



MARSHALL CITY COUNCIL AGENDA

MONDAY – 7:00 P.M.

December 16, 2019

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION –
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA

A. Schedule Public Hearing – South Neighborhood Improvement Authority Development and Tax Incremental Financing Plan P. 3

City Council will consider the recommendation to schedule a public hearing for January 21, 2020 to consider an ordinance approving the South Neighborhood Improvement Authority Development Plan and Tax Incremental Financing Plan.

B. Schedule Public Hearing – Zoning Amendment Application #RZ19.01 for 465 Leggitt Road to rezone from I-1 Research and Technical District to R-1 Residential Estate District P. 41

City Council will consider the recommendation to schedule a public hearing for January 21, 2020 to hear public comment regarding on Zoning Amendment Application #RZ19.01 for 465 Leggitt Road to rezone the property from I-1 Research and Technical District to R-1 Residential Estate District.

C. Schedule Public Hearing – 2020-2024 Parks and Recreation Plan P. 45

City Council will consider the recommendation to schedule a public hearing for January 21, 2020 to hear public comment on the 2020-2024 Parks and Recreation Plan.

D. DART Procurement Policy P. 101

City Council will consider the recommendation to approve the Procurement Policy and authorize the Mayor to sign the polity prior to submission to MDOT.

E. City Council Minutes P. 106

Regular Session..... Monday, December 3, 2019

F. City Bills P. 113

Regular Purchases.....	\$ 213,111.54
Weekly Purchases –11/29/19.....	\$ 16,228.42
Weekly Purchases –12/6/19.....	\$ 74,138.78
Total	\$ 303,478.74

Mayor:

Joe Caron

Council Members:

Ward 1 - Scott Wolfersberger

Ward 2 - Nick Metzger

Ward 3 - Jacob Gates

Ward 4 - Michael McNeil

Ward 5 - Ryan Underhill

At-Large - Ryan Traver



8) PRESENTATIONS AND RECOGNITIONS

A. Certificates of Appreciation

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. 2020 Strategic Planning Work Session P. 117

City Council will consider the recommendation to establish a work session to review and update the 2019 City Visioning, Goals, and Objectives.

B. Construction Labor Contract for the Pearl Street Electric Substation Increase in Capacity Project P. 118

City Council will consider the recommendation to approve awarding the construction labor contract for the Pearl Street Electric Substation Project to the low bidder Kent Power of Grand Rapids, MI in the amount of \$881,507.23 with a 10% contingency of \$88,000.

13) APPOINTMENTS / ELECTIONS

A. Marshall Farmers Market Advisory Board Appointment P. 120

City Council will consider the recommendation to approve the appointment of Jen Rice to the Farmers Market Advisory Board with a term expiring October 20, 2022.

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

December 16, 2019

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ADMINISTRATIVE REPORT
December 16, 2019 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Jon B. Bartlett, Finance Director
Eric Zuzga, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Set a public hearing to approve the South Neighborhood Improvement Authority's Development and Tax Incremental Financing Plan.

BACKGROUND: On January 21, 2020 Marshall City Council will consider adoption of an ordinance creating the South Neighborhood Improvement Authority (SNIA) and set the boundaries of the Authority. This Authority is being established to assist in the redevelopment of the Alwyn Downs Golf Course and redevelopment of existing infrastructure in the neighborhood.

MCL 125.4818 Sec. 818 (1) states: The governing body, before adoption of an ordinance approving a development plan or tax increment financing plan, shall hold a public hearing on the development plan and TIF plan.

RECOMMENDATION: It is recommended that City Council set a Public Hearing on January 21, 2020, to consider an ordinance (see attached) approving the South Neighborhood Improvement Authority's Development Plan and Tax Incremental Financing Plan (also attached). In addition, it is recommended that Council set approval of the ordinance and Development and TIF plan for the February 18, 2020 meeting.

FISCAL EFFECTS: The SNIA will capture 65% of the City's operating millages based on the incremental increase in the 2019 base year taxable value due to new construction and inflation. The SNIA investment in new infrastructure and the maintenance of existing roads, water, sewer, and electric infrastructure will lessen the burden on these funds to maintain their systems. Investing in the expansion of each system in the form of new development will bring additional revenues to the City. Ensuring that a balance of higher revenues over expenditures that will produce positive cash flow is necessary for the successful operation of the SNIA and a positive outcome for the City.

One other potential fiscal effect is whether any debt will need to be issued to complete the construction of any infrastructure. Any debt issuances will require that the proposed SNIA will derive enough revenue and cash flow to pay the annual debt service. To protect the City, a development agreement will be entered into with each developer to ensure that any debt coverage shortfall is covered by the developer.

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

ALTERNATIVES: As suggested by City Council.

CITY GOAL CLASSIFICATION:

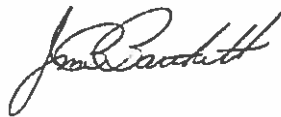
GOAL AREA 1 – ECONOMIC DEVELOPMENT

Goal Statement: Sustain and intensify the economic vitality of the Marshall area.

GOAL AREA 4 – INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain, and expand city infrastructure and assets.

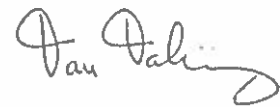
Respectfully Submitted,



Jon B. Bartlett
Finance Director



Eric Zuzga
Director of Special Projects



Tom Tarkiewicz
City Manager

MARSHALL CITY ORDINANCE
CALHOUN COUNTY, MICHIGAN

ORDINANCE NUMBER _____

AN ORDINANCE TO AMEND TITLE III, ADMINISTRATION, OF THE CITY OF MARSHALL CODE OF ORDINANCES BY AMENDING CHAPTER 31: CITY ORGANIZATIONS

THE CITY OF MARSHALL ORDAINS:

Section 1. THAT TITLE III, ADMINISTRATION, CHAPTER 31: CITY ORGANIZATIONS BE AMENDED BY ADDING THE FOLLOWING SECTIONS TO READ AS FOLLOWS:

Section

- | | |
|-------|--|
| 31.97 | Establishment of Development Plan and TIF Plan |
| 31.98 | Amendments to Development Plan and TIF Plan |

31.97 ESTABLISHMENT OF DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN.

Pursuant to the provisions of and under the authority of Public Act 57 of 2018, as amended there is hereby created and approved the South Neighborhood Improvement Plan and Tax Increment Financing Plan; an official copy of which shall be maintained by the Marshall City Clerk and available for copy or inspection at Marshall City Hall. The Marshall City Council does adopt by this section that the proposed Development Plan and Tax Increment Financing Plan is feasible and that the South Neighborhood Improvement Authority Board has the ability to implement the plans with the consent and approval of the Marshall City Council.

31.98 AMENDMENTS TO DEVELOPMENT PLAN AND TIF PLAN.

No amendments to the Development Plan or the TIF Plan shall be made by the South Neighborhood Improvement Authority Board without prior approval by the Marshall City Council.

Severability.

The various parts, sections and clauses of the Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a Court of competent jurisdiction, the remainder of the ordinance shall not be affected.

Effective Date.

This Ordinance shall be effective on the day of publication.

Date Enacted: February 18, 2020

Date Published: _____, 2020

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401 shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 18th day of February, 2020.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on February 18, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK



South Neighborhood
Improvement Authority

Development
And
Tax Increment Finance Plan

Adopted:

Marshall City Council

Joe Caron, Mayor

Nick Metzger, Mayor Pro-Tem/Ward 2

Scott Wolfersberger, Ward 1

Jacob Gates, Ward 3

Michael McNeil, Ward 4

Ryan Underhill, Ward 5

Ryan Traver, At-Large

South Neighborhood Improvement Authority Board

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I. OVERVIEW OF DEVELOPMENT AND TAX INCREMENT FINANCE PLAN

INTRODUCTION

The City of Marshall, founded in 1830, is located in the south-central part of the State of Michigan. It currently occupies approximately 7.5 square miles and, according to the 2010 US Census, serves a population of 7,088. The City of Marshall is empowered to levy a property tax on real and personal property located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation and PA 425 Conditional Land Transfers, which it has done from time to time.

The City of Marshall operates under the Mayor-Council form of government. Policy-making and legislative authority are vested in the governing council consisting of the Mayor and six other members whom serve four-year terms. The Mayor is elected for a two-year term. The Mayor, with Council approval, appoints the City Manager, who in turn appoints City department heads and directors.

The City of Marshall provides a full range of services, including police and fire protection; snow and leaf removal; traffic control; on- and off-street parking; building inspections; licenses and permits; the construction and maintenance of streets, and other infrastructure; recreational and cultural activities; Federal subsidized housing; and transit services. The City of Marshall is a public power community, providing electric, water, wastewater, and fiber optic internet services to the City

The proposed Development / TIF plan is for the South Marshall neighborhood that is north of Brooks Field, South of Kalamazoo River, east of Mudica Street, and west of Marshall Avenue. The neighborhood generally includes typical suburban type homes on medium sized lots with sidewalks and paved streets.

The Neighborhood Improvement Authority is authorized under Public Act 57 of 2018, the Recodified Tax Increment Financing Act. The Neighborhood Improvement Authority (NIA) is governed by a board consisting of the City Manager and not less than 5 other members. The board derives its powers per MCL 125.4810, as amended.

Benefits of a Neighborhood Improvement Authority include the following, but not limited to:

1. Use tax increment financing to complete improvement projects while leveraging other funding sources, such a private, state, and local.
2. Create a clear plan to improve the designated area, implemented through public/private partnerships
3. Encourage home ownership by bringing more people into the area to live, work, and play
4. Encourage property improvements and development, thus increasing the City's tax base
5. Promote interest in mixed use development
6. Create an enhanced neighborhood that retains residents

BACKGROUND AND NEED FOR THE PLAN

The Marshall City Council, having determined that it is necessary and in the best interest of the community in order to promote economic growth, adopted a resolution on October 7, 2019, declaring its intention to create and provide for the operation of the South Neighborhood Improvement Authority within the City of Marshall pursuant to and in accordance with the provisions of Public Act 57 of 2018, the Recodified Tax Increment Financing Act,. For the purpose of complying with the Act, the City Council designated, as the proposed development area, properties north of Brooks Field, south of Kalamazoo River, east of Mudica Street, and west of Marshall Avenue as depicted in Exhibit A.

In accordance with Public Act 57 of 2018, the Marshall City Council held a public hearing on November 18, 2019, to introduce an ordinance that would create the South Neighborhood Improvement Authority. On January 21, 2020, the Marshall City Council adopted an ordinance establishing the South Neighborhood Improvement Authority and appointed a Board for the authority.

DEVELOPMENT PLAN PROCESS

To meet the requirements of Public Act 57 of 2018, as amended, the Recodified Tax Increment Financing Act, it is necessary to prepare a Development Plan and TIF Plan for the South Neighborhood Improvement Authority to adhere to when implementing and financing improvements within the District.

The primary goals of the Neighborhood Improvement Authority are to:

- Provide guidance for compatible land use development
- Create a clear plan on how to improve the district and deter economic decline
- Promote interest in mixed use development
- Promote public/private partnerships

The organization of the Development Plan and TIF Plan are in accordance with the requirements and follow the format as outlined in Public Act 57 of 2018, the Recodified Tax Increment Financing Act. The Development Plan must include those items outlined in Section 817 of the Act.

TAX INCREMENT FINANCE PLAN PROCESS

The Tax Increment Finance (TIF) Plan provides a summary of methods proposed to generate revenue that is needed to fund the development projects. As outlined in the TIF Plan, funding for projects will be generated through tax incremental financing, grants, local funding, private funding, bond offering, and other funding eligible under Section 814 of Public Act 57 of 2018, as amended.

The TIF Plan has been prepared utilizing the base year 2019's taxable value for the District of \$8,435,429. The base year taxable value for real property is \$8,422,229 and personal property is \$13,200. Property value growth is calculated based on an annual 2% annual inflationary growth within the District. Over the 20-year development period, the estimated incremental tax revenues generated within the District is \$9,539,189.

The NIA will pursue all available grants and financing options to assist with covering all or a portion of the costs associated with the proposed projects.

II. THE DEVELOPMENT PLAN

The Development Plan must follow the statutory requirements of Public Act 57 of 2018, as amended, specifically Section 817(2)(a) through 817(2)(m). MCL 125.4817 Development Plan; preparation; contents.

Public Act 57 of 2018, as amended, requires that a development plan contain all of the following:

1. The designation of boundaries of the development area in relation to highways, streets, streams, or otherwise
2. The location and extent of existing streets and other public facilities within the development area, designating the location, character, and extent of the categories of public and private land uses currently existing and proposed for the development area, including residential, recreational, commercial, industrial, educational, and other uses including a legal description of the development area
3. A description of existing improvements in the development area to be demolished, repaired, or altered, a description of any repairs and alterations and an estimate of the time required for completion
4. The location, extent, character, and estimated cost of the improvements including rehabilitation contemplated for the development area and an estimated time required for completion
5. A statement of the construction or stages of construction planned and the estimated time of completion of each stage
6. A description of any parts of the development area to be left as open space and the use contemplated for this space
7. A description of any portions of the development area that the authority desires to sell, donate, exchange or lease to or from the municipality and the proposed terms

8. A description of desired zoning changes and changes in streets, street levels, intersection, or utilities
9. An estimate of the cost of the development, a statement of the proposed method of financing, the development, and the ability of the authority to arrange financing
10. Designation of the person or persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority
11. The procedures for bidding, for the leasing, purchasing or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and person, natural or corporate, that all or a portion of the development will be leased, sold, or conveyed in any manner to those persons
12. The requirement that amendments to an approved development plan or tax increment plan must be submitted by the authority to the governing body for approval or rejection
13. Other material that the authority, local public agency, or governing body considers pertinent

Following is the specific information required in each of the subsection of Section 817 of the Neighborhood Improvement Act for the Neighborhood Improvement Development Plan:

THE DESIGNATION OF BOUNDARIES OF THE DEVELOPMENT AREA IN RELATION TO HIGHWAYS, STREETS, STREAMS, OR OTHERWISE

At the January 21, 2020, Marshall City Council meeting, an ordinance was adopted creating the South Neighborhood Improvement Authority and establishing the boundaries of the development area, now identified as the District. A map is included as Exhibit A which outlines the boundaries of the District in relation to the adjacent highways, street, and streams. The boundaries of the District shall also be the boundaries of the Development Area.

THE LOCATION AND EXTENT OF EXISTING STREETS AND OTHER PUBLIC FACILITIES WITHIN THE DEVELOPMENT AREA, DESIGNATING THE LOCATION, CHARACTER, AND EXTENT OF THE CATEGORIES OF PUBLIC AND PRIVATE LAND USES THEN EXISTING AND PROPOSED FOR THE DEVELOPMENT AREA, INCLUDING RESIDENTIAL, RECREATIONAL, COMMERCIAL, INDUSTRIAL, EDUCATIONAL, AND OTHER USES, AND INCLUDING A LEGAL DESCRIPTION OF THE DEVELOPMENT AREA

Land Uses and Streets within the District:

The existing land use/zoning map for the South Neighborhood Improvement Authority is included as Exhibit C and was last updated in 2015. The City of Marshall’s Zoning Map is included as Exhibit D, and was adopted in 2015, and has since been amended. The City of Marshall’s Future Land Use Map is included as Exhibit E, and was last updated in 2015.

The District currently is comprised of land zoned as the following:

- MFRD Multi-Family Residential
- PSP Public/Semi-Public Services
- R-2 Suburban Residential
- R-3 Traditional Residential

There is currently one school, no parks, and no churches within the District.

It is highly likely that a large parcel, currently a golf course, will be rezoned as a Planned Unit Development. Other vacant parcels have been identified as possible development locations, but nothing has been proposed on these parcels at this time.

Existing Streets

The Development Area contains sections of the following streets under the authority of the City of Marshall:

Table 1: Existing Street System in South Neighborhood Improvement Authority

STREET NAME	STREET TYPE	STREET CLASSIFICATION
Kalamazoo Avenue	2 Lane	Trunkline
Hughes Street	2 Lane	Major Street
Marshall Avenue	2 Lane	Local Street
Mudica Street	2 Lane	Local Street
Circle Drive	2 Lane	Local Street
Fay Drive	2 Lane	Local Street
Rebecca Street	2 Lane	Local Street
Oak Drive	2 Lane	Local Street
Rose Street	2 Lane	Local Street
Lowe Drive	2 Lane	Local Street

Carry Street	2 Lane	Local Street
Jones Street	2 Lane	Local Street
Ketchum Street	2 Lane	Local Street

Public Facilities

The only public facility in the South NIA District is Gordon Elementary School. However, the entire district is served by municipal electric, water, FiberNet, storm sewer, and sanitary sewer.

Legal Description

The legal description of the District is attached as Exhibit F.

A DESCRIPTION OF EXISTING IMPROVEMENTS IN THE DEVELOPMENT AREA TO BE DEMOLISHED, REPAIRED, OR ALTERED, A DESCRIPTION OF ANY REPAIRS AND ALTERATIONS AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION

A summary of each proposed project, the location, extent, character, and estimated cost of proposed project improvements are presented below.

1. Infrastructure Improvements

It will become necessary to repair and or upgrade roads, sidewalks, and utilities due to the increase in demand caused by the proposed development. The potential improvements consist of the following:

- Sewer System: Marshall/Hughes Lift Station
- Street Mill and Resurface: Kalamazoo, Hughes, Jones, Ketchum, Crary, Oak, Rose, Lowe, Circle, Mudica
- Water Main Replacement: Hughes St. replace 6" with 8"
S. Kalamazoo replace 6" with 8"
Rose and Oak replace 6" with 8"
- Infrastructure Development: Rebecca St. Extended to Oak Drive
Oak Drive Extended West to Faye St
Marshall Avenue Extended South to end of Alwyn Downs property
Remaining Streets in Alwyn Downs Project
Boley and Williams access roads
- Sidewalk Extension and Replacement: Along new and existing Streets to ensure walkability

2. Planning and Economic Development Analysis

The Neighborhood Improvement Authority may prepare and or pay for studies and impact reports to analyze its efforts within the District. The impact may include, but is not limited to economic demands, vacancy rates, and/or master vision plans.

3. Administration

The South Neighborhood Improvement Authority will reimburse the City of Marshall for costs associated with the administration of its development plan, TIF plan, and all associated projects.

4. Miscellaneous

The ability to authorize and approve expenses associated with the powers of the NIA Board as outlined in Public Act 57 of 2018, as amended.

TABLE 2: ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS

Project Description	Estimated Cost	Timeframe
Sewer System	\$360,000	Long Term 1-20 Years
Street Mill and Resurface	TBD	Long Term 1-20 Years
Water Main Replacement	\$1.5 million	Long Term 1-20 Years
Infrastructure Development	\$7.5 million	Intermediate 1-7 Years
Sidewalk Extension and Replacement	TBD	Long Term 1-20 Years
Planning and Economic Development Analysis	TBD	Intermediate 1-7 Years
Administration	\$7,500	Annually
Miscellaneous	\$50,000	Short Term 1-2 years
Total	\$9,417,500+	

* subject to inflationary cost increases

** Construction projects include a 20% contingency

THE LOCATION, EXTENT, CHARACTER, AND ESTIMATED COST OF THE IMPROVEMENTS INCLUDING REHABILITATION CONTEMPLATED FOR THE DEVELOPMENT AREA AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.

1. Alwyn Downs property

Alwyn Down is current one large parcel (104 acres) that has served as a golf course for several decades. The parcel is zoned R-2 Suburban Residential. Marshall City Staff believe that in order to develop this property, a City owned and maintained street system must be constructed connecting Kalamazoo Avenue to Marshall Avenue Mann Rd. as depicted in Exhibit G. This would allow for the construction of approximately 170 new single-family homes, 42 cottage residences, 48 duplex buildings, and 144 multi-family units. Additional infrastructure construction would include sidewalks, water and sewer, storm, electric, and FiberNet service infrastructure.

2. Boley Properties

The Boley Properties consist of two parcels that total 20.475 acres and are currently zoned R-2 (Suburban Residential), the larger parcel (17.295 acres) is owned by Frank and Susan Boley and the smaller parcel (3.18 acres) owned by Bidwell & Boley. This property is currently vacant, forested land that has a substantial amount of riverfront property. The property can be accessed by Crary and Hughes Streets. The development would require the addition of a street system connecting Crary and Hughes Street, water, sewer, electric, storm, and FiberNet service. This project will proceed when the property is in the process of being redeveloped, which we have no knowledge of being imminent at this time.

3. Williams Properties

The Williams properties are three parcels that are located between the Kalamazoo River and Hughes Street. They total 5.717 acres and are zoned R-2. The east parcel has an existing house, with the other two parcels being vacant. They slope to the river and have been cleared of trees recently. The parcels are owned by Kelly Williams and are potential locations for a small housing development.

ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS

Project Description	Estimated Cost	Timeframe
Alwyn Downs Project	\$7.5 million	Intermediate 1-7 Years
Boley Properties	Unknown	Long Term 1-10 Years
Williams Project	Unknown	Long Term 1-10 Years
Total	\$7,500,000+	

Infrastructure Improvements

Most roads within the District have a PASR rating of Fair or Poor which clearly shows that many need some major rehabilitation in the coming years. If the previous mentioned projects are

completed, there will be increased traffic which will cause even faster deterioration. There are eleven local streets, one major street, and one MDOT Trunkline within the District and each will need some degree of maintenance or rehabilitation during the life of the Authority with a cost still to be determined. The roads nearest to the above-mentioned projects will more than likely be repaired within the next one to two years with the other roads within the next twenty years. Infrastructure improvements are not limited to roads, but may include the repair or extension of sidewalks; increasing capacity of the water, sewer, and storm water; and other infrastructure improvements allowed under the Act.

A STATEMENT OF THE CONSTRUCTION OR STAGES OF CONSTRUCTION PLANNED AND THE ESTIMATED TIME FOR COMPLETION OF EACH STAGE

A statement of construction stages planned for the implementation of the district’s projects is presented in Table titled

Projects are labeled as short term, intermediate, or long term. Short term projects are projects that are anticipated to begin within the first 1-2 years of the creation of the Authority. Intermediate projects are projects that should be completed within five to seven (5-7) years. Long term projects are projects that consist of infrastructure improvements and are projected to be completed within ten (10) years. All projects are dependent on the amount of tax incremental revenues generated in the District, securing of grants, issuance of bonds, and other local funds.

A DESCRIPTION OF ANY PARTS OF THE DEVELOPMENT AREA TO BE LEFT AS OPEN SPACE AND THE CONTEMPLATED USE FOR THAT SPACE

There are no City owned parks within the district, however, Gordon Elementary contains playground equipment and is open to the public. Any open space within a specific project will be based on the zoning for that particular parcel, with the same reasoning for any PUD that may be approved within the district. Open space preservation opportunities may occur in the future and such opportunities will be presented and evaluated by the Authority. Final decisions remain under the authority of the Marshall City Council.

A DESCRIPTION OF ANY PORTION OF THE DEVELOPMENT AREA THAT THE AUTHORITY DESIRES TO SELL, DONATE, EXCHANGE, OR LEASE TO OR FROM THE MUNICIPALITY AND THE PROPOSED TERMS

No sale, donation, exchange, or lease is anticipated at this time.

A DESCRIPTION OF DESIRED ZONING CHANGES, CHANGES IN STREETS, STREET LEVELS, INTERSECTIONS, TRAFFIC FLOW MODIFICATIONS, AND UTILITIES

Zoning Changes

The City of Marshall, like all other municipalities in Michigan, must adhere to the Michigan Zoning Enabling Act, or Public Act 110 of 2006, and must adhere to the City of Marshall’s Zoning Code of Ordinances, and to the Master Plan.

Zoning is the process of dividing land in a municipality into districts in which certain land uses are permitted or prohibited. Zoning also regulates the size of buildings, set backs of certain structures, and placement of buildings. The type of zoning (residential, commercial, industrial, etc.) determines whether Planning Commission permission for a given development is granted. Zoning usually specifies a variety of allowed and or conditional uses of land. The City's Zoning Ordinance and its administration are the legislative and administrative process for carrying out the goals and objectives of the Master Land Use Plan.

It is highly likely that the Alwyn Downs property, currently zoned Suburban Residential (R-2), will be rezoned to a Planned Unit Development (PUD).

Changes in Streets, Intersections, and traffic flow modifications

Alwyn Downs

The redevelopment of the Alwyn Downs Golf Course will require the development of a network of streets to serve the new development. This network will provide interconnections with Gordon St., Marshall Ave., Oak St., Circle Dr., and Kalamazoo Ave. which will hopefully distribute traffic and not cause major traffic issues to the existing system. The SNIA Board will want to consider completion of traffic studies to determine the impact to Hughes St, Kalamazoo Ave, and Marshall Avenue. This study should be pursued early in the development due to the large number of homes and potential impact to the South side of Marshall.

Boley and Williams Properties

The development of these properties would require connection to the existing street system at Cray/Jones and a direct connection to Hughes. The number of potential homes in this area should not change the traffic pattern at the same level as the Alwyn Downs project, but impact to Cray and Jones Street should be reviewed as part of the review process.

Utilities

Necessary utility upgrades will be required for any future development in the district. The Authority would need to assist the City of Marshall with installing the necessary sewer, water, storm water mains; electric and streetlights, and FiberNet.

AN ESTIMATE OF THE COST OF THE DEVELOPMENT, A STATEMENT OF THE PROPOSED METHOD OF FINANCING ANY DEVELOPMENT, AND THE ABILITY OF THE AUTHORITY TO ARRANGE FINANCING

A statement of construction stages planned for the implementation of the district's projects is presented in the Table titled "**ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS**" (**page 10**) shows an estimated total cost of all projects to be \$9,417,500, subject to inflation. Any bond issue for any of the proposed projects will be under the full faith and credit of the City of Marshall and the Authority.

Projects within the District will be financed through one of more of the following sources allowed under MCL 125.4813 or Public Act 57 of 2018, as amended:

- Donations
- Revenue Bonds as authorized under Sections 812 & 813
- Tax Increment Financing Revenue authorized under Sections 814 & 816
- Special Assessments as provided by law
- Grants
- Money obtained from other sources (possibly developers) approved by the Marshall City Council or otherwise authorized by law for use by the Authority.

DESIGNATION OF THE PERSON OR PERSONS, NATURAL OR CORPORATE, TO WHOM ALL OR A PORTION OF THE DEVELOPMENT IS TO BE LEASED, SOLD, OR CONVEYED IN ANY MANNER AND FOR WHOSE BENEFIT THE PROJECT IS BEING UNDERTAKEN IF THAT INFORMATION IS AVAILABLE TO THE AUTHORITY

No lease, sale, or conveyance is anticipated at this time.

THE PROCEDURES FOR BIDDING FOR THE LEASING, PURCHASING, OR CONVEYING IN ANY MANNER OF ALL OR A PORTION OF THE DEVELOPMENT UPON ITS COMPLETION, IF THERE IS NO EXPRESSED OR IMPLIED AGREEMENT BETWEEN THE AUTHORITY AND PERSONS, NATURAL OR CORPORATE, THAT ALL OR A PORTION OF THE DEVELOPMENT WILL BE LEASED, SOLD, OR CONVERTED IN ANY MANNER TO THOSE PERSONS

Any future transactions concerning the disposition of any development, will follow the adopted procedures of the City of Marshall.

THE REQUIREMENT THAT AMENDMENTS TO AN APPROVED DEVELOPMENT PLAN OR TAX INCREMENT PLAN MUST BE SUBMITTED BY THE AUTHORITY’S BOARD TO THE GOVERNING BODY FOR APPROVAL OR REJECTION

The South Neighborhood Improvement Authority shall submit amendments for the Development Plan or Tax Increment Plan to the Marshall City Council for approval.

MATERIAL THE AUTHORITY, ANY PUBLIC AGENCY, OR MARSHALL CITY COUNCIL CONSIDERS PERTINENT AT THIS TIME

The Authority will repay the City of Marshall any startup costs such as engineering, legal, and advertising.

III. TAX INCREMENT FINANCING PLAN

The Development Plan’s various projects are intended to stimulate private investment within the District which in turn will encourage economic growth in the City’s South area. Investments made by the Authority should stimulate additional development not only in the short-term but into the future due to the number of funding sources available to the Authority.

It is the Authority’s intention of the TIF Plan to capture tax increment revenues within the District and to match those revenues with ancillary funding sources, municipal participation, private investment, and other funding sources eligible under Section 811 of Public Act 57 of 2018 (MCL 125.4811), as amended.

Tax increment financing (TIF) is a funding mechanism that contributes to economic growth and development by dedicating a portion of the tax revenues associated the growth and increase in taxable value.

The South Neighborhood Improvement Authority adopted by reference and incorporates the contents of the Development Plan contained herein to be adopted simultaneously with this TIF Plan.

TAX INCREMENT PROCEDURE

Tax increment financing (TIF) is an option of funding public improvement in the District in areas slated for redevelopment by capturing all or a portion of the incremental tax revenues that result from increased property values through new development, improvements to existing properties, and inflation. The captured revenues are generated and used only in the designated district for which a development plan has been approved by the South Neighborhood Improvement Authority and the Marshall City Council. This plan contains both the Development Plan and the TIF Plan.

Public Act 57 of 2018, as amended, allows all increases in taxable values in the District whether or not they are directly related to the development plan to be captured by the Authority. The incremental tax revenues levied by other taxing jurisdictions are captured through and by this TIF Plan. The jurisdictions include:

- City of Marshall (including Recreation and DART millages)
- Calhoun County
- Marshall District Library (Opt-out)
- Kellogg Community College
- Marshall Area Ambulance Authority (Opt-out)
- Other millages that may be levied in the future

Marshall Public Schools, Calhoun Intermediate School District, and State Education Tax are not subject to capture pursuant to PA 57 of 2018 as amended. The amount of tax capture paid to the Authority is that portion of the tax levy of the above listed jurisdictions paid each year on real and personal property.

“Initial value” is the taxable value of all property within the District at the time the TIF Plan is approved by City Council as shown by the most recent assessment roll of the City of Marshall. The initial value will be shown for both real and personal property.

“Captured value” is the amount in any one year by which the current taxable value exceeds the initial value for real and personal property.

Tax dollars accrued from any incremental increase in taxable value as a result of development or inflation, above the initial value, will be captured and used by the Authority. TIF revenues for the Authority result from the general tax rates of the taxing jurisdictions.

The TIF Plan may provide for the capture of all or a portion of the increase in taxable value, as such the Authority may enter in to agreements with each taxing jurisdiction to share a portion of the captured revenues. The Authority anticipates capturing 65% of the tax revenues from City of Marshall, Calhoun County, and Kellogg Community College and passing thru 35% of the tax revenues. At this time, the Authority has agreed not to capture any tax revenues from Marshall District Library and the Marshall Area Ambulance Authority as both entities have opted out of capture.

Tables 1 & 2 represent the anticipated taxable values to be captured for the District through the year 2041. The base year taxable value (2019) for real property is \$8,422,229 and personal property is \$13,200. The basic assumption is for 2% annual inflationary growth and the estimated taxable value of the proposed Alwyn Downs project.

TOTAL POTENTIAL REVENUE

The total estimated Tax Increment Financing revenue captured by the Authority is shown in table 3. The Authority is projecting that it will capture TIF revenues for 20 years and the total dollars captured will be \$9,539,189 to be used towards projects in the Development Plan. The potential TIF revenue does not take into account projects other than the Alwyn Downs project, or the uncapping of current property values.

BONDED INDEBTEDNESS TO BE INCURRED

As mentioned earlier, other financing option and funding sources will be pursued to fund projects approved for the District. The Development Plan can be financed through the issuance and sale of revenue bonds, general obligation bonds, or tax increment bonds. At no time will the Authority request or authorize indebtedness that would be more than the estimated tax capture. It is determined that annual debt payments will be no more that 75% of the Authority's estimated annual tax capture.

DURATION OF PLANS

The authorized duration of the Development Plan and TIF Plan is 20 years or until all debt issued is retired, whichever is later. The Plans adopted by the Marshall City Council in 2020 and terminating at the end of the Authority's fiscal year on June 30, 2041, unless the Development Plan and TIF Plan are amended to extend or shorten its duration.

TABLE 1: ANTICIPATED CAPTURE OF TAXABLE VALUE SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY –REAL PROPERTY

Year	Fiscal Year	Estimated TV 2% Inflation	Alwyn Downs	Initial TV 2019/2020	Estimated Captured TV
1	2020/2021	\$ 8,590,674	\$ -	\$ 8,422,229	\$ 168,445
2	2021/2022	\$ 8,762,487	\$ 1,662,500	\$ 8,422,229	\$ 2,002,758
3	2022/2023	\$ 8,937,737	\$ 5,643,250	\$ 8,422,229	\$ 6,158,758
4	2023/2024	\$ 9,116,492	\$10,903,615	\$ 8,422,229	\$11,597,878
5	2024/2025	\$ 9,298,821	\$15,629,187	\$ 8,422,229	\$16,505,780
6	2025/2026	\$ 9,484,798	\$20,449,271	\$ 8,422,229	\$21,511,840
7	2026/2027	\$ 9,674,494	\$23,045,756	\$ 8,422,229	\$24,298,021
8	2027/2028	\$ 9,867,984	\$25,781,672	\$ 8,422,229	\$27,227,426
9	2028/2029	\$10,065,343	\$26,297,305	\$ 8,422,229	\$27,940,419
10	2029/2030	\$10,266,650	\$26,823,251	\$ 8,422,229	\$28,667,672
11	2031/2032	\$10,471,983	\$27,359,716	\$ 8,422,229	\$29,409,470
12	2032/2033	\$10,681,423	\$27,906,910	\$ 8,422,229	\$30,166,104
13	2033/2034	\$10,895,051	\$28,465,049	\$ 8,422,229	\$30,937,871
14	2034/2035	\$11,112,952	\$29,034,350	\$ 8,422,229	\$31,725,073
15	2035/2036	\$11,335,211	\$29,615,037	\$ 8,422,229	\$32,528,019
16	2036/2037	\$11,561,916	\$30,207,337	\$ 8,422,229	\$33,347,024
17	2037/2038	\$11,793,154	\$30,811,484	\$ 8,422,229	\$34,182,409
18	2038/2039	\$12,029,017	\$31,427,714	\$ 8,422,229	\$35,034,502
19	2039/2040	\$12,269,597	\$32,056,268	\$ 8,422,229	\$35,903,636
20	2040/2041	\$12,514,989	\$32,697,393	\$ 8,422,229	\$36,790,154

Notes:

Alwyn Downs based on initial plans from the developer

TABLE 2: ANTICIPATED CAPTURE OF TAXABLE VALUE SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY – PERSONAL PROPERTY

Year	Fiscal Year	Estimated TV 2% Inflation	Initial TV 2019/2020	Estimated Captured TV
1	2020/2021	\$ 13,464	\$ 13,200	\$ 264
2	2021/2022	\$ 13,733	\$ 13,200	\$ 533
3	2022/2023	\$ 14,008	\$ 13,200	\$ 808
4	2023/2024	\$ 14,288	\$ 13,200	\$ 1,088
5	2024/2025	\$ 14,574	\$ 13,200	\$ 1,374
6	2025/2026	\$ 14,865	\$ 13,200	\$ 1,665
7	2026/2027	\$ 15,163	\$ 13,200	\$ 1,963
8	2027/2028	\$ 15,466	\$ 13,200	\$ 2,266
9	2028/2029	\$ 15,775	\$ 13,200	\$ 2,575
10	2029/2030	\$ 16,091	\$ 13,200	\$ 2,891
11	2031/2032	\$ 16,413	\$ 13,200	\$ 3,213
12	2032/2033	\$ 16,741	\$ 13,200	\$ 3,541
13	2033/2034	\$ 17,076	\$ 13,200	\$ 3,876
14	2034/2035	\$ 17,417	\$ 13,200	\$ 4,217
15	2035/2036	\$ 17,765	\$ 13,200	\$ 4,565
16	2036/2037	\$ 18,121	\$ 13,200	\$ 4,921
17	2037/2038	\$ 18,483	\$ 13,200	\$ 5,283
18	2038/2039	\$ 18,853	\$ 13,200	\$ 5,653
19	2039/2040	\$ 19,230	\$ 13,200	\$ 6,030
20	2040/2041	\$ 19,615	\$ 13,200	\$ 6,415

TABLE 3: EFFECT OF TAX CAPTURE IN DOLLARS ON GOVERNEMENT ENTITIES SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	CAPTURED CITY TAX RATE	CAPTURED NON-CITY TAX RATE	CAPTURED CITY TAXES	CAPTURED NON-CITY TAXES	TOTAL TAXES CAPTURED	PASS THRU CITY TAXES	PASS THRU NON-CITY TAXES
1	2020/2021	\$168,709	12.6706	6.5552	\$2,138	\$1,106	\$3,244	\$1,151	\$595
2	2021/2022	\$2,003,291	12.6706	6.5552	\$25,383	\$13,132	\$38,515	\$13,668	\$7,071
3	2022/2023	\$6,159,566	12.6706	6.5552	\$78,045	\$40,377	\$118,422	\$42,024	\$21,742
4	2023/2024	\$11,598,966	12.6706	6.5552	\$146,966	\$76,033	\$222,999	\$79,135	\$40,941
5	2024/2025	\$16,507,154	12.6706	6.5552	\$209,156	\$108,207	\$317,363	\$112,622	\$58,266
6	2025/2026	\$21,513,505	12.6706	6.5552	\$272,589	\$141,025	\$413,614	\$146,778	\$75,937
7	2026/2027	\$24,299,984	12.6706	6.5552	\$307,895	\$159,291	\$467,186	\$165,790	\$85,772
8	2027/2028	\$27,229,692	12.6706	6.5552	\$345,017	\$178,496	\$523,512	\$185,778	\$96,113
9	2028/2029	\$27,942,995	12.6706	6.5552	\$354,055	\$183,171	\$537,226	\$190,644	\$98,631
10	2029/2030	\$28,670,563	12.6706	6.5552	\$363,273	\$187,941	\$551,214	\$195,608	\$101,199
11	2031/2032	\$29,412,683	12.6706	6.5552	\$372,676	\$192,806	\$565,482	\$200,672	\$103,818
12	2032/2033	\$30,169,645	12.6706	6.5552	\$382,268	\$197,768	\$580,035	\$205,836	\$106,490
13	2033/2034	\$30,941,747	12.6706	6.5552	\$392,050	\$202,829	\$594,879	\$211,104	\$109,216
14	2034/2035	\$31,729,290	12.6706	6.5552	\$402,029	\$207,991	\$610,021	\$216,477	\$111,995
15	2035/2036	\$32,532,584	12.6706	6.5552	\$412,207	\$213,257	\$625,464	\$221,957	\$114,831
16	2036/2037	\$33,351,945	12.6706	6.5552	\$422,589	\$218,628	\$641,217	\$227,548	\$117,723
17	2037/2038	\$34,187,692	12.6706	6.5552	\$433,179	\$224,107	\$657,285	\$233,250	\$120,673
18	2038/2039	\$35,040,155	12.6706	6.5552	\$443,980	\$229,695	\$673,674	\$239,066	\$123,682
19	2039/2040	\$35,909,666	12.6706	6.5552	\$454,997	\$235,395	\$690,392	\$244,998	\$126,751
20	2040/2041	\$36,796,568	12.6706	6.5552	\$466,235	\$241,208	\$707,443	\$251,049	\$129,881
TOTAL					\$6,286,726	\$3,252,463	\$9,539,189	\$3,385,155	\$1,751,326

Notes:

City Millages- 17.1629 (Operating), 0.9202 (DART), 0.9202 (Recreation), 0.4899 (Leaf, Brush, Trash)

Non-City Millages are KCC 3.6136 and County 6.4713

TABLE 4: IMPACT ON CALHOUN COUNTY-SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	TOTAL COUNTY TAXES	CAPTURED COUNTY RATE	CAPTURED COUNTY TAXES	PASS THRU TO COUNTY
1	2020/2021	\$168,709	\$1,092	4.2063	\$710	\$382
2	2021/2022	\$2,003,291	\$12,964	4.2063	\$8,427	\$4,537
3	2022/2023	\$6,159,566	\$39,860	4.2063	\$25,909	\$13,951
4	2023/2024	\$11,598,966	\$75,060	4.2063	\$48,789	\$26,271
5	2024/2025	\$16,507,154	\$106,823	4.2063	\$69,435	\$37,388
6	2025/2026	\$21,513,505	\$139,220	4.2063	\$90,493	\$48,727
7	2026/2027	\$24,299,984	\$157,252	4.2063	\$102,214	\$55,038
8	2027/2028	\$27,229,692	\$176,212	4.2063	\$114,537	\$61,674
9	2028/2029	\$27,942,995	\$180,828	4.2063	\$117,538	\$63,290
10	2029/2030	\$28,670,563	\$185,536	4.2063	\$120,598	\$64,938
11	2031/2032	\$29,412,683	\$190,338	4.2063	\$123,720	\$66,618
12	2032/2033	\$30,169,645	\$195,237	4.2063	\$126,904	\$68,333
13	2033/2034	\$30,941,747	\$200,233	4.2063	\$130,152	\$70,082
14	2034/2035	\$31,729,290	\$205,330	4.2063	\$133,464	\$71,865
15	2035/2036	\$32,532,584	\$210,528	4.2063	\$136,843	\$73,685
16	2036/2037	\$33,351,945	\$215,830	4.2063	\$140,290	\$75,541
17	2037/2038	\$34,187,692	\$221,239	4.2063	\$143,805	\$77,434
18	2038/2039	\$35,040,155	\$226,755	4.2063	\$147,391	\$79,364
19	2039/2040	\$35,909,666	\$232,382	4.2063	\$151,048	\$81,334
20	2040/2041	\$36,796,568	\$238,122	4.2063	\$154,779	\$83,343
TOTAL			\$3,210,842		\$2,087,047	\$1,123,795

Note:

Total County Millage is 6.4713 mills

TABLE 5: IMPACT ON KELLOGG COMMUNITY COLLEGE- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	TOTAL KCC TAXES	CAPTURED KCC RATE	CAPTURED KCC TAXES	PASS THRU TO KCC
1	2020/2021	\$168,709	\$610	2.3488	\$ 396	\$213
2	2021/2022	\$2,003,291	\$7,239	2.3488	\$ 4,705	\$2,534
3	2022/2023	\$6,159,566	\$22,258	2.3488	\$ 14,468	\$7,790
4	2023/2024	\$11,598,966	\$41,914	2.3488	\$ 27,244	\$14,670
5	2024/2025	\$16,507,154	\$59,650	2.3488	\$ 38,773	\$20,878
6	2025/2026	\$21,513,505	\$77,741	2.3488	\$ 50,532	\$27,209
7	2026/2027	\$24,299,984	\$87,810	2.3488	\$ 57,077	\$30,734
8	2027/2028	\$27,229,692	\$98,397	2.3488	\$ 63,958	\$34,439
9	2028/2029	\$27,942,995	\$100,975	2.3488	\$ 65,634	\$35,341
10	2029/2030	\$28,670,563	\$103,604	2.3488	\$ 67,343	\$36,261
11	2031/2032	\$29,412,683	\$106,286	2.3488	\$ 69,086	\$37,200
12	2032/2033	\$30,169,645	\$109,021	2.3488	\$ 70,864	\$38,157
13	2033/2034	\$30,941,747	\$111,811	2.3488	\$ 72,677	\$39,134
14	2034/2035	\$31,729,290	\$114,657	2.3488	\$ 74,527	\$40,130
15	2035/2036	\$32,532,584	\$117,560	2.3488	\$ 76,414	\$41,146
16	2036/2037	\$33,351,945	\$120,521	2.3488	\$ 78,338	\$42,182
17	2037/2038	\$34,187,692	\$123,541	2.3488	\$ 80,301	\$43,239
18	2038/2039	\$35,040,155	\$126,621	2.3488	\$ 82,304	\$44,317
19	2039/2040	\$35,909,666	\$129,763	2.3488	\$ 84,346	\$45,417
20	2040/2041	\$36,796,568	\$132,968	2.3488	\$ 86,429	\$46,539
TOTAL			\$ 1,792,947		\$ 1,165,415	\$ 627,531

Note:

Total KCC Millage is 3.6136 mills

TABLE 6: IMPACT ON CITY OF MARSHALL- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	TOTAL CITY TAXES	CAPTURED CITY RATE	CAPTURED CITY TAXES	PASS THRU TO CITY
1	2020/2021	\$168,709	\$3,289	12.6706	\$2,138	\$1,151
2	2021/2022	\$2,003,291	\$39,051	12.6706	\$25,383	\$13,668
3	2022/2023	\$6,159,566	\$120,070	12.6706	\$78,045	\$42,024
4	2023/2024	\$11,598,966	\$226,101	12.6706	\$146,966	\$79,135
5	2024/2025	\$16,507,154	\$321,777	12.6706	\$209,156	\$112,622
6	2025/2026	\$21,513,505	\$419,367	12.6706	\$272,589	\$146,778
7	2026/2027	\$24,299,984	\$473,684	12.6706	\$307,895	\$165,790
8	2027/2028	\$27,229,692	\$530,794	12.6706	\$345,017	\$185,778
9	2028/2029	\$27,942,995	\$544,698	12.6706	\$354,055	\$190,644
10	2029/2030	\$28,670,563	\$558,881	12.6706	\$363,273	\$195,608
11	2031/2032	\$29,412,683	\$573,347	12.6706	\$372,676	\$200,672
12	2032/2033	\$30,169,645	\$588,103	12.6706	\$382,268	\$205,836
13	2033/2034	\$30,941,747	\$603,154	12.6706	\$392,050	\$211,104
14	2034/2035	\$31,729,290	\$618,505	12.6706	\$402,029	\$216,477
15	2035/2036	\$32,532,584	\$634,164	12.6706	\$412,207	\$221,957
16	2036/2037	\$33,351,945	\$650,136	12.6706	\$422,589	\$227,548
17	2037/2038	\$34,187,692	\$666,428	12.6706	\$433,179	\$233,250
18	2038/2039	\$35,040,155	\$683,045	12.6706	\$443,980	\$239,066
19	2039/2040	\$35,909,666	\$699,994	12.6706	\$454,997	\$244,998
20	2040/2041	\$36,796,568	\$717,283	12.6706	\$466,235	\$251,049
TOTAL			\$ 9,671,871		\$ 6,286,726	\$3,385,155

Notes:

2019 City millages are 19.4932

EXHIBIT A- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY (SNIA) MAP

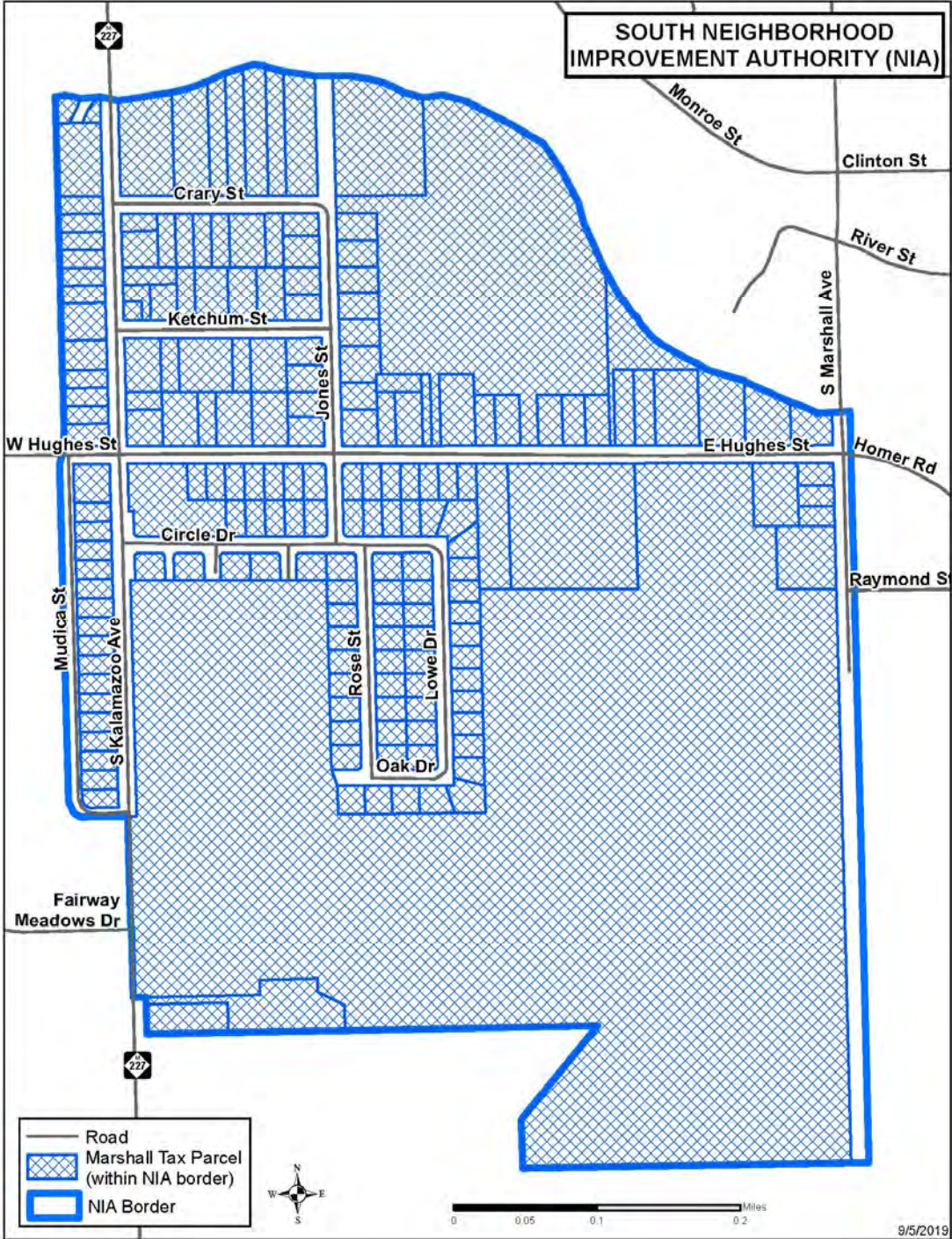


EXHIBIT B- PARCELS INCLUDED IN PROPOSED SNIA DISTRICT

TAX PARCEL	ADDRESS	ZONING	ACREAGE
53-001-821-00	115 E HUGHES	R-2	0.386
53-001-822-00	215 E HUGHES	R-2	0.361
53-001-822-01	315 E HUGHES	R-2	0.386
53-001-823-00	321 E HUGHES	R-2	0.503
53-001-823-01	319 E HUGHES	R-2	0.449
53-001-824-00	331 E HUGHES	R-2	1.061
53-001-825-00	333 E HUGHES	R-2	4.499
53-001-826-00	419 E HUGHES	R-2	0.758
53-001-827-00	938 S MARSHALL	R-2	0.46
53-002-502-00	712 S KALAMAZOO	R-3	0.138
53-002-569-00	800 S KALAMAZOO	R-3	0.25
53-002-570-00	720 S KALAMAZOO	R-3	1.023
53-002-571-00	804 S KALAMAZOO	R-3	0.25
53-002-572-00	810 S KALAMAZOO	R-3	0.25
53-002-573-00	816 S KALAMAZOO	R-3	0.25
53-002-574-00	822 S KALAMAZOO	R-3	0.25
53-002-575-00	828 S KALAMAZOO	R-3	0.25
53-002-576-00	902 S KALAMAZOO	R-3	0.519
53-002-577-00	904 S KALAMAZOO	R-3	0.417
53-002-578-00	906 S KALAMAZOO	R-3	0.25
53-002-579-00	908 S KALAMAZOO	R-3	0.25
53-002-580-00	910 S KALAMAZOO	R-3	0.25
53-002-581-00	912 S KALAMAZOO	R-3	0.314
53-002-700-00	1001 S KALAMAZOO	R-2	1.6
53-002-702-00	315 W HUGHES	R-2	0.212
53-002-703-00	311 W HUGHES	R-2	0.212

53-002-705-00	1008 S MARSHALL	R-2	0.248
53-002-706-00	1002 S MARSHALL	R-2	0.227
53-002-707-00	1014 S MARSHALL	R-2	0.227
53-002-708-00	420 E HUGHES	R-2	1
53-002-710-00	1020 S MARSHALL	R-2	1.14
53-002-720-00	1225 S KALAMAZOO	R-2	104
53-002-722-00	1227 S KALAMAZOO	I-1	1.88
53-002-723-00	1231 S KALAMAZOO	I-1	0.758
53-002-730-00	103 W HUGHES	PSP	1.22
53-002-732-00	103 W HUGHES	PSP	4.97
53-007-301-00	909 JONES ST	R-2	0.453
53-007-302-00	903 JONES ST	R-2	0.339
53-007-303-00	821 JONES ST	R-2	0.339
53-007-304-00	815 JONES ST	R-2	0.332
53-007-305-00	811 JONES ST	R-2	0.332
53-007-306-00	807 JONES ST	R-2	0.339
53-007-307-00	805 JONES ST	R-2	17.295
53-007-313-00	110 W HUGHES	R-2	0.767
53-007-328-00	104 W HUGHES	R-2	0.386
53-007-329-00	106 W HUGHES	R-2	0.313
53-008-601-00	113 W HUGHES	R-2	0.218
53-008-602-00	117 W HUGHES	R-2	0.215
53-008-603-00	121 W HUGHES	R-2	0.215
53-008-604-00	125 W HUGHES	R-2	0.215
53-008-605-00	129 W HUGHES	R-2	0.215
53-008-606-00	133 W HUGHES	R-2	0.215
53-008-607-00	1003 JONES ST	R-2	0.228
53-008-608-00	1004 JONES ST	R-2	0.258

53-008-609-00	209 W HUGHES	R-2	0.221
53-008-610-00	213 W HUGHES	R-2	0.221
53-008-611-00	217 W HUGHES	R-2	0.221
53-008-612-00	221 W HUGHES	R-2	0.221
53-008-613-00	228 CIRCLE DR	R-2	0.221
53-008-614-00	224 CIRCLE DR	R-2	0.221
53-008-615-00	220 CIRCLE DR	R-2	0.221
53-008-616-00	216 CIRCLE DR	R-2	0.221
53-008-617-00	1010 JONES ST	R-2	0.258
53-008-618-00	1007 JONES ST	R-2	0.228
53-008-619-00	136 CIRCLE DR	R-2	0.215
53-008-620-00	132 CIRCLE DR	R-2	0.215
53-008-621-00	128 CIRCLE DR	R-2	0.215
53-008-622-00	124 CIRCLE DR	R-2	0.231
53-008-623-00	120 CIRCLE DR	R-2	0.248
53-008-624-00	1015 LOWE DR	R-2	0.206
53-008-625-00	1019 LOWE DR	R-2	0.206
53-008-626-00	127 CIRCLE DR	R-2	0.253
53-008-627-00	131 CIRCLE DR	R-2	0.253
53-008-628-00	143 CIRCLE DR	R-2	0.253
53-008-629-00	203 CIRCLE DR	R-2	0.253
53-008-630-00	213 CIRCLE DR	R-2	0.253
53-008-631-00	217 CIRCLE DR	R-2	0.253
53-008-632-00	317 CIRCLE DR	R-2	0.253
53-008-633-00	323 CIRCLE DR	R-2	0.28
53-008-639-00	1022 ROSE ST	R-2	0.22
53-008-640-00	1023 ROSE ST	R-2	0.22
53-008-641-00	1022 LOWE DR	R-2	0.22

53-008-642-00	1023 LOWE DR	R-2	0.211
53-008-643-00	1027 LOWE DR	R-2	0.211
53-008-644-00	1026 LOWE DR	R-2	0.22
53-008-645-00	1027 ROSE ST	R-2	0.22
53-008-646-00	1026 ROSE ST	R-2	0.22
53-008-651-00	1030 ROSE ST	R-2	0.22
53-008-652-00	1031 ROSE ST	R-2	0.22
53-008-653-00	1030 LOWE DR	R-2	0.22
53-008-654-00	1031 LOWE DR	R-2	0.211
53-008-655-00	1035 LOWE DR	R-2	0.211
53-008-656-00	1034 LOWE DR	R-2	0.22
53-008-657-00	1035 ROSE ST	R-2	0.22
53-008-658-00	1034 ROSE ST	R-2	0.22
53-008-663-00	1038 ROSE ST	R-2	0.22
53-008-664-00	1039 ROSE ST	R-2	0.22
53-008-665-00	1038 LOWE DR	R-2	0.22
53-008-666-00	1039 LOWE DR	R-2	0.211
53-008-667-00	1043 LOWE DR	R-2	0.211
53-008-668-00	1042 LOWE DR	R-2	0.22
53-008-669-00	1043 ROSE ST	R-2	0.22
53-008-670-00	1042 ROSE ST	R-2	0.22
53-008-675-00	1046 ROSE ST	R-2	0.22
53-008-676-00	1047 ROSE ST	R-2	0.22
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53-008-679-00	1051 LOWE DR	R-2	0.211
53-008-680-00	1050 LOWE DR	R-2	0.23
53-008-681-00	1051 ROSE ST	R-2	0.23

53-008-682-00	1050 ROSE ST	R-2	0.23
53-008-688-00	217 OAK	R-2	0.236
53-008-689-00	141 OAK	R-2	0.234
53-008-690-00	131 OAK	R-2	0.232
53-008-691-00	121 OAK	R-2	0.258
53-008-692-00	111 OAK	R-2	0.25
53-008-693-00	1055 LOWE DR	R-2	0.218
53-009-601-00	1004 S KALAMAZOO	R-2	0.427
53-009-603-00	1006 S KALAMAZOO	R-2	0.212
53-009-604-00	1016 S KALAMAZOO	R-2	0.212
53-009-605-00	1020 S KALAMAZOO	R-2	0.215
53-009-606-00	1024 S KALAMAZOO	R-2	0.215
53-009-607-00	1028 S KALAMAZOO	R-2	0.212
53-009-608-00	1032 S KALAMAZOO	R-2	0.212
53-009-609-00	1036 S KALAMAZOO	R-2	0.212
53-009-610-00	1040 S KALAMAZOO	R-2	0.215
53-009-611-00	1044 S KALAMAZOO	R-2	0.212
53-009-612-00	1048 S KALAMAZOO	R-2	0.215
53-009-613-00	1052 S KALAMAZOO	R-2	0.215
53-009-614-00	1056 S KALAMAZOO	R-2	0.212
53-009-615-00	1060 S KALAMAZOO	R-2	0.212
53-009-616-00	1064 S KALAMAZOO	R-2	0.212
53-009-617-00	1068 S KALAMAZOO	R-2	0.212
53-009-618-00	1072 S KALAMAZOO	R-2	0.206
53-020-001-00	911 S KALAMAZOO	R-3	0.4
53-020-003-00	909 S KALAMAZOO	R-3	0.2
53-020-005-00	901 S KALAMAZOO	R-3	0.6
53-020-007-00	829 S KALAMAZOO	MFRD	0.106

53-020-008-00	827 S KALAMAZOO	MFRD	0.182
53-020-009-00	823 S KALAMAZOO	MFRD	0.3
53-020-010-00	807 S KALAMAZOO	MFRD	0.3
53-020-012-00	313 CRARY	MFRD	0.3
53-020-013-00	307 CRARY	MFRD	0.3
53-020-014-00	305 CRARY	R-2	0.3
53-020-015-00	301 CRARY	R-2	0.3
53-020-016-00	221 CRARY	R-2	0.3
53-020-017-00	217 CRARY	R-2	0.6
53-020-019-00	211 CRARY	R-2	0.3
53-020-020-00	808 JONES ST	R-2	0.248
53-020-021-00	812 JONES ST	R-2	0.352
53-020-022-00	820 JONES ST	R-2	0.303
53-020-023-00	828 JONES ST	R-2	0.297
53-020-024-00	210 KETCHUM	R-2	0.45
53-020-026-00	218 KETCHUM	R-2	0.45
53-020-027-00	224 KETCHUM	R-2	0.6
53-020-029-00	228 KETCHUM	R-2	0.3
53-020-030-00	232 KETCHUM	R-2	0.3
53-020-031-00	229 KETCHUM	R-2	0.2
53-020-032-00	227 KETCHUM	R-2	0.9
53-020-034-00	219 KETCHUM	R-2	0.3
53-020-035-00	308 W HUGHES	R-2	0.6
53-020-036-00	211 KETCHUM	R-2	0.6
53-020-038-00	910 JONES ST	R-2	0.3
53-020-039-00	902 JONES ST	R-2	0.3
53-020-040-00	202 W HUGHES	R-2	0.327
53-020-041-00	914 JONES ST	R-2	0.237

53-020-043-00	216 W HUGHES	R-2	0.6
53-020-046-00	312 W HUGHES	R-2	0.3
53-020-047-00	316 W HUGHES ST	R-2	0.6
53-020-048-00	312 CRARY	MFRD	1.56
53-020-049-00	306 CRARY	R-2	1.182
53-020-054-00	218 CRARY	R-2	0.652
53-020-055-00	216 CRARY	R-2	0.697
53-020-056-00	214 CRARY	R-2	0.88
53-020-057-00	210 CRARY	R-2	0.7
53-020-059-00	208 CRARY	R-2	1.198
53-020-060-00	206 CRARY	R-2	3.18
53-020-074-00	126 W HUGHES	R-2	0.2
53-020-074-01	911 JONES ST	R-2	0.303
53-020-074-02	911.5 W JONES	R-2	0.25
53-020-075-00	140 W HUGHES	R-2	0.4
53-020-077-00	136 W HUGHES	R-2	0.3
53-020-078-00	130 W HUGHES	R-2	0.45
53-300-109-00	1225 S KALAMAZOO	PERSONAL PROPERTY	
53-300-480-00	829 S KALAMAZOO	PERSONAL PROPERTY	
53-312-031-00	321 E HUGHES	PERSONAL PROPERTY	
53-312-155-00	914 JONES ST	PERSONAL PROPERTY	
53-312-220-00	217 CRARY	PERSONAL PROPERTY	
53-313-017-00	136 CIRCLE DR	PERSONAL PROPERTY	
53-313-021-00	213 W HUGHES	PERSONAL PROPERTY	
53-314-003-00	312 CRARY	PERSONAL PROPERTY	
53-315-024-00	1034 ROSE ST	PERSONAL PROPERTY	
53-315-033-00	1231 S KALAMAZOO	PERSONAL PROPERTY	
TOTAL ACREAGE			196.991

EXHIBIT C- ZONING MAP OF SNIA DISTRICT

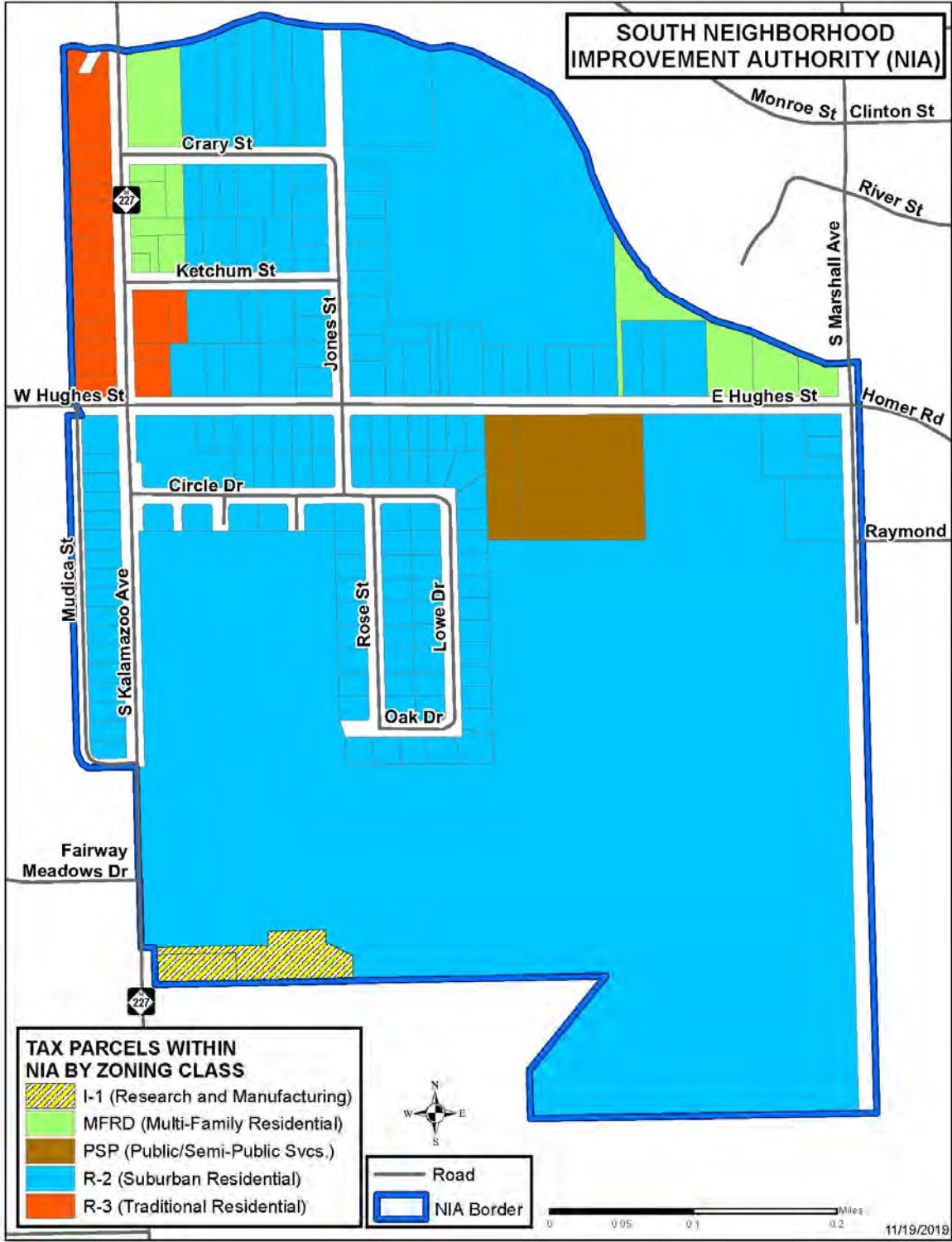


EXHIBIT D- CITY OF MARSHALL ZONING MAP

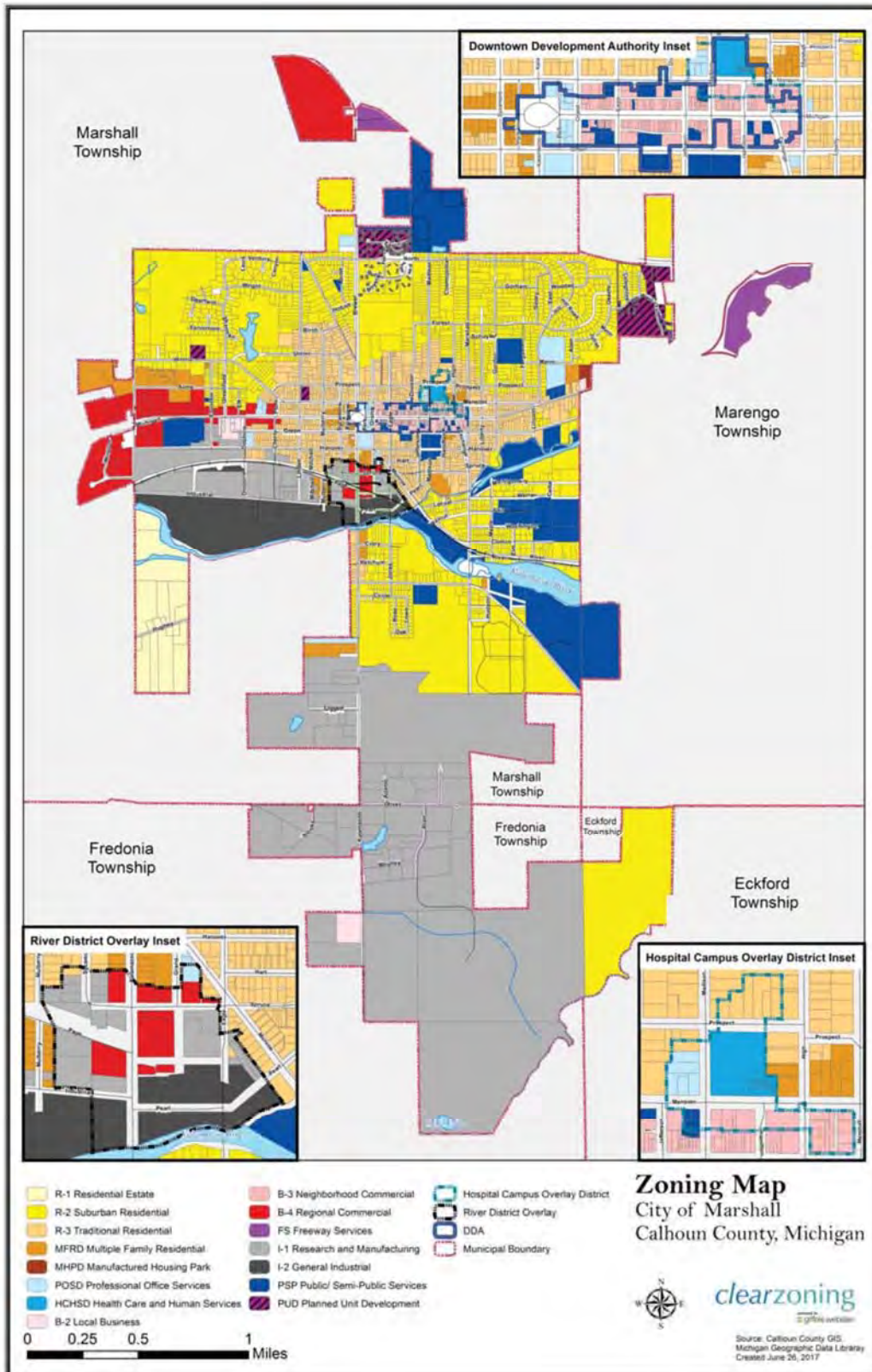


EXHIBIT E- CITY OF MARSHALL FUTURE LAND USE PLAN

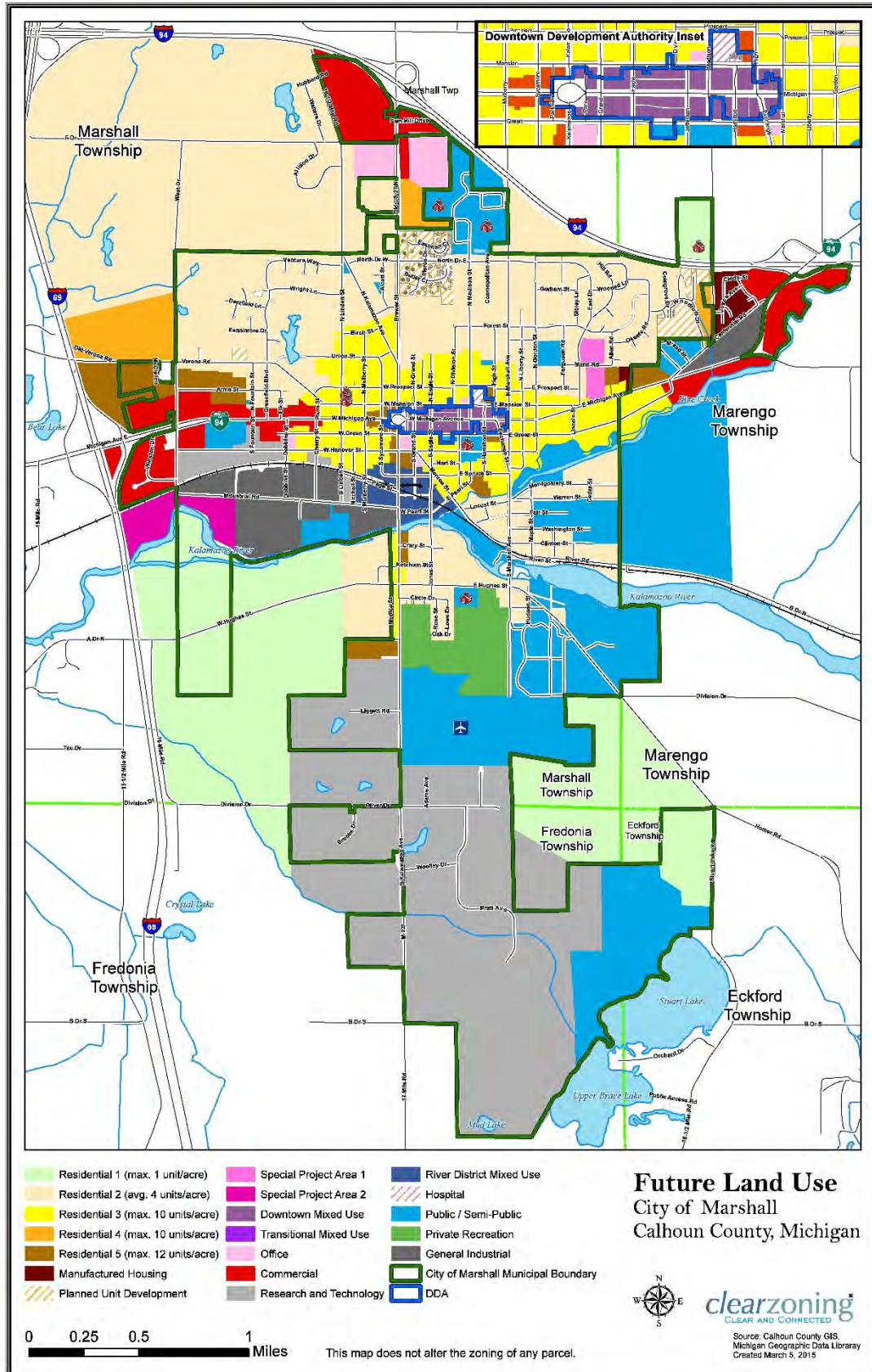


EXHIBIT F- SOUTH NIA DISTRICT LEGAL DESCRIPTION

A TRACT OF LAND WITHIN THE CITY OF MARSHALL COMMENCING AT THE POINT AT WHICH THE WESTERN BOUNDARY OF S. KALAMAZOO AVENUE INTERSECTS THE SOUTH STONE ABUTMENT OF THE IRON BRIDGE (CIRCA SEP 9, 1878) SPANNING THE KALAMAZOO RIVER ON THE EAST LINE OF SECTION 26, T2S, R6W, THENCE RUNNING IN A SOUTHWESTERLY COURSE FOLLOWING THE KALAMAZOO RIVER TO A POINT ON THE BED OF SAID RIVER, THENCE SOUTH PARALLEL WITH S. KALAMAZOO AVENUE TO A POINT 10 RODS WEST OF THE INTERSECTION OF THE WEST LINE OF S. KALAMAZOO AVE. AND THE SOUTH LINE OF CRARY STREET EXTENDED, THENCE CONTINUING SOUTH 54 RODS PARALLEL WITH KALAMAZOO AVENUE TO A POINT IN THE CENTER OF HUGHES STREET, THENCE CONTINUING ACROSS HUGHES ST. TO A POINT AT THE INTERSECTION WITH THE WEST SIDE OF MUDICA ST., THENCE HEADING SOUTH 1,298.53 FT. ALONG THE WEST SIDE OF MUDICA ST., THENCE HEADING S 89°19'30" E 198.02 FT. TO A POINT ON THE WEST SIDE OF S. KALAMAZOO AVE., THENCE HEADING EAST 50 FT. TO A POINT ON THE EAST SIDE OF S. KALAMAZOO AVE., THENCE SOUTH PARALLEL WITH S. KALAMAZOO AVE. TO A POINT 518.1 FT. NORTH OF THE WEST ¼ POST OF SECTION 36, T2S, R6W, THENCE EAST TO POINT 1,706 FT. EAST OF SECTION LINE, THENCE SOUTHWESTERLY 431.5 FT., THENCE SOUTH 196 FT., THENCE EAST 1,206.25 FT. TO A POINT ON THE WEST SIDE OF S. MARSHALL AVE. RIGHT OF WAY, THENCE EAST 66 FT. ACROSS SAID RIGHT OF WAY, THENCE NORTH 2,136.88 FT. ALONG THE EAST SIDE S. MARSHALL AVE. RIGHT OF WAY TO A POINT AT SOUTHWEST CORNER OF LOT 542, UPPER VILLAGE, THENCE CONTINUING NORTH ALONG THE EAST SIDE OF S. MARSHALL AVE. TO A POINT AT THE INTERSECTION OF HOMER RD. SAID POINT BEING THE NORTHWEST CORNER OF LOT 532, UPPER VILLAGE, THENCE ACROSS HOMER RD. TO A POINT AT THE SOUTHWEST CORNER OF LOT 522, UPPER VILLAGE, THENCE CONTINUING ALONG THE EAST SIDE OF S. MARSHALL AVE. TO A POINT AT THE NORTHWEST CORNER SAID LOT 522, THENCE ACROSS S. MARSHALL AVE. TO A POINT AT THE NORTHEAST CORNER OF LOT 827, UPPER VILLAGE, THENCE ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 827, 826, 825, 824, 823, UPPER VILLAGE, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND EAST SIDE OF LOTS 36, 35, 34, LOT 33, JONES REPLAT, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOT 33, JONES REPLAT, TO A POINT AT THE NORTHEAST CORNER OF LOT 64, TILLOTSON'S ADDITION, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 60, 61, 62, 63, AND 64, TILLOTSON'S ADDITION TO A POINT ON THE EAST SIDE OF JONES ST., THENCE ACROSS JONES ST. TO A POINT AT THE NORTHEAST CORNER OF LOT 59, TILLOTSON'S ADDITION, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 59, 58, 57, 56, 55, 54, 53, 52, 51, 50, AND 49 TO A POINT ON THE EAST SIDE OF S. KALAMAZOO AVE., THENCE CONTINUING ACROSS S. KALAMAZOO AVE. TO THE POINT OF BEGINNING.



ADMINISTRATIVE REPORT
December 16, 2019 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Trisha Nelson, Planning & Zoning Administrator
Tom Tarkiewicz, City Manager

SUBJECT: Set Public Hearing for January 21, 2020 to consider Zoning Amendment Application #RZ19.01 for 465 Leggitt Road to rezone from I-1 Research and Technical District to R-1 Residential Estate District

BACKGROUND: Joe Meininger, owner of 465 Leggitt Road, is seeking to rezone his property from the current zoning of I-1 Research and Technical District to R-1 Residential Estate District. Currently the property is zoned I-1, but due to the wet terrain and rolling topography has very little value as an industrial use.

The Planning Commission received Mr. Meininger's request at their regular meeting on November 13, 2019 and held a public hearing on the matter at their regular meeting on December 11, 2019. There was no public comment.

Planning Commissioners worked through a Zoning Amendment worksheet and found the requirements to be in favor of the rezoning. The worksheet addressed the following criteria:

- (1) The proposed zoning district is more appropriate than any other zoning district, or more appropriate than adding the desired use as a special Land use in the existing zoning district.
- (2) The property cannot be reasonably used as zoned.
- (3) The proposed zone change is supported by and consistent with the goals, policies and future land use map of the adopted city master plan. If conditions have changed since the plan was adopted, as determined by the Planning Commission, the consistency with recent development trends in the area shall be considered.
- (4) The proposed zone change is compatible with the established land use pattern, surrounding uses, and surrounding zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values, and is consistent with the needs of the community.
- (5) All the potential uses allowed in the proposed zoning district are compatible with the site's physical, geological, hydrological and other environmental features.

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- (6) The change would not severely impact traffic, public facilities, utilities, and the natural characteristics of the area, or significantly change population density, and would not compromise the health, safety, and welfare of the city.
- (7) The rezoning would constitute and create an isolated and unplanned district contrary to the city master plan which may grant a special privilege to one landowner not available to others.
- (8) The change of present district boundaries is consistent in relation to existing uses, and construction on the site will be able to meet the dimensional regulations for the proposed zoning district listed in the schedule of regulations.
- (9) There was a mistake in the original zoning classification, or a change of conditions in the area supporting the proposed rezoning.
- (10) Adequate sites are neither properly zoned nor available elsewhere to accommodate the proposed uses permitted in the requested zoning district.

After discussion the following motion was made: **Moved** Burke-Smith, supported Rodgers, to recommend approval of Rezoning Request #RZ19.01 for 465 Leggitt Road from I-1 Research and Technical District to R-1 Residential Estate District. On a voice vote: **MOTION CARRIED.**

RECOMMENDATION: Staff recommends that City Council set a public hearing for January 21, 2020 to hear comments on Rezoning Request #RZ19.01 for 465 Leggitt Road to rezone the property from I-1 Research and Technical District to R-1 Residential Estate District.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Trisha Nelson
Planning & Zoning Administrator



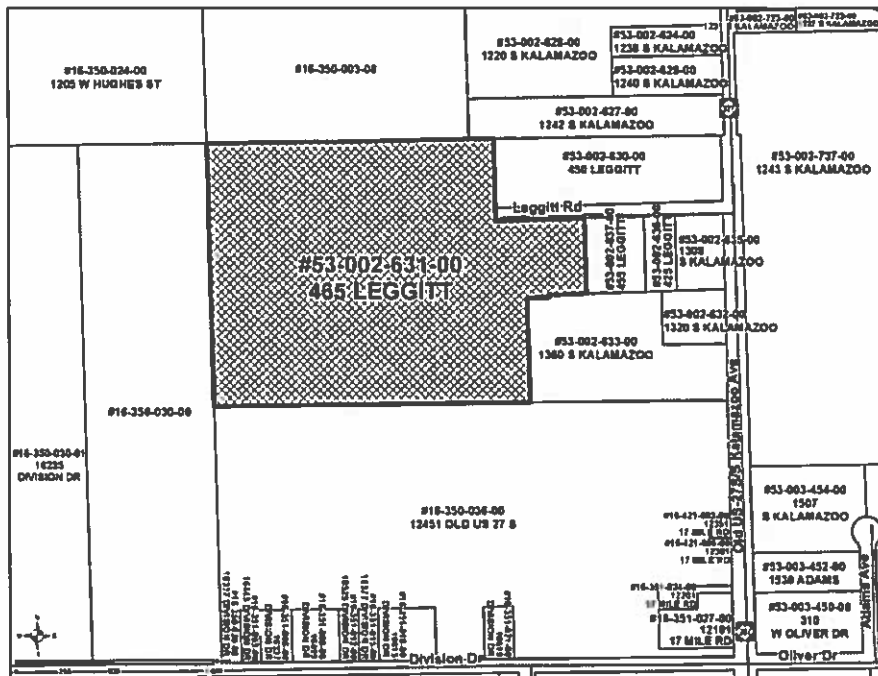
Tom Tarkiewicz
City Manager

**CITY OF MARSHALL, MICHIGAN
ORDINANCE _____**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF A PARCEL OF REAL PROPERTY AT 465 LEGGITT ROAD, FROM I-1: RESEARCH AND TECHNOLOGY TO R-1: RESIDENTIAL ESTATE DISTRICT.

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to designate the zoning district for the below described property as R-1: Residential Estate District.



Property Description

LEGAL DESCRIPTION – TAX PARCEL #53-002-631-00

MARSHALL CITY SECTION 35, T2S-R6W. THE NW 1/4 OF SE 1/4, ALSO BEG AT NW CR OF NE 1/4 SE 1/4, TH E 124.36 FT TH S 416.93 FT TH E 440 FT ON S LI LEGGITT, TH S 380.14 FT TH W 188 FT TH S 15 FT TH W 109.50 FT TH S 518.46 FT TH W 262.29 FT TO 1/4 1/4 CTR TH N 1330.53FT TO POB

Common Address

465 Leggitt Road

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this ____ day of January, 2020.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK



Administrative Report
December 16, 2019 – City Council Meeting

REPORT TO: Honorable Mayor and City Council

FROM: Eric Zuzga, Director of Special Projects
Justin Miller, Recreation Superintendent
Tom Tarkiewicz, City Manager

SUBJECT: 2020-2024 Parks and Recreation Plan

BACKGROUND: The current City Parks and Recreation Plan expired in 2018. The Michigan Department of Natural Resources (MDNR) requires a 5-Year plan for eligibility for all MDNR grant programs. Justin Miller has spent most of 2019 working on the development of the new plan, including the required public comment periods. The plan has been reviewed by the Parks, Recreation, and Cemetery Committee and will be reviewed by the Planning Commission on January 8, 2020. The final step is scheduling a public hearing for Council to consider approval of the plan.

RECOMMENDATION:

Staff recommends that Council set a public hearing for the January 21, 2020 to consider adoption of the Parks and Recreation Plan and submission to MDNR prior to the February 1, 2020 deadline.

FISCAL EFFECTS:

Adoption of the plan will not have any fiscal impact on the City. Pursuing individual projects

ALTERNATIVES:

As suggested by City Council.

Respectfully submitted,

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Eric Zuzga
Director of Special
Projects

Justin Miller
Recreation
Superintendent

Tom Tarkiewicz
City Manager



A COMMUNITY AT PLAY



12/16/19 CC Packet

Parks & Recreation Masterplan 2020–2024

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Nick Metzger—Council Member Ward 2
Jacob Gates—Council Member Ward 3
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CITY STAFF

Tom Tarkiewicz—City Manager
Eric Zuzga—Director of Special Projects
Justin Miller—Recreation Superintendent

City of Marshall 2020-2024 Parks & Recreation Masterplan

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Introduction

A strong, attractive community must provide a variety of recreational opportunities to appeal to residents of all ages. Parks, linear paths, and other assets are necessary to attract and retain residents and businesses. The number, type, and quality of the recreational opportunities provided directly impact the quality of life within a community.

To that end, the City of Marshall is pleased to present the 2020-2024 Parks & Recreation Master Plan. This document sets forth the Community's official recreation goals and objectives along with an Action Plan for the implementation of these goals. The plan will focus on the opportunities provided by the City of Marshall, those opportunities that could be provided on a regional basis, and opportunities provided by Marshall Public Schools and other local governments. The foundation for the development of the Marshall Parks and Recreation Plan is based upon the following:

- Identify and map existing recreational facilities
- Enable Marshall to become eligible for financial assistance based upon the Recreation Plan
- Consistency with the community's Master Plan
- Improve barrier-free accessibility and start the implementation of universal access to all parks and recreational opportunities

City of Marshall Parks & Recreation staff has taken on the duties of drafting this document. To gather information regarding programming and park development, the City of Marshall utilized the online services of Survey Monkey to let the public give their opinion, the plan represents the best interpretation of the desires of the clients being served. The City of Marshall has continued to foster a community of participation that has attracted tourist and residents to the area. The plan, that is contained here, provides a road map that staff and elected officials will use to guide these services for the next five years.

Community Description

The City of Marshall was established in 1830 with the hopes of becoming the state capitol. Although this never came to fruition, the City of Marshall has been able to retain a large portion of their history through the National Historic Landmark District. Today, the City of Marshall offers a diverse mix of facilities and programs through the Parks and Recreation Departments that lead to a higher standard of living compared to other communities.

The City of Marshall is approximately 6.2 square miles and is located along the interchange of I-94 and I-69. Geographically, the city is located approximately fifty (50) miles south of Lansing and forty (40) miles east of Kalamazoo. The four townships that surround the City of Marshall include Marshall Township, Marengo Township, Eckford Township, and Fredonia Township. Appendix A contains the 2010 United States census results for the City of Marshall and the surrounding townships.

A comparison of these communities to state averages reveals that the area's population is older and less diverse. Over the span of the last ten years the area has seen a decrease in approximately 1% of its total population which is below the average for the majority of the communities in Michigan. It is believed this retention is due in part to the superior services and facilities offered by the City of Marshall.

The plan that follows takes into consideration the geographical area mentioned above and attempts to coordinate efforts for State and National projects and trends. It includes recommendations for the next five years for park acquisitions, facility improvements, and program development to better reach and serve the public.

Administrative Structure

According to the City of Marshall's Code of Ordinances, the Parks, Recreation, and Cemetery Advisory Board is composed of seven (7) members serving three (3) year terms. Appointed by the Mayor, board members are comprised of City and/or Township residents. The board acts in an advisory capacity to the City Council and staff, aiding in the formulation of rules, regulations, and policies. The board contributed to the master plan by holding a public meeting to discuss the initial survey results on August 26, 2019, and a second meeting on November 12, 2019, to review the master plan draft and recommend changes prior to Planning Commission review.

The City of Marshall Parks and Recreation Departments are recognized as separate operating units. A cooperative working environment allows for the sharing of staff, equipment and expertise as needed. The Department of Public Works (DPW) is responsible for maintaining the facilities and reports to the Director of Public Services (see Appendix B for organizational chart). The DPW currently has eight (8) full-time employees and nine seasonal part-time employees. These positions are financed through the general fund budget. The majority of general fund revenue is derived through property tax collection. Over the past few fiscal years, the budget for the Parks Department has been approximately \$90,000. The detailed budget includes the current adopted budget, historical expenditures, and requested budget for fiscal year 2020 and a projection for fiscal year 2021 has been included in Appendix C. Following a national trend, the City of Marshall has also begun to rely upon part-time or seasonal employees to fill the gaps left by attrition within the DPW.

In May of 2010, City Council voted unanimously to start an Adopt a Park program. In partnership with the DPW, this program has improved our park system by encouraging community groups to take an active role in the care of our parks. The program has four main objectives: reduce litter, enhancement of the environment, beautification, and to foster broad-based community support. The program includes sixteen (16) locations throughout the city eligible for adoption. Each location has specific needs; litter control, landscape maintenance, routine maintenance, facility and equipment improvement, and other improvements that the groups are willing to invest. Sponsors are required to report the number of people and hours volunteered.

The Recreation Department staff encourages members of the community to participate in recreational activities by offering a wide variety of programming and reports to the Director of Special Projects. The Recreation Department currently has three (3) full time employees and eight (8) seasonal employees. Approximately 50% of the Department's operations are funded through a 0.9202 voter approved dedicated millage with the other 50% generated from user fees. The budget of approximately \$400,000 has remained consistent for several fiscal years. The detailed budget which includes the current adopted budget, historical expenditures, requested budget for fiscal year 2020 and a projection for fiscal year 2021 has been included in Appendix D. Also, following the national trend, the Recreation Department relies heavily on part-time employees, contracted employees, and a strong volunteer base to fill its staffing needs. Appendix E contains the most recent capital improvement plan from both Parks and Recreation which was submitted to the City Council for adoption in February of 2020.

Relationships with School District & Other Public Agencies

The City Recreation Departments relies heavily on the Marshall Public Schools for facility use and marketing of the programs offered. The Recreation Department uses many different school owned facilities throughout the year for both athletics and special events. During the summer months, the recreation department uses the Marshall High School Tennis Courts to offer tennis lessons to the youth of our community. The Marshall High School Tennis Coach is the instructor for this program.

Another major program hosted by the Marshall Public Schools is our Summer Fun Playground Program which is an eight to ten week summer kids' program that runs Monday-Friday during the summer months from 10 AM-4 PM at Hughes Elementary School. During the fall and winter months, the Recreation Department uses the four (4) schools within the city to facilitate youth and adult basketball leagues and lessons; practices; floor hockey; dodgeball; volleyball leagues and clinics; whiffle ball leagues; Tae Kwon Do; and special events such as our Daddy Daughter Date Night and Mother Son Activity nights.

Marshall Public Schools also allows the Recreation Department to distribute flyers through their Friday folder in the elementary schools. This is an essential partnership for the continued success of the department.

The Marshall Public Library is another partner with the Marshall Recreation Department. During the Summer Playground, Marshall Public Library will come in once a week to read with our participants and create a reading club. This is essential in adding a more educational outcome to our program. This relationship also allows us to market through the library and the Recreation Department also will market programs for the Library.

Recreational Inventory

In order to plan for improvements or additions to our parks and recreation system, City staff performed an inventory of the current offerings in the Marshall area. Staff reviewed municipal records, local web sites, and performed on-site inspections to develop the inventory.

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City of Marshall Parks

The City of Marshall Code of Ordinances identify eight properties that area classified as parks. These areas are:

Carver Park

Carver Park, located near the intersection of East Michigan Avenue and Exchange Street, is the focal point on the east end of the Central Business District. The park is less than an acre and has a lighted fountain, park benches, landscaping, art exhibits and a drinking fountain. It is used for a number of activities and festivals and is adopted by the Marshall Garden Club who maintains the plantings in the large flower gardens. The fountain in this park has been repaired recently.

Brooks Memorial Fountain

Brooks Memorial Fountain Park is located in the center of the traffic circle at West Michigan Avenue and Kalamazoo Avenue. This park provides an impressive entrance to the Central Business District. Although it is less than one acre, survey results rate Brooks Memorial Fountain Park as the second most used facility in Marshall. Amenities include a lighted fountain, park benches, public address system, and trash receptacles. Beginning in the summer of 2018, a local group, “The Youngish Professionals” began using this park for an outdoor concert series multiple times during the summer. The concert series brought community members together on Friday evenings again in the summer of 2019.

The white pillared fountain gracing the center of the west-end park was a gift to the City by its revered citizen and patron Mayor Harold C. Brooks (1925-1931) in memory of his father, Charles Esselstyn Brooks. He dedicated the fountain on April 26, 1930. With its 96 color variations of red, amber, blue, green, and white and its center spray rising to a majestic height of thirty feet, the Brooks Memorial Fountain is a cherished symbol of the community. Currently, the park is adopted by the Marshall Area Garden Club who plants and maintains the showy flower gardens that greet the community and visitors from all directions.

Shearman Park

Shearman Park is the newest park to our system. Formally the site of Shearman School, the school was demolished in 2011. After the formation of the Shearman Neighborhood committee, a plan of the redevelopment of the site was formulated. The park currently houses a recently constructed covered pavilion with picnic tables, a play area, and a ice-skating rink in the winter. The city plans to continue the development of this park through the Shearman Neighborhood Committee volunteers and grant funding.

Marshall Athletic Fields Complex

The Marshall Athletic Field Complex is a four-acre facility located on West Michigan Avenue. Amenities include; two lighted adult softball diamonds with eight foot (8') outfield fencing and electronic scoreboards, two youth softball/baseball diamonds with six foot (6')outfield fencing, a score shed at each field, three (3) lighted sand volleyball courts with a covered pavilion,

shower tower, concession stand/restroom building, garage/equipment storage building, two (2) drinking fountains, two basketball hoops, a play structure, paved accessible pathways to all four (4) diamonds, and a 200-space asphalt parking lot. With vigilant planning and scheduling, Marshall Recreation Department programs such as men's softball, women's softball, co-ed softball, youth pitch baseball, girl's pitch softball, supervisor pitch baseball, coaches pitch baseball, coaches pitch girls' softball, and t-ball call the Athletic Field Complex home.

In 2018-2019, these programs provided recreational experiences for over 1,500 participants. Through the generous financial support of the Marshall Community Foundation, a local charitable organization, the 2017- 2018 fiscal year, also saw the completion of improvements and renovations to the ball diamonds. These renovations have helped provide better facilities for Department programs, have vastly improved the playability of the fields as well as bringing in new baseball and softball tournaments. The Marshall Athletic Field Complex is sought out by multiple baseball/softball organizations as the ideal facility/location for their venues. It is estimated that the rental aspect of Recreation Department operations has added approximately 1,500 more participants as annual users of this facility. The increase in tournament rentals has also had a positive impact on the local economy. The Athletic Field Complex season is April – October.

Ketchum Park

Ketchum Park is a twenty-five (25) acre facility located on the north and south sides of Rice Creek, from South Marshall Avenue to the eastern City limits. The Mill Race divides the park into what is known as North and South Ketchum. The north and south sections are connected by a pedestrian bridge, donated by the Marshall Rotary Club. This park is a favorite spot in the community and is used extensively for family reunions, company outings, and birthday parties. It has even been used on occasion for weddings and art venues.

North Ketchum includes; a small picnic shelter, picnic grills, picnic tables, restrooms, a small play structure, and a 100' x 100' skate park. In April 2018, the Ketchum Park Advisory Committee presented the 25-year Master Plan outlining the future plans for this park. In December of 2011, the City of Marshall was awarded a grant in the inaugural year of the Passport Grant Program. Funds were earmarked for installation of new doors and time locks on the restrooms, park signage, and paving of the north parking lot.

South Ketchum includes; a large pavilion, picnic grills, picnic tables, a drinking fountain, Kids' Kingdom, a bathroom, and a large wooden play structure. In 2005, South Ketchum benefited from the dedication of another third-party organization. This group of local volunteers directed fundraising, community awareness, implemented a design contest with local students, researched companies specializing in community builds, and ultimately was responsible for the construction of Kids' Kingdom. Most recently, a bathroom has been constructed at South Ketchum Park. Beginning in the fall of 2019, in guidance with the 2018 Ketchum Park Master Plan, a pavilion is being constructed near the park entrance and will include a gas fireplace.

According to recent survey results these amenities at South Ketchum make it our third most frequented facility.

Stuarts Landing – Millpond Park

Stuarts Landing and Millpond Park, is located on the south side of the Kalamazoo River, near Homer Road. The park is a very popular for leisure activities and is the east entry to the Riverwalk. The two (2) acre park includes paved parking, restrooms, picnic tables, grills, benches, fishing dock, boat launch, gazebo, and band shell. The park was originally developed and donated to the City of Marshall by the Stuart Family.

Brooks Nature Area (BNA)

The Brooks Nature Area is located along the shore of both Upper and Lower Brace (Stuart) Lake and was established as a Marshall City park on April 17, 2006. The City acquired this property in 1969, along with the land which later became the Brooks Industrial Park, from L. Alta Brooks, widow of Louis Brooks. Native prairie has been reestablished in an eighty-eight (88) acre section of the BNA through a partnership between the City of Marshall and the US Fish and Wildlife Service. Wildlife food plots are planted annually in four one-acre sections. The remaining 97 acres in the park are hedgerows, wetlands, and wooded areas; and offers picnic tables, scenic overlook benches, and bird houses. The Brooks Nature Area Advisory Board oversees the park and advises staff on improvements. In 2017, Eagle Scout Joshua Kilbourn constructed a bathroom. Most recently, a scenic overlook on Brace Lake has been constructed to view numerous bird species throughout the year.

The Riverwalk

The Riverwalk, identified as the most used park, consists of 1.5 miles of elevated boardwalk, a paved pathway which includes five pedestrian bridges, boat and canoe launches, and scenic overlook areas. The Riverwalk follows both Rice Creek and the Kalamazoo River extending from Stuart's Landing to South Kalamazoo Avenue. The City of Marshall utilized Natural Resources Trust Fund Grants for this project. The Riverwalk is part of the North Country National Scenic Trail (Stuart's Landing listed on their website) and will partner with the Great Lakes to Lakes Trail project as this system develops.

In addition to the parks designated in the code of ordinances, the City also maintains a number of other facilities.

Other Open Spaces

Grand Street Park, Alcott Park, Weber Triangle, Garvin Property, and Cook Point are all open space-style parks, less than an acre, are scattered throughout the city. See Appendix G for a map of the above-mentioned parks.

Accessibility Assessments

Below is a breakdown of the accessibility assessment using the following ranking system:

1 = none of the facilities/park areas meet accessibility guidelines

2 = some of the facilities/park areas meet accessibility guidelines

3 = most of the facilities/park areas meet accessibility guidelines

4 = the entire park meets accessibility guidelines

5 = the entire park was developed/renovated using the principals of universal design

Park	Accessibility Assessment
Carver Park	4
Brooks Memorial Fountain	3
Marshall Athletic Fields Complex	3
Stuarts Landing	4
Brooks Nature Area	3
Ketchum Park	3
Riverwalk	5
Alcott Park	1
Weber Triangle	2
Garvin Property	1
Cook Property	2
Grand Street Park	5

DNR Recreation Grant History

The City of Marshall has a history of utilizing grant money to fund acquisitions and development. Appendix H summarizes the City's DNR recreation grant history. A total of \$867,900 has been awarded since 1980. Grants have been used to improve Ketchum Park, the Athletic Fields Complex, land acquisition, and construction for the Riverwalk project. A comparison of the grant inventory elements and park descriptions shows that all of the elements listed still exist today.

School-Owned Facilities

Gordon Elementary School is eight (8) acres and serves the northeast section of the City. The outdoor recreation area is used year-round for everything from free play on the equipment to winter sledding on the hill. The north side of the school includes; multiple climbers, swings, a large play structure, a softball field, a soccer field with goals, a fenced area containing three (3) play structures, multiple climbers, and balancing challenges. The south side of the school includes; two (2) swing sets, a soccer field, a school age play structure rated for kids 5-12 years. A fenced in area geared for kindergarten students contains a geo-climber, swings, and a small play structure. Indoor areas used for recreation include; a multi-purpose room and gymnasium.

Walters Elementary School is ten (10) acres and is located on the north side of the City adjacent to Marshall High School. The playground is located on the north or back side of the school and includes; a small soccer field with goals surrounded by a paved track, a pre-school age play structure rated for 2-5 years, a garden area with benches, gaga pit, swings, geo-climber, basketball court with two (2) hoops and a school age play structure rated for 5-12

years. Indoor areas used for recreation include: a large cafeteria with stage, gymnasium with spectator seating, and a wrestling room. Located just outside the cafeteria is an area with several picnic tables.

Hughes Elementary School is seven (7) acres and is located on the south side of the City. The east side of the school includes a small paved track, soccer field with goals, and a basketball court with two (2) hoops. The south side of the school includes two (2) large swing sets, a geo-climber, a “rocket” play structure, and a school age play structure rated for 5-12 years. The east side of the school contains an additional large swing set, a basketball court with two (2) hoops and a small play structure. Indoor areas used for recreation include; a multi-purpose room and a gymnasium with stage.

Marshall Middle School is a seven (7) acre facility and is located one (1) block south of the central business district. Outdoor areas used for recreation are located on the south side of the school and include: softball field, basketball courts with four (4) hoops, gaga pit, and a large open space. Indoor areas used for recreation include: large cafeteria, auditorium, and a full-size gymnasium with spectator seating and a balcony.

Marshall High School site is fifty-eight (58) acres and is located on the north side of the City. Facilities used for both community recreation and High School sports include: ten (10) tennis courts with concession stand & restrooms, three (3) mile cross country course, practice areas/open space, indoor swimming pool, large cafeteria, and gymnasium with spectator seating and balcony areas. Facilities used primarily for High School sports include: Joe Cooper varsity baseball field, newly renovated Wise fast-pitch field, soccer field, football field, weight room, and a newly renovated auditorium with state-of-the-art technology.

Marshall Academy is a K-12 tuition free charter public school located southeast of Marshall on Homer Rd. The facility is situated on thirty-five (35) acres and includes plenty of open green space, a play structure, a geo-climber, basketball hoop, and a soccer/softball field. The school also has a full-size gym with multi-purpose flooring.

Mar-Lee School is a K-8 tuition free public school located northeast of Marshall on H Drive. The facility is situated on approximately ten (10) acres and includes open green space, play structure, geo-climber, basketball hoops, baseball field, and a paved track. Inside the facility is a full-size gymnasium.

Other Important Facilities and Activities

The Calhoun County Fairgrounds are located in the south east section of the city and feature a 2,400-seat grandstand, a modern stage/entertainment center, camping facilities, a historic church, a half mile horse track, and a number of open spaces and buildings. The fairgrounds hold events throughout the year and boast being Michigan’s oldest fair.

There are two (2) historic walks that guide pedestrians through the historic downtown area and

through the historic neighborhoods throughout Marshall. The sidewalks are marked to help guide pedestrians along the designated routes and past museums and historic markers. There is also a designated walk that guides pedestrians throughout Oakridge Cemetery which directs and informs them on the most important people from the City of Marshall's history.

Waterway Inventory

The Kalamazoo River runs from East to West through the southern portion of the city. The river is used by many people in this community. Recreational river activities include, canoeing, kayaking, tubing, swimming, and fishing. There are three (3) public launches in Marshall which are located at Stuart's Landing, the Riverwalk and at Saylor's Landing.

Rice Creek flows from northeast corner of Marshall through Ketchum Park and empties into the Kalamazoo River near the Riverwalk. Rice Creek is a designated trout stream and sees fly fishing throughout the year.

Upper & Lower Brace Lakes are located on the southeast portion of Marshall. Brooks Nature Area is located on the northern section of the lake. The lakes are full of recreational opportunities which include, swimming, boating, fishing, hunting, and more.

Description of the Planning and Public Input Process

In order to formulate an effective master plan that represents the community's wishes, it is imperative their voice be heard. The City of Marshall prepared a schedule allowing community member's ample review and input throughout the process. In November 2018, staff met to discuss the timeline for the master plan and techniques to be used to gather public input. The following schedule was proposed:

Date	Activity
November 27, 2018	Kickoff meeting
June 25, 2019	Meeting to Refine Community Survey
July 10, 2019	Community Survey Open
August 27, 2019	Present Survey Results to Parks, Recreation, Cemetery (PRC) Advisory Board and gather input from Board
August 28-November 11	Create draft Plan
November 12, 2019	Distribute draft plan for review by City Staff
November 12, 2019	Present draft plan to PRC Advisory Board
December 11, 2019	Present draft plan to Planning Commission
December 12, 2019	Incorporate comments into Plan
December 14-January 20	30+ day Public Review
January 21, 2020	Present Plan to City Council for Adoption
January 22, 2020	Submit Plan to Regional Planning Agency
By January 30, 2020	Submit to MDNR

The City of Marshall utilized the services of Survey Monkey in order to reduce the cost of direct mailing. The raw data from the survey is included in Appendix I. Citizens that did not have access to the internet were asked to call and request a hard copy of the survey. The survey was advertised a number of ways including the City's website, Recreation Department website, Facebook, bill inserts, public comment at a Parks, Recreation & Cemetery Advisory Board meeting, posted to the Marshall Area Economic Development Alliance (MAEDA) Facebook page, and mass-email data bases through MAEDA. Survey respondents are identified from the City of Marshall and its surrounding townships. The results represent a sampling of potential users of the parks and recreation services offered by the City of Marshall. This is illustrated in the survey by the 52/48 split of city residents to non-residents and similar characteristic to the 2010 census data for age. The 411 surveys returned represent nearly 1,200 people or 8% of the area's population.

In addition to the survey, staff also solicited comments during several public meetings. Staff utilized the Parks, Recreation, and Cemetery Advisory Board, the Planning Commission, and City Council. Citizens were invited to comment on the process and the plan at all of these venues with special newspaper invitations to the Planning Commission meeting and the City Council meeting after the draft plan was made public. Staff elected to employ a systems approach planning in the development of this document. The unique character of the facilities and population of the City of Marshall does not lend itself well to a comparison method of planning. The systems approach method incorporates information gained from citizens and a detailed recreation inventory to determine the parks and recreation needs of the community. Projects that have been previously identified by staff, boards, and citizens such as the Recreation Center, community dog park and pickleball courts were targeted in the survey.

A 30-day comment period was held from December 14, 2019 to January 20, 2020; a public hearing was advertised twice in the Marshall Ad; and the public hearing was held on January 21, 2020 to collect comments on the final draft of the plan.

Goals and Objectives

City Strategic Plan

In February of 2019 the Marshall City Council adopted the **2019 City Visioning, Goals, Objectives, and Tasks**. The goals contained in this plan were designed to implement the Council's vision for the City by 2024. The goals were divided into four areas:

1. *ATTRACTIVE—WALKABLE—LIVABLE COMMUNITY*
2. *DOWNTOWN-CENTRAL BUSINESS DISTRICT*
3. *INFRASTRUCTURE AND CITY SERVICES*
4. *COMMUNITY AND ECONOMIC DEVELOPMENT*

While not all of the above goals speak directly to the parks and recreation functions, goal 1 specifically correlates with the parks and recreation plan and goals.

I. *ATTRACTIVE—WALKABLE—LIVABLE COMMUNITY*

Through both Parks & Recreation opportunities throughout the City of Marshall Goal 1 of the City Visioning

- Improved Walkability (Parks)
- Dog Park (Parks)
- Better Usage of Parks (Parks & Recreation)
- Large Affordable Fitness Center (Recreation)
- Regional Athletic Facility (Recreation)

Parks and Recreation Goals and Objectives:

Goal 1- Ensure that Marshall is both a walkable and bicycle friendly community by improving its physical infrastructure

- Develop a network of sidewalks and linear paths to connect all parks
- Extend the Riverwalk both east and west of its current limits
- Bridge gaps in the sidewalk system to ensure that all neighborhoods are connected to each other
- Develop a linear path system that eventually connects to surrounding communities (e.g. Albion and Battle Creek)
- Explore the construction and use of green infrastructure where possible
- Expand planting of trees to maintain and improve the street tree stock

Goal 2- Maintain and enhance existing parks locations and facilities.

- Develop a ranking system of parks needs for each of the existing parks.
- Use ranking system to prioritize the upgrades and improvements for each park.
- Use crowd-funding, local and state grants to fund park projects.
- Create Park programs that will help promote and take care of the parks.

Goal 3- Continue using volunteer groups to improve community parks. (ex. Ketchum Park Advisory Committee)

- Use the Ketchum Park Masterplan as a road map for future projects of Ketchum Park.
- Encourage volunteer groups to be more active in the development of the parks.
- Create work days for all parks throughout the year.

Goal 4- Recreation program development.

- Use input from the Master Plan survey to create programs for the City and surrounding communities
- Follow current trends in the Recreation industry as a key to program development.
- Ensure that our programs are in line with the needs of this community.
- Create a travel-based sports partnership with local coaches.
- Create more outdoor recreation programs using local parks and waterways.

Goal 5- Develop recreational opportunities/facilities that promotes an active lifestyle and encourages residents of all ages to stay active.

- Develop virtual programs. Ex. Virtual 5k.
- Create drop-in programs with less commitment.
- Research locations for a future Indoor Recreation facility.
- Research possible location & cost for Pickleball Courts within the City of Marshall
- Find suitable location for a dog park.

Goal 6- Better usage of City Parks for Programming & Events.

- Create a Summer Calendar of Events for each suitable park.
- Develop programs for like-minded individuals within a park.
- Create outdoor recreation programs @ Brooks Nature Area to promote the Park.

Action Plan

The Action Program was designed to align the Goals and Objectives of this Plan into a system of ranking and ordering projects to determine a possible time line for development. The purpose of the Program is to guide investments over the next five years and to ensure that the goals of the plan are realized in that period. The Action Program includes specific steps to be taken over the next five years. Specific dates are noted in instances where they are known at this time.

The project list included in this plan is our attempt to develop a comprehensive list of projects, but it is not exhaustive. The project list reflects the input of the Parks and Recreation Advisory Board, City staff, and local residents as identified on the online survey. Actual construction of projects will depend heavily on the availability of funding.

Funding for parks and recreation improvements come from a wide range of local, state, and federal programs. Some of this funding comes through as grant opportunities and low interest loan programs. Applicants need to be aware of funding agencies and programs requirements to help ensure a successful application as most grant programs tend to be very competitive.

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Action Plan Goal 1

As part of the 2019 City Visioning 2019 City Visioning, Goals, Objectives, and Tasks directed the city staff to develop a plan to make our community more walkable with improvements to our trails and parks. The plan will use existing parks as a map to connect all parks and Trailways throughout the City of Marshall and into surrounding communities. The city will plan to use public input and staff direction to find the most feasible way to connect all sidewalks to neighborhoods in Marshall. The Parks and Recreation Departments will continue to work toward expanding trails, bicycle routes and walkability within the city to promote a healthy lifestyle.

Action Plan Goal 2

The survey revealed that the top 3 most visited parks in Marshall are; The River Walk, Ketchum Park and Brooks Fountain. Overall the survey responses indicated that people of the community are generally pleased with the overall conditions of the parks. There are a few concerns that the City takes very seriously and City will be looking into eliminating these concerns.

The Riverwalk was built with grant funding and there is a desire to extend this facility. The planned extension would occur from South Kalamazoo Avenue to the west. Any new construction will be built to AASHTO standards with the goal of being included in the Great Lakes to Lakes Trail. This would clearly enhance the Riverwalk facility and the non-motorized recreation opportunities for the community. The Riverwalk is also part of the North Country Trail that spans 8 states from as far east as Vermont through Michigan all the way through North Dakota. With input from the survey, our citizens are overall satisfied with the Riverwalk, however would like there to be more general maintenance and upkeep, so it can remain a popular park. The city will continue to plan on expanding the current Riverwalk to both the east and west.

Brooks Memorial Fountain is the iconic symbol of the City of Marshall. The City continues upkeep to the fountain with routine maintenance and is scheduled to have all layers of paint removed and then repainted with paint that will lead to the fountain staying a city gem into the future. Starting in the summer of 2019, a local group in the community, The Youngish Professionals, has used the Fountain to host Friday night 'Concerts in the Park'. With the popularity of the Concert series, City staff will work on a plan to use this location for programs such as "Movie Night at the Fountain".

Ketchum Park has a number of features that attracts families. Within the last few years a new restroom was constructed on the West end of South Ketchum Park near Kids Kingdom. With the recent completion of the Ketchum Park Master Plan (appendix F) construction has begun on the new Pavilion with a gas fire place. The Ketchum Park Advisory Committee along with City Staff will continue to use the Ketchum Park Master plan as a guide to developing this park.

Action Plan Goal 3

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The City of Marshall has strong Park volunteer advisory committees for our existing parks. The park committees include the aforementioned Ketchum Park Advisory Committee, Brooks Nature Area Board, Shearman Park Committee, and the newly formed Alcott Park Committee. With the current boards, we have a driving force in the development of the parks. City Staff continues to support and advise our volunteer boards and establish new future goals and plans. City staff will assist in the recruitment of new members of these boards to ensure that the parks keep improving. Fundraising and grants are the catalyst to funding projects at all of our current parks as current budgetary restraints don't allow for major park improvements. With the continued dedication and hard work of our current boards and establishing new advisory boards for the rest of the city parks, the City of Marshall will continue to improve and update our parks and trail system.

Action Plan Goal 4

City staff from both the Parks and Recreation departments will establish a plan to incorporate the information gathered from the Parks and Recreation Masterplan survey results. The survey results indicated that most are satisfied with the programs that are offered through the Recreation Department, however they wished to see a more competitive nature in some of the youth sports leagues. The Recreation Department will begin looking into partnering with independent teams to form more competitive leagues while still offering recreation-based programs. The survey results also showed a need for local swimming lessons to be offered. The Recreation Department will begin research on how we can develop a swimming program with Marshall High School or Oaklawn Life Improvement Center, who both have pools, however they do not offer lessons. The final need represented in the survey is more activities for older adults. The recreation department will look to create programs for older adults that will include, pickleball leagues and drop-in pickleball, tennis leagues and lessons, 50 and older basketball and softball leagues.

Outdoor based Recreation is gaining popularity due to time-constraints and not wanting to be committed to leagues. Individual activities, such as kayaking, biking, and archery for example, are gaining in popularity. The Recreation Department will continue to research and find funding for the construction of an open-air archery range that will be open all months of the year and will be host to archery teams and tournaments. The Recreation Department will develop a plan to facilitate the rentals of more canoes, kayaks and tubes, adding fishing gear to rent out as well as bike rentals. Funding for these projects will be made through donations and grant funding.

Action Plan Goal 5

From the Parks & Recreation Masterplan survey question #10. - Would you support a city owned Recreation Center?

Of the 403 people who answered this question, an astonishing 89% of the survey participants answered they would support a Recreation Facility. With very limited indoor recreation spaces in this community everyone is competing for space at Marshall Public Schools. With limited space, creating more recreation opportunities and programs is all but impossible without

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having to retire programs that have been successful. City staff will research from other communities on how to fund a new recreational facility that would encompass multiple recreational uses. The Recreation Department will research grants, millage options, crowdfunding and possible donors to create a much-needed Recreation Facility.

Pickleball was another word that was brought up in the survey. Pickleball is a trending sport that is gaining in popularity in this community. Pickleball is a sport played by mostly older adults but can be played by people of all ages. City staff will look to create a committee to research locations and funding sources for dedicated pickleball courts.

Dog Parks were another topic brought up in open-ended questions of the Master Plan survey. The need for a dog park in this community has been voiced by our members. City staff will look to create an outline of where a dog park could be created and the guidelines of how it will be funded and maintained. Once this is established a committee will be formed.

Splash pads are popular within parks and the people of Marshall made it clear this is something they would like to see in a park in Marshall. City staff will further look into locations and funding for this project. A splashpad would be funded through crowdfunding and other grants.

Action Plan Goal 6

Brooks Fountain, Ketchum Parks, Brooks Nature Area, Riverwalk, Marshall Athletic Fields, and all other parks in this community are places where both community members and visitors look for when they are looking to socialize and recreate. The Recreation Department will look to host softball, baseball, and sand volleyball tournaments at the Marshall Athletic Fields so that the facility is full off youth and adults throughout the spring and summer Months. The Recreation Department will continue to host Halloween activities on the Riverwalk in the fall. MAEDA and the Youngish Professionals will continue programming at Brooks Fountain with Concerts in the Park and Movies in the Park. With the improvements to Ketchum Park, Rice Creek and Brooks Nature Area, City staff will promote the usage of this park and be able to create new programming and nature events throughout the year. City staff will look to offset cost of programs through sponsorships, donations and local grant-funding.

Appendix A- 2010 Census Data

Population	1990	2000	2010
Eckford Township	1,217	1,282	1,303
Fredonia Township	1,741	1,723	1,626
Marenqo Township	1,801	2,131	2,213
Marshall Township	2,655	2,922	3,115
City of Marshall	6,891	7,459	7,088
Total	14,305	15,517	15,345

Race	White	African	Asian	AIAN	NHPI	Other	Two or more
Eckford Township	1,587	0	7	10	0	5	17
Fredonia Township	1,269	4	10	5	0	2	13
Marenqo Township	2,135	15	5	4	1	17	36
Marshall Township	3,015	6	15	19	0	29	31
City of Marshall	6,739	76	52	40	3	52	126
Total	14,745	101	89	78	4	105	223
State of Michigan Race	7,803,1	1,400,362	238,199	62,007	2,604	147,029	230 ,319

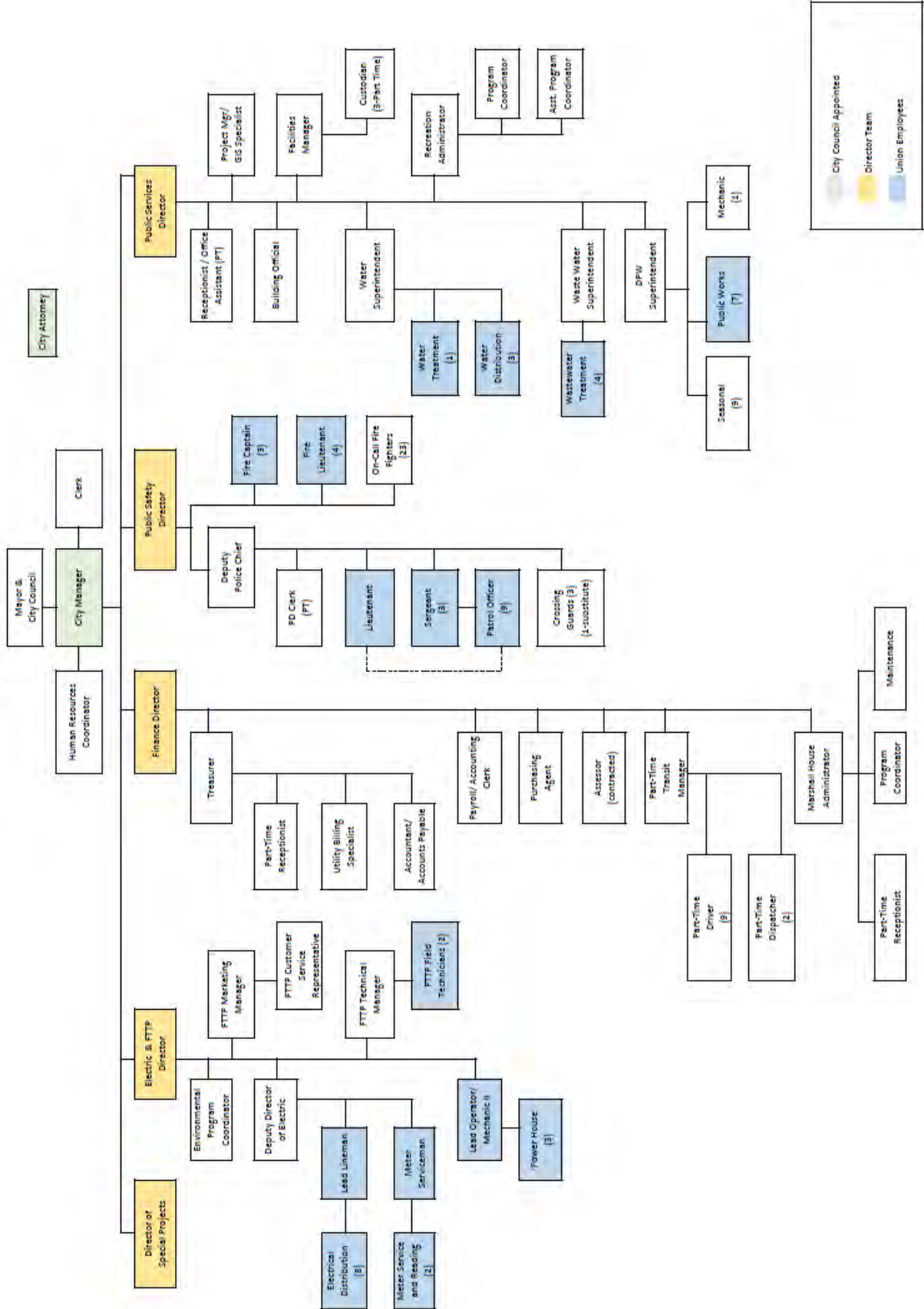
Gender	Male	Female
Eckford Township	663	640
Fredonia Township	818	808
Marenqo Township	1,070	1,143
Marshall Township	1,515	1,600
City of Marshall	3,369	3,719
Total	7,435	7,910
State of Michigan Age	4,848,11	5,035,526

Age	Under1	18-19	20-24	25-34	25-49	50-64	65-over
Eckford Township	310	26	61	116	286	310	194
Fredonia Township	350	34	67	164	321	415	275
Marenqo Township	504	56	84	185	463	503	418
Marshall Township	732	68	108	239	676	775	517
City of Marshall	1,703	170	375	836	1,331	1,383	1,290
Total	3,599	354	695	1,540	3,077	3,386	2,694
State of Michigan Age	2,344,0	304,817	669,072	1,164,1	2,022,5	2,017,4	1,361,530

Appendix B- City of Marshall Organizational Chart

City of Marshall - Organization Chart

Revised 04/16/19



Appendix C- Parks Budget

City of Marshall						
PARKS		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
		Actual	Actual	Adopted	Proposed	Projected
Expenditures						
101-774-702.00	Payroll - Union	23,595	14,861	3,055	3,035	3,096
101-774-702.00	Payroll - Non-Union			9,000	0	0
101-774-702.01	Other Fringe Benefits-taxable	4,765	180	210	150	150
101-774-702.40	Payroll - Rubbish/Garbage	259	893	800	816	832
101-774-702.41	Payroll - Mowing/Trimming	2,667	1,232	3,000	3,060	3,121
101-774-702.55	Payroll - Trees/Forestry	174	21	500	510	520
101-774-702.58	Payroll - Fountain	0	0	0	0	0
101-774-703.00	Part-time Salaries	8,750	5,652	15,116	15,418	15,726
101-774-704.00	Overtime Salaries	22	16	0		0
101-774-704.40	Overtime - Rubbish/Garbage	0	34	0		0
101-774-704.55	Overtime - Trees/Forestry	0	33	0		0
101-774-704.58	Overtime - Fountain	0	0	0		0
101-774-715.00	Social Security	3,007	2,020	2,424	1,759	1,794
101-774-716.00	Hospitalization	3,291	66	72	0	0
101-774-717.00	Life Insurance	12	7	8	7	7
101-774-718.00	Retirement - D/B	10,200	1,053	500	564	613
101-774-718.10	Retirement - D/C			430	310	316
101-774-721.00	Workers Compensation	820	1,081	1,100	1,100	1,100
101-774-740.00	Operating Supplies	2,241	2,801	5,000	10,100	10,302
101-774-760.00	Medical Services	39	0	77	77	77
101-774-775.00	Repair & Maintenance Supplies	455	3,626	3,570	3,641	3,714
101-774-777.00	MINOR TOOLS AND EQUIPMENT	20	322	400	400	400
101-774-801.00	Professional Services	38	46	204	208	212
101-774-810.00	Dues & Memberships	460	0	0	0	0
101-774-820.00	Contracted Services	3,992	13,124	8,000	8,160	8,324
101-774-825.00	Insurance	4,276	4,228	4,474	4,564	4,655
101-774-901.00	Advertising	0	0	0	0	0
101-774-922.00	Utilities-Elec, Water, Sewer	11,248	10,923	11,500	11,500	11,500
101-774-930.00	Equipment Maintenance	0	0	0	0	0
101-774-939.00	Contracted Maintenance	975	450	5,000	3,000	3,060
101-774-940.00	Rentals	876	460	700	700	700
101-774-941.00	Motor Pool Equip Rental	19,242	12,024	19,241	19,750	19,750
101-774-941.01	Data Processing	487	142	142	132	132
Parks - Expenditures Total:		101,911	75,295	94,523	88,961	90,101

Appendix D- Recreation Budget

City of Marshall						
General Fund-Recreation		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
		Actual	Actual	Budget	Proposed	Projected
Revenues						
208-000-402.00	Current Property Taxes	174,757	175,292	179,127	182,889	186,729
208-000-404.00	Property Taxes - Prior Years		62	0	0	0
208-000-420.00	Delinquent Personal Prop Taxes	545	272	100	100	100
208-000-441.00	Local Community Stabilization Tax	23,475	11,787	11,780	5,680	5,680
208-000-445.00	Penalties & Int. on Taxes	815	623	600	600	600
208-000-587.00	Local Recreation grants		37,500	0	0	0
208-000-651.00	Use Fees	185,204	197,818	223,403	238,199	237,943
208-000-665.00	Interest	1,648	1,393	1,000	1,500	1,500
208-000-671.00	Miscellaneous Revenue	40	210	0	0	0
208-000-675.23	Contributions-Scholarships		0	0	0	0
208-000-694.00	Cash - over & short		0	0	0	0
Recreation Revenues Total:		386,484	424,957	416,010	428,968	432,552
Expenditures						
208-751-702.00	Payroll	118,785	113,315	115,561	122,648	125,101
208-751-702.01	Other Fringe Benefits-taxable	3,050	5,137	3,050	3,000	3,000
208-751-703.00	Part-time Salaries	24,819	25,780	29,951	32,028	32,028
208-751-703.01	PT Salaries - exempt	11,985	10,053	12,926	12,068	12,068
208-751-704.00	Overtime Salaries	1,998	65	0	0	0
208-751-715.00	Social Security	11,149	10,895	11,365	12,062	12,250
208-751-716.00	Hospitalization	26,900	18,226	19,775	27,149	30,407
208-751-717.00	Life Insurance	221	211	212	212	212
208-751-718.00	Retirement - D/B	15,210	21,008	25,200	28,438	30,912
208-751-718.10	Retirement - D/C	6,030	6,032	6,151	6,274	6,400
208-751-718.01	Retiree Health Insurance	19,842	17,235	22,602	28,135	31,511
208-751-721.00	Workers Compensation	1,971	2,277	2,300	2,323	2,346
208-751-727.00	Office Supplies	1,444	203	500	500	510
208-751-740.00	Operating Supplies	59,413	70,827	73,945	80,450	82,059
208-751-755.00	Miscellaneous Supplies	4,479	1,849	3,500	3,500	3,071
208-751-776.00	Building Maintenance Supplies	68	309	400	400	408
208-751-801.00	Professional Services	363	300	350	350	357
208-751-810.00	Dues & Memberships	500	576	556	600	600
208-751-820.00	Contracted Services	15,603	18,944	19,570	20,409	20,817
208-751-825.00	Insurance	776	273	796	804	812
208-751-850.00	Communications	1,668	1,136	1,200	1,200	1,200
208-751-860.00	Transportation & Travel	450	487	500	650	650
208-751-901.00	Advertising	0	1,244	1,400	300	300
208-751-922.00	Utilities-Elec, Water, Sewer	3,504	2,969	3,500	3,000	3,000
208-751-930.00	Equipment Maintenance	412	0	0	0	0
208-751-931.00	Maintenance of Building	0	0	0	0	0
208-751-940.00	Rentals	10,540	12,244	11,903	14,025	14,025
208-751-941.00	Motor Pool Equip Rental	11,266	4,017	6,100	7,800	7,800
208-751-941.01	Data Processing	10,009	9,562	9,562	8,176	8,176
208-751-958.00	Education & Training	890	820	740	1,000	1,000
208-751-964.00	Refund or Rebates	4,112	83	300	100	100
208-751-970.00	Capital Outlay	0	40,817	0	0	0
208-751-999.00	Transfers to Other Funds	25,953	25,953	25,953	25,953	25,953
Recreation Expenditures Total:		393,410	422,847	409,868	443,554	457,073
Excess of Revenues Over (Under) Expenditures		(6,926)	2,110	6,142	(14,586)	(24,521)

City of Marshall 2020-2024 Parks & Recreation Masterplan

Appendix E- Parks and Recreation Capital Improvement Plan

CAPITAL IMPROVEMENT PLAN FY2019-FY2025

FUND	Department	Project Title	Priority Ranking	2019-2020 Expenditure	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
208	Recreation	Replacement of Athletic Field Light System	2						\$200,000	\$200,000		\$200,000	C
208	Recreation	Canoe/Kayak Trailer and Storage Systems	4	\$6,400						\$6,400		\$6,400	C
208	Recreation	Seal Coating Athletic Field Parking Lot & Pathways. Striping of Parking Lot	2	\$20,000						\$20,000		\$20,000	C
208	Recreation	Roofing - Athletic Field Concession/Restroom Building	3				\$15,000			\$15,000		\$15,000	C
208	Recreation	Outdoor Basketball Courts	4					\$25,000		\$25,000		\$25,000	PC
208	Recreation	Re-Crown Diamonds	2					\$45,000		\$45,000		\$45,000	C
208	Recreation	Dug-Outs, Diamond #3 & #4	3	\$30,000		\$15,000				\$45,000		\$45,000	C
208	Recreation	Athletic Field Fencework	2		\$20,000			\$0		\$20,000		\$20,000	C
				\$56,400	\$20,000	\$15,000	\$15,000	\$70,000	\$200,000	\$376,400	\$0	\$376,400	

CAPITAL IMPROVEMENT PLAN FY2019-FY2025

FUND	Department	Project Title	Priority Ranking	2019-2020 Expenditure	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
101	Parks	Shearman Park Senior Exercise Equipment	3							\$0	\$15,000	\$15,000	C
101	Parks	Phase V Riverwalk Design	4					\$0		\$0	\$37,500	\$37,500	PC
101	Parks	Ketchum Park Sub Project #1 - Overlook & Slope Restoration	1	\$0						\$0	\$875,000	\$875,000	PC
101	Parks	Ketchum Park Project 2 (Sidewalks & additional sitework)	3	\$0						\$0	\$25,000	\$25,000	PC
101	Parks	Ketchum Park Project 3	3				\$0			\$0	\$150,000	\$150,000	PC
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$902,500	\$902,500	

Appendix F- Ketchum Park Master Plan

IMPLEMENTING THE MASTER PLAN

MAINTAINING THE VISION

A Master Plan is a constantly evolving, living document that is aspirational in nature and reflects a comprehensive vision comprised of many incremental steps which may or may not occur, depending on market conditions at any given time.

The Ketchum Park Master Plan plans for a 25-year life expectancy for park improvement projects, based upon material selection and maintenance, as well as changing community expectations and the regulatory landscape. As each development phase is completed, the Master Plan should be reviewed to fine-tune the next steps in the park's evolution while maintaining the overall vision.

SECURING COMMUNITY SUPPORT

Ketchum Park is an extension of the community, reflecting its hopes and aspirations for the future, as well as its willingness to support services of a potentially intangible nature. City staff and KPAC must continue to engage and develop a deep understanding of not only Park visitors, but also the community at large in order to develop trust and secure their support.

PARTNERING

The park becomes stronger with each viable partnership that it undertakes. Such partnerships enable the city to focus on the core services that it can apply on site. At present time, Ketchum Park's strong volunteer base fills the maintenance and programming gap where the city is unable to direct funding towards. Continued outreach to community groups and organizations such as schools and universities, local businesses, church groups, and the Scouts is encouraged to maintain and increase community involvement and investment.



APPROACH TO COSTING

To test our ability to achieve the Master Plan's vision, TowerPinkster prepared budgets for each of the proposed Master Plan elements. The challenge in developing costs for master plans is that detailed plans have yet to be drawn and future regulatory requirements can only be approximated. TowerPinkster has extensive experience with comparable construction projects throughout the State of Michigan. By combining this broader knowledge of regional construction with targeted knowledge of local construction standards and the labor market, appropriate budgets have been developed to guide project organization and funding. The projects budgets include allocations for site demolition and grading, utility work, plant material, hardscapes, lighting, and site furnishings.

"Soft costs" have been included in the estimate to provide a "full project" cost. These soft costs have been estimated at 30% of the construction budgets and include the following:

- Design contingency (~5%)
- Construction contingency (~8%)
- Design fees (~6%)
- Construction management fees (~5%)
- Testing and permit fees (~3%)
- Escalation (~3% per year)

The full copy of the Ketchum Park Masterplan can be found at www.cityofmarshall.com under the parks section.

Below you will find the implementation and cost of the three (3) phases of the Ketchum Park Masterplan.

PHASE ONE DESCRIPTION + COST ESTIMATE

Phase One includes improvements to those portions of Ketchum Park and Rice Creek at the lower half of the park, south and west of the Rotary Bridge.

ONE | A LOWER STREAM ECOLOGY

In-stream work performed by Trout Unlimited. To align with Ketchum Park improvements, this work is best directed to the portions of Rice Creek below the confluence of the stream and the mill race.

Construction Cost: \$10,000
Construction and Soft Costs: \$13,000

ONE | B LOWER STREAM RAMBLE

The establishment of pedestrian paths along the banks of the stream, and perches providing stream overlooks and opportunities for small-scale gatherings.

Construction Cost: \$32,000
Construction and Soft Costs: \$41,600

ONE | C LOWER KETCHUM COMMONS AND PROMENADE

Work related to the establishment of the lower lawn commons, drainage system, and its perimeter pedestrian walkway. Also included is the main path between parking on Montgomery Street and the Rotary Bridge.

Construction Cost: \$143,000
Construction and Soft Costs: \$185,900

ONE | D MILL RACE PATH AND SHADOW

The creation of a pedestrian pathway aligned, generally, with the southerly edge of the former mill race. Mill Race Shadow includes the installation of native grasses adjacent to the pedestrian pathway.

Construction Cost: \$136,000
Construction and Soft Costs: \$176,800

ONE | E CONFLUENCE GARDEN AND MILLRACE PAVILION

The creation of a formal gathering space and garden that overlooks the former spillway.

*Construction Cost: \$548,138
*Construction and Soft Costs: \$673,752

*Cost not prepared by TowerPinkster

ONE | F MILLRACE TERRACES AND STREAM IMPROVEMENTS

Establishment of a terraced water access gathering space on the south side of the Rotary Bridge. In-stream improvements to manage the flow of water. Coordinate funding with Trout Unlimited.

Construction Cost: \$50,000
Construction and Soft Costs: \$65,000

ONE | G MONTGOMERY PASSAGE PEDESTRIAN PATH

The improved pedestrian path and connection to the Mill Pavilion along Montgomery Street. Design and function with emphasis on the pedestrian scale.

Construction Cost: \$60,000
Construction and Soft Costs: \$78,000

ONE | X *SLOPE RESTORATION AND STABILIZATION

The restoration and stabilization of the slope between the old spillway and the South Marshall Avenue Bridge. Further investigation is needed to determine the scale and scope of retaining wall replacement and improvements. Potential designs may include a terraced wall system with native plantings.

*This stage not included in the cost estimate - further investigation required



PHASE TWO DESCRIPTION + COST ESTIMATE

Phase Two includes improvements in the upper and lower portions of Ketchum Park, and Rice Creek from the old dam location to the Rotary Bridge.

TWO|A UPPER STREAM ECOLOGY

In-stream work performed by Trout Unlimited. To align with Ketchum Park improvements, this work is best directed to the mill race and the portion of Rice Creek above the Rotary Bridge.

Construction Cost: \$108,000
Construction and Soft Costs: \$140,400

TWO|E PINE DISCOVERY TRAIL

Restoration of the pine woodland natural area and the establishment of a nature trail. This stage also includes the creation of an elevated, inclusive tree house.

Construction Cost: \$120,000
Construction and Soft Costs: \$156,000

TWO|B MONTGOMERY PASSAGE

The realignment of Montgomery Street, to be redefined as a one-way road shared by pedestrians and vehicles. Design and function with emphasis on the pedestrian scale. This stage also includes parking expansion and improvements south of the Rotary Bridge, along Montgomery Street.

Construction Cost: \$113,400
Construction and Soft Costs: \$147,400

TWO|F UPPER KETCHUM ARRIVAL

The reconfiguration of a paved entry drive and parking lot (44 spaces), crosswalk and traffic table. Also included is a secondary pedestrian bridge adjacent to the existing vehicular bridge, and sidewalks surrounding the lot.

Construction Cost: \$289,000
Construction and Soft Costs: \$375,700

TWO|C KIDS' KINGDOM IMPROVEMENTS

Maintenance improvements made to the existing play structures and expansion of the play area, with emphasis on inclusive play.

Construction Cost: \$140,000
Construction and Soft Costs: \$182,000

TWO|G MILLRACE TERRACES AND PEDESTRIAN PATH

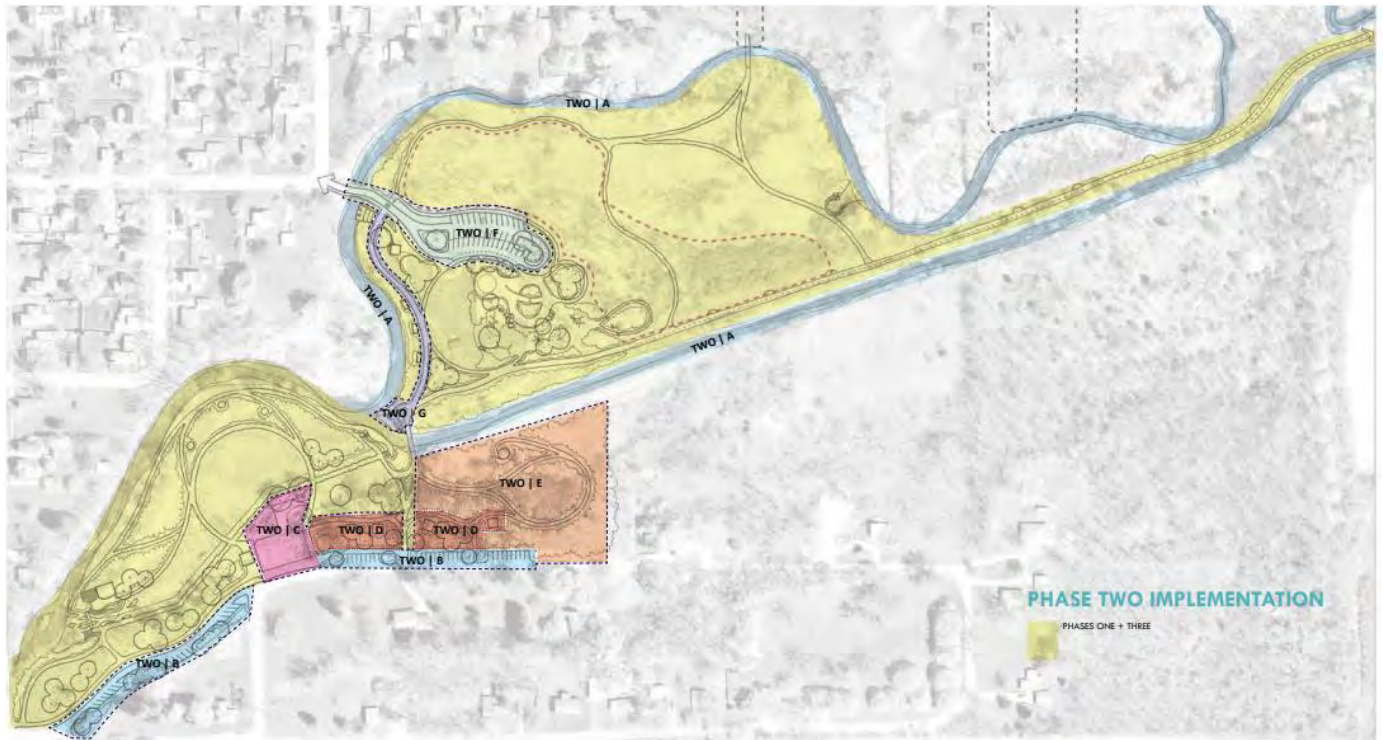
The creation of a terraced gathering space with water access, north of the Rotary Bridge. In-stream improvements to manage the flow of water. Coordinate funding with Trout Unlimited.

Construction Cost: \$42,000
Construction and Soft Costs: \$54,600

TWO|D WOODLAND PICNIC SHELTERS

The creation of three picnic shelters and their corresponding pathways. This stage also includes the installation of set-in-place barbecue grills and native planting beautification improvements.

Construction Cost: \$140,000
Construction and Soft Costs: \$182,000



PHASE THREE DESCRIPTION + COST ESTIMATE

Phase Three includes improvements to upper Ketchum Park, and a paved pedestrian bike path that extends to the far east peninsula.

THREE | A UPPER KETCHUM COMMONS AND RESTROOMS RENOVATION

Work related to the establishment of the Upper Commons lawn and drainage system, and its supporting pedestrian walkways. This stage also includes the renovation of the existing north restrooms.

Construction Cost: \$87,000
Construction and Soft Costs: \$113,100

THREE | B UPPER STREAM OVERLOOK AND WATER ACCESS

The creation of three interpretive shelters and removal of invasive plant species allowing for the expansion of native wild rice plantings. This stage also includes the implementation of a formal boat launch south of the upper park entrance bridge.

Construction Cost: \$167,000
Construction and Soft Costs: \$217,100

THREE | C DISC GOLF EXPANSION AND IMPROVEMENTS

The expansion and reconfiguration of the existing disc golf course, into a 9-hole course. Includes removal of invasive plant species and overgrown plant material, removal of concrete fill where applicable, and the implementation of a disc golf nature trail.

Construction Cost: \$37,000
Construction and Soft Costs: \$48,100

THREE | D SKATE PARK

The creation of a new skate park, skate trail, and connecting pathways.

Construction Cost: \$165,200
Construction and Soft Costs: \$214,800

THREE | E WATERSHED NATURE PLAYGROUND

Creation of a nature-based playground, discovery nature trail, wildflower and native garden, and connecting pathways.

Construction Cost: \$70,800
Construction and Soft Costs: \$92,100

THREE | F NATURE TRAILS

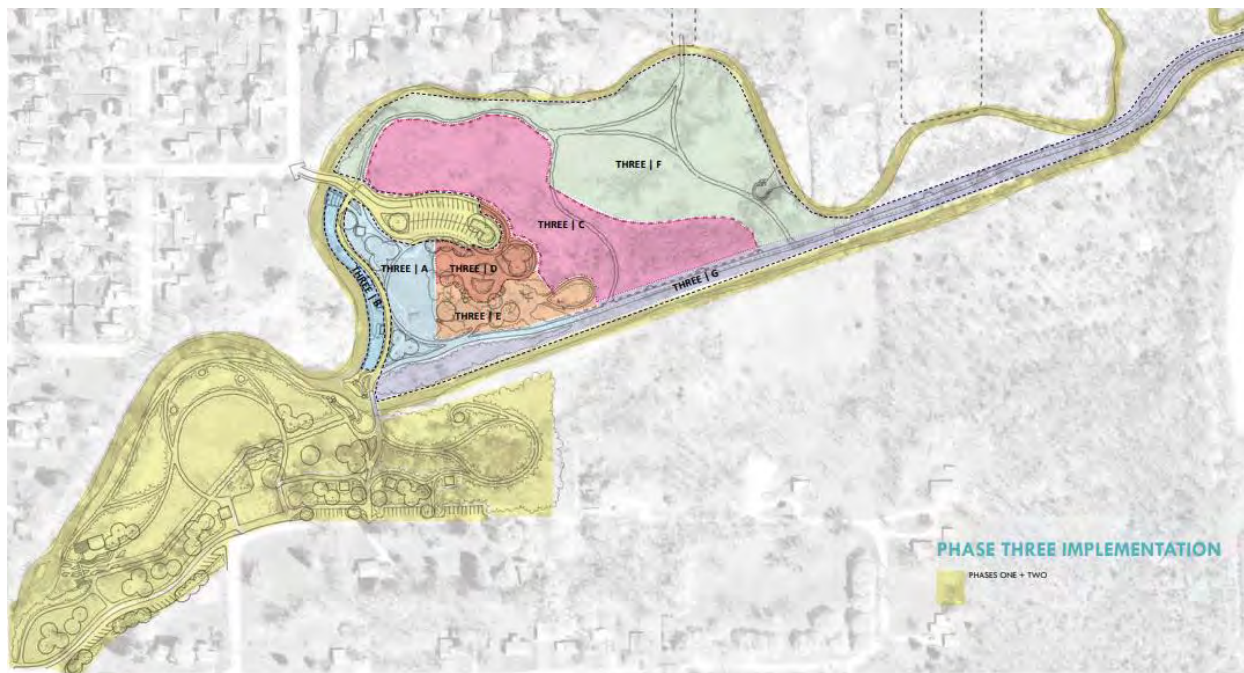
The establishment of a nature trail and boardwalk system through upper Ketchum's wetland and natural areas. This stage includes the removal of invasive plant species, and the creation of an outdoor classroom along Rice Creek.

Construction Cost: \$167,000
Construction and Soft Costs: \$217,100

THREE | G SHARED PEDESTRIAN BIKE PATH AND BANK RESTORATION

The creation of a paved non-motorized bike path and interpretive stations that extend to the Park's eastern peninsula. This stage includes the removal of invasive plant species, and slope stabilization along the stream and millrace. Coordinate funding for race and stream with Trout Unlimited.

Construction Cost: \$143,000
Construction and Soft Costs: \$185,900



Appendix G- Marshall Parks Map



Appendix H- DNR Grant History



Grants Management
Michigan Department of Natural Resources

Friday, November 1, 2019

Grant History

Grantee

City of Marshall - Calhoun County

Project No. 26-01104 J	Project County: Calhoun	Project Year: 1980
Project Title: Ketchum Park		
Project Status: Grant Closed		Grant Amount: \$20,000.00
Project Description: restroom/utility building including sewer and electrical, picnic shelter, shuffleboard courts, with fencing, horseshoe pits, benches and picnic equipment, playscape, parking lot, LWCF sign		

Project No. BF93-155	Project County: Calhoun	Project Year: 1993
Project Title: Athletic Field Renovation		
Project Status: Grant Closed		Grant Amount: \$81,500.00

Scope Item:

- 3 New 5-Row Bleachers
- 4 Drinking Fountains
- 8 Player Benches
- Backstop
- Construct New Field
- Fence - New Field
- Improve Drain
- Playscape
- Replace Bleacher Boards
- Replace Fence
- Restroom/Concession

Project Description: Construct restroom/concession storage facility, replace fencing, improve drainage, replace/repair bleachers, replace playscape, construct new field, relocate transformer, install four drinking fountains.

Project No. TF94-078	Project County: Calhoun	Project Year: 1994
Project Title: Waterfront Trail Development		
Project Status: Grant Closed		Grant Amount: \$157,500.00

Scope Item:

- 2 Pedestrian Bridges
- Boat Launch Improvements
- Construct Boardwalk
- Parking
- Restroom Building
- S. Marshall Avenue Access
- Signage, Etc.
- Trail

Project Description: Develop bike/pedestrian trail on Kalamazoo River east of Marshall Avenue. Construct a flush restroom facility at Stuart's Landing on the Mill Pond. Improve Mill Pond boat launch. Provide parking at launch and at trail access points.

City of Marshall 2020-2024 Parks & Recreation Masterplan



Grant History

Grantee

City of Marshall - Calhoun County

Project No. TF98-027 **Project County: Calhoun** **Project Year: 1998**
Project Title: Marshall Riverfront Trail-Stage III
Project Status: Grant Closed **Grant Amount:** \$29,203.00

Project Description: Acquire three Kalamazoo River frontage properties (.83 acres) to help secure future development of the Marshall trail, and promote interaction with the river's habitat.

Project No. TF98-040 **Project County: Calhoun** **Project Year: 1998**
Project Title: Riverfront Trail
Project Status: Grant Closed **Grant Amount:** \$358,000.00

Scope Item:
 Barrier-Free Ramp
 Boardwalk Construction
 Concrete Walks
 Landscaping
 Parking Areas
 Paved Walkway
 Site Amenities
 Site Preparation
 Topographic Survey

Project Description: Development of a barrier-free pedestrian trail along the Kalamazoo River, including parking areas, boardwalks, paved walkways, barrier-free ramp and overlook decks.

Project No. TF00-139 **Project County: Calhoun** **Project Year: 2000**
Project Title: Riverwalk Development
Project Status: Grant Closed **Grant Amount:** \$191,444.00

Scope Item:
 Boardwalk
 Fishing/Viewing Decks
 Landscaping and Restoration
 Parking Area
 Paved Walkways
 Site Amenities (Benches/Signs/Waste Recept.)
 Site Lighting and Electrical
 Site Preparation

Project Description: Development of barrier-free boardwalk and paved trails along 1,100 feet of the Kalamazoo River between Monroe Street and Kalamazoo Avenue; construct parking area, ramp and overlook decks to promote access to the Kalamazoo River.



Grants Management
Michigan Department of Natural Resources

Friday, November 1, 2019

Grant History

Grantee

City of Marshall - Calhoun County

Project No. RP11-412

Project County: Calhoun

Project Year: 2011

Project Title: Ketchum Park Improvements

Project Status: Grant Closed

Grant Amount: \$30,000.00

Scope Item:

- 2 restroom doors with time locks
- 28-car asphalt parking lot
- Park Identification sign

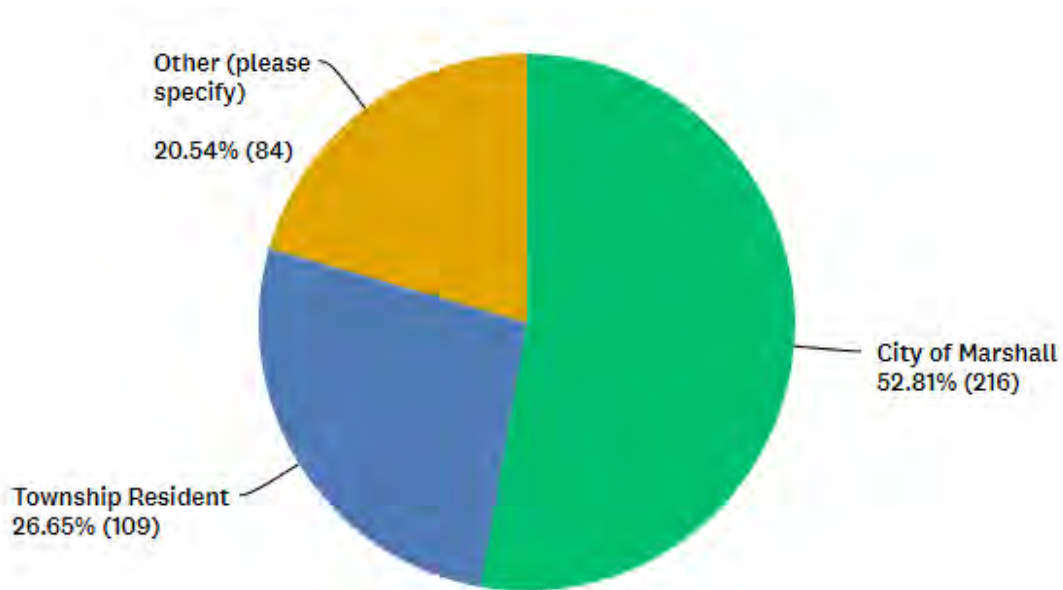
Project Description: Development to include parking lot, restroom doors and park identification sign.

Total Number of Projects: 7

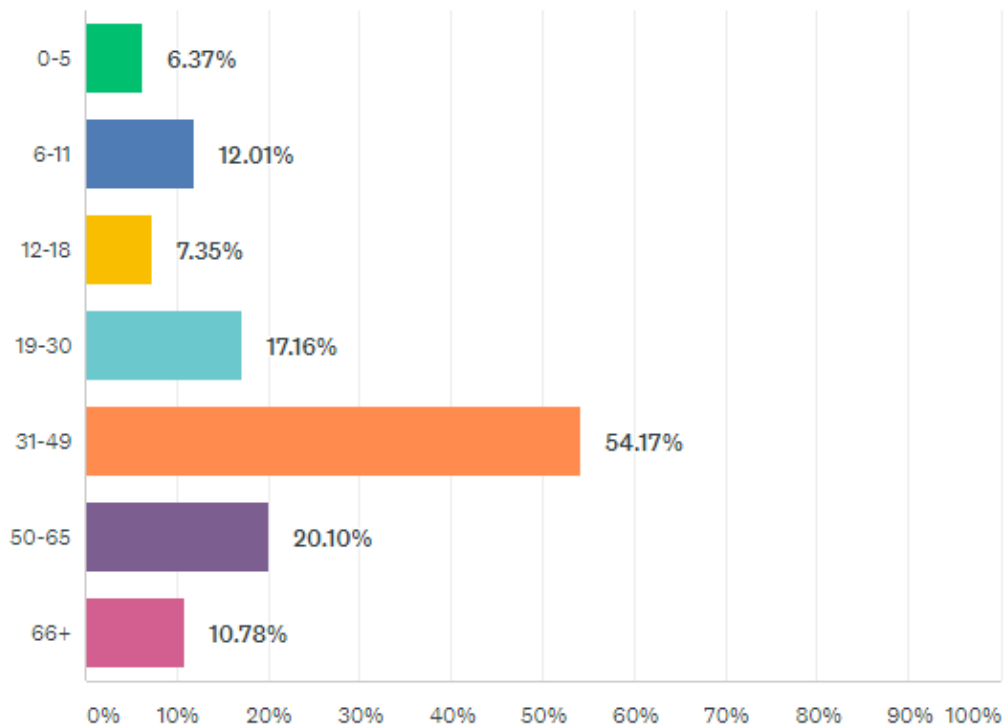
Total Amount of Grant Given: \$867,647.00

Appendix I- Marshall Parks and Recreation Survey Results

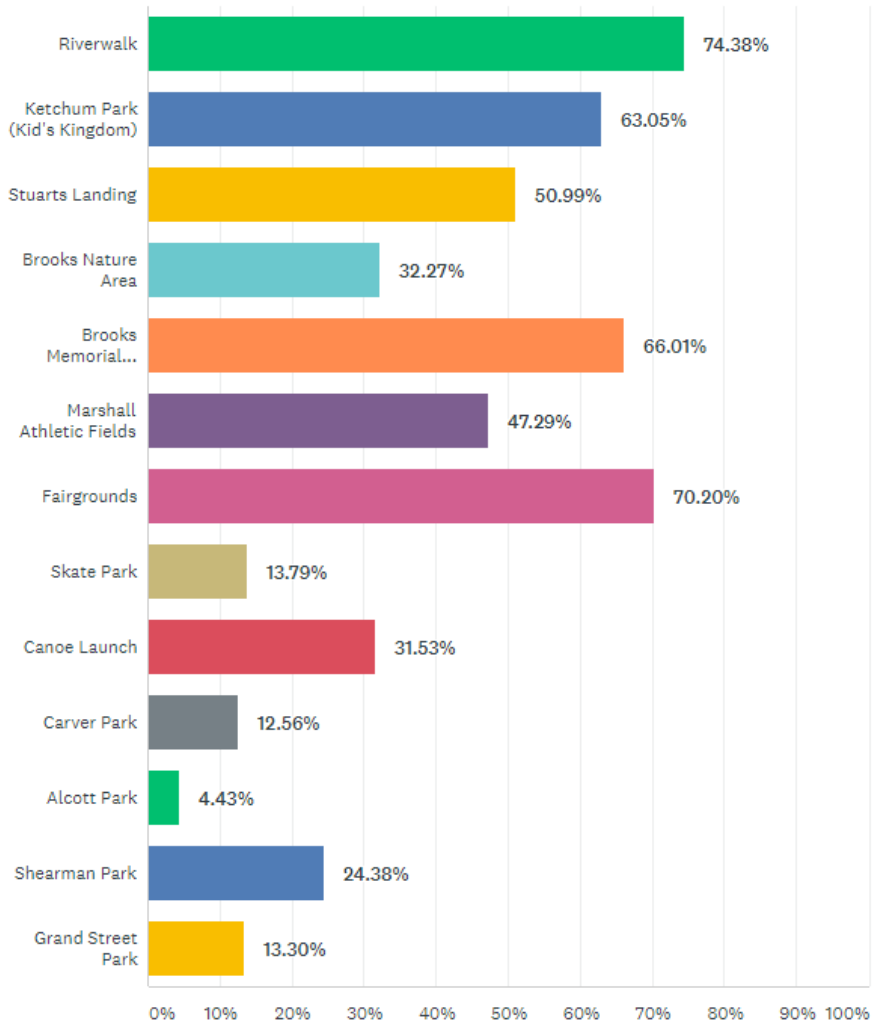
Where do you live?



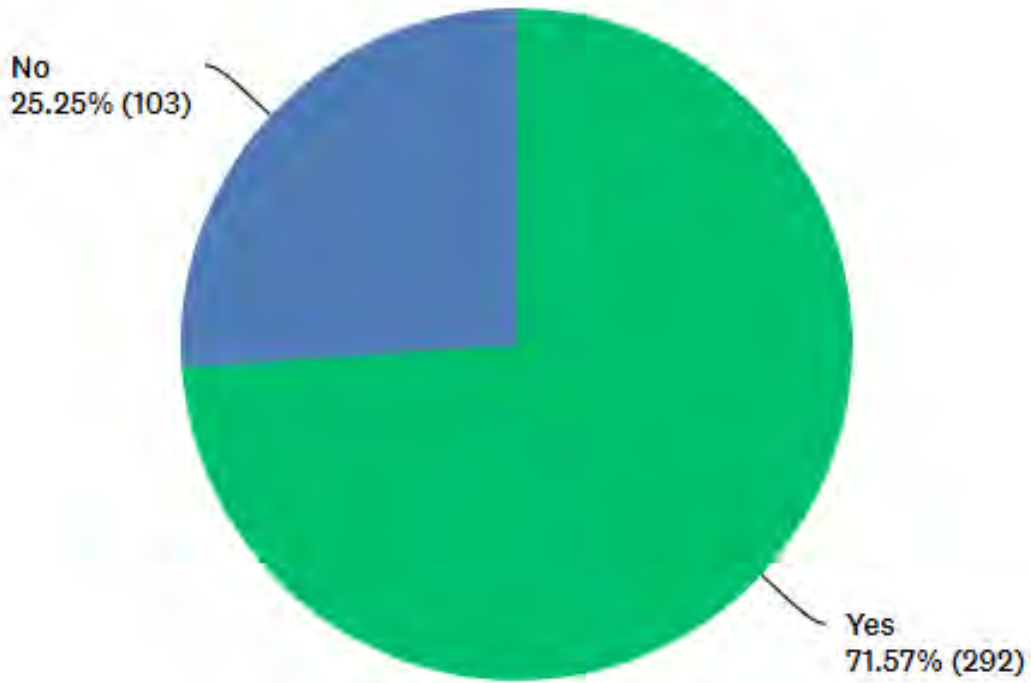
Age of people the survey represents



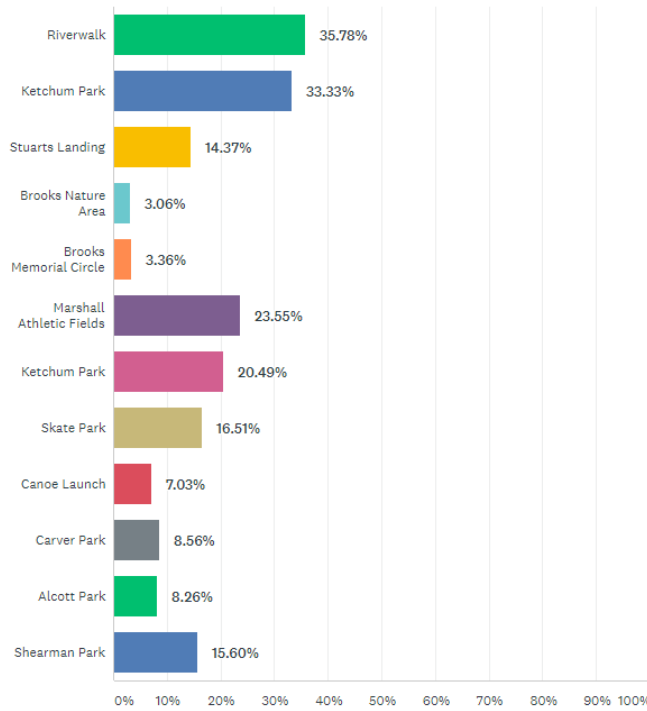
What Parks do you use?



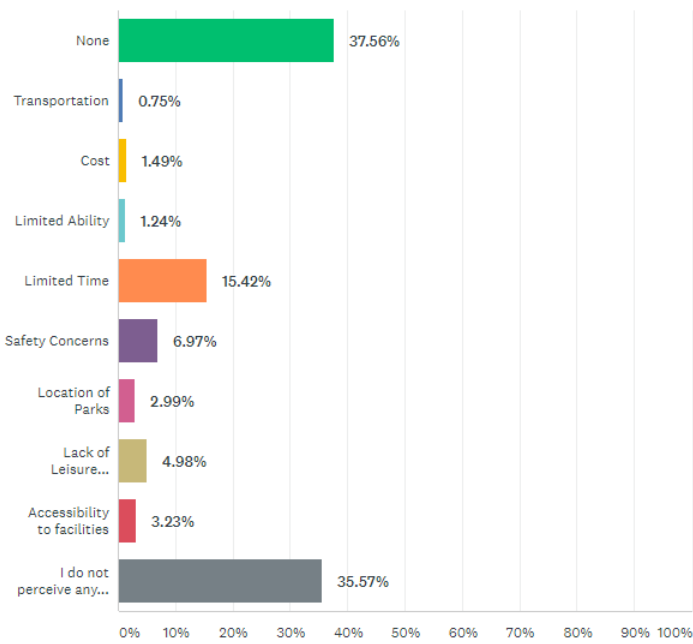
Are you satisfied with the quality and amenities of the parks/facilities in the City of Marshall?



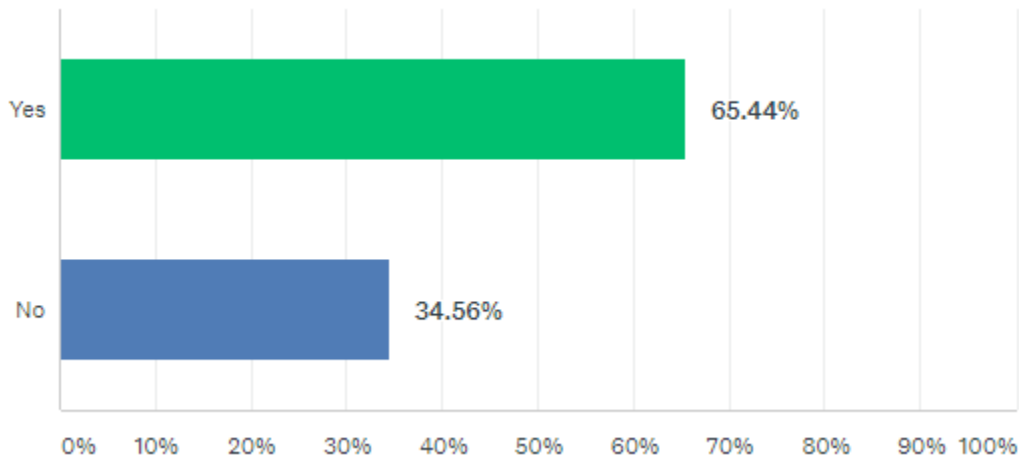
What parks need improvements?



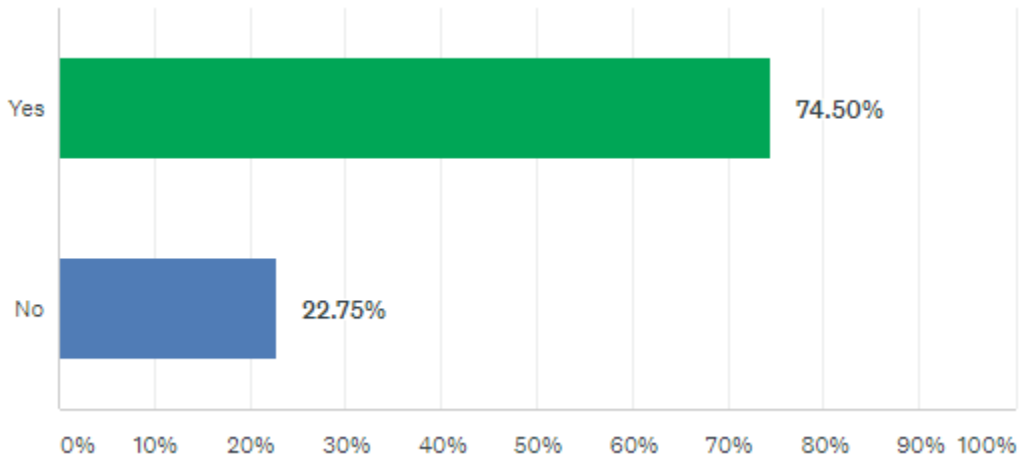
What barriers, if any, prohibits you and/or your family from using City of Marshall Parks.



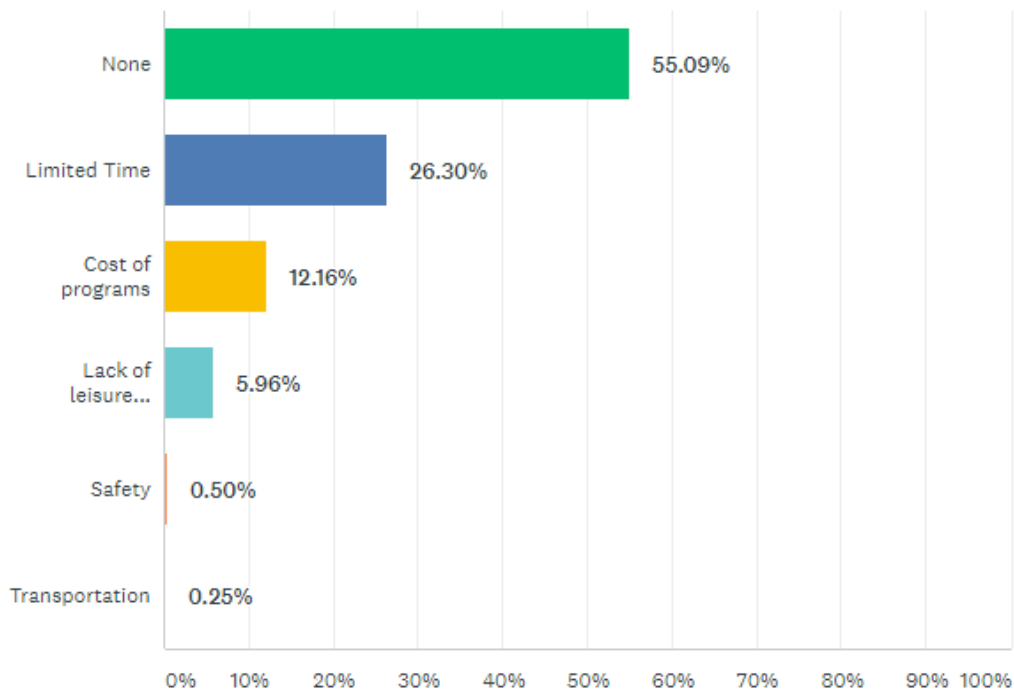
Do you or any of your family participate in Marshall Recreation programs, leagues, or events?



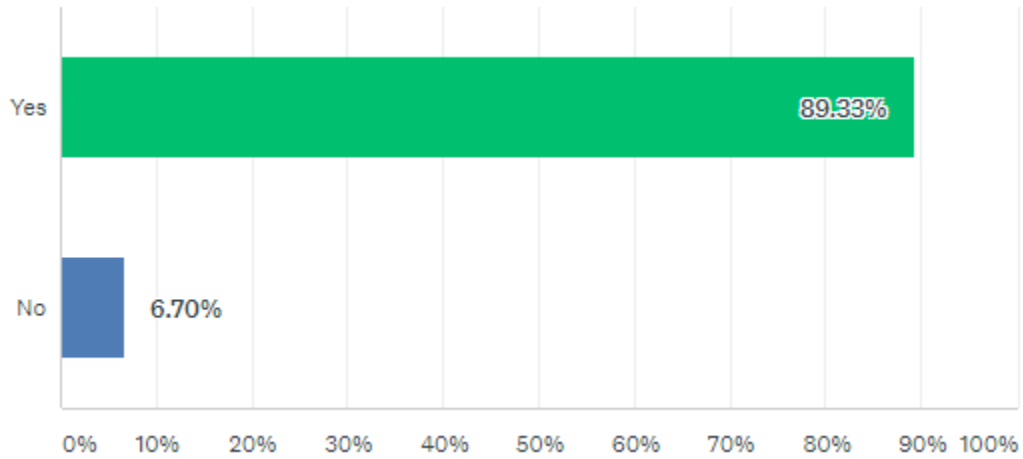
Are you satisfied with the programs, leagues and events Marshall Recreation offers?



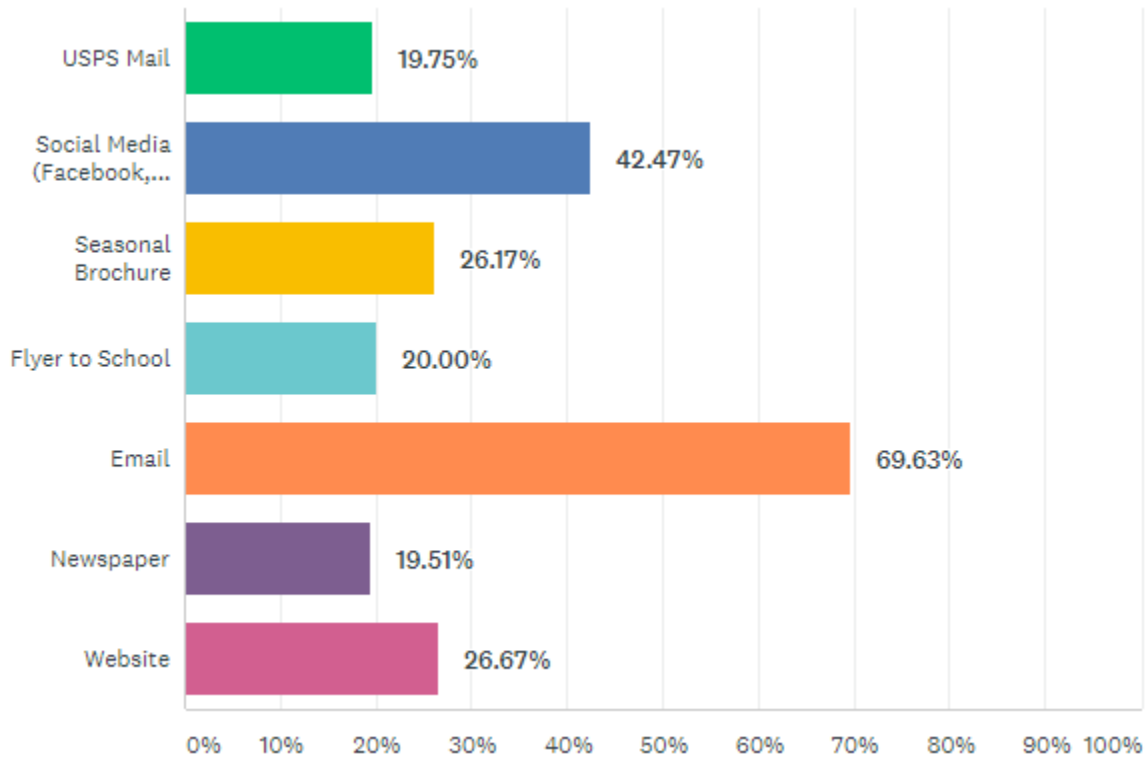
What barriers prohibit you and/or your family from participating in Marshall Recreation Program, leagues, or events?



Would you support a city owned Recreation Center?



How do you prefer to receive information about Marshall Recreation?



Please tell us what programs and ideas you have for the Marshall Recreation Department?

Disc golf is big right now, it would be nice for Marshall to have a course. Boules or giant chess/checkers would require little to no assigned specific land - imagine people playing giant chess around the fountain circle while the Youngish Professionals have a concert! Equipment for these could be rented from the rec dept and/or Welcome Center, and create a new revenue stream. And lastly, a dog park with fenced areas for different size dogs and agility equipment. Battle Creek now has 2 parks and Albion has 1, we could make ours the BEST! Go Marshall!! Adult flag football! And adding a dog park somewhere close to town!!

Build a splash pad.

Adult soccer league, kids soccer league

Water pads, city pool with life guard and extend walk ways.

Continue to offer programs for the kids. It was fantastic to have such great choices close to home in our community. Partnering with the schools for after-school programs/latchkey programs would be awesome!

Increase the age limits for some programs.

Can we get the Backroads Saloon building back? I'd love to see wallyball, indoor tennis, indoor track, a fitness gym, programs for healthy family lifestyle.

I'd like to see the five year recreation plan outline specific improvements to our parks so that our city council will add a line item to the budget for parks and recreation. I understand the focus on economic development, however, parks and common spaces are what help make Marshall a livable community. There is a large focus on organized sporting events which suits a good size of the populace, but a diversity of recreation opportunity better serves the entire population. Also for a city that prides itself on volunteer groups to service our parks and common spaces, the city engineer has worked hard to keep them at arms length in the planning and execution process which ultimately undermines volunteer enthusiasm and the end goals of the city to provide quality recreation experiences. Further, if the city continues to operate on volunteer service without dedicating appropriate budgetary consideration, it risks losing its credibility. I'd also support a splash pad for the little kids. Thank you for the opportunity to comment!

Continue the after school and evening activities for kids. My kids were actively involved and loved them! I know the costs are difficult for some people. It gets expensive when your kids are active and also involved with school sports which have costs as well.

A community pool would be great. Have one in Camp Hill, Pa . There is an annual membership fee but it's been a very successful program for >60 years. I understand the financial and location limitations and understand the school also has a pool but an outside community pool would be great. I also realize the added personnel requirements involved but again annual fees may help cover that. Perhaps a proposal for a city wide vote ? Thank you

Volunteer programs for middle and high school students for minor clean up and refreshing of city owned parks.

Adult Flag Football League

Community pool or community swimming area. Northwood swim club is for members only and we don't want to invest that much money for the amount we can use it. High school pool doesn't provide much for lessons or family swim.

I would like to see them offer exercises classes, social events, day trips, etc. for seniors. This

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could be done in conjunction with Heritage Commons but without having to belong to that organization.

Tony hawk foundation would rebuild or make a whole different skatepark and put the time into it so it will last.

Recycling program

Monitor rec coaching staff. Our coach argued with his wife, yelled at his son, intimidated the players

With more interesting parks and activities, to do, we will find that there is a big hidden demand which will attracts business, people, etc. 1. exercise areas, 2. open areas to Toss a ball, frisbee, or fly a kite. 3. larger picnic areas for bigger groups like the one at ketchum park by kids kingdom.

Outdoor ice rink. Roller skating area. Sledding area.

Work with the Tony Hawk Foundation to improve the skate park. A concrete park would be amazing. Host a skate competition.

Need to be fixed up

I think a dog park is a complicated but possible unique park idea. It may allow Marshall to draw people in from other communities. I think this town has a lot of potential and I would be willing to work with the Recreation Department to flesh out some ideas. I am a teacher and I have a lot of time in the summer. Please feel free to contact me. E-mail: rissitwo@gmail.com. -Jim
Would like to see group fitness programs or family fitness events. Children's play groups.
American ninja warrior for kids. Yoga classes. Things like that.

Nothing comes to mind at this time.

Public swimming would be awesome

In many cities I have lived in they offer a class booklet every quarter for kids and adult programs. These are run by volunteers or recruited instructors and each course has a different cost. The cost may just cover the cost of equipment or materials or even time of the instructor. Courses would typically range from 6 - 10 weeks. The instructors and or volunteers needed to be approved and pass needs to teach the course or children. Different Art courses, safety in handling weapons, CPR, Babysitting training, dog obedience, languages, or sports courses for kids, and or classes for adults like yoga for seniors, or regular yoga, etc. Course possibilities are limitless, and participation dictates need for courses to return. Of course space to house the experience is also needed. However - this should be considered if looking at a new famiy rec facility.

I would love to see a dog park! I would also love to see less playgrounds, we have far too many. Pickleball is a growing sport. Both Coldwater and Battle Creek have nice courts designed for pickleball. There aren't any available courts in Marshall and it would be a plus to the community. I wish the public had access to the high school track. It offers a flat, stable surface for those that walk or run.

Gardening classes, Baking/cooking classes, field day, scavenger hunt, float/ canoe /Kayak the river, Help people find friends to go kayaking with (so they are not alone)
repair current riverwalk, expand it consider a policy for naming parks after people who make a difference

Bingo

More Steampunk!

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I just moved from Charlotte, NC. Their Parks and Rec division was awesome. Parks all over the city so it never felt like a city. Also the National Whitewater Center was amazing. Daily activities part of the center, but also 5k, bands, fireworks, to bring in more crowds. Important to have: great lighting on paths, trash cans, doggie bags/areas along path, art/sculptures made by local artists, water fountains, public restrooms, wide paths if for walking and biking, mile markers. If something like Whitewater Center, plenty of parking, well maintained web site for event info, different price packages (student, gov. worker, senior discounts). They can stay open bc weather permits it, so here we would need ability to convert to winter events with outdoor heaters, etc. I'd love to be a part of the planning for this in Marshall.

An adult basketball league in the summer time and a better disc golf course

More informational signage, brochures and promotion about the Kalamazoo River, plants, animals and history of the area.

Programs after 5pm for kids 5-10yrs - art, tennis, yoga (mom and kid), science / nature, canoeing guided tours, fishing guided program

I believe the Marshall Rec dept does a great job providing services

As former campers, we have been pleased to find that some communities have a very conveniently located small campsite for short-term stays. We have thought that a portion of the north side of Ketchum park would be a good location for one of these, as campers could walk to town. The ones we have stayed in were free, but with metered electric and water hookups for those who wish to use them. They were activated by depositing a few quarters in the coin slot to turn on the utilities for a specified amount of time. The campgrounds were not manned, so the only cost after the installation of the utilities would be minimal.

pickle ball, tennis, stuff for the older crowd leagues for seniors

Parking places for handy capped

activities for pre-teen/teens. Activities for 5-8 grade. It's an awkward age and they don't like to do "baby" activities but aren't old enough for other things. Family Bible Church has the right idea offering the Thursday hang out downtown. and that is free...so there is an opportunity to charge \$5/kid if you were to do something similar on a different day or during the summer.

I would love to see more stuff for younger people. We have a lot for retired/ older generations but many people have to go to Battle Creek, Lansing, Kalamazoo or to a bar for entertainment. I also would like to see the farmers market in a place where it can be open on Fridays and Sundays. Many people have to work on Saturday and with in being in a church parking lot it can't be used on Sunday. Why are we not using the fair grounds?

Pickleball courts/league

A splash pad or some sort of water feature would be a great addition to town! Ramona Park in Portage is amazing, I would be open to a fee for admission/yearly pass to help fund a beautiful, clean park.

Kickball, hot tubs , pool, gym

A rec center A splash pad area More availability for kayak/canoe rental. Roller skating rink.

Pickle ball courts?

N/A

Have tournaments for indoor volleyball leagues like you do for outdoor. Have more volleyball tournaments (maybe fundraising opportunity) on the weekends at the sand courts.

A splash pad. We went to Coldwater yesterday and it was nice to see a small area for children

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to play and keep cool.

Yoga, swimming, open softball feilds

Bicycle Races, Horseshoe contest...

Pickleball courts could be next big thing. A splash pad near downtown would be great for kids and keep them out of the fountain. Portable Refrigerated Outdoor ice rink would be expensive, but way better. Also would need to be near the fountain to be a destination for families from all around and to draw families to downtown restaurants and businesses in the winter do something different its always the same ole stuff be original

Adult soccer, or in door skating rink.

Summer Day Camps for Kids, Outdoor adult exercise groups.

Indoor rec facilities like they have in Coldwater. Indoor walking and sports. Pretty much have one with some amendments at Backroads.

To be honest I think they do a really nice job. However, my brother lives in coldwater and has a couple of children. Their Rec center is very nice and offers a lot of opportunities but that being said I believe they have been recipients of very generous donations on multiple occasions to make the Rec center possible.

Low cost events that all kids can attend

I'd love to see a throw-back baseball game fundraiser, using vintage uniforms like the ones posted out at Cornwells. Have someone walk the bleachers seeing hotdogs, popcorn, beer and soda. Old music. Make it a fun community event that brings people together, with a historic twist.

Any improvements to entice visiting tournaments.

Grow the basketball program coordinating with the travel basketball program. Include girls travel options. Grow the recreation portion of basketball for all ages. It would also be nice to see this for other sports.

Rec center for basketball and other indoor sports would be great. More baseball/softball fields.

More effort to increase participation

Overall the rec department does a great job

Dog park Splash pad

Doing a great job!

Partnering with Marshall Volleyball Club firm or possible teams and play. Softball and baseball weeknight games no weekends.

I would like to see more questions about Parks. We need to invest in parks, green spaces, and natural resources. Our Parks and Rec Board should be more active (in parks) and our City Council should place a higher priority on enhancing these green spaces that attract people to our city.

With the recent improvements to the Kalamazoo river landings (Sailor's and Ceresco) that seems like a huge opportunity for the Rec Dept.

An indoor Rec center would be great. Any chance of buying the old MAC building and also putting a dog park out there? A climbing gym would be great, as well as better trail connectivity for the parks. Better biking trails. A great loop would be down homer road to Brooks Park through the park to the industrial park and then down Kalamzoo street to downtown.

Repairing and expanding the skatepark would be cool

I would like to see more activities at the Athletic Fields as mentioned above.

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None other than update on kids playground areas.

The outdoor skatepark when it was built was one of the nicer outdoor skateparks in the area. Over the years there has been no maintenance to the ramps and they have rotted/broken/chipped away to the point where some are actually dangerous to even skilled riders. I, and many friends used to spend most of our free time at this park but as the year have gone by and the park has deteriorated, few of my friends including myself want to spend our time there. There are weak spots in the ramps, holes, supports missing, screws sticking out and it no longer feels worth the drive.

Build pickleball court

I think they should reach out and seek suggestions/help more from the young adults and parents that use the skate park. I know plenty of them that would love to help with the park but don't know where to start or who to talk to.

I'd just like the skatepark to be maintained with safety in mind and fun for all ages and races.

Fix the park.

Fixing the ramps at the skatepark, the park used to attract skaters from all over the state now it's known as a safety hazard.

Pickleball courts and tennis courts

We often drive to Coldwater to use their recreational center. They have basketball and indoor track that gets used by seniors. We absolutely need a facility like this, it's one thing our community is missing.

None at this time

Splash pad

Would love to see youth Lacrosse.

Work with townships to put together more funding for programs - like Marshall District library Cross Country Ski paths, rec center, bike paths would all be awesome! You guys fo a great job!!

Nature school, after school programs for younger kids during the week only

We really need Pickleball courts. Wonderful sport for older citizens. But good for all ages too.

Pickleball courts!!

We thank you for all your programs. Jason and Jess are wonderful. Noticed Jess and all her volunteers at Hughes summer program doing a great job. They are sensitive to the needs of children with adhd or behavior difficulties. They all are positive and encourage all the kids. Grace is super too. Would love to see more activities that involve kids learning and practicing their fundamental motor skills (throwing, kicking, jumping, running, etc.). Also would love to see more sports and games that involve active participation of all students with less students sitting out, waiting their turn. Example; rotation baseball or kickball where everyone is out in field or covering a base and one person is up to plate. After batter or kicker has their turn, everyone rotates to the next position to their right. It helps keep the kids more active. I can drop off some copies of game ideas I might still have from being a PE teacher too many year ago. We thank you for all you do to help kids/families stay healthy/active/happy! PS Some of my comments have more to do with city ground maintenance.

I would like to see trips that are offered for people under 55. Maybe family trips on the train to Chicago for a weekend or see if a big group can get discounts to other places in winter when there are less sports.

Maybe a cornhole tournament?

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New Pickle ball courts. Improve the boardwalk, Improve Canoe launch
 More sports options for kids that don't play on the travel teams
 Some kind of a water park, I feel the ball-field on Michigan ave is so under utilized, not all kids want to play t-ball, softball, but lots of kid/parents would use the water park. If we can support the fountain to look at I feel we could support a water park that lots of ages could enjoy.
 Take a look at Coldwater's rec dept. What they have to offer, rocks! Their parks are awesome (Heritage). I live so close to Marshall and would love to take my kids there to have fun, but it is not fun. The most exciting thing to do is the riverwalk (in town). I find myself driving to Coldwater to have a fun day outside. Marshall needs to step it up!!
 I think there needs to be additional funding to spend on programs so they can improve and have the equipment they need. Additionally, clean, open bathrooms are a must, so money spent for someone to clean and open and close them daily in posted seasons would be beneficial for the community.
 Child swim classes.
 Make it more know when a team is looking for an individual player or what opportunities individuals have to be involved with adult sports leagues
 You do a great job!
 A swimming area or splash pad for kids would be nice.
 Ice skating use to be huge in Marshall. It was organized and supervised.
 SWIMMING PROGRAM...in and out of season.
 Programs to bring the kids and teams back to Marshall!
 Would love to see more opportunities for kids to try new things: sports as well as other activities in the arts, music, nature, and theatre
 Community Pool or Splash Pad
 I wish there were more things that interested my teenage daughter.
 More family activity's would be nice for children in the elementary.
 More basketball for all age groups and gender.
 Overall, I think the offerings are adequate for a town this size.
 Water park
 Adult soccer league
 Splash pad, pool, water park. Longer hours for summer camp.
 I applaud the job they are doing.
 We could have a after school rec center for teenagers to keep them from going down the wrong path. My son is 13 and he overheard kids talking about doing cocaine already
 Indoor facility for basketball, volleyball, etc with an indoor track. Coldwater has a great facility that the schools are also able to utilize
 I like the 6-8 week length of the different sessions. Perhaps more lead time on the sessions, practices, games, expectations. That would give parents more time to decide on which programs to participate in. Also, maybe plan around the "seasons" for the travel teams, then perhaps more youth would participate.
 Basically those listed previously, a facility of it's own instead of having to use schools and such, might be easier than coordinating available time with the schools and offer more things going at once
 A splash pad would be amazing for those hot summer days. Especially for families that can not

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afford a membership at the community pool.

Coming up with more ideas to retain volunteer coaches

Maybe some senior activities such as lawn bowling, shuffleboard. Maybe a card league (cribbage, euchre, etc) for adults. Would like to see some of the brush and downed trees in the river from Powerhouse down to the west city limits.

Gymnastics, swim lessons, parkour would be fun:)

YOUTH BASEBALL LEAGUES. Great demand with closure of Velocity and many many parents in the area would love to remain a Marshall team but will be forced to play for Battle Creek teams or others leagues due to lack of teams.

I really wish there was a splash pad somewhere. I think Marshall is a perfect destination for one. There is not a lot of swimming areas close either. A splash pad would be very beneficial. ????

Would like to see pickle ball courts created

I would love to see more class offerings for school-aged children and teens directly through the rec and also through GLP. It would be wonderful if there was an indoor facility to utilize during the winter months.

Love the addition of canoeing recently. I'd like to see more biking in general in town - all ages, road and trail.

Keep up with maintenance on the riverwalk. This is a very special amenity and one with proper maintenance will only thrive and last.

Perhaps more social events, especially for seniors. A dog park would be a nice addition. Day trips to museums, events, etc perhaps in conjunction with the Heritage Center.

Marshall Rec department would benefit from continuing to improve its competitive sports options such as with Basketball, advanced level for softball and baseball such as travel ball since Velocity Academy closed. Potentially investing in the old MACs center/ country bar and hosting more volleyball, basketball, baseball/softball tournaments and/or trainings

Larger facility that would accommodate indoor activities - basketball, floor hockey, volleyball, etc.

More court availability huge problem. Community pool

Dog park, splash pad, pool, adult soccer

A public splash pad and pool are desperately needed.

An indoor facility for baseball/golf A dog park

We loved the little chef and little artist programs. Something for a little older child in this range would be awesome!

I think you're doing great.

Your kids programs are fantastic. Lil sluggers, lil hoops, etc. loved participating in these! More tennis for kids in the summer. A tennis league for adults would be fun. 2 We need more swim lessons for kids! The swim club opportunity is a huge time commitment and that scares us away. A little more low key would be ideal!! Kids need more activity in their lives- your nerf war idea was awesome! Keep it going. Summer outdoor nerf tag? Drop in basketball summertime fun? Maybe a few 3:3 tourneys for kids? Summer squirt gun/Water ballooon war? "Art in the Park" - drop in days for kids with organized activities: tie-dying, chalk art, tag and fun games like kick the can, make a craft of some sort ie: lightning bug jars for summer night fun. Small town fun: mini running events with obstacles like jumping over bales of hay,

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etc Introducing families/kids to “girls on the run” type training for a 5k. There is nothing for boys permanently established in Marshall yet and running is such a great skill!
Classes of all sorts for all the different age groups. Such as a cooking class for kids. Crafts, exercise, etc. need more things to do. Especially in winter. In Marshall so it’s easily accessible by dial a ride

Being a non-resident, I really took this survey to let others know how valuable I think it has been to allow non-residents access to the programs. My kids have loved floor hockey and indoor soccer; things they never would've gotten to experience since we live in a small town (Homer).

It would be nice if there was an indoor soccer facility. Especially with soccer pretty much being one of the top sports for the school district.

An indoor sports center would be great. Something with courts for basketball/ volleyball. Something similar to the one in coldwater.

A dog park, a splash pad, and more signage for the parks and locations of them.

Dog Park Paved Bike trail (Connecting to either Battle Creek or Albion) Public Outdoor swimming pool / Park

I would love to see an update to the playground equipment at Ketchum Park.

Would love for Hockey to last longer.

I love the pop up programs like nerf wars etc. if they work for us, great. If not, fine too.

My family would love to see a splash pad/some kind of water feature for kids to play in and a place for the community to cool off during the summer.

A park downtown for kids-there’s nothing close to the downtown area with play equipment, etc
n/a

A dog park in town would be a great addition

Swim lessons would be great! For all ages infant through adult. The swim program doesn’t even offer swim lessons so their isn’t access to any around Marshall/Albion. And with the river going through both towns it’s vital that people of all ages learn this vital skill

A park with a recessed splash pad that could be used as an ice skating rink in the winter!

Random weekend tournaments for volleyball - have a team fee of \$200 or whatever amount & it could be sand or indoor. Lots of people like to participate in a 1-2 day tournament. This could be used for other sports as well - May have to limit game times or a score cap to avoid big time run overs but with more thinking/strategy it’ll be possible

Women's basketball and soccer

Pickleball, more walking paths (not in the woods), outdoor pool

A youth martial arts program. Programs that allow parents and children to learn together.

Outdoor soccer, wresting, lacrosse, Family fun days.

Changes need to happen to all the sports programs. For what u pay a t-shirt and 6 games is not worth it. The kids are not learning alot and they all want to play more. For baseball we should give each kid a shirt and hat and play at least 10 to 12 games in a season. Flag football should be more then 4 weeks play 8 games. Make it worth the money u are charging.

I think what you're doing is great, I just want more :) More youth sports (right now we have young ones, 5 and 3 y/o) I want to expose them to more types of sports to see what they like.

Would love to see exercise parks. I have seen them in other areas

Indoor space for softball/baseball/soccer ect. Indoor space for teams is extremely limited in this

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area and the community could definitely thrive from the use of one.

Lacrosse,

Update the rec fields. We pay a lot of money for the team as a whole and each player and then we pay the umps.

I would REALLY like to see a splash pad put in one of the parks for the kids to enjoy in the summer. My kids love going to Coldwater and enjoying the splash pad. Please consider it. I think it would be a great improvement for our community!

T ball for the little, swimming group

I would like to see bike lanes, bike paths, or trails on the south end of Marshall twp. Try to take my family on a bike ride and almost get killed every time we get on A Drive North. It has become quite populated with young families from Squaw Creek to Hughes Elementary and it's just too dangerous

N/A

It would be nice to have an indoor recreation facility with a pool, basketball court, maybe obstacle course for the colder months.

Splash pad.

Adult flag football, soccer, floorhockey...coed and/or gender specific Couples date night surprises

I think some kind of an indoor rec center that could be open in the evenings or weekends would be awesome! And a studio of the taekwondo program with appropriate flooring to reduce risk of injury.

Soccer for all ages, tball, karate classes,

A splash pad would be an awesome addition for the city.

Adult flag football for men

Weekend activities for those who have prior responsibilities through the week

Rec gymnastics, a full aquatics program coordinated through and with the Highschool (swim lessons; maybe fun Aquatic team sports like inner tube water polo or underwater hockey; rec swim times with more equipment at the pool for the community to use), maybe weight loss or strength training groups, tennis leagues, card game leagues (poker, euchre), maybe a youth American Ninja Warrior class or program.

I think the middle school and high school could use more sport programs.

Food festival

Lacrosse, sheltered ice skating rink,

Splash pad; bathroom at Sherman park, better care of ice rink; buy Backroads saloon and turn it into a community center; create after school programs for parents who work and can't pick their children up at 3:45. Seriously lacking in childcare in Marshall, the rec department could fill a huge void!

It would be nice if there were more things for teens to do, the Summer Rec program was great for younger kids but MS/HS not as much to keep them busy

I like the idea of a recreational center. It would be great if you could include a new softball/volleyball area as well. In another community I lived in they build a whole new softball area in a farmer's field that was no longer used. 5 diamonds with backstops that faced each other with a playground, concession stand in the middle and a storage shed/building. This would encourage greater participation, as well as encourage tournaments in Marshall which in

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turn would bring in more revenue/business to Marshall businesses. Marshall is a beautiful small town with a lot of potential and many great events already. Building on this in the sports arena will only bring more attention to the area. Thank you for the opportunity to provide input. Combining the summer and spring sand volleyball seasons to be one long season that ends mid-August.

Continue to have great programs for kids, especially after school/work so that I can join my kids for them

dog park

Our family loves all the programs available to us! Keep up the good work 😊

Would love to see a splash pad or some sort of option for public swimming

Swimming lessons for children and adults

Community pool

I work in coldwater and have always loved the opportunities at heritage park. There are walking trails, splash pad, indoor rec center, tennis, skate park, dog park, sledding hill, etc. all in one area. I would love to see something like this in Marshall! PS: I have witnessed several times this summer people allowing their kids to tear the fountain like a water park. Climbing on it and splashing in the water. We need a splash pad near downtown so this doesn't continue.

Splash pad with water for summertime for kids with park type sitting area nearby

A summer splash pad or public pool. A small admission could be charged for maintenance and staffing. Perhaps have summer block parties to drum up donations for park renovations and maintenance. Ask area businesses to donate and prominently display their business on signage or equipment

Some sort of water area for kids and adults to cool off without paying 1000 annually like northwood

Keep up the good work

After school activities for middle school

Pickle Ball courts

None at this time. Caught me off guard but I will email or let you know if anything I see or want comes up. Thank you

Sometimes, kids camps are not very well organized. We have participated in camps that seem like a mess.

Better planning and communication of league schedules, tournament structures and awards for winners.

A city wide bike path protected from cars would be amazing

Na

A dog park would be a great idea for Marshall, currently we have to drive 20 min to find a safe place to let our dogs run off leash and it would be nice if there could be one in town or close to in the county.

A kickball league during the summer on days when the softball fields aren't being utilized.

Again, starting the same tournament for volleyball earlier so games aren't played in the dark.

Our community needs a rec center of sorts where people can go to play racquet ball, basketball, volleyball, tennis, indoor track, etc...this will help our community to become more active.

lacrosse
 Splash pad
 Bigger dog park, and a tennis league

What barriers prohibit you and/or your family from participating in Marshall Recreation Program, leagues or events?

Other (please specify)

Not enough advertisement, miss deadlines to sign up

Age limits

Would like to see more low impact offerings for adults.

lack of interest in sports ball games

Lack of quality instructors

Lack of knowledge of said programs, leagues, and events

knowing what programs are offered, The types of programs (am i interested in them?)

None in the right age group right now.

Lack of programs for my interests

need more options for kids of working parents

age/interest

things to do for my age group

parking for handycapp

Lack of competition

NA Location barriers, out of City's control

Quite pricey & I'm just outside of city & have to pay township price.

It would help me if there was a single summary of what programs are offered and when. Maybe one exists, but the website typically only shows what programs are available to sign up for at that time

league games on the weekend instead of week nights create scheduling issues, especially during the spring/summer

Timing of events. Either during work hours or during other events

No pickleball

Occasional overlap with school activities.

Competitive level

Would like to see some senior activities

Lack of programs available

Lack of options for young kids at our sons level.

Some of the kids rec programs are poorly managed.

Sport program offered only once a year

Age - most programs for kids are 4 years and up. My daughter is 3.

Some of the programs are Abit pricey. We would definitely do more if classes were expanded and offered at a more reasonable rate.

Advanced level of competition and structure

We do and love it when we do! Thank you for offering up programs and maintaining fields.

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Just wish thallium, baseball, softball didn't use those machines.

Kids sports are not competitive enough if at all

sharing the middle school facility leads to later start times

We have a huge family (six kids). Logistics are often an issue for us, but that's not a community problem.

It's pricey for what is offered

Skill level- bring to advanced for his age and not having an option to move to the next level

Stated in previous similar question

Summer volleyball time doesn't work with my schedule right now, but that is okay.

Availability

Just not satisfied with the way the sports program are run overall

Playing sports in travel leagues

I feel the cost of the programs is high. We have utilized the Jackson rec department more. I believe they received a large grant that allows them to keep costs low. Most programs or sports only cost \$15-\$20 to participate, even for residents outside of the area. Because we live in Marengo Township, we pay even more for the programs in Marshall. We are willing to drive further because the costs are lower. Then, while in Jackson, we usually grab lunch or go shopping because we are there. I believe you could get more participants by making the cost more affordable for anyone who wants to come to Marshall, visit, or participate.

Baseball season overlapped with soccer

Cost of living in Albion instead of Marshall

The youth baseball league is very disorganized. With the great fields we have, Marshall could be doing so much more with youth baseball

Limited choices for recreation

I wish Marshall Township residents were included in the discounted price for programs. Not just city of Marshall residents.

Limited amount of teama

Are you satisfied with the programs, leagues and events Marshall Recreation offers?

Please explain

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so many kids are playing travel ball that is hard to make teams for the younger kids. things seem to be rather unorganized also

No coaches meetings and short notice on details of the program.

N/a

I often don't know what's being offered. Lack of communication by the rec dept.

Marshall provides excellent programs...just wish that they extended the ages of some of their programs.

Don't know all that are offered. More info could be added with our utility bills.

Would like to see more options for adults.

not interested in organized sports ball events

Not involved in these activities

I am not familiar with this.

offer activities for kids needing sensory integration please

I would like to see more trips offered for seniors.

Not with the floor hockey coach named Kyle

I wish Marshall had a rec building like they offer in Coldwater.

I can't accurately answer this as my family does not participate

they aren't broadcasted very well, I have never gotten mail or a notice that people are looking for members to add to a league.

N/A

Pickleball courts would be a plus.

Im not aware of what programs are offered.

Water park needed

I am desperately trying to find a place for hot yoga. I moved from Charlotte, NC and LOVED my hot yoga studio. I hated working out but I LOVE hot yoga.

The Baseball games only being on Saturdays was not convenient for our family. The lack of organization with the program this year was quite disappointing as well. Rules changed every game, there were no umpires the last game and we need to have the kids pitch. They won't learn or advance if they are hitting from machines, having coaches pitch, not getting walks and getting 5 strikes a game. We only get through 3 innings in a game.

There should be a rec basketball league for adults.

But could use a little bit better organization/direction of the volunteers (coaches)

Prefer more activities after 5pm and on weekends

need more over 50 or 55 leagues of pickelball,softball basketball stuff like that

Don't really know what they are or have time to use them, so can't really say, but there wasn't a check box for ?

Scoreboards at softball field, and trimming the foilage back from the riverwalk

Except they are costly

need a better location for winter sports

I do not use

Not sure I hear about all activities. Signage at parks could help be more welcoming (park rules, park features, media communications, upcoming activities). Pop up events at parks could be fun, like food truck day, beer truck day, board game day, but those take planning resources that

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are probably not financially feasible.

City should look to Coldwater to see what facilities they have and how they were funded. Amazing Natatorium and volleyball/basketball inside facility with inside walking (no inside walking in Marshall area except for a treadmill and they are difficult.

Need to maintain the no alcohol rule better

Haven't participated enough to weigh in

Wish there was soccer

Yes. But I wish there was a more robust program for sports and more coordination with school and travel leagues

Could be a little more competitive but overall great!

More should be done to increase participation

Softball?

The spring tree planting and fall cleanup/conservation day could use an update to attract more participants

I love that summer playground is available!

I would love to see a better utilize program for youth sports. More organization I'm getting the schedule of events out earlier

I wish the baseball age groups were smaller although I realize there is only so much you can do with the amount of kids you have.

Unsure

Lack pickleball league

I just love the skatepark.

I don't not participate

Need Pickleball courts - not tennis/nets converted to Pickleball courts

Would like golf to be more than 3 days, similar to tennis

Love the 6-week sports programs. Great exposure to sports for our kids. Great coaches.

Wish more kids participated so there were more teams

Wish there were more programs during the week

Would like to see Pickleball. Other than that always satisfied with programs offered.

Volunteers and coaches are awesome.

The baseball/softball league is a joke. You can go up to 8th grade in softball and still not know the real rules.

Could use more teams (but that is hard to control).

Softball fields in terrible shape. Chalk lines on infields are not straight and often wavy. Lines not adequately painted in the outfield. Infields are rarely dragged and full of big divots

More individualized instruction would be good when there are over 15 kids participating in a "learning" program.

Dwindling participants in youth softball

the 3 on 3 basketball league is great

I just wish the age range for sports went a little bit younger

Would love outdoor soccer

Hockey equipment old and broken or doesn't fit kids

Please offer child swim classes.

Poorly ran, resulting in lack of participation

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Kid activities need improving , more information put out for adult and child activities
 Baseball is lacking consistency and competition
 Would like to see more year-round kids activities and options
 We had issues with scheduling and staffing

There should be more softball tournaments held at this location.
 They are alright

My daughter is not interested in sports at this time. I wish the MRC had Summer Camp with longer hours. 10-4 timeframe does not work when both parents are working.
 Too many parents choose travel teams outside of Marshall instead of everyone staying local
 I'm frustrated that some of the programs have been cancelled because the number of signs up was too low.

But the cost is alot for being out of Marshall resident, would like some programs/leagues to be offered longer or more than once a year (besides softball)

Need more teams to compete but it is fun

Very well run

Need gymnastics and swimming lessons at least

Would love to see youth baseball leagues. With the closure of Velocity there is a GREAT DEMAND and interest from all parents in the area for a youth baseball league. Families willing to pay for the services as well.

I would love to see more classes offered through the rec center directly and through GLP.

Nice to add suffleboard and pickleball

The cost is high for someone who does not live in city limits, although we work and our kids attend school here. There was always minimal effort for dady daughter and mother son nights, paid alot of money for what the kids got. Sports programs are very entry level, needs more organization and structure. The new basketball program with MARhsla JR. Basketball has potential to be more competitive and appealing although needs more work. The fee was very expensive for the quality of uniform recieved. Also there were expectations that kids had to rotate in and have a minimum amount of playing time although not all levels did that. In addition they were considered a competitive travel basketball team in tourneys and leagues in which the other teams did not implement the same rules and expectations of play therefore setting our teams up to fail.

Would really like to see facilities added, such as indoor basketball courts, running track, or pool. Often way too expensive and unorganized.

I wish Justin would do the young tennis lessons again. He is much better with the smaller kids.

Want more baseball opportunities for boys- higher level of competitive play offered.

Participate in wooden bat league in the fall. Start up something now that velocity sold out to a bunch of pot distributors. Loved the work you put into the basketball league for this past year. Keep the momentum going!!! Add lacrosse for girls! There is a huge hole around here for girls lacrosse. Harper creek offers up boys lax and my daughter has to travel to portage to play.

There is nothing at all around here and it would be so nice!! Would love an aquatic center with additional basketball courts. Buy that MAC facility and charge for use. Put in pool, courts, and indoor track. You would have a ton of happy residents!!

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Would like to see a boys basketball league

Overall, yes I'm satisfied. But having more league divisions for women's volleyball would be nice. The teams that would be in the silver division sometimes see no point in playing the teams that would be in the gold because of the wide gap in abilities and the gold teams get frustrated with the silver teams.

Superb low cost programs with great instructors and creative ideas.

New varieties would be appreciated (Tennis, Soccer, Kickball, etc)

Would like baseball to be during a week day instead of Saturdays, but other than that yes!

There isn't much variety for younger kids

The Lil' series could put more focus on hands on activities and less time on adult demonstrations.

more options would be nice

My child is way more advanced for the things that are offered for his age. So because of that he is bored with what is to offer and hates going. There is never been an option for him to increase to the next level because of skill so we have participated in programs in Battle Creek to get him in a program that will accommodate

See above

Needs to be more organized

Women's basketball would be great!!! Have double headers for most volleyball games in the winter season.

Need something's for older active adults

Overall yes, but again would love to have more supplies for tball.

Offer soccer?

Wish t-ball and rec baseball were not on Saturday mornings. Conflicts with soccer.

Would like indoor space for baseball/softball made available

Wish there were more kids in the programs

My kids all play baseball/softball. My oldest son's team was 8-0 this season and you guys didn't even recognize them. We come from Quincy which had tons of kids participating on a smaller budget and they gave medals to our best teams. It really bothered my son.

We are new to Marshall and are not aware of Rec programs.

Mostly. Jr. Baseball coaching was lacking...

No, need more adult offerings around and availability around working schedules

Would love to see a studio of some kind for taekwondo. The school floors are hard and difficult to practice on.

The times that they are offered are difficult to schedule aometimes

I feel the teams are not mixed as well as they could be. Tball this year I felt like all the older kids were put on one team and all the just starting kids were put on another

Again, the answer to this is "mostly". I would like to see other programs like rec gymnastics or collaborate and maybe help run a full aquatics program through the high school.

They are costly and some programs are better than others.

Baseball/softball needs an overhaul

More softball tournaments would be nice as well as costs that would encourage more participation in the leagues. It doesn't cost more for Marshall to allow people who live outside Marshall to participate in leagues so not sure why we are charged a fee that is so much higher

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than Marshall participants. We all live in Calhoun County and pay taxes.
 My only complaint is that for such a high cost the season should be longer for sand volleyball specifically.
 would like to see more bus trips and a dog park
 Just wish the program could be held even with only a few kids !!!
 Cost for some of the programs is quite high
 Disappointed with little kickers coach fall 2018, disappointed could not find info to enroll for summer lil sluggers
 I don't enjoy paying more for living in Albion especially after the annexation of the district, and Marshall's "inclusive" efforts. Albion children are supposed to get the "same" Marshall experience yet have to pay more for Marshall programming.
 Some of the Sunday leagues fall through the cracks when it comes to weather. Should have had a few games canceled due to snow for indoor and lightening storms during sand. Also would like to see the tournament for sand start earlier so that games aren't being played in the dark.
 Would like it to be more competitive.
 Mostly
 Needs tennis league

Would you support a city owned Recreation Center?

It depends on what this would entail. This question would be easier to answer if more details were given.
 Absolutely! That would be fantastic!
 depends on planned usages. not if its only used for sports ball
 Yes, if it included a canoe livery service for groups as in family gatherings
 I would like more information.
 I'm not sure. It depends on what it would offer or be used for.
 The recreation offerings are plenteous as is.
 depends upon a wide range of activities and hours of operation, free use and costs per activity if need be.
 Taxes too high already
 This would be great!!!!
 If it had exercise equipment...
 Would highly support it if it could also include a pool and hot yoga studio. Also, a Rec Center that could accommodate all shift workers (open at 5am - 10pm)
 Would need considerable more info
 Maybe; would like to see plans for one.
 I cannot answer this without knowing what would be included
 I miss the old rec center. we dont need line dancing and another bar. Backroads needs to be changed back to the rec center.
 I would be interested in knowing what would be in the rec center. Indoor basketball/volleyball courts? Swimming pool? Ice/floor hockey rink? Fitness room?
 Of course, it depends what that "looks" like and what it would offer to the community?
 need to purchase MAC

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Only if residents receive free passes each year for maybe 2-5 visits just to try. Only if large enough to better all viable commercial alternatives.

YES. There is limited gym space for sports and a recreation center would help greatly. Sports provide such great life skills for kids. This is a great investment in the future of our youth. It would also bring more people to Marshall and be a benefit for businesses.

It of course depends on what the facility had, but my family utilizes the Battle Creek YMCA at least once a week. If something similar was closer, we'd likely use it more.

100% YES

If it has pickleball courts

Fix the skatepark first please it's a beautiful park but super dangerously run down.

Absolutely!!!

Possibly

We need Pickleball courts

Especially Pickleball courts.

Thought it already was

ABSOLUTELY!!!!!!!

If it would mean more funding and expansion of programs and offerings, plus better maintenance, then I would support it.

Depends. I like the fact that we use existing school facilities. A new Rec Center would need to offer something different to be worth the cost.

If inclusive of senior activities.

Yes!!!! Would LOVE it!!!!

not a Marshall resident

It honestly depends on what was made available at/through the Rec Center

Not sure...

I'm not sure what it entails, so I maybe would change my answer depending on what it entails.

Using the middle school seems adequate. Money would be better spent elsewhere.

Unsure

That would be a great idea as long as programming and the business plan is solid and it can be a financial benefit to the City of Marshall.

Didn't there used to be one at the Franke then on Grand?

depends on the offerings to the community

not sure

This would be fantastic, to have a facility in Marshall for indoor sports, exercise and activity...especially in the winter months. My family would use it...something similar but maybe smaller in size to the BC Y. Walkable for schools would be preferred but even if not, we would pay a membership. And Marshall is in desperate need of gym space.

Yes yes yes!!!

Like the one in coldwater. Indoor tennis and track.

Need a basketball facility



ADMINISTRATIVE REPORT
December 16, 2019 – City Council Meeting

TO: Honorable Mayor and City Council Members

FROM: Jon B. Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: DART Procurement Policy

BACKGROUND: On April 30, 2019, the Office of Passenger Transportation (OPT) sent out an email directing all transit agencies to develop a written procurement policy. The Federal Transit Administration's (FTA) guidance requires transit agencies to have a written procurement policy, if the agency receives Federal funds for the purchase of capital goods such as a bus purchase. FTA's primary concern is to have protest procedures in writing, and are the procedures followed when a procurement decision is protested.

The Office of Passenger Transportation has developed a procurement policy template that has the FTA required language (Please see attached)

RECOMMENDATION: To approve the attached Procurement Policy and authorize the Mayor to sign the policy prior to sending to MDOT

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As Suggested by City Council

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jon Bartlett".

Jon B. Bartlett
Finance Director

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

TRANSIT AGENCY PROCUREMENT POLICY

The City of Marshall, through Marshall Dial-A-Ride, 900 S. Marshall, Marshall, MI 49068, provides demand-response public transportation in Marshall Michigan. The transit system operates 6 transit vehicles and transports about 27,000 passengers per year. Marshall Dial-A-Ride is committed to full and open competition in its procurements. The goal is to obtain the lowest price or the best value for the agency, and the citizens and units of government who support it.

The Marshall Dial-A-Ride follows the Michigan Department of Transportation's (MDOT) *Procurement Guidelines for Grantees Receiving Federal Transit Administration (FTA) Funds via MDOT, Revised September 2018*, and all subsequent editions, in its procurements.

GENERAL RESPONSIBILITIES

The MDOT Liaison is responsible for administering procurements and ensuring compliance with MDOT guidance documents. The MDOT Liaison or her/his designee is also responsible for maintaining written selection procedures, all required procurement records, and avoiding unnecessary purchases.

PROCUREMENT METHODS

Micro-purchases are purchases of up to \$10,000 and require a fair and reasonable price determination.

Small purchases are relatively simple and informal purchases of more than \$10,000, but less than \$250,000. Small purchases are not advertised and are a direct solicitation to an adequate number of qualified vendors.

Invitations for Bids (IFB) are sealed bid procurements for any dollar amount.

Request for Proposals (RFP) are competitive proposal procurements for any dollar amount.

Sole source procurements may only be used when other types of procurements are inappropriate and only in the certain circumstances outlined in the guidance documents.

SPECIAL PROVISIONS

Architectural and Engineering (A&E) Services must be qualifications-based procurements consistent with the "Brooks Act". Geographic location may be a selection criterion in procurements for architectural and engineering services provided an adequate number of qualified firms are available to compete for the contract. Geographic preferences are prohibited in all other procurements.

Davis-Bacon Act prevailing wage protections apply to construction projects of more than \$2,000. Construction is defined as the construction, renovation or repair of real property. The Davis-Bacon Act does not apply to maintenance or installation.

Brand name specifications are unacceptable and must always be used with the words "or equal". An independent cost estimate is required for every purchase of more than \$10,000. Splitting a procurement to avoid a more stringent procurement method is prohibited.

The appropriate Federal Contract Clauses apply to all procurements as required by FTA and MDOT guidelines and can be accessed on the MDOT Office of Passenger Transportation website.

COST ANALYSIS OR PRICE ANALYSIS

A cost analysis or price analysis is required for every procurement. A price analysis is required to determine the reasonableness of a proposed price when competition is adequate. A cost analysis is required when a price analysis is inadequate, such as when competition is inadequate to determine price reasonableness or in qualifications-based procurements.

AWARD OF CONTRACTS AND PURCHASES

Contracts and purchases shall be awarded when prices are determined to be fair and reasonable in a micro purchase, to the lowest quote in a small purchase, to the lowest bid in an IFB solicitation and to the highest scored proposal in an RFP solicitation. Award will only be made to "responsive" and "responsible" vendors consistent with the criteria in guidance documents.

The Marshall Dial-A-Ride reserves the right to reject any and all price quotes, bids or proposals submitted in response to a solicitation for sound, documentable, business reasons. The Marshall Dial-A-Ride reserves the right to award to other than the lowest priced proposal in an RFP solicitation.

WRITTEN PROTEST PROCEDURES

Contractors wishing to protest procurement decisions or processes must submit the protest in writing to the MDOT Liaison at the Marshall Dial-A-Ride, 900 S. Marshall, Marshall, MI 49068. Protests about solicitation specifications or processes must be received 10 business days before the solicitation due date. Protests received after the due date, but before award must be received before 5 business days after the due date. Post award protests must be received by the Marshall Dial-A-Ride no later than 5 business days after the award decision.

The protester must qualify as an "interested party" in the procurement. An "interested party" is an actual or prospective bidder or offeror whose direct economic interest would be affected by the award or failure to award the procurement at issue.

The written protest must identify the protesting party, clearly define the decision or process being protested and the reason(s) for the protest, and the relief desired of the Marshall Dial-A-Ride's procurement award.

The Marshall Dial-A-Ride reserves the right to not accept solicitations, postpone or extend the solicitation due date, cancel any award or re-solicit based on the protest received. The Marshall Dial-A-Ride MDOT Liaison or her/his designee will review the written protest and provide a written decision to the protestor within 10 business days of receiving the protest.

The protestor can appeal the Marshall Dial-A-Ride MDOT Liaison or her/his designee's decision to Marshall City Council. That appeal must be filed with the Marshall Dial-A-Ride MDOT Liaison or her/his designee within 5 business days of the MDOT Liaison or her/his designee's decision. The Marshall City Council's decision on the appeal will be final.

Protestors can appeal the Marshall City Council 's decision to the FTA Region V Office, 200 West Adams Street, Suite 320, Chicago, Illinois 60606; Phone: (312) 353-2789; FAX (312) 886-0351.
(Local oversight entity)

CONTRACT ADMINISTRATION

The Marshall Dial-A-Ride will maintain a contract administration system to ensure it and its third-party contractors comply with the terms, conditions and specifications of their contracts and purchase orders.
(Agency name)

The MDOT Liaison or her/his designee is responsible for keeping a procurement's documentation in a centralized contract administration file, for responding to requests for contract interpretation, and for modifying or terminating the contract. The MDOT Liaison or her/his designee must also monitor and ensure compliance with contract terms such as Davis-Bacon, Buy America, prompt payment to subcontractors and Disadvantaged Business Enterprises (DBE).
(Title) *(Title)*

The MDOT Liaison or her/his designee must also inspect and test supplies or services to determine if they conform to contract requirements, provide an authorized representative to approve the supplies or services, and maintain procedures to close a contract.
(Title)

FIELD(S) FOR ADDITIONAL SECTIONS

WRITTEN STANDARDS OF CONDUCT

No Marshall Dial-A-Ride (Agency name) employee, officer, agent, Board member or their immediate family member, partner or organization will participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent, is involved.

No Marshall Dial-A-Ride (Agency name) employee, officer, agent, Board member or their immediate family member, partner or organization will solicit or accept substantial gifts, gratuities, favors or anything of monetary value from contractors or potential contractors.

FIELD(S) FOR ADDITIONAL SECTIONS

This policy only applies to the City of Marshall's transportation department, Marshall Dial-A-Ride. Because the City of Marshall's transportation department, Marshall Dial-A-Ride, receives funding from the Federal Transit Administration (FTA) it is required to comply with all FTA procurement regulations and guidelines. This policy in no way restricts, supersedes or replaces any other City of Marshall procurement policy but is solely intended for the purpose of procurements made by Marshall Dial-A-Ride with FTA funding.

OTHER LOCAL PROCUREMENT POLICIES

Other local procurement policies in effect for a transit agency may be more stringent than FTA and MDOT guidelines but cannot be less stringent. In any inconsistency between a local procurement policy and FTA and MDOT guidelines, the FTA and MDOT guidelines prevail. FTA and MDOT guidelines only apply to procurements made with FTA and MDOT funding.

INTERPRETATIONS OR CLARIFICATIONS

Any interpretations or clarifications in this policy will be based on the Michigan Department of Transportation's (MDOT) *Procurement Guidelines for Grantees Receiving Federal Transit Administration (FTA) Funds via MDOT, Revised September 2018*, the *Federal Transit Administration Circular FTA C 4220.1F Third Party Contracting Guidance, Rev. 4, March 18, 2013*, and FTA's *Best Practices Procurement & Lessons Learned Manual, October 2016*, and all subsequent editions, as available on the internet, and the Marshall Dial-A-Ride (Agency name)'s decision will be final.

ADOPTED BY <i>(Adopting body)</i>	
Marshall City Council	
PRINT NAME AND TITLE <i>(Authorized signatory)</i>	
Joe Caron, Mayor	
SIGNATURE	DATE ADOPTED
	December 16, 2019

CALL TO ORDER

IN REGULAR SESSION Tuesday, December 3, 2019, at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Metzger, Traver, Underhill, and Wolfersberger.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Member McNeil.

Moved Metzger, supported Wolfersberger, to excuse the absence of Council Member McNeil. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Underhill, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Metzger, supported Wolfersberger, to approve the Consent Agenda:

- A. Approve the amended PA425 Conditional Land Transfer for land owned by the Michael-Samuel Corporation at 15325 West Michigan Avenue;
- B. Received the dates for the 2020 City Council Meetings;
- C. Received the listing of the 2020 Board and Commission positions that are scheduled to expire and the term of office;
- D. Minutes of the City Council Regular Session held on Monday, November 18, 2019;
- E. Approve city bills in the amount of \$ 580,836.92.

On a roll call vote – ayes: Gates, Metzger, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

Matt Holland of Gabridge & Co. presented the 2019 Annual Financial Audit for the City of Marshall for the year ending June 30, 2019.

Moved Metzger, supported Gates, to accept and place on file the 2019 Annual Financial Audit Report. On a voice vote – MOTION CARRIED.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Solid Waste Disposal Ordinance:

City Manager Tarkiewicz provided background regarding the ordinance. A new ordinance would be necessary to allow the City to move to a single hauler contract. The new ordinance that was developed includes language that permits an exclusive contract.

Mayor Caron opened the public hearing for comment on the Solid Waste Disposal Ordinance and stated each person will be allowed 5 minutes to speak.

Tom Waidelich of 625 W. Michigan Avenue stated the public should be allowed to vote and contracts change and Council should consider the long-term.

Stuart Webb of 628 Birch Street stated some negatives regarding the ordinance. There are no provisions for opting out, some people do not use garbage service so would they be forced to pay and if leaf collection went away and leaves needed to be bagged. He feels taxpayers should be allowed to vote on the issues.

Steven Gentry of 728 E. Green, has been a resident since 2012 and is against the ordinance. He questioned why the City would want one contractor and feels government should not mix with private contractors.

Carolyn Hughes of 532 N. Kalamazoo questioned where this started. She doesn't understand and feels the City is trying to take away her choice and she is capable of making her own decisions.

Larry Ellis of 333 N. Sycamore stated he feels this looks like a solution in search of a problem. He is happy with the service he currently has and we do not need this.

David Mead of 728 Wright Lane stated he prays for our elected officials. We pay our taxes and hopes the Council does the right thing.

Ms. Hughes, feels that it is up to the people to vote on the issue and everyone has rights.

Cathy Slaughter of 319 N. Eagle stated the rates that were given in the Advisor were not correct.

Lynn Smalek of 1001 O'Keefe feels the citizens should be able to vote on the issue.

David Fry of 908 Wooded Lane stated he has worked in the waste management industry for 28 years. Success depends on the ordinance and within the boundaries of the contract. He feels problems can be solved with the right contractual relationship.

Elaine Heath of 612 Sibley Lane stated she already has no choice with her electricity. She does not have room for 3 trash containers and Marshall is being sold down the tube.

Jack Vandybogurt of 615 North Drive W stated he has a problem with the billing. People in Marshall need more answers and feels the whole thing is a joke.

Wayne Mason of 124 Lincoln asked why the City is even involved. He feels that the people should be able to choose who they do business with.

Edward Masters of 116 W. Spruce has owned a small business for over 25 years. He feels that Scooters bought a local business and we are trying to put them out of business. The City does not need to tell them what to do with garbage, it is the people's choice not the City.

Heather Johnson of 1037 Rose Street inquired if the residents will see the results of the on-line survey that was taken. She is opposed and feels it is not Council's right to choose for them and doesn't see the benefit.

Dave Crowle, 105 Chauncey Court, of the Brewer Woods Condo Association stated they will be paying for a service that is not used.

Denise Stovall of 601 Forest Street feels that we are creating a monopoly and there is no reason to have this.

Stephanie Davis of 542 Hill Road feels the process went too fast and there still needs to be discussions. She has a problem with only one contract and they should have the right to choose.

James Hackworth of 306 High Street stated he is appreciative for allowing the discussion. He likes the idea of paying less per quarter but feels there needs to be more discussion on the issue.

Michael Roberson of Locust Street, stated he does not have garbage service and asked if he would be required to pay for a service he does not use.

Brian Miller of 712 S. Kalamazoo feels it is the residents decision and the people do not need over reaching government. He feels the City doesn't spread business evenly and cheaper does not always mean better.

Paul Schuette of 620 Schuyler Street stated he has gone over the ordinance. People may not have room and storage area for 3 cans. With an exclusive contract, the City would be taking away people's choice.

Norman Hawker of 416 Whispering Pines stated he is a professor that studies what happens when you remove competition from the public sector. He stated robust competition is what makes the private sector work.

MJ Harting-Minkwic of 538 Hill Road there could be customers of more than one vendor. People are willing to pay more for better service.

Matthew Robinson of 419 N. Kalamazoo inquired regarding leaf pick-up and likes the recycling.

Creighton Burrows feels the government is out of control. People have the right to contract with anyone they chose.

Barry Adams stated do not fix what isn't broken. Council is trying to take away our natural rights. He feels that if this is approved there would be legal action.

Margaret Winchell of 911 Jones stated she is a large user of the compost center and hopes to continue to have one.

Tim Ruddock of 560 N. Madison stated he has a problem with this issue and people should have the freedom to choose. He also has an issue with not being able to use the compost center and feels it is not fair.

Tom Waidelich stated that Republic Waste is out of Arizona and Council really needs to consider everything before making a choice.

Hearing no further comment, Mayor Caron closed the public hearing.

Mayor Caron thanked everyone for their comments and all of the information will be considered.

Moved Metzger, supported Traver, to postpone any action on the Solid Waste Ordinance issue to a later date. On a voice vote – **MOTION CARRIED.**

B. Zoning Ordinance Amendment for New Principal Uses in I-1 and I-2 Zoning Districts:

Trisha Nelson, Planning & Zoning Administrator provided background regarding the ordinance. City Council adopted the Commercial Marihuana Ordinance on September 16, 2019. To ensure consistency between City Ordinances, an amendment to the zoning ordinance need to occur to allow commercial marihuana as a permitted use in the I-1 and I-2 zoning districts. Planning Commission held a public hearing on November 13, 2019.

Mayor Caron opened the public hearing to hear public comment regarding the proposed amendments to the Zoning Ordinance.

Jack Reed of 116 S. Sycamore asked for clarification on the amendments.

Hearing no further comment, the hearing was closed.

Moved Wolfersberger, supported Gates, to approve the amendments to the Zoning Ordinance for Commercial Marihuana to be allowed as a permitted use in the I-1 and I-2 zoning districts. On a voice vote – **MOTION CARRIED.**

**CITY OF MARSHALL
ORDINANCE #2019-09**

AN ORDINANCE TO AMEND CITY OF MARSHALL ZONING CODE, CHAPTER 3.0 ZONING DISTRICTS SECTIONS 1.12.B AND 1.13.B THE CITY OF MARSHALL ORDAINS:

Section 1. That **Chapter 3.0, Zoning Districts** of the Marshall City Zoning Code, section 3.1.12, I-1 Research and Technical District, subsection B – Principal Permitted Uses, is hereby amended to **Add the following uses:**

- xxiv. *“Any use allowed in such district as provided in the City Commercial Marihuana Ordinance.”*

Section 2. That **Chapter 3.0, Zoning Districts** of the Marshall City Zoning Code, section 3.1.13 I-2 General Industrial District, subsection B – Principal Permitted Uses, is hereby amended to **add the following uses:**

- xxv. *“Any use allowed in such district as provided in the City Commercial Marihuana Ordinance.”*

Section 3. Severability. It is the legislative intent of the City adopting this Ordinance that all provisions hereof shall be liberally construed to protect the public health, safety and general welfare of the inhabitants of the City and all other persons affected by this Ordinance. Consequently, should any provision of this Ordinance be held to be unconstitutional, invalid or of no effect, such holding shall not be construed as affecting the validity of any of the remaining provisions of this Ordinance or Zoning Code, it being the intent of the City Council that this Ordinance shall stand and remain in effect, notwithstanding the invalidity of any provision hereof.

Section 4. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 5. This Ordinance is declared to be effective seven (7) days after publication or as provided by law.

Adopted and signed this 3rd day of December, 2019.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on December 3, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Bids for Brooks Field Terminal Construction:

Moved Metzger, supported Gates, to approve the bid from Kalleward Group of Kalamazoo for \$909,400 to construct the new Brooks Field Terminal and \$70,000 for Mead Hunts construction administration. It is further recommended that the project be funded by using the four years of available Federal and State funding, a loan of up to \$100,000 from the Michigan Department of Transportation, and borrow from another Airport's funding allocation to be paid in 2021 from the City's federal allocation. It is also recommended that the FY2020 budget for the Airport Capital Outlay account 295-900-970.00 be increased by \$20,470. On a roll call vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, Gates, and Metzger; nays: none.
MOTION CARRIED.

B. Major Material Purchase for the Pearl Street Substation:

Moved Wolfersberger, supported Underhill, to approve the following purchases for the Pearl Street Electric Substation project to the low bidders: The Electric System Protection Relays and Associated Panels in the amount of \$298,900 to System Control, Inc and Structural Steel in the amount of \$79,638.18 to Professional Electric Products Co. On a roll call vote – ayes: Underhill, Wolfersberger, Mayor Caron,

Gates, Metzger, and Traver; nays: none. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Kathy Miller of 540 Cosmopolitan commented on the Christmas Parade and encouraged everyone to visit the Merry Mile at the fairgrounds.

Jack Reed of 116 S. Sycamore expressed appreciation to Council and stated that more information is needed on the solid waste issue.

Margaret Winchell of 911 Jones Street feel that more information needs to be given regarding the South Neighborhood Improvement Authority.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 9:12 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
314482	AD-VISOR & CHRONICLE	ADS 11/1-11/30		2,987.10
9966550294	AIRGAS USA LLC	WELDING GASES		135.53
5141	ALL RELIABLE SERVICES	(LINE CLEARANCE TREE TRIMMING FOR JULY 2020	2020.050	2,197.20
5127	ALL RELIABLE SERVICES	(LINE CLEARANCE TREE TRIMMING FOR JULY 2020	2020.050	3,617.26
90189	ALL-TRONICS INC	REMOTE SYSTEM PROGRAMMING AND ACCESS		90.00
90205	ALL-TRONICS INC	QUARTERLY FIRE ALARM MONITORING		81.00
90206	ALL-TRONICS INC	QUARTERLY FIRE ALARM MONITORING - WATER		81.00
9508	ASPEN WIRELESS	TECH SUPPORT FOR FIBERNET. \$8.75/CUSTOM	2020.033	10,438.75
2019-025324	ASPHALT SOLUTIONS PLUS	ROAD REPAIRS	2020.085	51,620.00
2019-025406	ASPHALT SOLUTIONS PLUS	WMB BREAK PATCH E. GREEN AND S. MARSHALL	2020.185	5,000.00
02250455818	AUTO VALUE MARSHALL	SWITCHES		(6.99)
02250455816	AUTO VALUE MARSHALL	SWITHCES		6.99
02250456212	AUTO VALUE MARSHALL	ANTENNA		6.99
02250456232	AUTO VALUE MARSHALL	1/4 MINI SCR CLA		1.36
02250455771	AUTO VALUE MARSHALL	HOOD CATCH RUBBER		4.79
02250455819	AUTO VALUE MARSHALL	SWITCHES		5.49
02250455873	AUTO VALUE MARSHALL	CREDIT MEMO		(5.18)
02250455977	AUTO VALUE MARSHALL	ROLL HEAT/HOSE		15.12
02250456219	AUTO VALUE MARSHALL	HEX BIT		4.79
P21682725	BATTERIES PLUS BULBS	40 BULBS		106.00
19-1507686	BUD'S TOWING & AUTOMOT	IMPOUND TOW		280.00
84588	CARON CHEVROLET	KEY/TRANSMITTER - 2011 CAPRICE		147.69
582984	CORRPRO	ANNUAL CATHODIC PROTECTION INSPECTION	2020.202	1,600.00
100634	CRT, INC	CLOUD STORAGE		1,111.32
100430	CRT, INC	CLOUD STORAGE		1,136.31
155833	D & D MAINTENANCE SUPP	JANITORIAL		122.20
155808	D & D MAINTENANCE SUPP	QUART BOTTLES/SPRAYER/LABEL		7.95
155835	D & D MAINTENANCE SUPP	JANITORIAL		532.80
559201	DARLING ACE HARDWARE	NUTS & BOLTS		24.00
559202	DARLING ACE HARDWARE	DRILL BITS		34.78
559505	DARLING ACE HARDWARE	TOTE		14.99
558465	DARLING ACE HARDWARE	ROD/ ROPE		33.96
558648	DARLING ACE HARDWARE	PVC TRAP/ EXT TUBE/ DRILL BIT		20.57
559213	DARLING ACE HARDWARE	BRAD NAILS/ AIR NAILS/ GLASS/ SCREEN		122.37
558843	DARLING ACE HARDWARE	TUBE ALUMINUM/ PLSTIC ANCHOR/ PLIERS		10.53
558752	DARLING ACE HARDWARE	SMOKE/AIR TOOL OIL/ STA-BIL/ NOZZLE CONT		52.74
558657	DARLING ACE HARDWARE	LABOR/UTILITY LIGHTER/ LP GAS		37.43
558811	DARLING ACE HARDWARE	KEY		9.56
14623	DRIESENKA & ASSOCIATES	KETCHUM PARK PAVILION-TESTING AND INSPEC	2020.101	178.75
3286425	EDWARDS INDUSTRIAL	SALHOSE ASSEMBLY		179.67
423666	ELECTRIDUCT	PVC FLANGED WIRE GUARD	2020.191	323.61
I104616	ERIC DALE HEATING & AI	MAINTENANCE AGREEMENT		220.00
I104373	ERIC DALE HEATING & AI	MAINTENANCE AGREEMENT - 614 HOMER		220.00
I104374	ERIC DALE HEATING & AI	MAINTENANCE AGREEMENT - DPW		405.00
I104712	ERIC DALE HEATING & AI	LIMIT AND BLOWER		177.68
I104376	ERIC DALE HEATING & AI	MAINTENANCE AGRMNT - CITY HALL		1,678.00
I104375	ERIC DALE HEATING & AI	MAINTENANCE AGRMNT - PSB		1,421.00
S103116906.002	ETNA SUPPLY	PVC FOR MICH. AVE		146.00
MIBAT284451	FASTENAL COMPANY	PAPER TOWELS		83.90
MIBAT284242	FASTENAL COMPANY	FITTINGS		111.76
MIBAT284202	FASTENAL COMPANY	NUTS & BOLTS/FITTINGS		133.95
91690	FERGUSON WATERWORKS	#3 VALVE BOX LID		17.85
4366	GOODWIN'S PLUMBING, LL	FAUCET		310.39
9364658451	GRAINGER	WIPES		216.40
9359419653	GRAINGER	ENTRANCE MAT		78.90
9367214492	GRAINGER	RODENT STATION		97.74
9313407554	GRAYBAR ELECTRIC	COMMSCOPE DROP CABLES- QUOTE#0233706112	2020.105	14.13
1826205	GRIFFIN PEST SOLUTIONS	PEST CONTROL		44.00
20190875	GRP ENGINEERING INC	ENGINEERING SERVICES FOR PEARL STREET SU	2019.334	30,000.00
15211	GUTTERS R US LLC	SNOW REMOVAL- SIDEWALK SALT FOR 2019-202	2020.179	1,958.60
15210	GUTTERS R US LLC	SNOW REMOVAL- SIDEWALK SALT FOR 2019-202	2020.180	3,653.60
27259	HELPNET	EMPLOYEE ASST. PROG- OCT/NOV/DEC		262.71
25490	HUNTER PRELL COMPANY	SERVICE FURNACE		436.50
0055281-IN	HYDROCORP	INSPECTION & REPORTING SERVICES - NOVEMB		865.00
1199	IMPACT LAWN & LANDSCAP	2019 LAWN MOWING - JULY TO OCTOBER 2019	2020.042	395.00
1202	IMPACT LAWN & LANDSCAP	2019 LAWN MOWING - JULY TO OCTOBER 2019		100.00
1203	IMPACT LAWN & LANDSCAP	2019 LAWN MOWING - JULY TO OCTOBER 2019		90.00
1200	IMPACT LAWN & LANDSCAP	2019 LAWN MOWING - JULY TO OCTOBER 2019		75.00
1201	IMPACT LAWN & LANDSCAP	LAWN CARE AND MAINTENANCE		110.00
M28273	IMPACT SOLUTIONS	UTILITY BILL PAPER		15.00
M28300	IMPACT SOLUTIONS	INCIDENT CARDS		124.98
4949677	J.C. EHRlich	PEST CONTROL		224.67
5037937	J.C. EHRlich	PEST CONTROL		73.00
494677	J.C. EHRlich	PEST CONTROL		224.67
45033	JACK PEARL'S TEAM SPOR	UNIFORMS/SHORTS		65.00
44987	JACK PEARL'S TEAM SPOR	UNIFORMS FOR MARSHALL BASKETBALL PARTNER	2020.195	4,905.00
7575681	KIMBALL MIDWEST	SET		209.00
INV002987	KNIGHT WATCH, INC	MONTHLY FIRE MONITORING		224.85
INV003352	KNIGHT WATCH, INC	SERVICE BELL UNITS		113 264.10

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
35900	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		245.84
35907	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		212.44
35858	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		59.92
117351/117352	LARRY'S FLOOR COVERING	FIRST FLOORING REPLACEMENT (FINAL PHASE) 2020.130		11,093.35
01054240	LEGG LUMBER	OAK SCREEN MOULD		7.84
031712	LOU'S GLOVES INC	LAB GLOVES		172.00
11152019B	MARSHALL AREA FIRE FIG	FIRST RESPONDER COURSE		156.66
11152019	MARSHALL AREA FIRE FIG	FIRST RESPONDER COURSE		469.98
8920	MARSHALL WELDING & FAB	SQUAD 12- RUNNING BOARDS		895.00
S4613335.001	MEDLER ELECTRIC COMPAN	PHIL F32T8/TL941/ALTO-30PK 479626		47.29
EPI1173414	MESSICK'S	BOLT, SHEAR		174.42
2019128069	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2020.067	4,890.22
283648	MICHIGAN INDUSTRIAL GA	WELDING GASES		61.10
544958	NAPA OF MARSHALL	OIL/GREASE		11.31
2031776	NATIONWIDE CONSTRUCTIO	CONSTRUCTION OF GUARDRAIL OVER S, MARSHA	2020.138	45,315.06
431816	NORTH CENTRAL LABORATO	BLANKET PO FOR LAB SUPPLIES	2020.046	102.40
717083	NYE UNIFORM COMPANY	MOLLE VEST AND ACCESSORIES		1,212.00
723577	NYE UNIFORM COMPANY	UNIFORM SHIRT		119.90
717045	NYE UNIFORM COMPANY	TRAUMA PLATE FOR VEST		850.00
717046	NYE UNIFORM COMPANY	BODY ARMOR		1,227.00
717051	NYE UNIFORM COMPANY	BODY ARMOR		1,227.00
717049	NYE UNIFORM COMPANY	BODY ARMOR		1,227.00
717080	NYE UNIFORM COMPANY	NAME BAR		14.00
721462	NYE UNIFORM COMPANY	JOB SHIRT		69.50
721460	NYE UNIFORM COMPANY	JOB SHIRT		69.50
721463	NYE UNIFORM COMPANY	JOB SHIRT		69.50
721458	NYE UNIFORM COMPANY	JOB SHIRT		69.50
96614	O'LEARY WATER CONDITIO	COOLER RENTAL/ WATER DELIVERED		32.00
96615	O'LEARY WATER CONDITIO	WATER DELIVERED		40.50
4788-235254	O'REILLY AUTO PARTS	WIPER BLADES		9.95
4788-232975	O'REILLY AUTO PARTS	HAND CLEANER		25.98
4788-224369CR	O'REILLY AUTO PARTS	CREDIT MEMO		(20.68)
4788-217025	O'REILLY AUTO PARTS	COPPER LUGS/ ANTIFREEZE		20.68
2019-102	OERTHERS	WINDCHIME - SERVICE AWARD - SCOTT MCDONA		250.00
2019-97	OERTHERS	STRAW BALES		29.45
1502715	OFFICE 360	HAND SOAP		58.37
1499333	OFFICE 360	ENVELOPES		9.99
1493810	OFFICE 360	PAPER/ FLAG TABS		41.65
0153654	POLLARDWATER.COM	GASKET		32.61
56421946	POWER LINE SUPPLY	GLOVES		397.20
56398975CR	POWER LINE SUPPLY	CREDIT MEMO		(164.97)
19-10232	QUALITY EXCAVATORS, IN	DOZER & ROLLER WORK	2020.203	3,372.50
81438767	SAFETY-KLEEN	PARTS WASHER SOLVENT		195.00
66945	SECURITY CORPORATION	ACCESS CARDS		1,802.75
9719	SIGNWORLD CONCEPTS	RIVERWALK SIGN PROJECT		140.00
654759	STEENSM	INSTALL PLOW BRACKETS AND WIRING HARNESS	2020.198	2,237.94
MAR20644	TIRE CITY TIRE PROS	DART 7 - TIRE		200.46
MAR20514	TIRE CITY TIRE PROS	TIRE REPAIR		20.00
MAR20415	TIRE CITY TIRE PROS	114- TIRES		743.92
154 0076846	UNIFIRST CORPORATION	WATER UNIFORMS		34.82
154 0076847	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.88
154 0076845	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0076842	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.45
154 0077474	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.45
154 0077477	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0077478	UNIFIRST CORPORATION	WATER UNIFORMS		34.82
154 0077479	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.88
154 0077476	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		165.37
154 0077475	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.76
154 0076844	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		174.27
154 0076843	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.76
075373	USA BLUEBOOK	TREATMENT CHEMICAL		272.63
3556A97307	XYLEM WATER SOLUTIONS	AERATION VELL REPAIR PARTS		224.87
GRAND TOTAL:				213,111.54

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 11/27/2019 - 11/27/2019
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
2019-9	BAKEWELL	F. MARKET FOOD ASSIST VENDOR		76.00
11/26/2019	BEACH, BRIAN	UB refund for account: 300460002		13.17
11262019	CASEY HALL	INSPECTIONS 10/26-11/25		45.00
7107	COMMERCIAL PAINTING SE	FUEL TANK PAINTING WITH 5 YEAR WARRANTY2020.193		11,775.00
601012087771	CONSUMERS ENERGY	ACCT 100009163971		621.24
2019-12	DANIEL MILLER	F. MARKET FOOD ASSIST. VENDOR		192.00
2019-7	EICHER, MARY	F. MARKET FOOD ASSIST. VENDOR		421.00
11262019	FULLER, MIKE	BOOT ALLOWANCE REIMBURSEMENT		116.59
11272019	FULLER, MIKE	BOOT ALLOWANCE REIMBURSEMENT		94.23
2019-1	GOETZ, ROBERT OR NICOL	F. MARKET FOOD ASSIST. VENDOR		29.00
2019-14	HALL, RICHARD J	F. MARKET FOOD ASSIST. VENDOR		62.00
11222019	KENNETH FINNEY	OUTERWEAR REIMBURSEMENT		95.40
14473	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - CLINT SCHIPPER		200.00
11212019	LUIB, EARL	BOOT ALLOWANCE REIMBURSEMENT		144.15
11082019TS	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 2922 - THERESA SEARS		227.03
2019-8	MCDONALD, PAMELA	F. MARKET FOOD ASSIST. VENDOR		9.00
2019-2	MODERN DINOSAUR FARM	F. MARKET FOOD ASSIST. VENDOR		13.00
2019-11	NORMAN, BOBBIE	F. MARKET FOOD ASSIST. VENDOR		40.00
2019-3	NOTTAWA CROSSING FARMS	F. MARKET FOOD ASSIST. VENDOR		36.00
2019-10	OVERHEISER, MARTY	F. MARKET FOOD ASSIST. VENDOR		76.00
11262019	SCOTT, DOUGLAS	INSPECTIONS 10/24-11/25		540.00
2019-4	SIBLEY, LARRY	F. MARKET FOOD ASSIST. VENDOR		54.00
2019-6	SMITH, MARVIN	F. MARKET FOOD ASSIST. VENDOR		14.00
11252019	THATCHER, TERRY L	INSPECTIONS 5/31-11/24		765.00
2019-13	THE CHEESE PEOPLE	F. MARKET FOOD ASSIST. VENDOR		43.00
11262019	TROY DEKRYGER	BOOT ALLOWANCE REIMBURSEMENT		110.61
10242019	TYAGI, JESSICA	GRAND EXPERIENCE TRIP REIMBURSEMENT		15.00
2019-5	WILLOW GARDEN	F. MARKET FOOD ASSIST. VENDOR		401.00
GRAND TOTAL:				16,228.42

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1FVG-YQCX-CL1J	AMAZON BUSINESS	ACCT# A1P4GM99HG1E02/ ORDER#111-130958		159.98
11172019	AT&T MOBILITY	ACCT 145970911		87.35
12042019	BOCHENEK, ROBERT	ENERGY OPTIMIZATION - TELEVISION		30.00
12/04/2019	BOND, JULIE	UB refund for account: 3003170033		36.33
12/04/2019	BOTTING, JAYCIE	UB refund for account: 2900520034		43.33
19-1109	CALHOUN COUNTY TREASU	2019 AUCTION CHARGEBACKS		1,831.52
12042019	CITY OF MARSHALL	PETTY CASH FOR FARMER'S MARKET		100.00
10001	COURTNEY & ASSOCIATES	NOVEMBER RETAINER		250.00
12032019	EGNATUK, ALEC	COFFEE DECANTERS		17.99
12022019	FOLK OIL COMPANY INCO	ENERGY OPTIMIZATION		1,099.64
12032019	FOLK OIL COMPANY INCO	ENERGY OPTIMIZATION		448.12
12/04/2019	FRAILEY, HUNTER	UB refund for account: 2901540025		29.71
15709	FUG	WINTER MARKET BANNER		128.00
12/04/2019	GRAETZEL, TARA	UB refund for account: 3004330026		74.81
12042019	GROENEVELD, ANDREW	BOOT ALLOWANCE REIMBURSEMENT		109.72
12/05/2019	HASTINGS, NICOLE	UB refund for account: 1900830024		105.33
1518967	HUB INTERNATIONAL MID	PROPERTY INSURANCE - GENERAL LIABILITY	2020.197	53,484.00
3580909	IIX INSURANCE INFORMA	MOTOR VEHICLE REPORTS		35.20
12042019	MARANA GROUP	POSTAGE - ACCT #M323		500.00
WINTER TAX 2019	MARENGO TOWNSHIP	TAXES FOR PROPERTY 15-311-015-00		1,338.01
11112019	MARSHALL CUTTING EDGE	HYDRANT USAGE/ DEPOSIT REFUND		142.00
WINTER TAX 2019	MARSHALL TOWNSHIP	TAXES FOR PROPERTY 16-272-012-00		113.80
M 10-19	MICHIGAN SOUTH CENTRA	OCTOBER NATURAL GAS		1,688.73
12042019	MILLER, JUSTIN	CASH FOR MARSHALL JR BBALL OFFICIALS		900.00
10039	REVORE LAW FIRM, P.L.	NOVEMBER LEGAL SERVICES		3,832.50
10084	SONAR	SONAR SOFTWARE MONTHLY SERVICE. \$1.25/	2020.061	1,476.25
12/02/2019	VANDERVRIES, EDWARD	ASSESSING SERVICES		4,400.00
12/04/2019	VANHOOSE, PATRICIA	UB refund for account: 3003070034		39.63
12/04/2019	VINCENT, DEREK	UB refund for account: 600700003		2.33
1863-10	VIRIDIS DESIGN GROUP	DESIGN SERVICES - KETCHUM PARK PAVILION	2019.208	500.00
113019	WOLFERSBERGER, PAM	FARMERS MKT MGR - NOVEMBER 2019		850.00
12/04/2019	WOODWORTH, GEORGE	UB refund for account: 2901240009		102.21
11282019	WOW! BUSINESS	ACCT 010058364		32.97
11242019	WOW! BUSINESS	ACCT 013934621		39.59
11292019	WOW! BUSINESS	ACCT 014226414		109.73
GRAND TOTAL:				74,138.78



ADMINISTRATIVE REPORT
December 16, 2019 – City Council Meeting

TO: Honorable Mayor and City Council Members
FROM: Tom Tarkiewicz, City Manager
SUBJECT: 2020 Strategic Planning Work Session – Establish Date

BACKGROUND: In February, the City Council and the City Directors met with Dr. Lew Bender to prepare the 2019 City Visioning, Goals, and Objectives. After 12 months, it was planned to review and update the Plan. It is requested that a work session on either Saturday January 11, 2020 or Saturday January 25, 2020 at 8:00 AM be established.

RECOMMENDATION: It is recommended that the Council establish a work session to review and update the 2019 City Visioning, Goals, and Objectives.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz", written in a cursive style.

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com



ADMINISTRATIVE REPORT
DECEMBER 16, 2019 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and Council Members

FROM: Ed Rice, Director of Electric Utilities
Tom Tarkiewicz, City Manager

SUBJECT: Construction Labor Contract for the Pearl Street
Electric Substation Increase in Capacity Project.

BACKGROUND: The City Council approved the expediting of design for the Increase in Capacity Project (Project) for its Pearl Street 138/12.47kv Substation at its regular meeting on March 4, 2019. The City Council, subsequently, approved the purchase of a 30mva transformer at the low-bid price of \$818,000 for the Project at its regular meeting on July 15, 2019 and other major equipment purchases at City Council meetings held on September 16, 2019 and December 3, 2019.

The City's Pearl Street Electric Substation provides electricity to approximately 90% of the City's current electric utility customers. The substation was constructed in 1982 with two 20MW transformers and has a current peak load on the station of 23MW. The two transformers were necessary to provide reliability in case one of the transformers must be taken out of service for an emergency or scheduled maintenance. An approximate 30MW of additional load is planned to be connected to the Pearl St. Substation within the next couple of years caused mainly from new marijuana grow facilities.

A Request for Proposal (RFP) was written and advertised/distributed on October 21, 2019 for the construction labor contract required for the Project with a bid opening that was convened on December 5, 2019.

The total conceptual cost for the project is \$2.5 million.

Three qualified electric substation construction contractors responded to the RFP with the following results:

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	<u>Bid</u>
Kent Power, Grand Rapids, MI	\$ 881,507.23
Newkirk Electric, Muskegon, MI	\$1,041,377.07
Hydaker-Wheatlake, Reed City, MI	\$1,374,570.00

RECOMMENDATION: It is recommended by city staff that the City Council approve the awarding of the construction labor contract for the increase in capacity project at the City's Pearl Street Electric Substation to the low bidder Kent Power of Grand Rapids, MI in the amount of \$881,507.23 with a 10% contingency of \$88,000.

FISCAL EFFECTS: This Pearl St. Substation Increase in Capacity Project is identified in the 2019/20 Capital Improvement Plan with a conceptual estimate of \$2.5 million. The project is on budget with total project to date council approved accumulated expenditures of \$1,571,725. The contract labor and associated material purchases will initially be funded from the Electric Department which will be off-set by net revenues gained from the electric service connections of anticipated marijuana grow facilities. The Project is expected to have a one (1) year pay back by the net revenues gained from the new marijuana based electric load.

ALTERNATIVES: As suggested by City Council.

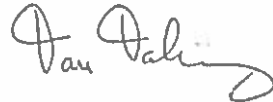
CITY GOAL CLASSIFICATION: GOAL AREA IV – INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,



Edward E. Rice, P.E.
Electric Utilities Director



Tom Tarkiewicz
City Manager



**CITY OF MARSHALL
BOARDS & COMMISSIONS
APPLICATION**

Your interest and willingness to serve the City of Marshall is appreciated. The purpose of this application is to provide the Mayor and Council with basic reference data and information pertaining to residents being considered for appointment to a City board or commission. The information supplied on this form will be available for the Mayor and Council and may be used for their deliberation concerning such appointments.

Date 12/4/19

Applicant Name Jen Rice

Address 516 W. Hanover St.

Home Phone 269-290-8204 Work Phone 269-781-8161

E-Mail Address jen.mafm@gmail.com

How long have you lived in the City of Marshall? Six years

Education _____

Community Experience and Affiliations: _____

- Farmers Mkt Manager - 2018-2019
- Calhoun County Fairgrounds - General Manager

Please specify the Board/Committee sought: Farmers Market

Why would you like to serve in this capacity? Include experience or expertise relevant to board or committee for which you are applying.

Experience in social media marketing and event planning

Can you commit to attend all meeting: Yes or No

Please feel free to attach a resume, brief bio, hobbies, former committee work, etc.