROCESS or PROCESSING** means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.

**PUBLIC PLACE** means a place or location that is open to or may be used by the members of the community, or where the general public has a right or invitation to resort, or where the public may come and go, including without limitation any public street, sidewalk, or park; any area open to the general public in a publicly owned or operated building; real property or an appurtenance to the real property that is publicly owned; areas within a place of business that is open to the public at any time; any space, room, or building wherein, by general invitation, members of the public attend for reasons of business, communal activities, entertainment, instruction, lodging, or similar activities, and are welcome as long as they

conform to what is customarily done there; any public conveyance; any place of employment where employees are working and guests or patrons are present or generally invited; any place of public assembly; the common areas of any commercial place of communal living; any place or location to which the public is generally invited or permitted to visit; within a privately owned vehicle located in a public place, such as a parking lot that is open for use by the general public; or otherwise any place determined by the courts of the State of Michigan to be a public place when analyzed in the context to which the term is applied. A public place does not include an area authorized by the city for consumption provided the area is not accessible to persons under 21 years of age.

**SMOKING or SMOKE** means the burning of marihuana or any substance or matter that contains marihuana within a cigar, cigarette, pipe, or any other item or device.

**(B) Lawful Acts.**

The following acts by a person 21 years of age or older are not unlawful, are not an offense, are not grounds for seizing or forfeiting property, are not grounds for arrest, prosecution, or penalty in any manner, are not grounds for search or inspection, and are not grounds to deny any other right or privilege:

- 1) Except as permitted in section 2), possessing, using or consuming, internally possessing, purchasing, transporting, or processing 2.5 ounces or less of marihuana, except that not more than 15 grams of marihuana may be in the form of marihuana concentrate.
- 2) Within a person's residence, possessing, storing, and processing not more than 10 ounces of marihuana and any marihuana produced by marihuana plants cultivated on the premises and cultivating not more than 12 plants for personal use.
- 3) Assisting another person who is 21 years or older in any of the acts authorized in this section.
- 4) Giving away or otherwise transferring without remuneration up to 2.5 ounces of marihuana, except that not more than 15 grams of marihuana may be in the form of marihuana concentrate, to a person 21 years of age or older, as long as the transfer is not advertised or promoted to the public.

**(C) Unlawful Act - Minor Possessing or Cultivating Marihuana.**

- 1) It shall be unlawful for any person under the age of 21 to possess marihuana in an amount which does not exceed 2.5 ounces;

- 2) It shall be unlawful for any person under the age 21 to cultivate marihuana in an amount that does not exceed 12 plants;
  - 3) A person who is in violation of either section 1) or 2) is responsible for a municipal civil infraction and may be punished as follows:
    - a) If the person is less than 18 years of age and it is a first violation, by a fine of not more than \$100 or community service, forfeiture of the marihuana, and completion of 4 hours of drug education or counseling;
    - b) If the person is less than 18 years of age and it is a second or subsequent violation, by a fine of not more than \$500 or community service, forfeiture of the marihuana, and completion of 8 hours of drug education or counseling;
    - c) If the person is at least 18 years of age, by a fine of not more than \$100 and forfeiture of the marihuana;
    - d) If the person is at least 18 years of age and it is a second or subsequent violation, by a fine of not more than \$500 and forfeiture of the marihuana.
  - 4) If a person under age 21 possesses, cultivates, delivers without remuneration or possesses with intent to deliver more than the amounts set forth in sections 1) or 2), the penalties in sections (H) and (I) shall also apply.
  - 5) This section shall not apply to a person under the age of 21 years who possesses marihuana in compliance with the Michigan Medical Marihuana Act, MCL 333.26421 et seq, as amended.
- (D) Unlawful Act - Consuming or Smoking Marihuana in Vehicle.
- 1) It shall be unlawful for any person to consume marihuana while operating, navigating, or being in physical control of any motor vehicle, aircraft, snowmobile, off-road recreational vehicle or motorboat;
  - 2) It shall be unlawful for any person to smoke marihuana within the passenger area of any motor vehicle, aircraft, snowmobile, off-road recreational vehicle or motorboat on a public way;
  - 3) A person who is in violation of either section 1) or 2), is guilty of a misdemeanor punishable by a fine of not more than \$500, or imprisonment in the county jail for a period of not more than 90 days, or both, and forfeiture of the marihuana.
- (E) Unlawful Act - Using or Consuming Marihuana in a Public Place.
- 1) It shall be unlawful for any person to consume marihuana in a public place.
  - 2) It shall be unlawful for any person to smoke marihuana where prohibited by the person who owns, occupies or manages the property.



- 3) This section shall not apply if the conduct falls within the prohibitions set forth in subsection (D) above.
  - 4) A person who violates either section 1) or 2) is responsible for a municipal civil infraction and may be punished by a fine of not more than \$100 and forfeiture of the marihuana.
- (F) Unlawful Act - Possession or Consumption on School or Correctional Facility Property.

It shall be unlawful for any person to possess marihuana accessories or to possess or consume marihuana on the grounds of a public or private school where children attend classes in preschool programs, kindergarten programs, or grades 1 through 12, in a school bus, or on the grounds of any correctional facility, including the juvenile detention facility or the property upon which the facility is located. A person who violates this section is guilty of a misdemeanor punishable by a fine of not more than \$500, or imprisonment in the county jail for a period of not more than 90 days, or both, and forfeiture of the marihuana or marihuana accessories.

- (G) Unlawful Act - Possession, Cultivation, Delivery Without Remuneration – Place Visible to the Public, Unsecured Location, Concentrate.

- 1) It shall be unlawful for any person to cultivate marihuana plants if the plants are visible from a public place without the use of binoculars, aircraft, or other optical aids.
- 2) It shall be unlawful for any person to cultivate marihuana outside of an enclosed area equipped with locks or other functioning security devices that restrict access to the area.
- 3) It shall be unlawful for any person to possess more than 2.5 ounces of marihuana in the person's place of residence, unless the excess marihuana is stored in a container or area equipped with locks or other functioning security devices that restrict access to the contents of the container or area.
- 4) It shall be unlawful for a person to possess, purchase, transport, process, give away or otherwise transfer without remuneration up to 2.5 ounces of marihuana if more than 15 grams of the marihuana is in the form of concentrate.
- 5) It shall be unlawful for a person to give away or transfer without remuneration up to 2.5 ounces of marihuana if the transfer was advertised or promoted to the public.
- 6) A person who is in violation of sections 1)-5) is responsible for a municipal civil infraction and may be punished by a fine of not more than \$100 and forfeiture of the marihuana.

(H) Unlawful Act – Marihuana, Amount not more than twice the amount.

- 1) It shall be unlawful for any person to possess, cultivate, deliver without remuneration to a person who is at least 21 years of age or possess with intent to deliver any of the following quantities of marihuana:
  - a) more than 12 marihuana plants but not more than 24 plants;
  - b) more than 2.5 ounces but not more than 5 ounces outside a person's residence;
  - c) more than 10 ounces but not more than 20 ounces within a person's residence, not including any marihuana produced by plants cultivated on the premises.
- 2) A person who is in violation of section 1)a)-1)c) is subject to the following:
  - a) for a first violation, is responsible for a municipal civil infraction and may be punished by a fine of not more than \$500 and forfeiture of the marihuana;
  - b) for a second violation, is responsible for a municipal civil infraction and may be punished by a fine of not more than \$1,000 and forfeiture of the marihuana;
  - c) for a third or subsequent violation, is guilty of a misdemeanor and may be punished by a fine of not more than \$2,000 and forfeiture of the marihuana.

(I) Unlawful Act – Marihuana, Amount more than twice the Amount.

- 1) It shall be unlawful for any person to possess, cultivate or deliver without remuneration to a person at least 21 years of age any of the following quantities of marihuana:
  - a) more than 24 plants;
  - b) more than 5 ounces outside a person's residence;
  - c) more than 20 ounces within a person's residence, not including any marihuana produced by plants cultivated on the premises.
- 2) A person who is in violation of section 1)a-c is responsible for a misdemeanor, punishable by a fine of not more than \$500. If the violation was habitual, willful, and for a commercial purpose, or if the violation involved violence, the punishment may include imprisonment in the county jail for a period of not more than 90 days.

(Prior Code, § 18-123) (Ord. passed 5-3-1982; Am. Ord. passed 7-1-1985; Ord. 19-\_\_\_, passed \_\_\_\_\_, 2019)

§ 137.05 POSSESSION OR USE OF DRUG PARAPHERNALIA.

- (A) Drug paraphernalia defined. Except as otherwise provided herein, "Drug paraphernalia" means any equipment, product, material, or combination of equipment, products or materials, which are specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance, including but not limited to:
- (1) An isomerization device specifically designed for use in increasing the potency of any species of plant which is a controlled substance;
  - (2) Testing equipment specifically designed for use in identifying, or in analyzing, the strength, effectiveness or purity of a controlled substance;
  - (3) A weight scale or balance specifically designed for use in weighing or in measuring a controlled substance;
  - (4) A diluent or adulterant including, but not limited to, quinine hydrochloride, mannitol, mannite, dextrose, and lactose, specifically designed for use with a controlled substance;
  - ~~(5) A separation gin or sifter specifically designed for use in removing twigs and seeds from, or in otherwise cleaning or refining, marijuana;~~
  - (6) An object specifically designed for use in ingesting, inhaling, or otherwise introducing ~~marijuana~~, cocaine, hashish, or hashish oil into the human body, such as:
    - (a) A metal, wooden, acrylic, glass, stone, plastic, or ceramic pipe with or without a screen, a permanent screen, a hashish head, or punctured metal bowl;
    - (b) A water pipe;
    - (c) A carburetion tube and device;
    - (d) A smoking and carburetion mask;
    - ~~(e) A roach clip: meaning an object used to hold a burning material, such as a marijuana cigarette, that has become too small or too short to be held in the hand;~~
    - (f) A miniature cocaine spoon, and a cocaine vial;

- (g) A chamber pipe;
  - (h) A carburetor pipe;
  - (i) An electric pipe;
  - (j) An air-driven pipe;
  - (k) A chillum;
  - (l) A bong; or
  - (m) An ice pipe or chiller.
- (7) A kit specifically designed for use in planting, propagating, cultivating, growing, or harvesting any species of plant which is a controlled substance, or from which a controlled substance can be derived;
  - (8) A kit specifically designed for use in manufacturing, compounding, converting, producing, processing, or preparing a controlled substance;
  - (9) A device, commonly known as a cocaine kit, that is specifically designed for use in ingesting, inhaling, or otherwise introducing a controlled substance into the human body, and which consists of at least a razor blade and a mirror;
  - (10) A device, commonly known as a bullet, that is specifically designed to deliver a measured amount of a controlled substance to the user;
  - (11) A device, commonly known as a snorter, that is specifically designed to carry a small amount of a controlled substance to the user's nose;
  - (12) A device, commonly known as an automotive safe, that is specifically designed to carry and conceal a controlled substance in an automobile, including, but not limited to, a can used for brake fluid, oil, or carburetor cleaner which contains a compartment for carrying and concealing a controlled substance;
  - (13) A soon, with or without a chain attached, that has a small diameter bowl and that is specifically designed for use in ingesting, inhaling, or otherwise introducing a controlled substance into the human body;
  - (14) A blender, bowl, container, spoon or mixing device used, intended for use, or designed for use in compounding a controlled substance;
  - (15) A capsule, balloon, envelope or other container used, intended for use, or designed for use in packaging small quantities of a controlled substance;
  - (16) A container and other objects used, intended for use, or designed for use in storing or concealing a controlled substance; and

- (17) A hypodermic syringe, needle and other instrument or implement adapted, for the use of any controlled substance by subcutaneous injection or intracutaneous injection, or any other manner or method of introduction into the human body.
- (18) Marihuana Accessories, defined as any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.
- (B) In determining whether an object is drug paraphernalia, a court or other authority may consider, in addition to all other logically relevant factors, the following:
- (1) Statements by an owner or anyone in control of the object concerning its use;
  - (2) The proximity of the object, in time and space, to a direct violation of laws and ordinances relating to controlled substances;
  - (3) The proximity of the object to controlled substances;
  - (4) The existence of any residue of controlled substances on the object;
  - (5) Advertisements, instructions or other descriptive material which explain or depict the use of the object;
  - (6) Expert testimony concerning its use.
- (C) Possession of drug paraphernalia prohibited. It shall be unlawful for any person to use, or to possess with intent to use, any drug paraphernalia for planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body, a controlled substance. This prohibition shall include the possession of marihuana accessories on the grounds of a public or private school where children attend classes in preschool programs, or grades 1 through 12, in a school bus, or on the grounds of any correctional facility, including juvenile detention facility property.
- (D) Manufacture, delivery or sale of drug paraphernalia prohibited. It shall be unlawful for any person to manufacture with intent to deliver or to sell, to possess with intent to deliver or to sell, to deliver, or to sell, any drug paraphernalia for planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing,

injecting, ingesting, inhaling, or otherwise introducing into the human body, a controlled substance.

(E) Advertisement of drug paraphernalia prohibited. It is unlawful for any person to place any advertisement in any newspaper, magazine, handbill, sign, poster, or other publication knowing that the purpose of such advertisement, in whole or in part, is to promote the sale of objects designed or intended for use as drug paraphernalia. This section shall not apply to advertisements for marihuana accessories.

~~(E) Exceptions. This section shall not apply to manufacturers, wholesalers, jobbers, licensed medical technicians, technologists, nurses, hospitals, research teaching institutions, clinical laboratories, medical doctors, osteopathic physicians, dentists, chiropractists, veterinarians, pharmacists and embalmers in the normal legal course of their respective business or profession, nor to persons suffering from diabetes, asthma or any other medical condition requiring self-injection.~~

(F) Exceptions. This section shall not apply to the following:

- (1) Manufacturers, jobbers, licensed medical technicians, technologists, nurses, hospitals, research teaching institutions, clinical laboratories, medical doctors, osteopathic physicians, dentists, chiropractists, veterinarians, pharmacists and embalmers in the normal legal course of their respective business or profession, nor to persons suffering from diabetes, asthma or any other medical condition requiring self-injection;
- (2) Persons 21 years or older who possess, use, manufacture or purchase marihuana accessories except as provided in subsection (C) above;
- (3) Distribution and sale of marihuana accessories to persons 21 years or older;
- (4) The providing of marihuana accessories to registered qualifying patients or registered qualifying caregivers for purposes of a qualifying patient's medical use of marihuana under the Michigan Medical Marihuana Act;
- (5) Possession or use of marihuana accessories by registered qualifying patient for the purpose of the qualifying patient's use of marihuana;
- (6) A person acting as an agent of a marihuana retailer or marihuana accessory retailer who sells or otherwise transfers marihuana accessories to a person under 21 years of age, if the person reasonably verified that the recipient appeared to be 21 years of age or older by means of government issued photographic identification containing a date of birth, and the person complied with any rules promulgated pursuant to the Michigan Regulation and Taxation of Marihuana Act.

(G) Civil forfeiture. Any drug paraphernalia used, sold, possessed with intent to use or sell, or manufactured with intent sell in violation of this section shall be seized and forfeited to the city.

~~(G) Penalties.~~

~~(1) Any person who shall be convicted of violating any of the provisions of this division shall be deemed guilty of a misdemeanor and shall be punished by a fine not to exceed \$500, or by imprisonment not to exceed 90 days, or by both in the discretion of the court.~~

~~(2) Each day a violation continues shall be considered a separate offense and may be punished accordingly.~~

(H) Penalties.

(1) Except as otherwise provided herein, any person who shall be convicted of violating any of the provisions of this section shall be deemed guilty of a misdemeanor and shall be punished by a fine not to exceed \$500, or by imprisonment not to exceed 90 days, or by both in the discretion of the court.

(2) Any person who violates this section and the violation relates to marihuana accessories shall be responsible for a municipal civil infraction and may be punished by a fine of not more than \$100 and forfeiture of the marihuana accessories.

(3) Each day a violation continues shall be considered a separate offense and may be punished accordingly.

(Ord. 08-06, passed 5-19-2008; Ord. 19-\_\_, passed \_\_\_\_\_, 2019)

Statutory reference:

Paraphernalia, see MCL 333.7451

Paraphernalia sales, see MCL 333.7453

Possession/Use on school property, see MCL 333.27951 et seq

Exceptions, see MCL 333.7457 and MCL 333.27951 et seq

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

**SEVERABILITY**

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

**ENACTMENT**

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the \_\_\_\_ day of \_\_\_\_\_, 2019, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

\_\_\_\_\_  
Mayor

**STATE OF MICHIGAN**

**COUNTY OF CALHOUN**

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the \_\_\_\_ day of \_\_\_\_\_, 2019, the original of which is on file in my office.

\_\_\_\_\_  
Clerk

Adopted:

Published:





**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**TO:** Honorable Mayor and City Council Members

**FROM:** Christopher Putnam, Transportation Manager  
Jon Bartlett, Finance Director  
Tom Tarkiewicz, City Manager

**SUBJECT:** Dial-A-Ride Transit Application for State Financial Assistance Fiscal Year 2020

**BACKGROUND:** As required by Michigan Public Act 51, Marshall Dial-A-Ride Transit (DART) must submit an annual application to the State of Michigan for financial assistance for transit operations and adopt a Resolution of Intent signifying the City of Marshall's desire to participate in the Comprehensive Transportation Fund (CTF).

The application submitted to the State of Michigan includes the following information:

- Proposed revenues and expenditures for fiscal year 2020, covering the period of October 1, 2019–September 30, 2020.
- Coordination Plan. This report lists other transit providers in the area and describes the efforts for coordinating transit services.
- Federal & State Certifications. Various certifications required as a condition of receiving Federal and State funding.
- Local Bus Capital Assistance. Includes an inventory of DART's current fleet and documentation of ADA accessibility. Marshall DART is requesting capital assistance funds in the 2020 application.
- Operational Data. This refers to projected ridership figures, as well as vehicle miles and hours of service.

For the 2020 State of Michigan fiscal year, Marshall Dial-A-Ride Transit has proposed a preliminary budget with funding sources of \$76,563 (18.5%) estimated Federal Section 5311 grant funds, \$161,916 (38.3065%) estimated State funds, \$240,753 estimated local funds (millage, local community stabilization share tax, fund balance to offset budget shortfall, and charitable donations), \$55,000 estimated fare revenues, \$19,000 estimated other funds (*RTAP training funding \$5,400, and Advertising \$13,600*), and with total estimated eligible expenses of \$425,349 and estimated ineligible expenses of \$127,266 (*\$47,986 for depreciation, \$28,900 DB Pensions, \$47,380 DC Other Post-Employment Benefits, and \$2,000 RTAP*) for 2020.

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**RECOMMENDATION:** It is recommended that the Council adopt the attached Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for its public transportation service, DART.

**FISCAL EFFECTS:** None at this time. This action pertains to just the submittal phase of the application process for Federal and State operating assistance in the amount of \$238,479, but it is not the final contract for these funds.

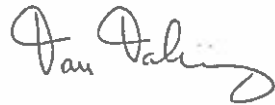
**CITY GOAL CLASSIFICATION:**

**GOAL AREA 4. INFRASTRUCTURE**

**Goal Statement:** Preserve, rehabilitate, maintain and expand city infrastructure and assets.

**ALTERNATIVES:** As suggested by Council.

Respectfully Submitted,



Tom Tarkiewicz  
City Manager



Jon Bartlett  
Finance Director



Christopher Putnam  
Transportation Manager





**ADMINISTRATIVE REPORT**  
**March 4, 2019 – CITY COUNCIL MEETING**

**TO:** Honorable Mayor and City Council

**FROM:** Jon B. Bartlett, Finance Director  
Tom Tarkiewicz, City Manager

**SUBJECT:** Allow Written Protest to the Board of Review

**BACKGROUND:** Marshall's Assessor has recommended that taxpayers and property owners should have the ability to protest their property assessment by written letter in lieu of having to appear in person at the Board of Review. This is highly beneficial for snow birds and persons who travel on business. MCL 211.30(8) (see attached) allows for township and cities to allow written protest only if the township or city has passed a resolution authorizing this type of protest

**RECOMMENDATION:** It is recommended that City Council adopt the attached Resolution: To Allow Taxpayers to Appeal Property Assessment to the Board of Review by Letter.

**FISCAL EFFECTS:** None

**ALTERNATIVES:** As suggested by City Council.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jon B. Bartlett".

Jon B. Bartlett  
Finance Director

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz  
City Manager

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**CITY OF MARSHALL, MICHIGAN  
RESOLUTION # 2019-**

**A RESOLUTION TO ALLOW TAXPAYERS TO APPEAL PROPERTY  
ASSESSMENT TO THE BOARD OF REVIEW BY LETTER**

**WHEREAS**, MCL 211.30 (8) provides that the governing body of a township or city may authorize, by adoption of an ordinance or resolution, a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent. It also provides if adopted that the township or city shall include a statement notifying taxpayers of this option in each assessment notice under section 24(c) of the General Property Tax Act, and on each notice or publication of the meeting of the Board of Review.

**THEREFORE, BE IT RESOLVED:** that the Marshall City Council has determined that resident taxpayers may file a letter protest before the Board of Review without a personal appearance.

**Voting For:**

**Voting Against:**

**Absent:**

**CERTIFICATION OF CITY CLERK**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 4th day of March, 2019.

\_\_\_\_\_  
Trisha Nelson, City Clerk

\_\_\_\_\_  
Date

**THE GENERAL PROPERTY TAX ACT (EXCERPT)**  
Act 206 of 1893

**211.30 Board of review; meetings; alternative dates; sessions; request, protest, or application for correction of assessment; hearing; examination of persons under oath; filing by nonresident taxpayer; notice; filing, hearing, and determination of objection; right of appeal; approval or disapproval of personal property exemption; indorsement and signed statement; delivery of assessment roll; ordinance or resolution authorizing filing of protest by letter; notice of option.**

Sec. 30. (1) Except as otherwise provided in subsection (2), the board of review shall meet on the second Monday in March.

(2) The governing body of the city or township may authorize, by adoption of an ordinance or resolution, alternative starting dates in March when the board of review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March.

(3) The first meeting of the board of review shall start not earlier than 9 a.m. and not later than 3 p.m. and last for not less than 6 hours. The board of review shall also meet for not less than 6 hours during the remainder of that week. Persons or their agents who have appeared to file a protest before the board of review at a scheduled meeting or at a scheduled appointment shall be afforded an opportunity to be heard by the board of review. The board of review shall schedule a final meeting after the board of review makes a change in the assessed value or tentative taxable value of property, adds property to the assessment roll, or exempts personal property under section 9m, 9n, or 9o and removes it from the assessment roll. The board of review shall hold at least 3 hours of its required sessions for review of assessment rolls during the week of the second Monday in March after 6 p.m.

(4) A board of review shall meet a total of at least 12 hours during the week beginning the second Monday in March to hear protests. At the request of a person whose property is assessed on the assessment roll or of his or her agent, and if sufficient cause is shown, the board of review shall correct the assessed value or tentative taxable value of the property in a manner that will make the valuation of the property relatively just and proper under this act. For the appeal of a denial of a claim of exemption for personal property under section 9m, 9n, or 9o, or for an appeal under section 9o(7), if an exemption is approved, the board of review shall remove the personal property from the assessment roll. The board of review may examine under oath the person making the application, or any other person concerning the matter. A member of the board of review may administer the oath. A nonresident taxpayer may file his or her appearance, protest, and papers in support of the protest by letter, and his or her personal appearance is not required. The board of review, on its own motion, may change assessed values or tentative taxable values or add to the roll property omitted from the roll that is liable to assessment if the person who is assessed for the altered valuation or for the omitted property is promptly notified and granted an opportunity to file objections to the change at the meeting or at a subsequent meeting. An objection to a change in assessed value or tentative taxable value or to the addition of property to the tax roll shall be promptly heard and determined. Each person who makes a request, protest, or application to the board of review for the correction of the assessed value or tentative taxable value of the person's property or for the exemption of that person's personal property under section 9m, 9n, or 9o shall be notified in writing, not later than the first Monday in June, of the board of review's action on the request, protest, or application, of the state equalized valuation or tentative taxable value of the property, and of information regarding the right of further appeal to the tax tribunal. Information regarding the right of further appeal to the tax tribunal shall include, but is not limited to, a statement of the right to appeal to the tax tribunal, the address of the tax tribunal, and the final date for filing an appeal with the tax tribunal.

(5) If an exemption for personal property under section 9m, 9n, or 9o is approved, the board of review shall file an affidavit with the proper officials involved in the assessment and collection of taxes and all affected official records shall be corrected. If the board of review does not approve an exemption under section 9m, 9n, or 9o, the person claiming the exemption for that personal property may appeal that decision in writing to the Michigan tax tribunal. A correction under this subsection that approves an exemption under section 9o may be made for the year in which the appeal was filed and the immediately preceding 3 tax years. A correction under this subsection that approves an exemption under section 9m or 9n may be made only for the year in which the appeal was filed.

(6) After the board of review completes the review of the assessment roll, a majority of the board of review shall indorse the roll and sign a statement to the effect that the roll is the assessment roll for the year in which it has been prepared and approved by the board of review.

(7) The completed assessment roll shall be delivered by the appropriate assessing officer to the county

equalization director not later than the tenth day after the adjournment of the board of review, or the Wednesday following the first Monday in April, whichever date occurs first.

(8) The governing body of the township or city may authorize, by adoption of an ordinance or resolution, a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent. If that ordinance or resolution is adopted, the township or city shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review.

**History:** 1893, Act 206, Eff. June 12, 1893;—CL 1897, 3853;—Am. 1907, Act 326, Eff. Sept. 28, 1907;—CL 1915, 4024;—CL 1929, 3418;—CL 1948, 211.30;—Am. 1949, Act 285, Eff. Sept. 23, 1949;—Am. 1951, Act 48, Eff. Sept. 28, 1951;—Am. 1964, Act 275, Eff. Aug. 28, 1964;—Am. 1982, Act 539, Eff. Mar. 30, 1983;—Am. 1994, Act 9, Imd. Eff. Feb. 24, 1994;—Am. 1994, Act 415, Imd. Eff. Dec. 29, 1994;—Am. 2000, Act 210, Imd. Eff. June 27, 2000;—Am. 2003, Act 194, Imd. Eff. Nov. 10, 2003;—Am. 2013, Act 153, Imd. Eff. Nov. 5, 2013.

**Popular name:** Act 206



**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**TO:** Honorable Mayor and City Council

**FROM:** Tom Tarkiewicz, City Manager  
Tracy Hall, HR Coordinator

**SUBJECT:** Personnel Policy Manual Amendments

**BACKGROUND:** The Personnel Policy Manual is a document that addresses the personnel needs of the City. Changes to the manual are dealt with in Section 1.05 *"These policies are subject to change upon approval by City Council."*

With the legalization of recreational marijuana, the City's labor attorney has recommended updating Appendix B of the Personnel Policy Manual. Appendix B covers Substance Abuse and Alcohol/Drug Test.

**RECOMMENDATION:** It is recommended that the City Council approve the attached changes to Appendix B of the Personnel Policy Manual.

**FISCAL EFFECTS:** None

**ALTERNATIVES:** As suggested by City Council.

Respectfully submitted,

A handwritten signature in black ink that reads "Tom Tarkiewicz".

Tom Tarkiewicz  
City Manager

A handwritten signature in black ink that reads "Tracy L. Hall".

Tracy L. Hall  
HR Coordinator

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## APPENDIX B

### **SUBSTANCE ABUSE AND ALCOHOL/DRUG TESTING POLICY**

In continuing effort to provide for the health and safety of its employees and to insure the health and safety of others, the City has adopted the following Substance Abuse and Alcohol/Drug Testing Policy. The goal of this policy is to balance our respect for an individual's privacy and rights with our mutual need to maintain a safe, productive, drug- and alcohol-free working environment.

#### SECTION 1: DEFINITIONS

- A. For purposes of this policy, "alcohol" means any alcohol or intoxicating liquid containing alcohol or other fermented or distilled liquors.
- B. "Illegal drug" means drugs and controlled substances, the possession or use of which is unlawful, pursuant to any federal, state, or local law or regulations in the United States. Examples include street drugs such as cocaine, heroin, marijuana and phencyclidine and controlled substances such as amphetamine, methamphetamine, and barbiturates. Drugs and controlled substances that are not legally obtainable, or that are legally obtainable but have not been legally obtained, are also considered to be "illegal drugs." **Marijuana is unlawful under federal law, is considered an illegal drug under this policy and is strictly prohibited regardless of whether an employee has a medical marijuana registration card.**

#### SECTION 2: PROHIBITED CONDUCT

- A. Possessing, attempting to possess, using, selling, distributing, preparing to distribute, or offering to sell illegal drugs or alcohol while on City time or property.
- B. Using a prescribed drug for purposes other than those for which the drug was prescribed or not in the prescribed manner while on City time or property. Employees who have prescription and/or over-the-counter drugs/medications in their bodily system that may affect their ability to safely perform their job, must report that information to their supervisor (or his/her designee) prior to the start of the employee's shift.
- C. Reporting to work, or otherwise being on City time or property while having illegal or non-prescribed or illegal drugs and/or alcohol in the employee's bodily system.

#### SECTION 3: ALCOHOL/DRUG TESTING

- A. Any employee involved in either a job-related accident or job-related incident which caused physical injury causing a person(s) to immediately go to the hospital, caused vehicle damage requiring a car to be towed from the scene, or caused

property damage exceeding \$2,500.00 will be subject to alcohol/drug testing. Any refusal to submit to such testing will subject the employee to immediate discharge.

- B. The City will require any employee who is reasonably suspected of having illegal (or non-prescribed) drugs or alcohol in his/her system while on City time or property to submit to alcohol/drug testing. The standard for determining reasonable suspicion will be guided by the following:
- The test must be requested by the City Manager, a Director, Department Head, or Human Resources.
  - Reasonable suspicion shall be based upon specific objective facts and reasonable inferences drawn from those facts in light of experience and/or training.
  - Where the reasonable suspicion is based upon personal observation by a supervisor, the objective facts must be articulated and may include a person's appearance, behavior, odor, or a decline in the employee's performance or productivity.
- C. The facts forming the basis for the reasonable suspicion shall be disclosed to the employee at the time that demand for testing is made, and the employee shall, at that time, be given the opportunity to explain his/her behavior or actions. The employee shall have the right to Union representation if a Union member. Any refusal to take the test may result in immediate discharge in the discretion of the City.
- D. The City will treat all test results as confidential records, to be shared only with those individuals who have a legitimate "need to know."
- E. Upon completion of the testing, the employee will receive telephone notification of the results of the testing by the laboratory or as soon as practical after the City receives such notification.

#### SECTION 4: RELEASE FROM DUTY

Any time an employee has been ordered to be tested, based upon reasonable suspicion, the employee shall not drive any vehicle or perform any job duties or functions, unless so authorized by the City Manager or designee. The employee will be compensated according to his/her Collective Bargaining Agreement or salary/wage schedule for all time spent in the testing process. When possible, such testing will be conducted during the employee's scheduled work hours.

## SECTION 5: REHABILITATION, LAST CHANCE, AND PENALTIES

- A. An employee who fails a drug/alcohol test required by this Policy shall, as a condition of continued employment, acknowledge that the employee will be given one "last chance" to retain his/her employment, which may require the employee to become involved in and successfully complete a rehabilitation program approved by the City Manager or his/her designee. The determination of whether the "last chance" requires the employee to become involved in and successful complete a rehabilitation program is within the sole discretion of the City.
- B. If the "last chance" requires the employee to enter into a rehabilitation program, the employee must, if able, continue to work while in the rehabilitation program if, in the City's opinion, he/she is capable of satisfactory performance and if the employee agrees to be tested for drugs/alcohol according to the rehabilitation program rules and the City's requirements. Approval from the City Manager is required.
- C. If the "last chance" requires the employee to enter into a rehabilitation program, and the employee must discontinue work while in the program, the employee may be eligible to take an unpaid medical leave of absence. The employee must supply all medical documentation required by the City in order to support the need for the leave.
- D. If the "last chance" requires the employee to enter into a rehabilitation program, the employee must remain in the program for an adequate period of time as determined by the program professionals. The employee must provide to the City, at time intervals determined by the City Manager or designee, reports of satisfactory participation in the program. In addition, a report of satisfactory completion of the program at the termination of active treatment is required. These reports should come from the director of the program or other appropriate persons affiliated with the program. The failure to complete the program against the recommendation of the program director or other appropriate persons affiliated with the program will result in immediate discharge.
- E. Upon satisfactory completion of the rehabilitation by the employee, it will be a condition of re-employment that the employee agrees to be periodically re-tested for drugs/alcohol at the City's discretion for a reasonable period not to exceed eighteen (18) months.
- F. If successful completion of a rehabilitation program is not required by the City as part of the employee's "last chance", the City may still require, as a condition of continued employment, the employee to be periodically re-tested for drugs/alcohol at the City's discretion for a reasonable period not to exceed eighteen (18) months.

- G. If an employee violates this Policy and refuses to agree to the terms of the "last chance" offered by the City, the employee will be immediately discharged.
- H. If any employee violates this Policy for a second time (after successful completion of the terms of any "last chance"), the employee will be immediately discharged.
- I. An employee who attempts to or actually tampers with the drug/alcohol testing process, including by providing a substituted or altered sample, will be immediately discharged and will be ineligible for a "last chance".
- J. An employee who is found to have possessed, used, distributed, sold or offered for sale illegal drugs while on City time or property will be immediately discharged and will be ineligible for a "last chance."
- K. The City encourages employees with substance abuse problems to identify themselves to the City Manager, a Director, or Human Resources before the employee violates this Policy and is subject to disciplinary action. The City may refer such employees to a rehabilitation program and, where appropriate, will allow a leave of absence for treatment and continued employment.

**NOTICE: Any employee who possesses, sells, attempts to sell, or in any way distributes illegal drugs on City property or during work hours will be discharged. Law enforcement officials will be informed of such conduct.**



**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**TO:** Honorable Mayor and City Council

**FROM:** Tom Tarkiewicz, City Manager  
Tracy Hall, HR Coordinator

**SUBJECT:** Personnel Policy Manual Amendments  
Paid Medical Leave Act

**BACKGROUND:** The Personnel Policy Manual is a document that addresses the personnel needs of the City. Changes to the manual are dealt with in Section 1.05 *"These policies are subject to change upon approval by City Council."*

The Paid Medical Leave Act (PMLA), as approved by the Michigan Legislature and signed by Governor Snyder, is expected to go into effect on March 29, 2019. Under this act, employees accrue paid medical leave that can be used for specified purposes, including the employee's or a covered family member's mental or physical illness/injury, medical treatment, preventative care, and for absences caused by domestic violence or sexual assault of the eligible employee and/or a covered family member.

The PMLA is a benefit that must be offered to full-time, part-time, and temporary employees as defined by the City of Marshall's Personnel Manual. Several sections of the Personnel Manual need to be updated to conform to the requirements of this Act.

**RECOMMENDATION:** It is recommended that the City Council approve the attached changes to the Personnel Policy Manual effective March 29, 2019, to accommodate the requirements of the Paid Medical Leave Act.

**FISCAL EFFECTS:** Paid leave available to part-time and temporary employees will have more of a productivity impact than a financial impact.

**ALTERNATIVES:** As suggested by City Council.

Respectfully submitted,

A handwritten signature in black ink that reads "Tom Tarkiewicz".

Tom Tarkiewicz  
City Manager

A handwritten signature in black ink that reads "Tracy L. Hall".

Tracy L. Hall  
HR Coordinator

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# PERSONNEL POLICY MANUAL

## 4.12 - DEFINITIONS

1. A **FULL-TIME EMPLOYEE** is an employee who, following the probationary period, is regularly scheduled by the City to work an average of 40 or more hours per week. All full-time employees are entitled to benefits as outlined in Sections 5 and 6 of this manual.
2. A **PART-TIME EMPLOYEE** is an employee who is regularly scheduled to work less than 40 hours each week. Part-time employees do not receive benefits other than Paid Time Off as outlined in Section 5 of this manual. Exception: part-time employees who work an average of 30 hour or more per week shall be offered health insurance through the City of Marshall group plan.
3. A **TEMPORARY EMPLOYEE** is an employee who is hired for a specific period of time, less than nine (9) consecutive months in a twelve (12) month period, and is assigned duties on either a part-time or full-time basis. A temporary employee may be requested to be on-call outside of their normal nine (9) month period but shall not work more than 1,560 hours total per twelve (12) month measurement period. Temporary employees do not receive benefits other than Paid Medical Leave as outlined in Section 5 of this manual.
4. An **ON-CALL EMPLOYEE** is an employee that does not have any regular scheduled work hours, but is available to work during special events including but not limited to storm clean-up, snow plowing, special events, etc. On-call employees do not receive benefits.

## SECTION 5 EMPLOYEE TIME OFF

### 5.01 - SICK LEAVE

1. An full-time employee earns sick leave after completing 12 consecutive months of employment with the City of Marshall. Sick leave shall be accrued at the rate of one day (8 hours) per month. Upon the recommendation of the Human Resources Coordinator, the City Manager may authorize salaried employees to earn sick leave immediately upon hire.
2. The employee is expected to report the need for sick leave to the immediate supervisor. The report should be made prior to the beginning of the work day and definitely before the end of the shift being missed.
3. The sick leave allowance will be reduced  $\frac{1}{4}$  hour for each 15 minutes of approved absence due to the following reasons: the employee's illness, doctor/dentist appointment or accident. The same reduction will apply in the event of absence because of illness, doctor/dentist appointment to a member of the employee's immediate family. For purposes of this Section, immediate family shall be defined as the employee's spouse and children who live in the employee's home. Exceptions may be granted by the City Manager.

- a. Employee's or a family member's mental or physical illness, injury, health condition, or treatment of same
- b. Employee's or a family member's preventative medical care
- c. For various reasons if employee or family member is a victim of domestic violence or sexual assault
- d. If employee's primary workplace is closed by order of public health official due to a public health emergency
- e. If and employee needs to care for a child family member whose school or place of care was closed by public health official
- f. If it is determined by health authorities that the employee's or a family member's presence in the community would jeopardize health of others because of exposure to communicable disease
- g. Any other permissible use under the Paid Medical Leave Act
- h. For purposes of this Section, "family member" includes all of the following:
  - A biological, adopted or foster child, stepchild or legal ward, or a child to whom the eligible employee stands in loco parentis.
  - A biological parent, foster parent, stepparent, or adoptive parent or a legal guardian of an eligible employee or an eligible employee's spouse or an individual who stood in loco parentis when the eligible employee was a minor child.
  - An individual to who the eligible employee is legally married under the laws of any state.
  - A grandparent
  - A grandchild
  - A biological, foster, or adopted sibling

- 4. Accrual of sick leave will not be interrupted while an employee is on sick leave.
- 5. Documentation verifying the need for leave may be required. Medical certification may be required for an absence due to illness.
- 6. Sick leave may accumulate to a maximum of 120 days (960 hours). Upon death or retirement an employee may receive 25% of the accumulated sick leave in pay. If, after 10 years of full-time employment, an employee voluntarily leaves, quits or resigns, with proper notice and not as a result of discharge or discipline, the employee shall be paid as follows:

10 years	10% of accumulated sick leave
11 years	11% of accumulated sick leave
12 years	12% of accumulated sick leave

13 years	13% of accumulated sick leave
14 years	14% of accumulated sick leave
15 years	15% of accumulated sick leave
16 years	16% of accumulated sick leave
17 years	17% of accumulated sick leave
18 years	18% of accumulated sick leave
19 years	19% of accumulated sick leave
20 years	20% of accumulated sick leave
21 years	21% of accumulated sick leave
22 years	22% of accumulated sick leave
23 years	23% of accumulated sick leave
24 years	24% of accumulated sick leave
25+ years	25% of accumulated sick leave

7. An full-time employee earns one personal leave day (8 hours) per quarter after reaching 55 (440 hours) sick leave days and maintaining that accumulation or a higher amount for each quarter thereafter. A maximum of 4 days (32 hours) may be accumulated. Personal leave will be reduced ¼ hour for each 15 minutes of approved absence may be used in not less than one-hour increments with prior approval of the supervisor.
8. An employee who is terminated by the City of Marshall for misconduct shall not receive payment for accumulated sick leave or personal leave.

**~~5.11 – PAID LEAVE~~**

~~Part-time employees who are regularly scheduled to work not more than forty (40) hours per week shall be entitled to earn paid leave. For every 300 hours worked, a part-time employee shall be entitled to 4 hours paid leave. Said leave may be taken in not less than one-hour increments. Requests for leave must be made in writing to the appropriate supervisor seven (7) days in advance. Approval for paid leave shall be made in writing. Not more than forty (40) hours paid leave may be accumulated.~~

**5.11 – PERSONAL TIME OFF (PTO)**

A part-time employee receives 13 hours of PTO at the beginning of each calendar quarter. New employees shall receive a prorated amount on their date of hire.

1. The employee is expected to report the need for PTO to the immediate supervisor. A request for PTO should be made seven (7) days in advance when possible, but definitely prior to the beginning of the scheduled work.
2. PTO may be taken in not less than one-hour increments.
3. PTO may accumulate to a maximum of 52 hours. Employees separating from the City of Marshall for any reason shall not receive payment for accumulated PTO.
4. Documentation may be required for an absence due to a permissible use under the Paid Medical Leave Act.



## 5.12 – PAID MEDICAL LEAVE

A temporary, hired for an assignment lasting more than 10 consecutive work weeks, shall employee receive one (1) hour of Paid Medical Leave per work week if the employee actually works eight (8) or more hours during the work week. For purposes of this section, a work week shall be defined as Sunday through Saturday.

1. Paid Medical Leave may be taken for any permissible use under the Paid Medical Leave Act.
2. The employee is expected to report the need for Paid Medical Leave to the immediate supervisor prior to the beginning of the scheduled work.
3. Paid Medical Leave may be taken in not less than one-hour increments.
4. Documentation verifying the need for leave may be required.
5. Employees separating from the City of Marshall for any reason shall not receive payment for accumulated Paid Medical Leave

**CALL TO ORDER**

IN REGULAR SESSION Tuesday, February 19, 2019 at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Caron.

**ROLL CALL**

Roll was called:

Present: Council Members: Mayor Caron, Gates, McNeil, Metzger, Traver, Underhill, and Wolfersberger.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Caron led the Pledge of Allegiance.

**APPROVAL OF THE AGENDA**

Moved Wolfersberger, supported Metzger, to approve the agenda with the addition of the Michigan South Central Power Agency invoice in the amount of \$669,651.80. On a voice vote – **MOTION CARRIED.**

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**CONSENT AGENDA**

Moved Metzger, supported Gates, to approve the Consent Agenda:

- A. Approve the Northeast Neighborhood Improvement Authority Bylaws and accept the 2019 Meeting Dates;
- B. Minutes of the City Council Work Session and Regular Session held on Monday, January 21, 2019;
- C. Approve city bills in the amount of \$ 2,650,306.73.

On a roll call vote – ayes: Gates, McNeil, Metzger, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

**PRESENTATIONS AND RECOGNITION**

Chief Schwartz presented Life Saving Awards to Troy Dekryger and Phil Goodrich and recognized them for their outstanding efforts in 2018.

**INFORMATIONAL ITEMS**

None.

**PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

**A. July 1, 2019 through June 30, 2025 Capital Improvement Program:**

Mayor Caron opened the public hearing to hear public comment on the adoption of the July 1, 2019 – June 30, 2025 Capital Improvement Program.

Finance Director Jon Bartlett explained the CIP is the guide for future capital improvements for the City of Marshall. Through the CIP process the ground work has been laid to ensure that capital improvements are identified and prioritized.

Hearing no public comment, the hearing was closed.

**Moved** McNeil, supported Metzger, to adopt the July 1, 2019 through June 30, 2025 Capital Improvement Program. On a voice vote – **MOTION CARRIED.**

**B. Zoning Amendment #RZ18.06 to rezone 1243 S. Kalamazoo from I-1: Research and Technical District to PSP: Public/Semi-Public Services:**

Mayor Caron opened the public hearing to hear public comment regarding zoning amendment application #R18.06 for Brooks Field, 1243 S. Kalamazoo.

Planning & Zoning Administrator Trisha Nelson provided background regarding the rezoning request. The property is currently zoned I-1 Research and Technical. Brooks Field does not meet the definition for an I-1 zone and staff feels the property is better zoned as PSP: Public/Semi-Public Services. Planning Commission held a public hearing on the matter on there was no public in attendance for comment. The Planning Commission has recommended to the City Council for approval.

Hearing no public comment, the hearing was closed.

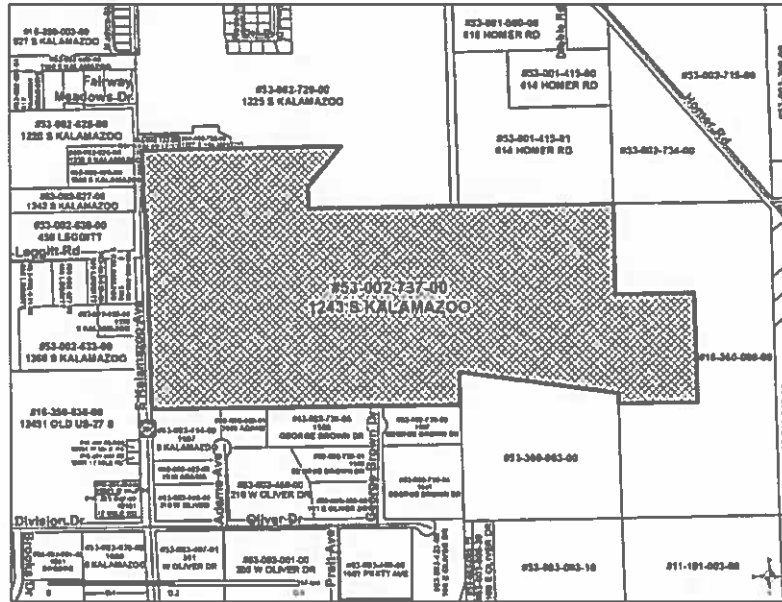
**Moved** Metzger, supported McNeil, to approve Zoning Amendment Application #RZ18.06 to rezone 1243 S. Kalamazoo from I-1: Research & Technical District to PSP: Public/Semi-Public Services District. On a roll call vote – ayes: McNeil, Metzger, Traver, Underhill, Wolfersberger, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN  
ORDINANCE #2019-01**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF A PARCEL OF REAL PROPERTY AT 1243 SOUTH KALAMAZOO, FROM I-1: RESEARCH AND TECHNOLOGY TO PSP: PUBLIC/SEMI-PUBLIC SERVICE DISTRICT.

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

**Section 1.** Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to designate the zoning district for the below described property as PSP: Public/Semi-Public Service District.



Property Description

**BROOKS FIELD AIRPORT LEGAL DESCRIPTION – TAX PARCEL #53-002-737-00**

MARSHALL CITY SEC 36 T2S R6W SW 1/4 EXC S 60 ACRES ALSO BEG W 1/4 POST- N 518.1'- E 1706'- S 33 DEG 49' W 431.5'- S 196'- W 1457.7' TO POB ALSO BEG NW COR OF E 1/2 OF SE 1/4- S 750' TO POB- S 924'- E 660'- N 924'- W 660' TO POB ALSO BEG 1400' S OF SEC CTR- N 1400'- E 1320'- S 1600'- NWLY TO POB 176.25 AC M/L.

Common Addresses

1243 S. Kalamazoo

**Section 2.** This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

**Section 3.** This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 19<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Joe Caron, MAYOR

\_\_\_\_\_  
Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on February 19, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

\_\_\_\_\_  
Trisha Nelson, CITY CLERK

### **OLD BUSINESS**

None.

### **REPORTS AND RECOMMENDATIONS**

#### **A. Special Land Use #SLU18.01 – Brooks Field, 1243 S. Kalamazoo:**

**Moved** Metzger, supported Traver to approve the Planning Commission's recommendation to approve the Special Land Use Application #SLU18.01 from the City of Marshall for Brooks Field, 1243 S. Kalamazoo to allow for a public airport facility in the Public/Semi-Public zoning district. On a voice vote - **MOTION CARRIED.**

#### **B. 2018 Road Report:**

**Moved** Metzger, supported Gates, to accept the 2018 Road Report as presented. On a voice vote – **MOTION CARRIED.**

#### **C. Local Street Milling and Paving:**

**Moved** Wolfersberger, supported Underhill, to approve the bid and additional work from Lakeland Asphalt of Battle Creek, MI for the amount of \$241,932.50 with a contingency amount of \$23,067.50 for a total of \$265,000 and to authorize a budget amendment increasing the budget for account 203-900-970.00 by \$44,500. On a roll call vote – ayes: Metzger, Traver, Underhill, Wolfersberger, Mayor Caron, Gates, and McNeil; nays: none. **MOTION CARRIED.**

**APPOINTMENTS/ELECTIONS**

**A. Zoning Board of Appeals:**

**Moved** Metzger, supported McNeil, to approve the appointment of Jeff Karns as a full member of the Zoning Board of Appeals with a term expiring March 10, 2022. On a voice vote – **MOTION CARRIED.**

**B. Local Advisory Committee:**

**Moved** Metzger, supported Traver, to approve the reappointment of Isadore Casarez to the Local Advisory Committee with a term expiring February 1, 2022. On a voice vote – **MOTION CARRIED.**

**C. Construction Board of Appeals:**

**Moved** Metzger, supported Gates, to approve the reappointment of Scott Morrison and the appointment of Eric Dale to the Construction Board of Appeals with terms expiring October 6, 2020. On a voice vote – **MOTION CARRIED.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**COUNCIL AND MANAGER COMMUNICATIONS**

**ADJOURNMENT**

The meeting was adjourned at 7:34 p.m.

\_\_\_\_\_  
Joe Caron, Mayor

\_\_\_\_\_  
Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
9959275743	AIRGAS USA LLC	CYLINDER RENTALS		138.99
4145	ALL RELIABLE SERVICES	LINE CLEARANCE TREE TRIMMING FOR JAN 201	2019.213	1,912.43
4164	ALL RELIABLE SERVICES	LINE CLEARANCE TREE TRIMMING FOR JAN 201	2019.213	3,255.20
89464	ALL-TRONICS INC	DOOR FOBS		137.50
89465	ALL-TRONICS INC	REMOTE PROGRAMMING		90.00
1272595	APPLIED IMAGING	TOSHIBA/ESTUDIO407CS		252.52
388-P9525602	BATTERIES PLUS BULBS	BULBS		95.40
P32961	BOBCAT OF LANSING	REAR TURN SIGNAL		121.94
P33028	BOBCAT OF LANSING	HOSE ASSY		340.00
99784	BOSHEARS FORD SALES	IN REPAIR M-2 POLICE EXPLORER	2019.265	444.03
99600	BOSHEARS FORD SALES	IN REPAIR WATER TRUCK # 134	2019.266	3,376.43
99049	BOSHEARS FORD SALES	IN REPAIR M-2 POLICE EXPLORER	2019.265	9,105.23
700003456 02/04/19	BRONSON HEALTHCARE	GROIDRUG SCREENS		150.00
CINV10150553	CABLE ORGANIZER.COM	ELASCO MIGHT GUARD HD CABLE PROTECTOR-	3 2019.259	892.47
911GOVAGNCY2018113	CALHOUN COUNTY CONS	DI.EMERGENCY DISPATCH FEES	2019.256	25,365.67
891793-00 1/31/19	CITY OF COLDWATER	HELP DESK SUPPORT		1,231.95
98536	CRT, INC	MARSHALL HOUSE LAPTOP	2019.261	1,817.00
98658	CRT, INC	METER TOUGHBOOK	2019.239	2,067.00
1001342	CRYSTAL FLASH MARSHALL	PROPANE CYLINDERS		19.46
71622992	CRYSTAL FLASH MARSHALL	OFF ROAD DIESEL	2019.264	1,775.02
455292	CRYSTAL FLASH MARSHALL	ULTRA LOW DIESEL FUEL FOR POWERHOUSE	2019.231	19,688.36
151299	D & D MAINTENANCE SUPP	FILTERS & SUPPLIES		111.08
151188	D & D MAINTENANCE SUPP	MOPHEAD		7.40
151182	D & D MAINTENANCE SUPP	NEUTRALIZER CONDITIONER		38.40
151300	D & D MAINTENANCE SUPP	VACUUM BELT		4.00
542793	DARLING ACE HARDWARE	CREDIT FOR WHEEL GRIND		(33.12)
542496	DARLING ACE HARDWARE	EXTENSION CORD		26.99
542501	DARLING ACE HARDWARE	HARDWARE SUPPLIES		138.98
542777	DARLING ACE HARDWARE	HARDWARE SUPPLIES		40.05
541698	DARLING ACE HARDWARE	PLASTIC FAILS		7.18
542780	DARLING ACE HARDWARE	WHEEL GRIND		66.24
541746	DARLING ACE HARDWARE	HARDWARE SUPPLIES		27.77
542677	DARLING ACE HARDWARE	NUTS & BOLTS		9.27
542858	DARLING ACE HARDWARE	LED UNDER CABNT 16" LINKING		18.99
1043248	DATA GUARDIAN	DOCUMENT AND COMPUTER DESTRUCTION	2019.263	2,104.50
68950	EARTHCOM INC.	CONSTRUCTION OF PHASE 5 OF FIBERNET ( EX 2018.367		2,653.00
MIBAT271928	FASTENAL COMPANY	HAND SANIGEL		63.76
MIBAT271887	FASTENAL COMPANY	BIN STOCK		85.23
113828330	GLOBAL EQUIPMENT COMP	A LITTER PICK UP BAGS		233.47
113858937	GLOBAL EQUIPMENT COMP	A GLOVES		95.85
9075222464	GRAINGER	PIKE POLE, ROUND, YELLOW FIBERGLASS		120.91
12964	GUTTERS R US LLC	SNOW REMOVAL FOR MRLEC BUILDING - 3RD YE 2019.113		5,686.00
12953	GUTTERS R US LLC	SNOW REMOVAL		3,370.00
304983	HAVILAND PRODUCTS COMP.	CHLORINE, FLUORIDE & PERMANGANATE WTP	2019.001	168.99
304986	HAVILAND PRODUCTS COMP.	BLANKET PO FOR TREATMENT CHEMICALS	2019.015	619.23
JAN2019	HERITAGE CLEANERS	JANUARY CLEANING		893.23
15538552	HERITAGE-CRYSTAL	CLEAN SHOP SUPPLIES		149.50
80916	HERMANS MARSHALL	HARDW.MAILBOX ON O'KEEFE, POST AND LETTERS		74.47
80760	HERMANS MARSHALL	HARDW.POP UP ROD, MAGIC ERASER & SUPPLIES		53.93
80894	HERMANS MARSHALL	HARDW.NUTS & BOLTS		10.90
22771	HUNTER PRELL COMPANY	SERVICE CALL CHECK HEAT AND WATER FLOWS		310.00
22873	HUNTER PRELL COMPANY	ANNUAL INSPECTION ON SPRINKLER SYSTEM		225.00
10567	J AND K PLUMBING SUPPL	CONDENSATE PUMP		54.19
10160	J AND K PLUMBING SUPPL	PLUMBING SUPPLIES		17.73
132	JOHN B SULLIVAN	LEGAL FEES		9,856.29
020119	K-MART	JANUARY CHARGES		55.88
020619	LEWIS G BENDER, PH.D.	FACILITATION SERVICES		5,500.00
8621	MARSHALL WELDING & FAB	6 PIECE COOLING UNIT		209.00
761-10408813	MICHIGAN DEPT OF ENV.	STORM WATER ANNUAL PERMIT FEE		260.00
591:ACT51	MICHIGAN DEPT OF TRANS	MARSHALL AVE BRIDGE MATCH FUNDS	2018.217	1,105.12
2019	MICHIGAN MUNICIPAL LEA	04/01/19--03/31/20 MEMBERSHIP		4,617.00
57432360	MSC INDUSTRIAL SUPPLY	SHOE COVERS		203.75
523445	NAPA OF MARSHALL	BRAKE CLEANER		41.88
684144	NYE UNIFORM COMPANY	NAME BAR		16.66
1265060	OFFICE 360	CARD REFILLS, DUSTER		17.89
1273873	OFFICE 360	DRIVE.USB.FLASH 4GB.BE		8.97
1273071	OFFICE 360	OFFICE SUPPLIES		20.03
1263042	OFFICE 360	SUPPLIES		48.74
19209	PALM TEES	T-SHIRTS		963.00
121509	PLEUNE SERVICE COMPANY	HUMIDITY REPAIR AIR HANDLERS	2019.257	5,626.35
6624898-00	POWER & TELEPHONE SUPP	Q CLAMP		421.73
56336489	POWER LINE SUPPLY	MATERIALS FOR MONROE ST BRIDGE PROJECT.	2019.237	186.25
56336553	POWER LINE SUPPLY	KEVLAR GLOVES		55.00
56336488	POWER LINE SUPPLY	SAFETY GLASSES		96.60
56336605	POWER LINE SUPPLY	BARRICADE		184.74
56336702	POWER LINE SUPPLY	TEST & CLEAN RUBBER GOODS		982.50
294809	PRINTLINK	BUSINESS CARDS - SLUSARSKI		85.00
13109	R-S TRUCK & DIESEL, IN	REPLACE HEATER LINES/HOSES		1,261.12
89053	ROWE PROFESSIONAL SERV	MONROE STREET BRIDGE ENGINEERING	2018.051	1,240.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
S011222307.001	STUART C IRBY CO	SKINNING KNIVE		357.64
50465	TESCO	REVERSE DESKTOP METER STATION-	PROPOSAL 2019.244	4,254.35
MAR14858	TIRE CITY TIRE PROS	TIRE REPAIR		39.73
MAR14842	TIRE CITY TIRE PROS	LUBE & OIL CHANGE		42.89
154 0050627	UNIFIRST CORPORATION	DPW		53.38
154 0050629	UNIFIRST CORPORATION	POWER HOUSE		194.77
154 0050631	UNIFIRST CORPORATION	MARSHALL HOUSE		39.88
154 0050630	UNIFIRST CORPORATION	WATER DEPT		34.82
154 0050626	UNIFIRST CORPORATION	WASTE WATER		31.45
1540051322	UNIFIRST CORPORATION	UNIFORMS		34.82
1540051323	UNIFIRST CORPORATION	GARMENT MAINTENANCE		39.88
1540051318	UNIFIRST CORPORATION	GARMENT MAINTENANCE		31.45
1540050628	UNIFIRST CORPORATION	UNIFORMS		168.53
1540051320	UNIFIRST CORPORATION	GARMENT MAINTENANCE		157.86
1540051319	UNIFIRST CORPORATION	GARMENT MAINTENANCE		53.38
1540051321	UNIFIRST CORPORATION	GARMENT MAINTENANCE		123.87
1863-1	VIRIDIS DESIGN GROUP	DESIGN SERVICES - KETCHUM PARK PAVILION	2019.208	1,500.00
1489977	XEROX FINANCIAL SERVICE	LEASE PAYMENT		1,320.88
GRAND TOTAL:				131,272.80



INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269789901102-19	A T & T	269 789-9011 599 1		140.97
269781981502-19	A T & T	269 781-9815 267 0		4,950.27
269781907002-19	A T & T	269 781-9070 573 1		97.83
269781444702-19	A T & T	269 781-4447 749 4		413.59
2019	APWA SOUTHWEST MICHIG	2019 MEMBERSHIP - TOM TARKIEWICZ		20.00
021319	APWA SOUTHWEST MICHIG	MEMBERSHIP FOR PHIL SMITH & KRISTIN BAU		40.00
020119	BAIER, JESSICA	TRAVEL EXPENSE REIMBURSEMENT		41.09
021319	CALHOUN COUNTY WATER	PERMIT FEE FOR VARIOUS MONITORING WELLS		250.00
2550996785-0219	CHEMICAL BANK SOUTH	HSA #2550996785 JOHNSON, DAVE		900.00
020519	EGNATUK, ALEC	TRAVEL EXPENSE REIMBURSEMENT		112.64
021319	FINNEY, EMILY	BOOT ALLOWANCE		36.02
02/15/2019	GREEN, MICHAEL	UB refund for account: 900400046		40.12
82130231059095-021	LOWES BUSINESS ACCOUN	ACCT #821 3023 105909 5		523.38
2	MARSHALL ACADEMY	FACILITY RENTAL		130.00
9784-0219	MARSHALL COMMUNITY CU	9784 - BARTLETT		70.00
7617-0219	MARSHALL COMMUNITY CU	7617 - RAMEY		276.86
021119	MICHIGAN STATE UNIVER	PLANNING & ZONING GUIDEBOOKS		50.00
02/15/2019	MORRIS, LETA & FLOYD	UB refund for account: 601200002		3.75
021319	NATIONAL RAILROAD PAS	PERMIT FEE TO ENTER ONTO MDOT/AMTRAK RR		1,410.00
790004405582930702	NEOFUNDS	ACCT #7900 0440 5582 9307		5,693.39
020519	SIGNWORLD CONCEPTS	ARROWS - SIGN		35.00
020819	SLUSARSKI, JESSICA	FACEBOOK AD		10.00
9297767	SPARTAN STORES	CUST #021063		65.42
021319	STATE OF MICHIGAN	PERMIT APPLICATION, ADDTNL MONITORING W		50.00
021519	TENNECO AUTOMOTIVE	TAX REFUND - DUPLICATE/OVER PAYMENT		115.56
9823376607	VERIZON WIRELESS	ACCT #987146080-00001		1,108.08
14226414-0119	WOW! BUSINESS	ACCT #014226414		102.79
GRAND TOTAL:				16,686.76

APPROVAL LIST FOR CITY OF MARSHALL  
 EXP CHECK RUN DATES 02/22/2019 - 02/22/2019  
 UNJOURNALIZED  
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
287238047810X02111	AT&T MOBILITY	269-830-8394		66.20
CHECK REQ 2/19/19	BABCOCK, CLIF	MUSICIAN FOR WINTER MARKET 2/16/19		25.00
CASH ADV 2/22/19	BROADWAY GRILLE	REFUND OVERPAYMENT FOR TAXES		911.47
2018 ELECTIONS	CALHOUN COUNTY CLERK	COST FOR 2018 PRIMARY AND GENERAL ELECT		188.75
2018 WINTER DIST	CALHOUN COUNTY TREASU	2018 WINTER AD VALOREM DIST #3		89,184.70
2018 WINTER DIST	CALHOUN INTERMEDIATE	2018 WINTER AD VALOREM DIST #3		248,475.84
100009163203 FEB	CONSUMERS ENERGY	JANUARY 12 - FEBRUARY 12, 2019 NATURAL		521.45
100072243312 FEB 1	CONSUMERS ENERGY	JAN 10 - FEB 09 2019 NATURAL GAS		424.41
100009163435	CONSUMERS ENERGY	JAN 08 - FEB 06, 2019 NATURAL GAS		810.53
103015800248	CONSUMERS ENERGY	JAN 06 - FEB 05, 2019 NATURAL GAS		914.83
103018521130 FEB 1	CONSUMERS ENERGY	JAN 10 - FEB 10, 2019 NATURAL GAS		2,177.62
100009163971 FEB 1	CONSUMERS ENERGY	JAN 11 - FEB 12, 2019 NATURAL GAS		1,730.17
100007594680 FEB 1	CONSUMERS ENERGY	JAN 11 - FEB 12, 2019 NATURAL GAS		489.69
021619	DAVID J DEGRAW	CASE # 2015-3466 CH--REBECCA WARNER		24.94
02/21/2019	ESTATE OF DONALD RICH	UB refund for account: 3205100031		65.92
BOOTS 1/7/19	JOSH LANKERD	5.11 MEN'S ATAC BOOTS		95.99
2018 WINTER DIST	KELLOGG COMMUNITY COL	2018 WINTER AD VALOREM DIST #3		145,963.16
99007320387 02/02/	LOWES BUSINESS ACCOUN	ACCT# 99007320387		83.60
2018 WINTER DIST	MARSHALL AREA FIRE FI	2018 WINTER AD VALOREM DIST #3		56,547.93
2922 2/7/19	MARSHALL COMMUNITY CU	ACCT# 2922 THERESA A SEARS		496.30
9156 02/07/19	MARSHALL COMMUNITY CU	ACCT# 9156 JUSTIN R MILLER		638.32
3507 2/7/19	MARSHALL COMMUNITY CU	ACCT# 3507 SCOTT E MCDONALD		234.10
7681 020719	MARSHALL COMMUNITY CU	ACCT#7681 TOM TARKIEWICZ		216.49
4868 02/07/19	MARSHALL COMMUNITY CU	ACCT# 4868 EDWARD E RICE		57.72
6996 2/7/19	MARSHALL COMMUNITY CU	KRISTIN L. BAUER 6996		219.12
2018 WINTER DIST	MARSHALL PUBLIC SCHOO	2018 WINTER AD VALOREM DIST #3		652,299.83
M 12-18	MICHIGAN SOUTH CENTRA	NATURAL GAS DECEMBER 2018		4,334.74
M 01-19	MICHIGAN SOUTH CENTRA	NATURAL GAS JANUARY 2019		5,744.28
CITY DUES 2019	MICHIGAN-SHIGA SISTER	MARSHALL STATE DUES FOR 2019		25.00
1426918	MILLER, CANFIELD, PAD	GENERAL EMPLOYMENT MATTERS		82.50
CHECK REQ 2/19/19	RAUTH, PAUL	11/10/18 & 2/2/19 MUSICIAN FOR WINTER M		50.00
DEPOSIT-BLUES FEST	ROAD DAWG TOURING CO.	DEPOSIT FOR 2019 BLUES FEST - TAS CRV &		375.00
MEALS 2/3-2/16/19	SANDERS, TIM	MEALS		20.00
MEALS 2/3-2/16/19	SCHIPPER, CLINT	MEALS		20.00
CHECK REQ 2/19/19	SULLIVAN, ERIC	10/27/18 ENTERTAINMENT HALLOWEEN AT THE		75.00
MEALS 2/3-2/16/19	TAYLOR, JEFF	MEALS		20.00
010040764 FEB 2019	WOW! INTERNET-CABLE-P	FEBRUARY CABLE		1,359.81
GRAND TOTAL:				1,214,970.41



**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**REPORT TO:** Honorable Mayor and City Council Members

**FROM:** Jon B. Bartlett, Finance Director  
Tom Tarkiewicz, City Manager

**SUBJECT:** Second Quarter Financial Report - 6 months ending  
12/31/2018

**BACKGROUND:** In accordance with Section 9.07 of the City Charter, the following financial statements are submitted to Council for the 2nd quarter ending December 31, 2018. The statements cover the period beginning July 1, 2018 and ending December 31, 2018. Highlights of the financial statements follow.

*Note: References to funds being over or below budget are based upon two quarters of the fiscal year being completed; hence an assumption is made that 50% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. At this stage of the budget year, a 15% variance is considered acceptable.*

The Revenue and Expenditure Report is designed to show the status of the current year sources and uses of revenue, including a comparison to the annual budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

**General Fund**

- As of 12/31/18, the City had collected approximately 75% of its anticipated General Fund revenue. This is due to all summer tax operating revenue being recorded on August 1<sup>st</sup> (levy date).
- Capital Outlay is currently at 24.5% of expenditures due to the timing of projects.
- Other City (269) is at 113% of expenditure budget due to all City Property Taxes are paid in August and September.

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

## **Non-General Funds**

**Major Streets:** Expenditures are at 82.5% due to the timing (delays) of road and bridge projects.

**Local Streets:** Expenditures are lower than projected due to the timing of this fiscal year's local road projects. As of 12/31/18, there are no expenditures in Capital Outlay. Revenues are at 19% due to the 2-3 month lag in payments from the State.

**Recreation:** Revenues are at 74% due to the entire summer tax levy being recorded in August. Expenditures are at 57%, primarily due to summer season part-time wages and the island trip in October.

**Leaf/Brush:** Revenues are at 106% due to the entire summer tax levy being recorded in August. Expenditures are at 64% due to the fall leaf pickup which is the largest cost for Leaf/Brush.

**LDFA:** Revenues are at 63.5% primarily due to land sales. Expenditures are at 82.44% due to the watermain extension.

**DDA:** Revenues are at 82%, due to the summer tax levy being recorded in August.

**FiberNet:** Expenditures are at 96% due to the expedited construction of the FiberNet backbone. Revenues are at 18.45% due to delays in the construction.

**Electric:** Expenditures are at 40.21% well within limits. Revenues are at 36.5% which causes some concern as last year for this period, revenues were at 56.8%.

**DART:** Revenues are at 55%, due to the entire summer tax levy being recorded in August and expenditures are at 49% due to excessive vehicle breakdowns (last year expenditures were 43.6%).

**Wastewater:** Revenues are at 47.55% and expenditures are at 43% all within limits.

**Water:** Expenditures are at 57.2% due to the many water studies being performed for MEC and other projects.

**Data Processing:** Expenditures are at 65.9% due to the timing of capital purchases and the timing of payments for annual maintenance contracts.

**Motor Pool:** Expenditures are at 159%% due to the decision to purchase many high cost vehicles using the lease-to-own financing option and not having capitalized them in the general ledger.

Overall, Non-General Fund expenditures are at 51.36%, well within acceptable levels. Revenues are at 41% that does raise some concern but is mostly attributable to FiberNet.

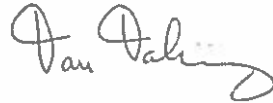
**RECOMMENDATION:** It is recommended for Council to accept the report as presented.

**CITY GOAL CLASSIFICATION:** N/A

Respectfully Submitted,



Jon B. Bartlett  
Finance Director



Tom Tarkiewicz  
City Manager

02/20/2019

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL  
 PERIOD ENDING 12/31/2018  
 % Fiscal Year Completed: 50.41

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund 000	6,612,422.00	6,612,422.00	4,976,413.78	0.00	75.26
TOTAL REVENUES	6,612,422.00	6,612,422.00	4,976,413.78	0.00	75.26
101 - City Council	3,509.00	3,939.00	2,577.44	0.00	65.43
172 - City Manager	172,515.00	172,515.00	83,643.29	0.00	48.48
209 - City Assessor	138,600.00	138,600.00	33,950.71	0.00	24.50
210 - City Attorney	50,000.00	50,000.00	16,382.73	0.00	32.77
226 - Human Resources	86,650.00	86,650.00	40,126.45	0.00	46.31
250 - Clerk	101,860.00	101,860.00	52,607.40	0.00	51.65
260 - Treasurer	540,651.00	540,651.00	259,696.17	0.00	48.03
265 - City Hall	76,346.00	76,346.00	37,644.81	92.76	49.43
266 - Chapel	906.00	906.00	462.51	0.00	51.05
269 - Other City Property	31,420.00	31,420.00	35,589.53	0.00	113.27
276 - Cemetery	171,339.00	171,339.00	76,628.95	0.00	44.72
294 - Non-departmental	811,614.00	811,184.00	309,638.71	6,217.00	38.94
301 - Police	1,823,621.00	1,823,621.00	957,834.82	1,300.00	52.60
316 - Crossing Guards	12,501.00	12,501.00	5,058.91	0.00	40.47
325 - Dispatch Operations	112,500.00	112,500.00	58,794.74	0.00	52.26
336 - Fire	1,149,187.00	1,149,187.00	620,667.57	0.00	54.01
371 - Inspection	124,606.00	124,606.00	57,738.73	0.00	46.34
410 - Planning & Zoning	38,546.00	38,546.00	7,857.25	6,134.98	36.30
441 - Street	785,606.00	785,606.00	355,035.99	785.66	45.29
442 - COMPOST	32,488.00	32,488.00	13,059.55	0.00	40.20
447 - Engineering	32,604.00	32,604.00	12,381.83	0.00	37.98
540 - PSB Operations	145,443.00	145,443.00	62,494.47	0.00	42.97
774 - Parks	94,523.00	94,523.00	36,989.99	0.00	39.13
900 - Capital Outlay Contr	74,500.00	74,500.00	18,237.00	0.00	24.48
TOTAL EXPENDITURES	6,611,535.00	6,611,535.00	3,155,099.55	14,530.40	47.94
Fund 101 - General Fund:					
TOTAL REVENUES	6,612,422.00	6,612,422.00	4,976,413.78	0.00	75.26
TOTAL EXPENDITURES	6,611,535.00	6,611,535.00	3,155,099.55	14,530.40	47.94
NET OF REVENUES & EXPEN	887.00	887.00	1,821,314.23		

02/20/2019

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL  
 PERIOD ENDING 12/31/2018  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 101 - General Fund						
Revenues						
Dept 000						
101-000-402.00	Current Property Taxes	3,345,657.00	3,345,657.00	3,328,639.64	0.00	99.49
101-000-404.00	Property Taxes - Prior Years	375.00	375.00	0.00	0.00	0.00
101-000-405.00	Tax Collection Fees	119,457.00	119,457.00	93,535.64	0.00	78.30
101-000-420.00	Delinquent Personal Prop Taxes	6,000.00	6,000.00	1,364.44	0.00	22.74
101-000-441.00	LOCAL COMM STAB SHARE TAX	149,272.00	149,272.00	103,900.10	0.00	69.60
101-000-445.00	Penalties & Int. on Taxes	27,000.00	27,000.00	6,258.49	0.00	23.18
101-000-451.00	Licenses and Permits	2,000.00	2,000.00	700.00	0.00	35.00
101-000-451.01	Permits	145,000.00	145,000.00	62,369.00	0.00	43.01
101-000-451.02	APPLICATIONS - MMFP	0.00	0.00	25,000.00	0.00	100.00
101-000-452.00	Cable Commissions	65,000.00	65,000.00	12,928.51	0.00	19.89
101-000-543.00	Liquor License Refund	8,500.00	8,500.00	8,921.00	0.00	104.95
101-000-574.00	State Shared Rev-Constitutiona	550,000.00	550,000.00	318,869.00	0.00	57.98
101-000-574.01	State Shared Rev-StatutoryEVIP	118,000.00	118,000.00	59,188.00	0.00	50.16
101-000-588.00	Contributions from Local Units	145,000.00	145,000.00	72,500.04	0.00	50.00
101-000-588.10	CONTRIBUTIONS	0.00	0.00	(2,098.60)	0.00	100.00
101-000-601.00	NSF Revenue	150.00	150.00	0.00	0.00	0.00
101-000-607.00	Charges for Services - Fees	10,000.00	10,000.00	1,770.00	0.00	17.70
101-000-607.02	Charges for Ser.-Plan & Zone	500.00	500.00	1,100.00	0.00	220.00
101-000-626.00	Charges for Services	7,500.00	7,500.00	2,030.00	0.00	27.07
101-000-627.06	CONTRACT REVENUE - ALBION	45,852.00	45,852.00	0.00	0.00	0.00
101-000-642.00	Charges for Services - Sales	39,000.00	39,000.00	17,572.80	0.00	45.06
101-000-642.01	Charges for Serv-Columbarium	1,000.00	1,000.00	0.00	0.00	0.00
101-000-658.00	Parking Violations	1,500.00	1,500.00	1,786.00	0.00	119.07
101-000-659.00	District Court - Ord. Fines	50,000.00	50,000.00	9,456.27	0.00	18.91
101-000-659.01	Civil Infractions	300.00	300.00	25.00	0.00	8.33
101-000-665.00	Interest	10,000.00	10,000.00	17,283.67	0.00	172.84
101-000-667.00	Rents	45,000.00	45,000.00	29,563.37	0.00	65.70
101-000-671.00	Miscellaneous Revenue	116,723.00	116,723.00	13,054.04	0.00	11.18
101-000-675.00	Contrib. from Other Sources	126,779.00	126,779.00	28,002.48	0.00	22.09
101-000-681.00	Sales of Fixed Assets	0.00	0.00	3,908.34	0.00	100.00
101-000-694.00	Cash - over & short	0.00	0.00	17.55	0.00	100.00
101-000-699.00	Transfers From Other Funds	1,476,857.00	1,476,857.00	758,769.00	0.00	51.38
Total Dept 000		6,612,422.00	6,612,422.00	4,976,413.78	0.00	75.26
TOTAL REVENUES		6,612,422.00	6,612,422.00	4,976,413.78	0.00	75.26

Expenditures

Dept 101 - City Council						
101-101-703.00	Part-time Salaries	2,300.00	2,300.00	1,127.99	0.00	49.04
101-101-715.00	Social Security	176.00	176.00	86.26	0.00	49.01
101-101-721.00	Workers Compensation	124.00	124.00	54.45	0.00	43.91
101-101-740.00	Operating Supplies	124.00	124.00	330.43	0.00	266.48
101-101-810.00	Dues & Memberships	285.00	285.00	85.00	0.00	29.82
101-101-860.00	Transportation & Travel	375.00	375.00	338.32	0.00	90.22
101-101-958.00	Education & Training	125.00	555.00	554.99	0.00	100.00
Total Dept 101 - City Council		3,509.00	3,939.00	2,577.44	0.00	65.43
Dept 172 - City Manager						
101-172-702.00	Payroll	118,162.00	118,162.00	56,808.22	0.00	48.08
101-172-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	1,500.00	0.00	100.00
101-172-715.00	Social Security	9,154.00	9,154.00	4,408.24	0.00	48.16
101-172-716.00	Hospitalization	16,294.00	16,294.00	7,731.23	0.00	47.45
101-172-717.00	Life Insurance	411.00	411.00	188.06	0.00	45.76
101-172-718.00	RETIREMENT - D/B	19,120.00	19,120.00	9,311.89	0.00	48.70
101-172-721.00	Workers Compensation	392.00	392.00	315.43	0.00	80.47
101-172-727.00	Office Supplies	70.00	70.00	54.55	0.00	77.93
101-172-810.00	Dues & Memberships	1,300.00	1,300.00	585.00	0.00	45.00
101-172-860.00	Transportation & Travel	500.00	500.00	134.70	0.00	26.94
101-172-941.00	Motor Pool Equip Rental	1,755.00	1,755.00	877.49	0.00	50.00
101-172-941.01	Data Processing	3,457.00	3,457.00	1,728.48	0.00	50.00
101-172-958.00	Education & Training	400.00	400.00	0.00	0.00	0.00
Total Dept 172 - City Manager		172,515.00	172,515.00	83,643.29	0.00	48.48
Dept 209 - City Assessor						
101-209-702.00	Payroll	57,868.00	22,195.76	2,318.32	0.00	10.44
101-209-703.00	Part-time Salaries	31,200.00	31,200.00	696.85	0.00	2.23
101-209-715.00	Social Security	6,814.00	314.00	126.34	0.00	40.24
101-209-716.00	Hospitalization	15,200.00	1,962.95	47.63	0.00	2.43
101-209-717.00	Life Insurance	132.00	0.00	(5.50)	0.00	100.00
101-209-718.10	RETIREMENT D/C	5,787.00	1,118.29	1,118.29	0.00	100.00
101-209-721.00	Workers Compensation	362.00	362.00	0.00	0.00	0.00
101-209-727.00	Office Supplies	1,509.00	1,509.00	0.00	0.00	0.00
101-209-740.00	Operating Supplies	510.00	510.00	0.00	0.00	0.00
101-209-810.00	Dues & Memberships	400.00	400.00	0.00	0.00	0.00
101-209-820.00	Contracted Services	6,242.00	68,242.00	26,270.00	0.00	38.50
101-209-850.00	Communications	975.00	975.00	248.16	0.00	25.45
101-209-860.00	Transportation & Travel	2,200.00	2,200.00	0.00	0.00	0.00
101-209-901.00	Advertising	244.00	244.00	75.12	0.00	30.79
101-209-941.00	Motor Pool Equip Rental	1,256.00	1,256.00	0.00	0.00	0.00
101-209-941.01	Data Processing	6,111.00	6,111.00	3,055.50	0.00	50.00
101-209-958.00	Education & Training	1,790.00	0.00	0.00	0.00	0.00
Total Dept 209 - City Assessor		138,600.00	138,600.00	33,950.71	0.00	24.50
Dept 210 - City Attorney						
101-210-801.00	Professional Services	50,000.00	50,000.00	16,382.73	0.00	32.77
Total Dept 210 - City Attorney		50,000.00	50,000.00	16,382.73	0.00	32.77



Dept 226 - Human Resources						
101-226-702.00	Payroll	48,390.00	48,390.00	23,254.91	0.00	48.06
101-226-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	1,500.00	0.00	100.00
101-226-715.00	Social Security	3,817.00	3,817.00	1,772.86	0.00	46.45
101-226-716.00	Hospitalization	19,775.00	19,775.00	7,594.86	0.00	38.41
101-226-717.00	Life Insurance	127.00	127.00	59.18	0.00	46.60
101-226-718.00	RETIREMENT - D/B	7,830.00	7,830.00	3,813.39	0.00	48.70
101-226-721.00	Workers Compensation	185.00	185.00	129.37	0.00	69.93
101-226-727.00	Office Supplies	312.00	312.00	50.28	0.00	16.12
101-226-740.00	Operating Supplies	52.00	52.00	1.49	0.00	2.87
101-226-801.00	Professional Services	510.00	510.00	358.67	0.00	70.33
101-226-810.00	Dues & Memberships	100.00	100.00	0.00	0.00	0.00
101-226-820.00	Contracted Services	15.00	15.00	0.00	0.00	0.00
101-226-860.00	Transportation & Travel	100.00	100.00	0.00	0.00	0.00
101-226-901.00	Advertising	1,000.00	1,000.00	247.92	0.00	24.79
101-226-941.01	Data Processing	2,687.00	2,687.00	1,343.52	0.00	50.00
101-226-958.00	Education & Training	250.00	250.00	0.00	0.00	0.00
Total Dept 226 - Human Resources		86,650.00	86,650.00	40,126.45	0.00	46.31
Dept 250 - Clerk						
101-250-702.00	Payroll	46,408.00	46,408.00	23,221.81	0.00	50.04
101-250-702.01	Other Fringe Benefits-taxable	1,400.00	1,400.00	1,400.00	0.00	100.00
101-250-703.00	Part-time Salaries	4,000.00	4,000.00	5,361.50	0.00	134.04
101-250-715.00	Social Security	3,564.00	3,564.00	1,810.48	0.00	50.80
101-250-716.00	Hospitalization	19,775.00	19,775.00	9,369.47	0.00	47.38
101-250-717.00	Life Insurance	125.00	125.00	56.76	0.00	45.41
101-250-718.00	RETIREMENT - D/B	7,510.00	7,510.00	3,657.25	0.00	48.70
101-250-721.00	Workers Compensation	180.00	180.00	123.88	0.00	68.82
101-250-727.00	Office Supplies	312.00	312.00	93.22	0.00	29.88
101-250-728.00	Equipment & Supplies	0.00	0.00	42.92	0.00	100.00
101-250-740.00	Operating Supplies	0.00	0.00	(22.94)	0.00	100.00
101-250-801.00	Professional Services	3,060.00	3,060.00	204.95	0.00	6.70
101-250-810.00	Dues & Memberships	245.00	245.00	230.00	0.00	93.88
101-250-820.00	Contracted Services	1,422.00	1,422.00	0.00	0.00	0.00
101-250-830.00	Elections	5,000.00	5,000.00	3,718.19	0.00	74.36
101-250-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
101-250-901.00	Advertising	5,722.00	5,722.00	1,996.39	0.00	34.89
101-250-941.01	Data Processing	2,687.00	2,687.00	1,343.52	0.00	50.00
101-250-958.00	Education & Training	300.00	300.00	0.00	0.00	0.00
Total Dept 250 - Clerk		101,860.00	101,860.00	52,607.40	0.00	51.65
Dept 260 - Treasurer						
101-260-702.00	Payroll	281,505.00	281,505.00	139,224.54	0.00	49.46
101-260-702.01	Other Fringe Benefits-taxable	3,300.00	3,300.00	2,821.09	0.00	85.49
101-260-703.00	Part-time Salaries	23,500.00	23,500.00	4,134.00	0.00	17.59
101-260-704.00	Overtime Salaries	0.00	0.00	356.81	0.00	100.00
101-260-715.00	Social Security	23,585.00	23,585.00	9,711.16	0.00	41.18
101-260-716.00	Hospitalization	111,049.00	111,049.00	46,388.53	0.00	41.77
101-260-717.00	Life Insurance	436.00	436.00	210.10	0.00	48.19
101-260-718.00	RETIREMENT - D/B	18,850.00	18,850.00	9,182.42	0.00	48.71

101-260-718.10	RETIREMENT D/C	16,500.00	16,500.00	9,777.09	0.00	59.26
101-260-720.00	Unemployment	0.00	0.00	1,454.64	0.00	100.00
101-260-721.00	Workers Compensation	595.00	595.00	839.01	0.00	141.01
101-260-727.00	Office Supplies	7,283.00	7,283.00	2,655.77	0.00	36.47
101-260-727.02	Postage and Shipping	8,160.00	8,160.00	8,165.00	0.00	100.06
101-260-740.00	Operating Supplies	312.00	312.00	0.00	0.00	0.00
101-260-801.00	Professional Services	8,000.00	8,000.00	8,236.70	0.00	102.96
101-260-810.00	Dues & Memberships	500.00	500.00	290.00	0.00	58.00
101-260-820.00	Contracted Services	780.00	780.00	0.00	0.00	0.00
101-260-850.00	Communications	10,256.00	10,256.00	3,916.97	0.00	38.19
101-260-860.00	Transportation & Travel	500.00	500.00	129.71	0.00	25.94
101-260-901.00	Advertising	275.00	275.00	160.82	0.00	58.48
101-260-930.00	Equipment Maintenance	153.00	153.00	132.75	0.00	86.76
101-260-941.00	Motor Pool Equip Rental	300.00	300.00	13.08	0.00	4.36
101-260-941.01	Data Processing	22,312.00	22,312.00	11,155.98	0.00	50.00
101-260-958.00	Education & Training	2,500.00	2,500.00	740.00	0.00	29.60
Total Dept 260 - Treasurer		540,651.00	540,651.00	259,696.17	0.00	48.03
Dept 265 - City Hall						
101-265-702.00	Payroll	3,807.00	3,807.00	1,828.94	0.00	48.04
101-265-703.00	Part-time Salaries	17,365.00	17,365.00	7,498.25	0.00	43.18
101-265-704.00	Overtime Salaries	0.00	0.00	27.45	0.00	100.00
101-265-715.00	Social Security	1,620.00	1,620.00	711.10	0.00	43.90
101-265-716.00	Hospitalization	675.00	675.00	314.42	0.00	46.58
101-265-717.00	Life Insurance	4.00	4.00	1.81	0.00	45.25
101-265-718.10	RETIREMENT D/C	381.00	381.00	204.44	0.00	53.66
101-265-721.00	Workers Compensation	142.00	142.00	479.35	0.00	337.57
101-265-776.00	Building Maintenance Supplies	4,000.00	4,000.00	2,109.98	0.00	52.75
101-265-820.00	Contracted Services	7,000.00	7,000.00	1,632.99	0.00	23.33
101-265-825.00	Insurance	5,106.00	5,106.00	4,098.77	0.00	80.27
101-265-921.00	Utilities - Gas	2,500.00	2,500.00	1,365.80	0.00	54.63
101-265-922.00	Utilities-Elec, Water, Sewer	19,750.00	19,750.00	8,718.71	0.00	44.15
101-265-930.00	Equipment Maintenance	3,200.00	3,200.00	0.00	0.00	0.00
101-265-931.00	Maintenance of Building	8,500.00	8,500.00	7,504.83	92.76	89.38
101-265-941.00	Motor Pool Equip Rental	313.00	313.00	156.47	0.00	49.99
101-265-941.01	Data Processing	1,983.00	1,983.00	991.50	0.00	50.00
Total Dept 265 - City Hall		76,346.00	76,346.00	37,644.81	92.76	49.43
Dept 266 - Chapel						
101-266-820.00	Contracted Services	190.00	190.00	0.00	0.00	0.00
101-266-825.00	Insurance	316.00	316.00	253.14	0.00	80.11
101-266-931.00	Maintenance of Building	400.00	400.00	209.37	0.00	52.34
Total Dept 266 - Chapel		906.00	906.00	462.51	0.00	51.05
Dept 269 - Other City Property						
101-269-811.00	Taxes	31,420.00	31,420.00	35,589.53	0.00	113.27
Total Dept 269 - Other City Property		31,420.00	31,420.00	35,589.53	0.00	113.27
Dept 276 - Cemetery						
101-276-702.00	Payroll	15,273.00	15,273.00	8,400.14	0.00	55.00

101-276-702.01	Other Fringe Benefits-taxable	175.00	175.00	197.72	0.00	112.98
101-276-702.41	Payroll - Mowing/Trimming	2,500.00	2,500.00	311.02	0.00	12.44
101-276-702.51	Payroll - Open/Close Grave	13,000.00	13,000.00	4,236.92	0.00	32.59
101-276-702.52	Payroll - Decorations	2,000.00	2,000.00	611.80	0.00	30.59
101-276-702.53	Payroll - Foundations	10,000.00	10,000.00	3,238.71	0.00	32.39
101-276-703.00	Part-time Salaries	48,603.00	48,603.00	24,203.66	0.00	49.80
101-276-704.00	Overtime Salaries	816.00	816.00	0.00	0.00	0.00
101-276-704.41	Overtime - Mowing/Trimming	153.00	153.00	0.00	0.00	0.00
101-276-704.51	Overtime - Open/Close Grave	3,737.00	3,737.00	712.63	0.00	19.07
101-276-715.00	Social Security	7,364.00	7,364.00	3,035.51	0.00	41.22
101-276-716.00	Hospitalization	356.00	356.00	35.64	0.00	10.01
101-276-717.00	Life Insurance	33.00	33.00	4.12	0.00	12.48
101-276-718.00	RETIREMENT - D/B	2,475.00	2,475.00	1,784.54	0.00	72.10
101-276-718.10	RETIREMENT D/C	3,225.00	3,225.00	0.00	0.00	0.00
101-276-721.00	Workers Compensation	491.00	491.00	1,061.45	0.00	216.18
101-276-740.00	Operating Supplies	6,635.00	6,635.00	1,370.34	0.00	20.65
101-276-741.00	Uniforms	300.00	300.00	147.18	0.00	49.06
101-276-775.00	Repair & Maintenance Supplies	1,900.00	1,900.00	470.52	0.00	24.76
101-276-777.00	MINOR TOOLS AND EQUIPMENT	800.00	800.00	54.95	0.00	6.87
101-276-820.00	Contracted Services	4,500.00	4,500.00	3,408.79	0.00	75.75
101-276-825.00	Insurance	400.00	400.00	230.98	0.00	57.75
101-276-901.00	Advertising	200.00	200.00	75.12	0.00	37.56
101-276-922.00	Utilities-Elec, Water, Sewer	250.00	250.00	88.17	0.00	35.27
101-276-930.00	Equipment Maintenance	255.00	255.00	0.00	0.00	0.00
101-276-941.00	Motor Pool Equip Rental	45,050.00	45,050.00	22,525.02	0.00	50.00
101-276-941.01	Data Processing	848.00	848.00	424.02	0.00	50.00
Total Dept 276 - Cemetery		171,339.00	171,339.00	76,628.95	0.00	44.72

Dept 294 - Non-departmental

101-294-718.00	RETIREMENT - D/B	175,090.00	175,090.00	85,750.33	0.00	48.98
101-294-718.01	Retiree Health Insurance	310,000.00	310,000.00	133,312.31	0.00	43.00
101-294-740.00	Operating Supplies	0.00	0.00	8.94	0.00	100.00
101-294-755.00	Miscellaneous Supplies	6,000.00	6,000.00	2,006.22	0.00	33.44
101-294-801.00	Professional Services	8,000.00	8,000.00	5,651.31	0.00	70.64
101-294-803.00	Service Fee	100.00	100.00	10.00	0.00	10.00
101-294-804.00	BANK FEES	1,300.00	1,300.00	647.99	0.00	49.85
101-294-805.00	Administrative Costs	3,000.00	3,000.00	89.61	0.00	2.99
101-294-810.00	Dues & Memberships	6,200.00	5,770.00	0.00	0.00	0.00
101-294-820.00	Contracted Services	25,500.00	25,500.00	5,000.00	0.00	19.61
101-294-825.00	Insurance	47,858.00	47,858.00	19,302.00	6,217.00	53.32
101-294-850.00	Communications	47,200.00	47,200.00	28,133.35	0.00	59.60
101-294-956.00	Bad Debt Expense	0.00	0.00	206.38	0.00	100.00
101-294-964.00	Refund or Rebates	5,000.00	5,000.00	926.27	0.00	18.53
101-294-969.00	Contingency	54,395.00	54,395.00	0.00	0.00	0.00
101-294-990.00	Debt Service	7,398.00	7,398.00	0.00	0.00	0.00
101-294-995.00	Bond Interest Paid	1,094.00	1,094.00	900.00	0.00	82.27
101-294-999.00	Transfers to Other Funds	113,479.00	113,479.00	27,694.00	0.00	24.40
Total Dept 294 - Non-departmental		811,614.00	811,184.00	309,638.71	6,217.00	38.94

Dept 301 - Police

101-301-702.00	Payroll	802,202.00	802,202.00	372,586.46	0.00	46.45
101-301-702.01	Other Fringe Benefits-taxable	5,850.00	5,850.00	14,786.32	0.00	252.76
101-301-703.00	Part-time Salaries	17,600.00	17,600.00	9,466.37	0.00	53.79
101-301-704.00	Overtime Salaries	69,360.00	69,360.00	604.40	0.00	0.87
101-301-704.70	Overtime - Worked Over/Late Complaint	0.00	0.00	3,824.33	0.00	100.00
101-301-704.71	Overtime - Cover for Sick Time	0.00	0.00	4,344.54	0.00	100.00
101-301-704.72	Overtime - Posted Patrol	0.00	0.00	19,710.57	0.00	100.00
101-301-704.74	Overtime - Court/Informal Hearing	0.00	0.00	1,436.40	0.00	100.00
101-301-704.75	Overtime - Training	0.00	0.00	8,794.51	0.00	100.00
101-301-704.76	Overtime - Special Event Coverage	0.00	0.00	751.11	0.00	100.00
101-301-704.77	Overtime - Called in for Major Crime	0.00	0.00	428.70	0.00	100.00
101-301-715.00	Social Security	14,438.00	14,438.00	6,679.98	0.00	46.27
101-301-716.00	Hospitalization	261,300.00	261,300.00	113,442.87	0.00	43.41
101-301-717.00	Life Insurance	1,830.00	1,830.00	795.02	0.00	43.44
101-301-718.00	RETIREMENT - D/B	149,500.00	149,500.00	79,502.28	0.00	53.18
101-301-721.00	Workers Compensation	16,925.00	16,925.00	17,015.66	0.00	100.54
101-301-727.00	Office Supplies	3,121.00	3,121.00	762.76	0.00	24.44
101-301-727.02	Postage and Shipping	153.00	153.00	0.00	0.00	0.00
101-301-740.00	Operating Supplies	9,690.00	9,690.00	9,197.20	0.00	94.91
101-301-741.00	Uniforms	8,000.00	8,000.00	1,273.74	0.00	15.92
101-301-742.00	Laundry	2,700.00	2,700.00	1,167.50	0.00	43.24
101-301-755.00	Miscellaneous Supplies	255.00	255.00	0.00	0.00	0.00
101-301-757.00	Fuels & Lubricants	26,500.00	26,500.00	4,350.91	0.00	16.42
101-301-760.00	Medical Services	400.00	400.00	525.00	0.00	131.25
101-301-801.00	Professional Services	3,060.00	3,060.00	945.65	0.00	30.90
101-301-810.00	Dues & Memberships	1,000.00	1,000.00	765.00	0.00	76.50
101-301-820.00	Contracted Services	5,100.00	5,100.00	11,881.67	0.00	232.97
101-301-825.00	Insurance	15,060.00	15,060.00	10,413.00	0.00	69.14
101-301-850.00	Communications	16,000.00	16,000.00	4,126.82	0.00	25.79
101-301-860.00	Transportation & Travel	2,500.00	2,500.00	459.60	0.00	18.38
101-301-901.00	Advertising	400.00	400.00	12.70	0.00	3.18
101-301-930.00	Equipment Maintenance	13,260.00	13,260.00	1,506.65	0.00	11.36
101-301-941.00	Motor Pool Equip Rental	66,225.00	66,225.00	25,470.13	0.00	38.46
101-301-941.01	Data Processing	19,122.00	19,122.00	9,561.00	0.00	50.00
101-301-958.00	Education & Training	4,000.00	4,000.00	3,658.81	1,300.00	123.97
101-301-999.00	Transfers to Other Funds	288,070.00	288,070.00	217,587.16	0.00	75.53
Total Dept 301 - Police		1,823,621.00	1,823,621.00	957,834.82	1,300.00	52.60
Dept 316 - Crossing Guards						
101-316-703.00	Part-time Salaries	11,450.00	11,450.00	4,406.40	0.00	38.48
101-316-715.00	Social Security	876.00	876.00	337.10	0.00	38.48
101-316-721.00	Workers Compensation	175.00	175.00	315.41	0.00	180.23
Total Dept 316 - Crossing Guards		12,501.00	12,501.00	5,058.91	0.00	40.47
Dept 325 - Dispatch Operations						
101-325-820.00	Contracted Services	112,500.00	112,500.00	58,794.74	0.00	52.26
Total Dept 325 - Dispatch Operations		112,500.00	112,500.00	58,794.74	0.00	52.26
Dept 336 - Fire						
101-336-702.00	Payroll	426,142.00	426,142.00	216,895.61	0.00	50.90

101-336-702.01	Other Fringe Benefits-taxable	43,940.00	43,940.00	15,442.89	0.00	35.15
101-336-703.00	Part-time Salaries	42,840.00	42,840.00	18,485.00	0.00	43.15
101-336-704.00	Overtime Salaries	44,900.00	44,900.00	21,889.12	0.00	48.75
101-336-715.00	Social Security	11,705.00	11,705.00	5,041.21	0.00	43.07
101-336-716.00	Hospitalization	77,065.00	77,065.00	32,039.14	0.00	41.57
101-336-717.00	Life Insurance	400.00	400.00	179.57	0.00	44.89
101-336-718.00	RETIREMENT - D/B	165,581.00	165,581.00	68,224.54	0.00	41.20
101-336-721.00	Workers Compensation	14,395.00	14,395.00	15,883.64	0.00	110.34
101-336-725.00	Other Fringe Benefits-non tax	5,255.00	5,255.00	2,731.96	0.00	51.99
101-336-727.00	Office Supplies	364.00	364.00	74.93	0.00	20.59
101-336-727.02	Postage and Shipping	51.00	51.00	0.00	0.00	0.00
101-336-729.00	K-9 EQUIPMENT & SUPPLIES	0.00	0.00	195.78	0.00	100.00
101-336-740.00	Operating Supplies	5,243.00	4,743.00	3,964.74	0.00	83.59
101-336-741.00	Uniforms	6,000.00	6,000.00	1,088.87	0.00	18.15
101-336-742.00	Laundry	50.00	50.00	0.00	0.00	0.00
101-336-755.00	Miscellaneous Supplies	1,120.00	1,120.00	411.00	0.00	36.70
101-336-757.00	Fuels & Lubricants	7,645.00	7,645.00	3,550.16	0.00	46.44
101-336-760.00	Medical Services	3,000.00	3,000.00	1,668.80	0.00	55.63
101-336-775.00	Repair & Maintenance Supplies	79.00	79.00	0.00	0.00	0.00
101-336-776.00	Building Maintenance Supplies	0.00	500.00	219.95	0.00	43.99
101-336-777.00	MINOR TOOLS AND EQUIPMENT	200.00	200.00	0.00	0.00	0.00
101-336-810.00	Dues & Memberships	2,000.00	2,000.00	75.00	0.00	3.75
101-336-820.00	Contracted Services	7,257.00	7,257.00	5,587.74	0.00	77.00
101-336-825.00	Insurance	5,247.00	5,247.00	3,178.55	0.00	60.58
101-336-850.00	Communications	4,500.00	4,500.00	4,367.99	0.00	97.07
101-336-860.00	Transportation & Travel	1,500.00	1,500.00	0.00	0.00	0.00
101-336-901.00	Advertising	50.00	50.00	0.00	0.00	0.00
101-336-921.00	Utilities - Gas	5,000.00	5,000.00	1,184.49	0.00	23.69
101-336-922.00	Utilities-Elec, Water, Sewer	22,000.00	22,000.00	10,646.55	0.00	48.39
101-336-930.00	Equipment Maintenance	28,560.00	28,560.00	7,549.21	0.00	26.43
101-336-931.00	Maintenance of Building	4,080.00	4,080.00	4,326.99	0.00	106.05
101-336-941.00	Motor Pool Equip Rental	7,570.00	7,570.00	1,412.51	0.00	18.66
101-336-941.01	Data Processing	12,169.00	12,169.00	6,084.48	0.00	50.00
101-336-958.00	Education & Training	2,500.00	2,500.00	25.00	0.00	1.00
101-336-990.00	Debt Service	38,001.00	38,001.00	18,917.77	0.00	49.78
101-336-995.00	Bond Interest Paid	7,072.00	7,072.00	3,618.38	0.00	51.16
101-336-999.00	Transfers to Other Funds	145,706.00	145,706.00	145,706.00	0.00	100.00
Total Dept 336 - Fire		1,149,187.00	1,149,187.00	620,667.57	0.00	54.01
Dept 371 - Inspection						
101-371-702.00	Payroll	52,185.00	52,185.00	25,079.07	0.00	48.06
101-371-703.00	Part-time Salaries	7,638.00	7,638.00	5,372.64	0.00	70.34
101-371-715.00	Social Security	4,576.00	4,576.00	2,174.53	0.00	47.52
101-371-716.00	Hospitalization	15,200.00	15,200.00	5,298.13	0.00	34.86
101-371-717.00	Life Insurance	40.00	40.00	18.15	0.00	45.38
101-371-718.10	RETIREMENT D/C	5,220.00	5,220.00	2,796.19	0.00	53.57
101-371-721.00	Workers Compensation	280.00	280.00	397.93	0.00	142.12
101-371-727.00	Office Supplies	175.00	175.00	112.15	0.00	64.09
101-371-740.00	Operating Supplies	700.00	700.00	198.50	0.00	28.36
101-371-810.00	Dues & Memberships	300.00	300.00	0.00	0.00	0.00

101-371-812.00	License	300.00	300.00	225.00	0.00	75.00
101-371-820.00	Contracted Services	22,250.00	22,250.00	8,317.00	0.00	37.38
101-371-860.00	Transportation & Travel	700.00	700.00	0.00	0.00	0.00
101-371-901.00	Advertising	50.00	50.00	0.00	0.00	0.00
101-371-940.00	Rentals	6,140.00	6,140.00	3,254.10	0.00	53.00
101-371-941.00	Motor Pool Equip Rental	2,212.00	2,212.00	1,225.34	0.00	55.40
101-371-941.01	Data Processing	6,240.00	6,240.00	3,120.00	0.00	50.00
101-371-958.00	Education & Training	400.00	400.00	150.00	0.00	37.50
Total Dept 371 - Inspection		124,606.00	124,606.00	57,738.73	0.00	46.34
Dept 410 - Planning & Zoning						
101-410-702.00	Payroll	0.00	0.00	84.44	0.00	100.00
101-410-703.00	Part-time Salaries	1,000.00	1,000.00	0.00	0.00	0.00
101-410-715.00	Social Security	77.00	77.00	6.26	0.00	8.13
101-410-721.00	Workers Compensation	0.00	0.00	20.99	0.00	100.00
101-410-727.00	Office Supplies	260.00	260.00	0.00	0.00	0.00
101-410-740.00	Operating Supplies	364.00	364.00	0.00	0.00	0.00
101-410-801.00	Professional Services	25,000.00	25,000.00	3,922.02	6,134.98	40.23
101-410-810.00	Dues & Memberships	360.00	360.00	0.00	0.00	0.00
101-410-860.00	Transportation & Travel	1,600.00	1,600.00	0.00	0.00	0.00
101-410-901.00	Advertising	1,500.00	1,500.00	507.12	0.00	33.81
101-410-940.00	Rentals	3,801.00	3,801.00	1,900.42	0.00	50.00
101-410-941.00	Motor Pool Equip Rental	400.00	400.00	0.00	0.00	0.00
101-410-941.01	Data Processing	2,832.00	2,832.00	1,416.00	0.00	50.00
101-410-958.00	Education & Training	1,352.00	1,352.00	0.00	0.00	0.00
Total Dept 410 - Planning & Zoning		38,546.00	38,546.00	7,857.25	6,134.98	36.30
Dept 441 - Street						
101-441-702.00	Payroll	189,005.00	189,005.00	87,065.34	0.00	46.07
101-441-702.01	Other Fringe Benefits-taxable	7,477.00	7,477.00	3,705.93	0.00	49.56
101-441-702.60	Payroll - Forestry Tree Removal&Trimming	25,500.00	25,500.00	20,310.99	0.00	79.65
101-441-702.61	Payroll - Events Barricades/Banners	5,100.00	5,100.00	2,131.67	0.00	41.80
101-441-702.62	Payroll - Parking Lot Maint	4,080.00	4,080.00	180.07	0.00	4.41
101-441-702.63	Payroll - Christmas Decorations	5,500.00	5,500.00	4,053.83	0.00	73.71
101-441-702.64	Payroll - Leaf Disposal	2,550.00	2,550.00	0.00	0.00	0.00
101-441-702.65	Payroll - Brush Disposal	2,550.00	2,550.00	0.00	0.00	0.00
101-441-702.66	Payroll - Sign Replacement	0.00	0.00	21.38	0.00	100.00
101-441-703.00	Part-time Salaries	23,105.00	23,105.00	5,886.02	0.00	25.48
101-441-704.00	Overtime Salaries	4,325.00	4,325.00	412.31	0.00	9.53
101-441-704.60	Overtime - Forestry Removal&Trimming	1,020.00	1,020.00	752.88	0.00	73.81
101-441-704.61	Overtime - Events Barricades/Banners	816.00	816.00	295.70	0.00	36.24
101-441-704.62	Overtime - Parking Lot Maint	2,000.00	2,000.00	651.21	0.00	32.56
101-441-715.00	Social Security	20,887.00	20,887.00	9,082.09	0.00	43.48
101-441-716.00	Hospitalization	112,881.00	112,881.00	43,079.42	0.00	38.16
101-441-717.00	Life Insurance	566.00	566.00	297.89	0.00	52.63
101-441-718.00	RETIREMENT - D/B	35,910.00	35,910.00	15,770.35	0.00	43.92
101-441-718.10	RETIREMENT D/C	22,530.00	22,530.00	11,735.47	0.00	52.09
101-441-720.00	Unemployment	0.00	0.00	7,969.07	0.00	100.00
101-441-721.00	Workers Compensation	13,000.00	13,000.00	16,164.23	0.00	124.34
101-441-727.00	Office Supplies	600.00	600.00	212.51	0.00	35.42

101-441-740.00	Operating Supplies	10,200.00	10,200.00	3,781.29	278.27	39.80
101-441-741.00	Uniforms	4,160.00	4,160.00	2,316.31	0.00	55.68
101-441-760.00	Medical Services	1,000.00	1,000.00	926.50	0.00	92.65
101-441-761.00	Safety Supplies	1,000.00	1,000.00	930.67	0.00	93.07
101-441-775.00	Repair & Maintenance Supplies	3,500.00	3,500.00	(1,182.09)	0.00	(33.77)
101-441-777.00	MINOR TOOLS AND EQUIPMENT	3,800.00	3,800.00	770.83	0.00	20.29
101-441-778.00	Paint & Signs	0.00	0.00	(1,569.39)	0.00	100.00
101-441-801.00	Professional Services	2,907.00	2,907.00	528.46	507.39	35.63
101-441-810.00	Dues & Memberships	528.00	528.00	816.64	0.00	154.67
101-441-820.00	Contracted Services	3,300.00	3,300.00	1,997.50	0.00	60.53
101-441-850.00	Communications	480.00	480.00	258.17	0.00	53.79
101-441-860.00	Transportation & Travel	850.00	850.00	0.00	0.00	0.00
101-441-901.00	Advertising	550.00	550.00	0.00	0.00	0.00
101-441-922.00	Utilities-Elec, Water, Sewer	82,000.00	82,000.00	36,723.56	0.00	44.78
101-441-939.00	Contracted Maintenance	15,500.00	15,500.00	2,300.00	0.00	14.84
101-441-940.00	Rentals	25,329.00	25,329.00	2,452.58	0.00	9.68
101-441-941.00	Motor Pool Equip Rental	115,637.00	115,637.00	58,717.95	0.00	50.78
101-441-941.01	Data Processing	7,320.00	7,320.00	3,660.00	0.00	50.00
101-441-958.00	Education & Training	12,050.00	12,050.00	11,282.15	0.00	93.63
101-441-990.00	Debt Service	15,000.00	15,000.00	0.00	0.00	0.00
101-441-995.00	Bond Interest Paid	1,093.00	1,093.00	546.50	0.00	50.00
Total Dept 441 - Street		785,606.00	785,606.00	355,035.99	785.66	45.29
Dept 442 - COMPOST						
101-442-702.00		6,630.00	6,630.00	930.36	0.00	14.03
101-442-703.00	Part-time Salaries	4,255.00	4,205.00	1,325.50	0.00	31.52
101-442-704.00	Overtime Salaries	0.00	0.00	481.21	0.00	100.00
101-442-715.00	Social Security	833.00	833.00	204.67	0.00	24.57
101-442-721.00	Workers Compensation	50.00	50.00	0.00	0.00	0.00
101-442-740.00	Operating Supplies	15.00	65.00	79.01	0.00	121.55
101-442-775.00	Repair & Maintenance Supplies	1,530.00	1,530.00	0.00	0.00	0.00
101-442-810.00	Dues & Memberships	600.00	600.00	0.00	0.00	0.00
101-442-820.00	Contracted Services	3,570.00	3,570.00	0.00	0.00	0.00
101-442-901.00	Advertising	300.00	300.00	0.00	0.00	0.00
101-442-930.00	Equipment Maintenance	2,000.00	2,000.00	0.00	0.00	0.00
101-442-941.00	Motor Pool Equip Rental	6,000.00	6,000.00	3,000.00	0.00	50.00
101-442-970.00	Capital Outlay	6,705.00	6,705.00	7,038.80	0.00	104.98
Total Dept 442 - COMPOST		32,488.00	32,488.00	13,059.55	0.00	40.20
Dept 447 - Engineering						
101-447-702.00	Payroll	18,920.00	18,920.00	8,154.91	0.00	43.10
101-447-702.01	Other Fringe Benefits-taxable	96.00	96.00	43.10	0.00	44.90
101-447-704.00	Overtime Salaries	317.00	317.00	0.00	0.00	0.00
101-447-715.00	Social Security	1,479.00	1,479.00	620.67	0.00	41.97
101-447-716.00	Hospitalization	2,437.00	2,437.00	1,106.62	0.00	45.41
101-447-717.00	Life Insurance	31.00	31.00	14.23	0.00	45.90
101-447-718.10	RETIREMENT D/C	1,920.00	1,920.00	1,013.63	0.00	52.79
101-447-721.00	Workers Compensation	106.00	106.00	138.75	0.00	130.90
101-447-727.00	Office Supplies	204.00	204.00	147.89	0.00	72.50
101-447-740.00	Operating Supplies	306.00	306.00	(1,544.22)	0.00	(504.65)

101-447-801.00	Professional Services	918.00	918.00	0.00	0.00	0.00
101-447-810.00	Dues & Memberships	350.00	350.00	325.00	0.00	92.86
101-447-820.00	Contracted Services	204.00	204.00	0.00	0.00	0.00
101-447-860.00	Transportation & Travel	700.00	700.00	458.25	0.00	65.46
101-447-941.01	Data Processing	3,696.00	3,696.00	1,848.00	0.00	50.00
101-447-958.00	Education & Training	920.00	920.00	55.00	0.00	5.98
Total Dept 447 - Engineering		32,604.00	32,604.00	12,381.83	0.00	37.98

Dept 540 - PSB Operations

101-540-702.00	Payroll	7,611.00	7,611.00	3,657.85	0.00	48.06
101-540-703.00	Part-time Salaries	4,485.00	4,485.00	1,961.49	0.00	43.73
101-540-704.00	Overtime Salaries	500.00	500.00	75.92	0.00	15.18
101-540-715.00	Social Security	964.00	964.00	426.69	0.00	44.26
101-540-716.00	Hospitalization	1,350.00	1,350.00	628.81	0.00	46.58
101-540-717.00	Life Insurance	8.00	8.00	3.63	0.00	45.38
101-540-718.10	RETIREMENT D/C	812.00	812.00	408.94	0.00	50.36
101-540-721.00	Workers Compensation	250.00	250.00	207.68	0.00	83.07
101-540-727.00	Office Supplies	2,040.00	2,040.00	466.58	0.00	22.87
101-540-740.00	Operating Supplies	3,060.00	3,060.00	525.73	0.00	17.18
101-540-761.00	Safety Supplies	102.00	102.00	0.00	0.00	0.00
101-540-776.00	Building Maintenance Supplies	4,590.00	4,590.00	1,945.01	0.00	42.37
101-540-820.00	Contracted Services	34,025.00	34,025.00	15,569.67	0.00	45.76
101-540-825.00	Insurance	9,046.00	9,046.00	7,117.80	0.00	78.68
101-540-850.00	Communications	3,000.00	3,000.00	1,091.95	0.00	36.40
101-540-921.00	Utilities - Gas	6,500.00	6,500.00	2,173.81	0.00	33.44
101-540-922.00	Utilities-Elec, Water, Sewer	45,000.00	45,000.00	21,371.18	0.00	47.49
101-540-930.00	Equipment Maintenance	408.00	408.00	627.19	0.00	153.72
101-540-931.00	Maintenance of Building	16,830.00	16,830.00	1,803.52	0.00	10.72
101-540-941.00	Motor Pool Equip Rental	2,625.00	2,625.00	1,312.50	0.00	50.00
101-540-941.01	Data Processing	2,237.00	2,237.00	1,118.52	0.00	50.00
Total Dept 540 - PSB Operations		145,443.00	145,443.00	62,494.47	0.00	42.97

Dept 774 - Parks

101-774-702.00	Payroll	12,055.00	12,055.00	2,647.26	0.00	21.96
101-774-702.01	Other Fringe Benefits-taxable	210.00	210.00	39.53	0.00	18.82
101-774-702.40	Payroll - Rubbish/Garbage	800.00	800.00	66.00	0.00	8.25
101-774-702.41	Payroll - Mowing/Trimming	3,000.00	3,000.00	1,469.40	0.00	48.98
101-774-702.55	Payroll - Trees/Forestry	500.00	500.00	0.00	0.00	0.00
101-774-703.00	Part-time Salaries	15,116.00	15,116.00	6,874.28	0.00	45.48
101-774-704.00	Overtime Salaries	0.00	0.00	15.44	0.00	100.00
101-774-704.40	Overtime - Rubbish/Garbage	0.00	0.00	33.92	0.00	100.00
101-774-715.00	Social Security	2,424.00	2,424.00	820.09	0.00	33.83
101-774-716.00	Hospitalization	72.00	72.00	7.14	0.00	9.92
101-774-717.00	Life Insurance	8.00	8.00	0.82	0.00	10.25
101-774-718.00	RETIREMENT - D/B	500.00	500.00	240.72	0.00	48.14
101-774-718.10	RETIREMENT D/C	430.00	430.00	0.00	0.00	0.00
101-774-721.00	Workers Compensation	1,100.00	1,100.00	198.11	0.00	18.01
101-774-740.00	Operating Supplies	5,000.00	5,000.00	2,271.00	0.00	45.42
101-774-760.00	Medical Services	77.00	77.00	0.00	0.00	0.00
101-774-775.00	Repair & Maintenance Supplies	3,570.00	3,570.00	258.79	0.00	7.25



101-774-777.00	MINOR TOOLS AND EQUIPMENT	400.00	400.00	0.00	0.00	0.00
101-774-801.00	Professional Services	204.00	204.00	0.00	0.00	0.00
101-774-820.00	Contracted Services	8,000.00	8,000.00	833.64	0.00	10.42
101-774-825.00	Insurance	4,474.00	4,474.00	3,704.90	0.00	82.81
101-774-922.00	Utilities-Elec, Water, Sewer	11,500.00	11,500.00	6,977.02	0.00	60.67
101-774-939.00	Contracted Maintenance	5,000.00	5,000.00	380.43	0.00	7.61
101-774-940.00	Rentals	700.00	700.00	460.00	0.00	65.71
101-774-941.00	Motor Pool Equip Rental	19,241.00	19,241.00	9,620.52	0.00	50.00
101-774-941.01	Data Processing	142.00	142.00	70.98	0.00	49.99
Total Dept 774 - Parks		94,523.00	94,523.00	36,989.99	0.00	39.13
Dept 900 - Capital Outlay Control						
101-900-970.00	Capital Outlay	74,500.00	74,500.00	18,237.00	0.00	24.48
Total Dept 900 - Capital Outlay Control		74,500.00	74,500.00	18,237.00	0.00	24.48
TOTAL EXPENDITURES		6,611,535.00	6,611,535.00	3,155,099.55	14,530.40	47.94
Fund 101 - General Fund:						
TOTAL REVENUES		6,612,422.00	6,612,422.00	4,976,413.78	0.00	75.26
TOTAL EXPENDITURES		6,611,535.00	6,611,535.00	3,155,099.55	14,530.40	47.94
NET OF REVENUES & EXPENDITURES		887.00	887.00	1,821,314.23		

02/20/2019

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL  
 PERIOD ENDING 12/31/2018  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
TOTAL REVENUES		622,080.00	622,080.00	232,204.64	0.00	37.33
TOTAL EXPENDITURES		881,984.00	881,984.00	489,207.73	238,228.55	82.48
NET OF REVENUES & EXPENDITURES		(259,904.00)	(259,904.00)	(257,003.09)		
Fund 203 - MVH Local Fund						
TOTAL REVENUES		387,070.00	387,070.00	122,190.61	0.00	31.57
TOTAL EXPENDITURES		435,004.00	435,004.00	63,883.07	0.00	14.69
NET OF REVENUES & EXPENDITURES		(47,934.00)	(47,934.00)	58,307.54		
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
TOTAL REVENUES		287,079.00	287,079.00	151,554.07	0.00	52.79
TOTAL EXPENDITURES		325,689.00	325,689.00	157,377.21	10,614.35	51.58
NET OF REVENUES & EXPENDITURES		(38,610.00)	(38,610.00)	(5,823.14)		
Fund 208 - Recreation Fund						
TOTAL REVENUES		416,010.00	416,010.00	307,460.03	0.00	73.91
TOTAL EXPENDITURES		409,868.00	409,868.00	236,197.96	0.00	57.21
NET OF REVENUES & EXPENDITURES		6,142.00	6,142.00	71,262.07		
Fund 210 - FARMERS MARKET						
TOTAL REVENUES		30,815.00	30,815.00	14,679.47	0.00	47.64
TOTAL EXPENDITURES		25,570.00	25,570.00	12,549.72	0.00	49.08
NET OF REVENUES & EXPENDITURES		5,245.00	5,245.00	2,129.75		
Fund 226 - Leaf, Brush and Trash Removal						
TOTAL REVENUES		93,730.00	93,730.00	99,317.20	0.00	105.96
TOTAL EXPENDITURES		93,662.00	93,662.00	59,863.84	0.00	63.91
NET OF REVENUES & EXPENDITURES		68.00	68.00	39,453.36		
Fund 295 - Airport						
TOTAL REVENUES		167,920.00	167,920.00	62,443.44	0.00	37.19

TOTAL EXPENDITURES	168,933.00	168,933.00	90,122.80	0.00	53.35
NET OF REVENUES & EXPENDITURES	(1,013.00)	(1,013.00)	(27,679.36)		

Fund 296 - Local Development Finance Auth

TOTAL REVENUES	941,263.00	941,263.00	598,277.29	0.00	63.56
TOTAL EXPENDITURES	966,165.00	966,165.00	157,930.55	638,607.95	82.44
NET OF REVENUES & EXPENDITURES	(24,902.00)	(24,902.00)	440,346.74		

Fund 298 - Downtown Development Authority

TOTAL REVENUES	185,109.00	185,109.00	152,226.06	0.00	82.24
TOTAL EXPENDITURES	167,963.00	167,963.00	56,203.40	1,236.76	34.20
NET OF REVENUES & EXPENDITURES	17,146.00	17,146.00	96,022.66		

Fund 536 - Marshall House Fund

TOTAL REVENUES	881,000.00	881,000.00	437,954.68	0.00	49.71
TOTAL EXPENDITURES	865,779.00	865,779.00	337,291.15	7,917.76	39.87
NET OF REVENUES & EXPENDITURES	15,221.00	15,221.00	100,663.53		

Fund 570 - FIBER TO THE PREMISE

TOTAL REVENUES	1,080,000.00	1,080,000.00	199,262.29	0.00	18.45
TOTAL EXPENDITURES	1,831,100.00	1,831,100.00	1,641,591.80	118,445.28	96.12
NET OF REVENUES & EXPENDITURES	(751,100.00)	(751,100.00)	(1,442,329.51)		

Fund 582 - Electric Fund

TOTAL REVENUES	18,250,500.00	18,250,500.00	6,756,906.41	0.00	37.02
TOTAL EXPENDITURES	17,765,800.00	17,765,800.00	6,848,647.49	295,742.65	40.21
NET OF REVENUES & EXPENDITURES	484,700.00	484,700.00	(91,741.08)		

Fund 588 - DART Fund

TOTAL REVENUES	858,471.00	861,871.00	474,167.43	0.00	55.02
TOTAL EXPENDITURES	860,522.00	863,922.00	355,280.40	67,583.00	48.95
NET OF REVENUES & EXPENDITURES	(2,051.00)	(2,051.00)	118,887.03		

Fund 590 - Wastewater Fund

TOTAL REVENUES	1,990,002.00	1,990,002.00	946,240.73	0.00	47.55
TOTAL EXPENDITURES	2,080,019.00	2,080,019.00	855,367.21	39,301.25	43.01
NET OF REVENUES & EXPENDITURES	(90,017.00)	(90,017.00)	90,873.52		

Fund 591 - Water Fund

TOTAL REVENUES	1,884,296.00	1,884,296.00	955,170.74	0.00	50.69
TOTAL EXPENDITURES	1,944,630.00	1,944,630.00	851,472.46	260,599.65	57.19
NET OF REVENUES & EXPENDITURES	(60,334.00)	(60,334.00)	103,698.28		

Fund 636 - Data Processing

TOTAL REVENUES	184,790.00	184,790.00	93,516.65	0.00	50.61
TOTAL EXPENDITURES	208,116.00	208,116.00	147,389.88	(10,203.00)	65.92
NET OF REVENUES & EXPENDITURES	(23,326.00)	(23,326.00)	(53,873.23)		

Fund 661 - Motor Pool Fund

TOTAL REVENUES	863,193.00	863,193.00	445,568.87	0.00	51.62
TOTAL EXPENDITURES	821,903.00	821,903.00	850,222.54	457,516.00	159.11
NET OF REVENUES & EXPENDITURES	41,290.00	41,290.00	(404,653.67)		

TOTAL REVENUES - ALL FUNDS	29,123,328.00	29,126,728.00	12,049,140.61	0.00	41.37
TOTAL EXPENDITURES - ALL FUNDS	29,852,707.00	29,856,107.00	13,210,599.21	2,123,889.70	51.36
NET OF REVENUES & EXPENDITURES	(729,379.00)	(729,379.00)	(1,161,458.60)		

02/20/2019

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL  
 PERIOD ENDING 12/31/2018  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 202 - MVH Major & Trunkline Fund						
Dept 000						
Revenues						
202-000-547.00	State - MVH Major	565,866.00	565,866.00	205,780.74	0.00	36.37
202-000-548.00	State - Trunkline	52,214.00	52,214.00	14,107.35	0.00	27.02
202-000-665.00	Interest	4,000.00	4,000.00	9,434.01	0.00	235.85
TOTAL REVENUES		622,080.00	622,080.00	229,322.10	0.00	36.86
Net - Dept 000		622,080.00	622,080.00	229,322.10		
Dept 463 - Street Maintenance						
Expenditures						
202-463-702.00	Payroll	12,000.00	12,000.00	4,928.57	0.00	41.07
202-463-704.00	Overtime Salaries	2,200.00	2,200.00	288.44	0.00	13.11
202-463-715.00	Social Security	1,086.00	1,086.00	377.84	0.00	34.79
202-463-716.00	Hospitalization	1,701.00	1,701.00	850.50	0.00	50.00
202-463-721.00	Workers Compensation	0.00	0.00	102.16	0.00	100.00
202-463-775.00	Repair & Maintenance Supplies	9,000.00	9,000.00	1,521.22	0.00	16.90
202-463-801.00	Professional Services	250.00	250.00	0.00	0.00	0.00
202-463-939.00	Contracted Maintenance	25,000.00	25,000.00	11,706.48	0.00	46.83
202-463-941.00	Motor Pool Equip Rental	6,000.00	6,000.00	2,517.40	0.00	41.96
TOTAL EXPENDITURES		57,237.00	57,237.00	22,292.61	0.00	38.95
Net - Dept 463 - Street Maintenance		(57,237.00)	(57,237.00)	(22,292.61)		
Dept 464 - Surface Maintenance						
Expenditures						
202-464-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	1,817.82	0.00	100.00
202-464-704.93	OVERTIME - TRUNKLINE 227	0.00	0.00	64.14	0.00	100.00
202-464-715.00	Social Security	0.00	0.00	138.47	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	2,020.43	0.00	100.00
Net - Dept 464 - Surface Maintenance		0.00	0.00	(2,020.43)		
Dept 467 - Drainage						

Expenditures						
202-467-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	169.76	0.00	100.00
202-467-715.00	Social Security	0.00	0.00	12.71	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	182.47	0.00	100.00

Net - Dept 467 - Drainage (182.47)

Dept 469 - Sweeping & Flushing

Expenditures						
202-469-702.00	Payroll	7,000.00	7,000.00	1,323.63	0.00	18.91
202-469-702.93	PAYROLL - TRUNKLINE 227	0.00	0.00	111.77	0.00	100.00
202-469-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	282.67	0.00	100.00
202-469-704.00	Overtime Salaries	2,500.00	2,500.00	346.93	0.00	13.88
202-469-704.93	OVERTIME - TRUNKLINE 227	0.00	0.00	67.89	0.00	100.00
202-469-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	188.64	0.00	100.00
202-469-715.00	Social Security	727.00	727.00	167.77	0.00	23.08
202-469-721.00	Workers Compensation	0.00	0.00	116.09	0.00	100.00
202-469-941.00	Motor Pool Equip Rental	15,000.00	15,000.00	3,785.33	0.00	25.24
TOTAL EXPENDITURES		25,227.00	25,227.00	6,390.72	0.00	25.33

Net - Dept 469 - Sweeping & Flushing (25,227.00) (25,227.00) (6,390.72)

Dept 470 - Bridge Maintenance

Expenditures						
202-470-801.00	Professional Services	8,800.00	8,800.00	3,968.00	2,000.00	67.82
TOTAL EXPENDITURES		8,800.00	8,800.00	3,968.00	2,000.00	67.82

Net - Dept 470 - Bridge Maintenance (8,800.00) (8,800.00) (3,968.00)

Dept 474 - Traffic Services

Expenditures						
202-474-702.00	Payroll	4,162.00	4,162.00	1,323.00	0.00	31.79
202-474-704.00	Overtime Salaries	1,020.00	1,020.00	0.00	0.00	0.00
202-474-715.00	Social Security	396.00	396.00	95.93	0.00	24.22
202-474-716.00	Hospitalization	786.00	786.00	393.60	0.00	50.08
202-474-721.00	Workers Compensation	0.00	0.00	47.36	0.00	100.00
202-474-775.00	Repair & Maintenance Supplies	1,020.00	1,020.00	32.97	0.00	3.23
202-474-778.00	Paint & Signs	10,000.00	10,000.00	495.50	0.00	4.96
202-474-939.00	Contracted Maintenance	7,140.00	7,140.00	7,041.73	0.00	98.62
202-474-941.00	Motor Pool Equip Rental	4,000.00	4,000.00	771.22	0.00	19.28
TOTAL EXPENDITURES		28,524.00	28,524.00	10,201.31	0.00	35.76

Net - Dept 474 - Traffic Services (28,524.00) (28,524.00) (10,201.31)

Dept 475 - Traffic Signs

Expenditures

202-475-702.93	PAYROLL - TRUNKLINE 227	0.00	0.00	64.92	0.00	100.00
202-475-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	1,429.04	0.00	100.00
202-475-715.00	Social Security	0.00	0.00	109.30	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	1,603.26	0.00	100.00

Net - Dept 475 - Traffic Signs

0.00                      0.00                      (1,603.26)

Dept 476 - Traffic Signals

Expenditures

202-476-922.00	Utilities-Elec, Water, Sewer	1,500.00	1,500.00	639.33	0.00	42.62
202-476-939.00	Contracted Maintenance	7,000.00	7,000.00	194.10	0.00	2.77
TOTAL EXPENDITURES		8,500.00	8,500.00	833.43	0.00	9.81

Net - Dept 476 - Traffic Signals

(8,500.00)                      (8,500.00)                      (833.43)

Dept 478 - Winter Maintenance

Expenditures

202-478-702.93	PAYROLL - TRUNKLINE 227	0.00	0.00	87.69	0.00	100.00
202-478-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	221.40	0.00	100.00
202-478-704.93	OVERTIME - TRUNKLINE 227	0.00	0.00	166.89	0.00	100.00
202-478-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	183.35	0.00	100.00
202-478-715.00	Social Security	0.00	0.00	48.74	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	708.07	0.00	100.00

Net - Dept 478 - Winter Maintenance

0.00                      0.00                      (708.07)

Dept 480 - Winter Maintenance

Expenditures

202-480-702.00	Payroll	3,121.00	3,121.00	548.46	0.00	17.57
202-480-704.00	Overtime Salaries	5,100.00	5,100.00	331.72	0.00	6.50
202-480-715.00	Social Security	629.00	629.00	64.93	0.00	10.32
202-480-716.00	Hospitalization	363.00	363.00	181.50	0.00	50.00
202-480-718.00	RETIREMENT - D/B	888.00	888.00	436.25	0.00	49.13
202-480-721.00	Workers Compensation	0.00	0.00	236.82	0.00	100.00
202-480-775.00	Repair & Maintenance Supplies	9,180.00	9,180.00	4,392.47	0.00	47.85
202-480-941.00	Motor Pool Equip Rental	11,500.00	11,500.00	2,458.72	0.00	21.38
TOTAL EXPENDITURES		30,781.00	30,781.00	8,650.87	0.00	28.10

Net - Dept 480 - Winter Maintenance

(30,781.00)                      (30,781.00)                      (8,650.87)

Dept 486 - Trunkline

Expenditures						
202-486-702.00	Payroll	10,000.00	10,000.00	0.00	0.00	0.00
202-486-704.00	Overtime Salaries	5,100.00	5,100.00	0.00	0.00	0.00
202-486-715.00	Social Security	1,155.00	1,155.00	0.00	0.00	0.00
202-486-716.00	Hospitalization	2,940.00	2,940.00	1,470.00	0.00	50.00
202-486-718.00	RETIREMENT - D/B	2,712.00	2,712.00	1,328.83	0.00	49.00
202-486-721.00	Workers Compensation	0.00	0.00	236.82	0.00	100.00
202-486-775.00	Repair & Maintenance Supplies	11,500.00	11,500.00	3,134.10	0.00	27.25
202-486-941.00	Motor Pool Equip Rental	19,000.00	19,000.00	3,845.11	0.00	20.24
TOTAL EXPENDITURES		52,407.00	52,407.00	10,014.86	0.00	19.11
Net - Dept 486 - Trunkline		(52,407.00)	(52,407.00)	(10,014.86)		
Dept 539 - Administration						
Expenditures						
202-539-803.00	Service Fee	250.00	250.00	0.00	0.00	0.00
202-539-805.00	Administrative Costs	500.00	500.00	0.00	0.00	0.00
202-539-990.00	Debt Service	105,000.00	105,000.00	105,000.00	0.00	100.00
202-539-995.00	Bond Interest Paid	29,163.00	29,163.00	15,106.25	0.00	51.80
202-539-999.00	Transfers to Other Funds	220,595.00	220,595.00	22,797.50	0.00	10.33
TOTAL EXPENDITURES		355,508.00	355,508.00	142,903.75	0.00	40.20
Net - Dept 539 - Administration		(355,508.00)	(355,508.00)	(142,903.75)		
Dept 900 - Capital Outlay Control						
Expenditures						
202-900-970.00	Capital Outlay	315,000.00	315,000.00	279,437.95	236,228.55	163.70
TOTAL EXPENDITURES		315,000.00	315,000.00	279,437.95	236,228.55	163.70
Net - Dept 900 - Capital Outlay Control		(315,000.00)	(315,000.00)	(279,437.95)		
TOTAL REVENUES		622,080.00	622,080.00	229,322.10	0.00	36.86
TOTAL EXPENDITURES		881,984.00	881,984.00	489,207.73	238,228.55	82.48
NET OF REVENUES & EXPENDITURES		(259,904.00)	(259,904.00)	(259,885.63)		



Fund 203 - MVH Local Fund  
Dept 000

Revenues

203-000-549.00	State - MVH Local	209,870.00	209,870.00	70,762.65	0.00	33.72
203-000-665.00	Interest	2,200.00	2,200.00	4,126.74	0.00	187.58
203-000-699.00	Transfers From Other Funds	175,000.00	175,000.00	0.00	0.00	0.00
TOTAL REVENUES		387,070.00	387,070.00	74,889.39	0.00	19.35

Net - Dept 000

387,070.00      387,070.00      74,889.39

Dept 463 - Street Maintenance

Expenditures

203-463-702.00	Payroll	20,000.00	20,000.00	4,779.63	0.00	23.90
203-463-703.00	Part-time Salaries	6,018.00	6,018.00	73.50	0.00	1.22
203-463-704.00	Overtime Salaries	2,200.00	2,200.00	31.06	0.00	1.41
203-463-715.00	Social Security	2,159.00	2,159.00	355.06	0.00	16.45
203-463-716.00	Hospitalization	4,116.00	4,116.00	2,058.00	0.00	50.00
203-463-721.00	Workers Compensation	0.00	0.00	381.60	0.00	100.00
203-463-775.00	Repair & Maintenance Supplies	12,240.00	12,240.00	1,988.52	0.00	16.25
203-463-801.00	Professional Services	510.00	510.00	0.00	0.00	0.00
203-463-939.00	Contracted Maintenance	25,500.00	25,500.00	15,882.85	0.00	62.29
203-463-941.00	Motor Pool Equip Rental	12,500.00	12,500.00	3,935.72	0.00	31.49
TOTAL EXPENDITURES		85,243.00	85,243.00	29,485.94	0.00	34.59

Net - Dept 463 - Street Maintenance

(85,243.00)      (85,243.00)      (29,485.94)

Dept 469 - Sweeping & Flushing

Expenditures

203-469-702.00	Payroll	14,000.00	14,000.00	2,500.42	0.00	17.86
203-469-704.00	Overtime Salaries	7,000.00	7,000.00	197.46	0.00	2.82
203-469-715.00	Social Security	1,607.00	1,607.00	193.83	0.00	12.06
203-469-941.00	Motor Pool Equip Rental	30,000.00	30,000.00	8,360.89	0.00	27.87
TOTAL EXPENDITURES		52,607.00	52,607.00	11,252.60	0.00	21.39

Net - Dept 469 - Sweeping & Flushing

(52,607.00)      (52,607.00)      (11,252.60)

Dept 474 - Traffic Services

Expenditures

203-474-702.00	Payroll	3,000.00	3,000.00	1,661.09	0.00	55.37
203-474-704.00	Overtime Salaries	510.00	510.00	0.00	0.00	0.00
203-474-715.00	Social Security	269.00	269.00	119.72	0.00	44.51
203-474-716.00	Hospitalization	1,999.00	1,999.00	999.48	0.00	50.00

203-474-721.00	Workers Compensation	0.00	0.00	23.68	0.00	100.00
203-474-778.00	Paint & Signs	10,000.00	10,000.00	2,365.44	0.00	23.65
203-474-941.00	Motor Pool Equip Rental	4,000.00	4,000.00	248.22	0.00	6.21
TOTAL EXPENDITURES		19,778.00	19,778.00	5,417.63	0.00	27.39
Net - Dept 474 - Traffic Services		(19,778.00)	(19,778.00)	(5,417.63)		
Dept 480 - Winter Maintenance						
Expenditures						
203-480-702.00	Payroll	5,100.00	5,100.00	906.51	0.00	17.77
203-480-704.00	Overtime Salaries	6,120.00	6,120.00	481.89	0.00	7.87
203-480-715.00	Social Security	858.00	858.00	102.30	0.00	11.92
203-480-716.00	Hospitalization	2,117.00	2,117.00	1,058.52	0.00	50.00
203-480-721.00	Workers Compensation	0.00	0.00	284.18	0.00	100.00
203-480-775.00	Repair & Maintenance Supplies	9,180.00	9,180.00	2,858.19	0.00	31.13
203-480-941.00	Motor Pool Equip Rental	15,500.00	15,500.00	3,034.81	0.00	19.58
TOTAL EXPENDITURES		38,875.00	38,875.00	8,726.40	0.00	22.45
Net - Dept 480 - Winter Maintenance		(38,875.00)	(38,875.00)	(8,726.40)		
Dept 539 - Administration						
Expenditures						
203-539-999.00	Transfers to Other Funds	18,001.00	18,001.00	9,000.50	0.00	50.00
TOTAL EXPENDITURES		18,001.00	18,001.00	9,000.50	0.00	50.00
Net - Dept 539 - Administration		(18,001.00)	(18,001.00)	(9,000.50)		
Dept 900 - Capital Outlay Control						
Expenditures						
203-900-970.00	Capital Outlay	220,500.00	220,500.00	0.00	0.00	0.00
TOTAL EXPENDITURES		220,500.00	220,500.00	0.00	0.00	0.00
Net - Dept 900 - Capital Outlay Control		(220,500.00)	(220,500.00)	0.00		
TOTAL REVENUES		387,070.00	387,070.00	74,889.39	0.00	19.35
TOTAL EXPENDITURES		435,004.00	435,004.00	63,883.07	0.00	14.69
NET OF REVENUES & EXPENDITURES		(47,934.00)	(47,934.00)	11,006.32		

Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER  
Dept 000

Revenues

207-000-627.00	Charges for Services - Contract Revenue	176,615.00	176,615.00	88,307.52	0.00	50.00
207-000-665.00	Interest	100.00	100.00	859.39	0.00	859.39
207-000-676.00	Reimbursement	0.00	0.00	7,200.00	0.00	100.00
207-000-699.01	Contributions - General Fund	110,364.00	110,364.00	55,187.16	0.00	50.00
TOTAL REVENUES		287,079.00	287,079.00	151,554.07	0.00	52.79

Net - Dept 000

287,079.00      287,079.00      151,554.07

Dept 305 - MRLEC OPERATIONS

Expenditures

207-305-702.00	Payroll	19,029.00	19,029.00	9,228.90	0.00	48.50
207-305-703.00	Part-time Salaries	18,500.00	18,500.00	6,761.09	0.00	36.55
207-305-703.01	PT Salaries - exempt	31,200.00	31,200.00	15,600.00	0.00	50.00
207-305-704.00	Overtime Salaries	1,076.00	1,076.00	68.66	0.00	6.38
207-305-715.00	Social Security	5,340.00	5,340.00	1,205.99	0.00	22.58
207-305-716.00	Hospitalization	3,375.00	3,375.00	1,572.18	0.00	46.58
207-305-717.00	Life Insurance	20.00	20.00	9.07	0.00	45.35
207-305-718.10	RETIREMENT D/C	1,903.00	1,903.00	1,022.35	0.00	53.72
207-305-721.00	Workers Compensation	710.00	710.00	1,053.36	0.00	148.36
207-305-740.00	Operating Supplies	3,500.00	3,500.00	486.49	0.00	13.90
207-305-776.00	Building Maintenance Supplies	4,590.00	4,590.00	2,045.05	0.00	44.55
207-305-820.00	Contracted Services	32,000.00	27,000.00	1,250.26	0.00	4.63
207-305-820.01	Contracted Maint. - Plowing	18,500.00	18,500.00	3,513.00	8,700.35	66.02
207-305-820.02	Contracted Maint - Lawn	6,630.00	6,630.00	6,372.00	0.00	96.11
207-305-825.00	Insurance	19,780.00	19,780.00	15,698.20	0.00	79.36
207-305-850.00	Communications	6,000.00	6,000.00	3,174.85	0.00	52.91
207-305-921.00	Utilities - Gas	24,785.00	24,785.00	9,220.17	0.00	37.20
207-305-922.00	Utilities-Elec, Water, Sewer	97,800.00	97,800.00	52,397.97	0.00	53.58
207-305-930.00	Equipment Maintenance	20,000.00	25,000.00	20,132.90	1,914.00	88.19
207-305-931.00	Maintenance of Building	8,160.00	8,160.00	5,169.24	0.00	63.35
207-305-941.00	Motor Pool Equip Rental	1,555.00	1,555.00	777.48	0.00	50.00
207-305-941.01	Data Processing	1,236.00	1,236.00	618.00	0.00	50.00
TOTAL EXPENDITURES		325,689.00	325,689.00	157,377.21	10,614.35	51.58

Net - Dept 305 - MRLEC OPERATIONS

(325,689.00)      (325,689.00)      (157,377.21)

TOTAL REVENUES		287,079.00	287,079.00	151,554.07	0.00	52.79
TOTAL EXPENDITURES		325,689.00	325,689.00	157,377.21	10,614.35	51.58
NET OF REVENUES & EXPENDITURES		(38,610.00)	(38,610.00)	(5,823.14)		

Fund 208 - Recreation Fund  
Dept 000

Revenues

208-000-402.00	Current Property Taxes	179,127.00	179,127.00	180,489.57	0.00	100.76
208-000-420.00	Delinquent Personal Prop Taxes	100.00	100.00	74.76	0.00	74.76
208-000-441.00	LOCAL COMM STAB SHARE TAX	11,780.00	11,780.00	5,686.21	0.00	48.27
208-000-445.00	Penalties & Int. on Taxes	600.00	600.00	35.88	0.00	5.98
208-000-540.00	State Grants	0.00	0.00	500.00	0.00	100.00
208-000-651.00	Use Fees	223,403.00	223,403.00	119,120.79	0.00	53.32
208-000-665.00	Interest	1,000.00	1,000.00	1,531.82	0.00	153.18
208-000-694.00	Cash - over & short	0.00	0.00	21.00	0.00	100.00
TOTAL REVENUES		416,010.00	416,010.00	307,460.03	0.00	73.91

Net - Dept 000

416,010.00      416,010.00      307,460.03

Dept 751 - Recreation

Expenditures

208-751-702.00	Payroll	115,561.00	115,561.00	55,311.40	0.00	47.86
208-751-702.01	Other Fringe Benefits-taxable	3,050.00	3,050.00	2,025.00	0.00	66.39
208-751-703.00	Part-time Salaries	29,951.00	29,951.00	18,292.33	0.00	61.07
208-751-703.01	PT Salaries - exempt	12,926.00	12,926.00	7,472.24	0.00	57.81
208-751-704.00	Overtime Salaries	0.00	0.00	312.55	0.00	100.00
208-751-715.00	Social Security	11,365.00	11,365.00	5,595.37	0.00	49.23
208-751-716.00	Hospitalization	19,775.00	19,775.00	13,326.76	0.00	67.39
208-751-717.00	Life Insurance	212.00	212.00	96.80	0.00	45.66
208-751-718.00	RETIREMENT - D/B	25,200.00	25,200.00	12,297.91	0.00	48.80
208-751-718.01	Retiree Health Insurance	22,602.00	22,602.00	8,660.58	0.00	38.32
208-751-718.10	RETIREMENT D/C	6,151.00	6,151.00	3,257.50	0.00	52.96
208-751-721.00	Workers Compensation	2,300.00	2,300.00	2,759.35	0.00	119.97
208-751-727.00	Office Supplies	500.00	500.00	25.91	0.00	5.18
208-751-740.00	Operating Supplies	73,945.00	73,945.00	58,252.66	0.00	76.25
208-751-755.00	Miscellaneous Supplies	3,500.00	3,500.00	812.92	0.00	23.23
208-751-776.00	Building Maintenance Supplies	400.00	400.00	0.00	0.00	0.00
208-751-801.00	Professional Services	350.00	350.00	403.06	0.00	115.16
208-751-810.00	Dues & Memberships	556.00	556.00	530.00	0.00	95.32
208-751-820.00	Contracted Services	19,570.00	19,570.00	15,322.73	170.00	79.17
208-751-825.00	Insurance	796.00	796.00	225.96	0.00	28.39
208-751-850.00	Communications	1,200.00	1,200.00	494.53	0.00	41.21
208-751-860.00	Transportation & Travel	500.00	500.00	28.62	0.00	5.72
208-751-901.00	Advertising	1,400.00	1,400.00	611.62	0.00	43.69
208-751-922.00	Utilities-Elec, Water, Sewer	3,500.00	3,500.00	1,836.75	0.00	52.48
208-751-940.00	Rentals	11,903.00	11,903.00	5,951.14	0.00	50.00
208-751-941.00	Motor Pool Equip Rental	6,100.00	6,100.00	3,551.93	0.00	58.23
208-751-941.01	Data Processing	9,562.00	9,562.00	4,780.98	0.00	50.00

208-751-958.00	Education & Training	740.00	740.00	940.00	0.00	127.03
208-751-964.00	Refund or Rebates	300.00	300.00	44.86	0.00	14.95
208-751-999.00	Transfers to Other Funds	25,953.00	25,953.00	12,976.50	0.00	50.00
TOTAL EXPENDITURES		409,868.00	409,868.00	236,197.96	170.00	57.21
Net - Dept 751 - Recreation		(409,868.00)	(409,868.00)	(236,197.96)	170.00	
TOTAL REVENUES		416,010.00	416,010.00	307,460.03	0.00	73.91
TOTAL EXPENDITURES		409,868.00	409,868.00	236,197.96	170.00	57.21
NET OF REVENUES & EXPENDITURES		6,142.00	6,142.00	71,262.07		

Fund 210 - FARMERS MARKET  
Dept 000

Revenues

210-000-451.01	Permits	240.00	240.00	25.00	0.00	10.42
210-000-588.10	CONTRIBUTIONS	2,500.00	2,500.00	1,200.00	0.00	48.00
210-000-588.11	CONTRIBUTIONS - FRIENDS OF THE MARKET	11,000.00	11,000.00	8,831.00	0.00	80.28
210-000-588.13	CONTRIBUTIONS - FARMERS MK - MERCHANDISE	100.00	100.00	91.00	0.00	91.00
210-000-627.00	Charges for Services - Contract Revenue	10,500.00	10,500.00	2,300.00	0.00	21.90
210-000-665.00	Interest	25.00	25.00	122.47	0.00	489.88
210-000-667.00	Rents	6,400.00	6,400.00	1,245.00	0.00	19.45
210-000-671.00	Miscellaneous Revenue	50.00	50.00	0.00	0.00	0.00
TOTAL REVENUES		30,815.00	30,815.00	13,814.47	0.00	44.83

Expenditures

210-000-703.01	PT Salaries - exempt	11,000.00	11,000.00	4,356.00	0.00	39.60
210-000-727.00	Office Supplies	320.00	320.00	0.00	0.00	0.00
210-000-755.00	Miscellaneous Supplies	5,609.00	5,609.00	4,845.20	0.00	86.38
210-000-804.00	BANK FEES	570.00	570.00	3.15	0.00	0.55
210-000-810.00	Dues & Memberships	250.00	250.00	60.00	0.00	24.00
210-000-850.00	Communications	480.00	480.00	200.05	0.00	41.68
210-000-901.00	Advertising	0.00	0.00	255.12	0.00	100.00
210-000-902.00	Marketing	2,400.00	2,400.00	237.68	0.00	9.90
210-000-922.00	Utilities-Elec, Water, Sewer	306.00	306.00	110.02	0.00	35.95
210-000-940.00	Rentals	660.00	660.00	995.00	0.00	150.76
210-000-944.00	Projects/Fundraisers	1,000.00	1,000.00	0.00	0.00	0.00
210-000-999.00	Transfers to Other Funds	2,975.00	2,975.00	1,487.50	0.00	50.00
TOTAL EXPENDITURES		25,570.00	25,570.00	12,549.72	0.00	49.08

Net - Dept 000

		5,245.00	5,245.00	1,264.75		
TOTAL REVENUES		30,815.00	30,815.00	13,814.47	0.00	44.83
TOTAL EXPENDITURES		25,570.00	25,570.00	12,549.72	0.00	49.08
NET OF REVENUES & EXPENDITURES		5,245.00	5,245.00	1,264.75		

Fund 226 - Leaf, Brush and Trash Removal  
Dept 000

Revenues

226-000-402.00	Current Property Taxes	93,400.00	93,400.00	96,075.52	0.00	102.86
226-000-420.00	Delinquent Personal Prop Taxes	0.00	0.00	38.70	0.00	100.00
226-000-441.00	LOCAL COMM STAB SHARE TAX	0.00	0.00	3,027.19	0.00	100.00
226-000-445.00	Penalties & Int. on Taxes	300.00	300.00	18.57	0.00	6.19
226-000-665.00	Interest	30.00	30.00	157.22	0.00	524.07
TOTAL REVENUES		93,730.00	93,730.00	99,317.20		105.96

Expenditures

226-000-702.01	Other Fringe Benefits-taxable	0.00	0.00	480.00	0.00	100.00
226-000-702.64	Payroll - Leaf Disposal	19,000.00	19,000.00	19,619.96	0.00	103.26
226-000-702.65	Payroll - Brush Disposal	6,800.00	6,800.00	0.00	0.00	0.00
226-000-703.64	Part-time Leaf Disposal	8,000.00	8,000.00	8,336.25	0.00	104.20
226-000-704.64	Overtime - Leaf Disposal	13,000.00	13,000.00	13,801.63	0.00	106.17
226-000-715.00	Social Security	3,580.00	3,580.00	3,188.54	0.00	89.07
226-000-721.00	Workers Compensation	0.00	0.00	975.12	0.00	100.00
226-000-820.00	Contracted Services	16,000.00	16,000.00	0.00	0.00	0.00
226-000-901.00	Advertising	300.00	300.00	0.00	0.00	0.00
226-000-941.00	Motor Pool Equip Rental	26,882.00	26,882.00	13,441.02	0.00	50.00
226-000-964.00	Refund or Rebates	100.00	100.00	21.32	0.00	21.32
TOTAL EXPENDITURES		93,662.00	93,662.00	59,863.84	0.00	63.91

Net - Dept 000

68.00                      68.00                      39,453.36

TOTAL REVENUES		93,730.00	93,730.00	99,317.20	0.00	105.96
TOTAL EXPENDITURES		93,662.00	93,662.00	59,863.84	0.00	63.91
NET OF REVENUES & EXPENDITURES		68.00	68.00	39,453.36		

Fund 295 - Airport  
Dept 000

Revenues

295-000-640.00	Charges for Service - Fuel	76,100.00	76,100.00	49,771.09	0.00	65.40
295-000-665.00	Interest	20.00	20.00	109.60	0.00	548.00
295-000-667.00	Rents	29,800.00	29,800.00	12,426.75	0.00	41.70
295-000-671.00	Miscellaneous Revenue	0.00	0.00	136.00	0.00	100.00
295-000-699.01	Contributions - General Fund	62,000.00	62,000.00	0.00	0.00	0.00
TOTAL REVENUES		167,920.00	167,920.00	62,443.44	0.00	37.19

Net - Dept 000

167,920.00      167,920.00      62,443.44

Dept 895 - Airport

Expenditures

295-895-702.00	Payroll	5,875.00	5,875.00	2,867.50	0.00	48.81
295-895-702.01	Other Fringe Benefits-taxable	49.00	49.00	21.55	0.00	43.98
295-895-703.00	Part-time Salaries	18,065.00	18,065.00	7,886.99	0.00	43.66
295-895-715.00	Social Security	1,835.00	1,835.00	822.00	0.00	44.80
295-895-716.00	Hospitalization	731.00	731.00	317.48	0.00	43.43
295-895-717.00	Life Insurance	13.00	13.00	5.71	0.00	43.92
295-895-718.10	RETIREMENT D/C	599.00	599.00	314.97	0.00	52.58
295-895-721.00	Workers Compensation	580.00	580.00	365.87	0.00	63.08
295-895-740.00	Operating Supplies	2,040.00	2,040.00	1,334.20	0.00	65.40
295-895-757.00	Fuels & Lubricants	70,000.00	70,000.00	47,185.11	0.00	67.41
295-895-801.00	Professional Services	102.00	102.00	0.00	0.00	0.00
295-895-805.00	Administrative Costs	200.00	200.00	0.00	0.00	0.00
295-895-812.00	License	100.00	100.00	50.00	0.00	50.00
295-895-820.00	Contracted Services	19,380.00	19,380.00	5,432.55	0.00	28.03
295-895-825.00	Insurance	5,315.00	5,315.00	4,394.27	0.00	82.68
295-895-850.00	Communications	4,700.00	4,700.00	3,204.87	0.00	68.19
295-895-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
295-895-921.00	Utilities - Gas	700.00	700.00	290.88	0.00	41.55
295-895-922.00	Utilities-Elec, Water, Sewer	4,500.00	4,500.00	2,350.16	0.00	52.23
295-895-930.00	Equipment Maintenance	4,080.00	4,080.00	215.25	0.00	5.28
295-895-931.00	Maintenance of Building	4,080.00	4,080.00	702.50	0.00	17.22
295-895-941.00	Motor Pool Equip Rental	2,540.00	2,540.00	1,270.02	0.00	50.00
295-895-941.01	Data Processing	2,497.00	2,497.00	1,248.48	0.00	50.00
295-895-956.00	Bad Debt Expense	0.00	0.00	266.44	0.00	100.00
295-895-999.00	Transfers to Other Funds	8,302.00	8,302.00	4,151.00	0.00	50.00
TOTAL EXPENDITURES		156,433.00	156,433.00	84,697.80	0.00	54.14

Net - Dept 895 - Airport

(156,433.00)      (156,433.00)      (84,697.80)

Dept 900 - Capital Outlay Control



Expenditures					
295-900-970.00	Capital Outlay	12,500.00	12,500.00	5,425.00	0.00 43.40
TOTAL EXPENDITURES		-----12,500.00	-----12,500.00	-----5,425.00	-----0.00 43.40
Net - Dept 900 - Capital Outlay Control		(12,500.00)	(12,500.00)	(5,425.00)	0.00
TOTAL REVENUES		167,920.00	167,920.00	62,443.44	0.00 37.19
TOTAL EXPENDITURES		168,933.00	168,933.00	90,122.80	0.00 53.35
NET OF REVENUES & EXPENDITURES		-----1(,013.00)	-----1(,013.00)	-----2(7,679.36)	

Fund 296 - Local Development Finance Auth  
Dept 000

Revenues

296-000-402.00	Current Property Taxes	251,263.00	251,263.00	306,368.21	0.00	121.93
296-000-441.00	LOCAL COMM STAB SHARE TAX	175,000.00	175,000.00	147,540.27	0.00	84.31
296-000-665.00	Interest	15,000.00	15,000.00	3,469.21	0.00	23.13
296-000-671.00	Miscellaneous Revenue	0.00	0.00	140,899.60	0.00	100.00
296-000-696.00	Bond Proceeds	500,000.00	500,000.00	0.00	0.00	0.00
TOTAL REVENUES		941,263.00	941,263.00	598,277.29		63.56

Expenditures

296-000-801.00	Professional Services	25,000.00	25,000.00	10,905.67	0.00	43.62
296-000-803.00	Service Fee	500.00	500.00	250.00	0.00	50.00
296-000-805.00	Administrative Costs	90,205.00	90,205.00	12,102.48	0.00	13.42
296-000-811.00	Taxes	3,400.00	3,400.00	0.00	0.00	0.00
296-000-820.00	Contracted Services	248,000.00	248,000.00	119,930.84	0.00	48.36
296-000-902.00	Marketing	1,500.00	1,500.00	0.00	0.00	0.00
296-000-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	1,952.47	0.00	100.00
296-000-970.00	Capital Outlay	500,000.00	500,000.00	9,009.09	638,607.95	129.52
296-000-990.00	Debt Service	90,000.00	90,000.00	0.00	0.00	0.00
296-000-995.00	Bond Interest Paid	7,560.00	7,560.00	3,780.00	0.00	50.00
TOTAL EXPENDITURES		966,165.00	966,165.00	157,930.55	638,607.95	82.44

Net - Dept 000

(24,902.00) (24,902.00) 440,346.74

TOTAL REVENUES		941,263.00	941,263.00	598,277.29	0.00	63.56
TOTAL EXPENDITURES		966,165.00	966,165.00	157,930.55	638,607.95	82.44
NET OF REVENUES & EXPENDITURES		(24,902.00)	(24,902.00)	440,346.74		

Fund 298 - Downtown Development Authority  
Dept 000

Revenues

298-000-402.00	Current Property Taxes	118,369.00	118,369.00	116,827.88	0.00	98.70
298-000-420.00	Delinquent Personal Prop Taxes	160.00	160.00	14.00	0.00	8.75
298-000-441.00	LOCAL COMM STAB SHARE TAX	12,000.00	12,000.00	37,346.43	0.00	311.22
298-000-445.00	Penalties & Int. on Taxes	40.00	40.00	6.51	0.00	16.28
298-000-665.00	Interest	540.00	540.00	531.24	0.00	98.38
298-000-671.00	Miscellaneous Revenue	0.00	0.00	(2,500.00)	0.00	100.00
298-000-671.16	MISC REVENUE - BLUES FEST	54,000.00	54,000.00	0.00	0.00	0.00
TOTAL REVENUES		185,109.00	185,109.00	152,226.06		82.24

Expenditures

298-000-702.40	Payroll - Rubbish/Garbage	100.00	100.00	30.48	0.00	30.48
298-000-702.41	Payroll - Mowing/Trimming	1,326.00	1,326.00	108.71	0.00	8.20
298-000-702.42	Payroll - Parking Structure	4,080.00	4,080.00	168.73	0.00	4.14
298-000-702.43	Payroll - Sidewalk Snow Removal	204.00	204.00	0.00	0.00	0.00
298-000-702.44	Payroll - Flowers	2,244.00	2,244.00	350.74	0.00	15.63
298-000-703.00	Part-time Salaries	9,302.00	9,302.00	4,862.23	0.00	52.27
298-000-704.00	Overtime Salaries	0.00	0.00	15.00	0.00	100.00
298-000-704.40	Overtime - Rubbish/Garbage	0.00	0.00	30.48	0.00	100.00
298-000-704.41	Overtime - Mowing/Trimming	0.00	0.00	129.96	0.00	100.00
298-000-704.42	Overtime - Parking Structure	0.00	0.00	32.91	0.00	100.00
298-000-715.00	Social Security	714.00	714.00	434.46	0.00	60.85
298-000-721.00	Workers Compensation	0.00	0.00	431.93	0.00	100.00
298-000-755.00	Miscellaneous Supplies	1,000.00	1,000.00	1,372.59	0.00	137.26
298-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTERS	2,500.00	2,500.00	318.82	0.00	12.75
298-000-777.00	MINOR TOOLS AND EQUIPMENT	100.00	100.00	0.00	0.00	0.00
298-000-801.00	Professional Services	510.00	510.00	315.00	0.00	61.76
298-000-803.00	Service Fee	308.00	308.00	37.50	0.00	12.18
298-000-805.00	Administrative Costs	65,075.00	65,075.00	29,775.00	0.00	45.75
298-000-820.00	Contracted Services	23,000.00	23,000.00	11,655.00	0.00	50.67
298-000-820.02	Contracted Maint - Lawn	1,000.00	1,000.00	0.00	0.00	0.00
298-000-945.00	COMMUNITY PROMOTIONS	32,000.00	32,000.00	1,343.65	0.00	4.20
298-000-970.00	Capital Outlay	15,000.00	15,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		158,463.00	158,463.00	51,413.19	0.00	32.44

Net - Dept 000

26,646.00      26,646.00      100,812.87

Dept 296 - DDA Parking Ramp

Expenditures

298-296-941.00	Motor Pool Equip Rental	4,000.00	4,000.00	1,999.99	1,236.76	80.92
TOTAL EXPENDITURES		4,000.00	4,000.00	1,999.99	1,236.76	80.92

Net - Dept 296 - DDA Parking Ramp	(4,000.00)	(4,000.00)	(1,999.99)		
Dept 297 - DDA Sidewalk					
Expenditures					
298-297-941.00 Motor Pool Equip Rental	5,500.00	5,500.00	2,749.99	0.00	50.00
TOTAL EXPENDITURES	5,500.00	5,500.00	2,749.99	0.00	50.00
Net - Dept 297 - DDA Sidewalk	(5,500.00)	(5,500.00)	(2,749.99)		
Dept 729 - Community Development					
Expenditures					
298-729-850.00 Communications	0.00	0.00	40.23	0.00	100.00
TOTAL EXPENDITURES	0.00	0.00	40.23	0.00	100.00
Net - Dept 729 - Community Development	0.00	0.00	(40.23)	0.00	
TOTAL REVENUES	185,109.00	185,109.00	152,226.06	0.00	82.24
TOTAL EXPENDITURES	167,963.00	167,963.00	56,203.40	1,236.76	34.20
NET OF REVENUES & EXPENDITURES	17,146.00	17,146.00	96,022.66		

Fund 536 - Marshall House Fund  
Dept 000

Revenues

536-000-531.00	Federal Section 8 Grant	459,123.00	459,123.00	227,129.00	0.00	49.47
536-000-665.00	Interest	1,000.00	1,000.00	2,890.60	0.00	289.06
536-000-667.00	Rents	381,377.00	381,377.00	189,329.75	0.00	49.64
536-000-671.00	Miscellaneous Revenue	15,200.00	15,200.00	5,752.33	0.00	37.84
536-000-671.02	Misc. Revenue-Cable	24,300.00	24,300.00	12,773.00	0.00	52.56
536-000-675.02	Contributions - Marshall House	0.00	0.00	80.00	0.00	100.00
TOTAL REVENUES		881,000.00	881,000.00	437,954.68	0.00	49.71
Net - Dept 000		881,000.00	881,000.00	437,954.68		

Dept 700 - Marshall House

Expenditures

536-700-702.00	Payroll	117,212.00	117,212.00	56,337.54	0.00	48.06
536-700-702.01	Other Fringe Benefits-taxable	905.00	905.00	794.51	0.00	87.79
536-700-703.00	Part-time Salaries	25,220.00	25,220.00	11,945.35	0.00	47.36
536-700-704.00	Overtime Salaries	1,300.00	1,300.00	54.41	0.00	4.19
536-700-715.00	Social Security	11,065.00	11,065.00	4,883.81	0.00	44.14
536-700-716.00	Hospitalization	44,320.00	44,320.00	17,055.34	0.00	38.48
536-700-717.00	Life Insurance	216.00	216.00	98.61	0.00	45.65
536-700-718.00	RETIREMENT - D/B	43,530.00	43,530.00	10,311.29	0.00	23.69
536-700-718.01	Retiree Health Insurance	15,320.00	15,320.00	2,196.50	0.00	14.34
536-700-718.10	RETIREMENT D/C	6,800.00	6,800.00	3,682.20	0.00	54.15
536-700-721.00	Workers Compensation	1,135.00	1,135.00	847.81	0.00	74.70
536-700-727.00	Office Supplies	1,100.00	1,100.00	220.83	0.00	20.08
536-700-727.02	Postage and Shipping	0.00	0.00	22.26	0.00	100.00
536-700-740.00	Operating Supplies	5,600.00	5,600.00	3,643.74	0.00	65.07
536-700-741.00	Uniforms	260.00	260.00	151.06	0.00	58.10
536-700-760.00	Medical Services	120.00	120.00	0.00	0.00	0.00
536-700-776.00	Building Maintenance Supplies	16,500.00	16,500.00	(20.31)	0.00	(0.12)
536-700-801.00	Professional Services	1,600.00	11,550.00	6,656.83	0.00	57.63
536-700-810.00	Dues & Memberships	4,425.00	7,825.00	7,559.07	(3,695.24)	49.38
536-700-820.00	Contracted Services	45,000.00	45,000.00	20,689.64	2,715.00	52.01
536-700-820.03	CONTRACTED MAINTENANCE	22,000.00	22,000.00	4,917.99	0.00	22.35
536-700-825.00	Insurance	12,193.00	12,193.00	10,473.87	0.00	85.90
536-700-850.00	Communications	4,000.00	4,000.00	2,034.93	0.00	50.87
536-700-860.00	Transportation & Travel	1,500.00	1,500.00	455.98	0.00	30.40
536-700-901.00	Advertising	250.00	250.00	0.00	0.00	0.00
536-700-921.00	Utilities - Gas	21,850.00	21,850.00	5,625.71	0.00	25.75
536-700-922.00	Utilities-Elec, Water, Sewer	67,000.00	67,000.00	33,865.12	0.00	50.54
536-700-923.00	Cable	16,330.00	16,330.00	8,158.92	0.00	49.96
536-700-930.00	Equipment Maintenance	2,000.00	2,000.00	116.46	0.00	5.82

536-700-931.00	Maintenance of Building	53,000.00	44,850.00	18,306.92	0.00	40.82
536-700-941.00	Motor Pool Equip Rental	300.00	300.00	312.96	0.00	104.32
536-700-941.01	Data Processing	10,010.00	10,010.00	5,005.02	0.00	50.00
536-700-958.00	Education & Training	4,000.00	4,000.00	1,502.00	0.00	37.55
536-700-968.00	Depreciation	69,400.00	69,400.00	34,699.98	0.00	50.00
536-700-970.00	Capital Outlay	146,500.00	141,300.00	17,775.80	6,618.00	17.26
536-700-970.06	Capital Outlay-Replacement Rsv	0.00	0.00	0.00	2,280.00	0.00
536-700-999.00	Transfers to Other Funds	93,818.00	93,818.00	46,909.00	0.00	50.00
TOTAL EXPENDITURES		865,779.00	865,779.00	337,291.15	7,917.76	39.87
Net - Dept 700 - Marshall House		(865,779.00)	(865,779.00)	(337,291.15)		
TOTAL REVENUES		881,000.00	881,000.00	437,954.68	0.00	49.71
TOTAL EXPENDITURES		865,779.00	865,779.00	337,291.15	7,917.76	39.87
NET OF REVENUES & EXPENDITURES		15,221.00	15,221.00	100,663.53		

Fund 570 - FIBER TO THE PREMISE

Dept 000

Revenues

570-000-636.00	Residential Sales	720,000.00	720,000.00	152,417.20	0.00	21.17
570-000-644.00	Commercial Sales	360,000.00	360,000.00	37,994.13	0.00	10.55
570-000-660.00	Penalties Income	0.00	0.00	7,260.00	0.00	100.00
570-000-665.00	Interest	0.00	0.00	592.08	0.00	100.00
570-000-671.00	Miscellaneous Revenue	0.00	0.00	998.88	0.00	100.00
TOTAL REVENUES		1,080,000.00	1,080,000.00	199,262.29	0.00	18.45

Net - Dept 000

1,080,000.00      1,080,000.00      199,262.29

Dept 570 - FIBER TO THE PREMISE

Expenditures

570-570-702.00	Payroll	239,286.00	239,286.00	107,603.24	0.00	44.97
570-570-702.01	Other Fringe Benefits-taxable	480.00	480.00	354.44	0.00	73.84
570-570-703.00	Part-time Salaries	0.00	0.00	16,686.50	0.00	100.00
570-570-704.00	Overtime Salaries	0.00	0.00	13,115.62	0.00	100.00
570-570-715.00	Social Security	18,342.00	18,342.00	10,117.23	0.00	55.16
570-570-716.00	Hospitalization	59,315.00	59,315.00	18,863.47	0.00	31.80
570-570-717.00	Life Insurance	280.00	280.00	232.44	0.00	83.01
570-570-718.10	RETIREMENT D/C	23,930.00	23,930.00	13,414.31	0.00	56.06
570-570-721.00	Workers Compensation	7,935.00	7,935.00	1,512.40	0.00	19.06
570-570-727.00	Office Supplies	1,000.00	1,000.00	124.43	0.00	12.44
570-570-727.02	Postage and Shipping	500.00	500.00	73.06	0.00	14.61
570-570-740.00	Operating Supplies	1,000.00	1,000.00	374.76	0.00	37.48
570-570-741.00	Uniforms	1,000.00	1,000.00	579.06	0.00	57.91
570-570-761.00	Safety Supplies	1,000.00	1,000.00	370.40	0.00	37.04
570-570-777.00	MINOR TOOLS AND EQUIPMENT	3,000.00	3,000.00	12,912.55	0.00	430.42
570-570-801.00	Professional Services	2,000.00	2,000.00	87.70	0.00	4.39
570-570-805.00	Administrative Costs	0.00	0.00	94.14	0.00	100.00
570-570-820.00	Contracted Services	200,000.00	200,000.00	165,084.95	70,709.28	117.90
570-570-850.00	Communications	1,000.00	1,000.00	10,848.96	0.00	1,084.90
570-570-860.00	Transportation & Travel	1,000.00	1,000.00	0.00	0.00	0.00
570-570-901.00	Advertising	2,500.00	2,500.00	210.90	0.00	8.44
570-570-902.00	Marketing	6,000.00	6,000.00	916.91	0.00	15.28
570-570-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	3,482.94	0.00	100.00
570-570-930.00	Equipment Maintenance	264,725.00	264,725.00	23,026.66	0.00	8.70
570-570-932.00	Vehicle Maintenance	1,000.00	1,000.00	406.21	0.00	40.62
570-570-940.00	Rentals	0.00	0.00	5,598.00	0.00	100.00
570-570-941.00	Motor Pool Equip Rental	51,250.00	51,250.00	26,051.64	0.00	50.83
570-570-941.01	Data Processing	12,169.00	12,169.00	6,084.00	0.00	50.00
570-570-942.00	Rent	11,196.00	11,196.00	0.00	0.00	0.00
570-570-958.00	Education & Training	3,000.00	3,000.00	2,805.00	0.00	93.50

570-570-968.00	Depreciation	109,052.00	109,052.00	0.00	0.00	0.00
570-570-970.00	Capital Outlay	700,000.00	700,000.00	1,170,989.88	47,736.00	174.10
570-570-995.00	Bond Interest Paid	50,000.00	50,000.00	0.00	0.00	0.00
570-570-999.00	Transfers to Other Funds	59,140.00	59,140.00	29,570.00	0.00	50.00
TOTAL EXPENDITURES		1,831,100.00	1,831,100.00	1,641,591.80	118,445.28	96.12
Net - Dept 570 - FIBER TO THE PREMISE		(1,831,100.00)	(1,831,100.00)	(1,641,591.80)		
TOTAL REVENUES		1,080,000.00	1,080,000.00	199,262.29	0.00	18.45
TOTAL EXPENDITURES		1,831,100.00	1,831,100.00	1,641,591.80	118,445.28	96.12
NET OF REVENUES & EXPENDITURES		(751,100.00)	(751,100.00)	(1,442,329.51)		



Fund 582 - Electric Fund  
Dept 000

Revenues

582-000-601.00	NSF Revenue	3,100.00	3,100.00	1,780.00	0.00	57.42
582-000-607.00	Charges for Services - Fees	60,000.00	60,000.00	30,080.00	0.00	50.13
582-000-636.00	Residential Sales	3,700,000.00	3,700,000.00	1,897,505.22	0.00	51.28
582-000-644.00	Commercial Sales	9,500,000.00	9,500,000.00	2,063,652.24	0.00	21.72
582-000-645.00	Industrial Sales	4,200,000.00	4,200,000.00	2,036,305.16	0.00	48.48
582-000-646.00	Public Str. & Hwy. Lighting	58,000.00	58,000.00	27,925.55	0.00	48.15
582-000-647.00	Security & Resort Lighting	55,000.00	55,000.00	25,026.30	0.00	45.50
582-000-648.00	Sales to City Government	530,000.00	530,000.00	297,780.06	0.00	56.18
582-000-660.00	Penalties Income	60,000.00	60,000.00	34,385.26	0.00	57.31
582-000-665.00	Interest	8,000.00	8,000.00	23,042.63	0.00	288.03
582-000-667.00	Rents	6,400.00	6,400.00	6,401.00	0.00	100.02
582-000-671.00	Miscellaneous Revenue	70,000.00	70,000.00	233,118.99	0.00	333.03
582-000-693.00	GAIN\LOSS- SALES OF ASSETS	0.00	0.00	(14,640.00)	0.00	100.00
TOTAL REVENUES		18,250,500.00	18,250,500.00	6,662,362.41	0.00	36.51
Net - Dept 000		18,250,500.00	18,250,500.00	6,662,362.41		

Dept 539 - Administration

Expenditures

582-539-702.00	Payroll	165,700.00	165,700.00	81,092.96	0.00	48.94
582-539-702.01	Other Fringe Benefits-taxable	3,420.00	3,420.00	2,380.04	0.00	69.59
582-539-703.00	Part-time Salaries	3,185.00	3,185.00	29.56	0.00	0.93
582-539-715.00	Social Security	13,181.00	13,181.00	6,122.74	0.00	46.45
582-539-716.00	Hospitalization	27,575.00	27,575.00	32,960.12	0.00	119.53
582-539-717.00	Life Insurance	147.00	147.00	81.38	0.00	55.36
582-539-718.00	RETIREMENT - D/B	258,564.00	258,564.00	88,779.04	0.00	34.34
582-539-718.01	Retiree Health Insurance	507,962.00	507,962.00	81,158.30	0.00	15.98
582-539-718.10	RETIREMENT D/C	11,050.00	11,050.00	5,928.94	0.00	53.66
582-539-721.00	Workers Compensation	817.00	817.00	866.62	0.00	106.07
582-539-727.00	Office Supplies	5,100.00	5,100.00	1,627.82	0.00	31.92
582-539-727.02	Postage and Shipping	16,320.00	16,320.00	6,632.57	0.00	40.64
582-539-740.00	Operating Supplies	1,040.00	1,040.00	28.29	0.00	2.72
582-539-755.00	Miscellaneous Supplies	208.00	208.00	0.00	0.00	0.00
582-539-801.00	Professional Services	73,000.00	73,000.00	25,705.22	25,699.20	70.42
582-539-803.00	Service Fee	250.00	250.00	300.00	0.00	120.00
582-539-804.00	BANK FEES	700.00	700.00	324.00	0.00	46.29
582-539-805.00	Administrative Costs	4,550.00	4,550.00	744.03	0.00	16.35
582-539-810.00	Dues & Memberships	14,500.00	14,500.00	456.20	0.00	3.15
582-539-813.00	Energy Optimization	40,000.00	40,000.00	39,556.47	0.00	98.89
582-539-820.00	Contracted Services	21,369.00	21,369.00	5,950.27	1,501.41	34.87
582-539-825.00	Insurance	41,304.00	41,304.00	41,752.99	0.00	101.09

582-539-850.00	Communications	150.00	150.00	33.29	0.00	22.19
582-539-860.00	Transportation & Travel	3,600.00	3,600.00	1,166.00	0.00	32.39
582-539-901.00	Advertising	1,000.00	1,000.00	0.00	0.00	0.00
582-539-930.00	Equipment Maintenance	714.00	714.00	841.88	0.00	117.91
582-539-941.01	Data Processing	14,508.00	14,508.00	7,254.00	0.00	50.00
582-539-956.00	Bad Debt Expense	1,500.00	1,500.00	0.00	0.00	0.00
582-539-958.00	Education & Training	2,000.00	2,000.00	779.00	0.00	38.95
582-539-966.00	Amortization	2,200.00	2,200.00	0.00	0.00	0.00
582-539-968.00	Depreciation	16,535.00	16,535.00	8,267.52	0.00	50.00
582-539-995.00	Bond Interest Paid	125,050.00	125,050.00	62,525.00	0.00	50.00
582-539-999.00	Transfers to Other Funds	1,113,190.00	1,113,190.00	412,275.00	0.00	37.04
TOTAL EXPENDITURES		2,490,389.00	2,490,389.00	915,619.25	27,200.61	37.86
Net - Dept 539 - Administration		(2,490,389.00)	(2,490,389.00)	(915,619.25)		

Dept 543 - Powerhouse

Expenditures

582-543-704.00	Overtime Salaries	15,300.00	15,300.00	5,922.29	0.00	38.71
582-543-704.04	Overtime- Electrical Apparatus	0.00	0.00	94.92	0.00	100.00
582-543-705.00	Station Labor	222,196.00	222,196.00	59,743.67	0.00	26.89
582-543-705.01	Other Fringe Benefits-taxable	23,192.00	23,192.00	12,629.62	0.00	54.46
582-543-710.01	Labor - Structure Imp. & Maint	0.00	0.00	8,905.51	0.00	100.00
582-543-710.03	Labor - Diesels & Generators	18,360.00	18,360.00	22,876.47	0.00	124.60
582-543-710.04	Labor - Electrical Apparatus	0.00	0.00	15,053.77	0.00	100.00
582-543-710.24	Labor - Dam & Waterways	0.00	0.00	7,601.24	0.00	100.00
582-543-710.25	Labor - Hydro	0.00	0.00	6,027.18	0.00	100.00
582-543-715.00	Social Security	21,347.00	21,347.00	10,248.15	0.00	48.01
582-543-716.00	Hospitalization	69,390.00	69,390.00	21,869.97	0.00	31.52
582-543-717.00	Life Insurance	317.00	317.00	259.60	0.00	81.89
582-543-718.00	RETIREMENT - D/B	98,198.00	98,198.00	9,933.16	0.00	10.12
582-543-718.10	RETIREMENT D/C	15,305.00	15,305.00	6,944.00	0.00	45.37
582-543-721.00	Workers Compensation	6,287.00	6,287.00	3,567.31	0.00	56.74
582-543-727.02	Postage and Shipping	204.00	204.00	17.40	0.00	8.53
582-543-738.00	Purchase Power - MSCPA	11,500,000.00	11,500,000.00	4,091,531.39	0.00	35.58
582-543-740.00	Operating Supplies	4,162.00	4,162.00	1,137.42	0.00	27.33
582-543-741.00	Uniforms	5,000.00	5,000.00	1,810.55	0.00	36.21
582-543-750.00	Diesel Fuel - Oil	10,000.00	10,000.00	1,761.33	0.00	17.61
582-543-751.00	Diesel Fuel - Gas	12,000.00	12,000.00	2,609.89	0.00	21.75
582-543-752.00	Lubricants	2,000.00	2,000.00	64.60	0.00	3.23
582-543-761.00	Safety Supplies	2,550.00	2,550.00	642.14	0.00	25.18
582-543-776.00	Building Maintenance Supplies	3,264.00	3,264.00	2,274.49	0.00	69.68
582-543-777.00	MINOR TOOLS AND EQUIPMENT	3,500.00	3,500.00	1,184.41	0.00	33.84
582-543-780.01	Maintenance - Structures & Imp	8,000.00	8,000.00	1,088.27	0.00	13.60
582-543-780.02	Maint. - Fuel Oil Tanks	20,000.00	20,000.00	0.00	0.00	0.00
582-543-780.03	Maint.- Diesels & Generator	10,000.00	10,000.00	14,964.10	1,891.34	168.55
582-543-780.04	Maint. - Electrical Apparatus	41,000.00	41,000.00	26,002.78	0.00	63.42

582-543-780.24	Maintenance - Dam & Waterways	2,000.00	2,000.00	170.68	0.00	8.53
582-543-780.25	Maintenance - Hydro	1,500.00	1,500.00	35.00	0.00	2.33
582-543-801.00	Professional Services	56,100.00	56,100.00	38,352.77	19,014.68	102.26
582-543-820.00	Contracted Services	40,800.00	40,800.00	11,916.23	0.00	29.21
582-543-832.00	State Emmission Fee	6,000.00	6,000.00	1,650.95	0.00	27.52
582-543-850.00	Communications	3,000.00	3,000.00	889.47	0.00	29.65
582-543-860.00	Transportation & Travel	1,000.00	1,000.00	20.00	0.00	2.00
582-543-930.00	Equipment Maintenance	2,040.00	2,040.00	78.73	0.00	3.86
582-543-941.00	Motor Pool Equip Rental	7,500.00	7,500.00	3,750.00	0.00	50.00
582-543-941.01	Data Processing	5,707.00	5,707.00	2,853.48	0.00	50.00
582-543-958.00	Education & Training	1,000.00	1,000.00	0.00	0.00	0.00
582-543-968.00	Depreciation	126,144.00	126,144.00	63,072.00	0.00	50.00
TOTAL EXPENDITURES		12,364,363.00	12,364,363.00	4,459,554.94	20,906.02	36.24

Net - Dept 543 - Powerhouse

(12,364,363.00) (12,364,363.00) (4,459,554.94)

Dept 544 - Line Distribution

Expenditures

582-544-703.00	Part-time Salaries	21,224.00	21,224.00	7,058.57	0.00	33.26
582-544-704.00	Overtime Salaries	1,020.00	1,020.00	650.36	0.00	63.76
582-544-704.05	Overtime - Overhead Lines	15,300.00	15,300.00	25,015.47	0.00	163.50
582-544-704.06	Overtime - Transformer & Dev	1,224.00	1,224.00	1,511.14	0.00	123.46
582-544-704.07	Overtime - Services	8,160.00	8,160.00	4,391.34	0.00	53.82
582-544-704.09	Overtime - St. Lights & Signs	1,020.00	1,020.00	167.22	0.00	16.39
582-544-704.10	Overtime - Security Lights	204.00	204.00	0.00	0.00	0.00
582-544-704.12	Overtime - Meter Reading	510.00	510.00	0.00	0.00	0.00
582-544-704.13	Overtime- Christmas Decoration	1,020.00	1,020.00	1,038.42	0.00	101.81
582-544-704.14	Overtime - Meter Shop	306.00	306.00	0.00	0.00	0.00
582-544-704.29	Overtime - Underground Lines	2,040.00	2,040.00	5,238.75	0.00	256.80
582-544-704.30	Overtime - Line Clearance	510.00	510.00	0.00	0.00	0.00
582-544-705.00	Station Labor	682,460.00	682,460.00	63,444.12	0.00	9.30
582-544-705.01	Other Fringe Benefits-taxable	29,765.00	29,765.00	19,088.52	0.00	64.13
582-544-710.05	Labor - Overhead Lines	0.00	0.00	119,700.63	0.00	100.00
582-544-710.06	Labor - Transformers & Devices	0.00	0.00	1,059.79	0.00	100.00
582-544-710.07	Labor - Services	0.00	0.00	1,981.46	0.00	100.00
582-544-710.09	Labor - St. Lights & Signals	0.00	0.00	19,477.39	0.00	100.00
582-544-710.10	Labor - Security Lights	0.00	0.00	652.13	0.00	100.00
582-544-710.11	Labor - Brooks Fountain	0.00	0.00	4,707.48	0.00	100.00
582-544-710.12	Labor - Meter Reading	49,953.00	49,953.00	24,101.71	0.00	48.25
582-544-710.13	Labor - Christmas Decorations	0.00	0.00	11,466.21	0.00	100.00
582-544-710.14	Labor - Meter Shop	59,532.00	59,532.00	28,608.72	0.00	48.06
582-544-710.29	Labor - Underground Lines	0.00	0.00	115,941.59	0.00	100.00
582-544-710.30	Labor - Line Clearance	0.00	0.00	159.64	0.00	100.00
582-544-715.00	Social Security	66,880.00	66,880.00	33,626.63	0.00	50.28
582-544-716.00	Hospitalization	166,826.00	166,826.00	58,242.58	0.00	34.91
582-544-717.00	Life Insurance	873.00	873.00	713.90	0.00	81.78

582-544-718.00	RETIREMENT - D/B	246,000.00	246,000.00	35,184.92	0.00	14.30
582-544-718.10	RETIREMENT D/C	35,000.00	35,000.00	22,271.74	0.00	63.63
582-544-721.00	Workers Compensation	12,773.00	12,773.00	12,683.38	0.00	99.30
582-544-727.02	Postage and Shipping	204.00	204.00	0.00	0.00	0.00
582-544-740.00	Operating Supplies	12,485.00	12,485.00	5,041.95	0.00	40.38
582-544-741.00	Uniforms	10,000.00	10,000.00	8,029.35	0.00	80.29
582-544-760.00	Medical Services	1,144.00	1,144.00	975.03	0.00	85.23
582-544-761.00	Safety Supplies	13,525.00	13,525.00	3,052.86	0.00	22.57
582-544-777.00	MINOR TOOLS AND EQUIPMENT	15,000.00	15,000.00	7,771.07	16.50	51.92
582-544-780.05	Maint. - Overhead Lines	41,000.00	41,000.00	8,408.83	0.00	20.51
582-544-780.06	Maint.- Transformers & Devices	40,000.00	40,000.00	26,687.69	0.00	66.72
582-544-780.07	Maintenance - Services	10,000.00	10,000.00	6,248.32	0.00	62.48
582-544-780.08	Maintenance - Meters	15,000.00	15,000.00	9,833.02	0.00	65.55
582-544-780.09	Maintenance - St. Lights & Sig	50,000.00	50,000.00	22,903.81	0.00	45.81
582-544-780.10	Maintenance - Security Lights	11,000.00	11,000.00	11,468.34	0.00	104.26
582-544-780.11	Maintenance - Brooks Fountain	100.00	100.00	0.00	0.00	0.00
582-544-780.13	Maint. - Christmas Decorations	100.00	100.00	76.66	0.00	76.66
582-544-780.29	Maintenance- Underground Lines	30,000.00	30,000.00	16,113.26	0.00	53.71
582-544-801.00	Professional Services	5,100.00	5,100.00	1,590.00	0.00	31.18
582-544-820.00	Contracted Services	206,040.00	206,040.00	97,732.83	220,551.01	154.48
582-544-850.00	Communications	2,200.00	2,200.00	815.60	0.00	37.07
582-544-860.00	Transportation & Travel	5,000.00	5,000.00	1,341.22	0.00	26.82
582-544-930.00	Equipment Maintenance	2,040.00	2,040.00	436.85	0.00	21.41
582-544-932.00	Vehicle Maintenance	2,000.00	2,000.00	4.37	0.00	0.22
582-544-940.00	Rentals	83,822.00	83,822.00	41,910.84	0.00	50.00
582-544-941.00	Motor Pool Equip Rental	233,700.00	233,700.00	120,717.66	0.00	51.65
582-544-941.01	Data Processing	5,628.00	5,628.00	2,814.00	0.00	50.00
582-544-958.00	Education & Training	11,000.00	11,000.00	550.00	0.00	5.00
582-544-968.00	Depreciation	242,360.00	242,360.00	121,180.02	0.00	50.00
TOTAL EXPENDITURES		2,451,048.00	2,451,048.00	1,133,887.39	220,567.51	55.26
Net - Dept 544 - Line Distribution		(2,451,048.00)	(2,451,048.00)	(1,133,887.39)		
Dept 900 - Capital Outlay Control						
Expenditures						
582-900-970.00	Capital Outlay	460,000.00	460,000.00	170,026.00	0.00	36.96
582-900-970.15	MONROE ST BRIDGE	0.00	0.00	1,500.00	(1,500.00)	100.00
582-900-970.21	MARSHALL DAM	0.00	0.00	164,495.48	28,568.51	100.00
582-900-970.23	MARSHALL STREET BRIDGE	0.00	0.00	3,564.43	0.00	100.00
TOTAL EXPENDITURES		460,000.00	460,000.00	339,585.91	27,068.51	79.71
Net - Dept 900 - Capital Outlay Control		(460,000.00)	(460,000.00)	(339,585.91)		
TOTAL REVENUES		18,250,500.00	18,250,500.00	6,662,362.41	0.00	36.51
TOTAL EXPENDITURES		17,765,800.00	17,765,800.00	6,848,647.49	295,742.65	40.21

NET OF REVENUES & EXPENDITURES

484,700.00

484,700.00

(186,285.08)

Fund 588 - DART Fund  
Dept 000

Revenues

588-000-402.00	Current Property Taxes	183,688.00	183,688.00	179,447.52	0.00	97.69
588-000-420.00	Delinquent Personal Prop Taxes	200.00	200.00	39.88	0.00	19.94
588-000-441.00	LOCAL COMM STAB SHARE TAX	12,000.00	12,000.00	5,686.21	0.00	47.39
588-000-445.00	Penalties & Int. on Taxes	50.00	50.00	18.40	0.00	36.80
588-000-529.01	DART RTAP	2,000.00	5,400.00	4,191.09	0.00	77.61
588-000-530.00	Federal Section 5311 Grant	62,923.00	62,923.00	38,251.19	0.00	60.79
588-000-570.00	State Operating Assistance	133,322.00	133,322.00	28,545.11	0.00	21.41
588-000-571.00	State Grant - DART	295,040.00	295,040.00	135,983.72	0.00	46.09
588-000-610.00	Passenger Fares	48,000.00	48,000.00	19,457.22	0.00	40.54
588-000-665.00	Interest	1,500.00	1,500.00	4,218.45	0.00	281.23
588-000-671.00	Miscellaneous Revenue	8,692.00	8,692.00	4,960.41	0.00	57.07
588-000-675.00	Contrib. from Other Sources	10,000.00	10,000.00	0.00	0.00	0.00
588-000-681.00	Sales of Fixed Assets	8,500.00	8,500.00	5,584.00	0.00	65.69
TOTAL REVENUES		765,915.00	769,315.00	426,383.20	0.00	55.42
Net - Dept 000		765,915.00	769,315.00	426,383.20		

Dept 538 - DART

Expenditures

588-538-702.00	Payroll	36,801.00	36,801.00	9,328.01	0.00	25.35
588-538-702.01	Other Fringe Benefits-taxable	1,230.00	1,230.00	257.20	0.00	20.91
588-538-703.00	Part-time Salaries	92,934.00	92,934.00	43,230.60	0.00	46.52
588-538-703.82	PART-TIME DISPATCH	25,706.00	25,706.00	11,215.05	0.00	43.63
588-538-704.00	Overtime Salaries	1,508.00	1,508.00	513.42	0.00	34.05
588-538-704.82	OVERTIME - DISPATCH	162.00	162.00	2,577.20	0.00	1,590.86
588-538-715.00	Social Security	12,113.00	12,113.00	5,104.31	0.00	42.14
588-538-716.00	Hospitalization	400.00	400.00	58.80	0.00	14.70
588-538-717.00	Life Insurance	120.00	120.00	24.86	0.00	20.72
588-538-718.00	RETIREMENT - D/B	53,276.00	53,276.00	11,914.82	0.00	22.36
588-538-718.01	Retiree Health Insurance	90,820.00	90,820.00	20,307.30	0.00	22.36
588-538-718.10	RETIREMENT D/C	4,580.00	4,580.00	1,271.74	0.00	27.77
588-538-721.00	Workers Compensation	5,800.00	5,800.00	2,992.34	0.00	51.59
588-538-727.00	Office Supplies	867.00	692.00	51.52	0.00	7.45
588-538-740.00	Operating Supplies	1,683.00	1,683.00	1,616.84	0.00	96.07
588-538-757.00	Fuels & Lubricants	17,500.00	17,500.00	8,240.38	0.00	47.09
588-538-760.00	Medical Services	1,500.00	1,500.00	367.50	0.00	24.50
588-538-801.00	Professional Services	1,500.00	1,500.00	1,051.60	0.00	70.11
588-538-810.00	Dues & Memberships	700.00	700.00	0.00	0.00	0.00
588-538-825.00	Insurance	5,400.00	5,400.00	0.00	0.00	0.00
588-538-850.00	Communications	879.00	879.00	652.41	0.00	74.22
588-538-860.00	Transportation & Travel	100.00	275.00	403.56	0.00	146.75

588-538-901.00	Advertising	3,500.00	3,500.00	1,300.74	0.00	37.16
588-538-930.00	Equipment Maintenance	4,100.00	4,100.00	4.61	0.00	0.11
588-538-931.00	Maintenance of Building	0.00	0.00	38.04	0.00	100.00
588-538-932.00	Vehicle Maintenance	27,000.00	26,400.00	13,312.37	0.00	50.43
588-538-933.00	Tires	3,000.00	3,000.00	17.68	0.00	0.59
588-538-940.00	Rentals	13,039.00	13,039.00	5,392.77	0.00	41.36
588-538-941.00	Motor Pool Equip Rental	250.00	250.00	87.75	0.00	35.10
588-538-941.01	Data Processing	4,253.00	4,253.00	2,337.95	0.00	54.97
588-538-958.00	Education & Training	150.00	4,150.00	163.00	0.00	3.93
588-538-958.01	EXP RTAP	2,000.00	2,000.00	4,368.69	0.00	218.43
588-538-964.00	Refund or Rebates	150.00	150.00	25.74	0.00	17.16
588-538-968.00	Depreciation	39,344.00	39,344.00	19,845.61	0.00	50.44
588-538-970.00	Capital Outlay	295,040.00	295,040.00	135,483.72	67,583.00	68.83
588-538-999.00	TRANSFERS IN OTHER FUNDS	19,590.00	19,590.00	8,101.86	0.00	41.36
TOTAL EXPENDITURES		766,995.00	770,395.00	311,659.99	67,583.00	49.23

Net - Dept 538 - DART

(766,995.00) (770,395.00) (311,659.99)

Dept 541 - DART - ALBION

Revenues

588-541-530.00	Federal Section 5311 Grant	15,519.00	15,519.00	8,111.81	0.00	52.27
588-541-570.00	State Operating Assistance	32,881.00	32,881.00	5,994.89	0.00	18.23
588-541-610.00	Passenger Fares	8,500.00	8,500.00	4,137.94	0.00	48.68
588-541-671.00	Miscellaneous Revenue	1,908.00	1,908.00	1,039.59	0.00	54.49
588-541-675.00	Contrib. from Other Sources	33,748.00	33,748.00	28,500.00	0.00	84.45
TOTAL REVENUES		92,556.00	92,556.00	47,784.23		51.63

Expenditures

588-541-702.00	Payroll	8,079.00	8,079.00	2,452.25	0.00	30.35
588-541-702.01	Other Fringe Benefits-taxable	270.00	270.00	55.28	0.00	20.47
588-541-703.00	Part-time Salaries	31,946.00	31,946.00	14,949.32	0.00	46.80
588-541-703.82	PART-TIME DISPATCH	5,621.00	5,621.00	2,673.13	0.00	47.56
588-541-704.00	Overtime Salaries	335.00	335.00	1,797.41	0.00	536.54
588-541-704.82	OVERTIME - DISPATCH	81.00	81.00	0.00	0.00	0.00
588-541-715.00	Social Security	3,544.00	3,544.00	1,680.65	0.00	47.42
588-541-716.00	Hospitalization	80.00	80.00	12.35	0.00	15.44
588-541-717.00	Life Insurance	25.00	25.00	0.00	0.00	0.00
588-541-718.10	RETIREMENT D/C	650.00	650.00	269.95	0.00	41.53
588-541-721.00	Workers Compensation	1,044.00	1,044.00	1,753.45	0.00	167.95
588-541-727.00	Office Supplies	150.00	150.00	0.00	0.00	0.00
588-541-740.00	Operating Supplies	500.00	500.00	369.37	0.00	73.87
588-541-757.00	Fuels & Lubricants	10,000.00	10,000.00	4,781.56	0.00	47.82
588-541-760.00	Medical Services	500.00	500.00	0.00	0.00	0.00
588-541-801.00	Professional Services	300.00	300.00	210.00	0.00	70.00
588-541-825.00	Insurance	2,250.00	2,250.00	0.00	0.00	0.00

588-541-850.00	Communications	635.00	635.00	318.80	0.00	50.20
588-541-901.00	Advertising	1,500.00	1,500.00	669.50	0.00	44.63
588-541-930.00	Equipment Maintenance	500.00	500.00	57.85	0.00	11.57
588-541-932.00	VEHICLE MAINTENANCE	4,750.00	4,750.00	3,505.53	0.00	73.80
588-541-933.00	Tires	1,500.00	1,500.00	607.92	0.00	40.53
588-541-940.00	Rentals	3,100.00	3,100.00	1,126.99	0.00	36.35
588-541-941.01	Data Processing	1,400.00	1,400.00	488.59	0.00	34.90
588-541-968.00	Depreciation	8,642.00	8,642.00	4,147.37	0.00	47.99
588-541-999.00	Transfers to Other Funds	6,125.00	6,125.00	1,693.14	0.00	27.64
TOTAL EXPENDITURES		93,527.00	93,527.00	43,620.41	0.00	46.64
Net - Dept 541 - DART - ALBION		(971.00)	(971.00)	4,163.82		
TOTAL REVENUES		858,471.00	861,871.00	474,167.43	0.00	55.02
TOTAL EXPENDITURES		860,522.00	863,922.00	355,280.40	67,583.00	48.95
NET OF REVENUES & EXPENDITURES		(2,051.00)	(2,051.00)	118,887.03		



Fund 590 - Wastewater Fund  
Dept 000

Revenues

590-000-636.00	Residential Sales	1,207,850.00	1,207,850.00	540,944.52	0.00	44.79
590-000-644.00	Commercial Sales	573,729.00	573,729.00	293,183.46	0.00	51.10
590-000-645.00	Industrial Sales	132,864.00	132,864.00	72,662.36	0.00	54.69
590-000-648.00	Sales to City Government	39,859.00	39,859.00	19,691.25	0.00	49.40
590-000-660.00	Penalties Income	15,000.00	15,000.00	8,541.88	0.00	56.95
590-000-665.00	Interest	4,200.00	4,200.00	6,502.26	0.00	154.82
590-000-671.00	Miscellaneous Revenue	12,500.00	12,500.00	3,215.00	0.00	25.72
590-000-671.01	Connection Fees	4,000.00	4,000.00	1,500.00	0.00	37.50
TOTAL REVENUES		1,990,002.00	1,990,002.00	946,240.73	0.00	47.55

Net - Dept 000

1,990,002.00      1,990,002.00      946,240.73

Dept 539 - Administration

Expenditures

590-539-702.00	Payroll	92,525.00	92,525.00	43,529.60	0.00	47.05
590-539-702.01	Other Fringe Benefits-taxable	1,444.00	1,444.00	1,307.88	0.00	90.57
590-539-715.00	Social Security	7,189.00	7,189.00	3,347.78	0.00	46.57
590-539-716.00	Hospitalization	23,350.00	23,350.00	18,432.00	0.00	78.94
590-539-717.00	Life Insurance	194.00	194.00	89.20	0.00	45.98
590-539-718.00	RETIREMENT - D/B	79,542.00	79,542.00	22,891.47	0.00	28.78
590-539-718.01	Retiree Health Insurance	68,544.00	68,544.00	12,828.01	0.00	18.72
590-539-718.10	RETIREMENT D/C	3,100.00	3,100.00	1,651.79	0.00	53.28
590-539-721.00	Workers Compensation	378.00	378.00	991.08	0.00	262.19
590-539-727.00	Office Supplies	2,081.00	2,081.00	653.52	0.00	31.40
590-539-727.02	Postage and Shipping	6,324.00	6,324.00	3,037.09	0.00	48.02
590-539-760.00	Medical Services	204.00	204.00	0.00	0.00	0.00
590-539-801.00	Professional Services	5,100.00	5,100.00	4,670.20	2,007.41	130.93
590-539-803.00	Service Fee	500.00	500.00	222.50	0.00	44.50
590-539-804.00	BANK FEES	325.00	325.00	162.00	0.00	49.85
590-539-805.00	Administrative Costs	350.00	350.00	210.69	0.00	60.20
590-539-810.00	Dues & Memberships	750.00	750.00	150.00	0.00	20.00
590-539-820.00	Contracted Services	12,852.00	12,852.00	6,465.13	750.69	56.15
590-539-825.00	Insurance	22,129.00	22,129.00	23,431.71	0.00	105.89
590-539-860.00	Transportation & Travel	418.00	418.00	408.84	0.00	97.81
590-539-901.00	Advertising	0.00	0.00	60.66	0.00	100.00
590-539-930.00	Equipment Maintenance	500.00	500.00	185.85	0.00	37.17
590-539-941.01	Data Processing	11,364.00	11,364.00	5,682.00	0.00	50.00
590-539-956.00	Bad Debt Expense	0.00	0.00	(239.86)	0.00	100.00
590-539-958.00	Education & Training	1,200.00	1,200.00	695.00	0.00	57.92
590-539-966.00	Amortization	1,074.00	1,074.00	0.00	0.00	0.00
590-539-968.00	Depreciation	1,700.00	1,700.00	850.02	0.00	50.00

590-539-995.00	Bond Interest Paid	71,284.00	71,284.00	35,642.25	0.00	50.00
590-539-999.00	Transfers to Other Funds	175,000.00	175,000.00	87,500.00	0.00	50.00
TOTAL EXPENDITURES		589,421.00	589,421.00	274,856.41	2,758.10	47.10

Net - Dept 539 - Administration

(589,421.00) (589,421.00) (274,856.41)

Dept 545 - Operations

Expenditures

590-545-703.00	Part-time Salaries	9,325.00	9,325.00	0.00	0.00	0.00
590-545-704.00	Overtime Salaries	10,500.00	10,500.00	4,243.71	0.00	40.42
590-545-705.00	Station Labor	219,050.00	219,050.00	98,239.53	0.00	44.85
590-545-705.01	Other Fringe Benefits-taxable	3,740.00	3,740.00	3,393.77	0.00	90.74
590-545-710.12	Labor - Meter Reading	24,977.00	24,977.00	12,051.34	0.00	48.25
590-545-715.00	Social Security	20,471.00	20,471.00	8,460.01	0.00	41.33
590-545-716.00	Hospitalization	77,136.00	77,136.00	30,380.44	0.00	39.39
590-545-717.00	Life Insurance	357.00	357.00	298.64	0.00	83.65
590-545-718.00	RETIREMENT - D/B	105,000.00	105,000.00	7,234.96	0.00	6.89
590-545-718.10	RETIREMENT D/C	17,230.00	17,230.00	5,448.38	0.00	31.62
590-545-721.00	Workers Compensation	2,045.00	2,045.00	3,351.57	0.00	163.89
590-545-740.00	Operating Supplies	20,808.00	20,445.00	11,079.58	8,425.55	95.40
590-545-741.00	Uniforms	3,000.00	3,000.00	2,222.18	0.00	74.07
590-545-757.00	Fuels & Lubricants	500.00	500.00	0.00	0.00	0.00
590-545-761.00	Safety Supplies	1,040.00	1,403.00	1,402.14	0.00	99.94
590-545-776.00	Building Maintenance Supplies	1,040.00	1,040.00	896.15	0.00	86.17
590-545-777.00	MINOR TOOLS AND EQUIPMENT	1,000.00	1,000.00	23.11	0.00	2.31
590-545-780.01	Maintenance - Structures & Imp	5,000.00	5,000.00	0.00	0.00	0.00
590-545-780.15	Maintenance - Plant Equipment	20,000.00	20,000.00	1,013.53	0.00	5.07
590-545-780.16	Maintenance - Lift Stations	15,000.00	15,000.00	5,764.48	0.00	38.43
590-545-780.21	Maintenance - Meters	1,200.00	1,200.00	122.00	0.00	10.17
590-545-780.23	Maintenance - Sewer Lines	5,000.00	5,000.00	136.00	0.00	2.72
590-545-780.28	Maint. - Sewer Lines-Chemicals	7,500.00	7,500.00	0.00	0.00	0.00
590-545-780.30	MAINT - SCADA	16,000.00	16,000.00	0.00	0.00	0.00
590-545-790.00	Chemical Cost	80,000.00	80,000.00	30,490.54	0.00	38.11
590-545-803.00	Service Fee	10,679.00	10,679.00	8,717.36	0.00	81.63
590-545-820.00	Contracted Services	70,988.00	70,988.00	34,055.83	32,077.00	93.16
590-545-850.00	Communications	0.00	0.00	99.37	0.00	100.00
590-545-860.00	Transportation & Travel	132.00	132.00	0.00	0.00	0.00
590-545-921.00	Utilities - Gas	3,000.00	3,000.00	1,093.22	0.00	36.44
590-545-922.00	Utilities-Elec, Water, Sewer	125,000.00	125,000.00	60,424.85	0.00	48.34
590-545-930.00	Equipment Maintenance	5,000.00	5,000.00	2,234.49	0.00	44.69
590-545-940.00	Rentals	840.00	840.00	0.00	0.00	0.00
590-545-941.00	Motor Pool Equip Rental	66,715.00	66,715.00	33,749.34	0.00	50.59
590-545-958.00	Education & Training	3,000.00	3,000.00	305.00	0.00	10.17
590-545-968.00	Depreciation	414,325.00	414,325.00	207,162.48	0.00	50.00
TOTAL EXPENDITURES		1,366,598.00	1,366,598.00	574,094.00	40,502.55	44.97

Net - Dept 545 - Operations	(1,366,598.00)	(1,366,598.00)	(574,094.00)		
Dept 900 - Capital Outlay Control					
Expenditures					
590-900-970.00 Capital Outlay	124,000.00	124,000.00	6,416.80	(3,959.40)	1.98
TOTAL EXPENDITURES	124,000.00	124,000.00	6,416.80	(3,959.40)	1.98
Net - Dept 900 - Capital Outlay Control	(124,000.00)	(124,000.00)	(6,416.80)		
TOTAL REVENUES	1,990,002.00	1,990,002.00	946,240.73	0.00	47.55
TOTAL EXPENDITURES	2,080,019.00	2,080,019.00	855,367.21	39,301.25	43.01
NET OF REVENUES & EXPENDITURES	(90,017.00)	(90,017.00)	90,873.52		

Fund 591 - Water Fund  
Dept 000

Revenues

591-000-540.00	State Grants	1,000.00	1,000.00	0.00	0.00	0.00
591-000-621.00	Private Fire Protection	8,600.00	8,600.00	4,430.92	0.00	51.52
591-000-626.00	Charges for Services	4,000.00	4,000.00	0.00	0.00	0.00
591-000-636.00	Residential Sales	1,089,891.00	1,089,891.00	539,913.84	0.00	49.54
591-000-644.00	Commercial Sales	511,919.00	511,919.00	274,504.03	0.00	53.62
591-000-645.00	Industrial Sales	129,906.00	129,906.00	71,489.20	0.00	55.03
591-000-648.00	Sales to City Government	97,980.00	97,980.00	45,952.94	0.00	46.90
591-000-660.00	Penalties Income	12,000.00	12,000.00	8,231.90	0.00	68.60
591-000-665.00	Interest	3,000.00	3,000.00	7,001.81	0.00	233.39
591-000-671.00	Miscellaneous Revenue	6,000.00	6,000.00	3,646.10	0.00	60.77
591-000-671.01	Connection Fees	20,000.00	20,000.00	0.00	0.00	0.00
TOTAL REVENUES		1,884,296.00	1,884,296.00	955,170.74	0.00	50.69
Net - Dept 000		1,884,296.00	1,884,296.00	955,170.74		

Dept 539 - Administration

Expenditures

591-539-702.00	Payroll	93,130.00	93,130.00	43,819.86	0.00	47.05
591-539-702.01	Other Fringe Benefits-taxable	1,800.00	1,800.00	1,607.95	0.00	89.33
591-539-715.00	Social Security	7,262.00	7,262.00	3,407.45	0.00	46.92
591-539-716.00	Hospitalization	19,860.00	19,860.00	14,083.70	0.00	70.91
591-539-717.00	Life Insurance	194.00	194.00	89.15	0.00	45.95
591-539-718.00	RETIREMENT - D/B	85,701.00	85,701.00	25,223.28	0.00	29.43
591-539-718.01	Retiree Health Insurance	117,712.00	117,712.00	26,106.47	0.00	22.18
591-539-718.10	RETIREMENT D/C	3,100.00	3,100.00	1,651.78	0.00	53.28
591-539-721.00	Workers Compensation	1,400.00	1,400.00	1,673.35	0.00	119.53
591-539-727.00	Office Supplies	2,111.00	2,111.00	521.43	0.00	24.70
591-539-727.02	Postage and Shipping	7,000.00	7,000.00	3,037.08	0.00	43.39
591-539-740.00	Operating Supplies	208.00	208.00	29.14	0.00	14.01
591-539-760.00	Medical Services	155.00	155.00	70.00	0.00	45.16
591-539-801.00	Professional Services	4,590.00	4,590.00	40,054.46	7,820.23	1,043.02
591-539-803.00	Service Fee	1,750.00	1,750.00	180.00	0.00	10.29
591-539-804.00	BANK FEES	300.00	300.00	162.01	0.00	54.00
591-539-805.00	Administrative Costs	400.00	400.00	213.01	0.00	53.25
591-539-810.00	Dues & Memberships	1,060.00	1,115.00	1,115.00	0.00	100.00
591-539-820.00	Contracted Services	24,622.00	19,432.00	7,212.13	925.70	41.88
591-539-825.00	Insurance	12,362.00	12,362.00	4,628.15	0.00	37.44
591-539-850.00	Communications	986.00	986.00	536.60	0.00	54.42
591-539-860.00	Transportation & Travel	466.00	411.00	241.00	0.00	58.64
591-539-901.00	Advertising	200.00	200.00	199.38	0.00	99.69
591-539-930.00	Equipment Maintenance	379.00	379.00	284.10	0.00	74.96

591-539-940.00	Rentals	440.00	440.00	0.00	0.00	0.00
591-539-941.01	Data Processing	8,749.00	8,749.00	4,374.48	0.00	50.00
591-539-958.00	Education & Training	1,300.00	1,300.00	695.00	0.00	53.46
591-539-966.00	Amortization	(1,579.00)	(1,579.00)	0.00	0.00	0.00
591-539-995.00	Bond Interest Paid	98,328.00	98,328.00	49,163.75	0.00	50.00
591-539-999.00	Transfers to Other Funds	190,000.00	190,000.00	95,000.00	0.00	50.00
TOTAL EXPENDITURES		683,986.00	678,796.00	325,379.71	8,745.93	49.22

Net - Dept 539 - Administration

(683,986.00) (678,796.00) (325,379.71)

Dept 544 - Line Distribution

Expenditures

591-544-704.00	Overtime Salaries	7,171.00	7,171.00	821.42	0.00	11.45
591-544-704.07	Overtime - Services	0.00	0.00	1,075.76	0.00	100.00
591-544-704.08	Overtime - Meters	0.00	0.00	157.62	0.00	100.00
591-544-704.20	Overtime - Hydrants	0.00	0.00	1,496.26	0.00	100.00
591-544-704.27	Overtime - Mains	0.00	0.00	2,764.25	0.00	100.00
591-544-705.00	Station Labor	140,200.00	140,200.00	15,270.74	0.00	10.89
591-544-705.01	Other Fringe Benefits-taxable	14,370.00	14,370.00	8,315.72	0.00	57.87
591-544-710.07	Labor - Services	0.00	0.00	20,566.03	0.00	100.00
591-544-710.08	Labor - Meters	0.00	0.00	5,543.78	0.00	100.00
591-544-710.12	Labor - Meter Reading	24,980.00	24,980.00	12,050.43	0.00	48.24
591-544-710.20	Labor - Hydrants	0.00	0.00	10,195.59	0.00	100.00
591-544-710.22	Labor - Towers	0.00	0.00	425.72	0.00	100.00
591-544-710.27	Labor - Mains	0.00	0.00	14,879.34	0.00	100.00
591-544-715.00	Social Security	14,284.00	14,284.00	6,878.75	0.00	48.16
591-544-716.00	Hospitalization	69,121.00	69,121.00	17,639.76	0.00	25.52
591-544-717.00	Life Insurance	285.00	285.00	227.14	0.00	79.70
591-544-718.00	RETIREMENT - D/B	80,700.00	80,700.00	10,135.91	0.00	12.56
591-544-718.10	RETIREMENT D/C	5,200.00	5,200.00	2,426.87	0.00	46.67
591-544-721.00	Workers Compensation	664.00	664.00	4,055.27	0.00	610.73
591-544-740.00	Operating Supplies	4,182.00	4,182.00	2,530.17	900.00	82.02
591-544-741.00	Uniforms	2,400.00	2,400.00	1,451.70	0.00	60.49
591-544-761.00	Safety Supplies	500.00	500.00	113.21	0.00	22.64
591-544-777.00	MINOR TOOLS AND EQUIPMENT	1,500.00	1,500.00	1,756.64	0.00	117.11
591-544-780.00	Equipment Maintenance Supplies	452.00	452.00	169.49	0.00	37.50
591-544-780.07	Maintenance - Services	20,000.00	20,000.00	564.20	0.00	2.82
591-544-780.20	Maintenance - Hydrants	15,000.00	15,000.00	10,190.29	0.00	67.94
591-544-780.21	Maintenance - Meters	15,000.00	15,000.00	5,325.32	0.00	35.50
591-544-780.22	Maintenance - Towers	500.00	500.00	0.00	0.00	0.00
591-544-780.27	Maintenance - Mains	20,000.00	20,000.00	9,699.93	0.00	48.50
591-544-820.00	Contracted Services	12,640.00	17,830.00	8,540.00	5,190.00	77.01
591-544-901.00	Advertising	500.00	500.00	60.66	0.00	12.13
591-544-922.00	Utilities-Elec, Water, Sewer	1,400.00	1,400.00	359.19	0.00	25.66
591-544-930.00	Equipment Maintenance	510.00	510.00	91.00	0.00	17.84
591-544-940.00	Rentals	9,371.00	9,371.00	4,685.20	0.00	50.00

591-544-941.00	Motor Pool Equip Rental	37,700.00	37,700.00	19,409.19	0.00	51.48
591-544-958.00	Education & Training	1,500.00	1,469.25	805.00	0.00	54.79
591-544-968.00	Depreciation	331,200.00	331,200.00	165,600.00	0.00	50.00
TOTAL EXPENDITURES		831,330.00	836,489.25	366,277.55	6,090.00	44.52

Net - Dept 544 - Line Distribution

(831,330.00) (836,489.25) (366,277.55)

Dept 546 - Production

Expenditures

591-546-704.00	Overtime Salaries	2,696.00	2,696.00	525.12	0.00	19.48
591-546-705.00	Station Labor	53,358.00	53,358.00	28,442.73	0.00	53.31
591-546-715.00	Social Security	4,288.00	4,288.00	2,086.56	0.00	48.66
591-546-716.00	Hospitalization	18,405.00	18,405.00	6,779.50	0.00	36.84
591-546-717.00	Life Insurance	80.00	80.00	64.90	0.00	81.13
591-546-718.10	RETIREMENT D/C	5,640.00	5,640.00	3,908.75	0.00	69.30
591-546-721.00	Workers Compensation	271.00	271.00	1,255.57	0.00	463.31
591-546-740.00	Operating Supplies	10,000.00	10,000.00	4,846.43	0.00	48.46
591-546-741.00	Uniforms	700.00	700.00	371.46	0.00	53.07
591-546-761.00	Safety Supplies	102.00	102.00	0.00	0.00	0.00
591-546-776.00	Building Maintenance Supplies	1,020.00	1,020.00	306.39	0.00	30.04
591-546-777.00	MINOR TOOLS AND EQUIPMENT	200.00	200.00	24.49	0.00	12.25
591-546-780.01	Maintenance - Structures & Imp	178.00	178.00	0.00	0.00	0.00
591-546-780.15	Maintenance - Plant Equipment	1,883.00	1,883.00	798.74	0.00	42.42
591-546-780.17	Maintenance - Pumps	1,000.00	1,000.00	0.00	0.00	0.00
591-546-780.18	Maintenance - Wells	18,000.00	18,000.00	17,516.00	(16,296.00)	6.78
591-546-780.19	Maintenance - Purification Eq.	4,000.00	4,000.00	455.24	0.00	11.38
591-546-780.30	MAINT - SCADA	3,500.00	3,500.00	1,038.00	0.00	29.66
591-546-790.00	Chemical Cost	23,460.00	23,460.00	8,542.39	0.00	36.41
591-546-801.00	Professional Services	825.00	825.00	0.00	0.00	0.00
591-546-820.00	Contracted Services	5,988.00	5,988.00	2,276.13	0.00	38.01
591-546-833.00	State fees	3,100.00	3,100.00	4,711.55	0.00	151.99
591-546-921.00	Utilities - Gas	2,000.00	2,000.00	692.11	0.00	34.61
591-546-922.00	Utilities-Elec, Water, Sewer	32,000.00	32,000.00	16,518.11	0.00	51.62
591-546-958.00	Education & Training	1,500.00	1,530.75	1,530.75	0.00	100.00
591-546-968.00	Depreciation	12,570.00	12,570.00	6,285.00	0.00	50.00
TOTAL EXPENDITURES		206,764.00	206,794.75	108,975.92	(16,296.00)	44.82

Net - Dept 546 - Production

(206,764.00) (206,794.75) (108,975.92)

Dept 900 - Capital Outlay Control

Expenditures

591-900-970.00	Capital Outlay	222,550.00	222,550.00	39,340.28	259,259.72	134.17
591-900-970.31	2017-2018 INDUSTRIAL PARK WATER STUDY	0.00	0.00	11,499.00	2,800.00	100.00
TOTAL EXPENDITURES		222,550.00	222,550.00	50,839.28	262,059.72	140.60

Net - Dept 900 - Capital Outlay Control	(222,550.00)	(222,550.00)	(50,839.28)		
TOTAL REVENUES	1,884,296.00	1,884,296.00	955,170.74	0.00	50.69
TOTAL EXPENDITURES	1,944,630.00	1,944,630.00	851,472.46	260,599.65	57.19
NET OF REVENUES & EXPENDITURES	(60,334.00)	(60,334.00)	103,698.28		

Fund 636 - Data Processing  
Dept 000

Revenues

636-000-626.00	Charges for Services	184,290.00	184,290.00	92,133.96	0.00	49.99
636-000-665.00	Interest	500.00	500.00	1,382.69	0.00	276.54
TOTAL REVENUES		184,790.00	184,790.00	93,516.65	0.00	50.61

Net - Dept 000

184,790.00      184,790.00      93,516.65

Dept 539 - Administration

Expenditures

636-539-727.00	Office Supplies	510.00	510.00	441.99	0.00	86.66
636-539-728.00	Equipment & Supplies	23,000.00	23,000.00	13,642.40	0.00	59.31
636-539-740.00	Operating Supplies	5,000.00	5,000.00	94.37	0.00	1.89
636-539-801.00	Professional Services	44,000.00	44,000.00	11,000.00	0.00	25.00
636-539-820.00	Contracted Services	31,000.00	31,000.00	15,420.19	0.00	49.74
636-539-930.00	Equipment Maintenance	29,287.00	29,287.00	48,098.74	0.00	164.23
636-539-968.00	Depreciation	18,050.00	18,050.00	9,025.02	0.00	50.00
636-539-970.00	Capital Outlay	40,000.00	40,000.00	41,032.67	(10,203.00)	77.07
636-539-999.00	Transfers to Other Funds	17,269.00	17,269.00	8,634.50	0.00	50.00
TOTAL EXPENDITURES		208,116.00	208,116.00	147,389.88	(10,203.00)	65.92

Net - Dept 539 - Administration

(208,116.00)      (208,116.00)      (147,389.88)

TOTAL REVENUES		184,790.00	184,790.00	93,516.65	0.00	50.61
TOTAL EXPENDITURES		208,116.00	208,116.00	147,389.88	(10,203.00)	65.92
NET OF REVENUES & EXPENDITURES		(23,326.00)	(23,326.00)	(53,873.23)		



Fund 661 - Motor Pool Fund  
Dept 000

Revenues

661-000-642.00	Charges for Services - Sales	6,000.00	6,000.00	0.00	0.00	0.00
661-000-665.00	Interest	1,100.00	1,100.00	1,795.25	0.00	163.20
661-000-667.00	Rents	815,000.00	815,000.00	375,808.49	0.00	46.11
661-000-681.00	Sales of Fixed Assets	15,000.00	15,000.00	67,965.13	0.00	453.10
661-000-693.00	GAIN\LOSS- SALES OF ASSETS	2,670.00	2,670.00	0.00	0.00	0.00
661-000-699.00	Transfers From Other Funds	23,423.00	23,423.00	0.00	0.00	0.00
TOTAL REVENUES		863,193.00	863,193.00	445,568.87	0.00	51.62
Net - Dept 000		863,193.00	863,193.00	445,568.87		

Dept 898 - Municipal Garage

Expenditures

661-898-702.00	Payroll	55,746.00	55,746.00	23,860.17	0.00	42.80
661-898-702.01	Other Fringe Benefits-taxable	555.00	555.00	118.60	0.00	21.37
661-898-703.00	Part-time Salaries	3,185.00	3,185.00	1,264.56	0.00	39.70
661-898-704.00	Overtime Salaries	1,680.00	1,680.00	151.17	0.00	9.00
661-898-715.00	Social Security	4,679.00	4,679.00	1,841.49	0.00	39.36
661-898-716.00	Hospitalization	6,965.00	6,965.00	3,165.72	0.00	45.45
661-898-717.00	Life Insurance	60.00	60.00	20.62	0.00	34.37
661-898-718.00	RETIREMENT - D/B	24,350.00	24,350.00	3,925.27	0.00	16.12
661-898-718.01	Retiree Health Insurance	19,354.00	19,354.00	2,196.50	0.00	11.35
661-898-718.10	RETIREMENT D/C	4,955.00	4,955.00	2,529.50	0.00	51.05
661-898-721.00	Workers Compensation	1,398.00	1,398.00	1,156.17	0.00	82.70
661-898-740.00	Operating Supplies	6,242.00	6,242.00	2,471.64	0.00	39.60
661-898-741.00	Uniforms	900.00	900.00	440.42	0.00	48.94
661-898-757.00	Fuels & Lubricants	85,190.00	85,190.00	38,280.89	0.00	44.94
661-898-760.00	Medical Services	204.00	204.00	80.50	0.00	39.46
661-898-776.00	Building Maintenance Supplies	3,060.00	3,060.00	355.26	0.00	11.61
661-898-777.00	MINOR TOOLS AND EQUIPMENT	1,500.00	1,500.00	1,974.47	0.00	131.63
661-898-780.00	Equipment Maintenance Supplies	55,661.00	55,661.00	36,923.74	0.00	66.34
661-898-801.00	Professional Services	204.00	204.00	71.84	0.00	35.22
661-898-810.00	Dues & Memberships	220.00	220.00	0.00	0.00	0.00
661-898-820.00	Contracted Services	2,000.00	12,800.00	10,208.49	0.00	79.75
661-898-825.00	Insurance	62,327.00	62,327.00	51,484.71	0.00	82.60
661-898-850.00	Communications	800.00	800.00	341.28	0.00	42.66
661-898-860.00	Transportation & Travel	1,150.00	1,150.00	0.00	0.00	0.00
661-898-901.00	Advertising	200.00	200.00	0.00	0.00	0.00
661-898-921.00	Utilities - Gas	7,200.00	7,200.00	2,026.99	0.00	28.15
661-898-922.00	Utilities-Elec, Water, Sewer	18,500.00	18,500.00	7,574.11	0.00	40.94
661-898-930.00	Equipment Maintenance	75,949.00	65,149.00	(986.18)	0.00	(1.51)
661-898-931.00	Maintenance of Building	6,120.00	6,120.00	1,341.80	0.00	21.92

661-898-940.00	Rentals	827.00	827.00	413.00	0.00	49.94
661-898-941.00	Motor Pool Equip Rental	6,400.00	6,400.00	0.00	0.00	0.00
661-898-941.01	Data Processing	3,343.00	3,343.00	1,671.48	0.00	50.00
661-898-958.00	Education & Training	500.00	500.00	0.00	0.00	0.00
661-898-968.00	Depreciation	256,200.00	256,200.00	74,100.00	0.00	28.92
661-898-970.00	Capital Outlay	42,012.00	42,012.00	537,624.24	457,516.00	2,368.70
661-898-995.00	Bond Interest Paid	24,922.00	24,922.00	24,921.59	0.00	100.00
661-898-999.00	Transfers to Other Funds	37,345.00	37,345.00	18,672.50	0.00	50.00
TOTAL EXPENDITURES		821,903.00	821,903.00	850,222.54	457,516.00	159.11
Net - Dept 898 - Municipal Garage		(821,903.00)	(821,903.00)	(850,222.54)		
TOTAL REVENUES		863,193.00	863,193.00	445,568.87	0.00	51.62
TOTAL EXPENDITURES		821,903.00	821,903.00	850,222.54	457,516.00	159.11
NET OF REVENUES & EXPENDITURES		41,290.00	41,290.00	(404,653.67)		
TOTAL REVENUES - ALL FUNDS		29,123,328.00	29,126,728.00	11,903,547.85	0.00	40.87
TOTAL EXPENDITURES - ALL FUNDS		29,852,707.00	29,856,107.00	13,210,599.21	2,123,889.70	51.36
NET OF REVENUES & EXPENDITURES		(729,379.00)	(729,379.00)	(1,307,051.36)		



**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**REPORT TO:** Honorable Mayor and City Council Members

**FROM:** Jon Bartlett, Treasurer  
Tom Tarkiewicz, City Manager

**SUBJECT:** 2nd Quarter FY2019 Investment Portfolio Report

**BACKGROUND:** Public Act 213 of 2007 requires local governments to perform their investment reporting quarterly to the governing body. The investments in the portfolio conform to the Investment Policy, reviewed and approved by Council on February 16, 2016.

The weighted average earnings yield of the active portfolio of investments held as of December 31, 2018, was 2.20%. The weighted average of pooled cash as of December 31, 2018 was 1.122%. The weighted average of all investments during the fiscal year, including pooled cash, was 1.2885%. The City's portfolio consisted of a certificate of deposit and pooled cash. The duration of investments typically range from 30-day CD's to 1-year CD's, which is consistent with the investment policy. The duration is dependent on the time of the year and cash flow needs. To the extent possible, the portfolio represents diversification by institution as well as by investment type.

**RECOMMENDATION:** It is recommended that Council accept the report as presented.

**FISCAL EFFECTS:** None

**ALTERNATIVES:** As suggested by Council

**CITY GOAL CLASSIFICATIONS:** N/A

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jon Bartlett".

Jon Bartlett  
Finance Director

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

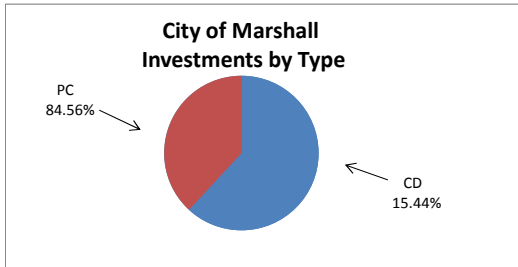
Tom Tarkiewicz  
City Manager

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**City of Marshall, Michigan  
INVESTMENT PORTFOLIO  
December 2018**

	<u>Maturity Date</u>	<u>Investment</u>	<u>Purchase Date</u>	<u>Maturity Amount</u>	<u>Ref.</u>	<u>Current Value</u>	<u>Yield to Maturity</u>	<u>Average Interest Rate</u>	<u>Broker/ Bank</u>	<u>Investment Type</u>
FY2018	07/07/17	Flagstar	05/08/17	\$ 506,731.53		\$ 506,731.53	0.700%	0.692%	FB	CD
	07/24/17	The Private Bank	06/23/17	\$ 503,859.80		\$ 503,859.80	0.700%	0.688%	PB	CD
	01/22/18	The Private Bank	10/23/17	\$ 505,437.92		\$ 505,437.92	1.150%	1.133%	PB	CD
FY2019	03/30/18	CIBC (Formally Private Bank)	01/22/18	\$ 506,907.20		\$ 506,907.20	1.300%	1.300%	CIBC	CD
	7/9/2018	CIBC (Formally Private Bank)	03/30/18	\$ 508,133.63		\$ 508,133.63	1.600%	1.600%	CIBC	CD
	10/09/18	CIBC (Formally Private Bank)	07/09/18	\$ 510,414.58		\$ 510,414.58	1.900%	1.900%	CIBC	CD
	01/07/19	CIBC (Formally Private Bank)	10/09/18	\$ 512,892.93		\$ 512,892.93	2.200%	2.200%	CIBC	CD

	<b>\$512,892.93</b>	<b>2.200%</b>	CD
<small>(Total Maturity Includes Investments since 7/1/15)</small>	<small>(Active Portfolio)</small>	<small>(Active Portfolio)</small>	
<b>Pooled Cash:</b>			
N/A Chemical Bank Cash	N/A	N/A	\$ 1,543,825.17 0.500% 0.275% CB PL
N/A MBIA Class Account	N/A	N/A	\$ 600,517.76 2.580% 0.551% MA PL
N/A Flagstar Bank Gov't Banking Checking	N/A	N/A	\$ 164.71 0.220% 0.000% FB PL
N/A Flagstar Bank Liquid Asset Savings	N/A	N/A	\$ 665,306.84 1.250% 0.296% FB PL
	b) <b>\$ 2,809,814.48</b>	<b>1.122%</b>	
Grand Total	c) <b>\$ 3,322,707.41</b>	<b>1.2885%</b>	



Investment Key				
Certificates of Deposit	CD	\$ 512,892.93	15.44%	
Pooled Cash	PC	\$ 2,809,814.48	84.56%	
		\$ 3,322,707.41		



**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**REPORT TO:** Honorable Mayor and City Council Members

**FROM:** Jon B. Bartlett, Finance Director  
Tom Tarkiewicz, City Manager

**SUBJECT:** 2nd Quarter Cash & Investments Position Report

**BACKGROUND:** The Finance Department has developed a Cash & Investments Summary Report that reflects cash and investment balances at a single point in time and could vary dramatically from one day to the next.

The Cash column of the report is primarily cash maintained for operations. The Cash Restricted column reflects those reserves that are designated for specific purposes or projects, required for bond covenants, and for debt service payments.

**RECOMMENDATION:** It is recommended the report be accepted and placed on file.

**FISCAL EFFECTS:** None

**ALTERNATIVES:** As suggested by Council

**CITY GOAL CLASSIFICATION:** N/A

Respectfully submitted,

Jon B. Bartlett  
Finance Director

Tom Tarkiewicz  
City Manager

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CITY OF MARSHALL							CASH & INVEST.
CASH & INVESTMENTS							UNRESTRICTED
12/31/2018							TOTAL
FUND #	FUND NAME	CASH	CASH RESTRICTED	INVESTMENTS	MSCPA CASH	MSCPA INVESTMENT	TOTAL
101	General	2,692,322	\$ 184,000	\$ 58,443			\$ 2,750,765
202	Major Str.	453,009		\$ 316,836			\$ 769,845
203	Local Str.	264,652		\$ 313,156			\$ 577,808
207	MRLEC	135,648					\$ 135,648
208	Recreation	131,711		\$ 169,065			\$ 300,776
210	Farmer's Market	36,089					\$ 36,089
226	Leaf, Brush	46,475					\$ 46,475
265	Drug Forfeiture	2,080					\$ 2,080
295	Airport	(45,512)					\$ (45,512)
296	LDFA	591,266	296	\$ 460,456			\$ 1,051,722
297	EDC	9,274					\$ 9,274
298	DDA	156,881	1,696	\$ 30,018			\$ 186,899
369	Building Auth Debt	554,895					\$ 554,895
469	Building Auth Const	50					\$ 50
536	Marshall House	419,766	383,277				\$ 419,766
570	Fiber to the Premise	(401,945)					\$ (401,945)
582	Electric	(1,839,892)	1,003,372	\$ 1,211	\$ 1,462,033	\$ 5,289,720	\$ (1,838,681)
588	DART	505,847		\$ 701			\$ 506,548
590	Wastewater	773,760	48,739	\$ 555,532			\$ 1,329,292
591	Water	729,950	245,576	\$ 545,886			\$ 1,275,836
636	Data Proc.	120,390		\$ 173,609			\$ 293,999
661	Motor Pool	977,065		\$ 132,750			\$ 1,109,815
		\$ 6,313,781	1,866,956	\$ 2,757,663	\$ 1,462,033	\$ 5,289,720	\$ 9,071,444



**ADMINISTRATIVE REPORT**  
**MARCH 4, 2019 - CITY COUNCIL MEETING**

**REPORT TO:** Honorable Mayor and Council Members

**FROM:** Ed Rice, Director of Electric Utilities  
Tom Tarkiewicz, City Manager

**SUBJECT:** Engineering Services for the Pearl Street Electric Substation - Increase in Capacity Project.

**BACKGROUND:** The City's Pearl Street Electric Substation provides electricity to approximately 90% of the City's current electric utility customers. The substation was constructed in 1982 with two 20MW transformers and has a current peak load on the station of 23MW. The two transformers are necessary to provide reliability in case one of the transformers must be taken out of service for emergency or scheduled maintenance. An approximate 30MW of additional load is planned to be connected to the Pearl St. Substation within the next year caused mainly from new marijuana grow facilities. In order to provide electric service to those new facilities within one (1) year (based on developer's timelines), it is necessary to expedite the installation of an additional 30MW transformer and associated equipment at the Pearl St. Substation. The total conceptual cost for the project is \$2.4 million.

To expedite the Pearl St. Substation - Increase in Capacity project for a one (1) year completion will require the waiving of competitive bidding for the engineering, design and material acquisition processes by assigning those activities to GRP Engineering, an experienced electric utility engineering firm out of Grand Rapids/Petoskey. Materials and construction labor will be competitively bid and presented to the City Council in adherence to the city's purchasing policy.

**RECOMMENDATION:** It is recommended by staff that the City Council waive the competitive bid policy for the expediting of engineering services for the Pearl St. Substation Project by retaining GRP Engineering Co. on a lump sum basis not to exceed \$219,000 for engineering and project management services related to the Pearl St. Substation increase in capacity project. This will enable the City to meet the 30MW electric service requirements for the new customers. The competitive bid policy will be adhered to for material acquisition, and contract construction labor activities for the majority (92%) of the project.

**FISCAL EFFECTS:** This Pearl St. increase in capacity project is identified in the 2019/20 Capital Improvement Plan with a conceptual

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estimate of \$2.5 million. The project's engineering, construction labor, and materials will be funded through net revenues gained from the early electric service connections of marijuana grow facilities or from a bond issue. City staff will monitor revenues and expenditures to determine if a bond issue is necessary.

**ALTERNATIVES:** As suggested by City Council.

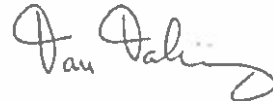
**CITY GOAL CLASSIFICATION: GOAL AREA IV -- INFRASTRUCTURE**

**Goal Statement:** Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,



Edward E. Rice, P.E.  
Electric Utilities Director



Tom Tarkiewicz  
City Manager





**ADMINISTRATIVE REPORT**  
**March 4, 2019 - CITY COUNCIL MEETING**

**REPORT TO:** Honorable Mayor and Council Members

**FROM:** Ed Rice, Director of Electric Utilities  
 Tom Tarkiewicz, City Manager

**SUBJECT:** Electric Line Relocations for Monroe St. Bridge Project

**BACKGROUND:** The Monroe St. Bridge over Rice Creek is scheduled for replacement commencing this spring. To facilitate the bridge replacement four three phase circuits of 2400/4160 volt lines (13 separate conductors) are required to be relocated to accommodate the bridge work.

A Request for Proposal (RFP) was distributed to qualified electric utility line contractors and advertised in the Marshall Advisor & Chronicle with the following results:

CC Power LLC, Kalkaska, MI	\$276,252.00
Newkirk Electric, Associates, LLC, Muskegon, MI	\$366,371.00
Kent Power, Inc., Rockford, MI	\$391,588.15

The above bids include \$48,000 of materials that will be supplied to the contractor by the City of Marshall. For example, CC Power LLC's bid is for \$228,252 of labor and \$48,000 of materials the City provides.

The project estimate also includes a \$41,000 contingency and engineering design costs by GRP of Grand Rapids, in the amount of \$20,000 for a total electric relocation project cost of \$337,252.

Labor	\$228,252
Materials	\$ 48,000
Design engineering	\$ 20,000
Contingency	<u>\$ 41,000</u>
Total	\$337,252

**RECOMMENDATION:** It is recommended by staff that the City Council approve the awarding of the labor contract to relocate the electric lines to accommodate the Monroe St. Bridge Replacement Project to the qualified contractor and low bidder, CC Power LLC, of Kalkaska, MI in the amount of \$228,252 and authorize the City Clerk to sign the contract.

**FISCAL EFFECTS:** The relocation of the electric lines is 95% reimbursable by the Michigan Department of Transportation. Amounts not reimbursed by the State will be transferred from the Major Street Fund to the Electric Fund.

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**ALTERNATIVES:**

Suggestions by City Council

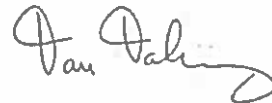
**CITY GOAL CLASSIFICATION: GOAL AREA IV - INFRASTRUCTURE**

**Goal Statement:** Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,



Edward E. Rice, P.E.  
Electric Utilities Director



Tom Tarkiewicz  
City Manager



**ADMINISTRATIVE REPORT**  
**MARCH 4, 2019 - CITY COUNCIL MEETING**

**REPORT TO:** Honorable Mayor and Council Members

**FROM:** Ed Rice, Director of Electric Utilities  
Tom Tarkiewicz, City Manager

**SUBJECT:** Contracts with Merit Network, Inc. and Metro Wireless for the FiberNet Project Network Connections.

**BACKGROUND:** The City Council approved the construction of the new FiberNet Project at its regular meeting on March 20, 2017 with an expected completion date of July 1, 2019. Subsequently the City Council approved, on June 19, 2017, a contract with Merit Network, Inc. for a 100 Mbps, two (2) year internet connection agreement. In addition, at its March 19, 2018 meeting the City Council strongly encouraged FiberNet staff to accelerate the completion of the project by the end of 2018 for service connections to approximately 750 customers who had requested service prior to the March 19, 2018 date. The 750 customer goal was accomplished by expediting design and construction activities. Late in 2018 Merit informed FiberNet staff that bandwidth usage was regularly exceeding 2.0 Gbps which could result in penalties of up to \$10,000 per month.

Merit Network, Inc. was founded in 1966 and is a non-profit internet connection provider that is focused on higher education, K-12, government, health care, libraries, research institutions and other non-profits in Michigan and has over 3,800 miles of fiber-optic infrastructure (mainly in Michigan). Merit has submitted a proposal for a 2.0 Gbps connection at a rate of \$32,490 per year with a \$5.70 per Mbps per month bursting rate for a three (3) year contract. Included in this contract is a zero cost DDoS (Distributed Denial of Service) protection.

Concurrently, a need for a second internet service provider was identified by FiberNet staff to provide fail-over coverage if the Merit system was to fail (which has happened). FiberNet staff anticipates bandwidth usage will be 6.0 Gbps by the end of 2019. Also, a new FiberNet customer has indicated that they would require a 10 Gbps internet connection. Quotes were sought from alternative internet connection providers in Marshall for a 10Gbps connection with the following results:

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Metro Wireless	Madison Heights, MI	\$59,882.64/year
AT&T	Houston, TX	\$63,055.08/year
Cogent	New York, NY	\$66,800.00/year
WOW	Englewood, CO	\$84,000.00/year

City Staff will be presenting a FiberNet Department update in April. This presentation will include an updated Cost Benefit Analysis based on actual revenues and expenditures, rates, customer status, system status, and future marketing plans to increase customers.

**RECOMMENDATIONS:**

- 1) Staff recommends that the City Council approve entering into a 3-year contract with Merit Network, Inc. for a 2.0 Gbps internet connection for \$32,490/year for three years with zero cost DDoS protection and authorize the City Clerk to sign the contract.
- 2) Staff also recommends that the City Council approve entering into a 3-year contract with the low bidder Metro Wireless International, Inc. for a 10 Gbps internet connection for \$59,882.64/year for three years and authorize the City Clerk to sign the contract.

**FISCAL EFFECTS:** The estimated FiberNet ISP expense contained in the FiberNet 2018/19 budget, GL Number 570-570-930.00, is \$264,725.00/year. The projected total FiberNet expense in this account is projected to be \$86,605.00 including the two (2) new internet connection charges.

**ALTERNATIVES:** Suggestions by City Council

**CITY GOAL CLASSIFICATION: GOAL AREA IV -- INFRASTRUCTURE**

**Goal Statement:** Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,



Edward E. Rice, P.E.  
Electric Utilities Director



Tom Tarkiewicz  
City Manager