



MARSHALL CITY COUNCIL AGENDA

TUESDAY – 7:00 P.M.

February 18, 2020

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Scott Loughrige, Cross Roads Church & Ministries
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) CANDIDATES FOR PUBLIC OFFICE
- 7) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 8) CONSENT AGENDA
 - A. South Neighborhood Improvement Authority Bylaws P. 4
City Council will consider the recommendation to approve the bylaws of the South Neighborhood Improvement Authority.
 - B. 2020 Workplan for 2019-2024 Council Visioning and Goals P. 15
City Council will consider the recommendation to adopt the 2020 Workplan for the 2019-2024 Council Visioning and Goals.
 - C. Local Government Approval for Small Wine Maker License for Partners in Wine, LLC P. 26
City Council will consider the recommendation to approve the Local Government Approval Resolution for Partners in Wine, LLC's licensing application to the Michigan Liquor Control Commission.
 - D. Local Government Approval for Small Wine Maker License/Small Distiller License for ROAK Brewing Co., LLC P. 28
City Council will consider the recommendation to approve Roak Brewing Co. LLC's request for a Small Wine Makers License and Small Distiller License and authorize the City Clerk to certify the resolution.
 - E. Hardship Tax Exemption Policy and Guidelines P. 30
City Council will consider the recommendation to approve the revised Hardship Exemption Policy and Guidelines.
 - F. Amendment to P.A. 425 Conditional Land Transfer with Marshall Township for 15325 W. Michigan Avenue P. 33
City Council will consider the recommendation to approve changing the effective date of the P.A. 425 Agreement from January 1, 2020 to December 31, 2019 for the Backroads Saloon property located at 15325 W. Michigan Avenue.
 - G. Amendment to P.A. 425 Conditional Land Transfer with Marshall Township for 725 Old US 27 N P. 39
City Council will consider the recommendation to approve amending the P.A. 425 Agreement for Family Bible Church for 725 Old US 27 N to update the legal description to reflect the planned expansion.

Mayor:

Joe Caron

Council Members:

Ward 1 - Scott Wolfersberger

Ward 2 - Nick Metzger

Ward 3 - Jacob Gates

Ward 4 - Michael McNeil

Ward 5 - Ryan Underhill

At-Large - Ryan Traver



H.	<u>City Council Minutes</u>	P. 48
	Regular Session.....	Tuesday, January 21, 2020
I.	<u>City Bills</u>	P. 65
	Regular Purchases.....	\$ 544,681.91
	Regular Purchases.....	\$ 220,682.30
	Weekly Purchases –1/17/20.....	\$ 85,005.28
	Weekly Purchases –1/24/20.....	\$ 419,267.72
	Weekly Purchases –1/31/20.....	\$ 8,070.96
	Weekly Purchases –2/7/20.....	\$ 454,769.03
	Total	\$ 1,732,477.20

9) **PRESENTATIONS AND RECOGNITIONS**

A. **Oaklawn Hospital Presentation**

10) **INFORMATIONAL ITEMS**

A. **Event Report - Hospitality Classic**

P. 74

11) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

A. **Public Hearing – Conditional Rezoning Request #JPCRZ20.01 for 15325 W. Michigan Avenue**

P. 77

City Council will hear public comment regarding Conditional Rezoning Request #JPCR20.01 for 15325 W. Michigan Avenue to rezone from Marshall Township zoning of HS-Highway Service District to the City Zoning of I-1 Research and Technical District for the exclusive use of a Marihuana Facility.

B. **Public Hearing – Ordinance Amendments**

P. 82

City Council will hear public comment on repealing City Ordinance 70.014 Bicycle License Required; repealing City Ordinance 134.01 Loitering; amending City Ordinance 136.01 Lawful Drinking Age; Amending City Ordinance 10.99 General Penalties; and the addition of City Ordinance 137.08 Possession of Alcoholic Liquor on School Property.

C. **Public Hearing – Adoption of the July 1, 2020 – June 30, 2026 Capital Improvement Program**

P. 102

City Council will hear public comment regarding the July 1, 2020 – June 30, 2026 Capital Improvement Program.

12) **OLD BUSINESS**

13) **REPORTS AND RECOMMENDATIONS**

A. **Athletic Field Dug-out and Fencing Project**

P. 110

City Council will consider the recommendation to approve the bid from Pure Fence Company LLC, of Battle Creek, MI, in the amount of \$44,988 for the fence and backstop renovations and construction of dug-outs at the athletic fields and approve the budget in account 208-751-970.00 be increased by \$4,988.

B. **South Neighborhood Improvement Authority Development Plan and Tax Incremental Financing Plan**

P. 111

City Council will consider the recommendation to approve the ordinance approving the South Neighborhood Improvement Authority Development Plan and Tax Incremental Financing Plan.



- C. **2nd Quarter Financial Report** P. 148
City Council will consider the recommendation to accept the 2nd Quarter Financial Report as presented.
- D. **2nd Quarter Investment Portfolio** P. 203
City Council will consider the recommendation to accept the 2nd Quarter Investment Portfolio Report as presented.
- E. **2nd Quarter Cash & Investment Position Report** P. 206
City Council will consider the recommendation to accept the 2nd Quarter Cash & Investment Position Report as presented.
- F. **MERS Defined Benefit Waiver Request** P. 207
City Council will consider the recommendation to approve the MERS Defined Benefit Waiver Request and to direct the Finance Director to file the waiver with the Michigan Department of Treasury.

14) APPOINTMENTS / ELECTIONS

- A. **Local Advisory Committee Appointment**
City Council will consider the recommendation to reappoint Helen Guzzo to the Local Advisory Committee with a term expiring February 1, 2023.
- B. **Planning Commission Appointment**
City Council will consider the recommendation to reappoint Lisa McNiff to the Planning Commission with a term expiring November 1, 2022.
- C. **Board of Review Appointments**
City Council will consider the recommendation to reappoint Desmond Kirkland and Kathy Miller to the Board of Review with a term expiring January 1, 2022 and appoint Stephanie Hall with a term expiring January 1, 2022.
- D. **Library Board Appointment**
City Council will consider the recommendation to reappoint MJ Harting-Minkwic to the Marshall District Library Board with a term expiring March 31, 2023.

15) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

16) COUNCIL AND MANAGER COMMUNICATIONS

17) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

February 18, 2020



ADMINISTRATIVE REPORT
February 18, 2020 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Jon B. Bartlett, Finance Director
Eric Zuzga, Director of Special Projects
Tom Tarkiewicz, City Manager

SUBJECT: Approval of the South Neighborhood Improvement Authority's bylaws.

BACKGROUND: On January 21, 2020 Marshall City Council adopted an ordinance creating the South Neighborhood Improvement Authority and setting the boundaries of the Authority. MCL 125.4807 Section 807 (3) states:

The proceedings and rules of the board are subject to the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. **The board shall adopt rules governing its procedure and the holding of regular meetings, subject to the approval of the governing body....**

On February 10, 2020, the South Neighborhood Improvement Authority's Board, conducted its first meeting, and adopted the attached bylaws that City Council is being asked to approve.

RECOMMENDATION: It is recommended that City Council approve the attached bylaws of the South Neighborhood Improvement.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by City Council.

CITY GOAL CLASSIFICATION:

GOAL AREA 1 – ECONOMIC DEVELOPMENT

Goal Statement: Sustain and intensify the economic vitality of the Marshall area.

GOAL AREA 4 – INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Jon B. Bartlett
Finance Director

Eric Zuzga
Director of Special Projects

Tom Tarkiewicz
City Manager

CITY OF MARSHALL

South Neighborhood Improvement Authority

Bylaws

Article I. Establishment, Purpose, Authority, and Fiscal Year

Section 1. Establishment and Termination:

The South Neighborhood Improvement Authority (“Authority”) was created on January 21, 2020 pursuant to the City of Marshall adopting an ordinance and Public Act 57 of 2018 (the “Act”), as amended, of the State of Michigan.

Section 2. Purpose:

The purpose of the Authority is to promote residential and economic growth within the South Neighborhood Improvement Authority boundaries.

Section 3. Authority:

The Authority acts in accordance with the powers granted to it by Public Act 57 of 2018, and Chapter 31 of the City of Marshall Municipal Code of Ordinances. The Authority shall exercise its powers within the development area of the City of Marshall as designated in said ordinance and pursuant to the Authority’s Development Plan and Tax Incremental Financing Plan and the amendment to Chapter 31 of the City of Marshall Municipal Code of Ordinances as amended on January 21, 2020.

Section 4. Fiscal Year:

The fiscal year of the Authority shall begin on the first day of July and end on the last day of June of each year.

Article II. Board of Directors, Board Responsibilities, and Duties

Section 1. Creation, Membership, and Qualifications:

Pursuant to the provisions of and under the authority of Public Act 57 of 2018, as amended, there is hereby created a South Neighborhood Improvement Authority, which shall be under the supervision and control of a Board, consisting of the City Manager or his or her designee, and not less than 5 or more than 9 members appointed by the City Manager, subject to the approval of the City Council. Not less than a majority of the members shall be persons having an ownership or business interest in property located

in the development area, as hereinafter described. At least one of the members shall be a resident of the development area or of an area within ½ mile of any part of the development area.

Section 2. Appointment:

Board members shall be appointed by the Marshall City Manager subject to City Council approval.

Section 3. Terms and Vacancies:

Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. After the initial appointment, each member shall serve for a term of 4 years. An appointment to fill a vacancy shall be made by the City Manager for the unexpired term only. A member shall hold office until board member's successor is appointed and qualified. There shall be no limit on the number of terms an appointed board member may serve. A properly appointed individual to the board is not qualified to serve and may not assume the duties of office until the appointee takes and subscribes to the oath of office.

Section 4. Resignation or Removal for Cause:

A board member may resign by giving written notice to the Marshall City Clerk. A resignation shall take effect at the time specified in the written notice or if no time specified, upon the receipt thereof. Receipt of a resignation shall make it effective. A written resignation received by the City Clerk shall be included in the following regularly scheduled meeting minutes as a communication received. After having been given notice and an opportunity to be heard, a member of the board may be removed for cause by the Marshall City Council. Cause shall not be interpreted to be a difference of opinion, but may be found when there is one or more reasons for which there is demonstrative evidence that a member cannot responsibly and ethically perform the duties and or responsibilities of the board position.

Section 5. Roles and Duties:

- A. The role of the Authority's Board of Directors is to serve as a liaison to the Authority's District community.
- B. The board of Directors shall control, direct, manage, set policy, and oversee the management of the Authority's affairs. It shall control its property, be

responsible for its finances, formulate policy, and direct its affairs. The board may enter into or authorize the chairperson, director, or agents to enter into any contract or execute and deliver an instrument in the name of and on the behalf of the Authority. The board may execute all other duties as specified by Public Act 57 of 2018, as amended.

- C. The board may employ, terminate, and fix the compensation of a director and support personnel. A member of the board is not eligible to hold the position of director.
- D. The board may employ, terminate, and fix the compensation of a treasurer, secretary, legal counsel, and or other personnel it deems necessary.

Section 6. Adoption of a budget:

A budget shall be submitted to the board for the operation of the authority for each fiscal year before the beginning of the fiscal year. The budget shall be prepared in the manner and contain the information required of other City departments. After review by the board, the budget shall be submitted to the Marshall City Council. The Marshall City Council shall approve the budget before the board may adopt the budget. Unless authorized by the Marshall City Council or by P.A. 57 of 2018, funds of the municipality shall not be included in the budget of the authority.

Section 7. Financial Reports:

The Authority shall submit financial reports to the City Council at the same time and on the same basis as other departments of the City are required to submit reports. All expense items of the authority shall be publicized monthly and the financial records shall always be open to the public.

Section 8. Audit:

The Authority shall be audited annually by the same independent auditors as the City of Marshall uses and copies of the audit report shall be filed with Marshall City Council. The Marshall City Council shall assess a reasonable pro rata share of the funds for the cost of handling, accounting, and auditing the funds against the funds of the authority, other than those committed, which shall be paid annually by the board pursuant to an appropriate item in its budget.

Section 9. Compensation:

Members of the board shall serve without compensation, but may be reimbursed for actual and necessary expenses, subject to board approval.

Section 10. Indemnification:

To the fullest extent permitted by law the Authority and or the City of Marshall shall fully indemnify, defend, pay on behalf of and hold harmless any board members, employees, volunteers of the Authority, past or present, in their individual and or official capacity against any and all claims, demand suits, or loss including attorney fees and all other cost connected therewith and for any damages which may be asserted, claimed, or recovered against or from the Authority, its members, and or its employees, volunteers, or others working on behalf of the Authority by reason of any decisions and or recommendations made, opinions asserted, actions taken, personal injury, including bodily injury, death, and or property damage including loss of use thereof; and loss of profits, revenue opportunities, or data which may be the result of the Authority's acts, omissions, faults, negligence, or of any of its employees, board members, agents, and representatives in connection with the activities of the Authority.

Article III. Officers Duties and Responsibilities

Section 1. Officers:

Officers of the board of directors may consist of a chairperson, vice chairperson, secretary, and treasurer. Except for the officers first appointed and voted into office upon establishment of this Authority and the initial term of office they serve, each subsequent office must serve at least one (1) full year on the board before being eligible for office. The officers so elected shall serve a term of one (1) year or any part thereof and until their successor is designated. No term of office created under this section shall extend beyond the member's designated term. Nominations for the positions of Officers shall be made at the first meeting in January each year. The newly elected officers shall take office immediately.

Section 2. Chairperson:

Chairperson of the board shall be elected by the board at the first regular meeting of the Authority in July each year.

Section 3. Secretary:

The position and or duties of secretary may be performed by the City Manager or the City Clerk, pursuant to a determination made by the board at the first regular meeting of the Authority in July each year or any other regular monthly meeting.

Section 4. Treasurer:

The financial duties of the treasurer may be performed by the City Finance Director or Treasurer, pursuant to a determination made by the board at the first regular meeting in July of the Authority or other regular meeting as may be necessary.

Section 5. Length of Term:

An officer shall serve a term of one year except for the initial appointments in January of 2020 and until a successor has been elected. No term of office shall extend beyond the term of the member. There shall be no limit on the number of terms and appointed board member may serve as an officer.

Section 6. Vacancies or Removal From Office: In the case of a permanent vacancy of the offices of chairperson, vice chairperson, on the board of directors, the board shall elect by a majority vote a replacement at its next regular meeting or as soon as possible. The replacement officer shall serve the remainder of the vacant positions term. An officer vacancy may be filled by majority action of the board. An officer may voluntarily choose to step down from their elected position by notifying, in writing, to the City Clerk. An officer may be removed, only for cause, at any time by a super majority action of the full board. Cause shall not be interpreted to be a difference of opinion, but be found when there are one or more reasons, for which there is demonstrative evidence that a member cannot responsibly and ethically perform the duties and or responsibilities of the board position.

Section 7. Duties of the Chairperson:

The chairperson shall preside at meeting of the board. The chairperson shall be an ex officio member of all committees. The chairperson shall assist in developing the Authority's agendas and packet information. The chairperson shall review expenditures and other financial reports prior to their placement on the Authority's agenda, shall maintain custody of the official seal and records, books, documents and other papers. These items are to be stored at the Marshall City Hall.

Section 8. Duties of the Vice Chairperson:

The vice chairperson shall preside at meeting in the absence of the chairperson and shall perform the duties of the chairperson in their absence. The vice chairperson shall perform such duties as delegated by the chairperson.

Section 9. Secretary and Treasurer: The Secretary and Treasurer shall work with appropriate city employees and other professionals, including the City Manager and Finance Director, to establish appropriate procedures, agendas, minutes, general ledger accounts, develop and acquire financial statements, reports, and budgets to empower the board to competently manage, oversee, and direct its financial affairs.

Article IV. Meetings

Section 1. Regular Meetings:

The regular meeting of the board shall be held at a time and place as set by the board. The proceedings and rules of the board are subject to the open meetings act, 1976 PA 267, MCL 15.257 to 15.275. The board shall adopt rules governing its procedure and the holding of regular meetings, subject to the approval of the governing body. Special meetings may be held if called in the manner provided in the rules of the board.

Section 2. Special Meetings:

Special meetings shall be held whenever called by the chairperson, City Manager, or any two (2) members of the board with eighteen (18) hours written notice of the time and place of the meeting.

Section 3. Notice:

Meeting shall be preceded by public notice posted at least 18 hours prior to the meeting in accordance with the Open Meetings Act.

Section 4. Agenda:

An agenda shall be prepared for all meetings and copied to the Authority board members at least 18 hours prior to the meeting. Any board member of the Authority may place an item on the agenda with the consent of the chairperson. The agenda will include revenue and expense items of the Authority.

Section 5. Quorum:

A majority of the board, appointed and serving, shall constitute a quorum. The vote of the majority of the board members present at the meeting at which a quorum is present, shall constitute the action of the board unless the vote of a larger number is required by statute.

Section 6. Parliamentary Procedure:

In the case of disputes concerning parliamentary procedures governing the conduct of meetings, the latest revision of "Robert's Rules of Order Newly Revised" shall govern. The board may adopt, at its discretion, a set of standard practices based on Robert's Rules of Order.

Section 7. Conflict of Interest:

Every board member has a sworn duty to disclose any conflict of interest and must abide by the City of Marshall's Conflict of Interest Policy. Board members may be excused from discussion and may not be allowed to vote on said items, in the informed discretion of the board. The disclosure shall become part of the official record. Any board member making such disclosure shall refrain from participating in the Authority's decision making process relative to the matter at hand. Any abstention shall be noted in the minutes of the meeting.

Section 8. Minutes:

A written record of each meeting and action of the board shall be maintained.

Article V. Attendance

Section 1. Regular Meetings:

The board shall hold as many monthly meetings during a fiscal year as it deems necessary. At each January meeting, the board shall set the date and time of the anticipated regular meetings through the calendar year.

Section 2. Excused Absences:

An excused absence shall be one in which the board member notifies the chairperson, or the City Clerk, of their absence prior to a regularly scheduled meeting. The vice chairperson shall notify the chairperson of a member's fourth consecutive excused absence from regular meeting during a one year time period. The chairperson shall

forward a letter to the board member addressing their absence and attendance record. The board has the discretion, following a reasonable amount of time after a letter has been directed to the board member, to take whatever action it deems to be reasonable up to and including removal.

Section 3. Unexcused Absences:

An unexcused absence shall be one in which a board member fails to notify the chairperson or the City Clerk of their absence prior to a regularly scheduled meeting. The vice chairperson shall forward a letter to the member addressing their absence and attendance record. The board has the discretion, following a reasonable amount of time after a letter has been directed to the board member, to take whatever action it deems to be reasonable, up to and including removal.

Section 4. Removal:

The chairperson shall bring all instances of a board member's four consecutive excused or three unexcused absences to the board who may take action on the matter. The board has the discretion, following a reasonable amount of time after a letter has been directed to the member to take whatever action it deems to be reasonable, up to and including removal from the board, but only with the approval of Council.

Article VI. Committees

Section 1. Committee Formation:

The board may create committees, as needed. A non-board person may serve on committees and subcommittees. Non-board committee members acquire no voting or other rights by serving on Authority committees. Committees shall make recommendations to the board for approval.

Article VII. Voting

Section 1. Voting by the Board:

- A. The vote of a majority of board members present at any meeting at which there is a quorum shall constitute an act of the board, except as a larger vote may be required by the laws of the State of Michigan or these bylaws.
- B. Each board member is entitled to one (1) vote for each issue that is brought before the board.

- C. All votes will be cast by voice. Board members shall have the right to request a roll call vote. The order in which board member's names are called for each subsequent roll call vote taken during a single meeting shall be rotated to ensure that no board member's name is called first or last more than once until a full rotation of member's names has been completed. Rotation of board member's names for a roll call voting shall continue through any board meeting.

Article VIII. Director, Staff, and Legal Counsel

Section 1. Director:

In the event the Authority employs a qualified director, the director shall be the chief executive officer of the Authority. Subject to approval of the board, the director shall supervise and be responsible in the manner authorized by law. The director shall attend the meetings of the board and shall render to the board or the City a regular report covering the activities and financial condition of the Authority. Before entering into the duties of their office, the director shall take and subscribe to the oath and furnish bond as required of the director by law. The director shall furnish the board with information or reports governing the operation of the Authority as the board requires.

Section 2. Staff:

The board shall have the power to engage and employ such manual, clerical, technical, financial, and professional assistance as in its judgement may be necessary and is incidental to carry out the work of the Authority.

Section 3. Legal Counsel:

The board may retain qualified legal counsel to advise the board in the proper performance of its duties.

Article IX. Records

Section 1. Definition:

The Authority shall keep correct and complete records of all proceedings of the board of directors and committees; all financial statements of the Authority; bylaws and any amendments; restatements and other records in the general ledger accounts; that are necessary and appropriate to conduct the Authority's business.

Section 2. Location of Records:

The records of the Authority shall be filed with the City Clerk and kept at Marshall City Hall, located at 323 W. Michigan Ave, Marshall MI 49068.

Section 3. Freedom of Information:

A writing prepared, owned, used in the procession of or retained by the board in the performance of an official function is subject to PA 442 of 1976 (Freedom of Information Act). The approved Freedom of Information Policy adopted by the City of Marshall will be followed by the Authority.

Article X. Amendments to the Bylaws

Section 1. Amendments:

The board shall have the power to make, alter, or amend its bylaws in whole or in part by a two thirds affirmative vote of the entire board membership. Before a vote to adopt any amendment to these bylaws occurs, the board shall have a first reading of the proposed bylaw changes at a separate regular meeting held at least fourteen (14) days before the meeting at which the vote is to take place. Any proposed amendment to these bylaws shall be submitted in written form to each board member prior to the meeting of which the first reading is to occur.

Section 2. City Council Approval Required:

A proposed change to the Authority's bylaws as adopted by the required vote of the Authority's board shall not become effective until approved by the Marshall City Council.

Adopted by the South Neighborhood Improvement Authority:

Adopted by the Marshall City Council:



Administrative Report
February 18, 2020 – City Council Meeting

REPORT TO: Honorable Mayor and City Council Members

FROM: Eric Zuzga, Director of Special Projects
Tom Tarkiewicz, City Manager

SUBJECT: 2020 Workplan for 2019-2024 Council Visioning and Goals

BACKGROUND: In February 2019, Council held a strategic planning session with Dr. Lew Bender and the Director team. That session resulted in the adoption of a 2019-2024 Visioning, Goals, and Objectives document. This document included tasks to be accomplished over the next year.

On January 25, 2020, a work session was held to review progress and update the 2019 work plan for 2020. Council was also asked to prioritize their top three objectives/projects in each goal. Attached is a report summarizing the results of the work session.

Staff recommends that another strategic planning session be held in the first quarter of 2021. This will allow the new Council that is seated after the November 2020 election to provide direction to staff. Staff recommends that this model be used going forward. Even year sessions will be full strategic planning sessions, with a half day update in the odd years.

RECOMMENDATION: Staff recommends that Council adopt the 2020 Work Plan. Adoption will set priorities which will assist in the budget process and determining goals for both departments and staff in 2020.

FISCAL EFFECTS: Adoption of the plan will not have a direct fiscal impact on the City, however, there will be impacts upon starting or completing individual projects.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Eric Zuzga
Director of Special Projects

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

F 269.781.3835

cityofmarshall.com



2019-2024 CITY VISIONING, GOALS, AND OBJECTIVES

2020 WORK PLAN

Original Plan Adopted February 2019
Work Plan Updated February 2020

Major Goal Areas

To fulfill the Vision for 2024, the City of Marshall will focus on the following major goal areas:

- I. **ATTRACTIVE – WALKABLE – LIVABLE COMMUNITY**
 - II. **DOWNTOWN-CENTRAL BUSINESS DISTRICT**
 - III. **INFRASTRUCTURE AND CITY SERVICES**
 - IV. **COMMUNITY AND ECONOMIC DEVELOPMENT**
-

GOAL AREA ONE - ATTRACTIVE – WALKABLE – LIVABLE COMMUNITY

- Increased housing
- Improved walkability throughout the community
- West Michigan Avenue walkability and beautification
- Dog park
- Large, affordable fitness club
- Improved appearance of the main corridors
- Significantly effective code enforcement
- Better usage of parks

ONE YEAR TASKS

IA. INCREASE HOUSING

Champions – MAEDA, Eric Zuzga, Tom Tarkewicz, Marguerite Davenport, & Jon Bartlett

1. Discuss type of housing planned for Eastside Redevelopment, Alwyn Downs, Hughes Street, and other properties
2. Work with South and Northeast Neighborhood Improvement Authorities
3. Analyze other residential developments for potential restart (Briarwood, Pratt Park, Pristanchia, McClellan, Linden Hills, etc.)
4. Reach out to national developers
5. Develop and distribute RFQ for redevelopment of multiple sites
6. Partner with Clemens and other regional employers

I.B. IMPROVE WALKABILITY THROUGHOUT THE COMMUNITY

Champions – Marguerite Davenport, Phil Smith, & Jon Skiles

1. Create current sidewalk and pathway map
2. Determine walkability pathways to high volume destinations
3. Improve condition of existing sidewalk network
4. Include construction costs into a CIP/Asset Management Plan
5. Determine method of financing for the various projects

I.D. DOG PARK

Champions – Dog Park Committee

1. Committee recommends location and style of dog park
2. Committee identifies funding sources for dog park construction
3. Park Board and City Council approves plan
4. Build Dog Park

I.E. REGIONAL ATHLETIC FACILITY

Champions – MAEDA, Tom Tarkiewicz, Eric Zuzga, & Justin Miller

1. Identify scope of project
2. Determine need
3. Develop partnership with other interested organizations
4. Explore funding opportunities

I.F. IMPROVED APPEARANCE OF THE MAIN CORRIDORS (Kalamazoo and Michigan Avenues)

Champions – Scott McDonald, Josh Lanker, Trisha Nelson, Marguerite Davenport, Tim Musser, & Phil Smith

1. Complete a review of public right-of-way for necessary improvements
2. Develop a short-term improvement plan for identified improvements
3. Develop a long-term plan for major improvements
4. Increased code enforcement- private property

I.G. SIGNIFICALLY EFFECTIVE CODE ENFORCEMENT

Champions – Scott McDonald & Josh Lanker

1. Adopt 2018 International Property Maintenance Code
2. Determine Code Enforcement priorities
3. Develop level of compliance

I.H. BETTER USAGE OF PARKS

Champions – Justin Miller, Eric Zuzga, Marguerite Davenport, & Phil Smith

1. Determine funding and sustainability requirements
2. Explore location for pickleball courts and splash pad
3. Complete maintenance of current facilities

1.1. Linear Path Extension and Connection

Champions – Justin Miller, Eric Zuzga, Marguerite Davenport, & Phil Smith

1. Develop a plan for the extension of the Riverwalk
2. Identify other off-street linear path locations
3. Incorporate into a non-motorized transportation plan

4. Identify funding opportunities for trail construction.
5. Partner with Calhoun County and other interested groups to connect city system to Albion, Battle Creek, and other identified trails.

1.J. Vibrant, Sustainable Farmers Market

Champions – Farmers Market Board

1. Determine if current location is adequate or find a new permanent location
2. Permanent Structure
3. Create separate organization?

GOAL AREA TWO – DOWNTOWN – CENTRAL BUSINESS DISTRICT (CBD)

- Maintain vibrant downtown
- More non-downtown service business spaces (close to downtown)
- EV Charging stations downtown and elsewhere

ONE YEAR TASKS

II.A. MAINTAIN VIBRANT DOWNTOWN

Champions – MAEDA, DDA, Marguerite Davenport, & Phil Smith

1. Identify needs to maintain a vibrant downtown
2. Analyze needs for sustainability, funding, and providers
3. Improve condition of existing buildings
4. Encourage the redevelopment and reuse of upper stories for residential units
5. Explore ideas to improve signs in downtown
6. Develop and implement a wayfinding sign system
7. Improve the general condition of downtown and expand beautification efforts.

II.B. MORE DOWNTOWN RETAIL SPACES

Champions – MAEDA

1. Maintain inventory of the types of downtown businesses
2. Discuss retail mix

II.D. ELECTRIC VEHICLE CHARGING STATIONS

Champion – Ed Rice

1. Continue to explore funding sources
2. Complete the installation of downtown and community EV charging stations

GOAL AREA THREE – INFRASTRUCTURE AND CITY SERVICES

- Countywide transit
- Stronger DDA plan
- Better maintained roads
- S. Kalamazoo corridor to River District
- Solar field
- Keeping up with staffing needs
- Examine waste collection

ONE YEAR TASKS

III.B. COUNTYWIDE TRANSIT

Champions – Tom Tarkiewicz

1. Continue to work with County stakeholder group
2. Review report
3. Make recommendation to County Board of Commissioners for 2020 ballot proposal.
4. Explore a regional authority if county effort fails.

III.C. STRONGER DDA PLAN

Champions – Tom Tarkiewicz, Eric Zuzga, & Jon Bartlett

1. Update DDA plan

III.D. BETTER MAINTAINED ROADS

Champions – Marguerite Davenport

1. Complete annual road condition report
2. Review possible grant eligible projects
3. Prepare a 5-year budget and construction program
4. Review funding options- grants, road millage, special assessments, etc.

III.F. SOUTH KALAMAZOO CORRIDOR TO RIVER DISTRICT

Champions – Ed Rice, Eric Zuzga, Trisha Nelson, & Marguerite Davenport

1. Review improved lighting schemes for vehicles and pedestrians
2. Continue to review tree trimming needs
3. Review landscaping improvement options
4. Review current sidewalk conditions
5. Apply for MDOT TEDF Category F grant for road reconstruction
6. Review signage needs
7. Develop a Corridor Improvement Authority or explore other TIF options for corridor

III.H. KEEPING UP WITH STAFF NEEDS

Champions – Tracy Hall & Tom Tarkiewicz

1. Continue to update Succession planning document
2. Create a Deputy Electric Utility position
3. Review departmental staffing needs
4. Ensure adequate training for employees
5. Complete Operational Audits

III.I. Single Hauler for Solid Waste

Champions- Eric Zuzga & Tom Tarkiewicz

1. Determine scope of project
2. Determine if a revised RFP is needed
3. Update Ordinance
4. Council decision on whether to move forward

GOAL AREA FOUR – COMMUNITY and ECONOMIC DEVELOPMENT

- Busy airport
- Near capacity industrial park
- Improved partnership with Albion and surrounding townships (especially housing)
- Ceres Farm property

ONE YEAR TASKS

IV.A. BUSY AIRPORT

Champions – MAEDA, Eric Zuzga, & Craig Griswold

1. Develop an airport marketing plan

IV.B. NEAR CAPACITY INDUSTRIAL PARK

Champions – MAEDA, LDFA

1. Develop expansion plan
2. Develop and maintain a list of all available parcels

IV.C. IMPROVED PARTNERSHIP WITH ALBION AND SURROUNDING TOWNSHIPS

Champions – Mayor, City Council & Tom Tarkiewicz

1. Continue the Albion Marshall Connector partnerships
2. Explore partnership opportunities with other governmental units
3. Collaborate on community events

IV.D. CERES FARM PROPERTY

Champions – MAEDA, Marguerite Davenport, Ed Rice, & Tom Tarkiewicz

1. Review current utility expansion studies
2. Develop scenarios of potential developments
3. Research funding options

PRIORITIES

At a January 25, 2020 Council Work Session, Council was asked to prioritize their top three objectives in each goal. This information will help prioritize work plans and budget for the 2020-2021 Fiscal Year.

Goal #1- Attractive- Walkable- Livable Community

Priority	Objective	Points/(Votes)
1	Increase Housing	17 (6)
2	Improve Walkability Throughout Community	11 (6)
3	Improve appearance of the Main Corridors	4 (3)
4	Regional Athletic Facility	1 (1)
5	Better Usage of Parks	1 (1)
6	Significantly Effective Corridors	0
7	West Michigan Ave Corridor Improvements- removed from 2020 work plan	0
8	Dog Park	0

Goal #2- Downtown- Central Business District

Priority	Objective	Points/(Votes)
1	Maintain Vibrant Downtown	14 (5)
2	Electric Vehicle Charging Stations	9 (5)
3	More Downtown Retail Space	5 (3)
4	WIFI Downtown- removed from 2020 work plan	0

Goal #3- Infrastructure and City Services

Priority	Objective	Points/(Votes)
1	Keeping up with staff needs	11 (4)
2	Better Maintained Roads	8 (4)
3	S Kalamazoo Corridor to River District	6 (3)
4	Stronger DDA plan	3 (2)
5	Countywide Transit	2 (1)
6	Solar Field- removed from 2020 work plan	1 (1)
7	Trash- Single Hauler	1 (1)
8	Increased Transportation Options- removed from 2020 work plan	0
9	Income Tax- removed from 2020 work plan	0

Goal #4- Community and Economic Development

Priority	Objective	Points/(Votes)
1	Near Capacity Industrial Park	14 (5)
2	Ceres Farm Property	9 (5)
3	Busy Airport	4 (3)
4	Improve Partnership with Albion and Surrounding Townships	3 (2)



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Scott E. McDonald, Public Safety Director
Tom Tarkiewicz, City Manager

SUBJECT: Local Government Approval for Small Wine Maker License for Partners in Wine LLC

BACKGROUND: Partners in Wine LLC is requesting a Small Wine Maker license from the State of Michigan to produce and sell wine at 131 W. Michigan Ave. Marshall, MI. 49068. This will be a new business in an existing structure. They will be making renovations to accommodate wine fermenting.

Inspection of the property does support this type of business, as it appears to compliment other like businesses. There are no foreseen issues with allowing for a Small Wine Maker license to meet the needs of Partners in Wine, LLC.

State law under MCL 436.1501 requires that the local legislative body provides a recommendation via resolution to the Michigan Liquor Control Commission as part of their license application process. The LCC's 'Local Government approval' form is attached.

RECOMMENDATION: It is recommended that City Council approve the provided 'Local Government Approval' resolution for inclusion with Partners in Wine LLC's licensing application as presented.

FISCAL EFFECTS: At this time, it is likely the personal property will be exempt from taxation.

ALTERNATIVES: As suggested by Council

Respectfully submitted,

Scott E. McDonald
Director of Public Safety

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC use only)

Local Government Approval For On-Premises Tasting Room Permit
 (Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new On-Premises Tasting Room Permit application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
 called to order by _____ on _____ at _____
(date) (time)
 the following resolution was offered:

Moved by _____ and supported by _____
 that the application from Jacob Ramon Partners In Wine L.L.C
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW ON-PREMISES TASTING ROOM PERMIT**

to be located at: 131 W. MICHIGAN AVE. Marshall, MI 49068

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
 approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
 council/board at a _____ meeting held on _____
(regular or special) (date) (township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Scott E. McDonald, Public Safety Director
Tom Tarkiewicz, City Manager

SUBJECT: Local Government Approval for Small Wine Maker
License/Small Distiller License for ROAK Brewing Co LLC

BACKGROUND: ROAK Brewing Co. LLC is requesting a Small Wine Maker license, and a Small Distiller license, from the State of Michigan to produce and sell wine/distilled alcohol at 511 S. Kalamazoo Ave. Marshall, MI. 49068. This will be located in the same complex that houses their beer making operations. They will be making renovations to accommodate wine and alcohol distilling.

Inspection of the property does support this type of business, as it appears to compliment what is occurring there now. This location meets the requirements of the zoning for this type of business and there are no foreseen issues with allowing additional varied liquor licenses to meet the needs of ROAK Brewing Co. LLC.

State law under MCL 436.1501 requires that the local legislative body provides a recommendation via resolution to the Michigan Liquor Control Commission as part of their license application process. The LCC's 'Local Government approval' form is attached.

RECOMMENDATION: It is recommended that City Council approve Roak Brewing Co. LLC's request for a Small Wine Makers License and Small Distiller License and authorize the City Clerk to certify the attached resolution.

FISCAL EFFECTS: At this time, it is likely the personal property will be exempt from taxation.

ALTERNATIVES: As suggested by Council

Respectfully submitted,

Scott E. McDonald
Director of Public Safety

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the Marshall City Council council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:

Moved by _____ and supported by _____

that the application from ROAK Brewing Co., LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): New Small Wine Maker License & New Small Distiller License
(list specific licenses requested)

to be located at: 511 S Kalamazoo Ave, Marshall, MI 49068

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Jon B. Bartlett, Finance Director
William Dopp III, Treasurer

SUBJECT: Hardship Tax Exemption Policy and Guidelines

BACKGROUND: Pursuant to the General Property Tax Act, Act 206 of 1893, MCL 211.7u, Principal residence of persons in poverty are eligible for exemption when meeting certain requirements. MCL 211.7u outlines specifically what the resident must provide, as well as defines minimum guidelines that the governing body shall follow. The governing body shall determine and make available to the public the policy and guidelines the local assessing unit uses for the granting of exemptions. By adopting revised language, unnecessary factors are removed, and Council will no longer need to approve updated Federal Poverty Level changes annually.

RECOMMENDATION: It is recommended that Council accept the revised Hardship Exemption Policy and Guidelines as presented.

FISCAL EFFECTS: None.

CITY GOAL CLASSIFICATION: N/A

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A handwritten signature in black ink, appearing to read "Jon B. Bartlett".

Jon B. Bartlett
Finance Director

William Dopp III
Treasurer

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL GUIDELINES FOR APPLICANTS REQUESTING CONSIDERATION FOR FINANCIAL HARDSHIP EXEMPTIONS

1. All applicants must obtain and fill out the Hardship Exemption application accompanied by Federal and State income tax returns for all persons residing in the principal residence, including any Michigan Income Tax Credits (i.e. Homestead Property Tax Credits, Senior Citizen Prescription Drug Credits and Home Heating Credits). *It must be given to the local Assessor no later than 9AM:*

March 8th
July 16th
December 9th

for action by the March Board of Review *or*
for action by the July Board of Review *or*
for action by the December Board of Review

2. Applicants must own and occupy the homestead property for which the exemption is requested.

3. Applicants cannot be considered for exemption if their total household gross income is over 100% of the Federal poverty guidelines. The income will be based on the completed previous year's Federal Income Tax Return and Michigan State Income Tax Return. Household income limits are updated each year, using the poverty thresholds established by the *U.S. Department of Health & Human Services (HHS)*.

4. Cash assets for the total household may not exceed an amount equal to one month's gross household income. Non-cash assets for the total household may not exceed 100% the federal guidelines. The following assets are excluded from this limit:

Applicant's homestead property

Applicant's household personal property

One vehicle used for personal transportation and titled to a member of the household

Applicant's interest in Indian trusts lands

Assets not accessible by the applicant, co-owner or any member of the applicant's household

5. **Applications must be filed every year. If granted, exemptions are in effect for one year only.**

6. Applicants must produce a driver's license or other acceptable identification if asked by the Board of Review. Applicants must also produce a deed, land contract or other proof of property ownership if asked by the Board of Review.

7. The Board of Review will review applications. The Board may ask applicants or their authorized agents to be physically present to answer questions.

8. Applicants or their authorized agents may have to answer questions regarding such subjects as financial affairs, health and/or the status of people living in their home at a meeting that is open to the public.

9. All applications will be evaluated based on data and statements given to the Board by the applicant. The Board can also use information gathered from any other source.

10. The Board of Review shall follow the policy and guidelines established by *City Council of the City of Marshall* granting or denying an exemption.

11. The Board of Review may deviate from the guidelines if it determines there are substantial and compelling reasons. Compelling reasons include, but are not limited to, excessive medical expenses or excessive expenses necessary for the care of elderly or handicapped persons. Reasons will be communicated, in writing, to the applicant.

12. Applicants may be subject to investigation of their entire financial and property records by the City. This would be done to verify information given or statements made to the Board of Review or Assessor in regard to their poverty tax claim.

13. Applicants will be sent a written notice of the Board's final decision. An applicant may appeal the Board's decision to the Michigan Tax Tribunal. An assessor may also appeal the Board's decision.



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Amendment to P.A. 425 Conditional Land Transfer with Marshall Township – Marshall Activity Center/Backroads Saloon

BACKGROUND: On October 21st, the Council approved a P.A. 425 Conditional Land Transfer with Marshall Township for 15325 West Michigan Avenue to enter into a Public Act 425 Conditional Land Transfer.

The Marshall Township Board requested a few minor amendments and on December 3, 2019, Marshall City Council approved the following changes:

- The effective date be changed from date of sale to January 1, 2020.
- Corrected Contract Section 5A to 4 mills.
- Corrected Contract Section 5B from City to Township.

Marshall Township has now requested that the effective date be changed to December 31, 2019 so that the City may collect the 2020 property taxes.

RECOMMENDATION: It is recommended that the Council approve changing the effective date of the PA. 425 from January 1, 2020 to December 31, 2019.

FISCAL EFFECTS: Increase tax revenues to the City for FY 2021.

ALTERNATIVES: As suggested by Council.

CITY GOAL CLASSIFICATION:

GOAL AREA I. ECONOMIC DEVELOPMENT

Goal Statement: Sustain and intensify the economic vitality of the Marshall area.

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

Respectfully submitted,

Tom Tarkiewicz
City Manager

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
FOR CONDITIONAL TRANSFER OF PROPERTY**

WHEREAS, Michael-Samuel Corporation, owner of property at 15325 West Michigan Avenue, with Tax ID# 16-270-18-03, have petitioned the City of Marshall and Marshall Township for a Conditional Transfer of their property from Marshall Township into the City of Marshall; and

WHEREAS, on February 25, 2006 the City of Marshall entered into a Master 425 Agreement with the Township of Marshall; and

WHEREAS, on September 15, 2014 the City of Marshall extended this Master 425 Agreement with the Township of Marshall until 2026; and

WHEREAS, on June 24, 2019 the City of Marshall extended this Master 425 Agreement with the Township of Marshall until December 31, 2029;

WHEREAS, on October 21, 2019 the City of Marshall entered into Conditional Transfer for property at 15325 West Michigan Avenue:

WHEREAS, on December 3, 2019 the City of Marshall amended the 2019 agreement:
and

WHEREAS, the Master 425 Agreement facilitates the provision of City services, including municipal utilities, police and fire protection to properties currently within Marshall Township according to terms acceptable to both the Township of Marshall and the City of Marshall,

NOW THEREFORE, BE IT RESOLVED, that the effective date of the Conditional Transfer for property at 15325 be amended from January 1, 2020 to December 31, 2019;

BE IT FURTHER RESOLVED, that the City Manager and the City Clerk are authorized to execute a Contract for Conditional Transfer of Property commonly known as 15325 West Michigan Avenue, with Tax ID# 16-270-18-03, from the Township of Marshall to the City of Marshall.

IT IS FURTHER RESOLVED, that the Contract for Conditional Transfer shall be in the form of the attached document, subject to changes in form approved by the City Attorney.

As City Clerk I place my seal and sign my name that this is a true and accurate copy of the action taken by the Marshall City Council on _____.

Trisha Nelson, City Clerk
CITY OF MARSHALL

Dated: _____

SCHEDULE C
(for property west of I-69)

**CITY OF MARSHALL – TOWNSHIP OF MARSHALL
CONTRACT FOR CONDITIONAL TRANSFER OF PROPERTY**

This Agreement made on the ____ day of _____, 20__, between the CITY OF MARSHALL, a Michigan municipal corporation, having offices at 323 West Michigan Avenue, Marshall, Michigan 49068 (the “City”) and the TOWNSHIP OF MARSHALL, a Township duly organized under the laws of the State of Michigan, and existing in Calhoun County, Michigan, having offices at 13551 Myron Avery Drive, Marshall, Michigan 49068 (the “Township”).

WHEREAS, the City and the Township have adopted a Master 425 Agreement dated June 24, 2019 for the purpose of providing utility services which are available in the City to Township properties upon the request of a Township property owner, and

WHEREAS, Michael-Samuel Corporation, the owner of the property described on Schedule 1 attached hereto (“Property”) has requested that the City extend sewer and water services to the Property, and

WHEREAS, the provision of municipal services by the City to the Property would further the economic well-being of both the City and the Township and increase the probability of additional development of the Property, and

WHEREAS, the City has available utility capacity to service the Property, and

WHEREAS, the parties have each conducted a public hearing to receive input on the proposed transfer of property.

NOW, THEREFORE, by authority of Act 425 of Public Acts of 1984 and pursuant to the Master 425 Agreement entered into between the City and the Township and in consideration of the mutual promises herein set forth, BE IT AGREED AS FOLLOWS:

1. The Township consents to the transfer to the City of the Property.
2. The City agrees to accept the transfer of the Property for all purposes allowed under Public Act 425 of 1984, as amended, to make available municipal services to the Property provided that the Property owner and other users of the utilities extended from the City to the Property shall pay for the cost of the extension.
3. The transfer of the Property contemplated by this agreement shall occur at midnight on December 31, 2019.
4. Following transfer, and during the term of this Agreement, the City shall have full jurisdiction over the property subject to the following limitations:

Land usages shall be subject to the Joint Municipal Planning Commission pursuant to the provisions of the Master 425 Agreement.

5. The City and Township agree that the City shall have the authority to assess and collect ad valorem taxes, real and personal, on the Property and any improvements thereon during 2020 and for the remainder of the term of this Agreement. The Township shall have the authority to assess and collect ad valorem taxes, real and personal, on the Property and any improvements thereon through calendar year 2019.

The City and Township further agree that commencing in the year 2020 and continuing through the fiftieth (50th) full calendar year following the issuance of a Certificate of Occupancy for the first use on the Property, all such taxes which the City collects for its own general operating fund purposes only, and which are attributable to the Property for the term of this Agreement shall be shared between the City and the Township as follows:

- A. The Township shall receive the equivalent of (residential – 2; commercial – 4; industrial – 4) mills levied on the taxable value of the Property for the taxable year as established by the City subject to any subsequent adjustments resulting from tax appeals. The City shall transmit the Township’s share of such revenues annually on or before 30 days after receipt.
 - B. Thereafter, all tax revenues from the Property shall be collected and retained by the Township.
6. Except as provided in paragraph 7, upon termination, expiration or non-renewal of this Agreement, jurisdiction of the Property shall return to the Township and the City will have no further rights or interests in the Property except that the City shall own the utility infrastructure.
 7. In the event that the City shall not share tax revenues from the Property as provided in paragraph 5 or shall breach any other provision of this Agreement, the Township shall be entitled to terminate this Agreement, whereupon jurisdiction of the Property shall revert to the Township or the Township may pursue whatever other legal remedies are available to the Township.
 8. Any liability the City or the Township incurs to a third party as a result of the performance of duties or the exercise or rights imposed or granted hereunder shall be jointly shared and defended in the same proportion as the taxes are shared as described in paragraph 5.
 9. The burden of all tax abatements shall be shared by the City and the Township in the same percentage as the millage is shared.
 10. Sewer and water rates charged to the Property owner shall not be greater than the rates charged in the City for similar users. Property owners shall contribute to repairs and capital improvements to the sewage treatment facilities, water purification plant, well facilities, and distribution systems in the same manner as similar users within the City of Marshall.
 11. In the event there is a conflict between this Agreement and the Master 425 Development Agreement, the terms of the Master 425 Development Agreement shall control unless there is a specific reference in the conflicting provision that it is intended to prevail despite the Master 425 Development Agreement.

12. Within fifteen (15) days of execution of this contract, the City Clerk shall file a duplicate original of this contract with the Calhoun County Clerk, the Michigan Secretary of State and the Calhoun County Register of Deeds.

WITNESSES:

CITY OF MARSHALL

By: _____
Thomas Tarkiewicz, City Manager

By: _____
Trisha Nelson, Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF CALHOUN)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020 by Tom Tarkiewicz, City Manager and Trisha Nelson, City Clerk of the City of Marshall, on behalf of said City.

Notary Public, Calhoun County, MI
My commission expires _____

WITNESSES:

MARSHALL TOWNSHIP

By: _____
David Bosserd, Supervisor

By: _____
Susan George, Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF CALHOUN)

The foregoing instrument was acknowledged before me this ____ day of _____, 2019 by David Bosserd, Supervisory and Susan George, Clerk of Marshall Township, on behalf of said Township.

Notary Public, Calhoun County, MI
My commission expires _____

SCHEDULE 1

Legal Description:

MARSHALL TWP T2S-R6W SEC 27 COMM AT THE N 1/4 PST OF SEC 27 TH S 0DEG 32'35" E 1332.66 FT TH N 89DEG 49'36" W 915.14 FT TO THE POB. TH S 0DEG 31'41" E 687.59 FT TH S 87DEG 01'11" W 250.23 FT TH S 0DEG 31'41" E 400 FT TO NLY ROW LI OF W MICH AVE. TH S 87DEG 01'11" W ALONG ROW LI 150.14 FT TH N 1109.62' TH E 400.03' TO POB ALSO COMM AT THE N 1/4 PST TH S 1332.66' TH N 89DEG 49'36" W 915.14' TH S 687.59' TO BEG TH S 164.50' TH S 87DEG 01'11" W 240' TH N 235.95' TH E TO BEG. TH E TO BEG.

ALSO: COMM AT THE N 1/4 PST OF SEC 27 TH S 0DEG 32'35" E 1332.66 FT TH N 89DEG 49'36" W 915.14 FT TH S 0DEG 31'41" E 852.09 FT TO POB. TH S 0DEG 31'41" E 234.18 FT TO NLY ROW LI OF W MICH AVE TH WLY 60.82 FT ALONG ROW LI AND ARC OF A CURVE TO THE RIGHT, RADIUS 1399.36 FT CHORD S 85DEG 46'28" W, 60.82 FT. TH S 87DEG 01'11" W ALONG NLY ROW LI 151.48 FT TH N 07 DEG 16'52" W 235.95' TH N 87DEG 01'11" E FT TO POB, COMBINED 4/4/2017



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Amendment to P.A. 425 Conditional Land Transfer with Marshall Township – Family Bible Church

BACKGROUND: On August 24, 2006, the Council approved a P.A. 425 Conditional Land Transfer with Marshall Township for 725 Old US 27 North to enter into a Public Act 425 Conditional Land Transfer. On May 15, 2014, another parcel owned by the Church where the parsonage is located was transferred into the City.

As the site plan was developed for the 2020 expansion of Family Bible Church, it was determined that the new storage building and the existing driveway to F Drive North needed to be relocated to the west. This driveway and storage building would be in the area owned by the Church in Marshall Township. The Marshall Township Board requested an amendment on the parcel description, so all of the improvements be located in the City.

RECOMMENDATION: It is recommended that the Council approve changing the parcel description to reflect the planned expansion by adoption of the attached resolution.

FISCAL EFFECTS: None.

ALTERNATIVES: As suggested by Council.

CITY GOAL CLASSIFICATION:

GOAL AREA I. ECONOMIC DEVELOPMENT

Goal Statement: Sustain and intensify the economic vitality of the Marshall area.

Respectfully submitted,

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
FOR CONDITIONAL TRANSFER OF PROPERTY**

WHEREAS, Family Bible Church, owner of property west of 725 Old US 27 North, with Tax ID# 16-232-009-00, have petitioned the City of Marshall and Marshall Township for a Conditional Transfer of their property from Marshall Township into the City of Marshall; and

WHEREAS, on February 25, 2006 the City of Marshall entered into a Master 425 Agreement with the Township of Marshall; and

WHEREAS, on September 15, 2014 the City of Marshall extended this Master 425 Agreement with the Township of Marshall until 2026; and

WHEREAS, on June 24, 2019 the City of Marshall extended this Master 425 Agreement with the Township of Marshall until December 31, 2029;

WHEREAS, the Master 425 Agreement facilitates the provision of City services, including municipal sewer, water, police and fire protection to properties currently within Marshall Township according to terms acceptable to both the Township of Marshall and the City of Marshall,

NOW THEREFORE, BE IT RESOLVED, that the City Manager and the City Clerk are authorized to execute a Contract for Conditional Transfer of Property commonly known as property west of 725 Old US 27 North, , from the Township of Marshall to the City of Marshall, described as: Part of the Northeast One-quarter of the Northeast One-quarter of Section 23, T2S-R6W, City of Marshall, Calhoun County, State of Michigan, described as: N89*42'00"W along the North Section line 15.29' from the Northeast Corner of said Section 23 to the Center Line of Old US 27; Thence continuing along said North Section line N89*42'00"W, 460.00' ;to the Point of Beginning, Thence S00*33'25"E, 535.00' Thence N89*42'00"W, 200.00', Thence N00*33'25"W, 535.00' Thence S89*42'00"E, 200.00'; to the Point of Beginning. Containing 2.46 acres, more or less.

IT IS FURTHER RESOLVED, that the Contract for Conditional Transfer shall be in the form of the attached document, subject to changes in form approved by the City Attorney.

As City Clerk I place my seal and sign my name that this is a true and accurate copy of the action taken by the Marshall City Council on _____.

Trisha Nelson, City Clerk
CITY OF MARSHALL

Dated: _____

**CITY OF MARSHALL – TOWNSHIP OF MARSHALL
CONTRACT FOR CONDITIONAL TRANSFER OF PROPERTY**

This Agreement made on the _____ day of February 18, 2020, between the CITY OF MARSHALL, a Michigan municipal corporation, having offices at 323 West Michigan Avenue, Marshall, Michigan 49068 (the “City”) and the TOWNSHIP OF MARSHALL, a Township duly organized under the laws of the State of Michigan, and existing in Calhoun County, Michigan, having offices at 13551 Myron Avery Drive, Marshall, Michigan 49068 (the “Township”).

WHEREAS, the City and the Township have adopted a Master 425 Agreement dated February 25, 2006 for the purpose of providing sewer and water services which are available in the City to Township properties upon the request of a Township property owner, and

WHEREAS, the Family Bible Church, the owner of the property described on Schedule 1 attached hereto (“Property”) has requested that the City extend utility services to the Property, and

WHEREAS, the provision of municipal services by the City to the Property would further the economic well-being of both the City and the Township and increase the probability of additional development of the Property, and

WHEREAS, the City has available utility capacity to service the Property.

NOW, THEREFORE, by authority of Act 425 of the Public Acts of 1984 and pursuant to the Master 425 Agreement entered into between the City and the Township and in consideration of the mutual promises herein set forth, BE IT AGREED AS FOLLOWS:

1. The Township consents to the transfer to the City of the Property.
2. The City agrees to accept the transfer of the Property for all purposes allowed under Public Act 425 of 1984, as amended, to make available municipal services to the Property provided that the Property owner and other users of the utilities extended from the City to the Property shall pay for the cost of the extension.
3. The transfer of the Property contemplated by this agreement shall occur at midnight on February 29, 2020.
4. Following transfer, and during the term of this Agreement, the City shall have full jurisdiction over the Property subject to the following limitations:

Land usages shall be subject to the Joint Municipal Planning Commission pursuant to the provisions of the Master 425 Agreement.

5. The City and Township agree that the City shall have the authority to assess and collect ad valorem taxes, real and personal, on the Property and any improvements thereon during 2021 and for the remainder of the term of this Agreement. The Township shall have the authority to assess and collect ad valorem taxes, real and personal, on the Property and any improvements thereon through calendar year 2020.

The City and Township further agree that commencing in the year 2021 and continuing through the fiftieth (50th) full calendar year thereafter, all such taxes which the City collects for its own general operating fund purposes only, and which are attributable to the Property for the term of this Agreement shall be shared between the City and the Township as follows:

A. The Township shall receive the equivalent of 4 mills levied on the taxable value of the Property for the taxable year as established by the City subject to any subsequent adjustments resulting from tax appeals. The City shall transmit the Township's share of such revenues annually on or before 30 days after receipt.

B. Thereafter, all tax revenues from the Property shall be collected and retained by the City.

6. Except as provided in paragraph 7, upon termination, expiration or non-renewal of this Agreement, jurisdiction of the Property shall pass to the City and the Township shall have no further rights or interests in the Property.

7. In the event that the City shall not share tax revenues from the Property as provided in paragraph 5 or shall breach any other provision of this Agreement, the Township shall be entitled to terminate this Agreement, whereupon jurisdiction of the Property shall revert to the Township or the Township may pursue whatever other legal remedies are available to the Township.

8. Any liability the City or the Township incurs to a third party as a result of the performance of duties or the exercise or rights imposed or granted hereunder shall be jointly shared and defended in the same proportion as the taxes are shared as described in paragraph 5.

9. The burden of all tax abatements shall be shared by the City and the Township in the same percentage as the millage is shared. In the event the City reduces its millage, the Township's share of millage shall be proportionately reduced provided no additional taxes are levied by the City to replace the reduction in millage.

10. Sewer and water rates charged to the Property owner shall not be greater than the rates charged in the City for similar users. Property owners shall contribute to repairs and capital improvements to the sewage treatment facilities, water purification plant, well facilities, and distribution systems in the same manner as similar users within the City of Marshall.

11. In the event there is a conflict between this Agreement and the Master 425 Development Agreement, the terms of the Master 425 Development Agreement shall control unless there is a specific reference in the conflicting provision that it is intended to prevail despite the Master 425 Development Agreement.

12. Within fifteen (15) days of execution of this contract, the City Clerk shall file a duplicate original of this contract with the Calhoun County Clerk, the Michigan Secretary of State and the Calhoun County Register of Deeds.

WITNESSES:

CITY OF MARSHALL

By:

Tom Tarkiewicz, City Manager

By:

Trisha Nelson, Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF CALHOUN)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020 by Tom Tarkiewicz, City Manager and Trisha Nelson, City Clerk of the City of Marshall, on behalf of said City.

Notary Public, Calhoun County, MI
My commission expires _____

WITNESSES:

MARSHALL TOWNSHIP

By:

David Bosserd, Supervisor

By:

Susan George, Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF CALHOUN)

The foregoing instrument was acknowledged before me this _____ day of _____, 2019 by David Bosserd, Supervisory and Susan George, Clerk of Marshall Township, on behalf of said Township.

Notary Public, Calhoun County, MI
My commission expires _____

Schedule 1

Legal Description of Property

Township of Marshall, County of Calhoun, State of Michigan. Part of the Northeast One-quarter of the Northeast One-quarter of Section 23, T2S-R6W, City of Marshall, Calhoun County, State of Michigan, described as: N89°42'00"W along the North Section line 15.29' from the Northeast Corner of said Section 23 to the Center Line of Old US 27; Thence continuing along said North Section line N89°42'00"W, 460.00' ;to the Point of Beginning, Thence S00°33'25"E, 535.00' Thence N89°42'00"W, 200.00', Thence N00°33'25"W, 535.00' Thence S89°42'00"E, 200.00'; to the Point of Beginning. Containing 2.46 acres, more or less.

FAMILY BIBLE CHURCH

Lead Pastor, Kris Turkiewicz

Founding Pastor Emeritus, Richard Gerten

A non-denominational

Bible teaching church



February 5, 2020

Marshall Township
13551 Myron Avery Drive
Marshall, MI 49068

City of Marshall
323 West Michigan Avenue
Marshall, MI 49068

Dear Sirs and Madams,

The Family Bible Church is requesting an amendment to our Public Act 425 Conditional Land Transfer agreement between Marshall Township and the City of Marshall. The parcel of land is contiguous to the Church's property on F Drive North which was previously transferred into the City. This parcel of land will allow the new driveway and storage garage to be on the same parcel with the other Church buildings.

The description of this parcel is:

Part of the Northeast One-quarter of the Northeast One-quarter of Section 23, T2S-R6W, City of Marshall, Calhoun County, State of Michigan, described as: N89°42'00"W along the North Section line 15.29' from the Northeast Corner of said Section 23 to the Center Line of Old US 27; Thence continuing along said North Section line N89°42'00"W, 460.00'; to the Point of Beginning, Thence S00°33'25"E, 535.00' Thence N89°42'00"W, 200.00', Thence N00°33'25"W, 535.00' Thence S89°42'00"E, 200.00'; to the Point of Beginning. Containing 2.46 acres, more or less.

If you may have any questions, please feel free to contact me at 269-579-0960.

Sincerely,

Douglas W Kiessling
Building Chairman, Family Bible Church

725 US Hwy 27 North Marshall, MI 49068

PH: 269 781 8400 FX: 269 781 5119

familybiblechurch

#53-014-400-00
ELLA EM BROWN CHARITABLE CIRCLE
820 16 1/2 MILE RD

F Dr N





200'

100'

#16-232-009-00
FAMILY BIBLE CHURCH
N KALAMAZOO AVE

#53-002-173-01
FAMILY BIBLE CHURCH
725 OLD US 27 NORTH

#53-232-009-01
KEMPF GRAIG K LIVING TRUST
723 OLD US 27 NORTH

-  Marshall Twp. Tax Parcel
 -  Marshall Tax Parcel
 -  Property Extension-100' West
 -  Property Extension-200' West
- 2/18/20 CC Packet



CALL TO ORDER

IN REGULAR SESSION Tuesday, January 21, 2020, at 7:00 P.M. in the Council Chambers of Town Hall, 323 West Michigan Avenue, Marshall, MI, the Marshall City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Metzger, Traver, and Underhill.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Members McNeil and Wolfersberger.

Moved Metzger, supported Gates, to excuse the absence of Council Members McNeil and Wolfersberger. On a voice vote – MOTION CARRIED.

INVOCATION/PLEDGE OF ALLEGIANCE

Brandon Crawford of Grace Baptist Church gave the Invocation and Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Traver, to approve the agenda with the addition of the Michigan South Central Power Agency Invoice in the amount of \$616,469.07. On a voice vote – MOTION CARRIED.

PUBLIC COMMENT ON AGENDA ITEMS

Barry Wayne Adams of 622 W. Green commented regarding the licensing of bicycles and feels licensure is unconstitutional.

CONSENT AGENDA

Moved Metzger, supported Underhill, to approve the Consent Agenda:

- A. Schedule a public hearing for February 18, 2020 to consider Conditional Rezoning Request #JPCRZ20.01 for 15325 W. Michigan Avenue, to rezone from Marshall Township zoning of HS-Highway Service District to the City Zoning of I-1 Research & Technical District for the exclusive use of a Marihuana facility as permitted by the City Zoning Ordinance;
- B. Schedule a public hearing for February 18, 2020 to hear public comment regarding the proposed July 1, 2020 through June 30, 2026 Capital Improvement Program;
- C. Schedule a public hearing for February 18, 2020 to hear public comment on repealing City Ordinance 70.014 Bicycle License Required; repealing City Ordinance 134.01 Loitering; amending City Ordinance 136.01 Lawful Drinking Age; Amending City Ordinance 10.99 General Penalties; and the

- addition of City Ordinance 137.08 Possession of Alcoholic Liquor on School Property.
- D. Approve the purchase of a new Dial-A-Ride bus from Hoekstra Transportation in an amount not to exceed \$74,078 and to authorize the Finance Director to sign the order form;
 - E. Accept and authorize publication of the FY 2019 DDA and LDFA annual report as presented and authorize the Finance Director to file the report with the Michigan State Tax Commission;
 - F. Minutes of the City Council Regular Session held on Monday, December 16, 2020;
 - G. Approve city bills in the amount of \$ 3,365,174.97.

On a roll call vote – ayes: Gates, Metzger, Traver, Underhill, and Mayor Caron; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

A. Introduction of New Public Safety Department Employees:

Public Safety Director introduced new Public Safety Department Employees and administered the Oath of Honor.

B. Land Bank Presentation:

Krista Trout Edwards, Executive Director of the Calhoun County Land Bank, provided information regarding the progress of the development of the former Golden Rule Property.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. South Neighborhood Improvement Authority Development Plan and Tax Incremental Financing Plan:

Director of Special Projects, Eric Zuzga, explained that before the adoption of an ordinance approving a development plan or tax incremental financing plan, the governing body shall hold a public hearing on the plans. Tonight, no action is required and only public comments will be taken. Further action on the plan will be at the February 18, 2020 City Council meeting.

Mayor Caron opened the public hearing to hear public comment regarding the South Neighborhood Improvement Authority Development and Tax Incremental Financing Plan.

Michael Murphy of 1001 S. Kalamazoo read the following statement into the record:

I support the South Neighborhood Improvement Authority Development and Tax Increment Financing Plans. I appreciate that the City of Marshall has posted a wealth of relevant information on its website. The Plans clearly state areas where action is needed. Good communications with area residents and businesses is also important. Just last year the law was amended to improve transparency and provide convenient public access to records of activities and accomplishments concerning the new development. Each year the Authority must hold not fewer than 2 informational meetings for the public. These are opportunities to solicit questions and explain progress, for example, upon a traffic study, a new street system, and any Planned Unit Development for Alwyn Downs. The current Plans provide a good start and should be approved. Thank you very much.

Hearing no further comment, the hearing was closed.

No further action was taken.

B. Zoning Amendment Application #RZ19.01 for 465 Leggitt Road:

Planning and Zoning Administrator Trisha Nelson provided background regarding the request from Joe Meininger, owner of 465 Leggitt Road, to rezone his property from the current zoning of I-1 Research and Technical District to R-1 Residential Estate District. Currently the property is zoned I-1, but due to the wet terrain and rolling topography has very little value as an industrial use.

Mayor Caron opened the public hearing to hear public comment regarding Zoning Amendment Application #RZ19.01 for 465 Leggitt Road to rezone from I-1 Research and Technical District to R-1 Residential Estate District.

Barry Wayne Adams of 622 W. Green feels that rezoning is an aspect of Marshall Law and feels we are under corporate fascism.

Hearing no further comment, the hearing was closed.

Moved Gates, supported Underhill, to approve Zoning Amendment #RZ19.01 to rezone 465 Leggitt Road from I-1: Research & Technical District to R-1 Residential Estate District. On a roll call vote – ayes: Metzger, Traver, Underhill, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

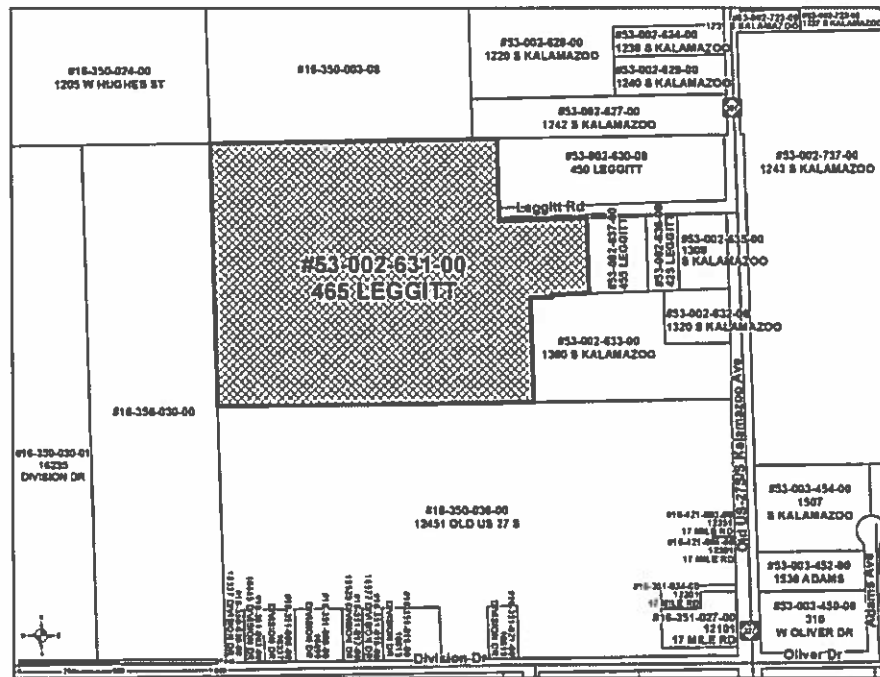
**CITY OF MARSHALL, MICHIGAN
ORDINANCE #2020-01**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF A PARCEL OF REAL PROPERTY AT 465 LEGGITT ROAD, FROM I-1: RESEARCH AND TECHNOLOGY TO R-1:

RESIDENTIAL ESTATE DISTRICT.

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to designate the zoning district for the below described property as R-1: Residential Estate District.



Property Description

LEGAL DESCRIPTION – TAX PARCEL #53-002-631-00

MARSHALL CITY SECTION 35, T2S-R6W. THE NW 1/4 OF SE 1/4, ALSO BEG AT NW CR OF NE 1/4 SE 1/4, TH E 124.36 FT TH S 416.93 FT TH E 440 FT ON S LI LEGGITT, TH S 380.14 FT TH W 188 FT TH S 15 FT TH W 109.50 FT TH S 518.46 FT TH W 262.29 FT TO 1/4 1/4 CTR TH N 1330.53FT TO POB

Common Address

465 Leggitt Road

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 21st day of January, 2020.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on January 21, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

C. 2020-2024 Parks and Recreation Plan:

Recreation Superintendent Justin Miller provided background regarding the 2020-2024 Parks and Recreation Plan. The Michigan Department of Natural Resources requires a 5-year plan for eligibility for all MDNR grant programs.

Mayor Caron opened the public hearing to hear public comment regarding the Parks and Recreation Plan.

Hearing no comment, the hearing was closed.

Moved Metzger, supported Underhill, to approve the 2020-2024 Parks and Recreation Plan and adopt the resolution approving the plan. On a voice vote – MOTION CARRIED.

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2020-01**

WHEREAS, the City of Marshall has undertaken a five-year Recreation Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2020 and 2024 and,

WHEREAS, an online input survey was made available to the public from July 10 to August 26, 2019, and

WHEREAS, the Recreation Plan was developed for the benefit of the entire community and the City wishes to use the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, on August 27, 2019, the Marshall Parks, Recreation, and Cemetery Advisory Board reviewed the responses from the public survey and,

WHEREAS, at a meeting held on November 11, 2019, the Marshall Parks, Recreation, and Cemetery Advisory Board reviewed the draft plan and recommended adoption by the City Council, and

WHEREAS, at a meeting held on January 8, 2020, the Marshall Planning Commission reviewed the draft plan and recommended adoption by the City Council, and

WHEREAS, the draft Recreation Plan was made available for review and public comment from December 12, 2019, to January 15, 2020, and

WHEREAS, a public meeting was held on January 21, 2020 at 7:00 pm at the Marshall City Hall to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Parks and Recreation Plan.

NOW, THEREFORE BE IT RESOLVED on this day that the City of Marshall adopts said 2020-2024 Parks and Recreation Plan as a guideline for improving its parks and recreation activities for its residents.

Yeas: Caron, Gates, Metzger, Traver, and Underhill.

Nays: None.

Absent: McNeil and Wolfersberger

Resolution Approved.

CERTIFICATION OF CITY CLERK

I, Trisha Nelson, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Marshall City Council at a Regular Meeting thereof held on January 21, 2020 at 7:00 pm.

Trisha Nelson, Clerk

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Approve South Neighborhood Improvement Authority District:

Moved Gates, supported Underhill, to adopt the ordinance that creates and sets the boundaries of the South Neighborhood Improvement Authority. On a roll call vote – ayes: Traver, Underhill, Mayor Caron, Gates, and Metzger; nays: none. **MOTION CARRIED.**

**MARSHALL CITY ORDINANCE
CALHOUN COUNTY, MICHIGAN**

ORDINANCE NUMBER #2020-02

AN ORDINANCE TO AMEND TITLE III, ADMINISTRATION, OF THE CITY OF MARSHALL CODE OF ORDINANCES BY AMENDING CHAPTER 31: CITY ORGANIZATIONS

THE CITY OF MARSHALL ORDAINS:

THAT TITLE III, ADMINISTRATION, CHAPTER 31: CITY ORGANIZATIONS BE AMENDED BY ADDING THE FOLLOWING SECTIONS TO READ AS FOLLOWS:

Section

31.84	Created; membership; qualifications.
31.85	Terms; vacancies.
31.86	Compensation.
31.87	Election of chairperson.
31.88	Oath of office.
31.89	Meetings.
31.90	Removal of board members for cause.
31.91	Expenses and financial records.

31.92	Writings.
31.93	Duties and powers of the authority.
31.94	Budget; cost of handling and auditing funds.
31.95	Boundaries of the development area
31.96	Dissolution of the authority; property and assets

31.84 CREATED; MEMBERSHIP; QUALIFICATIONS.

Pursuant to the provisions of and under the authority of Public Act 57 of 2018, as amended there is hereby created a South Neighborhood Improvement Authority, which shall be under the supervision and control of a Board, consisting of the City Manager or his or her designee, and not less than 5 or more than 9 members appointed by the City Manager, subject to the approval of the City Council. Not less than a majority of the members shall be persons having an ownership or business interest in property located in the development area, as hereinafter described. At least one of the members shall be a resident of the development area or of an area within ½ mile of any part of the development area.

31.85 TERMS; VACANCIES.

Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. After the initial appointment, each member shall serve for a term of 4 years. An appointment to fill a vacancy shall be made by the City Manager for the unexpired term only.

31.86 COMPENSATION.

Members of the board shall serve without compensation, but shall be reimbursed for actual and necessary expenses.

31.87 ELECTION OF CHAIRPERSON.

The chairperson of the board shall be elected by the board.

31.88 OATH OF OFFICE.

Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office.

31.89 MEETINGS.

The proceedings and rules of the board are subject to the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. The board shall adopt rules governing its procedure and the holding of regular meetings, subject to the approval of the governing body. Special meetings may be held if called in the manner provided in the rules of the board.

31.90 REMOVAL OF BOARD MEMBER FOR CAUSE.

After having been given notice and an opportunity to be heard, a member of the board may be removed for cause by the Marshall City Council.

31.91 EXPENSES AND FINANCIAL RECORDS.

All expense items of the authority shall be publicized monthly and the financial records shall always be open to the public.

31.92 WRITINGS.

A writing prepared, owned, used, in the possession of, or retained by the board in the performance of an official function is subject to the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

31.93 DUTIES AND POWERS OF THE AUTHORITY.

The board shall possess all the powers granted to it by P.A. 57 of 2018, as amended, and shall perform any and all acts required of it.

31.94 BUDGET; COST OF HANDLING AND AUDITING FUNDS.

1. A budget shall be submitted to the board for the operation of the authority for each fiscal year before the beginning of the fiscal year. The budget shall be prepared in the manner and contain the information required of other City departments. After review by the board, the budget shall be submitted to the Marshall City Council. The Marshall City Council shall approve the budget before the board may adopt the budget. Unless authorized by the Marshall City Council or by P.A. 57 of 2018, as amended, funds of the municipality shall not be included in the budget of the authority.
2. The Marshall City Council shall assess a reasonable pro rata share of the funds for the cost of handling, accounting, and auditing the funds against the funds of the authority, other than those committed, which shall be paid annually by the board pursuant to an appropriate item in its budget.

31.95 BOUNDARIES OF THE DEVELOPMENT AREA

A TRACT OF LAND WITHIN THE CITY OF MARSHALL COMMENCING AT THE POINT AT WHICH THE WESTERN BOUNDARY OF S. KALAMAZOO AVENUE INTERSECTS THE SOUTH STONE ABUTMENT OF THE IRON BRIDGE (CIRCA SEP 9, 1878) SPANNING THE KALAMAZOO RIVER ON THE EAST LINE OF SECTION 26, T2S, R6W, THENCE RUNNING IN A SOUTHWESTERLY COURSE FOLLOWING THE KALAMAZOO RIVER TO A POINT ON THE BED OF SAID RIVER, THENCE SOUTH PARALLEL WITH S. KALAMAZOO AVENUE TO A POINT 10 RODS WEST OF THE INTERSECTION OF THE WEST LINE OF S. KALAMAZOO AVE. AND THE SOUTH LINE OF CRARY STREET EXTENDED, THENCE CONTINUING SOUTH 54 RODS PARALLEL WITH KALAMAZOO AVENUE TO A POINT IN THE CENTER OF HUGHES STREET, THENCE CONTINUING ACROSS HUGHES ST. TO A POINT AT THE INTERSECTION WITH THE WEST SIDE OF MUDICA ST., THENCE HEADING SOUTH 1,298.53 FT. ALONG THE WEST SIDE OF

MUDICA ST., THENCE HEADING S 89°19'30" E 198.02 FT. TO A POINT ON THE WEST SIDE OF S. KALAMAZOO AVE., THENCE HEADING EAST 50 FT. TO A POINT ON THE EAST SIDE OF S. KALAMAZOO AVE., THENCE SOUTH PARALLEL WITH S. KALAMAZOO AVE. TO A POINT 518.1 FT. NORTH OF THE WEST ¼ POST OF SECTION 36, T2S, R6W, THENCE EAST TO POINT 1,706 FT. EAST OF SECTION LINE, THENCE SOUTHWESTERLY 431.5 FT., THENCE SOUTH 196 FT., THENCE EAST 1,206.25 FT. TO A POINT ON THE WEST SIDE OF S. MARSHALL AVE. RIGHT OF WAY, THENCE EAST 66 FT. ACROSS SAID RIGHT OF WAY, THENCE NORTH 2,136.88 FT. ALONG THE EAST SIDE S. MARSHALL AVE. RIGHT OF WAY TO A POINT AT SOUTHWEST CORNER OF LOT 542, UPPER VILLAGE, THENCE CONTINUING NORTH ALONG THE EAST SIDE OF S. MARSHALL AVE. TO A POINT AT THE INTERSECTION OF HOMER RD. SAID POINT BEING THE NORTHWEST CORNER OF LOT 532, UPPER VILLAGE, THENCE ACROSS HOMER RD. TO A POINT AT THE SOUTHWEST CORNER OF LOT 522, UPPER VILLAGE, THENCE CONTINUING ALONG THE EAST SIDE OF S. MARSHALL AVE. TO A POINT AT THE NORTHWEST CORNER SAID LOT 522, THENCE ACROSS S. MARSHALL AVE. TO A POINT AT THE NORTHEAST CORNER OF LOT 827, UPPER VILLAGE, THENCE ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 827, 826, 825, 824, 823, UPPER VILLAGE, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND EAST SIDE OF LOTS 36, 35, 34, LOT 33, JONES REPLAT, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOT 33, JONES REPLAT, TO A POINT AT THE NORTHEAST CORNER OF LOT 64, TILLOTSON'S ADDITION, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 60, 61, 62, 63, AND 64, TILLOTSON'S ADDITION TO A POINT ON THE EAST SIDE OF JONES ST., THENCE ACROSS JONES ST. TO A POINT AT THE NORTHEAST CORNER OF LOT 59, TILLOTSON'S ADDITION, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 59, 58, 57, 56, 55, 54, 53, 52, 51, 50, AND 49 TO A POINT ON THE EAST SIDE OF S. KALAMAZOO AVE., THENCE CONTINUING ACROSS S. KALAMAZOO AVE. TO THE POINT OF BEGINNING.

31.96 DISSOLUTION OF THE AUTHORITY; PROPERTY AND ASSETS.

An authority that has completed the purposes for which it was organized shall be dissolved by ordinance of the Marshall City Council. Property and assets of the authority remaining after the satisfaction of the obligations of the authority belong to the City of Marshall.

Severability.

The various parts, sections and clauses of the Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a Court of competent jurisdiction, the remainder of the ordinance shall not be affected.

Effective Date.

This Ordinance shall be effective on the day of publication.

Date Enacted: January 21, 2020

Date Published: January 25, 2020

Joe Caron, Mayor

Trisha A. Nelson, City Clerk

B. First Amendment to Sales Agreement for 333 E. Hughes:

Moved Underhill, supported Traver, to approve the First Amendment to Real Estate Sales Agreement for 333 E. Hughes Street and authorize the Clerk to sign the Agreement. On a roll call vote – ayes: Underhill, Mayor Caron, Gates, Metzger, and Traver; nays: none. **MOTION CARRIED.**

C. Deficit Elimination Plan:

Moved Metzger, supported Gates, to approve the Electric Fund Deficit Elimination Resolution #2020-02 and approve the budgeted numbers embedded within the resolution. On a voice vote – **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2020-02**

WHEREAS, the City of Marshall's Electric Fund has a unrestricted net position deficit of \$342,907 on June 30, 2019; and

WHEREAS, Public Act 140, of 1971, as amended, requires that a Deficit Elimination Plan be formulated and approved by the City of Marshall, and filed with the Michigan Department of Treasury;

NOW THEREFORE BE IT RESOLVED, that the City of Marshall Council adopts the following as the City of Marshall Electric Fund Deficit Elimination Plan:

ELECTRIC FUND				
	2020	2021	2022	2023
Unrestricted Net Position (Deficit) July 1	(342,907)	(187,800)	1,375,867	7,535,919
Revenues				
Charges for Services	53,600	53,600	53,600	53,600

Marshall City Council, Regular Session
 Tuesday, January 21, 2020
 Unofficial

Residential Sales	3,444,635	3,444,635	3,444,635	3,444,635
Commercial Sales	3,870,610	3,870,610	3,870,610	3,870,610
Commercial Sales Marihuana	2,000,000	6,320,000	16,292,000	22,216,000
Industrial Sales	3,901,407	3,901,407	3,901,407	3,901,407
Street & Highway Lighting	51,434	51,434	51,434	51,434
Security & Resort Lighting	49,614	49,614	49,614	49,614
Government Sales	563,938	563,938	563,938	563,938
Penalties Income	64,105	64,105	64,105	64,105
Interest	58,337	58,337	58,337	58,337
Rents	6,401	6,401	6,401	6,401
Miscellaneous Revenue	101,281	101,281	101,281	101,281
Increase/Decrease Investment MSCPA	133,230	133,230	133,230	133,230
Total Revenues	14,298,592	18,618,592	28,590,592	34,514,592
Expenditures				
Salaries and Fringes	2,891,362	3,571,820	3,695,775	3,826,411
Material and Supplies	102,125	104,168	106,251	108,376
Purchased Power	8,121,200	8,121,200	8,121,200	8,121,200
Purchased Power Marihuana	800,000	3,321,320	8,569,592	11,685,616
Contracted Services	303,313	309,379	315,567	321,878
Insurance	51,198	51,710	52,227	52,749
Maintenance	195,196	195,196	195,196	195,196
Administrative	440,482	440,482	440,482	440,482
Bond Interest	123,458	114,650	109,250	103,850
Depreciation	391,545	390,455	390,455	390,455
Transfers Out	1,115,151	825,000	825,000	825,000
Total Expenditures	14,535,030	17,445,380	22,820,995	26,071,213
Add Back Depreciation	391,545	390,455	390,455	390,455
Unrestricted Net Position (Deficit) June 30	(187,800)	1,375,867	7,535,919	16,369,753

	2020	2021	2022	2023
Current Assets - Current Liab. (Deficit) July 1	(714,020)	(950,458)	222,754	5,992,351
Revenues	14,298,592	18,618,592	28,590,592	34,514,592
Expenditures	14,535,030	17,445,380	22,820,995	26,071,213
Add Back Depreciation	391,545	390,455	390,455	390,455
Current Assets - Current Liab. (Deficit) June 30	(950,458)	222,754	5,992,351	14,435,730

BE IT FURTHER RESOLVED that the City of Marshall's Finance Director is directed to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 21st day of January, 2020.

 Trisha Nelson, City Clerk

 Date

Moved Metzger, supported Underhill, to approve the FiberNet Fund Deficit Elimination Resolution #2020-03 and approve the budgeted numbers embedded within the resolution. On a voice vote – **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
 RESOLUTION # 2020-03**

WHEREAS, the City of Marshall's **FiberNet Fund** has a unrestricted net position deficit of \$4,389,365 on June 30, 2019; and

WHEREAS, Public Act 140, of 1971, as amended, requires that a Deficit Elimination Plan be formulated and approved by the City of Marshall, and filed with the Michigan Department of Treasury;

NOW THEREFORE BE IT RESOLVED, that the City of Marshall Council adopts the following as the City of Marshall **FiberNet Fund** Deficit Elimination Plan:

FIBERNET				
	2020	2021	2022	2023
Unrestricted Net Position (Deficit) July 1	(182,694)	(200,013)	57,740	311,439
Revenues				
Residential Sales	682,870	862,827	862,827	862,827
Commercial Sales	134,638	255,000	265,200	275,808
Penalties Income	18,025	18,025	18,025	18,025
Interest	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Total Revenues	835,533	1,135,852	1,146,052	1,156,660
Expenditures				

Salaries and Fringes	362,665	384,393	395,057	406,139
Material and Supplies	15,967	16,286	16,612	16,944
Contracted Services	160,000	163,200	166,464	169,793
Insurance	0	0	0	0
Maintenance	85,971	85,971	85,971	85,971
Administrative	102,512	102,512	102,512	102,512
Loan Interest	71,167	71,167	71,167	71,167
Depreciation	137,570	137,570	137,570	137,570
Capital Outlay	25,000	25,000	25,000	25,000
Transfers Out	29,570	29,570	29,570	29,570
Total Expenditures	990,422	1,015,669	1,029,923	1,044,667
Add Back Depreciation	137,570	137,570	137,570	137,570
Total Expenditures - Dep.	852,852	878,099	892,353	907,097
Unrestricted Net Position (Deficit) June 30	(200,013)	57,740	311,439	561,002

	2020	2021	2022	2023
Current Assets - Current Liab. (Deficit) July 1	(714,020)	(731,339)	(473,586)	(219,887)
Revenues	835,533	1,135,852	1,146,052	1,156,660
Expenditures	990,422	1,015,669	1,029,923	1,044,667
Add Back Depreciation	137,570	137,570	137,570	137,570
Current Assets - Current Liab. (Deficit) June 30	(731,339)	(473,586)	(219,887)	29,676

BE IT FURTHER RESOLVED that the City of Marshall's Finance Director is directed to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 21st day of January, 2020.

 Trisha Nelson, City Clerk

 Date

D. Airport Terminal Project Loan:

Moved Metzger, supported Gates, to approve the resolution to authorize a request of \$100,000 loan from MDOT-Aeronautics to provide the necessary resources to complete construction of the Brooks Field Terminal Building. On a roll call vote – ayes: Gates, Metzger, Traver, Underhill, and Mayor Caron.; nays: none. MOTION CARRIED.

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2020-04**

WHEREAS, the duly appointed members of the Marshall Airport Board met in December 2019 and the duly elected members of the Marshall City Council have met on this date in a regular meeting, and did give consideration to requesting a loan from the Michigan Aeronautics Commission; and,

WHEREAS, after due consideration thereof, and upon the advice of Counsel that the Marshall City Council has the legal authority to borrow money.

NOW, THEREFORE, BE IT RESOLVED by the Marshall City Council that the City request a loan from the Michigan Aeronautics Commission in the sum of One Hundred Thousand (\$100,000) Dollars, to be repaid in ten installments beginning on the first annual anniversary date of the disbursement of the funds, plus interest as established by MDOT Aeronautics Commission; and

BE IT FURTHER RESOLVED, that the revenues of the Airport and/or General Fund shall be pledged to the repayment of the funds so advanced, as collected, a sufficient sum from the revenues of the Airport and/or General Fund to retire both the principal and interest of the note at maturity each year; and

BE IT FURTHER RESOLVED, that Trisha Nelson, City Clerk, is hereby authorized to execute the Loan Agreements and any other required documents and submit the same to the Michigan Aeronautics Commission.

Ayes: Caron, Gates, Metzger, Traver, and Underhill.

Nays: None.

Absent: McNeil and Wolfersberger.

CERTIFICATION OF CITY CLERK

I, Trisha Nelson, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Marshall City Council at a Regular Meeting held on January 21, 2020 at 7:00 pm.

Trisha Nelson, Clerk

E. Term Sheet with Marshall Energy Center:

Moved Traver, supported Underhill, to approve the recommendation to execute the 30-year term sheet for 50 MWs of capacity from "MEC North, LLC, A Delaware limited liability company, with its principal offices located at 123 Mason Street, Greenwich, CT" commencing in 2023 and have the City Clerk sign the term sheet. On a voice vote – **MOTION CARRIED.**

F. Electric Line Tree Trimming Program:

Moved Metzger, supported Traver, to approve retaining Top-to-Bottom Tree Service of Marshall, MI to perform tree trimming in the amount not-to-exceed \$193,600/year and authorize the City Clerk to sign the 3-year agreement. On a roll call vote – ayes: Metzger, Traver, Underhill, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

G. Hydroelectric Generator Bearing Repairs:

Moved Gates, supported Metzger, to award the repair contract to Kiser Hydro, LLC of Norway, MI in the amount of \$36,168 with a \$4,000 contingency for the repair of the Hydroelectric Generator No. 3 and have the City Clerk sign the contract. On a roll call vote – ayes: Underhill, Mayor Caron, Gates, Metzger, and Traver; nays: none. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

A. South Neighborhood Improvement Authority Board:

Moved Metzger, supported Traver, to approve the following appointments and terms:

Ben Holben	Term expiring December 31, 2020
Lucy Blair	Term expiring December 31, 2021
Matt Davis	Term expiring December 31, 2021
Michael Murphy	Term expiring December 31, 2020
Ryan Underhill	Term expiring December 31, 2022
Sean LeFere	Term expiring December 31, 2023

On a voice vote: **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

Barry Wayne Adams of 622 W. Green Street commented on the power that the City has and referenced two books that he feels the Council should read. He stated that

Council members took an oath of office to uphold rights.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
9968031760	AIRGAS USA LLC	WELDING GASES		141.30
20488	ALEXANDER CHEMICAL COR	CHEMICALS FOR WATER TREATMENT PLANT - CH		(700.00)
9586	ALEXANDER'S METER READ	VERSA PROBE EXTENDED WARRANTY		810.00
5338	ALL RELIABLE SERVICES	LINE CLEARANCE TREE TRIMMING FOR JULY 20 2020.050		4,174.68
1QH6-MC7Q-RXN4	AMAZON BUSINESS	ACCT# A1P4GM99HG1E02 - OPENERS		86.02
1DYM-WY67-DF7R	AMAZON BUSINESS	ACCT A1P4GM99HG1E02 - BINDER INSERTS		20.98
1QJN-M3M4-JQ1M	AMAZON BUSINESS	ACCT A1P4GM99HG1E02 - INDUSTRIAS KORES R		4.25
4500356-00	ANIXTER POWER SOLUTION	ELECTRIC METERS		416.00
4488158-00	ANIXTER POWER SOLUTION	METER SOCKETS		648.00
9568	ASPEN WIRELESS	TECH SUPPORT FOR FIBERNET. \$8.75/CUSTOM 2020.033		10,920.00
02250458573	AUTO VALUE MARSHALL	CONTOUR BLADE		33.58
02250458523	AUTO VALUE MARSHALL	ELEC. TAPE/ WEATHER STRIP/ODOR X		33.95
02250458613	AUTO VALUE MARSHALL	ERASER PAD/BLK LIGHTNING XL		24.78
02250458585	AUTO VALUE MARSHALL	PAINT BRUSH SET		2.99
02250458182	AUTO VALUE MARSHALL	HOPFY LITEMATE		153.39
02250458253	AUTO VALUE MARSHALL	CLAMPS		17.07
02250458120	AUTO VALUE MARSHALL	REMOTE CABLE		38.59
02250458119	AUTO VALUE MARSHALL	REMOTE CABLE RETURN		(37.79)
02250458376	AUTO VALUE MARSHALL	BCI 31 COMM - CREDIT		(27.00)
02250458397	AUTO VALUE MARSHALL	FOAMY BRITE/RUST FIX/FOGGING OIL/ETHANOL		56.81
02250458488	AUTO VALUE MARSHALL	MINI LAMP		8.69
02250457652	AUTO VALUE MARSHALL	WASHER SOLVENT		2.99
02250457544	AUTO VALUE MARSHALL	CONTOUR BLADES		33.58
02250458348	AUTO VALUE MARSHALL	ROTOR/S/BRAKE PADS		486.84
02250458341	AUTO VALUE MARSHALL	BATTERY/BOOSTER PACK		301.68
02250458461	AUTO VALUE MARSHALL	LIGHT/TRANS FIX/OIL STABILIZER/BRAKE FLU		141.71
02250458473	AUTO VALUE MARSHALL	MINI LAMP/DIELECTRIC GREASE		14.29
02250458431	AUTO VALUE MARSHALL	PAINT/RUST FIX		26.27
02250458657	AUTO VALUE MARSHALL	RAIN-X/WASHER SOLVENT		47.88
02250458756	AUTO VALUE MARSHALL	SPRING BRAKE		54.79
02250458722	AUTO VALUE MARSHALL	BELTS/PAINT BRUSH/BLASTER/FOAMY BRITE		177.37
02250457966	AUTO VALUE MARSHALL	REMOTE CONTROL/BACKET/MOUNTING HARDWARE		99.86
2052020	AUTO-LAB	DART 15 - OIL CHANGE/WIPERS/FAN CLUTCH/F		3,820.60
1312020	AUTO-LAB	DART #7 - OIL CHANGE/WIPER BLADES		93.52
0306653-IN	BEAVER RESEARCH CO	COOLING TOWER		872.10
134406	BOSHEARS FORD SALES IN	ALTERNATOR		1,116.59
134527	BOSHEARS FORD SALES IN	CHECK ENGINE LIGHT SERVICE		477.90
134489	BOSHEARS FORD SALES IN	HVAC SERVICED		1,347.60
134793	BOSHEARS FORD SALES IN	INSTALL NEW SPRINGS		614.99
134454	BOSHEARS FORD SALES IN	BODY WORK		913.11
28832	BUD'S TOWING & AUTOMOT	TOW F750		265.00
7954	CCAIS	FAIR VENDOR/FAIRBOOK AD		260.00
46210	CITY OF COLDWATER	SEMIANNUAL BILLING FOR "BEAST" REPAIR CO		1,032.55
MN0000017465	COLOSSUS, INC DBA	ONLINE RMS USER NLETS APRIL 2020-MARCH 2		35.72
156560	D & D MAINTENANCE SUPP	JANITORIAL		24.95
561445	DARLING ACE HARDWARE	MINERAL SPIRITS/SHOP LIGHTS		60.57
560527	DARLING ACE HARDWARE	SPRAYER/BATTERYS		32.56
560448	DARLING ACE HARDWARE	SAW BLADE		24.99
561766	DARLING ACE HARDWARE	BATTERIES		27.98
561859	DARLING ACE HARDWARE	STRAINER		19.99
560583	DARLING ACE HARDWARE	NUTS & BOLTS		16.92
560874	DARLING ACE HARDWARE	SPRAY PAINT/FROG TAPE		21.97
562530	DARLING ACE HARDWARE	TERMINAL RING		3.59
562524	DARLING ACE HARDWARE	CHAIN STRT COIL		4.78
562293	DARLING ACE HARDWARE	CHANNEL SURFC WIRE/CORD CHANNEL COVER		35.43
562178	DARLING ACE HARDWARE	KEYS		7.17
562229	DARLING ACE HARDWARE	SHOWER HOSE REPLACEMENT		12.99
562054	DARLING ACE HARDWARE	CARTON SEAL TAPE/SCREW DRIVER		18.58
562028	DARLING ACE HARDWARE	HOOK TOOL/BULBS		13.57
561979	DARLING ACE HARDWARE	NUTS & BOLTS		8.52
S120-00906	DETROIT SALT COMPANY	ROAD SALT- MIDEAL SALT PURCHASE	2020.174	23,755.00
S120-00860	DETROIT SALT COMPANY	ROAD SALT- MIDEAL SALT PURCHASE	2020.174	16,888.19
00015407	DRIESENGA & ASSOCIATES	MATERIALS TESTING - KETCHUM PARK		158.00
IN-1930122	DUBOIS CHEMICALS	BLANKET PO FOR POLYMER	2020.264	8,846.42
2112020	DUNIGAN BROS. INC.	WATER MAIN RELOCATION AT PERRIN DAM	2020.132	294,449.84
3291409	EDWARDS INDUSTRIAL SAL	HOSE ASSEMBLY		304.31
3291410	EDWARDS INDUSTRIAL SAL	NITRILE HOSE/HOSE END		220.20
110200007509	EJ USA INC	FITTINGS/COTTER PINS/VALVES		222.38
19-46226	ELECTION SOURCE	ELECTION VOTING MACHINE SOFTWARE		1,720.00
0095151	FERGUSON WATERWORKS #3	CURB BOX/STNRY ROD		61.40
16127	FUG	SRO UNIFORM		12.00
16081	FUG	LABEL SECURITY VEST		15.00
20-01246	GARAGE DOORS UNLIMITED	ELECTRIC PUNCH PAD LOCK SET - FIRE DEPT		1,194.84
4413	GOODWIN'S PLUMBING, LL	FAUCETS IN WOMENS BATHROOM		706.26
1851897	GRIFFIN PEST SOLUTIONS	PEST CONTROL		35.00
3234	HE CLEANS TOO, LLC	JANITORIAL		445.56
3240	HE CLEANS TOO, LLC	JANITORIAL		141.65
2012020	HERITAGE CLEANERS	DEC-JAN UNIFORM CLEANING		250.75
82948	HERMANS MARSHALL HARDW	V BELT/MERCURY BULB		22.98

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
82700	HERMANS MARSHALL HARDW.	GENERATOR		999.99
1059760	HYDRO DYNAMICS INC	PUMP CHECK BALLS		147.75
0056025-IN	HYDROCORP	INSPECTION & REPORTING SERVICES - JANUAR		865.00
M28156	IMPACT SOLUTIONS	WINDOW ENVELOPES		593.00
5	ISAAC & SONS	URINE TREATMENT		125.00
15270	J AND K PLUMBING SUPPL	SHUT OFF VALVE		26.78
15293	J AND K PLUMBING SUPPL	BRASS NIPPLE		4.49
15312	J AND K PLUMBING SUPPL	SAND CLOTH/TUBE CUTTER		52.60
526451-00	KITCHEN SHOP OUTLET	ADDITIONAL FEES FROM 2019 APT REMODS	2020.253	750.00
526458-00	KITCHEN SHOP OUTLET	ADDITIONAL FEES FROM 2019 APT REMODS	2020.253	1,600.00
530555-00	KITCHEN SHOP OUTLET	ADDITIONAL FEES FROM 2019 APT REMODS	2020.253	80.00
154102560	KONECRANES INC	2019 HOIST INSPECTION		750.00
36010	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		202.10
35999	LAKELAND ASPHALT CORP	BITUMINOUS AGGREGATES		200.22
01054696	LEGG LUMBER	ROOF CEMENT/SCREWS		18.58
12042019	MARSHALL FEED & GRAIN	BALE TWINE		26.50
15700C11831	MARSHALL MEDICAL ASSOC	PRE-EMPLOYMENT TESTING		226.00
7252019	MARSHALL PUBLIC SCHOOL	SUMMER PLAYGROUND TRANSPORTATION - IMPRE		842.21
6272019	MARSHALL PUBLIC SCHOOL	SUMMER PLAYGROUND TRANSPORTATION - MARSH		94.38
62719	MARSHALL PUBLIC SCHOOL	SUMMER PLAYGROUND TRANSPORTATION - LANSI		405.98
53240	MCNALLY ELEVATOR COMPAN	MAINTENANCE FEB. - APRIL		686.80
54639319.001	MEDLER ELECTRIC COMPAN	LIFT STATION FUSES		225.19
54639679.001	MEDLER ELECTRIC COMPAN	PHIL C35S76M 12PK 467290		288.36
54643617.001	MEDLER ELECTRIC COMPAN	FISHTAPE		226.94
54642570.001	MEDLER ELECTRIC COMPAN	30MM CONTACT/UNIV PUSHBUTTON OPERATOR		55.92
284685	MICHIGAN INDUSTRIAL GA	WELDING GASES		62.72
14512	MIDWEST COMMUNICATION	SPLICING FOR PHASE 7 OF FOBERNET PROJECT 2020.270		16,166.36
R105010667:01	MIDWEST TRANSIT EQUIP	MIDART 14 - LIFT SERVICE		266.15
95953081	MSC INDUSTRIAL SUPPLY	SAFETY VEST - EMILY		21.36
2003008	MUNIMETRIX SYSTEMS COR	CLERKS INDEX SOFTWARE SUPPORT		499.00
548888	NAPA AUTO PARTS OF ALB	CLR MKR LAMP		9.01
549463	NAPA OF MARSHALL	BALL MOUNT/PINT CLIP/REDUCER		72.89
434366	NORTH CENTRAL LABORATO	BLANKET PO FOR LAB SUPPLIES	2020.046	627.15
729289	NYE UNIFORM COMPANY	UNIFORM PANT/TAILORING		100.50
729291	NYE UNIFORM COMPANY	UNIFORM PANTS		173.50
97669	O'LEARY WATER CONDITIO	N JAN & FEB COOLER RENTAL		20.00
97673	O'LEARY WATER CONDITIO	WATER COOLER		40.50
4788-239610	O'REILLY FIRST CALL	10" BRUSH		24.99
4788-237275	O'REILLY FIRST CALL	MINI BULB		12.40
4788-240016	O'REILLY FIRST CALL	TRANS FLUID/P-FLUID		119.76
1564343	OFFICE 360	PAPER		22.65
1555110	OFFICE 360	LAB STOOLS		271.36
0157942	POLLARDWATER.COM	CHDI14125		248.99
56440030	POWER LINE SUPPLY	METER CONNECTOR KIT		11.99
56440034	POWER LINE SUPPLY	AERIAL CABLE TRIANGULAR SPACERS	2020.256	1,658.30
56440032	POWER LINE SUPPLY	#2 ALUMINUM TRIPLEX- OUR STOCK #E347 & 4	2020.153	12,180.00
56438032	POWER LINE SUPPLY	STANDOFF BRACKET		490.80
56442191	POWER LINE SUPPLY	WINTER GLOVES		198.60
56442185	POWER LINE SUPPLY	SQUARE NUT		30.50
56442193	POWER LINE SUPPLY	4/0 COPPER UNDERGROUND CABLE	2020.259	12,545.40
56439530	POWER LINE SUPPLY	FR SWEATSHIRT - SCHIPPER		185.81
9057	QUALITY ENGRAVING SERV	2019 SERVICE AWARDS		175.00
9055	QUALITY ENGRAVING SERV	UPS SHIPPING		30.41
2102020	QUALITY ENGRAVING SERV	SHIPPING TO MIDWEST INSTRUMENT		17.30
82144909-200020395	SAFETY-KLEEN	OIL RECYCLING		175.00
3543944	SECURITY CORPORATION	SERVICE CALL		255.25
1856-1	SHERWIN-WILLIAMS	APT 417 COMPLETE VINYL REPLACEMENT	2020.267	2,124.27
8129036489	SHRED-IT USA LLC	CUSTOMER# 14414444 - DOCUMENT SHREDDING		180.60
5700089241	SIEMENS INDUSTRY, INC	PEARL STREET SUBSTATION UPGRADE	2020.106	75,434.00
761-10494056	STATE OF MICHIGAN EGLE	STORM WATER PERMIT FEE		260.00
674198	STEENSMA	WESTERN V PLOW FOR PICKUP	2020.262	5,651.00
1	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/	2020.273	4,240.00
154 0082808	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0082221	UNIFIRST CORPORATION	WATER UNIFORMS		34.82
154 0082222	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		67.04
154 0082220	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0082217	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.45
154 0082807	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		471.90
154 0082805	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.45
154 0082810	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		50.91
154 0082809	UNIFIRST CORPORATION	WATER UNIFORMS		34.82
154 0082806	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		53.71
154 0082219	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		168.57
154 0082218	UNIFIRST CORPORATION	DPW GARAGE		62.26
530359470	UTILITIES INSTRUMENTAT	VERIFICATION OF MPM WATT HOUR METERS	2020.268	1,815.00
075755	VERMEER OF MICHIGAN, I	FIBER SCABBARD		325.26
116687	WALTERS-DIMMICK PETRO	L/HYDRAULIC FLUID		1,101.92
1141	WOLVERINE POWER COOPER	MI JOINT APPRENTICE PROGRAM- LINEMAN SCH	2020.269	16,000.00
1955195	VEROX FINANCIAL SERVIC	LEASE PAYMENT		1,382.18

02/12/2020 01:04 PM
User: TPALODICHUK
DB: Marshall

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 01/20/2000 - 02/20/2020
UNJOURNALIZED
OPEN

Page: 3/3

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
GRAND TOTAL:				544,681.91

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
69242	RELCON, INC	GAUGE PRESSURE TRANSDUCER QUOTE# SD1227 2020.227		6,554.10
5321	ALL RELIABLE SERVICES	LINE CLEARANCE TREE TRIMMING FOR JULY 20 2020.050		3,938.72
5318	ALL RELIABLE SERVICES	LINE CLEARANCE TREE TRIMMING FOR JULY 20 2020.050		4,166.56
5319	ALL RELIABLE SERVICES	LINE CLEARANCE TREE TRIMMING FOR JULY 20 2020.050		4,294.72
1F43-QWGN-9HCJ	AMAZON BUSINESS	ACCT A1P4GM99HG1E02		22.03
1KMN-Q7GX-L6J9	AMAZON BUSINESS	ACCT # A194GM99HG1E02 - KEYBOARDS		245.26
1C7P-PCC4-4MKN	AMAZON BUSINESS	ACCT A1P4GM99HG1E02 - RADIO BATTERY		30.98
1482746	APPLIED IMAGING	MARSHALL HOUSE COPIER		280.30
02250458054	AUTO VALUE MARSHALL	HEX BIT		5.19
02250457952	AUTO VALUE MARSHALL	MERCON/FLEX FILLER		75.97
02250457967	AUTO VALUE MARSHALL	FLUID EVACUATOR		96.49
02250458019	AUTO VALUE MARSHALL	REEL/4G-4FJX		22.56
02250457924	AUTO VALUE MARSHALL	CHAMPAGNE PEARL		9.59
02250457910	AUTO VALUE MARSHALL	CLR/MARKER LAMP/RUBBER GROMMET/OIL FILTE		92.13
02250457608	AUTO VALUE MARSHALL	NON-CHLOR BK CLN		29.88
02250457625	AUTO VALUE MARSHALL	WEATHERTECH X 2		285.98
02250457663	AUTO VALUE MARSHALL	3/4X36 GUIDES		35.19
02250457665	AUTO VALUE MARSHALL	3/4X36 GUIDES X4		140.76
02250457672	AUTO VALUE MARSHALL	OIL/FILTER		34.99
02250457827	AUTO VALUE MARSHALL	OIL/FILTER		66.83
02250457768	AUTO VALUE MARSHALL	OIL/FILTER		72.23
02250457717	AUTO VALUE MARSHALL	5 EXT. BAR 1/2 DR, 1-1/8 1/2 DR.SKT		19.28
02250457743	AUTO VALUE MARSHALL	SOCKET/ 5 PC IMP.ASSY.SET		45.48
2265980835	AUTO ZONE INC	SQ12 PUMP MOTOR		93.48
P23530737	BATTERIES PLUS BULBS	150W HPS MOGUL		359.88
P23531128	BATTERIES PLUS BULBS	LIGHT BULBS		177.94
P23290747	BATTERIES PLUS BULBS	175W MH BULB		119.70
P23291329	BATTERIES PLUS BULBS	LED BULBS		119.40
83451742	BOUND TREE MEDICAL LLC	PEDIATRIC DEFIB PADS/ELECTODES ADULT		326.15
561980	CRYSTAL FLASH MARSHALL	GENERATOR FUEL		439.71
662100	CRYSTAL FLASH MARSHALL	OFF ROAD DIESEL	2020.255	1,586.85
561869	DARLING ACE HARDWARE	WALLPLATE/SWITCH PLATE/ADHESIVE/NUTS & B		12.99
561842	DARLING ACE HARDWARE	DRAIN CLEANER/WALLPLATE/SWITCH		15.76
561520	DARLING ACE HARDWARE	AA BATTERIES		8.59
561930	DARLING ACE HARDWARE	RESPIRATOR		13.98
561902	DARLING ACE HARDWARE	ANGLE VALVE		11.99
561918	DARLING ACE HARDWARE	ELBOW/METAL REPAIR TAPE		15.98
561873	DARLING ACE HARDWARE	DAWN/SPONGE		12.97
561779	DARLING ACE HARDWARE	GLASS/SOCKET ADAPTER		26.23
561183	DARLING ACE HARDWARE	CONNECTOR CRIMP SLEEVE		14.99
561706	DARLING ACE HARDWARE	WASHING MACHINE HOSE		9.99
561267	DARLING ACE HARDWARE	BALL VALVE		15.99
560989	DARLING ACE HARDWARE	PRIMER		18.99
10461	DR DRAIN CLEANING LLC	TOILET SERVICE		235.00
910789	DUNIGAN BROS. INC.	WATER MAIN RELOCATION AT PERRIN DAM	2020.132	107,848.08
INV172028	E. H. WACHS - WATER UT	REPAIR CONTROLLER FOR VALVE TURNER	2020.223	645.00
3289729	EDWARDS INDUSTRIAL SAL	SEWER PLUG AIR FITTING		2.14
1104840	ERIC DALE HEATING & AI	DIGITAL THERMOSTAT		202.33
1104919	ERIC DALE HEATING & AI	WIRING CONVERSION/TEMPORARY THERMOSTAT		215.00
S103391294.001	ETNA SUPPLY	SEWER PLUG		539.00
MIBAT286031	FASTENAL COMPANY	3 TREE MNT TIES		414.05
MIBAT285952	FASTENAL COMPANY	NUTS & BOLTS		112.53
0093949	FERGUSON WATERWORKS #3	MARKING PAINT		116.62
0094249	FERGUSON WATERWORKS #3	METER COUPLING		19.21
0094245	FERGUSON WATERWORKS #3	WATER DEPT INVENTORY- GATE VALVES, HDPE	2020.066	508.99
1193018	FIRST ADVANTAGE RESIDEI	RESIDENT SCREENING		27.50
160901-54847	FS.COM INC	1 METER- 3' SINGLE MODE PATCH CABLES FOR	2020.237	117.50
9403223671	GRAINGER	SMOKE DETECTOR TESTER		42.12
1851898	GRIFFIN PEST SOLUTIONS	PEST CONTROL		51.00
20200004	GRP ENGINEERING INC	ENGINEER LEVEL 8 -DEC 2 - JAN. 6		697.50
20200005	GRP ENGINEERING INC	ENGINEERING SERVICES FOR PEARL STREET SU	2019.334	30,000.00
20687881	GUARDIAN ALARM	REPLACEMENT OF FIRE ALARM RADIO COMMUNIC		718.20
15539	GUTTERS R US LLC	SNOW REMOVAL- SIDEWALK SALT FOR 2019-202	2020.180	3,653.60
15527	GUTTERS R US LLC	SIDEWALK SALT		105.00
15540	GUTTERS R US LLC	SNOW REMOVAL- SIDEWALK SALT FOR 2019-202	2020.179	1,958.60
82716	HERMANS MARSHALL HARDW	5 X 8 FLAG		62.99
543766	ITRON INC	ITRON - MAINTENANCE		1,037.69
14765	J AND K PLUMBING SUPPL	CEMENT/FLANGE/CELCO		12.18
5607807	J.C. EHRlich	PEST CONTROL		73.00
5565990	J.C. EHRlich	PEST CONTROL		224.67
45094	JACK PEARL'S TEAM SPOR	BASKETBALL PARTNERSHIP		620.00
66651	KEBS INC	BOUNDARY SURVEY FOR 15 MILE ROAD PARCEL	2020.257	1,650.00
35989	LAKELAND ASPHALT CORPO	COLD PATCH		206.80
35981	LAKELAND ASPHALT CORPO	COLD PATCH		196.46
01054536	LEGG LUMBER	PLASTIC ROOF CEMENT/ FIBERGLASS MEMBRANE		18.54
01054486	LEGG LUMBER	SPRAY PAINT/SCREWS		75.48
332826	LIFELoc TECHNOLOGIES	FACTORY DIAGNOSTIC		100.00
14019	MAINE SPECIALTY DOGS	2019 ACCELRRANT DETECTION K-9 RECERTIFICA		269.36
29649874	MCMaster-CARR	PADLOCKS		160.65

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 02/06/2020 - 02/06/2020
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
EPI1216062	MESSICK'S	LEAF LOADER PARTS	2020.250	3,099.90
03089	MICHIGAN CHAPTER OF NA	MEMBER RENEWAL - THERESA SEARS		45.00
IN1606272	MICHIGAN OFFICE SOLUTI	OFFICE EQUIPMENT CONTRACT		119.44
X105009454:01	MIDWEST TRANSIT EQUIPM	TORSION SPRING/CHAIN MECHANISM		150.83
6010160	MPH INDUSTRIES	KEYPAD		98.48
88679311	MSC INDUSTRIAL SUPPLY	SAFETY GLASSES		78.96
548402	NAPA OF MARSHALL	CABLE TIES		7.36
729278	NYE UNIFORM COMPANY	COLLAR BRASS		21.00
727856	NYE UNIFORM COMPANY	UNIFORM PANT		54.50
1532375	OFFICE 360	CORRECTION TAPE		38.57
1540120	OFFICE 360	BINDER CLIPS		6.52
210077	PARAGON LABORATORIES,	MERCURY ANALYSIS		279.00
498729-1	PEERLESS MIDWEST INC	REPLACE 8" CHECK VALVE IN WELL #1	2020.188	1,472.00
56437008	POWER LINE SUPPLY	CHIN STRAPS		39.00
56437007	POWER LINE SUPPLY	SAFETY VEST		62.83
56436767	POWER LINE SUPPLY	TEST & CLEAN GLOVES		725.00
56437915	POWER LINE SUPPLY	5/8 X 22 DA BOLT		155.40
56435553	POWER LINE SUPPLY	GEOTEK FIBERGLASS CROSS-ARMS, ARM TANGEN	2020.248	4,507.26
56435983	POWER LINE SUPPLY	DOUBLE HELIX		428.06
56435985	POWER LINE SUPPLY	LEATHER GLOVES		340.52
56435984	POWER LINE SUPPLY	CABLE WIPES		217.34
X16070	POWERPLAN	REPAIR SHIFTER IN LOADER 402	2020.249	1,712.79
14391	R-S TRUCK & DIESEL, INC	#319 SERVICE/REPAIR		784.27
I2001006522	REALPAGE INC	ANNUAL FEES WAITLIST, FACILITIES, AND LE	2020.247	3,806.10
7153083732	SCHINDLER ELEVATOR COR	STATE MANDATED TESTING - ELEVATOR		1,304.16
9188-1	SHERWIN-WILLIAMS	GALLON OF PAINT		37.37
8812-7	SHERWIN-WILLIAMS	CREDIT MEMO		(198.61)
4627-2	SHERWIN-WILLIAMS	PLANK FLOORING UNIT 411	2020.246	2,211.25
1612316	STANTEC CONSULTING MIC	PERRIN DAM WATERMAIN DESIGN/CONSTRUCTION	2019.126	16,036.03
1612317	STANTEC CONSULTING MIC	FINAL WATER WITHDRAWL SERVICES (FOR TASK	2020.100	4,237.50
1474084	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPECTION		552.35
MAR21314	TIRE CITY TIRE PROS	TIRES/OIL CHANGE		523.36
5143865	TOSHIBA AMERICA BUSINE	MRLC COPIER		56.07
154 0081630	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		36.19
154 0081629	UNIFIRST CORPORATION	WATER UNIFORMS		34.82
154 0081625	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.45
154 0081628	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0081045	UNIFIRST CORPORATION	WATER UNIFORMS		34.82
154 0081046	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		36.19
154 0081044	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		55.37
154 0081041	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.45
154 0081043	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		167.87
154 0081042	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.76
154 0081627	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		168.57
154 0081626	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.76
GRAND TOTAL:				220,682.30

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 01/17/2020 - 01/17/2020
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
43009	ACTRON SECURITY ALARM	SECURITY ALARM MONITORING		356.40
317039	AD-VISOR & CHRONICLE	AUCTION/PUBLIC SALE AD		28.25
1P9T-6KHR-J3RD	AMAZON BUSINESS	ACCT A1P4GM99HG1EO2		33.98
16MR-YGYG-1LQC	AMAZON BUSINESS	ACCT A1P4GM99G1EO2		132.58
1TMD-Y6CD-QGTG	AMAZON BUSINESS	ACCT A1P4GM99HG1EO2		38.45
1P4R-FG7R-XC3Q	AMAZON BUSINESS	ACCT A1P4GM99HG1EO2		49.00
1152020	AMWAY GRAND PLAZA HOTE	LODGING - POLICE CHIEFS CONFERENCE - JOS		340.00
1142020	AMWAY GRAND PLAZA HOTE	LODGING - POLICE CHIEFS CONFERENCE - SCO		340.00
911-2020-00000032	CALHOUN COUNTY TREASUR	SUPERION, LLC USER LICENSE FEE		400.00
20-01	CALHOUN COUNTY TREASUR	IDBOR CHARGEBACK - PRIOR YEAR ADMIN		13.12
201451044522	CONSUMERS ENERGY	ACCT 103015800248		559.30
204209805442	CONSUMERS ENERGY	ACCT 103018521130		2,292.60
203764829778	CONSUMERS ENERGY	ACCT 100009163203		301.15
100824	CRT, INC	CITY HALL & PSB FLOAT LAPTOPS	2020.241	3,130.00
100693	CRT, INC	2-2GB MEMORY		46.00
100720	CRT, INC	HDMI ADAPTER		32.00
100776	CRT, INC	CLOUD STORAGE		1,137.29
1172020	DOPP, WILLIAM & LINDSE	REIMBURSE POSTAGE - DUPLICATE TAX BILL F		8.00
1162020	EGNATUK, ALEC	MEAL REIMBURSEMENT		13.23
1062020	FREIGHTLINER OF KALAMA	2020 FREIGHTLINER DUMP/PLOW TRUCK - VIN# 2020.243		58,002.27
01/15/2020	GOSNELL, TRACY	UB refund for account: 3200330011		112.97
1152020	GROENEVELD, ANDREW	BOOT ALLOWANCE REIMBURSEMENT		58.29
01/15/2020	HELLER, SHANNON	UB refund for account: 3101010026		32.33
3251168	INTERNATIONAL CODE COU	I2020 MEMBERSHIP #5159021		135.00
1142020	JOHNSON, MICHAEL	MARSHALL JR BBALL REIMBURSEMENT FOR BBAL		425.00
1102020CR	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4860 - CHRISTY RAMEY		440.56
1012020	MICHIGAN CHAPTER IAAI	2020 MEMBERSHIP - MATT PARKS		20.00
1092020	MICHIGAN FIRE INSPECTO	MEMBERSHIP 2020- DUSTY NASH		30.00
20218	MICHIGAN MUNICIPAL LEA	CDL CONSORTIUM DRIVERS FEE - MEMBER		2,250.00
2297	MICHIGAN MUNICIPAL TRE	ADVANCED INSTITUTUE TREASURER'S CONFEREN		325.00
1042020	MICHIGAN-SHIGA SISTER	-ANNUAL DUES		25.00
1092020	NASH, WILL	REIMBURSEMENT FOR WINCH RECOVERY STRAPS		23.38
1032020	NEOPOST USA INC.- GOVT	POSTAGE - ACCT 7900044055829307		3,000.00
91340996	NORFOLK SOUTHERN RAILW	MAINTENANCE AND OPERATION OF FLASHERS AT		750.00
01/15/2020	PEDERSEN, KATIE	UB refund for account: 2900030043		93.70
1042020	QLT CONSUMER LEASE SER	'EXTENSION BELL		13.20
1132020	SHEPHERD, MARCIA	PER DEPOSIT REFUND		300.00
F386004708	STATE OF MICHIGAN	RETURN OF REFUND, ASSESSMENT VA5BY9W		4,947.90
185430	TELNET WORLDWIDE	ACCT 8948 - TELECOMMUNICATIONS		1,953.79
1082020	WINDSTREAM, FORMERLY E	ACCT 7018274		70.31
1022020	WOW! INTERNET-CABLE-PH	ACCT 010040764		1,363.05
1914624	XEROX FINANCIAL SERVIC	LEASE PAYMENT 12/18-1/17		1,382.18
GRAND TOTAL:				85,005.28

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
X01142020	AT&T MOBILITY	ACCT 287290494544		42.37
1202020	CALHOUN COUNTY TREASU	2019 WINTER AD VALOREM DIST #3		33,247.34
1202020	CALHOUN INTERMEDIATE	2019 WINTER AD VALOREM DIST #3		92,410.61
1202020	CHEMICAL BANK SOUTH	HSA ACCT 2550568915 - TRACY HALL		2,700.00
12312019	CITY OF COLDWATER	HELP DESK		1,231.95
202162988916	CONSUMERS ENERGY	ACCT 103009157670		46.95
206256542719	CONSUMERS ENERGY	ACCT 100009163971		1,058.35
207145672190	CONSUMERS ENERGY	ACCT 100007594680		206.67
203675880096	CONSUMERS ENERGY	ACCT 100000335602		2,699.50
204209815065	CONSUMERS ENERGY	ACCT 100072243312		357.71
206256542718	CONSUMERS ENERGY	ACCT 100009163435		608.45
206879242365	CONSUMERS ENERGY	ACCT 100067101772		78.64
203497890186	CONSUMERS ENERGY	ACCT 103013521119		14.00
201451061378	CONSUMERS ENERGY	ACCT 103018520884		973.05
205989615662	CONSUMERS ENERGY	ACCT 100009163708		237.14
1172020	DAMON, PHIL	BOOT/OUTERWEAR ALLOWANCE		165.82
2501301912	FIRST ADVANTAGE LNS O	ACCT 866466		76.56
1172020	HERMAN, PAUL	OUTERWEAR REIMBURSEMENT		114.45
1202020	JINKS, DAN	BOOT REIMBURSEMENT		105.98
12042019	JOHNSON, MICHAEL	BASKETBALLS FOR MARSHALL BASKETBALL PA 2020.251		2,060.13
1202020	KELLOGG COMMUNITY COL	2019 WINTER AD VALOREM DIST #3		54,285.04
14929	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - TIM WISE		170.00
1222020	MAEDA	CHAMBER DINNER		210.00
1202020	MARSHALL AREA FIRE FI	2019 WINTER AD VALOREM DIST #3		21,030.47
1102020JM	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 9156 - JUSTIN MILLER		1,243.16
1102020TS	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 2922 - THERESA SEARS		351.69
1102020	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 2217 - ERIC ZUZGA		28.90
1102020TT	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 7681 - TOM TARKIEWIC		54.53
1102020ER	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4868 - EDWARD RICE		55.98
1202020	MARSHALL PUBLIC SCHOO	2019 WINTER AD VALOREM DIST #3		200,091.52
1172020	MCNAIR, JONATHAN	RESIDENT DEPOSIT REFUND		66.00
2020015	MICHIGAN PUBLIC POWER	2020 DUES		1,000.00
01/21/2020	MULKEY, HUBERT	UB refund for account: 700340019		23.67
17443	MWEA	MEMBERSHIP DUES - CHAD HAZEL		77.00
01/21/2020	PERKINS, RICHARD	UB refund for account: 802941001		129.02
1222020	RED CEDAR SPORTS ENTE	TOURNAMENT ENTRY FEE FOR RED CEDAR LEAG 2020.252		1,650.00
01/21/2020	SISK, KARRIE	UB refund for account: 100620017		76.19
01/21/2020	SULLIVAN, ROBERT & AS	UB refund for account: 1900970034		5.21
1202020	TAYLOR, JEFF	BOOT ALLOWANCE		212.48
1242020	WMACP	MEMBERSHIP RENEWAL - JOSH LANKERD - CHI		25.00
01/21/2020	YOUNG, JORDAN	UB refund for account: 1602940027		46.19
GRAND TOTAL:				419,267.72

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 01/31/2020 - 01/31/2020
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1172020	AT&T MOBILITY	ACCT 145970911		87.35
5007-000017253	C & C LANDFILL	CUST # 4-5007-0000243 LOADS TO LANDFIL		362.76
1302020	CALHOUN COUNTY SENIOR	SENIOR FAIR VENDOR REGISTRATION		60.00
01/30/2020	COUNTERMAN, ELIZABETH	UB refund for account: 2900550043		52.16
01/30/2020	ELIZABETH STAHL	UB refund for account: 1221		61.62
01/30/2020	EMMONS, CHRISTOPHER &	UB refund for account: 2101840004		23.41
1132020	HOME DEPOT CREDIT SERV	ACCT 6035 3225 3883 7836		202.08
01/30/2020	HUBERT MULKEY	UB refund for account: 923		50.00
309140	ICMA	DISASTER PREPAREDNESS CLASS		1,495.00
1292020	JEANETTE M. DYER	FARMERS MARKET WEB PAGE		1,500.00
01/30/2020	JOSEY CURCIO	UB refund for account: 2131		68.07
1302020	K-MART	PREPAID PHONE CARD - BILL DAY		39.99
01/30/2020	KOFF, STEVEN	UB refund for account: 3004470045		69.25
14939	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - KEN FINNEY		236.95
1292020	MARANA GROUP	POSTAGE ACCT M323		500.00
1302020	MICHIGAN ASSOCIATION	MEMBERSHIP DUES 2020- JOE CARON		85.00
01/30/2020	MILLER, AMANDA R	UB refund for account: 3205440036		0.83
1142020	MILLER, JUSTIN	MARSHALL JR BBALL 14 GAMES - REFS PAY		240.00
01/30/2020	MORRISON, JACKIE	UB refund for account: 900920001		48.48
1252020	MP SERVICES LLC	INSPECTIONS 12/28/19-1/23/20		900.00
01/30/2020	RACHEL HARDER	UB refund for account: 509		50.00
1292020	RAUTH, PAUL	FARMERS MARKET ENTERTAINMENT 11/2019		25.00
1242020	RECTOR, NATALIE	REIMBURSEMENT CHRISTMAS DECORATIONS DOWN		38.16
1262020	SCOTT, DOUGLAS	INSPECTIONS 12/26-1/25/2020		915.00
591-10485843	STATE OF MICHIGAN	WEATHER OBSERVATION AND DATA SYSTEM - OC		959.85
GRAND TOTAL:				8,070.96

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 02/07/2020 - 02/07/2020
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
2042020	AMBLER, AARON	JOINT EXPO PARKING REIMBURSEMENT		10.00
02/04/2020	BEDWELL, MICHELLE	UB refund for account: 3101040032		87.30
02/04/2020	BOWERS, ABIGAIL	UB refund for account: 3204460037		29.86
2042020	CALHOUN COUNTY TREASURY	2019 WINTER AD VALOREM DIST #4		24,666.24
2042020	CALHOUN INTERMEDIATE S	2019 WINTER AD VALOREM DIST #4		68,460.13
2020-00000037	CITY OF BATTLE CREEK	TRUNKLINE SIGNAL MAINTENANCE		66.01
2042020	COUNTERMAN, DOREEN	TO REPLACE COAT THAT WAS MELTED BY HEATE		90.99
10003	COURTNEY & ASSOCIATES	MONTHLY RETAINER - JANUARY 2020		250.00
100948	CRT, INC	MONTHLY CLOUD STORAGE		1,097.11
2052020	EGNATUK, ALEC	JOINT EXPO - MILEAGE/LUNCH/PARKING REIMB		118.77
02/04/2020	GUZMAN, ADELA	UB refund for account: 3204380032		77.80
7128	HAVENAAR'S GREENHOUSE	DOWNTOWN PLANTERS		795.50
1312020	HOLMES, CONNIE	RESIDENT REFUND		149.00
2052020	HUEPENBECKER, JOHN	REIMBURSEMENT OF PARKING FOR JOINT EXPO		15.00
3604356	IIX INSURANCE INFORMAT	MOTOR VEHICLE REPORTS - ACCT 888907		64.90
4398	KALLEWARD GROUP	KETCHUM PARK PAVILION CONSTRUCTION	2020.077	73,689.30
2042020	KELLOGG COMMUNITY COLL	2019 WINTER AD VALOREM DIST #4		40,215.86
20200001	KISER HYDRO , LLC	REFURBISHMENT OF HYDRO #3	2020.258	18,084.00
2042020	MARSHALL AREA FIRE FIG	2019 WINTER AD VALOREM DIST #4		15,579.88
1102020SMCD	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4217 - SCOTT MCDONALD		144.46
2042020	MARSHALL PUBLIC SCHOOL	2019 WINTER AD VALOREM DIST #4		200,587.06
2032020	MICHIGAN MUNICIPAL EXE	MEMBERSHIP - TOM TARKIEWICZ		140.00
2052020	MILLER, JUSTIN	MARSHALL JR BBALL GAMES - 14 REFS		840.00
02/04/2020	OAKLAWN HOSPITAL	UB refund for account: 1402120024		114.47
0249-006635324	REPUBLIC SERVICES #249	ACCT 3-0249-1022021		1,731.31
2052020	ROAD DAWG TOURING CO	SKYLA BURRELL BAND - HEADLINER - BLUES F		375.00
10852	SONAR	SONAR SOFTWARE MONTHLY SERVICE. \$1.25/C	2020.061	1,547.50
1627605242	STAPLES BUSINESS CREDI	ACCT 302063		639.49
2032020	STEPHANIE MOGA	MARSHALL JR BBALL - CONCESSIONS SUPPLIES		301.82
02/04/2020	VANDERVRIES, EDWARD	ASSESSING SERVICES		4,400.00
2042020	WOLFERSBERGER, PAM	REIMBURSEMENT FOR VENDOR COFFEE/KEROSENE		213.05
1242020	WOW! BUSINESS	ACCT 013934621		39.59
1292020	WOW! BUSINESS	ACCT 014226414		114.66
1282020	WOW! BUSINESS	ACCT 010058364		32.97
GRAND TOTAL:				454,769.03

CITY OF MARSHALL EVENT REPORT

REPORT TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: SCOTT E. McDONALD, PUBLIC SAFETY DIRECTOR
TOM TARKIEWICZ, CITY MANAGER

EVENT: HOSPITALITY CLASSIC FOOT RACE

EVENT LOCATION: MICHIGAN AVENUE, FOUNTAIN CIRCLE,
MANSION STREET, NORTH LINDEN STREET, VERONA ROAD, WEST
DRIVE, NORTH KALAMAZOO AVENUE AND PORTIONS OF SEVERAL
OTHER STREETS.

SPONSOR: OAKLAWN HOSPITAL

EVENT DATE: SATURDAY, MAY 16, 2020

EVENT TIMEFRAME: 7:30 AM – 3:00 PM

MDOT PERMIT REQUIRED: YES NO

MDOT PERMIT GRANTED: Pending X YES NO

LANE CLOSURE TIMEFRAME: 7:00 AM – 12:00 PM

EVENT STREETS AFFECTED: Michigan Avenue from Kalamazoo
Avenue to Liberty Street, Mansion Street, Verona Road from Mansion
Street to West Drive, West Drive from Verona Road to F Drive North,
F Drive North from West Drive to Kalamazoo Avenue and Kalamazoo
Avenue from F Drive North to Michigan Avenue, Grand Street,
Prospect Street. (INTERMITTENT LANE CLOSURES)

DETOUR DETAIL: Eastbound Michigan Avenue lanes will not be detoured or closed. Westbound Michigan Avenue will have intermittent lane closures with a signed detour as follows: South on Lincoln Street to Green Street, West on Green Street from Lincoln Street to Sycamore Street, North on Sycamore Street from Green Street to Michigan Avenue.

EVENT DETAIL: Police escort for lead runners, with assistance from cyclist club. Race route starts on North Kalamazoo Avenue between Michigan Avenue and Prospect Street, than east on Michigan Avenue to Mansion Street, then west to Verona Road to West Drive, then north on West Drive to F Drive North, then east to North Kalamazoo Avenue, then south to the start in front of the Honolulu House. Some of the shorter legs turn from Mansion Street north onto Linden Street, then south on Kalamazoo Avenue to the finish line.

ADDITIONAL ACTIVITIES: Oaklawn Hospital has requested to expand the event this year. The expansion is to include setting up a variety of family friendly activities in the Fountain Circle Park during the event, and continuing on until 3pm. They will be responsible for setup and clean up. This additional activity will not impact the road closure.

NARRATIVE: This event has been a part of the Community for 36 years, and has grown into a well-attended event. The event is always well run and organized.

RECOMMENDATION: It is recommended that City Council approve the Event and required street closures as presented.

FISCAL EFFECTS: The event will incur costs for several City Departments (Police and Fire- Planning, Traffic Control and Emergency Services), (City Administration- Filing) and (Streets-Barricade Placement, Street Sweeping and Cleanup). This is cost estimated at \$5604.45.

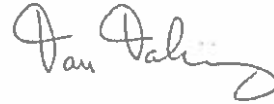
ALTERNATIVES:

As suggested by Council

Respectfully submitted,



Scott E. McDonald
Director of Public Safety



Tom Tarkiewicz
City Manager

COUNCIL NOTIFICATION DATE:

February 18, 2020



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Trisha Nelson, Planning & Zoning Administrator
Tom Tarkiewicz, City Manager

SUBJECT: Public Hearing to consider Conditional Rezoning Request #JPCRZ20.01 for 15325 W Michigan Avenue, parcel #16-270-018-03 to rezone from Marshall Township zoning of HS-Highway Service District to the City Zoning of I-1 Research & Technical District for the exclusive use of a Marihuana Facility as permitted by the City Zoning Ordinance

BACKGROUND: Owners of the former Backroads Saloon property at 15325 W. Michigan Avenue, parcel #16-270-018-03, requested to bring the parcel into the City through a 425 Agreement and the request was granted by both the township and city effective January 1, 2020.

Through discussions between staff and the property owner regarding the desired use of the property as a Marihuana growing and processing facility, the I-1 zoning district is the only zoning district to allow such a use. The Joint Planning Commission discussed the concerns regarding all of the permitted uses that would be allowed on the property with a zoning change to I-1.

After research and consideration, the attached Conditional Rezoning Agreement was submitted by the property owner. The agreement states the property would be zoned I-1 Research and Technical District for the exclusive purpose of a Marihuana facility as allowed by the City Zoning Ordinance. If a Marihuana facility ceases to exist, the property would revert to B-4 Regional Commercial District, which is the zoning district closest to that of the Township Zoning of Highway Service.

The Joint Planning Commission held a public hearing on January 14, 2020 and worked through a Zoning Amendment worksheet and their findings were in favor of the request. The worksheet addressed the following criteria:

- (1) The proposed zoning district is more appropriate than any other zoning district, or more appropriate than adding the desired use as a special land use in the existing zoning district.
- (2) The property cannot be reasonably used as zoned.
- (3) The proposed zone change is supported by and consistent with the goals, policies and future land use map of the adopted city master plan. If conditions have changed since the plan was adopted, as determined by the Planning Commission, the consistency with recent development trends in the area shall be considered.
- (4) The proposed zone change is compatible with the established land use pattern, surrounding uses, and surrounding zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

values, and is consistent with the needs of the community.

- (5) All the potential uses allowed in the proposed zoning district are compatible with the site's physical, geological, hydrological and other environmental features.
- (6) The change would not severely impact traffic, public facilities, utilities, and the natural characteristics of the area, or significantly change population density, and would not compromise the health, safety, and welfare of the city.
- (7) The rezoning would constitute and create an isolated and unplanned district contrary to the city master plan which may grant a special privilege to one landowner not available to others.
- (8) The change of present district boundaries is consistent in relation to existing uses, and construction on the site will be able to meet the dimensional regulations for the proposed zoning district listed in the schedule of regulations.
- (9) There was a mistake in the original zoning classification, or a change of conditions in the area supporting the proposed rezoning.
- (10) Adequate sites are neither properly zoned nor available elsewhere to accommodate the proposed uses permitted in the requested zoning district.

After discussion the following motion was made: **Moved** Walsh, supported Reed, to recommend approval of Conditional Rezoning Request #JPCRZ20.01 for 15325 W. Michigan Avenue to rezone from Township Zoning HS-Highway Service District to City Zoning of I-1 Research & Technical District for the exclusive use of a Marihuana Facility as permitted by the City Zoning Ordinance. **MOTION CARRIED.**

RECOMMENDATION: After hearing comment at the public hearing, it is recommended by the Joint Planning Commission that the City Council approve Conditional Rezoning Request #JPCRZ20.01 for 15325 W Michigan Avenue, parcel #16-270-018-03 to rezone from Marshall Township zoning of HS-Highway Service District to the City Zoning of I-1Research & Technical District for the exclusive use of a Marihuana Facility as permitted by the City Zoning Ordinance.

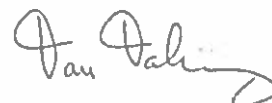
FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Trisha Nelson
Planning & Zoning Administrator



Tom Tarkiewicz
City Manager

CONDITIONAL REZONING AGREEMENT
(Stulberg/MS & City of Marshall)

P. 1 of 3

THIS AGREEMENT, made and entered into by and between Michael-Samuel Corporation, a Michigan corporation referred to as "Owner," and the City of Marshall, a Michigan Municipal Corporation, hereinafter referred to as "City."

RECITALS:

1. This Agreement is made pursuant to the authority granted to the City under Sec.405 of the Zoning Enabling Act, MCL 125.3405.
2. This Agreement relates to the property described in Exhibit A, hereinafter "the property."
3. Owner wishes to have the property Conditionally Rezoned as I-1, Light Industrial for the exclusive use of a Marihuana facility as allowed by the City Zoning Ordinance.

NOW, THEREFORE, it is agreed as follows:

1. The effective date of this Agreement is the date of enactment by the City Council of an amendment of the Zoning Ordinance and Zoning Map, zoning the property to the I-1 Light Industrial District. Such rezoning shall be a conditional rezoning, pursuant to MCL 125.3405, subject to this agreement and the conditions set forth below.
2. Owner shall maintain the property in conformity with the existing approved operational site plan (not any conditionally approved "expansion" site plans) or provide a Preliminary Site Plan that the Planning Commission approves and deems lawful, conforming in compliance with the Zoning Ordinance.
3. The City Zoning Administrator shall timely issue to Owner Final Site Plan Approval and the City and its officers and employees shall timely issue such building permits and other permits and approvals as may be necessary to allow the development and use of the property in conformity with the Preliminary Site Plan and in accordance with this Agreement and with applicable ordinance requirements that are not inconsistent with this Agreement.
4. In the event Owner does not complete the construction as provided in any conditions that accompany an approved site plan, the City shall have the right to revoke the Conditional Rezoning I-1 Light Industrial zoning classification at which point it would revert to the current B-4 Commercial zoning classification. The City Commission may provide extensions for good cause shown, including delays caused by circumstances not within Owner's control. In the event a petition for referendum on the rezoning or litigation challenging the rezoning of any portion of the property is filed, the period above shall not commence to run until the referendum and/or litigation has been defeated.

5. In the event the property ceases to exist as a Marihuana facility and the use is vacated, after 6 months the property would automatically revert to B-4-Regional Commercial District.
6. Revisions to the plans necessitated by engineering considerations, required by requirements of governmental authorities having approval authority with respect to revisions that the City Commission determines are minor, may be approved by resolution by the City Commission, which shall not unreasonably withhold approval. No such revision shall require amendment of the Zoning Ordinance or of this Agreement. Applications for revisions shall be made to the City Commission only, and no other board, commission or other agency of the City shall have any review or approval authority with respect thereto.
7. **Issuance of Approvals or Permits.** No approvals or permits shall be granted for any use or Development contrary to this Agreement. In the event of conflict between the provisions of this Agreement and the provision of any ordinance or regulation of the City, the provisions of this Agreement shall prevail.
8. Failure to satisfy a Rezoning Condition incorporated into this Conditional Rezoning Agreement constitutes a violation of the Zoning Ordinance, subjecting Owner to the applicable penalties and remedies provided by law.
9. This Agreement constitutes the entire agreement between the parties with respect to the subject of this Agreement, and it may not be amended, or its terms varied, except in writing and signed by the parties.
10. This Agreement shall run with the property and shall bind and inure to the benefit of the parties and their successors and assigns.
11. **Recording.** Upon execution of this Agreement by the parties, this Agreement shall after the Effective Date, be recorded with the Calhoun County Register of Deeds. Any amendment to the Agreement shall be recorded with the Calhoun County Register of Deeds.
12. **Voluntary Offer.** The Rezoning Conditions incorporated into this Agreement for the conditional rezoning have been voluntarily proposed by Owner. If Owner elects not to proceed with this Conditional Rezoning prior to its approval by the City, Owner's rights under the Zoning Enabling Act, the Zoning Ordinance, the City's ordinances, and other applicable laws of this state shall not be affected.
13. **Counterparts.** This Agreement and any amendments to it may be executed by the parties in one or more counterparts, each of which shall be deemed to be an original, and it shall not be necessary for the same counterpart of this Agreement or any amendment to be signed by all signatories in order for this Agreement or any amendment to this Agreement, to be binding upon all parties. When counterparts have been executed by all parties, it shall have the same effect as if one original had been signed by all parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set beside their signatures.

Owner: MICHAEL-SAMUEL CORPORATION

Dated: _____, 2020

By: _____
Daniel J. Stulberg, President

The foregoing instrument was acknowledged before me this ____ day of _____, 2020 by Daniel J. Stulberg, President of Michael-Samuel Corporation.

Notary Public: _____
My commission expires _____

CITY of MARSHALL, MICHIGAN

Dated: _____, 2020

By: _____
Tom Tarkiewicz, City Manager

Dated: _____, 2020

By: _____
Trisha Nelson, City Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF CALHOUN)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020 by Tom Tarkiewicz, City Manager and Trisha Nelson, City Clerk of the City of Marshall, on behalf of said City.

Notary Public, Calhoun County, MI
My commission expires _____



ADMINISTRATIVE REPORT

February 18, 2020 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Scott McDonald, Director of Public Safety

SUBJECT: Public Hearings to hear Public Comment on Repealing City Ordinance 70.014 Bicycle License Required; Repealing City Ordinance 134.01 Loitering; Amending City Ordinance 136.01 Lawful Drinking Age; Amending City Ordinance 10.99 General Penalties; and Adding City Ordinance 137.08 Possession of Alcoholic Liquor on School Property

BACKGROUND: During a review of City Ordinances and functions (Municipal Civil Infractions Bureau) which occurred due to several other current issues (legalization of marijuana, revision of the MCI code) several discoveries of deficiencies and/or inaccuracies were found in our current code. In summary:

Repeal 70.014 Bicycle License Required. The Department has very few, if any, requests for bicycle licenses anymore. There is also no efficient electronic method to archive and search our current records.

Repeal 134.01 Loitering. This ordinance has been considered unconstitutional in most circles, and is a challenge to enforce fairly. Also, there are laws better suited for enforcement, such as trespassing, disturbing the peace, etc.

Amend 136.01 Lawful Drinking Age. This will bring it in line with current State laws. Our current ordinance is in conflict with the State of Michigan Liquor Control Code, and other State laws.

Amend 10.99 General Penalties. There were several changes, from converting some offenses back to misdemeanors; making others State civil infractions; and where appropriate making it a Municipal Civil Infractions.

Add 137.08, Possession of Alcoholic Liquor on School Property. A review of our current ordinances does not prohibit this. Adoption would allow for enforcement and maintain consistency with State law.

RECOMMENDATION: After hearing public comments, it is recommended that the City Council:

- Repeal City Ordinance 70.014 Bicycle License Required
- Repeal City Ordinance 134.01 Loitering

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835


cityofmarshall.com

- Amend City Ordinance 136.01, Lawful Drinking Age
- Amend City Ordinance 10.99 General Penalties
- Add City Ordinance 137.08, Possession of Alcoholic Liquor on School Property

FISCAL EFFECTS: Unknown at this time.

ALTERNATIVES: As suggested by City Council.

Respectfully Submitted,



Tom Tarkiewicz
City Manager



Scott McDonald
Director of Public Safety

City of Marshall, Michigan

Ordinance # _____

AN ORDINANCE REPEALING §70.014 LICENSE REQUIRED

WHEREAS, Marshall City Code Section 70.014 requires that bicycles operated on city streets be licensed; and

WHEREAS, the Chief of Police is of the opinion that the licensing of bicycles is not necessary and does not further the health, safety and welfare of city residents or visitors;

NOW, THEREFORE,

THE CITY OF MARSHALL ORDAINS that Section 70.014 of the Marshall City Code is hereby repealed in its entirety.

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

Mayor

STATE OF MICHIGAN

COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, the original of which is on file in my office.

Clerk

Adopted:

Published:

City of Marshall, Michigan

Ordinance # _____

AN ORDINANCE REPEALING §134.01 LOITERING

WHEREAS, Marshall City Code Section 134.01 prohibits loitering; and

WHEREAS, the Chief of Police is of the opinion that the prohibition is not necessary and does not further the health, safety and welfare of city residents or visitors;

NOW, THEREFORE,

THE CITY OF MARSHALL ORDAINS that Section 134.01 of the Marshall City Code is hereby repealed in its entirety.

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

Mayor

STATE OF MICHIGAN

COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, the original of which is on file in my office.

Clerk

Adopted:

Published:

City of Marshall, Michigan

Ordinance # _____

AN ORDINANCE AMENDING CITY OF MARSHALL CODE OF ORDINANCES,
SECTIONS 136.01

WHEREAS, Section 136.01 of the Code of Ordinances is in conflict with the Michigan Liquor Control Code of 1998, MCL 436.1101, et seq; and

WHEREAS, the public good is furthered by maintaining consistency and uniformity between the Act and local ordinance;

NOW, THEREFORE, THE CITY OF MARSHALL ORDAINS that the current version of Section 136.01 be deleted and replaced with the version set forth herein;

~~§ 136.01 LAWFUL DRINKING AGE.~~

~~(A) No person, either directly or indirectly, by himself, herself, clerk, agent, servant or employee, shall sell, furnish, give or deliver any alcoholic beverage, beer or wine to any person under the age of 21 years, or to any person who is under the influence of intoxicating liquor, nor shall any person knowingly furnish a place where at the time of furnishing the place any alcoholic liquor, beer or wine is consumed by any person under the age of 21 years.~~

~~(1) For the purposes of this section, where the word "person" is used, it is intended that that word shall include both adults and minors.~~

~~(2) For the purposes of this section, the use of the word "place" is intended to include a home, apartment, condominium, other dwelling unit or any building accessory to a residence or an outbuilding or yard, pool or vacant property or rental hall or building.~~

~~(B) No person under the age of 21 years shall represent himself to be over the age of 21 years, or make any false statements or give false information regarding his or her age to any police officer or person or employee in charge of any place where beer and wine and other alcoholic beverages are sold, in order to procure the sale or furnishing of beer, wine or other alcoholic beverage.~~

~~(C) No person shall make any false representation to procure the sale or furnishing of beer, wine or other alcoholic beverage to a person under the age of 21 years.~~

~~(D) No person under the age of 21 years may be permitted in any place where beer and wine or other alcoholic beverages are sold for consumption on the premises, excepting places in which the principal business is:~~

- ~~(1) Preparing and serving of meals to the public;~~
- ~~(2) The operation of bowling lanes; or~~
- ~~(3) The operation of a golf course.~~

~~(E) (1) A person less than 21 years of age shall purchase or knowingly possess transport or possess alcoholic liquor in a motor vehicle as an operator or occupant unless the person is employed by a licensee under the Michigan Liquor Control Code of 1998, a common carrier designated by the Liquor Control Commission under the Michigan Liquor Control Code of 1998, the Liquor Control Commission or an agent of the Liquor Control Commission and is transporting or having alcoholic liquor in a motor vehicle under the person's control during regular working hours and in the course of the person's employment. This section does not prevent a person less than 21 years of age from knowingly transporting alcoholic liquor in a motor vehicle if a person at least 21 years of age is present inside the motor vehicle.~~

~~— (2) A person who violates this division is guilty of a misdemeanor. As part of the sentence, the person may be ordered to perform community service and undergo substance abuse screening and assessment at his or her own expense as described in M.C.L.A. § 436.1703.~~

~~(F) (1) A person less than 21 years of age shall not purchase or attempt to purchase alcoholic liquor, consume or attempt to consume alcoholic liquor or possess or attempt to possess alcoholic liquor, except as provided by law. A person less than 21 years of age who violates this section shall be guilty of a misdemeanor and punishable by the fines and sanctions set forth in Act 58 of 1998, M.C.L.A. § 436.1703(b).~~

~~— (2) A peace officer who has reasonable cause to believe a person less than 21 years of age has consumed alcoholic liquor may require the person to submit to a preliminary chemical breath analysis. A peace officer may arrest a person based in whole or in part upon the results of a preliminary breath analysis. The results of a preliminary chemical breath analysis or other acceptable blood alcohol test are admissible in a criminal prosecution to determine whether the person less than 21 years of age has consumed or possessed alcoholic liquor. A person less than 21 years of age who refuses to submit to a preliminary chemical breath test analysis, as required in this division, is responsible for a civil infraction and may be ordered to pay a civil fine.~~

~~(Prior Code, § 18-117) (Ord. passed 8-21-1978; Am. Ord. passed 9-17-1979; Am. Ord. passed 7-1-1985; Am. Ord. passed 5-16-1988; Am. Ord. 99-1, passed 1-4-1999; Am. Ord. 99-9, passed 10-4-1999)~~

Statutory reference:

~~Liquor Control Act, see M.C.L.A §§ 436.1101 et seq.; M.S.A. §§ 18.971 et seq.~~

§ 136.01 MINORS – ALCOHOL

(A) Definitions. As used in this section:

“MINOR” means an individual less than 21 years of age.

“ANY BODILY ALCOHOL CONTENT” means either an alcohol content of 0.02 grams or more per 100 milliliters of blood, per 210 liters of breath, or per 67 milliliters of urine, or any presence of alcohol within a person's body resulting from the consumption of alcoholic liquor.

“EMERGENCY MEDICAL SERVICES PERSONNEL” means that term as defined in section 20904 of the public health code, 1978 PA 368, MCL 333.20904, as amended.

“HEALTH CARE FACILITY OR AGENCY” means that term as defined in section 20106 of the public health code, 1978 PA 368, MCL 333.20106, as amended.

“PRIOR JUDGMENT” means that term as defined in 2017 PA 123, MCL 436.1703, as amended.

“DILIGENT INQUIRY” means a diligent good faith effort to determine the age of a person, which includes at least an examination of an official Michigan operator's or chauffeur's license, an official Michigan personal identification card, a military identification card, or any other bona fide picture identification which establishes the identity and age of the person.

(B) A minor shall not purchase or attempt to purchase alcoholic liquor, consume or attempt to consume alcoholic liquor, possess or attempt to possess alcoholic liquor, or have any bodily alcoholic content, except as provided herein. A minor who is in violation of this section is subject to the following:

- (1) For a first violation, the minor is responsible for a municipal civil infraction and shall be fined not more than \$100.00. The court may also order the minor to undergo a substance abuse assessment, participate in substance use disorder services, perform community service and submit to random or regular preliminary chemical breath analysis as a condition of probation. A minor may be found responsible or admit responsibility only once under this section.
- (2) If the violation occurs after 1 prior judgment, the minor is guilty of a misdemeanor, punishable by imprisonment for not more than 30 days if the court finds that the minor violated an order of probation or other orders of the court associated with that conviction, or a fine of not more than \$200, or both. The court may also order the minor to undergo a substance abuse assessment, participate in substance

use disorder services, perform community service and submit to random or regular preliminary chemical breath analysis as a condition of probation. If a person pleads guilty under this section, the court may defer further proceedings as provided in MCL 436.1703(3)-(4), as amended, however a successful deferral, discharge or dismissal is considered a prior judgment for the purposes of subsection (3) below.

- (3) If the violation occurs after 2 or more prior judgments, the minor is guilty of a misdemeanor, punishable by imprisonment for not more than 60 days if the court finds that the minor violated an order of probation or other orders of the court associated with that conviction, or a fine of not more than \$500, or both. The court may also order the minor to undergo a substance abuse assessment, participate in substance use disorder services, perform community service and submit to random or regular preliminary chemical breath analysis as a condition of probation.

- (C) A person who furnishes fraudulent identification to a minor or, notwithstanding subsection (B), a minor who uses fraudulent identification to purchase alcoholic liquor, is guilty of a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not more than \$100.00 or both.
- (D) The secretary of state shall suspend the operator's or chauffer's license of an individual convicted of a second or subsequent violation of section (B) or a violation of section (C) as provided in section 319 of the Michigan vehicle code, 1949 PA 300, MCL 257.319.
- (E) A peace officer who has reasonable cause to believe a minor has consumed alcoholic liquor or has any bodily alcohol content may request the individual to submit to a preliminary chemical breath analysis. If the minor does not consent to a preliminary chemical breath analysis, the analysis shall not be administered without a court order, but a peace officer may seek to obtain a court order. The results of a preliminary chemical breath analysis or other acceptable blood alcohol test are admissible to determine if the minor has consumed or possessed alcoholic liquor or had any bodily alcohol content.
- (F) A law enforcement agency, on determining that an individual less than 18 years of age and not emancipated under 1968, PA 293, MCL 722.1 to 722.6, allegedly consumed possessed, or purchased alcoholic liquor, attempted to consume, possess, or purchase alcoholic liquor, or had any bodily alcohol content in violation of section (B), or on determining that the individual is considered not to be in violation pursuant to subsections (G)(5)-(7), shall notify the parent or parents, custodian, or guardian of the individual as to the nature of the violation or (G)(5)-(7) contact if the name of the parent, guardian, or custodian is reasonably ascertainable by the

law enforcement agency. Notification under this section shall occur within 48 hours and shall be made by any means reasonably calculated to give prompt actual notice including, but not limited to, notice in person, by telephone, or by first class mail. If the person is less than 17 years of age, and is incarcerated for a violation of section (B), notification under this section shall be immediate whenever possible.

(G) The following individuals shall not be considered in violation of section (B):

- (1) A minor who possesses alcoholic liquor during regular working hours and in the course of his or her employment if employed by a person licensed under the Michigan Liquor Control Code of 1998, MCL 436.1101, et seq, or by the Liquor Control Commission or an agent of the Liquor Control Commission, if the alcoholic liquor is not possessed for his or her personal consumption.
- (2) A minor who consumes alcoholic liquor in connection with enrollment in a course offered by an accredited educational institution in an academic building of the institution under the supervision of a faculty member if the purpose of the consumption is solely educational and is a requirement of the course.
- (3) A minor who consumes sacramental wine in connection with religious services at a church, synagogue, or temple.
- (4) A minor who participates in an employer-sponsored internal undercover enforcement operation which has prior approval of the local prosecutor, or who participates in an undercover operation under the direction of state or local police, or the Liquor Control Commission.
- (5) A minor who has consumed alcoholic liquor and who voluntarily presents himself or herself to a health facility or agency for observation or treatment, including but not limited to, medical examination and treatment for any condition arising from a violation of sections 520b to 520g of the Michigan Penal Code, 1931 PA 328, MCL 750.520b to 750.520g, committed against the minor.
- (6) A minor who has consumed alcoholic liquor and accompanies another minor who voluntarily presents himself or herself to a health facility or agency for observation or treatment, including but not limited to, medical examination and treatment for any condition arising from a violation of sections 520b to 520g of the Michigan Penal Code, 1931 PA 328, MCL 750.520b to 750.520g, committed against the minor.
- (7) A minor who initiates contact with a peace officer or emergency medical services personnel for the purpose of obtaining medical assistance for a legitimate health care concern.

- (H) A person shall not, either directly or indirectly, by himself, herself, clerk, agent, servant or employee:
- (1) Knowingly sell, furnish, give, or deliver alcohol to a minor, or fail to make a diligent inquiry as to whether the person is a minor.
 - (2) Knowingly sell, furnish, give, or deliver alcohol to any person who is under the influence of alcohol.
 - (3) Knowingly furnish a place where alcohol is possessed or consumed by a minor.
 - (4) A person in violation of this section is guilty of a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not more than \$100.00 or both.

(Prior Code, § 18-117) (Ord. passed 8-21-1978; Am. Ord. passed 9-17-1979; Am. Ord. passed 7-1-1985; Am. Ord. passed 5-16-1988; Am. Ord. 99-1, passed 1-4-1999; Am. Ord. 99-9, passed 10-4-1999, AM. Ord. 2020-_____, passed_____, 2020)

Statutory reference:

Liquor Control Act, see M.C.L.A §§ 436.1101 et seq.; M.S.A. §§ 18.971et seq.

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

Mayor
STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, the original of which is on file in my office.

Clerk

Adopted:

Published:

City of Marshall, Michigan

Ordinance # _____

AN ORDINANCE AMENDING § 10.99 GENERAL PENALTY

WHEREAS, the City of Marshall, Michigan has previously enacted an ordinance providing penalties for violations of ordinances; and

WHEREAS, amendments to the City Code have been made which require amendments to Section 10.99(H); and

NOW, THEREFORE, THE CITY OF MARSHALL ORDAINS that Section 10.99(H) of the Marshall City Code is hereby amended by the deletion and inclusion of the following language:

- (A) Any person violating any provision of this Code for which a penalty is not otherwise specified, either in that provision or elsewhere in the Code, shall be guilty of a misdemeanor, and upon conviction thereof in any court of competent jurisdiction shall be subject to a fine of not more than \$500, or to imprisonment in the county jail for a period of not more than 90 days, or to both such fine and imprisonment in the discretion of the court.
- (B) Provisions of this Code prescribing any penalty shall not apply to the failure of any city officer or employee to perform an official duty.
- (C) The sanction for a violation which is a municipal civil infraction shall be a civil fine in the amount as provided by this Code or any ordinance, plus any costs, damages, expenses and other sanctions, as authorized under Chapter 87 of Act No. 736 of the Public Acts of 1961, as amended and other applicable laws.
 - (1) Unless otherwise specifically provided for a particular municipal civil infraction violation by this Code or any ordinance, the civil fine for a violation shall be not less than \$50 nor more than \$500, plus costs and other sanctions, for each infraction. Costs shall include all expenses, direct and indirect, to which the city has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10 nor more than \$500 be ordered.
 - (2) Increased civil fines may be imposed for repeated violations by a person of any requirement or provision of this Code or any ordinance. As used in this section, REPEAT OFFENSE means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision (i) committed by a person within any three-year period (unless some other period is specifically provided by this Code or any ordinance) and (ii) for which the person admits responsibility or is determined to be responsible. Unless otherwise

specifically provided by this Code or any ordinance for a particular municipal civil infraction violation the increased fine for a repeat offense shall be as follows:

- (a) The fine for any offense which is a first repeat offense shall be no less than \$150 and no more than \$500, plus costs.
 - (b) The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be no less than \$500, plus costs.
 - (c) Repeat offenses are determined on the basis of the date of the commission of the offenses.
- (D) A violation includes any act which is prohibited or made or declared to be unlawful or an offense by this Code or any ordinance; and any omission or failure to act where the act is required by this Code or any ordinance.
- (E) Each act of violation and each day on which any violation of this Code or any ordinance continues constitutes a separate offense and shall be subject to penalties or sanctions as a separate offense.
- (F) In addition to any remedies available at law, the city may bring an action for an injunction or other process against a person to restrain, prevent or abate any violation of this Code or any city ordinance. The penalty or sanction shall be in addition to the abatement of the violating condition, any injunctive relief, revocation of any permit or license, or other process.
- (G) The penalties and sanctions provided by this section, unless another penalty or sanction as expressly provided, shall apply to the amendment of any section of this Code and/or any addition to this Code whether or not such penalty or sanction is reenacted in the amendatory ordinance.
- (H) All violations under the following chapters, articles and sections of the Marshall City Code of Ordinances shall be municipal civil infractions and shall be processed in accordance with Public Act 17 of the Public Acts of 1994, as amended, and pursuant to the provisions of this code related to municipal civil infractions:

Sections 50.01 through 50.99, 70.009, 70.011, 70.013, 70.014, 90.15 through 90.17, except as otherwise provided in section 90.22 , 91.02, 92.01 through 92.11, 97.02(A), 97.21, 112.03, 130.03, 132.02, 134.01, 134.27, 134.28, 134.30, 136.01(B)(1), 136.02, 136.03(G), 136.03(J), 137.01, 137.02, 137.03, 137.04(C) except as otherwise provided in 137.04(H)2)c) or 137.04(I), 137.04(E), 137.04(G), 137.04(H) except as otherwise provided in subsection 137.04(H)(2)(C), 137.05(H)(2), 137.23 138.02, 138.03, 138.05, 138.06, 150.001 through 150.005, 150.067 through 150.069, 150.068, 150.084 through 150.088.

(Prior Code, § 1-10) (Ord. 98-2, passed 2-2-1998; Am. Ord. 98-9, passed 8-3-1998 Am.Ord; Am Ord. _____, passed _____, Am. Ord. 2020 - _____, passed _____, 2020)

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

SAVINGS

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

EFFECTIVE DATE

The provisions of this Ordinance are hereby ordered to take effect on the date provided by applicable law following publication.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the _____ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYS:

ABSTENTIONS:

STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the _____ day of _____, 2020, the original of which is on file in my office.

Adopted: _____

Published:

City of Marshall, Michigan

Ordinance # _____

AN ORDINANCE ADDING SECTION 137.08 TO THE CITY OF MARSHALL CODE OF ORDINANCES

WHEREAS, Section 436.1904 of the Michigan Liquor Control Code of 1998, MCL 436.1101, et seq; prohibits the possession or consumption of alcoholic liquor on school property; and

WHEREAS, the City of Marshall Code of Ordinances does not address the subject matter; and

WHEREAS, the public good is furthered by maintaining consistency and uniformity between the Act and local ordinance;

NOW, THEREFORE, THE CITY OF MARSHALL ORDAINS:

§ 137.08 POSSESSION OF ALCOHOLIC LIQUOR ON SCHOOL PROPERTY

- (A) Definitions. As used in this section:
“**PRIOR CONVICTION**” means a conviction for violating this ordinance, Section 436.1904 of the Michigan Liquor Control Code of 1998, MCL 436.1904, or a local ordinance substantially corresponding to Section 436.1904.
“**SCHOOL**” means a private or public school where children attend classes in preschool programs, kindergarten programs, or grades 1 through 12.
“**SCHOOL PROPERTY**” means a building, playing field, school bus, vehicle or other property used for functions and events sponsored by a school, except a building used primarily for adult education or college extension courses.
- (B) A person shall not consume alcoholic liquor on school property or possess alcoholic liquor on school property with the intent to consume it on school property except as a part of a generally recognized religious service or religious ceremony or at a non-school function approved by the school superintendent or head administrator of the school.
- (C) A person who violates this section is guilty of a misdemeanor punishable as follows:

- (1) If the person has no prior convictions, by imprisonment for not more than 90 days or a fine of not more than \$250.00, or both.
- (2) If the person has 1 prior conviction, by imprisonment for not more than 90 days or a fine of \$500.00, or both.

(D) This section does not apply to a minor who is subject to prosecution under section 136.01.

(E) This section does not prohibit an individual from being convicted of or found responsible for any other violation of law arising out of the same transaction as the violation of this section

Statutory reference:

Liquor Control Code, see MCL 436.1904.

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

Mayor
STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2020, the original of which is on file in my office.

Clerk

Adopted:

Published:



ADMINISTRATIVE REPORT
February 18, 2020 – City Council Meeting

TO: Honorable Mayor and City Council Members

FROM: Jon B. Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: Adoption of the Six Year Capital Improvement Program
July 1, 2020 – June 30, 2026

BACKGROUND: For several years Council has been presented with a Capital Improvement Program (CIP) which is the *guide* for future capital improvements for the City of Marshall. Through the CIP process the ground work has been laid to ensure that capital improvements are identified and prioritized. The resources to provide those needs are also analyzed. The proposed CIP is published on the City's website, on the Finance Department's home page, and was included in the Council packet for the January 21, 2020 Council meeting.

The Marshall City Planning Commission held a public hearing at its January 8, 2020 regular meeting. The Planning Commission's role is to review the CIP to make certain it addresses any priorities included in the Master Plan for Future Land Use or any capital improvement that will require site plan review. No public comments were heard on the CIP. The Planning Commission accepted and recommended Council approval of the CIP.

Council scheduled a public hearing on January 21, 2020 to receive comments on the proposed Capital Improvement Program on February 18, 2020. Following the public hearing, Council will be asked to adopt the CIP as presented or with any changes Council deems necessary.

RECOMMENDATION: After hearing comments at the public hearing, it is recommended that Council approve the July 1, 2020 through June 30, 2026 Capital Improvement Program.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

CITY GOAL CLASSIFICATION: GOAL AREA IV – INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully submitted,

Jon B. Bartlett
Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

CAPITAL IMPROVEMENT PLAN FY2020

FUND	Department	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	2025-2026 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
295	Airport	Terminal Building Construction	1	50	General Fund 5%, FAA Allocation 90%, State 5%	The existing terminal building, due to it's age, requires improvements to maintain the use of the building.	\$169,333						\$169,333	\$791,667	\$961,000	PC
295	Airport	Pavement Marking and Crack Sealing	1	10	General Fund 5%, FAA Allocation 90%, State 5%	Replacement of pavement markings and crack sealing as necessary		\$2,000			\$2,000		\$4,000	\$76,000	\$80,000	C
295	Airport	Rehabilitate North Apron Design	2	18	General Fund 5%, FAA Allocation 90%, State 5%	Design for Construction and Rehab of North Apron				\$1,250			\$1,250	\$23,750	\$25,000	C
295	Airport	Rehabilitate North Apron	2	18	General Fund 5%, FAA Allocation 90%, State 5%	Construction and Rehab of North Apron					\$12,750		\$12,750	\$242,250	\$255,000	C
295	Airport	Airport Master Plan (ALP Update)	1	10	General Fund 5%, FAA Allocation 90%, State 5%	Update the Airport Master Plan and Update the ALP		\$9,000					\$9,000	\$171,000	\$180,000	C
295	Airport	Land Acquisition	4	N/A	General Fund 5%, FAA Allocation 90%, State 5%	This project is to acquire approximately 29 acres of property in easement. The property is located at the approach end of runway 28 and is needed for approach protection and future development of the RPZ control.				\$7,750			\$7,750	\$147,250	\$155,000	PC
TOTAL							\$169,333	\$11,000	\$7,750	\$1,250	\$14,750	\$0	\$204,083	\$1,451,917	\$1,656,000	

711	Cemetery	Cemetery Water Distribution System	1	20	Cemetery Trust Fund	Replacing the current water distribution system will eliminate line breaks which will result in reduced water usage as a result of the leaks.	\$12,000	\$12,000	\$12,000				\$36,000		\$36,000	C
711	Cemetery	Cemetery Road Paving Project	2	20	Cemetery Trust Fund	Finishing the drives in the cemetery will provide a clean and solid surface during inclement weather for those visiting their loved ones during a funeral service.	\$18,000	\$18,000	\$18,000				\$54,000		\$54,000	C
711	Cemetery	Cemetery Expansion to Meet Future Demand	2	150	Cemetery Trust Fund	Cemetery has four sections left holding 600 spaces for purchase. The number available will shrink exponentially as families begin having trouble finding blocks of spaces available for family plots. This will drive many to seek alternate locations.	\$50,000						\$50,000		\$50,000	PC
TOTAL							\$80,000	\$30,000	\$30,000	\$0	\$0	\$0	\$140,000	\$0	\$140,000	

101	City Hall	Replace HVAC Units at City Hall	1	20	General Fund	Replace HVAC Unit for MAEDA FY21	\$10,000						\$10,000		\$10,000	C
101	City Hall	Energy Efficient Windows	3	50	General Fund		TBD									
101	PSB	Replace carpet on 1st and 2nd floor	3	15	General Fund	Replace approx. 9,786 sq. ft. of carpet on the 1st and 2nd floors of PSB including lobby and hallways.	\$18,000	\$18,000					\$36,000		\$36,000	C
101	Streets	Cityworks implementation	1	25	General Fund	Cityworks CMMS implementation for Water, Wastewater, and DPW asset tracking. Install software to track assets, rate assets, and work order system	\$50,000						\$50,000		\$50,000	C
101	Various	Handheld Utility Radios	2	10	General Fund/All Users	The current radios are going on 10 years old and it has become very difficult to repair or find parts for these radios. The infrastructure is also breaking down periodically.	\$125,000						\$125,000		\$125,000	C
101	Streets	City Parking Lot Restoration	2	6	General Fund	Crackfill, Seal, and Stripe City Parking Lots	\$15,000	\$15,000					\$30,000		\$30,000	C
101	Cemetery	Re-Seed Williamson Addition Grass	3	50	General Fund	Scarify and drill grass seed in Williamson Addition		\$10,000	\$10,000	\$10,000			\$30,000		\$30,000	C
TOTAL							\$218,000	\$43,000	\$10,000	\$10,000			\$281,000	\$0	\$281,000	

207	MRLEC	Replace carpet	4	10	MRLEC Operations	MRLEC building has several carpeted areas that are highly trafficked. The carpet will be 10 years old in 2025					\$10,000		\$10,000		\$10,000	C
207	MRLEC	Front Parking Lot Expansion	4	40	MRLEC Operations	The MRLEC Building was designed with a community training room that can hold 70 people. The current front parking lot is inadequate for this volume of people, especially during business hours. The preliminary plan would add approximately 20 more spaces along the existing driveway at an angle		\$20,000					\$20,000		\$20,000	PC

CAPITAL IMPROVEMENT PLAN FY2020

FUND	Department	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	2025-2026 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
207	MRLEC	Defensive Tactics Room Flooring	3	20	MRLEC Operations	The MRLEC Building was designed with a defensive tactics training room where officers can practice physical control of others and hand to hand fighting. The original plans called for a padded floor but was removed for an unknown reason		\$6,000					\$6,000		\$6,000	C
207	MRLEC	MRLEC Security Upgrades	1	15-Oct	MRLEC Operations	During the Police Department Accreditation, the accreditation assessors identified security weaknesses in certain areas such as: Property Room, Forensic Computer Laboratory, and weapons storage.	\$20,000						\$20,000		\$20,000	C
207	MRLEC	Parking Lot Sealing and Striping	1	5	MRLEC Operations	Seal and Stripe MRLEC Parking Lots - Lease agreement states that parking lot will be repainted every 5 years				\$10,000			\$10,000		\$10,000	C
TOTAL							\$20,000	\$26,000	\$0	\$10,000	\$10,000	\$0	\$66,000	\$0	\$66,000	

298	Downtown Development Authority	Parking Lot Redevelopment	1	20	DDA Revenues	The DDA is exploring opportunities to purchase additional property and redevelop the property into additional parking.	\$200,000						\$200,000		\$200,000	PC
298	Downtown Development Authority	Downtown Parking Study	3	5	DDA Revenues	With increased commercial and residential occupancy, the demand for parking has increased.	\$30,000						\$30,000		\$30,000	C
298	Downtown Development Authority	Wayfaring signage	3	15	DDA Fund & Grants	Installation of directional signs in the downtown area	\$25,000						\$25,000		\$25,000	C
TOTAL							\$255,000	\$0	\$0	\$0	\$0	\$0	\$255,000	\$0	\$255,000	

296	LDFA	Oliver Drive Extension	4	25	LDFA reserves and possible Bond	Extend Oliver Dr to Udell Property			\$400,000				\$400,000		\$400,000	PC
296	LDFA	Additional Land Purchase	3	100	LDFA reserves and possible Bond	Purchase of additional land for industrial park expansion.	\$500,000						\$500,000		\$500,000	C
TOTAL							\$500,000	\$0	\$400,000	\$0	\$0	\$0	\$900,000	\$0	\$900,000	

247	NE NIA	Land Bank Development Project	3	30	NIA TIF Capture	Extension of sewer, electric, fiber, and street to Land Bank owned property	TBD	TBD					\$0		\$0	PC
247	NE NIA	Forest St. Extension	3	30	NIA TIF Capture	Extension of sewer, electric, fiber, and street to connect Forest and O'Keefe		TBD					\$0		\$0	PC
TOTAL							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

248	S NIA	Phase 2	2	30	S NIA TIF Capture	Extension of sewer, electric, fiber, streets, etc. to add or create buildable lots	TBD						\$0		\$0	PC
248	S NIA	Post Phase 2 Work	4	30	S NIA TIF Capture	Extension of sewer, electric, fiber, streets, etc. to add or create buildable lots			TBD				\$0		\$0	PC
TOTAL							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

588	DART	Bus Replacement	2	7	Fully funded by State and Federal Funds	Replace Bus 15		\$0					\$0	\$70,000	\$70,000	C
-----	------	-----------------	---	---	---	----------------	--	-----	--	--	--	--	-----	----------	----------	---

636	Data Processing	Server Upgrade	2	7	Fund Reserve	Purchase a server and required licenses to replace older outdated server			\$10,000				\$10,000		\$10,000	C
-----	-----------------	----------------	---	---	--------------	--	--	--	----------	--	--	--	----------	--	----------	---

570	FiberNet	FiberNet Outside System Plant Installation	1	30	Inter-Fund Loans	Within the Marshall City limits, engineer and construct the fiber backbone, laterals/spurs, services, and the associated electronic equipment to provide ultra high speed (data only) internet service availability to all City residential, commercial, and industrial customers.	\$25,000						\$25,000		\$25,000	C
-----	----------	--	---	----	------------------	--	----------	--	--	--	--	--	----------	--	----------	---

CAPITAL IMPROVEMENT PLAN FY2020

FUND	Department	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	2025-2026 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
582	Electric	Replace Hospital Circuit Underground exit cables at the South Substation	1	40 yrs.	Electric Fund	Underground electric cable has a normal life expectancy of 40 years. Substation exits are a critical component of the electric system. The High School Circuit out of the South Substation is the normal electric source to the high school, Oaklawn Hosp. and 250 residential customers in Northeast Marshall and is over 40 years old. The cables should be replaced before cable failures start to develop.		\$200,000					\$200,000		\$200,000	C
582	Electric	Replace Tie 1 and 2 underground cable	2	40 years	Electric Fund	A portion of the two main express feeder cables from Pearl St. Substation to the Powerhouse are underground and in a duct system. They have been in service for 35 years and have met their life expectancy. The feeder cables are the main source of power to the City's electric load and are the connection to the grid for the City's internal generation. Because they are a critical component of the electric system the cables should be modernized.			\$700,000	\$700,000			\$1,400,000		\$1,400,000	C
582	Electric	Repair Brick (re-tuck joints & seal)	1	50	Electric Fund	General maintenance of the brick structures. This is a historical site.	\$70,000						\$70,000		\$70,000	C
582	Electric	Replace Windows	3	50	Electric Fund	Existing windows are the original single pane steel framed and not energy efficient. Many of the window sills and frames are deteriorated to the point that water is coming in and further damaging the building.			\$50,000	\$50,000			\$100,000		\$100,000	C
582	Electric	Michigan Pure Med (MPM) Phase III	1	50	Electric Fund - Revenue Bond	Engineer, design, and construct a new 100 MVA electric substation in the industrial park for the phase 3 & 4 expansion of the MPM facility	\$500,000	\$2,000,000	\$3,000,000	\$500,000			\$6,000,000		\$6,000,000	PC
582	Electric	Pearl St. Substation 7.2/12.5 KV Upgrade	2	50	Electric Fund - Revenue Bond	Modernize obsolete 7.2/12.5 KV cubicle breaker and bus systems with open-air system to improve operations and increase safety			\$1,000,000				\$1,000,000		\$1,000,000	C
582	Electric	Pole Replacement and Line Reconstruction	2	50	Electric Fund	Most of the older poles in the City of Marshall are Creosote treated poles and have a life expectancy of 30 - 40 years. Creosote, is not environmentally acceptable by today's standards. In most recent history, the City has purchased Pent and CCA treated poles. Many of the poles in the City of Marshall's electric system are older than 60 years and are in need of replacement. The plan is to replace several poles and conductor (if needed) per year to get the poles in the system more environmentally friendly and safe.	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000		\$200,000		\$200,000	C
582	Electric	Kalamazoo River Dam Project	1	50	Electric Fund - Bond	The FERC is requiring that all trees, stumps and root systems be removed from the earthen embankment between the spillway's. This will require a geotechnical investigation be completed to determine to what extent the embankment must be excavated and replaced. Project expenditures will be determined by City Council	\$1,250,000	\$1,250,000	\$500,000				\$3,000,000		\$3,000,000	C
582	Electric	AMI Project	2	30	Electric Fund - Bond	Construct and implement AMI system in coordination with Water and Wastewater	TBD						\$0		\$0	C
582	Electric	Waldon Pond Underground Replacement	2	40	Electric Fund	Replace 40 year old underground electric system in the Waldon Pond Apartment Complex that services approximately 200 customers	\$140,000						\$140,000		\$140,000	C
582	Electric	Circuit Upgrade	2	50	Electric Fund	Partial Conversion of 4kv System to 12kv. This will relieve the heavily loaded 4kv system and reduce line losses.		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000		\$1,250,000	C
TOTAL							\$2,000,000	\$3,740,000	\$5,540,000	\$1,540,000	\$290,000	\$250,000	\$13,360,000	\$0	\$13,360,000	
210	Farmer's Market	Farmer's Market Pavillion	4	25	Farmer's Market/Grants	Pavillion to cover a portion of the Farmer's Market area in the Green St. parking lot		\$0					\$0	\$150,000	\$150,000	PC
101	Fire	Fire Department Training Structure/Stairs	4	50	General Fund	The Fire Station was designed and built to accommodate a set of stairs on the outside of the hose tower. These stairs would enable firefighters the ability to train on rappelling, working with ropes, and elevated training activities					\$100,000		\$100,000		\$100,000	C

CAPITAL IMPROVEMENT PLAN FY2020

FUND	Department	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	2025-2026 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
101	Fire	Confined Space Rescue Equipment	1	15	General Fund	Confined space air cart, hoses, and other equipment should be replaced due to age. The composite spun Confined Space SCBA tank has a 15 year lifespan and will expire June 2023			\$20,000				\$20,000		\$20,000	C
101	Fire	Upgrade to Fire Apparatus and Equipment	1	20	General Fund	Our current 2.5" hose nozzles are heavy and approximately 50 years old. Modern nozzles are much lighter and will reduce fire fighter fatigue during fire operations. This request will replace 5 nozzles	\$11,000						\$11,000		\$11,000	C
101	Fire	Water Softner	2	15	General Fund	The Fire Station was designed to have a water softner but during construction, was never installed which is damaging equipment	\$8,000						\$8,000		\$8,000	C
101	Fire	Extrication Rescue Equipment	3	20	General Fund	Newer stabilizing jacks can be rapidly deployed and would provide significantly better support stabilizing vehicles involved in a crash. These stabilizing jacks would connect to current hydraulic systems that are on the firetrucks	\$5,200						\$5,200		\$5,200	C
101	Fire	Structural Fire Fighting Protective Clothing Purchase	1	10	General Fund	With our turn-out gear being quickly outdated and non-compliant, it is imperative to set up a program to not only keep our fire fighters in current gear but to lessen the financial burden of having to make a one time purchase. Each set of turnout gear has an estimated life of 10 yrs.	\$16,000	\$12,800	\$13,000				\$41,800		\$41,800	C
TOTAL							\$40,200	\$12,800	\$33,000	\$0	\$100,000	\$0	\$186,000	\$0	\$186,000	

536	Marshall House	Apartment Remodeling	2	15	Marshall House Fund - HUD Reserves	Remove old and replace with new cabinets, countertops and floor coverings with vinyl base. Current items from original construction in 1979. Based on 4 units/year	\$88,000	\$88,000					\$176,000		\$176,000	C
536	Marshall House	Sidewalk Replacement	3	40	Marshall House Fund	Allowance for replacement of deteriorated concrete sidewalk (10% replacement)			\$29,400				\$29,400		\$29,400	C
536	Marshall House	Front Entry Phone & Video Upgrade	3	30	Marshall House Fund	Upgrade of secured front door phone entry system to include enhanced video identification. Install new phone panel and security pod scanner for entry into the building. Install video screens in each unit for visual identification of caller or visitor							\$0	\$150,000	\$150,000	C
536	Marshall House	Window Repair/Water Infiltration	3	40	Marshall House Fund	Replace and repair the flashing on all windows		\$250,000	\$250,000				\$500,000		\$500,000	C
536	Marshall House	Landscape Improvements	3	20	Marshall House Fund	The Landscaping around the building and grounds is old and outdated		\$8,000	\$8,000	\$8,000			\$24,000		\$24,000	C
536	Marshall House	Concrete Pad	4	20	Marshall House Fund	8'X8' Concrete Pad for Recycle Totes		\$5,000					\$5,000		\$5,000	C
536	Marshall House	Audio System for Community Room	4	20	Marshall House Fund	Tenants are asking that the Audio System in the Community Room be upgraded	\$7,000						\$7,000		\$7,000	C
536	Marshall House	Replace Boilers	1	10	Marshall House Fund	There are 3 boilers at Marshall House and have reached their life expectancy	\$20,000				\$20,000	\$20,600	\$60,600		\$60,600	C
536	Marshall House	Renovation of Salon	4	20	Marshall House Fund	The salon and its equipment have long outlived its estimated useful lifespan.							\$0		\$0	C
536	Marshall House	Window Treatments	4	10	Marshall House Fund	The tenants would like to see uniform window treatments in all units. This would make the building more aesthetically pleasing from the outside.		\$11,000					\$11,000		\$11,000	C
536	Marshall House	Replace Pole Mounted Lighting on walkways	2	30	Marshall House Fund	Replace inefficient pole mounted lighting along pedestrian walkways			\$32,000				\$32,000		\$32,000	C
536	Marshall House	Replace Water Softeners	3	10	Marshall House Fund	The water softeners will be exceeding their useful lifespan in fifteen years and will need to be replaced.		\$8,000					\$8,000		\$8,000	C
TOTAL							\$115,000	\$370,000	\$319,400	\$8,000	\$20,000	\$20,600	\$853,000	\$150,000	\$1,003,000	

661	Motor Pool	2021 Purchases	3	Variable	Motor Pool	Three (3) Zero Turn Mowers, M-4 Police Vehicle, WW Pickup, Tool-Cat, Forklift, Small Dump, Pool Vehicle.	\$229,000						\$229,000		\$229,000	C
661	Motor Pool	Leaf Collection Equipment	2	10	Motor Pool	Leaf Collection "Clam Buckets"	\$35,000						\$35,000		\$35,000	C

CAPITAL IMPROVEMENT PLAN FY2020

FUND	Department	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	2025-2026 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
661	Motor Pool	Front End Loader	2	20	Motor Pool	Replace 1994 Front End Loader	\$184,000						\$184,000		\$184,000	C
661	Motor Pool	2022 Purchases	3	Variable	Motor Pool	M-5 Police Vehicle, Three (3) Pickups, One Zero Turn Mower		\$132,000					\$132,000		\$132,000	C
661	Motor Pool	2023 Purchases	3	Variable	Motor Pool - Lease to Own	Purchase of several vehicles for replacement of aging vehicles. Also includes several large vehicles using a 5 yr lease to own			\$880,000				\$880,000		\$880,000	C
661	Motor Pool	2024 Purchases	3	Variable	Motor Pool	Purchase several vehicles				\$79,000			\$79,000		\$79,000	C
661	Motor Pool	2025 Purchases	3	Variable	Motor Pool	Purchase several vehicles					\$210,000		\$210,000		\$210,000	C
TOTAL							\$448,000	\$132,000	\$880,000	\$79,000	\$210,000	\$0	\$1,749,000	\$0	\$1,749,000	

101	Parks	Shearman Park Senior Exercise Equipment	3	20	General Fund/ Misc Grants	Purchase and install senior exercise equipment	\$0						\$0	\$15,000	\$15,000	C
101	Parks	Phase V Riverwalk Design	4	30	Local Grants 100%	Design the next phase of Kalamazoo Riverwalk extending from Kalamazoo Ave. westerly to Pearl St .sub-station area.				\$0			\$0	\$37,500	\$37,500	PC
101	Parks	Repair Brooks Fountain	2	20	General Fund/ Misc Grants	The Brooks Fountain is in need structural repairs	TBD						\$0		\$0	C
101	Parks	Ketchum Park Project 2 (Sidewalks & additional sitework)	2	40	Various Grants	Ketchum Park Project 2 (Sidewalks & additional sitework)	\$0						\$0	\$25,000	\$25,000	PC
101	Parks	Ketchum Park Project 3	3	40	Grants	Ketchum Park Project 3			\$0				\$0	\$150,000	\$150,000	PC
TOTAL							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$227,500	\$227,500	

101	Police	800 Mghz Radio Replacement	1	12	General Fund	Start to replace 800 MgHz Police radios that were originally purchased in 2006	\$16,000	\$16,000	\$25,000	\$25,000	\$25,000		\$107,000		\$107,000	C
101	Police	Vehicle Changeover	2	5	General Fund	To Equip M-7 with graphics, lights, sirens, radios, and other equipment				\$15,000			\$15,000		\$15,000	C
101	Police	Vehicle Changeover	2	5	General Fund	To Equip M-5 with graphics, lights, sirens, radios, and other equipment			\$4,000				\$4,000		\$4,000	C
101	Police	Vehicle Changeover	2	5	General Fund	To Equip M-4 with graphics, lights, sirens, radios, and other equipment	\$17,000						\$17,000		\$17,000	C
101	Police	Vehicle Changeover	2	5	General Fund	To Equip M-6 with graphics, lights, sirens, radios, and other equipment			\$17,000				\$17,000		\$17,000	C
101	Police	Vehicle Changeover	2	5	General Fund	To Equip M-1 with graphics, lights, sirens, radios, and other equipment		\$15,000					\$15,000		\$15,000	C
101	Police	Vehicle Changeover	2	5	General Fund	To Equip new vehicles with graphics, lights, sirens, radios, and other equipment M-2 & M-5	\$0	\$12,000	\$12,000				\$24,000		\$24,000	C
101	Police	Bullet Resistant Vest Replacement	2	5	General Fund	Department policy is to replace BR Vests every five years	\$5,500						\$5,500	\$5,500	\$11,000	C
TOTAL							\$38,500	\$43,000	\$58,000	\$40,000	\$25,000	\$0	\$204,500	\$5,500	\$210,000	

208	Recreation	Replacement of Athletic Field Light System	2	30	Recreation Fund	The current lights on diamond #1 & #2 are approaching the end of their expected life. The entire system should be replaced.			\$200,000				\$200,000		\$200,000	C
208	Recreation	Pickleball Courts	3	10	Enbridge Grant/Rec Fund	Construct new pickleball courts at City owned park					\$0		\$0	\$25,000	\$25,000	C
208	Recreation	Canoe/Kayak Trailer and Storage Systems	3	5	Enbridge Grant/Rec Fund	Three 2 person kayaks, 18 ft. trailer, 1 garage door opener		\$6,400					\$6,400		\$6,400	C
208	Recreation	Seal Coating Athletic Field Parking Lot & Pathways. Striping of Parking Lot	2	3-5	Recreation Fund	Seal Coating Athletic Field Parking Lot & Pathways is considered routine maintenance.	\$20,000					\$20,000	\$40,000		\$40,000	C

CAPITAL IMPROVEMENT PLAN FY2020

FUND	Department	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	2025-2026 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
208	Recreation	Roofing - Athletic Field Concession/Restroom Building	3	25	Recreation Fund/Local Grants	Replacement of shingles on Concession/Restroom Building.				\$15,000			\$15,000		\$15,000	C
208	Recreation	Re-Crown Diamonds	2	3	Recreation Fund/Local Grants	Laser re-crown, new batters boxes, new pitching mounds				\$0			\$0	\$45,000	\$45,000	C
208	Recreation	Dug-Outs, Diamond #1 & #2	3	25	Recreation Fund/Local Grants	Dug-outs for diamonds #1 & #2 can provide additional safety and protection to players while separating from spectators which is desired for tournament/league play. This will add a professional element to the facility and may help to expand programming/rentals.					\$0		\$0	\$20,000	\$20,000	C
208	Recreation	Dug-Outs, Diamond #3 & #4	3	25	Recreation Fund/Local Grants	Dug-outs for diamonds #3 & #4 can provide additional safety and protection to players while separating from spectators which is desired for tournament/league play. This will add a professional element to the facility and may help to expand programming/rentals.					\$0		\$0	\$20,000	\$20,000	C
208	Recreation	Recreation Athletic Facility	3	30	Grants/Fund Raising	Construction of a Recreation Center that would include 2 basketball courts, community room, etc						\$4,000,000	\$4,000,000		\$4,000,000	PC
208	Recreation	Athletic Field Fencework	2	30	Recreation Fund	Improve and replace existing fencework and backstops at the Athletic Field. Current fencing is old and in bad shape					\$0		\$0	\$40,000	\$40,000	C
TOTAL							\$20,000	\$6,400	\$200,000	\$15,000	\$0	\$4,020,000	\$4,261,400	\$150,000	\$4,411,400	

202	Major Streets	Maintenance - Crack Filling	2	5	Act 51	Crack Filling	\$9,500		\$12,000	\$12,000	\$12,000	\$12,000	\$57,500		\$57,500	C
202	Major Streets	Full Depth Milling and Resurfacing	2	15	Act 51	Full depth mill and resurface		\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	\$240,000		\$240,000	C
202	Major Streets	Mansion from Madison to Michigan Ave & East Dr./North Dr. from Michigan Ave to Madison	2	15	Small Urban Grant	Mill and overlay	\$412,000						\$412,000	\$375,000	\$787,000	C
202	Major Streets	2" Milling and Resurfacing	2	15	Act 51	2" mill and overlay	TBD	TBD	TBD	TBD	TBD	TBD	\$0		\$0	C
203	Local Streets	Maintenance - Crack Filling	2	5	Act 51	Crack Filling	\$6,000	\$5,000	\$6,000	\$6,000	\$6,000	\$6,000	\$35,000		\$35,000	C
203	Local Streets	Full Depth Milling and Resurfacing	2	15	Act 51	Full depth mill and resurface	\$50,000	TBD	TBD	TBD	TBD	TBD	\$50,000		\$50,000	C
203	Local Streets	1.5" Milling and Resurfacing	2	15	Act 51	1.5" Mill and Resurface	\$157,000	\$87,000	\$80,000	\$80,000	\$80,000	\$80,000	\$564,000		\$564,000	C
TOTAL							\$634,500	\$132,000	\$148,000	\$148,000	\$148,000	\$148,000	\$1,358,500	\$375,000	\$1,733,500	

590	Wastewater	CityWorks Asset Management Implementation	1	25	Wastewater Fund	Cityworks CMMS Implementation for Water, Wastewater, and DPW asset tracking. Installation of software, training, track assets, rate assets, and work order system	\$50,000						\$50,000		\$50,000	C
590	Wastewater	Water Meter Upgrade	3	30	Wastewater Fund	Change out and upgrade all water meters in the city. New meter will be read automatically.	\$750,000						\$750,000		\$750,000	C
590	Wastewater	Chlorine & Sulfur Dioxide Feed System Upgrade	1	10	Wastewater Fund	Current feed system has been in use for more than 20 years, and components are becoming obsolete and annual maintenance is getting expensive. New system can be serviced by Wastewater Staff	\$10,000						\$10,000		\$10,000	C
590	Wastewater	Channel Monster Cartridge Replacement	2	5	Wastewater Fund	It is recommended by the manufacturer to replace the cutter cartridge in the Channel Monster every five years.	\$40,000						\$40,000		\$40,000	C
590	Wastewater	Muffin Monster cartridge replacement	2	5	Wastewater Fund	It is recommended by the manufacturer to replace the cutter cartridge in the in-line Muffin Monster every five years. We have three of these units.			\$40,000				\$40,000		\$40,000	C
590	Wastewater	Sewer Lining	1	30	Wastewater Fund	Project will line sewers which have experienced failure and root penetration.	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000		\$300,000		\$300,000	C
590	Wastewater	New Sludge Thickening/De-watering Process	3	20	Wastewater Fund	The current equipment will be 20 years old and the polymer agent used in the process is no longer produced. A suitable replacement is not expected. We have enough polymer to last about 4 years. With a new system, Class A biosolids may be achieved.			\$500,000				\$500,000		\$500,000	C

CAPITAL IMPROVEMENT PLAN FY2020

FUND	Department	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2020-2021 Expenditure	2021-2022 Expenditure	2022-2023 Expenditure	2023-2024 Expenditure	2024-2025 Expenditure	2025-2026 Expenditure	City Expenditure	Other Funds or Grant Share	Total Expenditure	Council - C Planning Council PC
590	Wastewater	Clarifier Rehabilitation	3	25	Wastewater Fund - Possible Bonds	Rehabilitate concrete and steel structures in each of 4 clarifiers due to age and corrosion. Rehab/Replace clarifier drive mechanisms due to age and wear. Coat all concrete surfaces with marine grade coating.	\$325,000	\$325,000		\$325,000	\$325,000		\$1,300,000		\$1,300,000	C
TOTAL							\$1,235,000	\$385,000	\$600,000	\$385,000	\$385,000	\$0	\$2,990,000	\$0	\$2,990,000	C

591	Water	Line water main on Cosmopolitan	2	50	Water Fund - Bond	The project will be fire hydrant replacement and water main lining using new technology.	\$200,000						\$200,000		\$200,000	C
591	Water	Water Main S. Marshall Ave.	3	100	Water Fund	Replace existing 4" cast iron with 8" pipe on S. Marshall between Green St. and Raymond.					\$465,000		\$465,000		\$465,000	C
591	Water	Replace 6" Water Main on Hughes St. with 8" Water Main	3	100	Water Fund - South NIA	Replace 6" water main with 8" water main on Hughes St. between S. Marshall and S. Kalamazoo. This is dependent on the development by the South NIA	\$0						\$0	\$450,000	\$450,000	C
591	Water	Replace 6" Water Main on S. Kalamazoo with 8" Water Main	3	100	Water Fund - South NIA	Replace 6" water main with 8" water main on S. Kalamazoo. between Pearl St. and Circle Dr. This is dependent on the development by the South NIA	\$0						\$0	\$420,000	\$420,000	C
591	Water	Replace Water Main Rose and Oak	3	100	Water Fund - South NIA	Replace 6" water main on Rose St. between Circle Dr. and Oak St. This is dependent on the development by the South NIA	\$0						\$0	\$250,000	\$250,000	C
591	Water	New 600k Water Tower	2	50	Water Fund -Bond	Install new 600,000 gallon water tower at the MRLEC site. Contingent on North Brewer St. Development		TBD					\$0		\$0	PC
591	Water	Water Main replacement Jefferson St	1	100	Water Fund	Replace 2 sections of 4" cast iron on Jefferson St between Mansion and Michigan - also between Hanover and Green	\$150,000						\$150,000		\$150,000	C
591	Water	Well Probe Installation on Wells 1-4	1	10	Water Fund	The City is exploring the possibility of pumping more ground water from our current well field on E. Green St. Pumping more water could put us under the direct influence of surface water from Rice Creek or the Kalamazoo River. These probes will be installed in each well casing to monitor ground water levels, temperature, Ph, turbidity, and conductivity. These are all the parameters spelled out in a long term monitoring plan that has been sent to the State of Michigan	\$35,000						\$35,000		\$35,000	C
591	Water	Water Plant Engineering Study	1	50	Water Fund	The Water Treatment Plant was built in 1964 and updated in 1996 to its current capacity of 3.86 MGD. An engineering study would let us know if rehabilitation of the existing plant or a new water plant would be the best upgrade to infrastructure to fit the needs of the City	\$75,000						\$75,000		\$75,000	C
591	Water	Water Reliability Study	1	5	Water Fund	It is required by EGLE that every 5 years a water reliability study be completed and submitted to EGLE	\$23,000						\$23,000		\$23,000	C
591	Water	Cityworks Implementation	1	25	Water Fund	Cityworks CMMS Implementation for Water, Wastewater, and DPW asset tracking. Installation of software, training, track assets, rate assets, and work order system	\$50,000						\$50,000		\$50,000	C
591	Water	Replace aging 6" water main on W. Prospect	1	100	Water Fund - Bond	Replace aging 6" water main on W. Prospect between Kalamazoo and Mulberry and from between Linden and Verona.			\$360,000				\$360,000		\$360,000	C
591	Water	Water Meter AMI Project	3	20	Water Fund-Bond	Change out and upgrade all water meters in the city. New meters will be read automatically.	\$750,000						\$750,000		\$750,000	C

TOTAL **\$1,283,000** **\$0** **\$360,000** **\$0** **\$465,000** **\$0** **\$2,108,000** **\$1,120,000** **\$3,228,000**

GENERAL FUND TOTALS **\$296,700** **\$98,800** **\$101,000** **\$50,000** **\$125,000** **\$0** **\$671,500** **\$233,000** **\$904,500**



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Eric Zuzga, Director of Special Projects
 Tom Tarkiewicz, City Manager
 Justin Miller, Recreation Superintendent

SUBJECT: Athletic Field Dug-out & Fencing Project

BACKGROUND: Currently the Marshall Athletic Fields has 4 baseball/ Softball Fields. Requests for Bids were sent out to local fence companies and advertised in local publications. Contractor bids were received on January 23, 2020 and are as follows:

Contractor	Contract Total
Pure Fence Battle Creek	\$44,988 Dug-out & Fence Project
D-K Fence Battle Creek, MI	\$79,825 Dug-out & Fence Project
GPDI Jasper, FL	\$92,575 Dug-out & Fence Project
Justice Fence Battle Creek, MI	\$290,000 Dug-out & Fence Project

Recreation Superintendent, Justin Miller, will work as project manager on this project overseeing the renovations.

RECOMMENDATION: It is recommended that City Council approve the bid from Pure Fence Company LLC, Battle Creek, Michigan, in the amount of \$44,988 for the Fence and Backstop renovations and construction of dug-outs on all 4 fields. Staff also requests that the budget in account 208-751-970.00 be increased by \$4,988 that is not covered by the \$40,000 grant from the Cronin Foundation.

FISCAL EFFECTS: There is currently sufficient funds in the Recreation Fund to cover the \$4,988 not covered by the grant funding.

ALTERNATIVES: As suggested by Council.

323 W. Michigan Ave.
 Marshall, MI 49068
 p 269.781.5183
 f 269.781.3835
 cityofmarshall.com

Respectfully submitted,

Jon Bartlett
 Finance Director

Tom Tarkiewicz
 City Manager

Justin Miller
 Recreation Superintendent



ADMINISTRATIVE REPORT
February 18, 2020 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Jon B. Bartlett, Finance Director
Eric Zuzga, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Approve the South Neighborhood Improvement Authority's Development and Tax Incremental Financing Plan.

BACKGROUND: On January 21, 2020 Council approved an ordinance that created the South Neighborhood Improvement Authority (NIA). At that same meeting a public hearing was held to consider adoption of an ordinance that would approve the South Neighborhood Improvement Authority's Development and Tax Increment Financing Plan.

This step was mandated by MCL 125.4818 Sec. 818 (1) which states: The governing body, before adoption of an ordinance approving a development plan or tax increment financing plan, shall hold a public hearing on the development plan and TIF plan.

On February 10, 2020, the South NIA Board held their organizational meeting and voted to recommend approval of the TIF and Development Plan (attached).

RECOMMENDATION: It is recommended that City Council approve the attached ordinance approving the South Neighborhood Improvement Authority's Development Plan and Tax Incremental Financing Plan (also attached).

FISCAL EFFECTS: Depending on how much new development within the South NIA is completed will decide the future impact to the City. The South NIA's investment in the existing/new roads, water, sewer, and electric infrastructure will lessen the burden on these funds to maintain or expand their systems. Investing in the expansion of each system in the form of new development will bring additional revenues and expenses to the City. Ensuring that a balance of higher revenues over expenditures is maintained is necessary to successful operation of the South NIA and a positive outcome for the City.

One other potential fiscal effect revolves around the effect of any debt issuance to complete construction. Any debt issuances will require that the proposed South NIA will derive enough revenue to pay the annual debt service. To protect the City, a development agreement will be needed to ensure that any shortfall in debt requirements is covered by the developer.

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

MARSHALL CITY ORDINANCE
CALHOUN COUNTY, MICHIGAN

ORDINANCE NUMBER _____

AN ORDINANCE TO AMEND TITLE III, ADMINISTRATION, OF THE CITY OF MARSHALL CODE OF ORDINANCES BY AMENDING CHAPTER 31: CITY ORGANIZATIONS

THE CITY OF MARSHALL ORDAINS:

Section 1. THAT TITLE III, ADMINISTRATION, CHAPTER 31: CITY ORGANIZATIONS BE AMENDED BY ADDING THE FOLLOWING SECTIONS TO READ AS FOLLOWS:

Section

31.97	Establishment of Development Plan and TIF Plan
31.98	Amendments to Development Plan and TIF Plan

31.97 ESTABLISHMENT OF DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN.

Pursuant to the provisions of and under the authority of Public Act 57 of 2018, as amended there is hereby created and approved the South Neighborhood Improvement Plan and Tax Increment Financing Plan; an official copy of which shall be maintained by the Marshall City Clerk and available for copy or inspection at Marshall City Hall. The Marshall City Council does adopt by this section that the proposed Development Plan and Tax Increment Financing Plan is feasible and that the South Neighborhood Improvement Authority Board has the ability to implement the plans with the consent and approval of the Marshall City Council.

31.98 AMENDMENTS TO DEVELOPMENT PLAN AND TIF PLAN.

No amendments to the Development Plan or the TIF Plan shall be made by the South Neighborhood Improvement Authority Board without prior approval by the Marshall City Council.

Severability.

The various parts, sections and clauses of the Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a Court of competent jurisdiction, the remainder of the ordinance shall not be affected.

Effective Date.

This Ordinance shall be effective on the day of publication.

Date Enacted: February 18, 2020

Date Published: _____, 2020
2/18/20 CC Packet

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401 shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 18th day of February, 2020.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on February 18, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK



South Neighborhood
Improvement Authority

Development
And
Tax Increment Finance Plan

Adopted:

Marshall City Council

Joe Caron, Mayor

Nick Metzger, Mayor Pro-Tem/Ward 2

Scott Wolfersberger, Ward 1

Jacob Gates, Ward 3

Michael McNeil, Ward 4

Ryan Underhill, Ward 5

Ryan Traver, At-Large

South Neighborhood Improvement Authority Board

Tom Tarkiewicz

Lucy Blair

Matt Davis

Ben Holben

Sean Lefere

Michael Murphy

Ryan Underhill

Table of Contents

I. OVERVIEW OF DEVELOPMENT AND TAX INCREMENT FINANCE PLAN	4
INTRODUCTION	4
BACKGROUND AND NEED FOR THE PLAN	5
DEVELOPMENT PLAN PROCESS	5
TAX INCREMENT FINANCE PLAN PROCESS.....	5
II. THE DEVELOPMENT PLAN	6
Table 1: Existing Street System in South Neighborhood Improvement Authority	8
TABLE 2: ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS	10
III. TAX INCREMENT FINANCING PLAN	14
TAX INCREMENT PROCEDURE	15
TOTAL POTENTIAL REVENUE	16
BONDED INDEBTEDNESS TO BE INCURRED.....	16
DURATION OF PLANS	16
TABLE 4: ANTICIPATED CAPTURE OF TAXABLE VALUE SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY –REAL PROPERTY	17
TABLE 5: ANTICIPATED CAPTURE OF TAXABLE VALUE SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY – PERSONAL PROPERTY	18
TABLE 6: EFFECT OF TAX CAPTURE IN DOLLARS ON GOVERNEMENT ENTITIES SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY.....	19
TABLE 7: IMPACT ON CALHOUN COUNTY-SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY.....	20
TABLE 8: IMPACT ON KELLOGG COMMUNITY COLLEGE- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY.....	21
TABLE 9: IMPACT ON CITY OF MARSHALL- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY.....	22
EXHIBIT A- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY (SNIA) MAP	23
EXHIBIT B- PARCELS INCLUDED IN PROPOSED SNIA DISTRICT	24
EXHIBIT C- ZONING MAP OF SNIA DISTRICT	31
EXHIBIT D- CITY OF MARSHALL ZONING MAP	32
EXHIBIT E- CITY OF MARSHALL FUTURE LAND USE PLAN.....	33
EXHIBIT F- SOUTH NIA DISTRICT LEGAL DESCRIPTION	34

I. OVERVIEW OF DEVELOPMENT AND TAX INCREMENT FINANCE PLAN

INTRODUCTION

The City of Marshall, founded in 1830, is located in the south-central part of the State of Michigan. It currently occupies approximately 7.5 square miles and, according to the 2010 US Census, serves a population of 7,088. The City of Marshall is empowered to levy a property tax on real and personal property located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation and PA 425 Conditional Land Transfers, which it has done from time to time.

The City of Marshall operates under the Council-Manager form of government. Policy-making and legislative authority are vested in the governing council consisting of the Mayor and six other members whom serve four-year terms. The Mayor is elected for a two-year term. The Mayor, with Council approval, appoints the City Manager, who in turn appoints City department heads and directors.

The City of Marshall provides a full range of services, including police and fire protection; snow and leaf removal; traffic control; on- and off-street parking; building inspections; licenses and permits; the construction and maintenance of streets, and other infrastructure; recreational and cultural activities; Federal subsidized housing; and transit services. The City of Marshall is a public power community, providing electric, water, wastewater, and fiber optic internet services to the City

The proposed Development / TIF plan is for the South Marshall neighborhood that is north of Brooks Field, South of Kalamazoo River, east of Mudica Street, and west of Marshall Avenue. The neighborhood generally includes typical suburban type homes on medium sized lots with sidewalks and paved streets.

The Neighborhood Improvement Authority is authorized under Public Act 57 of 2018, the Recodified Tax Increment Financing Act. The Neighborhood Improvement Authority (NIA) is governed by a board consisting of the City Manager and not less than 5 other members. The board derives its powers per MCL 125.4810, as amended.

Benefits of a Neighborhood Improvement Authority include the following, but not limited to:

1. Use tax increment financing to complete improvement projects while leveraging other funding sources, such a private, state, and local.
2. Create a clear plan to improve the designated area, implemented through public/private partnerships
3. Encourage home ownership by bringing more people into the area to live, work, and play
4. Encourage property improvements and development, thus increasing the City's tax base
5. Promote interest in mixed use development
6. Create an enhanced neighborhood that retains residents

BACKGROUND AND NEED FOR THE PLAN

The Marshall City Council, having determined that it is necessary and in the best interest of the community in order to promote economic growth, adopted a resolution on October 7, 2019, declaring its intention to create and provide for the operation of the South Neighborhood Improvement Authority within the City of Marshall pursuant to and in accordance with the provisions of Public Act 57 of 2018, the Recodified Tax Increment Financing Act,. For the purpose of complying with the Act, the City Council designated, as the proposed development area, properties north of Brooks Field, south of Kalamazoo River, east of Mudica Street, and west of Marshall Avenue as depicted in Exhibit A.

In accordance with Public Act 57 of 2018, the Marshall City Council held a public hearing on November 18, 2019, to introduce an ordinance that would create the South Neighborhood Improvement Authority. On January 21, 2020, the Marshall City Council adopted an ordinance establishing the South Neighborhood Improvement Authority and appointed a Board for the authority.

DEVELOPMENT PLAN PROCESS

To meet the requirements of Public Act 57 of 2018, as amended, the Recodified Tax Increment Financing Act, it is necessary to prepare a Development Plan and TIF Plan for the South Neighborhood Improvement Authority to adhere to when implementing and financing improvements within the District.

The primary goals of the Neighborhood Improvement Authority are to:

- Provide guidance for compatible land use development
- Create a clear plan on how to improve the district and deter economic decline
- Promote interest in mixed use development
- Promote public/private partnerships

The organization of the Development Plan and TIF Plan are in accordance with the requirements and follow the format as outlined in Public Act 57 of 2018, the Recodified Tax Increment Financing Act. The Development Plan must include those items outlined in Section 817 of the Act.

TAX INCREMENT FINANCE PLAN PROCESS

The Tax Increment Finance (TIF) Plan provides a summary of methods proposed to generate revenue that is needed to fund the development projects. As outlined in the TIF Plan, funding for projects will be generated through tax incremental financing, grants, local funding, private funding, bond offering, and other funding eligible under Section 814 of Public Act 57 of 2018, as amended.

The TIF Plan has been prepared utilizing the base year 2019's taxable value for the District of \$8,435,429. The base year taxable value for real property is \$8,422,229 and personal property is \$13,200. Property value growth is calculated based on an annual 2% annual inflationary growth within the District. Over the 20-year development period, the estimated incremental tax revenues generated within the District is \$9,539,189.

The NIA will pursue all available grants and financing options to assist with covering all or a portion of the costs associated with the proposed projects.

II. THE DEVELOPMENT PLAN

The Development Plan must follow the statutory requirements of Public Act 57 of 2018, as amended, specifically Section 817(2)(a) through 817(2)(m). MCL 125.4817 Development Plan; preparation; contents.

Public Act 57 of 2018, as amended, requires that a development plan contain all of the following:

1. The designation of boundaries of the development area in relation to highways, streets, streams, or otherwise
2. The location and extent of existing streets and other public facilities within the development area, designating the location, character, and extent of the categories of public and private land uses currently existing and proposed for the development area, including residential, recreational, commercial, industrial, educational, and other uses including a legal description of the development area
3. A description of existing improvements in the development area to be demolished, repaired, or altered, a description of any repairs and alterations and an estimate of the time required for completion
4. The location, extent, character, and estimated cost of the improvements including rehabilitation contemplated for the development area and an estimated time required for completion
5. A statement of the construction or stages of construction planned and the estimated time of completion of each stage
6. A description of any parts of the development area to be left as open space and the use contemplated for this space
7. A description of any portions of the development area that the authority desires to sell, donate, exchange or lease to or from the municipality and the proposed terms

8. A description of desired zoning changes and changes in streets, street levels, intersection, or utilities
9. An estimate of the cost of the development, a statement of the proposed method of financing, the development, and the ability of the authority to arrange financing
10. Designation of the person or persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority
11. The procedures for bidding, for the leasing, purchasing or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and person, natural or corporate, that all or a portion of the development will be leased, sold, or conveyed in any manner to those persons
12. The requirement that amendments to an approved development plan or tax increment plan must be submitted by the authority to the governing body for approval or rejection
13. Other material that the authority, local public agency, or governing body considers pertinent

Following is the specific information required in each of the subsection of Section 817 of the Neighborhood Improvement Act for the Neighborhood Improvement Development Plan:

THE DESIGNATION OF BOUNDARIES OF THE DEVELOPMENT AREA IN RELATION TO HIGHWAYS, STREETS, STREAMS, OR OTHERWISE

At the January 21, 2020, Marshall City Council meeting, an ordinance was adopted creating the South Neighborhood Improvement Authority and establishing the boundaries of the development area, now identified as the District. A map is included as Exhibit A which outlines the boundaries of the District in relation to the adjacent highways, street, and streams. The boundaries of the District shall also be the boundaries of the Development Area.

THE LOCATION AND EXTENT OF EXISTING STREETS AND OTHER PUBLIC FACILITIES WITHIN THE DEVELOPMENT AREA, DESIGNATING THE LOCATION, CHARACTER, AND EXTENT OF THE CATEGORIES OF PUBLIC AND PRIVATE LAND USES THEN EXISTING AND PROPOSED FOR THE DEVELOPMENT AREA, INCLUDING RESIDENTIAL, RECREATIONAL, COMMERCIAL, INDUSTRIAL, EDUCATIONAL, AND OTHER USES, AND INCLUDING A LEGAL DESCRIPTION OF THE DEVELOPMENT AREA

Land Uses and Streets within the District:

The existing land use/zoning map for the South Neighborhood Improvement Authority is included as Exhibit C and was last updated in 2015. The City of Marshall’s Zoning Map is included as Exhibit D, and was adopted in 2015, and has since been amended. The City of Marshall’s Future Land Use Map is included as Exhibit E, and was last updated in 2015.

The District currently is comprised of land zoned as the following:

- MFRD Multi-Family Residential
- PSP Public/Semi-Public Services
- R-2 Suburban Residential
- R-3 Traditional Residential

There is currently one school, no parks, and no churches within the District.

It is highly likely that a large parcel, currently a golf course, will be rezoned as a Planned Unit Development. Other vacant parcels have been identified as possible development locations, but nothing has been proposed on these parcels at this time.

Existing Streets

The Development Area contains sections of the following streets under the authority of the City of Marshall:

Table 1: Existing Street System in South Neighborhood Improvement Authority

STREET NAME	STREET TYPE	STREET CLASSIFICATION
Kalamazoo Avenue	2 Lane	Trunkline
Hughes Street	2 Lane	Major Street
Marshall Avenue	2 Lane	Local Street
Mudica Street	2 Lane	Local Street
Circle Drive	2 Lane	Local Street
Fay Drive	2 Lane	Local Street
Rebecca Street	2 Lane	Local Street
Oak Drive	2 Lane	Local Street
Rose Street	2 Lane	Local Street
Lowe Drive	2 Lane	Local Street

Carry Street	2 Lane	Local Street
Jones Street	2 Lane	Local Street
Ketchum Street	2 Lane	Local Street

Public Facilities

The only public facility in the South NIA District is Hughes Elementary School. However, the entire district is served by municipal electric, water, FiberNet, storm sewer, and sanitary sewer.

Legal Description

The legal description of the District is attached as Exhibit F.

A DESCRIPTION OF EXISTING IMPROVEMENTS IN THE DEVELOPMENT AREA TO BE DEMOLISHED, REPAIRED, OR ALTERED, A DESCRIPTION OF ANY REPAIRS AND ALTERATIONS AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION

A summary of each proposed project, the location, extent, character, and estimated cost of proposed project improvements are presented below.

1. Infrastructure Improvements

It will become necessary to repair and or upgrade roads, sidewalks, and utilities due to the increase in demand caused by the proposed development. The potential improvements consist of the following:

- Sewer System: Marshall/Hughes Lift Station
- Street Mill and Resurface: Kalamazoo, Hughes, Jones, Ketchum, Crary, Oak, Rose, Lowe, Circle, Mudica
- Water Main Replacement: Hughes St. replace 6" with 8"
S. Kalamazoo replace 6" with 8"
Rose and Oak replace 6" with 8"
- Infrastructure Development: Rebecca St. Extended to Oak Drive
Oak Drive Extended West to Faye St
Marshall Avenue Extended South to end of Alwyn Downs property
Remaining Streets in Alwyn Downs Project
Boley and Williams access roads
- Sidewalk Extension and Replacement: Along new and existing Streets to ensure walkability

2. Planning and Economic Development Analysis

The Neighborhood Improvement Authority may prepare and or pay for studies and impact reports to analyze its efforts within the District. The impact may include, but is not limited to economic demands, vacancy rates, and/or master vision plans.

3. Administration

The South Neighborhood Improvement Authority will reimburse the City of Marshall for costs associated with the administration of its development plan, TIF plan, and all associated projects.

4. Miscellaneous

The ability to authorize and approve expenses associated with the powers of the NIA Board as outlined in Public Act 57 of 2018, as amended.

TABLE 2: ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS

Project Description	Estimated Cost	Timeframe
Sewer System	\$360,000	Long Term 1-20 Years
Street Mill and Resurface	TBD	Long Term 1-20 Years
Water Main Replacement	\$1.5 million	Long Term 1-20 Years
Infrastructure Development	\$7.5 million	Intermediate 1-7 Years
Sidewalk Extension and Replacement	TBD	Long Term 1-20 Years
Planning and Economic Development Analysis	TBD	Intermediate 1-7 Years
Administration	\$7,500	Annually
Miscellaneous	\$50,000	Short Term 1-2 years
Total	\$9,417,500+	

* subject to inflationary cost increases

** Construction projects include a 20% contingency

THE LOCATION, EXTENT, CHARACTER, AND ESTIMATED COST OF THE IMPROVEMENTS INCLUDING REHABILITATION CONTEMPLATED FOR THE DEVELOPMENT AREA AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.

1. Alwyn Downs property

Alwyn Down is current one large parcel (104 acres) that has served as a golf course for several decades. The parcel is zoned R-2 Suburban Residential. Marshall City Staff believe that in order to develop this property, a City owned and maintained street system must be constructed connecting Kalamazoo Avenue to Marshall Avenue, as depicted in Exhibit G. This would allow for the construction of approximately 170 new single-family homes, 42 cottage residences, 48 duplex buildings, and 144 multi-family units. Additional infrastructure construction would include sidewalks, water and sewer, storm, electric, and FiberNet service infrastructure.

2. Boley Properties

The Boley Properties consist of two parcels that total 20.475 acres and are currently zoned R-2 (Suburban Residential), the larger parcel (17.295 acres) is owned by Frank and Susan Boley and the smaller parcel (3.18 acres) owned by Bidwell & Boley. This property is currently vacant, forested land that has a substantial amount of riverfront property. The property can be accessed by Crary and Hughes Streets. The development would require the addition of a street system connecting Crary and Hughes Street, water, sewer, electric, storm, and FiberNet service. This project will proceed when the property is in the process of being redeveloped, which we have no knowledge of being imminent at this time.

3. Williams Properties

The Williams properties are three parcels that are located between the Kalamazoo River and Hughes Street. They total 5.717 acres and are zoned R-2. The east parcel has an existing house, with the other two parcels being vacant. They slope to the river and have been cleared of trees recently. The parcels are owned by Kelly Williams and are potential locations for a small housing development.

TABLE 3: ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS

Project Description	Estimated Cost	Timeframe
Alwyn Downs Project	\$7.5 million	Intermediate 1-7 Years
Boley Properties	Unknown	Long Term 1-10 Years
Williams Project	Unknown	Long Term 1-10 Years
Total	\$7,500,000+	

Infrastructure Improvements

Most roads within the District have a PASR rating of Fair or Poor which clearly shows that many need some major rehabilitation in the coming years. If the previous mentioned projects are completed, there will be increased traffic which will cause even faster deterioration. There are

eleven local streets, one major street, and one MDOT Trunkline within the District and each will need some degree of maintenance or rehabilitation during the life of the Authority with a cost still to be determined. The roads nearest to the above-mentioned projects will more than likely be repaired within the next one to two years with the other roads within the next twenty years. Infrastructure improvements are not limited to roads, but may include the repair or extension of sidewalks; increasing capacity of the water, sewer, and storm water; and other infrastructure improvements allowed under the Act.

A STATEMENT OF THE CONSTRUCTION OR STAGES OF CONSTRUCTION PLANNED AND THE ESTIMATED TIME FOR COMPLETION OF EACH STAGE

A statement of construction stages planned for the implementation of the district’s projects is presented in Table 3 titled “ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS.”

Projects are labeled as short term, intermediate, or long term. Short term projects are projects that are anticipated to begin within the first 1-2 years of the creation of the Authority. Intermediate projects are projects that should be completed within five to seven (5-7) years. Long term projects are projects that consist of infrastructure improvements and are projected to be completed within ten (10) years. All projects are dependent on the amount of tax incremental revenues generated in the District, securing of grants, issuance of bonds, and other local funds.

A DESCRIPTION OF ANY PARTS OF THE DEVELOPMENT AREA TO BE LEFT AS OPEN SPACE AND THE CONTEMPLATED USE FOR THAT SPACE

There are no City owned parks within the district, however, Hughes Elementary contains playground equipment and is open to the public. Any open space within a specific project will be based on the zoning for that particular parcel, with the same reasoning for any PUD that may be approved within the district. Open space preservation opportunities may occur in the future and such opportunities will be presented and evaluated by the Authority. Final decisions remain under the authority of the Marshall City Council.

A DESCRIPTION OF ANY PORTION OF THE DEVELOPMENT AREA THAT THE AUTHORITY DESIRES TO SELL, DONATE, EXCHANGE, OR LEASE TO OR FROM THE MUNICIPALITY AND THE PROPOSED TERMS

No sale, donation, exchange, or lease is anticipated at this time.

A DESCRIPTION OF DESIRED ZONING CHANGES, CHANGES IN STREETS, STREET LEVELS, INTERSECTIONS, TRAFFIC FLOW MODIFICATIONS, AND UTILITIES

Zoning Changes

The City of Marshall, like all other municipalities in Michigan, must adhere to the Michigan Zoning Enabling Act, or Public Act 110 of 2006, and must adhere to the City of Marshall’s Zoning Code of Ordinances, and to the Master Plan.

Zoning is the process of dividing land in a municipality into districts in which certain land uses are permitted or prohibited. Zoning also regulates the size of buildings, set backs of certain structures, and placement of buildings. The type of zoning (residential, commercial, industrial, etc.) determines whether Planning Commission permission for a given development is granted. Zoning usually specifies a variety of allowed and or conditional uses of land. The City's Zoning Ordinance and its administration are the legislative and administrative process for carrying out the goals and objectives of the Master Land Use Plan.

It is highly likely that the Alwyn Downs property, currently zoned Suburban Residential (R-2), will be rezoned to a Planned Unit Development (PUD).

Changes in Streets, Intersections, and traffic flow modifications

Alwyn Downs

The redevelopment of the Alwyn Downs Golf Course will require the development of a network of streets to serve the new development. This network will provide interconnections with Hughes St., Marshall Ave., Oak St., Circle Dr., and Kalamazoo Ave. which will hopefully distribute traffic and not cause major traffic issues to the existing system. The SNIA Board will want to consider completion of traffic studies to determine the impact to Hughes St, Kalamazoo Ave, and Marshall Avenue. This study should be pursued early in the development due to the large number of homes and potential impact to the South side of Marshall.

Boley and Williams Properties

The development of these properties would require connection to the existing street system at Cray/Jones and a direct connection to Hughes. The number of potential homes in this area should not change the traffic pattern at the same level as the Alwyn Downs project, but impact to Cray and Jones Street should be reviewed as part of the review process.

Utilities

Necessary utility upgrades will be required for any future development in the district. The Authority would need to assist the City of Marshall with installing the necessary sewer, water, storm water mains; electric and streetlights, and FiberNet.

AN ESTIMATE OF THE COST OF THE DEVELOPMENT, A STATEMENT OF THE PROPOSED METHOD OF FINANCING ANY DEVELOPMENT, AND THE ABILITY OF THE AUTHORITY TO ARRANGE FINANCING

A statement of construction stages planned for the implementation of the district's projects is presented in the Table titled "**ESTIMATED COST OF PROPOSED PROJECT IMPROVEMENTS**" (**page 10**) shows an estimated total cost of all projects to be \$9,417,500, subject to inflation. Any bond issue for any of the proposed projects will be under the full faith and credit of the City of Marshall and the Authority.

Projects within the District will be financed through one of more of the following sources allowed under MCL 125.4813 or Public Act 57 of 2018, as amended:

- Donations
- Revenue Bonds as authorized under Sections 812 & 813
- Tax Increment Financing Revenue authorized under Sections 814 & 816
- Special Assessments as provided by law
- Grants
- Money obtained from other sources (possibly developers) approved by the Marshall City Council or otherwise authorized by law for use by the Authority.

DESIGNATION OF THE PERSON OR PERSONS, NATURAL OR CORPORATE, TO WHOM ALL OR A PORTION OF THE DEVELOPMENT IS TO BE LEASED, SOLD, OR CONVEYED IN ANY MANNER AND FOR WHOSE BENEFIT THE PROJECT IS BEING UNDERTAKEN IF THAT INFORMATION IS AVAILABLE TO THE AUTHORITY

No lease, sale, or conveyance is anticipated at this time.

THE PROCEDURES FOR BIDDING FOR THE LEASING, PURCHASING, OR CONVEYING IN ANY MANNER OF ALL OR A PORTION OF THE DEVELOPMENT UPON ITS COMPLETION, IF THERE IS NO EXPRESSED OR IMPLIED AGREEMENT BETWEEN THE AUTHORITY AND PERSONS, NATURAL OR CORPORATE, THAT ALL OR A PORTION OF THE DEVELOPMENT WILL BE LEASED, SOLD, OR CONVERTED IN ANY MANNER TO THOSE PERSONS

Any future transactions concerning the disposition of any development, will follow the adopted procedures of the City of Marshall.

THE REQUIREMENT THAT AMENDMENTS TO AN APPROVED DEVELOPMENT PLAN OR TAX INCREMENT PLAN MUST BE SUBMITTED BY THE AUTHORITY’S BOARD TO THE GOVERNING BODY FOR APPROVAL OR REJECTION

The South Neighborhood Improvement Authority shall submit amendments for the Development Plan or Tax Increment Plan to the Marshall City Council for approval.

MATERIAL THE AUTHORITY, ANY PUBLIC AGENCY, OR MARSHALL CITY COUNCIL CONSIDERS PERTINENT AT THIS TIME

The Authority will repay the City of Marshall any startup costs such as engineering, legal, and advertising.

III. TAX INCREMENT FINANCING PLAN

The Development Plan’s various projects are intended to stimulate private investment within the District which in turn will encourage economic growth in the City’s South area. Investments made by the Authority should stimulate additional development not only in the short-term but into the future due to the number of funding sources available to the Authority.

It is the Authority’s intention of the TIF Plan to capture tax increment revenues within the District and to match those revenues with ancillary funding sources, municipal participation, private investment, and other funding sources eligible under Section 811 of Public Act 57 of 2018 (MCL 125.4811), as amended.

Tax increment financing (TIF) is a funding mechanism that contributes to economic growth and development by dedicating a portion of the tax revenues associated the growth and increase in taxable value.

The South Neighborhood Improvement Authority adopted by reference and incorporates the contents of the Development Plan contained herein to be adopted simultaneously with this TIF Plan.

TAX INCREMENT PROCEDURE

Tax increment financing (TIF) is an option of funding public improvement in the District in areas slated for redevelopment by capturing all or a portion of the incremental tax revenues that result from increased property values through new development, improvements to existing properties, and inflation. The captured revenues are generated and used only in the designated district for which a development plan has been approved by the South Neighborhood Improvement Authority and the Marshall City Council. This plan contains both the Development Plan and the TIF Plan.

Public Act 57 of 2018, as amended, allows all increases in taxable values in the District whether or not they are directly related to the development plan to be captured by the Authority. The incremental tax revenues levied by other taxing jurisdictions are captured through and by this TIF Plan. The jurisdictions include:

- City of Marshall (including Recreation and DART millages)
- Calhoun County
- Marshall District Library (Opt-out)
- Kellogg Community College
- Marshall Area Ambulance Authority (Opt-out)
- Other millages that may be levied in the future

Marshall Public Schools, Calhoun Intermediate School District, and State Education Tax are not subject to capture pursuant to PA 57 of 2018 as amended. The amount of tax capture paid to the Authority is that portion of the tax levy of the above listed jurisdictions paid each year on real and personal property.

“Initial value” is the taxable value of all property within the District at the time the TIF Plan is approved by City Council as shown by the most recent assessment roll of the City of Marshall. The initial value will be shown for both real and personal property.

“Captured value” is the amount in any one year by which the current taxable value exceeds the initial value for real and personal property.

Tax dollars accrued from any incremental increase in taxable value as a result of development or inflation, above the initial value, will be captured and used by the Authority. TIF revenues for the Authority result from the general tax rates of the taxing jurisdictions.

The TIF Plan may provide for the capture of all or a portion of the increase in taxable value, as such the Authority may enter in to agreements with each taxing jurisdiction to share a portion of the captured revenues. The Authority anticipates capturing 65% of the tax revenues from City of Marshall, Calhoun County, and Kellogg Community College and passing thru 35% of the tax revenues. At this time, the Authority has agreed not to capture any tax revenues from Marshall District Library and the Marshall Area Ambulance Authority as both entities have opted out of capture.

Tables 4 & 5 represent the anticipated taxable values to be captured for the District through the year 2041. The base year taxable value (2019) for real property is \$8,422,229 and personal property is \$13,200. The basic assumption is for 2% annual inflationary growth and the estimated taxable value of the proposed Alwyn Downs project.

TOTAL POTENTIAL REVENUE

The total estimated Tax Increment Financing revenue captured by the Authority is shown in table 3. The Authority is projecting that it will capture TIF revenues for 20 years and the total dollars captured will be \$9,539,189 to be used towards projects in the Development Plan. The potential TIF revenue does not take into account projects other than the Alwyn Downs project, or the uncapping of current property values.

BONDED INDEBTEDNESS TO BE INCURRED

As mentioned earlier, other financing option and funding sources will be pursued to fund projects approved for the District. The Development Plan can be financed through the issuance and sale of revenue bonds, general obligation bonds, or tax increment bonds. At no time will the Authority request or authorize indebtedness that would be more than the estimated tax capture. It is determined that annual debt payments will be no more that 75% of the Authority's estimated annual tax capture.

DURATION OF PLANS

The authorized duration of the Development Plan and TIF Plan is 20 years or until all debt issued is retired, whichever is later. The Plans adopted by the Marshall City Council in 2020 and terminating at the end of the Authority's fiscal year on June 30, 2041, unless the Development Plan and TIF Plan are amended to extend or shorten its duration.

TABLE 4: ANTICIPATED CAPTURE OF TAXABLE VALUE SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY –REAL PROPERTY

Year	Fiscal Year	Estimated TV 2% Inflation	Alwyn Downs	Initial TV 2019/2020	Estimated Captured TV
1	2020/2021	\$ 8,590,674	\$ -	\$ 8,422,229	\$ 168,445
2	2021/2022	\$ 8,762,487	\$ 1,662,500	\$ 8,422,229	\$ 2,002,758
3	2022/2023	\$ 8,937,737	\$ 5,643,250	\$ 8,422,229	\$ 6,158,758
4	2023/2024	\$ 9,116,492	\$10,903,615	\$ 8,422,229	\$11,597,878
5	2024/2025	\$ 9,298,821	\$15,629,187	\$ 8,422,229	\$16,505,780
6	2025/2026	\$ 9,484,798	\$20,449,271	\$ 8,422,229	\$21,511,840
7	2026/2027	\$ 9,674,494	\$23,045,756	\$ 8,422,229	\$24,298,021
8	2027/2028	\$ 9,867,984	\$25,781,672	\$ 8,422,229	\$27,227,426
9	2028/2029	\$10,065,343	\$26,297,305	\$ 8,422,229	\$27,940,419
10	2029/2030	\$10,266,650	\$26,823,251	\$ 8,422,229	\$28,667,672
11	2031/2032	\$10,471,983	\$27,359,716	\$ 8,422,229	\$29,409,470
12	2032/2033	\$10,681,423	\$27,906,910	\$ 8,422,229	\$30,166,104
13	2033/2034	\$10,895,051	\$28,465,049	\$ 8,422,229	\$30,937,871
14	2034/2035	\$11,112,952	\$29,034,350	\$ 8,422,229	\$31,725,073
15	2035/2036	\$11,335,211	\$29,615,037	\$ 8,422,229	\$32,528,019
16	2036/2037	\$11,561,916	\$30,207,337	\$ 8,422,229	\$33,347,024
17	2037/2038	\$11,793,154	\$30,811,484	\$ 8,422,229	\$34,182,409
18	2038/2039	\$12,029,017	\$31,427,714	\$ 8,422,229	\$35,034,502
19	2039/2040	\$12,269,597	\$32,056,268	\$ 8,422,229	\$35,903,636
20	2040/2041	\$12,514,989	\$32,697,393	\$ 8,422,229	\$36,790,154

Notes:

Alwyn Downs based on initial plans from the developer

TABLE 5: ANTICIPATED CAPTURE OF TAXABLE VALUE SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY – PERSONAL PROPERTY

Year	Fiscal Year	Estimated TV 2% Inflation	Initial TV 2019/2020	Estimated Captured TV
1	2020/2021	\$ 13,464	\$ 13,200	\$ 264
2	2021/2022	\$ 13,733	\$ 13,200	\$ 533
3	2022/2023	\$ 14,008	\$ 13,200	\$ 808
4	2023/2024	\$ 14,288	\$ 13,200	\$ 1,088
5	2024/2025	\$ 14,574	\$ 13,200	\$ 1,374
6	2025/2026	\$ 14,865	\$ 13,200	\$ 1,665
7	2026/2027	\$ 15,163	\$ 13,200	\$ 1,963
8	2027/2028	\$ 15,466	\$ 13,200	\$ 2,266
9	2028/2029	\$ 15,775	\$ 13,200	\$ 2,575
10	2029/2030	\$ 16,091	\$ 13,200	\$ 2,891
11	2031/2032	\$ 16,413	\$ 13,200	\$ 3,213
12	2032/2033	\$ 16,741	\$ 13,200	\$ 3,541
13	2033/2034	\$ 17,076	\$ 13,200	\$ 3,876
14	2034/2035	\$ 17,417	\$ 13,200	\$ 4,217
15	2035/2036	\$ 17,765	\$ 13,200	\$ 4,565
16	2036/2037	\$ 18,121	\$ 13,200	\$ 4,921
17	2037/2038	\$ 18,483	\$ 13,200	\$ 5,283
18	2038/2039	\$ 18,853	\$ 13,200	\$ 5,653
19	2039/2040	\$ 19,230	\$ 13,200	\$ 6,030
20	2040/2041	\$ 19,615	\$ 13,200	\$ 6,415

TABLE 6: EFFECT OF TAX CAPTURE IN DOLLARS ON GOVERNEMENT ENTITIES SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	CAPTURED CITY TAX RATE	CAPTURED NON-CITY TAX RATE	CAPTURED CITY TAXES	CAPTURED NON-CITY TAXES	TOTAL TAXES CAPTURED	PASS THRU CITY TAXES	PASS THRU NON-CITY TAXES
1	2020/2021	\$168,709	12.6706	6.5552	\$2,138	\$1,106	\$3,244	\$1,151	\$595
2	2021/2022	\$2,003,291	12.6706	6.5552	\$25,383	\$13,132	\$38,515	\$13,668	\$7,071
3	2022/2023	\$6,159,566	12.6706	6.5552	\$78,045	\$40,377	\$118,422	\$42,024	\$21,742
4	2023/2024	\$11,598,966	12.6706	6.5552	\$146,966	\$76,033	\$222,999	\$79,135	\$40,941
5	2024/2025	\$16,507,154	12.6706	6.5552	\$209,156	\$108,207	\$317,363	\$112,622	\$58,266
6	2025/2026	\$21,513,505	12.6706	6.5552	\$272,589	\$141,025	\$413,614	\$146,778	\$75,937
7	2026/2027	\$24,299,984	12.6706	6.5552	\$307,895	\$159,291	\$467,186	\$165,790	\$85,772
8	2027/2028	\$27,229,692	12.6706	6.5552	\$345,017	\$178,496	\$523,512	\$185,778	\$96,113
9	2028/2029	\$27,942,995	12.6706	6.5552	\$354,055	\$183,171	\$537,226	\$190,644	\$98,631
10	2029/2030	\$28,670,563	12.6706	6.5552	\$363,273	\$187,941	\$551,214	\$195,608	\$101,199
11	2031/2032	\$29,412,683	12.6706	6.5552	\$372,676	\$192,806	\$565,482	\$200,672	\$103,818
12	2032/2033	\$30,169,645	12.6706	6.5552	\$382,268	\$197,768	\$580,035	\$205,836	\$106,490
13	2033/2034	\$30,941,747	12.6706	6.5552	\$392,050	\$202,829	\$594,879	\$211,104	\$109,216
14	2034/2035	\$31,729,290	12.6706	6.5552	\$402,029	\$207,991	\$610,021	\$216,477	\$111,995
15	2035/2036	\$32,532,584	12.6706	6.5552	\$412,207	\$213,257	\$625,464	\$221,957	\$114,831
16	2036/2037	\$33,351,945	12.6706	6.5552	\$422,589	\$218,628	\$641,217	\$227,548	\$117,723
17	2037/2038	\$34,187,692	12.6706	6.5552	\$433,179	\$224,107	\$657,285	\$233,250	\$120,673
18	2038/2039	\$35,040,155	12.6706	6.5552	\$443,980	\$229,695	\$673,674	\$239,066	\$123,682
19	2039/2040	\$35,909,666	12.6706	6.5552	\$454,997	\$235,395	\$690,392	\$244,998	\$126,751
20	2040/2041	\$36,796,568	12.6706	6.5552	\$466,235	\$241,208	\$707,443	\$251,049	\$129,881
TOTAL					\$6,286,726	\$3,252,463	\$9,539,189	\$3,385,155	\$1,751,326

Notes:

City Millages- 17.1629 (Operating), 0.9202 (DART), 0.9202 (Recreation), 0.4899 (Leaf, Brush, Trash)

Non-City Millages are KCC 3.6136 and County 6.4713

TABLE 7: IMPACT ON CALHOUN COUNTY-SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	TOTAL COUNTY TAXES	CAPTURED COUNTY RATE	CAPTURED COUNTY TAXES	PASS THRU TO COUNTY
1	2020/2021	\$168,709	\$1,092	4.2063	\$710	\$382
2	2021/2022	\$2,003,291	\$12,964	4.2063	\$8,427	\$4,537
3	2022/2023	\$6,159,566	\$39,860	4.2063	\$25,909	\$13,951
4	2023/2024	\$11,598,966	\$75,060	4.2063	\$48,789	\$26,271
5	2024/2025	\$16,507,154	\$106,823	4.2063	\$69,435	\$37,388
6	2025/2026	\$21,513,505	\$139,220	4.2063	\$90,493	\$48,727
7	2026/2027	\$24,299,984	\$157,252	4.2063	\$102,214	\$55,038
8	2027/2028	\$27,229,692	\$176,212	4.2063	\$114,537	\$61,674
9	2028/2029	\$27,942,995	\$180,828	4.2063	\$117,538	\$63,290
10	2029/2030	\$28,670,563	\$185,536	4.2063	\$120,598	\$64,938
11	2031/2032	\$29,412,683	\$190,338	4.2063	\$123,720	\$66,618
12	2032/2033	\$30,169,645	\$195,237	4.2063	\$126,904	\$68,333
13	2033/2034	\$30,941,747	\$200,233	4.2063	\$130,152	\$70,082
14	2034/2035	\$31,729,290	\$205,330	4.2063	\$133,464	\$71,865
15	2035/2036	\$32,532,584	\$210,528	4.2063	\$136,843	\$73,685
16	2036/2037	\$33,351,945	\$215,830	4.2063	\$140,290	\$75,541
17	2037/2038	\$34,187,692	\$221,239	4.2063	\$143,805	\$77,434
18	2038/2039	\$35,040,155	\$226,755	4.2063	\$147,391	\$79,364
19	2039/2040	\$35,909,666	\$232,382	4.2063	\$151,048	\$81,334
20	2040/2041	\$36,796,568	\$238,122	4.2063	\$154,779	\$83,343
TOTAL			\$3,210,842		\$2,087,047	\$1,123,795

Note:

Total County Millage is 6.4713 mills

TABLE 8: IMPACT ON KELLOGG COMMUNITY COLLEGE- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	TOTAL KCC TAXES	CAPTURED KCC RATE	CAPTURED KCC TAXES	PASS THRU TO KCC
1	2020/2021	\$168,709	\$610	2.3488	\$ 396	\$213
2	2021/2022	\$2,003,291	\$7,239	2.3488	\$ 4,705	\$2,534
3	2022/2023	\$6,159,566	\$22,258	2.3488	\$ 14,468	\$7,790
4	2023/2024	\$11,598,966	\$41,914	2.3488	\$ 27,244	\$14,670
5	2024/2025	\$16,507,154	\$59,650	2.3488	\$ 38,773	\$20,878
6	2025/2026	\$21,513,505	\$77,741	2.3488	\$ 50,532	\$27,209
7	2026/2027	\$24,299,984	\$87,810	2.3488	\$ 57,077	\$30,734
8	2027/2028	\$27,229,692	\$98,397	2.3488	\$ 63,958	\$34,439
9	2028/2029	\$27,942,995	\$100,975	2.3488	\$ 65,634	\$35,341
10	2029/2030	\$28,670,563	\$103,604	2.3488	\$ 67,343	\$36,261
11	2031/2032	\$29,412,683	\$106,286	2.3488	\$ 69,086	\$37,200
12	2032/2033	\$30,169,645	\$109,021	2.3488	\$ 70,864	\$38,157
13	2033/2034	\$30,941,747	\$111,811	2.3488	\$ 72,677	\$39,134
14	2034/2035	\$31,729,290	\$114,657	2.3488	\$ 74,527	\$40,130
15	2035/2036	\$32,532,584	\$117,560	2.3488	\$ 76,414	\$41,146
16	2036/2037	\$33,351,945	\$120,521	2.3488	\$ 78,338	\$42,182
17	2037/2038	\$34,187,692	\$123,541	2.3488	\$ 80,301	\$43,239
18	2038/2039	\$35,040,155	\$126,621	2.3488	\$ 82,304	\$44,317
19	2039/2040	\$35,909,666	\$129,763	2.3488	\$ 84,346	\$45,417
20	2040/2041	\$36,796,568	\$132,968	2.3488	\$ 86,429	\$46,539
TOTAL			\$ 1,792,947		\$ 1,165,415	\$ 627,531

Note:

Total KCC Millage is 3.6136 mills

TABLE 9: IMPACT ON CITY OF MARSHALL- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

YEAR	FISCAL YEAR	ESTIMATED CAPTURED TV	TOTAL CITY TAXES	CAPTURED CITY RATE	CAPTURED CITY TAXES	PASS THRU TO CITY
1	2020/2021	\$168,709	\$3,289	12.6706	\$2,138	\$1,151
2	2021/2022	\$2,003,291	\$39,051	12.6706	\$25,383	\$13,668
3	2022/2023	\$6,159,566	\$120,070	12.6706	\$78,045	\$42,024
4	2023/2024	\$11,598,966	\$226,101	12.6706	\$146,966	\$79,135
5	2024/2025	\$16,507,154	\$321,777	12.6706	\$209,156	\$112,622
6	2025/2026	\$21,513,505	\$419,367	12.6706	\$272,589	\$146,778
7	2026/2027	\$24,299,984	\$473,684	12.6706	\$307,895	\$165,790
8	2027/2028	\$27,229,692	\$530,794	12.6706	\$345,017	\$185,778
9	2028/2029	\$27,942,995	\$544,698	12.6706	\$354,055	\$190,644
10	2029/2030	\$28,670,563	\$558,881	12.6706	\$363,273	\$195,608
11	2031/2032	\$29,412,683	\$573,347	12.6706	\$372,676	\$200,672
12	2032/2033	\$30,169,645	\$588,103	12.6706	\$382,268	\$205,836
13	2033/2034	\$30,941,747	\$603,154	12.6706	\$392,050	\$211,104
14	2034/2035	\$31,729,290	\$618,505	12.6706	\$402,029	\$216,477
15	2035/2036	\$32,532,584	\$634,164	12.6706	\$412,207	\$221,957
16	2036/2037	\$33,351,945	\$650,136	12.6706	\$422,589	\$227,548
17	2037/2038	\$34,187,692	\$666,428	12.6706	\$433,179	\$233,250
18	2038/2039	\$35,040,155	\$683,045	12.6706	\$443,980	\$239,066
19	2039/2040	\$35,909,666	\$699,994	12.6706	\$454,997	\$244,998
20	2040/2041	\$36,796,568	\$717,283	12.6706	\$466,235	\$251,049
TOTAL			\$ 9,671,871		\$ 6,286,726	\$3,385,155

Notes:

2019 City millages are 19.4932

EXHIBIT A- SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY (SNIA) MAP

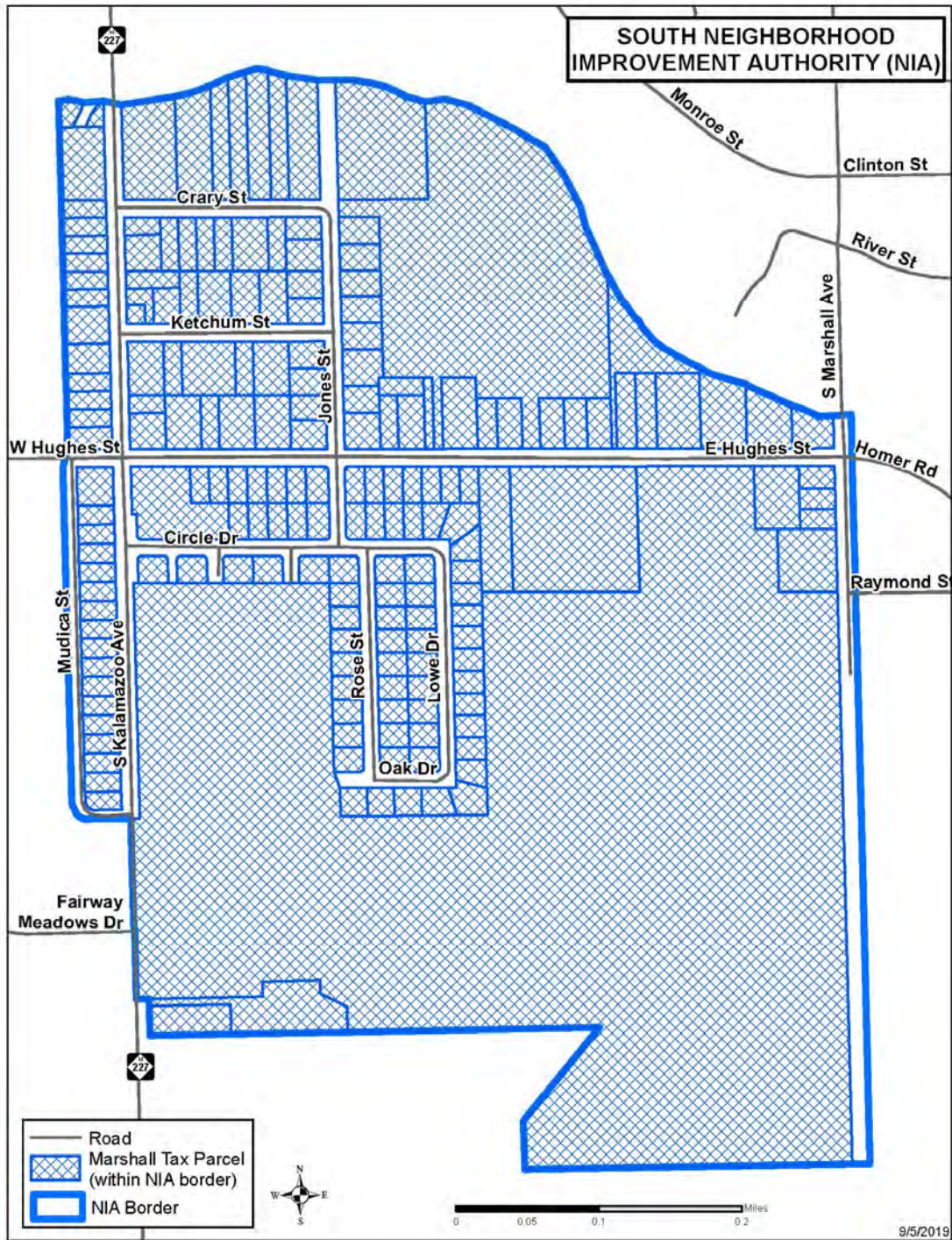


EXHIBIT B- PARCELS INCLUDED IN PROPOSED SNIA DISTRICT

TAX PARCEL	ADDRESS	ZONING	ACREAGE
53-001-821-00	115 E HUGHES	R-2	0.386
53-001-822-00	215 E HUGHES	R-2	0.361
53-001-822-01	315 E HUGHES	R-2	0.386
53-001-823-00	321 E HUGHES	R-2	0.503
53-001-823-01	319 E HUGHES	R-2	0.449
53-001-824-00	331 E HUGHES	R-2	1.061
53-001-825-00	333 E HUGHES	R-2	4.499
53-001-826-00	419 E HUGHES	R-2	0.758
53-001-827-00	938 S MARSHALL	R-2	0.46
53-002-502-00	712 S KALAMAZOO	R-3	0.138
53-002-569-00	800 S KALAMAZOO	R-3	0.25
53-002-570-00	720 S KALAMAZOO	R-3	1.023
53-002-571-00	804 S KALAMAZOO	R-3	0.25
53-002-572-00	810 S KALAMAZOO	R-3	0.25
53-002-573-00	816 S KALAMAZOO	R-3	0.25
53-002-574-00	822 S KALAMAZOO	R-3	0.25
53-002-575-00	828 S KALAMAZOO	R-3	0.25
53-002-576-00	902 S KALAMAZOO	R-3	0.519
53-002-577-00	904 S KALAMAZOO	R-3	0.417
53-002-578-00	906 S KALAMAZOO	R-3	0.25
53-002-579-00	908 S KALAMAZOO	R-3	0.25
53-002-580-00	910 S KALAMAZOO	R-3	0.25
53-002-581-00	912 S KALAMAZOO	R-3	0.314
53-002-700-00	1001 S KALAMAZOO	R-2	1.6
53-002-702-00	315 W HUGHES	R-2	0.212
53-002-703-00	311 W HUGHES	R-2	0.212

53-002-705-00	1008 S MARSHALL	R-2	0.248
53-002-706-00	1002 S MARSHALL	R-2	0.227
53-002-707-00	1014 S MARSHALL	R-2	0.227
53-002-708-00	420 E HUGHES	R-2	1
53-002-710-00	1020 S MARSHALL	R-2	1.14
53-002-720-00	1225 S KALAMAZOO	R-2	104
53-002-722-00	1227 S KALAMAZOO	I-1	1.88
53-002-723-00	1231 S KALAMAZOO	I-1	0.758
53-002-730-00	103 W HUGHES	PSP	1.22
53-002-732-00	103 W HUGHES	PSP	4.97
53-007-301-00	909 JONES ST	R-2	0.453
53-007-302-00	903 JONES ST	R-2	0.339
53-007-303-00	821 JONES ST	R-2	0.339
53-007-304-00	815 JONES ST	R-2	0.332
53-007-305-00	811 JONES ST	R-2	0.332
53-007-306-00	807 JONES ST	R-2	0.339
53-007-307-00	805 JONES ST	R-2	17.295
53-007-313-00	110 W HUGHES	R-2	0.767
53-007-328-00	104 W HUGHES	R-2	0.386
53-007-329-00	106 W HUGHES	R-2	0.313
53-008-601-00	113 W HUGHES	R-2	0.218
53-008-602-00	117 W HUGHES	R-2	0.215
53-008-603-00	121 W HUGHES	R-2	0.215
53-008-604-00	125 W HUGHES	R-2	0.215
53-008-605-00	129 W HUGHES	R-2	0.215
53-008-606-00	133 W HUGHES	R-2	0.215
53-008-607-00	1003 JONES ST	R-2	0.228
53-008-608-00	1004 JONES ST	R-2	0.258

53-008-609-00	209 W HUGHES	R-2	0.221
53-008-610-00	213 W HUGHES	R-2	0.221
53-008-611-00	217 W HUGHES	R-2	0.221
53-008-612-00	221 W HUGHES	R-2	0.221
53-008-613-00	228 CIRCLE DR	R-2	0.221
53-008-614-00	224 CIRCLE DR	R-2	0.221
53-008-615-00	220 CIRCLE DR	R-2	0.221
53-008-616-00	216 CIRCLE DR	R-2	0.221
53-008-617-00	1010 JONES ST	R-2	0.258
53-008-618-00	1007 JONES ST	R-2	0.228
53-008-619-00	136 CIRCLE DR	R-2	0.215
53-008-620-00	132 CIRCLE DR	R-2	0.215
53-008-621-00	128 CIRCLE DR	R-2	0.215
53-008-622-00	124 CIRCLE DR	R-2	0.231
53-008-623-00	120 CIRCLE DR	R-2	0.248
53-008-624-00	1015 LOWE DR	R-2	0.206
53-008-625-00	1019 LOWE DR	R-2	0.206
53-008-626-00	127 CIRCLE DR	R-2	0.253
53-008-627-00	131 CIRCLE DR	R-2	0.253
53-008-628-00	143 CIRCLE DR	R-2	0.253
53-008-629-00	203 CIRCLE DR	R-2	0.253
53-008-630-00	213 CIRCLE DR	R-2	0.253
53-008-631-00	217 CIRCLE DR	R-2	0.253
53-008-632-00	317 CIRCLE DR	R-2	0.253
53-008-633-00	323 CIRCLE DR	R-2	0.28
53-008-639-00	1022 ROSE ST	R-2	0.22
53-008-640-00	1023 ROSE ST	R-2	0.22
53-008-641-00	1022 LOWE DR	R-2	0.22

53-008-642-00	1023 LOWE DR	R-2	0.211
53-008-643-00	1027 LOWE DR	R-2	0.211
53-008-644-00	1026 LOWE DR	R-2	0.22
53-008-645-00	1027 ROSE ST	R-2	0.22
53-008-646-00	1026 ROSE ST	R-2	0.22
53-008-651-00	1030 ROSE ST	R-2	0.22
53-008-652-00	1031 ROSE ST	R-2	0.22
53-008-653-00	1030 LOWE DR	R-2	0.22
53-008-654-00	1031 LOWE DR	R-2	0.211
53-008-655-00	1035 LOWE DR	R-2	0.211
53-008-656-00	1034 LOWE DR	R-2	0.22
53-008-657-00	1035 ROSE ST	R-2	0.22
53-008-658-00	1034 ROSE ST	R-2	0.22
53-008-663-00	1038 ROSE ST	R-2	0.22
53-008-664-00	1039 ROSE ST	R-2	0.22
53-008-665-00	1038 LOWE DR	R-2	0.22
53-008-666-00	1039 LOWE DR	R-2	0.211
53-008-667-00	1043 LOWE DR	R-2	0.211
53-008-668-00	1042 LOWE DR	R-2	0.22
53-008-669-00	1043 ROSE ST	R-2	0.22
53-008-670-00	1042 ROSE ST	R-2	0.22
53-008-675-00	1046 ROSE ST	R-2	0.22
53-008-676-00	1047 ROSE ST	R-2	0.22
53-008-677-00	1046 LOWE DR	R-2	0.22
53-008-678-00	1047 LOWE DR	R-2	0.211
53-008-679-00	1051 LOWE DR	R-2	0.211
53-008-680-00	1050 LOWE DR	R-2	0.23
53-008-681-00	1051 ROSE ST	R-2	0.23

53-008-682-00	1050 ROSE ST	R-2	0.23
53-008-688-00	217 OAK	R-2	0.236
53-008-689-00	141 OAK	R-2	0.234
53-008-690-00	131 OAK	R-2	0.232
53-008-691-00	121 OAK	R-2	0.258
53-008-692-00	111 OAK	R-2	0.25
53-008-693-00	1055 LOWE DR	R-2	0.218
53-009-601-00	1004 S KALAMAZOO	R-2	0.427
53-009-603-00	1006 S KALAMAZOO	R-2	0.212
53-009-604-00	1016 S KALAMAZOO	R-2	0.212
53-009-605-00	1020 S KALAMAZOO	R-2	0.215
53-009-606-00	1024 S KALAMAZOO	R-2	0.215
53-009-607-00	1028 S KALAMAZOO	R-2	0.212
53-009-608-00	1032 S KALAMAZOO	R-2	0.212
53-009-609-00	1036 S KALAMAZOO	R-2	0.212
53-009-610-00	1040 S KALAMAZOO	R-2	0.215
53-009-611-00	1044 S KALAMAZOO	R-2	0.212
53-009-612-00	1048 S KALAMAZOO	R-2	0.215
53-009-613-00	1052 S KALAMAZOO	R-2	0.215
53-009-614-00	1056 S KALAMAZOO	R-2	0.212
53-009-615-00	1060 S KALAMAZOO	R-2	0.212
53-009-616-00	1064 S KALAMAZOO	R-2	0.212
53-009-617-00	1068 S KALAMAZOO	R-2	0.212
53-009-618-00	1072 S KALAMAZOO	R-2	0.206
53-020-001-00	911 S KALAMAZOO	R-3	0.4
53-020-003-00	909 S KALAMAZOO	R-3	0.2
53-020-005-00	901 S KALAMAZOO	R-3	0.6
53-020-007-00	829 S KALAMAZOO	MFRD	0.106

53-020-008-00	827 S KALAMAZOO	MFRD	0.182
53-020-009-00	823 S KALAMAZOO	MFRD	0.3
53-020-010-00	807 S KALAMAZOO	MFRD	0.3
53-020-012-00	313 CRARY	MFRD	0.3
53-020-013-00	307 CRARY	MFRD	0.3
53-020-014-00	305 CRARY	R-2	0.3
53-020-015-00	301 CRARY	R-2	0.3
53-020-016-00	221 CRARY	R-2	0.3
53-020-017-00	217 CRARY	R-2	0.6
53-020-019-00	211 CRARY	R-2	0.3
53-020-020-00	808 JONES ST	R-2	0.248
53-020-021-00	812 JONES ST	R-2	0.352
53-020-022-00	820 JONES ST	R-2	0.303
53-020-023-00	828 JONES ST	R-2	0.297
53-020-024-00	210 KETCHUM	R-2	0.45
53-020-026-00	218 KETCHUM	R-2	0.45
53-020-027-00	224 KETCHUM	R-2	0.6
53-020-029-00	228 KETCHUM	R-2	0.3
53-020-030-00	232 KETCHUM	R-2	0.3
53-020-031-00	229 KETCHUM	R-2	0.2
53-020-032-00	227 KETCHUM	R-2	0.9
53-020-034-00	219 KETCHUM	R-2	0.3
53-020-035-00	308 W HUGHES	R-2	0.6
53-020-036-00	211 KETCHUM	R-2	0.6
53-020-038-00	910 JONES ST	R-2	0.3
53-020-039-00	902 JONES ST	R-2	0.3
53-020-040-00	202 W HUGHES	R-2	0.327
53-020-041-00	914 JONES ST	R-2	0.237

53-020-043-00	216 W HUGHES	R-2	0.6
53-020-046-00	312 W HUGHES	R-2	0.3
53-020-047-00	316 W HUGHES ST	R-2	0.6
53-020-048-00	312 CRARY	MFRD	1.56
53-020-049-00	306 CRARY	R-2	1.182
53-020-054-00	218 CRARY	R-2	0.652
53-020-055-00	216 CRARY	R-2	0.697
53-020-056-00	214 CRARY	R-2	0.88
53-020-057-00	210 CRARY	R-2	0.7
53-020-059-00	208 CRARY	R-2	1.198
53-020-060-00	206 CRARY	R-2	3.18
53-020-074-00	126 W HUGHES	R-2	0.2
53-020-074-01	911 JONES ST	R-2	0.303
53-020-074-02	911.5 W JONES	R-2	0.25
53-020-075-00	140 W HUGHES	R-2	0.4
53-020-077-00	136 W HUGHES	R-2	0.3
53-020-078-00	130 W HUGHES	R-2	0.45
53-300-109-00	1225 S KALAMAZOO	PERSONAL PROPERTY	
53-300-480-00	829 S KALAMAZOO	PERSONAL PROPERTY	
53-312-031-00	321 E HUGHES	PERSONAL PROPERTY	
53-312-155-00	914 JONES ST	PERSONAL PROPERTY	
53-312-220-00	217 CRARY	PERSONAL PROPERTY	
53-313-017-00	136 CIRCLE DR	PERSONAL PROPERTY	
53-313-021-00	213 W HUGHES	PERSONAL PROPERTY	
53-314-003-00	312 CRARY	PERSONAL PROPERTY	
53-315-024-00	1034 ROSE ST	PERSONAL PROPERTY	
53-315-033-00	1231 S KALAMAZOO	PERSONAL PROPERTY	
TOTAL ACREAGE			196.991

EXHIBIT C- ZONING MAP OF SNIA DISTRICT

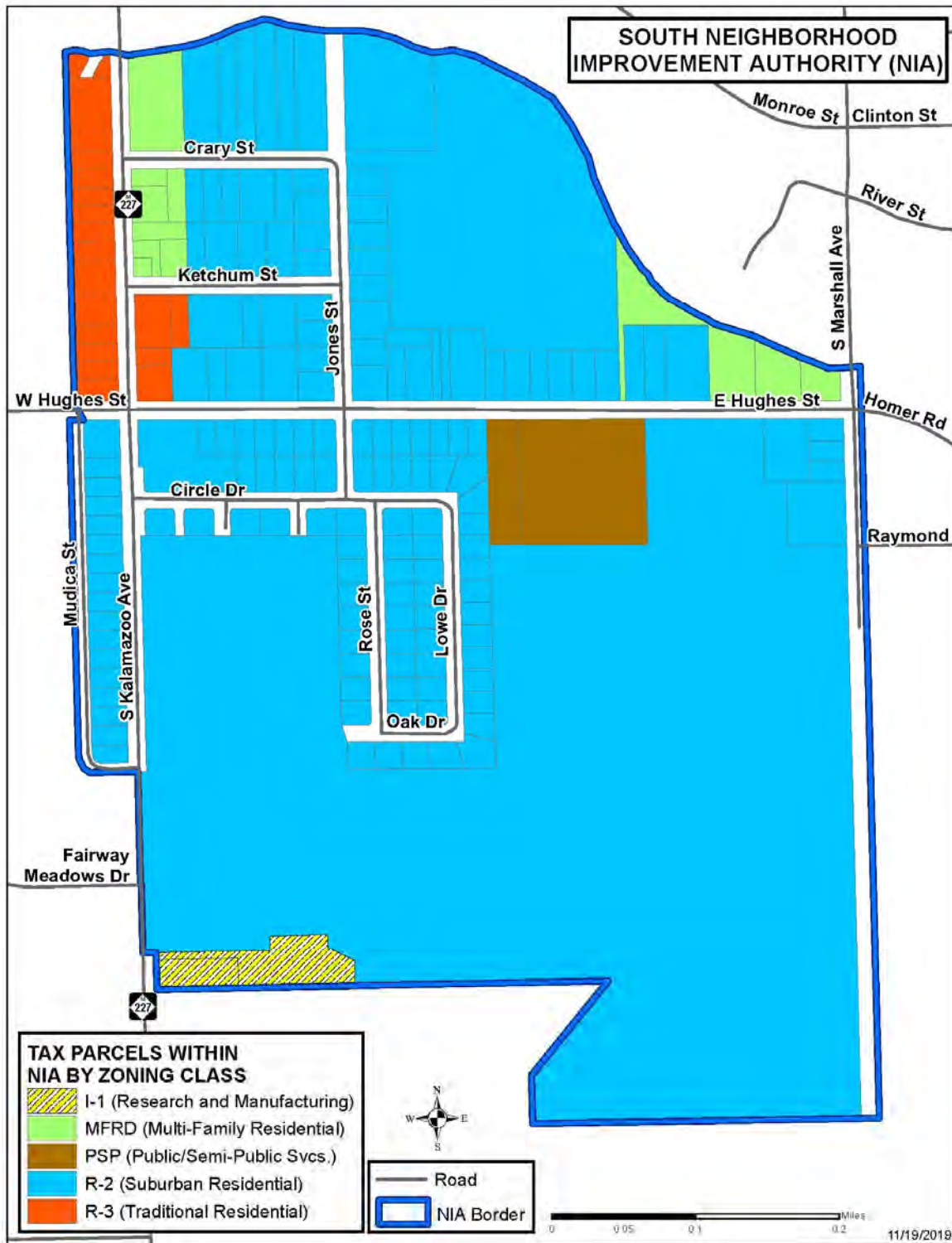


EXHIBIT D- CITY OF MARSHALL ZONING MAP

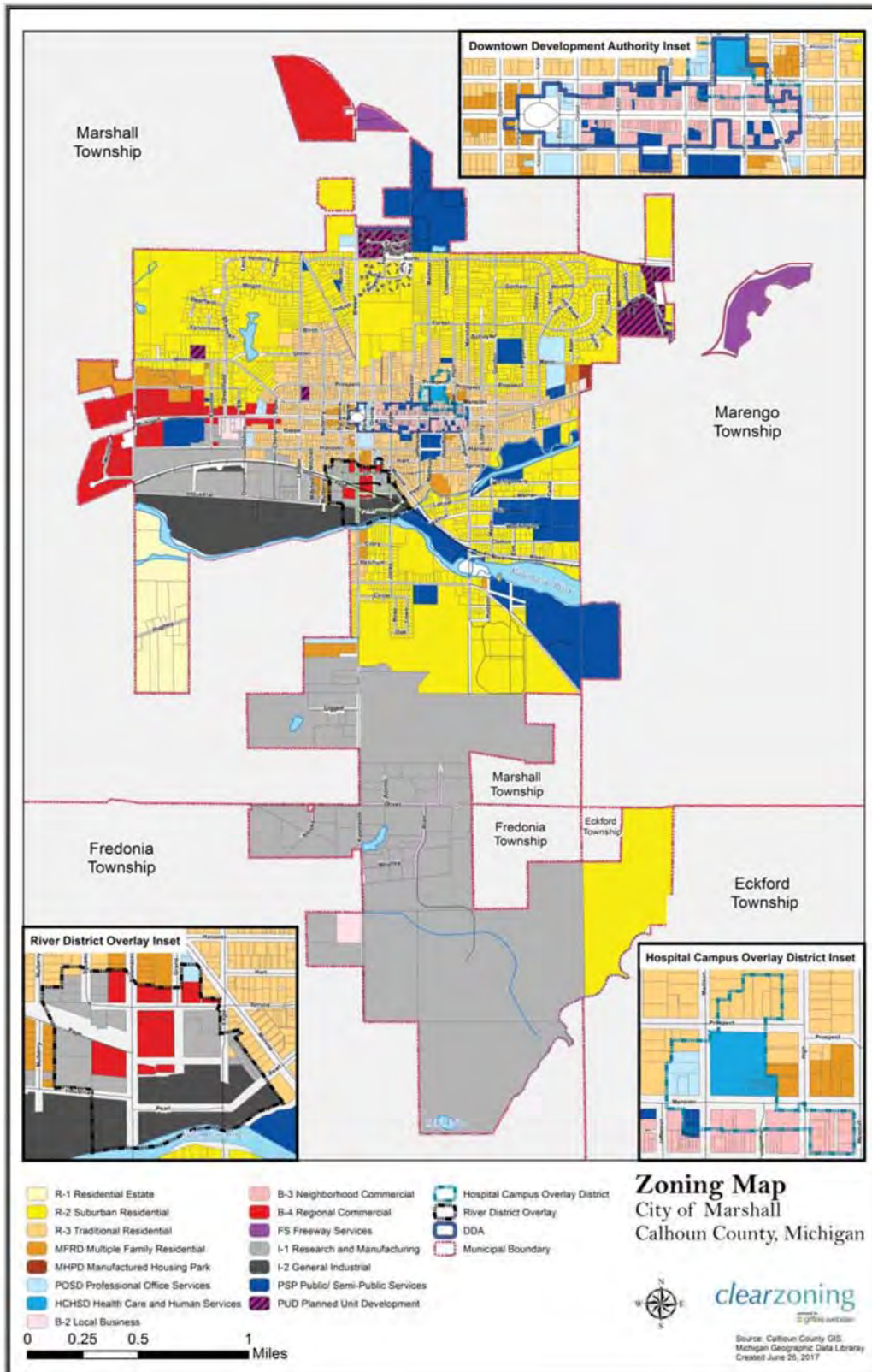


EXHIBIT E- CITY OF MARSHALL FUTURE LAND USE PLAN

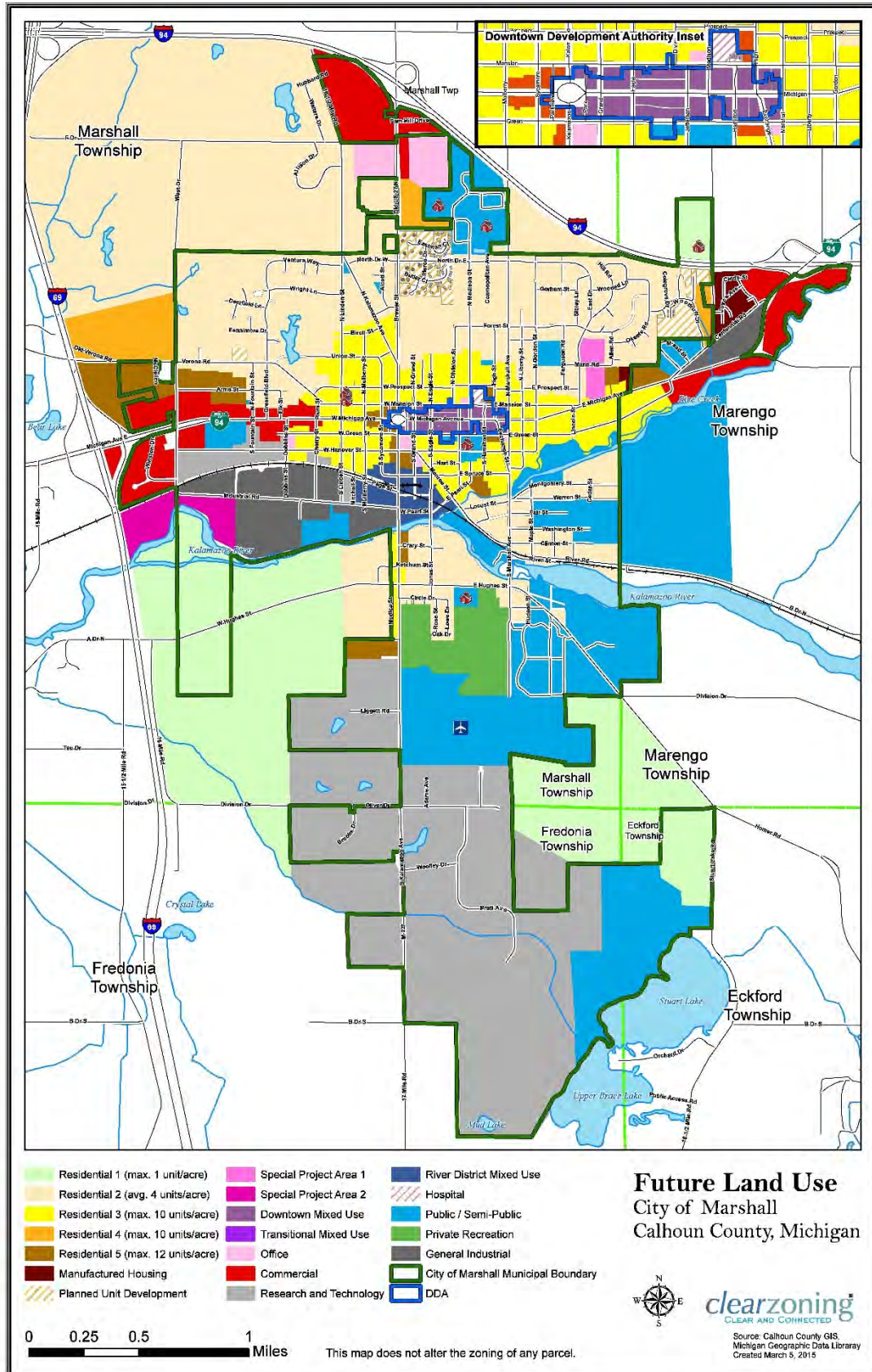


EXHIBIT F- SOUTH NIA DISTRICT LEGAL DESCRIPTION

A TRACT OF LAND WITHIN THE CITY OF MARSHALL COMMENCING AT THE POINT AT WHICH THE WESTERN BOUNDARY OF S. KALAMAZOO AVENUE INTERSECTS THE SOUTH STONE ABUTMENT OF THE IRON BRIDGE (CIRCA SEP 9, 1878) SPANNING THE KALAMAZOO RIVER ON THE EAST LINE OF SECTION 26, T2S, R6W, THENCE RUNNING IN A SOUTHWESTERLY COURSE FOLLOWING THE KALAMAZOO RIVER TO A POINT ON THE BED OF SAID RIVER, THENCE SOUTH PARALLEL WITH S. KALAMAZOO AVENUE TO A POINT 10 RODS WEST OF THE INTERSECTION OF THE WEST LINE OF S. KALAMAZOO AVE. AND THE SOUTH LINE OF CRARY STREET EXTENDED, THENCE CONTINUING SOUTH 54 RODS PARALLEL WITH KALAMAZOO AVENUE TO A POINT IN THE CENTER OF HUGHES STREET, THENCE CONTINUING ACROSS HUGHES ST. TO A POINT AT THE INTERSECTION WITH THE WEST SIDE OF MUDICA ST., THENCE HEADING SOUTH 1,298.53 FT. ALONG THE WEST SIDE OF MUDICA ST., THENCE HEADING S 89°19'30" E 198.02 FT. TO A POINT ON THE WEST SIDE OF S. KALAMAZOO AVE., THENCE HEADING EAST 50 FT. TO A POINT ON THE EAST SIDE OF S. KALAMAZOO AVE., THENCE SOUTH PARALLEL WITH S. KALAMAZOO AVE. TO A POINT 518.1 FT. NORTH OF THE WEST ¼ POST OF SECTION 36, T2S, R6W, THENCE EAST TO POINT 1,706 FT. EAST OF SECTION LINE, THENCE SOUTHWESTERLY 431.5 FT., THENCE SOUTH 196 FT., THENCE EAST 1,206.25 FT. TO A POINT ON THE WEST SIDE OF S. MARSHALL AVE. RIGHT OF WAY, THENCE EAST 66 FT. ACROSS SAID RIGHT OF WAY, THENCE NORTH 2,136.88 FT. ALONG THE EAST SIDE S. MARSHALL AVE. RIGHT OF WAY TO A POINT AT SOUTHWEST CORNER OF LOT 542, UPPER VILLAGE, THENCE CONTINUING NORTH ALONG THE EAST SIDE OF S. MARSHALL AVE. TO A POINT AT THE INTERSECTION OF HOMER RD. SAID POINT BEING THE NORTHWEST CORNER OF LOT 532, UPPER VILLAGE, THENCE ACROSS HOMER RD. TO A POINT AT THE SOUTHWEST CORNER OF LOT 522, UPPER VILLAGE, THENCE CONTINUING ALONG THE EAST SIDE OF S. MARSHALL AVE. TO A POINT AT THE NORTHWEST CORNER SAID LOT 522, THENCE ACROSS S. MARSHALL AVE. TO A POINT AT THE NORTHEAST CORNER OF LOT 827, UPPER VILLAGE, THENCE ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 827, 826, 825, 824, 823, UPPER VILLAGE, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND EAST SIDE OF LOTS 36, 35, 34, LOT 33, JONES REPLAT, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOT 33, JONES REPLAT, TO A POINT AT THE NORTHEAST CORNER OF LOT 64, TILLOTSON'S ADDITION, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 60, 61, 62, 63, AND 64, TILLOTSON'S ADDITION TO A POINT ON THE EAST SIDE OF JONES ST., THENCE ACROSS JONES ST. TO A POINT AT THE NORTHEAST CORNER OF LOT 59, TILLOTSON'S ADDITION, THENCE CONTINUING ALONG THE SOUTH SIDE OF THE KALAMAZOO RIVER AND THE NORTH SIDE OF LOTS 59, 58, 57, 56, 55, 54, 53, 52, 51, 50, AND 49 TO A POINT ON THE EAST SIDE OF S. KALAMAZOO AVE., THENCE CONTINUING ACROSS S. KALAMAZOO AVE. TO THE POINT OF BEGINNING.



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Jon B. Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: Second Quarter Financial Report - 6 months ending
December 31, 2019

BACKGROUND: In accordance with Section 9.07 of the City Charter, the following financial statements are submitted to Council for the 2nd quarter ending December 31, 2019. The statements cover the period beginning July 1, 2019 and ending December 31, 2019. Highlights of the financial statements follow.

Note: References to funds being over or below budget are based upon two quarters of the fiscal year being completed; hence an assumption is made that 50% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. At this stage of the budget year, a 15% variance is considered acceptable.

The Revenue and Expenditure Report is designed to show the status of the current year sources and uses of revenue, including a comparison to the annual budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

General Fund

- As of 12/31/2019, the City had collected approximately 75% of its anticipated General Fund revenue. This is due to all General Fund Operating summer tax revenue being recorded on August 1st.
- Capital Outlay is currently at 87.7% of expenditures due to the timing of projects such as paving at PSB and Cemetery, and HVAC replacement at PSB.
- Dispatch Operations is at 102.48% of expenditure budget due to the entire annual budget being encumbered by a purchase order.
- Compost is at 69.84% of expenditures due to unexpected equipment repairs to the "BEAST" (our leaf turner).
- As of December 31, 2019 General Fund revenues are at 75.4% and General Fund expenditures are at 49.74%.

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Non-General Funds

Major Streets: Expenditures are at 64% due to the timing of road projects.

Local Streets: Expenditures are lower than projected due to the timing of this fiscal year's road projects.

Recreation: Revenues are at 79.9% due to the entire summer tax levy being recorded in August. Expenditures are at 53.7%, primarily due to summer season part-time wages and the island trip in October.

Farmer's Market: Revenues are at 52.2% and expenditures are at 67.98% due to the seasonal nature of the Farmer's Market and the annual Farm to Table fundraising Dinner.

Leaf/Brush: Revenues are at 102.2% due to the entire summer tax levy being recorded in August.

Northeast NIA: Revenues are at 170.2% due to the entire summer tax capture being recorded in August.

LDFA: Revenues are at 139.9% due to the entire summer tax capture being recorded in August and the Laferty Farm sale to the Electric Fund.

DDA: Revenues are at 82.5%, due to the summer tax levy being recorded in August.

Marshall House: Expenditures are at 59.4% due to the apartment renovation project.

FiberNet: Revenues are at 33% and expenditures are at 64%. This fund is operating under a Deficit Elimination Plan. The original plan that Council approved on January 21, 2020 has been denied by Treasury and the City has 30 days in which to submit a new plan.

Electric: Revenues are at 30% and expenditures are at 37%. This fund is operating under a Deficit Elimination Plan. The original plan that Council approved on January 21, 2020 has been denied by Treasury and the City has 30 days in which to submit a new plan.

DART: Revenues are at 54%, due to the entire summer tax levy being recorded in August.

Water Fund: Expenditures are at 82.3% due to the timing of the Michigan Ave. watermain replacement, the Perrin Dam watermain relocation, and expenditures related to wells 5&6.

Overall, Non-General Fund revenues are at 37.6% and expenditures are at 45.38%, well within acceptable levels.

RECOMMENDATION: It is recommended for Council to accept the report as presented and place on file.

Fiscal Effects: None at this time.

Respectfully Submitted,



Jon B. Bartlett
Finance Director



Tom Tarkiewicz
City Manager

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund					
000	6,852,819.00	6,852,819.00	5,168,151.86	0.00	75.42
TOTAL REVENUES	<u>6,852,819.00</u>	<u>6,852,819.00</u>	<u>5,168,151.86</u>	<u>0.00</u>	<u>75.42</u>
101 - City Council	5,011.00	5,011.00	1,247.19	0.00	24.89
172 - City Manage	296,637.00	296,637.00	120,835.36	0.00	40.74
209 - City Assess	69,362.00	69,362.00	30,431.91	0.00	43.87
210 - City Attorn	55,000.00	55,000.00	24,567.25	0.00	44.67
226 - Human Resou	90,155.00	90,155.00	42,952.07	0.00	47.64
250 - Clerk	57,878.00	57,878.00	25,719.88	0.00	44.44
260 - Treasurer	571,536.00	571,536.00	249,322.80	0.00	43.62
265 - City Hall	86,510.00	86,510.00	35,957.67	0.00	41.56
266 - Chapel	3,972.00	3,972.00	233.21	0.00	5.87
269 - Other City	36,000.00	36,000.00	59,572.61	0.00	165.48
276 - Cemetery	172,590.00	172,590.00	78,598.52	500.00	45.83
294 - Non-departm	889,435.00	889,435.00	426,742.63	0.00	47.98
301 - Police	2,009,827.00	2,009,827.00	1,011,627.38	0.00	50.33
316 - Crossing Gu	12,749.00	12,749.00	4,628.28	0.00	36.30
325 - Dispatch Op	117,000.00	117,000.00	89,695.74	30,202.84	102.48
334 - CODE COMPLI	0.00	18,881.00	3,212.22	0.00	17.01
336 - Fire	1,237,182.00	1,335,382.00	652,999.16	0.00	48.90
371 - Inspection	134,955.00	134,955.00	65,321.91	0.00	48.40
410 - Planning &	79,657.00	79,657.00	26,449.90	0.00	33.20
441 - Street	843,489.00	843,489.00	384,344.97	500.00	45.63
442 - COMPOST	37,058.00	37,058.00	25,880.33	0.00	69.84
447 - Engineering	35,367.00	35,367.00	4,049.52	0.00	11.45
540 - PSB Operati	120,688.00	120,688.00	50,979.31	276.00	42.47
774 - Parks	88,961.00	88,961.00	56,039.76	0.00	62.99
900 - Capital Out	165,100.00	165,100.00	144,728.36	72.50	87.70
TOTAL EXPENDITURE	<u>7,216,119.00</u>	<u>7,333,200.00</u>	<u>3,616,137.94</u>	<u>31,551.34</u>	<u>49.74</u>
Fund 101 - General					
TOTAL REVENUES	6,852,819.00	6,852,819.00	5,168,151.86	0.00	75.42
TOTAL EXPENDITURES	7,216,119.00	7,333,200.00	3,616,137.94	31,551.34	49.74
NET OF REVENUES & E	(363,300.00)	(480,381.00)	1,552,013.92	(31,551.34)	316.51

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 101 - General Fund						
Revenues						
Dept 000						
101-000-402.00	Current Property Taxes	3,379,114.00	3,379,114.00	3,372,813.32	0.00	99.81
101-000-404.00	Property Taxes - Prior Years	375.00	375.00	0.00	0.00	0.00
101-000-405.00	Tax Collection Fees	124,993.00	124,993.00	95,329.25	0.00	76.27
101-000-420.00	Delinquent Personal Prop Taxes	6,000.00	6,000.00	1,303.65	0.00	21.73
101-000-441.00	LOCAL COMM STAB SHARE TAX	110,000.00	110,000.00	153,651.76	0.00	139.68
101-000-445.00	Penalties & Int. on Taxes	27,000.00	27,000.00	5,301.63	0.00	19.64
101-000-451.00	Licenses and Permits	2,000.00	2,000.00	1,200.00	0.00	60.00
101-000-451.01	Permits	145,000.00	145,000.00	95,383.00	0.00	65.78
101-000-451.02	APPLICATIONS - MMFP	18,000.00	18,000.00	11,000.00	0.00	61.11
101-000-452.00	Cable Commissions	65,000.00	65,000.00	11,304.69	0.00	17.39
101-000-505.00	Federal Grant	58,314.00	58,314.00	0.00	0.00	0.00
101-000-543.00	Liquor License Refund	8,500.00	8,500.00	9,308.20	0.00	109.51
101-000-574.00	State Shared Rev-Constitutiona	618,000.00	618,000.00	331,992.00	0.00	53.72
101-000-574.01	State Shared Rev-StatutoryEVIP	118,000.00	118,000.00	60,093.00	0.00	50.93
101-000-588.00	Contributions from Local Units	162,930.00	162,930.00	92,046.62	0.00	56.49
101-000-601.00	NSF Revenue	150.00	150.00	40.00	0.00	26.67
101-000-607.00	Charges for Services - Fees	10,000.00	10,000.00	1,047.50	0.00	10.48
101-000-607.02	Charges for Ser.-Plan & Zone	2,000.00	2,000.00	1,150.00	0.00	57.50
101-000-626.00	Charges for Services	10,000.00	10,000.00	2,050.00	0.00	20.50
101-000-642.00	Charges for Services - Sales	41,500.00	41,500.00	22,894.00	0.00	55.17
101-000-642.01	Charges for Serv-Columbarium	1,000.00	1,000.00	1,300.00	0.00	130.00
101-000-658.00	Parking Violations	1,800.00	1,800.00	2,635.00	0.00	146.39
101-000-659.00	District Court - Ord. Fines	19,000.00	19,000.00	9,424.87	0.00	49.60
101-000-659.01	Civil Infractions	27,500.00	27,500.00	0.00	0.00	0.00
101-000-665.00	Interest	30,000.00	30,000.00	12,982.16	0.00	43.27
101-000-667.00	Rents	45,000.00	45,000.00	30,220.00	0.00	67.16
101-000-671.00	Miscellaneous Revenue	116,723.00	116,723.00	13,951.97	0.00	11.95
101-000-675.00	Contrib. from Other Sources	164,414.00	164,414.00	62,319.54	0.00	37.90
101-000-676.00	Reimbursement	0.00	0.00	248.99	0.00	100.00
101-000-694.00	Cash - over & short	0.00	0.00	30.21	0.00	100.00
101-000-699.00	Transfers From Other Funds	1,540,506.00	1,540,506.00	767,130.50	0.00	49.80
Total Dept 000		6,852,819.00	6,852,819.00	5,168,151.86	0.00	75.42
TOTAL REVENUES		6,852,819.00	6,852,819.00	5,168,151.86	0.00	75.42
Expenditures						
Dept 101 - City Council						
101-101-703.00	Part-time Salaries	2,300.00	2,300.00	1,150.00	0.00	50.00
101-101-715.00	Social Security	176.00	176.00	87.94	0.00	49.97
101-101-721.00	Workers Compensation	124.00	124.00	3.33	0.00	2.69
101-101-740.00	Operating Supplies	126.00	126.00	5.92	0.00	4.70
101-101-810.00	Dues & Memberships	285.00	285.00	0.00	0.00	0.00
101-101-860.00	Transportation & Travel	1,000.00	1,000.00	0.00	0.00	0.00
101-101-958.00	Education & Training	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 101 - City Council		5,011.00	5,011.00	1,247.19	0.00	24.89
Dept 172 - City Manager						
101-172-702.00	Payroll	200,990.00	200,990.00	84,098.26	0.00	41.84
101-172-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	2,500.00	0.00	166.67
101-172-715.00	Social Security	15,490.00	15,490.00	6,531.73	0.00	42.17
101-172-716.00	Hospitalization	37,705.00	37,705.00	7,719.13	0.00	20.47

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 101 - General Fund						
Expenditures						
101-172-717.00	Life Insurance	543.00	543.00	257.48	0.00	47.42
101-172-718.00	RETIREMENT - D/B	21,577.00	21,577.00	10,244.47	0.00	47.48
101-172-718.10	RETIREMENT D/C	8,000.00	8,000.00	2,000.00	0.00	25.00
101-172-721.00	Workers Compensation	500.00	500.00	557.50	0.00	111.50
101-172-727.00	Office Supplies	72.00	72.00	287.95	0.00	399.93
101-172-801.00	Professional Services	0.00	0.00	300.60	0.00	100.00
101-172-810.00	Dues & Memberships	1,320.00	1,320.00	1,294.00	0.00	98.03
101-172-860.00	Transportation & Travel	900.00	900.00	279.86	0.00	31.10
101-172-941.00	Motor Pool Equip Rental	2,300.00	2,300.00	1,269.50	0.00	55.20
101-172-941.01	Data Processing	5,190.00	5,190.00	2,774.88	0.00	53.47
101-172-958.00	Education & Training	550.00	550.00	720.00	0.00	130.91
Total Dept 172 - City Manager		296,637.00	296,637.00	120,835.36	0.00	40.74
Dept 209 - City Assessor						
101-209-703.00	Part-time Salaries	1,200.00	1,200.00	576.87	0.00	48.07
101-209-715.00	Social Security	92.00	92.00	44.12	0.00	47.96
101-209-721.00	Workers Compensation	0.00	0.00	3.33	0.00	100.00
101-209-727.00	Office Supplies	1,000.00	1,000.00	22.54	0.00	2.25
101-209-740.00	Operating Supplies	500.00	500.00	0.00	0.00	0.00
101-209-820.00	Contracted Services	60,000.00	60,000.00	26,870.00	0.00	44.78
101-209-850.00	Communications	540.00	540.00	200.05	0.00	37.05
101-209-860.00	Transportation & Travel	200.00	200.00	0.00	0.00	0.00
101-209-901.00	Advertising	300.00	300.00	0.00	0.00	0.00
101-209-941.00	Motor Pool Equip Rental	100.00	100.00	0.00	0.00	0.00
101-209-941.01	Data Processing	5,430.00	5,430.00	2,715.00	0.00	50.00
Total Dept 209 - City Assessor		69,362.00	69,362.00	30,431.91	0.00	43.87
Dept 210 - City Attorney						
101-210-801.00	Professional Services	55,000.00	55,000.00	24,567.25	0.00	44.67
Total Dept 210 - City Attorney		55,000.00	55,000.00	24,567.25	0.00	44.67
Dept 226 - Human Resources						
101-226-702.00	Payroll	49,358.00	49,358.00	23,720.09	0.00	48.06
101-226-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	1,500.00	0.00	100.00
101-226-715.00	Social Security	3,891.00	3,891.00	1,803.25	0.00	46.34
101-226-716.00	Hospitalization	21,526.00	21,526.00	9,916.97	0.00	46.07
101-226-717.00	Life Insurance	130.00	130.00	59.48	0.00	45.75
101-226-718.00	RETIREMENT - D/B	8,836.00	8,836.00	4,112.95	0.00	46.55
101-226-721.00	Workers Compensation	185.00	185.00	136.91	0.00	74.01
101-226-727.00	Office Supplies	318.00	318.00	35.49	0.00	11.16
101-226-740.00	Operating Supplies	53.00	53.00	0.00	0.00	0.00
101-226-801.00	Professional Services	520.00	520.00	66.85	0.00	12.86
101-226-810.00	Dues & Memberships	100.00	100.00	0.00	0.00	0.00
101-226-820.00	Contracted Services	15.00	15.00	0.00	0.00	0.00
101-226-860.00	Transportation & Travel	100.00	100.00	0.00	0.00	0.00
101-226-901.00	Advertising	1,000.00	1,000.00	413.58	0.00	41.36
101-226-941.01	Data Processing	2,373.00	2,373.00	1,186.50	0.00	50.00
101-226-958.00	Education & Training	250.00	250.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 226 - Human Resources		90,155.00	90,155.00	42,952.07	0.00	47.64
Dept 250 - Clerk						
101-250-702.00	Payroll	25,502.00	25,502.00	11,019.92	0.00	43.21
101-250-702.01	Other Fringe Benefits-taxable	750.00	750.00	1,500.00	0.00	200.00
101-250-703.00	Part-time Salaries	1,000.00	1,000.00	0.00	0.00	0.00
101-250-715.00	Social Security	2,085.00	2,085.00	908.85	0.00	43.59
101-250-716.00	Hospitalization	10,763.00	10,763.00	3,371.42	0.00	31.32
101-250-717.00	Life Insurance	66.00	66.00	25.00	0.00	37.88
101-250-718.00	RETIREMENT - D/B	5,000.00	5,000.00	4,432.29	0.00	88.65
101-250-721.00	Workers Compensation	180.00	180.00	70.74	0.00	39.30
101-250-727.00	Office Supplies	200.00	200.00	57.70	0.00	28.85
101-250-801.00	Professional Services	2,000.00	2,000.00	0.00	0.00	0.00
101-250-810.00	Dues & Memberships	245.00	245.00	195.00	0.00	79.59
101-250-820.00	Contracted Services	1,450.00	1,450.00	0.00	0.00	0.00
101-250-830.00	Elections	3,000.00	3,000.00	(668.28)	0.00	(22.28)
101-250-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
101-250-901.00	Advertising	4,000.00	4,000.00	4,213.72	0.00	105.34
101-250-941.01	Data Processing	1,187.00	1,187.00	593.52	0.00	50.00
101-250-958.00	Education & Training	300.00	300.00	0.00	0.00	0.00
Total Dept 250 - Clerk		57,878.00	57,878.00	25,719.88	0.00	44.44
Dept 260 - Treasurer						
101-260-702.00	Payroll	302,085.00	302,085.00	134,908.39	0.00	44.66
101-260-702.01	Other Fringe Benefits-taxable	900.00	900.00	1,400.00	0.00	155.56
101-260-703.00	Part-time Salaries	23,970.00	23,970.00	8,409.72	0.00	35.08
101-260-704.00	Overtime Salaries	500.00	500.00	0.00	0.00	0.00
101-260-715.00	Social Security	25,050.00	25,050.00	10,284.97	0.00	41.06
101-260-716.00	Hospitalization	113,517.00	113,517.00	43,609.55	0.00	38.42
101-260-717.00	Life Insurance	505.00	505.00	228.46	0.00	45.24
101-260-718.00	RETIREMENT - D/B	21,272.00	21,272.00	7,453.82	0.00	35.04
101-260-718.10	RETIREMENT D/C	26,305.00	26,305.00	12,018.61	0.00	45.69
101-260-721.00	Workers Compensation	595.00	595.00	852.60	0.00	143.29
101-260-727.00	Office Supplies	5,000.00	5,000.00	2,597.15	0.00	51.94
101-260-727.02	Postage and Shipping	9,000.00	9,000.00	5,736.24	0.00	63.74
101-260-740.00	Operating Supplies	100.00	100.00	0.00	0.00	0.00
101-260-801.00	Professional Services	8,300.00	8,300.00	8,095.00	0.00	97.53
101-260-810.00	Dues & Memberships	500.00	500.00	440.00	0.00	88.00
101-260-820.00	Contracted Services	796.00	796.00	67.50	0.00	8.48
101-260-850.00	Communications	9,000.00	9,000.00	2,659.93	0.00	29.55
101-260-860.00	Transportation & Travel	500.00	500.00	0.00	0.00	0.00
101-260-901.00	Advertising	275.00	275.00	751.28	0.00	273.19
101-260-930.00	Equipment Maintenance	156.00	156.00	0.00	0.00	0.00
101-260-941.00	Motor Pool Equip Rental	500.00	500.00	69.60	0.00	13.92
101-260-941.01	Data Processing	19,210.00	19,210.00	9,604.98	0.00	50.00
101-260-958.00	Education & Training	3,500.00	3,500.00	135.00	0.00	3.86
Total Dept 260 - Treasurer		571,536.00	571,536.00	249,322.80	0.00	43.62
Dept 265 - City Hall						
101-265-702.00	Payroll	3,882.00	3,882.00	1,865.61	0.00	48.06
101-265-703.00	Part-time Salaries	17,720.00	17,720.00	7,509.50	0.00	42.38
101-265-715.00	Social Security	1,653.00	1,653.00	712.46	0.00	43.10

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BGT USED
Fund 101 - General Fund						
Expenditures						
101-265-716.00	Hospitalization	730.00	730.00	329.88	0.00	45.19
101-265-717.00	Life Insurance	4.00	4.00	1.77	0.00	44.25
101-265-718.10	RETIREMENT D/C	389.00	389.00	193.36	0.00	49.71
101-265-721.00	Workers Compensation	142.00	142.00	869.54	0.00	612.35
101-265-776.00	Building Maintenance Supplies	4,080.00	4,080.00	1,597.09	0.00	39.14
101-265-820.00	Contracted Services	6,100.00	6,100.00	2,950.17	0.00	48.36
101-265-825.00	Insurance	5,208.00	5,208.00	4,946.22	0.00	94.97
101-265-921.00	Utilities - Gas	3,300.00	3,300.00	1,229.86	0.00	37.27
101-265-922.00	Utilities-Elec, Water, Sewer	19,000.00	19,000.00	9,008.79	0.00	47.41
101-265-930.00	Equipment Maintenance	2,000.00	2,000.00	1,289.26	0.00	64.46
101-265-931.00	Maintenance of Building	20,000.00	20,000.00	2,303.18	0.00	11.52
101-265-941.00	Motor Pool Equip Rental	420.00	420.00	210.00	0.00	50.00
101-265-941.01	Data Processing	1,882.00	1,882.00	940.98	0.00	50.00
Total Dept 265 - City Hall		86,510.00	86,510.00	35,957.67	0.00	41.56
Dept 266 - Chapel						
101-266-820.00	Contracted Services	3,250.00	3,250.00	0.00	0.00	0.00
101-266-825.00	Insurance	322.00	322.00	233.21	0.00	72.43
101-266-931.00	Maintenance of Building	400.00	400.00	0.00	0.00	0.00
Total Dept 266 - Chapel		3,972.00	3,972.00	233.21	0.00	5.87
Dept 269 - Other City Property						
101-269-811.00	Taxes	36,000.00	36,000.00	59,572.61	0.00	165.48
Total Dept 269 - Other City Property		36,000.00	36,000.00	59,572.61	0.00	165.48
Dept 276 - Cemetery						
101-276-702.00	Payroll	15,173.00	15,173.00	8,370.18	0.00	55.16
101-276-702.01	Other Fringe Benefits-taxable	750.00	750.00	125.03	0.00	16.67
101-276-702.41	Payroll - Mowing/Trimming	2,550.00	2,550.00	129.55	0.00	5.08
101-276-702.51	Payroll - Open/Close Grave	13,260.00	13,260.00	5,022.60	0.00	37.88
101-276-702.52	Payroll - Decorations	2,040.00	2,040.00	1,111.55	0.00	54.49
101-276-702.53	Payroll - Foundations	10,200.00	10,200.00	3,097.22	0.00	30.36
101-276-703.00	Part-time Salaries	48,610.00	48,610.00	24,680.55	0.00	50.77
101-276-704.00	Overtime Salaries	1,800.00	1,800.00	165.00	0.00	9.17
101-276-704.41	Overtime - Mowing/Trimming	155.00	155.00	32.87	0.00	21.21
101-276-704.51	Overtime - Open/Close Grave	3,735.00	3,735.00	1,203.13	0.00	32.21
101-276-715.00	Social Security	7,518.00	7,518.00	3,322.30	0.00	44.19
101-276-717.00	Life Insurance	33.00	33.00	14.75	0.00	44.70
101-276-718.00	RETIREMENT - D/B	3,100.00	3,100.00	1,244.11	0.00	40.13
101-276-718.10	RETIREMENT D/C	1,517.00	1,517.00	755.77	0.00	49.82
101-276-721.00	Workers Compensation	1,065.00	1,065.00	2,233.83	0.00	209.75
101-276-740.00	Operating Supplies	6,768.00	6,768.00	1,691.34	0.00	24.99
101-276-741.00	Uniforms	300.00	300.00	141.00	0.00	47.00
101-276-775.00	Repair & Maintenance Supplies	2,938.00	2,938.00	22.71	0.00	0.77
101-276-777.00	MINOR TOOLS AND EQUIPMENT	800.00	800.00	219.95	0.00	27.49
101-276-820.00	Contracted Services	2,500.00	2,500.00	1,210.00	500.00	68.40
101-276-825.00	Insurance	408.00	408.00	274.89	0.00	67.38
101-276-901.00	Advertising	200.00	200.00	150.24	0.00	75.12
101-276-922.00	Utilities-Elec, Water, Sewer	250.00	250.00	49.97	0.00	19.99
101-276-930.00	Equipment Maintenance	260.00	260.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - General Fund						
Expenditures						
101-276-941.00	Motor Pool Equip Rental	46,000.00	46,000.00	22,999.98	0.00	50.00
101-276-941.01	Data Processing	660.00	660.00	330.00	0.00	50.00
Total Dept 276 - Cemetery		172,590.00	172,590.00	78,598.52	500.00	45.83
Dept 294 - Non-departmental						
101-294-718.00	RETIREMENT - D/B	197,589.00	197,589.00	97,471.91	0.00	49.33
101-294-718.01	Retiree Health Insurance	397,363.00	397,363.00	238,942.08	0.00	60.13
101-294-740.00	Operating Supplies	0.00	0.00	43.77	0.00	100.00
101-294-755.00	Miscellaneous Supplies	2,500.00	2,500.00	1,655.07	0.00	66.20
101-294-801.00	Professional Services	6,000.00	6,000.00	3,783.80	0.00	63.06
101-294-803.00	Service Fee	100.00	100.00	0.00	0.00	0.00
101-294-804.00	BANK FEES	1,300.00	1,300.00	1,569.80	0.00	120.75
101-294-805.00	Administrative Costs	3,000.00	3,000.00	0.00	0.00	0.00
101-294-810.00	Dues & Memberships	5,770.00	5,770.00	0.00	0.00	0.00
101-294-820.00	Contracted Services	10,000.00	10,000.00	5,000.00	0.00	50.00
101-294-825.00	Insurance	26,000.00	26,000.00	1,988.00	0.00	7.65
101-294-850.00	Communications	61,900.00	61,900.00	39,759.40	0.00	64.23
101-294-964.00	Refund or Rebates	1,500.00	1,500.00	8,708.80	0.00	580.59
101-294-969.00	Contingency	15,000.00	15,000.00	0.00	0.00	0.00
101-294-990.00	Debt Service	4,932.00	4,932.00	0.00	0.00	0.00
101-294-995.00	Bond Interest Paid	946.00	946.00	675.00	0.00	71.35
101-294-999.00	Transfers to Other Funds	155,535.00	155,535.00	27,145.00	0.00	17.45
Total Dept 294 - Non-departmental		889,435.00	889,435.00	426,742.63	0.00	47.98
Dept 301 - Police						
101-301-702.00	Payroll	872,307.00	872,307.00	369,621.57	0.00	42.37
101-301-702.01	Other Fringe Benefits-taxable	15,500.00	15,500.00	16,844.35	0.00	108.67
101-301-703.00	Part-time Salaries	26,851.00	26,851.00	10,183.11	0.00	37.92
101-301-704.00	Overtime Salaries	72,080.00	72,080.00	8,589.09	0.00	11.92
101-301-704.70	Overtime - Worked Over/Late Complaint	0.00	0.00	3,214.48	0.00	100.00
101-301-704.71	Overtime - Cover for Sick Time	0.00	0.00	2,036.62	0.00	100.00
101-301-704.72	Overtime - Posted Patrol	0.00	0.00	35,755.49	0.00	100.00
101-301-704.74	Overtime - Court/Informal Hearing	0.00	0.00	1,110.53	0.00	100.00
101-301-704.75	Overtime - Training	0.00	0.00	10,058.83	0.00	100.00
101-301-704.76	Overtime - Special Event Coverage	0.00	0.00	2,225.95	0.00	100.00
101-301-704.77	Overtime - Called in for Major Crime	0.00	0.00	278.24	0.00	100.00
101-301-715.00	Social Security	16,000.00	16,000.00	7,012.76	0.00	43.83
101-301-716.00	Hospitalization	302,590.00	302,590.00	112,002.29	0.00	37.01
101-301-717.00	Life Insurance	1,965.00	1,965.00	853.06	0.00	43.41
101-301-718.00	RETIREMENT - D/B	167,440.00	167,440.00	87,612.91	0.00	52.32
101-301-721.00	Workers Compensation	16,925.00	16,925.00	14,583.83	0.00	86.17
101-301-727.00	Office Supplies	2,500.00	2,500.00	891.68	0.00	35.67
101-301-727.02	Postage and Shipping	156.00	156.00	0.00	0.00	0.00
101-301-740.00	Operating Supplies	9,690.00	9,690.00	6,893.82	0.00	71.14
101-301-741.00	Uniforms	8,000.00	8,000.00	12,405.64	0.00	155.07
101-301-742.00	Laundry	2,700.00	2,700.00	1,544.75	0.00	57.21
101-301-755.00	Miscellaneous Supplies	260.00	260.00	14.98	0.00	5.76
101-301-757.00	Fuels & Lubricants	26,500.00	26,500.00	0.00	0.00	0.00
101-301-760.00	Medical Services	400.00	400.00	1,600.00	0.00	400.00
101-301-801.00	Professional Services	5,000.00	5,000.00	405.00	0.00	8.10
101-301-810.00	Dues & Memberships	1,000.00	1,000.00	225.00	0.00	22.50
101-301-820.00	Contracted Services	28,500.00	28,500.00	11,788.64	0.00	41.36

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - General Fund						
Expenditures						
101-301-825.00	Insurance	15,361.00	15,361.00	8,679.00	0.00	56.50
101-301-850.00	Communications	16,000.00	16,000.00	7,625.28	0.00	47.66
101-301-860.00	Transportation & Travel	3,500.00	3,500.00	512.52	0.00	14.64
101-301-901.00	Advertising	400.00	400.00	336.15	0.00	84.04
101-301-930.00	Equipment Maintenance	7,000.00	7,000.00	4,413.07	0.00	63.04
101-301-941.00	Motor Pool Equip Rental	70,000.00	70,000.00	36,672.10	0.00	52.39
101-301-941.01	Data Processing	29,434.00	29,434.00	14,936.94	0.00	50.75
101-301-958.00	Education & Training	5,200.00	5,200.00	4,316.54	0.00	83.01
101-301-999.00	Transfers to Other Funds	286,568.00	286,568.00	216,383.16	0.00	75.51
Total Dept 301 - Police		2,009,827.00	2,009,827.00	1,011,627.38	0.00	50.33
Dept 316 - Crossing Guards						
101-316-703.00	Part-time Salaries	11,679.00	11,679.00	4,131.00	0.00	35.37
101-316-715.00	Social Security	893.00	893.00	316.02	0.00	35.39
101-316-721.00	Workers Compensation	177.00	177.00	181.26	0.00	102.41
Total Dept 316 - Crossing Guards		12,749.00	12,749.00	4,628.28	0.00	36.30
Dept 325 - Dispatch Operations						
101-325-820.00	Contracted Services	117,000.00	117,000.00	89,695.74	30,202.84	102.48
Total Dept 325 - Dispatch Operations		117,000.00	117,000.00	89,695.74	30,202.84	102.48
Dept 334 - CODE COMPLIANCE						
101-334-703.00	Part-time Salaries	0.00	11,200.00	903.00	0.00	8.06
101-334-715.00	Social Security	0.00	860.00	69.08	0.00	8.03
101-334-721.00	Workers Compensation	0.00	311.00	0.00	0.00	0.00
101-334-727.00	Office Supplies	0.00	300.00	0.00	0.00	0.00
101-334-727.02	Postage and Shipping	0.00	50.00	0.00	0.00	0.00
101-334-740.00	Operating Supplies	0.00	2,500.00	1,928.04	0.00	77.12
101-334-741.00	Uniforms	0.00	300.00	0.00	0.00	0.00
101-334-760.00	Medical Services	0.00	60.00	0.00	0.00	0.00
101-334-801.00	Professional Services	0.00	300.00	0.00	0.00	0.00
101-334-820.00	Contracted Services	0.00	500.00	0.00	0.00	0.00
101-334-850.00	COMMUNICATIONS	0.00	1,500.00	312.10	0.00	20.81
101-334-901.00	Advertising	0.00	500.00	0.00	0.00	0.00
101-334-958.00	Education & Training	0.00	500.00	0.00	0.00	0.00
Total Dept 334 - CODE COMPLIANCE		0.00	18,881.00	3,212.22	0.00	17.01
Dept 336 - Fire						
101-336-702.00	Payroll	445,616.00	521,616.00	212,343.85	0.00	40.71
101-336-702.01	Other Fringe Benefits-taxable	48,990.00	48,990.00	14,325.41	0.00	29.24
101-336-703.00	Part-time Salaries	49,980.00	49,980.00	18,271.00	0.00	36.56
101-336-704.00	Overtime Salaries	66,300.00	66,300.00	26,730.71	0.00	40.32
101-336-715.00	Social Security	13,000.00	14,160.00	4,934.37	0.00	34.85
101-336-716.00	Hospitalization	72,703.00	93,703.00	36,245.91	0.00	38.68
101-336-717.00	Life Insurance	393.00	433.00	159.44	0.00	36.82
101-336-718.00	RETIREMENT - D/B	186,858.00	186,858.00	74,330.75	0.00	39.78
101-336-721.00	Workers Compensation	14,395.00	14,395.00	16,194.46	0.00	112.50
101-336-725.00	Other Fringe Benefits-non tax	5,255.00	5,255.00	2,800.00	0.00	53.28

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - General Fund						
Expenditures						
101-336-727.00	Office Supplies	371.00	371.00	369.17	0.00	99.51
101-336-727.02	Postage and Shipping	52.00	52.00	0.00	0.00	0.00
101-336-729.00	K-9 EQUIPMENT & SUPPLIES	0.00	0.00	221.18	0.00	100.00
101-336-740.00	Operating Supplies	4,838.00	4,838.00	2,456.72	0.00	50.78
101-336-741.00	Uniforms	6,000.00	6,000.00	3,320.16	0.00	55.34
101-336-742.00	Laundry	50.00	50.00	0.00	0.00	0.00
101-336-755.00	Miscellaneous Supplies	1,142.00	1,142.00	192.21	0.00	16.83
101-336-757.00	Fuels & Lubricants	7,645.00	7,645.00	3,018.01	0.00	39.48
101-336-760.00	Medical Services	3,000.00	3,000.00	2,040.37	0.00	68.01
101-336-775.00	Repair & Maintenance Supplies	81.00	25.96	62.38	0.00	240.29
101-336-776.00	Building Maintenance Supplies	510.00	510.00	303.01	0.00	59.41
101-336-777.00	MINOR TOOLS AND EQUIPMENT	200.00	0.00	82.11	0.00	100.00
101-336-810.00	Dues & Memberships	650.00	650.00	100.00	0.00	15.38
101-336-820.00	Contracted Services	7,250.00	7,250.00	12,041.14	0.00	166.08
101-336-825.00	Insurance	5,352.00	5,352.00	3,782.91	0.00	70.68
101-336-850.00	Communications	14,500.00	14,298.04	2,718.66	0.00	19.01
101-336-860.00	Transportation & Travel	1,500.00	1,500.00	0.00	0.00	0.00
101-336-901.00	Advertising	50.00	507.00	510.64	0.00	100.72
101-336-921.00	Utilities - Gas	4,100.00	4,100.00	1,130.96	0.00	27.58
101-336-922.00	Utilities-Elec, Water, Sewer	22,000.00	22,000.00	10,681.15	0.00	48.55
101-336-930.00	Equipment Maintenance	35,000.00	35,000.00	17,286.24	0.00	49.39
101-336-931.00	Maintenance of Building	4,162.00	4,162.00	5,178.91	0.00	124.43
101-336-941.00	Motor Pool Equip Rental	4,300.00	4,300.00	2,149.98	0.00	50.00
101-336-941.01	Data Processing	19,007.00	19,007.00	9,503.52	0.00	50.00
101-336-958.00	Education & Training	2,500.00	2,500.00	2,618.68	0.00	104.75
101-336-990.00	Debt Service	38,904.00	38,904.00	19,362.92	0.00	49.77
101-336-995.00	Bond Interest Paid	6,169.00	6,169.00	3,173.23	0.00	51.44
101-336-999.00	Transfers to Other Funds	144,359.00	144,359.00	144,359.00	0.00	100.00
Total Dept 336 - Fire		1,237,182.00	1,335,382.00	652,999.16	0.00	48.90
Dept 371 - Inspection						
101-371-702.00	Payroll	53,229.00	53,229.00	25,580.92	0.00	48.06
101-371-703.00	Part-time Salaries	12,480.00	12,480.00	5,050.72	0.00	40.47
101-371-715.00	Social Security	5,026.00	5,026.00	2,180.65	0.00	43.39
101-371-716.00	Hospitalization	16,490.00	16,490.00	7,466.51	0.00	45.28
101-371-717.00	Life Insurance	40.00	40.00	11.26	0.00	28.15
101-371-718.10	RETIREMENT D/C	5,323.00	5,323.00	2,651.44	0.00	49.81
101-371-721.00	Workers Compensation	280.00	280.00	339.67	0.00	121.31
101-371-727.00	Office Supplies	250.00	250.00	64.98	0.00	25.99
101-371-740.00	Operating Supplies	750.00	750.00	5.59	0.00	0.75
101-371-801.00	Professional Services	0.00	0.00	17.60	0.00	100.00
101-371-810.00	Dues & Memberships	375.00	375.00	95.00	0.00	25.33
101-371-812.00	License	375.00	375.00	271.00	0.00	72.27
101-371-820.00	Contracted Services	25,000.00	25,000.00	13,404.35	0.00	53.62
101-371-860.00	Transportation & Travel	700.00	700.00	641.69	0.00	91.67
101-371-901.00	Advertising	50.00	50.00	0.00	0.00	0.00
101-371-940.00	Rentals	7,648.00	7,648.00	3,824.00	0.00	50.00
101-371-941.00	Motor Pool Equip Rental	2,850.00	2,850.00	1,637.05	0.00	57.44
101-371-941.01	Data Processing	3,589.00	3,589.00	1,794.48	0.00	50.00
101-371-958.00	Education & Training	500.00	500.00	285.00	0.00	57.00
Total Dept 371 - Inspection		134,955.00	134,955.00	65,321.91	0.00	48.40

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - General Fund						
Expenditures						
Dept 410 - Planning & Zoning						
101-410-702.00	Payroll	25,502.00	25,502.00	13,814.15	0.00	54.17
101-410-702.01	Other Fringe Benefits-taxable	750.00	750.00	0.00	0.00	0.00
101-410-703.00	Part-time Salaries	735.00	735.00	0.00	0.00	0.00
101-410-715.00	Social Security	2,065.00	2,065.00	1,002.98	0.00	48.57
101-410-716.00	Hospitalization	8,747.00	8,747.00	4,745.55	0.00	54.25
101-410-717.00	Life Insurance	66.00	66.00	34.00	0.00	51.52
101-410-718.00	RETIREMENT - D/B	5,000.00	5,000.00	0.00	0.00	0.00
101-410-720.00	Unemployment	0.00	0.00	3,258.38	0.00	100.00
101-410-721.00	Workers Compensation	380.00	380.00	74.54	0.00	19.62
101-410-727.00	Office Supplies	265.00	265.00	0.00	0.00	0.00
101-410-740.00	Operating Supplies	371.00	371.00	0.00	0.00	0.00
101-410-801.00	Professional Services	25,500.00	25,500.00	852.50	0.00	3.34
101-410-810.00	Dues & Memberships	360.00	360.00	0.00	0.00	0.00
101-410-860.00	Transportation & Travel	1,600.00	1,600.00	0.00	0.00	0.00
101-410-901.00	Advertising	1,500.00	1,500.00	135.78	0.00	9.05
101-410-940.00	Rentals	3,877.00	3,877.00	1,938.50	0.00	50.00
101-410-941.00	Motor Pool Equip Rental	400.00	400.00	0.00	0.00	0.00
101-410-941.01	Data Processing	1,187.00	1,187.00	593.52	0.00	50.00
101-410-958.00	Education & Training	1,352.00	1,352.00	0.00	0.00	0.00
Total Dept 410 - Planning & Zoning		79,657.00	79,657.00	26,449.90	0.00	33.20
Dept 441 - Street						
101-441-702.00	Payroll	192,785.00	192,785.00	94,466.75	0.00	49.00
101-441-702.01	Other Fringe Benefits-taxable	5,700.00	5,700.00	4,019.08	0.00	70.51
101-441-702.60	Payroll - Forestry Tree Removal&Trimmin	26,010.00	26,010.00	12,873.00	0.00	49.49
101-441-702.61	Payroll - Events Barricades/Banners	4,500.00	4,500.00	1,922.47	0.00	42.72
101-441-702.62	Payroll - Parking Lot Maint	4,162.00	4,162.00	184.18	0.00	4.43
101-441-702.63	Payroll - Christmas Decorations	5,610.00	5,610.00	3,329.47	0.00	59.35
101-441-702.64	Payroll - Leaf Disposal	2,601.00	2,601.00	0.00	0.00	0.00
101-441-702.65	Payroll - Brush Disposal	2,601.00	2,601.00	0.00	0.00	0.00
101-441-702.66	Payroll - Sign Replacement	0.00	0.00	44.98	0.00	100.00
101-441-703.00	Part-time Salaries	20,078.00	20,078.00	3,278.43	0.00	16.33
101-441-704.00	Overtime Salaries	4,415.00	4,415.00	1,982.83	0.00	44.91
101-441-704.60	Overtime - Forestry Removal&Trimming	1,040.00	1,040.00	683.34	0.00	65.71
101-441-704.61	Overtime - Events Barricades/Banners	832.00	832.00	385.83	0.00	46.37
101-441-704.62	Overtime - Parking Lot Maint	2,040.00	2,040.00	179.76	0.00	8.81
101-441-715.00	Social Security	20,837.00	20,837.00	8,988.55	0.00	43.14
101-441-716.00	Hospitalization	120,089.00	120,089.00	46,668.45	0.00	38.86
101-441-717.00	Life Insurance	704.00	704.00	290.12	0.00	41.21
101-441-718.00	RETIREMENT - D/B	40,524.00	40,524.00	13,074.09	0.00	32.26
101-441-718.10	RETIREMENT D/C	22,981.00	22,981.00	13,128.95	0.00	57.13
101-441-721.00	Workers Compensation	13,000.00	13,000.00	13,204.36	0.00	101.57
101-441-727.00	Office Supplies	400.00	400.00	515.73	0.00	128.93
101-441-740.00	Operating Supplies	7,000.00	7,000.00	1,926.67	0.00	27.52
101-441-741.00	Uniforms	4,160.00	4,160.00	2,302.06	0.00	55.34
101-441-760.00	Medical Services	1,000.00	1,000.00	738.75	0.00	73.88
101-441-761.00	Safety Supplies	1,020.00	1,020.00	1,151.09	0.00	112.85
101-441-775.00	Repair & Maintenance Supplies	3,570.00	3,570.00	(153.75)	0.00	(4.31)
101-441-777.00	MINOR TOOLS AND EQUIPMENT	2,500.00	2,500.00	621.82	0.00	24.87
101-441-801.00	Professional Services	1,500.00	1,500.00	775.85	0.00	51.72
101-441-810.00	Dues & Memberships	528.00	528.00	0.00	0.00	0.00
101-441-820.00	Contracted Services	3,366.00	3,366.00	2,638.21	0.00	78.38
101-441-850.00	Communications	480.00	480.00	367.29	0.00	76.52

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-441-860.00	Transportation & Travel	850.00	850.00	350.76	0.00	41.27
101-441-901.00	Advertising	550.00	550.00	0.00	0.00	0.00
101-441-922.00	Utilities-Elec, Water, Sewer	82,000.00	82,000.00	36,196.50	0.00	44.14
101-441-930.00	Equipment Maintenance	0.00	0.00	276.00	0.00	100.00
101-441-939.00	Contracted Maintenance	15,810.00	15,810.00	4,925.00	500.00	34.31
101-441-940.00	Rentals	25,579.00	25,579.00	12,789.50	0.00	50.00
101-441-941.00	Motor Pool Equip Rental	196,000.00	196,000.00	95,587.97	0.00	48.77
101-441-941.01	Data Processing	5,667.00	5,667.00	2,833.50	0.00	50.00
101-441-958.00	Education & Training	1,000.00	1,000.00	1,797.38	0.00	179.74
Total Dept 441 - Street		843,489.00	843,489.00	384,344.97	500.00	45.63
Dept 442 - COMPOST						
101-442-702.00	PAYROLL	6,763.00	6,763.00	7,520.43	0.00	111.20
101-442-703.00	Part-time Salaries	4,050.00	4,050.00	2,907.42	0.00	71.79
101-442-704.00	Overtime Salaries	0.00	0.00	176.55	0.00	100.00
101-442-715.00	Social Security	827.00	827.00	785.65	0.00	95.00
101-442-721.00	Workers Compensation	50.00	50.00	0.00	0.00	0.00
101-442-740.00	Operating Supplies	66.00	66.00	0.00	0.00	0.00
101-442-775.00	Repair & Maintenance Supplies	1,561.00	1,561.00	0.00	0.00	0.00
101-442-810.00	Dues & Memberships	600.00	600.00	600.00	0.00	100.00
101-442-820.00	Contracted Services	3,641.00	3,641.00	3,372.50	0.00	92.63
101-442-901.00	Advertising	300.00	300.00	26.96	0.00	8.99
101-442-930.00	Equipment Maintenance	6,000.00	6,000.00	7,390.80	0.00	123.18
101-442-941.00	Motor Pool Equip Rental	6,200.00	6,200.00	3,100.02	0.00	50.00
101-442-970.00	Capital Outlay	7,000.00	7,000.00	0.00	0.00	0.00
Total Dept 442 - COMPOST		37,058.00	37,058.00	25,880.33	0.00	69.84
Dept 447 - Engineering						
101-447-702.00	Payroll	23,045.00	23,045.00	(892.21)	0.00	(3.87)
101-447-702.01	Other Fringe Benefits-taxable	99.00	99.00	12.58	0.00	12.71
101-447-704.00	Overtime Salaries	317.00	317.00	0.00	0.00	0.00
101-447-715.00	Social Security	1,795.00	1,795.00	(104.10)	0.00	(5.80)
101-447-716.00	Hospitalization	3,240.00	3,240.00	1,278.24	0.00	39.45
101-447-717.00	Life Insurance	35.00	35.00	10.06	0.00	28.74
101-447-718.10	RETIREMENT D/C	2,336.00	2,336.00	2,532.92	0.00	108.43
101-447-721.00	Workers Compensation	106.00	106.00	120.76	0.00	113.92
101-447-727.00	Office Supplies	208.00	208.00	53.69	0.00	25.81
101-447-740.00	Operating Supplies	312.00	312.00	254.58	0.00	81.60
101-447-801.00	Professional Services	500.00	500.00	0.00	0.00	0.00
101-447-810.00	Dues & Memberships	400.00	400.00	0.00	0.00	0.00
101-447-820.00	Contracted Services	208.00	208.00	0.00	0.00	0.00
101-447-860.00	Transportation & Travel	700.00	700.00	0.00	0.00	0.00
101-447-941.01	Data Processing	1,566.00	1,566.00	783.00	0.00	50.00
101-447-958.00	Education & Training	500.00	500.00	0.00	0.00	0.00
Total Dept 447 - Engineering		35,367.00	35,367.00	4,049.52	0.00	11.45
Dept 540 - PSB Operations						
101-540-702.00	Payroll	7,763.00	7,763.00	3,731.02	0.00	48.06
101-540-703.00	Part-time Salaries	4,575.00	4,575.00	1,897.89	0.00	41.48
101-540-704.00	Overtime Salaries	510.00	510.00	82.51	0.00	16.18

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - General Fund						
Expenditures						
101-540-715.00	Social Security	983.00	983.00	427.30	0.00	43.47
101-540-716.00	Hospitalization	1,460.00	1,460.00	659.83	0.00	45.19
101-540-717.00	Life Insurance	8.00	8.00	3.54	0.00	44.25
101-540-718.10	RETIREMENT D/C	828.00	828.00	386.72	0.00	46.71
101-540-721.00	Workers Compensation	250.00	250.00	227.49	0.00	91.00
101-540-727.00	Office Supplies	1,000.00	1,000.00	837.02	0.00	83.70
101-540-740.00	Operating Supplies	1,100.00	1,100.00	7.17	0.00	0.65
101-540-761.00	Safety Supplies	104.00	104.00	0.00	0.00	0.00
101-540-776.00	Building Maintenance Supplies	3,000.00	3,000.00	1,251.36	0.00	41.71
101-540-820.00	Contracted Services	14,025.00	14,025.00	3,567.45	0.00	25.44
101-540-825.00	Insurance	9,227.00	9,227.00	8,471.19	0.00	91.81
101-540-850.00	Communications	2,000.00	2,000.00	1,943.80	0.00	97.19
101-540-921.00	Utilities - Gas	6,500.00	6,500.00	1,035.21	0.00	15.93
101-540-922.00	Utilities-Elec, Water, Sewer	45,000.00	45,000.00	19,874.88	0.00	44.17
101-540-930.00	Equipment Maintenance	416.00	416.00	68.98	276.00	82.93
101-540-931.00	Maintenance of Building	17,167.00	17,167.00	4,119.93	0.00	24.00
101-540-941.00	Motor Pool Equip Rental	2,600.00	2,600.00	1,300.02	0.00	50.00
101-540-941.01	Data Processing	2,172.00	2,172.00	1,086.00	0.00	50.00
Total Dept 540 - PSB Operations		120,688.00	120,688.00	50,979.31	276.00	42.47
Dept 774 - Parks						
101-774-702.00	Payroll	3,035.00	3,035.00	7,287.40	0.00	240.11
101-774-702.01	Other Fringe Benefits-taxable	150.00	150.00	25.00	0.00	16.67
101-774-702.40	Payroll - Rubbish/Garbage	816.00	816.00	0.00	0.00	0.00
101-774-702.41	Payroll - Mowing/Trimming	3,060.00	3,060.00	1,428.10	0.00	46.67
101-774-702.55	Payroll - Trees/Forestry	510.00	510.00	92.80	0.00	18.20
101-774-703.00	Part-time Salaries	15,418.00	15,418.00	15,200.20	0.00	98.59
101-774-704.00	Overtime Salaries	0.00	0.00	34.80	0.00	100.00
101-774-715.00	Social Security	1,759.00	1,759.00	1,816.20	0.00	103.25
101-774-717.00	Life Insurance	7.00	7.00	2.95	0.00	42.14
101-774-718.00	RETIREMENT - D/B	564.00	564.00	41.18	0.00	7.30
101-774-718.10	RETIREMENT D/C	310.00	310.00	151.14	0.00	48.75
101-774-721.00	Workers Compensation	1,100.00	1,100.00	583.31	0.00	53.03
101-774-740.00	Operating Supplies	10,100.00	10,100.00	3,285.25	0.00	32.53
101-774-760.00	Medical Services	77.00	77.00	0.00	0.00	0.00
101-774-775.00	Repair & Maintenance Supplies	3,641.00	3,641.00	1,405.03	0.00	38.59
101-774-777.00	MINOR TOOLS AND EQUIPMENT	400.00	400.00	27.64	0.00	6.91
101-774-801.00	Professional Services	208.00	208.00	0.00	0.00	0.00
101-774-820.00	Contracted Services	8,160.00	8,160.00	1,279.00	0.00	15.67
101-774-825.00	Insurance	4,564.00	4,564.00	4,409.32	0.00	96.61
101-774-922.00	Utilities-Elec, Water, Sewer	11,500.00	11,500.00	7,627.46	0.00	66.33
101-774-930.00	Equipment Maintenance	0.00	0.00	150.00	0.00	100.00
101-774-939.00	Contracted Maintenance	3,000.00	3,000.00	792.00	0.00	26.40
101-774-940.00	Rentals	700.00	700.00	460.00	0.00	65.71
101-774-941.00	Motor Pool Equip Rental	19,750.00	19,750.00	9,874.98	0.00	50.00
101-774-941.01	Data Processing	132.00	132.00	66.00	0.00	50.00
Total Dept 774 - Parks		88,961.00	88,961.00	56,039.76	0.00	62.99
Dept 900 - Capital Outlay Control						
101-900-970.00	Capital Outlay	165,100.00	165,100.00	144,728.36	72.50	87.70

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - General Fund						
Expenditures						
	Total Dept 900 - Capital Outlay Control	165,100.00	165,100.00	144,728.36	72.50	87.70
TOTAL EXPENDITURES		<u>7,216,119.00</u>	<u>7,333,200.00</u>	<u>3,616,137.94</u>	<u>31,551.34</u>	<u>49.74</u>
Fund 101 - General Fund:						
TOTAL REVENUES		6,852,819.00	6,852,819.00	5,168,151.86	0.00	75.42
TOTAL EXPENDITURES		<u>7,216,119.00</u>	<u>7,333,200.00</u>	<u>3,616,137.94</u>	<u>31,551.34</u>	<u>49.74</u>
NET OF REVENUES & EXPENDITURES		(363,300.00)	(480,381.00)	1,552,013.92	(31,551.34)	316.51

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
TOTAL REVENUES		695,749.00	695,749.00	236,933.57	0.00	34.05
TOTAL EXPENDITURES		874,219.00	946,319.06	562,097.53	44,018.90	64.05
NET OF REVENUES & EXPENDITURES		(178,470.00)	(250,570.06)	(325,163.96)	(44,018.90)	147.34
Fund 203 - MVH Local Fund						
TOTAL REVENUES		297,235.00	297,235.00	117,162.10	0.00	39.42
TOTAL EXPENDITURES		387,846.00	387,846.00	74,814.86	500.00	19.42
NET OF REVENUES & EXPENDITURES		(90,611.00)	(90,611.00)	42,347.24	(500.00)	46.18
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
TOTAL REVENUES		318,679.00	318,679.00	178,039.10	0.00	55.87
TOTAL EXPENDITURES		327,221.00	327,221.00	170,614.63	13,978.20	56.41
NET OF REVENUES & EXPENDITURES		(8,542.00)	(8,542.00)	7,424.47	(13,978.20)	76.72
Fund 208 - Recreation Fund						
TOTAL REVENUES		428,968.00	428,968.00	342,628.06	0.00	79.87
TOTAL EXPENDITURES		443,554.00	443,554.00	236,425.44	1,909.87	53.73
NET OF REVENUES & EXPENDITURES		(14,586.00)	(14,586.00)	106,202.62	(1,909.87)	715.02
Fund 210 - FARMERS MARKET						
TOTAL REVENUES		30,815.00	30,815.00	16,095.51	0.00	52.23
TOTAL EXPENDITURES		25,743.00	25,743.00	17,500.84	0.00	67.98
NET OF REVENUES & EXPENDITURES		5,072.00	5,072.00	(1,405.33)	0.00	27.71
Fund 226 - Leaf, Brush and Trash Removal						
TOTAL REVENUES		98,691.00	98,691.00	100,883.45	0.00	102.22
TOTAL EXPENDITURES		98,691.00	98,691.00	70,793.50	0.00	71.73
NET OF REVENUES & EXPENDITURES		0.00	0.00	30,089.95	0.00	100.00
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH						
TOTAL REVENUES		6,100.00	6,100.00	10,383.81	0.00	170.23
TOTAL EXPENDITURES		5,500.00	5,500.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		600.00	600.00	10,383.81	0.00	1,730.64
Fund 265 - Drug Forfeiture Fund						
TOTAL REVENUES		0.00	0.00	8.07	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	8.07	0.00	100.00
Fund 295 - Airport						
TOTAL REVENUES		188,920.00	188,920.00	59,546.68	0.00	31.52
TOTAL EXPENDITURES		188,036.00	208,506.00	104,561.18	75.47	50.18
NET OF REVENUES & EXPENDITURES		884.00	(19,586.00)	(45,014.50)	(75.47)	230.22

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 296 - Local Development Finance Auth						
TOTAL REVENUES		406,540.00	406,540.00	568,855.43	0.00	139.93
TOTAL EXPENDITURES		489,217.00	489,217.00	195,570.10	0.00	39.98
NET OF REVENUES & EXPENDITURES		(82,677.00)	(82,677.00)	373,285.33	0.00	451.50
Fund 298 - Downtown Development Authority						
TOTAL REVENUES		200,595.00	200,595.00	165,473.75	0.00	82.49
TOTAL EXPENDITURES		170,925.00	170,925.00	47,577.81	0.00	27.84
NET OF REVENUES & EXPENDITURES		29,670.00	29,670.00	117,895.94	0.00	397.36
Fund 536 - Marshall House Fund						
TOTAL REVENUES		902,013.00	902,013.00	435,847.21	0.00	48.32
TOTAL EXPENDITURES		929,772.00	929,772.00	539,697.22	12,299.62	59.37
NET OF REVENUES & EXPENDITURES		(27,759.00)	(27,759.00)	(103,850.01)	(12,299.62)	418.42
Fund 570 - FIBER TO THE PREMISE						
TOTAL REVENUES		1,417,360.00	1,417,360.00	466,878.06	0.00	32.94
TOTAL EXPENDITURES		1,135,028.00	1,136,728.00	575,532.62	150,272.91	63.85
NET OF REVENUES & EXPENDITURES		282,332.00	280,632.00	(108,654.56)	(150,272.91)	92.27
Fund 582 - Electric Fund						
TOTAL REVENUES		22,100,900.00	22,100,900.00	6,666,098.29	0.00	30.16
TOTAL EXPENDITURES		22,132,003.00	22,132,003.00	6,839,458.10	1,435,541.23	37.39
NET OF REVENUES & EXPENDITURES		(31,103.00)	(31,103.00)	(173,359.81)	(1,435,541.23)	5,172.82
Fund 588 - DART Fund						
TOTAL REVENUES		541,559.00	631,378.33	341,730.88	0.00	54.12
TOTAL EXPENDITURES		569,973.00	659,792.33	222,870.90	0.00	33.78
NET OF REVENUES & EXPENDITURES		(28,414.00)	(28,414.00)	118,859.98	0.00	418.31
Fund 590 - Wastewater Fund						
TOTAL REVENUES		2,019,317.00	2,019,317.00	1,007,923.36	0.00	49.91
TOTAL EXPENDITURES		2,857,458.00	3,005,858.00	1,085,410.98	41,466.62	37.49
NET OF REVENUES & EXPENDITURES		(838,141.00)	(986,541.00)	(77,487.62)	(41,466.62)	12.06
Fund 591 - Water Fund						
TOTAL REVENUES		1,898,593.00	1,898,593.00	1,081,170.98	0.00	56.95
TOTAL EXPENDITURES		2,678,330.00	3,874,319.00	2,232,948.55	954,600.06	82.27
NET OF REVENUES & EXPENDITURES		(779,737.00)	(1,975,726.00)	(1,151,777.57)	(954,600.06)	106.61
Fund 636 - Data Processing						
TOTAL REVENUES		184,253.00	184,253.00	90,616.38	0.00	49.18
TOTAL EXPENDITURES		175,139.00	175,139.00	108,170.72	0.00	61.76
NET OF REVENUES & EXPENDITURES		9,114.00	9,114.00	(17,554.34)	0.00	192.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 661 - Motor Pool Fund						
TOTAL REVENUES		1,088,770.00	1,088,770.00	497,755.27	0.00	45.72
TOTAL EXPENDITURES		1,138,422.00	1,138,422.00	538,719.93	128,234.21	58.59
NET OF REVENUES & EXPENDITURES		(49,652.00)	(49,652.00)	(40,964.66)	(128,234.21)	340.77
TOTAL REVENUES - ALL FUNDS		32,825,057.00	32,914,876.33	12,384,029.96	0.00	37.62
TOTAL EXPENDITURES - ALL FUNDS		34,627,077.00	36,155,555.39	13,622,764.91	2,782,897.09	45.38
NET OF REVENUES & EXPENDITURES		(1,802,020.00)	(3,240,679.06)	(1,238,734.95)	(2,782,897.09)	124.10

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Dept 000						
Revenues						
202-000-547.00	State - MVH Major	639,535.00	639,535.00	218,872.62	0.00	34.22
202-000-548.00	State - Trunkline	52,214.00	52,214.00	13,855.23	0.00	26.54
202-000-665.00	Interest	4,000.00	4,000.00	3,145.29	0.00	78.63
TOTAL REVENUES		695,749.00	695,749.00	235,873.14	0.00	33.90
Net - Dept 000		695,749.00	695,749.00	235,873.14	0.00	
Dept 463 - Street Maintenance						
Expenditures						
202-463-702.00	Payroll	12,240.00	12,240.00	2,124.44	0.00	17.36
202-463-704.00	Overtime Salaries	4,500.00	4,500.00	69.60	0.00	1.55
202-463-715.00	Social Security	1,281.00	1,281.00	161.73	0.00	12.63
202-463-716.00	Hospitalization	1,837.00	1,837.00	918.48	0.00	50.00
202-463-721.00	Workers Compensation	0.00	0.00	205.10	0.00	100.00
202-463-775.00	Repair & Maintenance Supplies	19,000.00	19,000.00	2,551.15	0.00	13.43
202-463-801.00	Professional Services	250.00	250.00	0.00	0.00	0.00
202-463-939.00	Contracted Maintenance	30,000.00	30,000.00	32,180.92	0.00	107.27
202-463-941.00	Motor Pool Equip Rental	6,000.00	6,000.00	575.35	0.00	9.59
TOTAL EXPENDITURES		75,108.00	75,108.00	38,786.77	0.00	51.64
Net - Dept 463 - Street Maintenance		(75,108.00)	(75,108.00)	(38,786.77)	0.00	
Dept 464 - Surface Maintenance						
Expenditures						
202-464-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	11.19	0.00	100.00
202-464-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	69.60	0.00	100.00
202-464-715.00	Social Security	0.00	0.00	5.90	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	86.69	0.00	100.00
Net - Dept 464 - Surface Maintenance		0.00	0.00	(86.69)	0.00	
Dept 469 - Sweeping & Flushing						
Expenditures						
202-469-702.00	Payroll	7,140.00	7,140.00	565.54	0.00	7.92
202-469-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	22.40	0.00	100.00
202-469-704.00	Overtime Salaries	2,550.00	2,550.00	843.19	0.00	33.07
202-469-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	891.10	0.00	100.00
202-469-715.00	Social Security	741.00	741.00	170.69	0.00	23.04
202-469-721.00	Workers Compensation	0.00	0.00	116.23	0.00	100.00
202-469-941.00	Motor Pool Equip Rental	15,000.00	15,000.00	4,224.74	0.00	28.16
TOTAL EXPENDITURES		25,431.00	25,431.00	6,833.89	0.00	26.87

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 202 - MVH Major & Trunkline Fund						
Net - Dept 469 - Sweeping & Flushing						
		(25,431.00)	(25,431.00)	(6,833.89)	0.00	
Dept 470 - Bridge Maintenance						
Expenditures						
202-470-801.00	Professional Services	9,000.00	9,000.00	21,375.00	2,050.00	260.28
TOTAL EXPENDITURES		9,000.00	9,000.00	21,375.00	2,050.00	260.28
Net - Dept 470 - Bridge Maintenance		(9,000.00)	(9,000.00)	(21,375.00)	(2,050.00)	
Dept 474 - Traffic Services						
Expenditures						
202-474-702.00	Payroll	4,245.00	4,245.00	428.78	0.00	10.10
202-474-704.00	Overtime Salaries	1,000.00	1,000.00	0.00	0.00	0.00
202-474-715.00	Social Security	401.00	401.00	31.26	0.00	7.80
202-474-716.00	Hospitalization	881.00	881.00	440.52	0.00	50.00
202-474-721.00	Workers Compensation	0.00	0.00	45.58	0.00	100.00
202-474-775.00	Repair & Maintenance Supplies	1,040.00	1,040.00	0.00	0.00	0.00
202-474-778.00	Paint & Signs	10,000.00	10,000.00	961.55	0.00	9.62
202-474-939.00	Contracted Maintenance	7,500.00	7,500.00	5,281.63	1,695.91	93.03
202-474-941.00	Motor Pool Equip Rental	4,000.00	4,000.00	40.38	0.00	1.01
TOTAL EXPENDITURES		29,067.00	29,067.00	7,229.70	1,695.91	30.71
Net - Dept 474 - Traffic Services		(29,067.00)	(29,067.00)	(7,229.70)	(1,695.91)	
Dept 475 - Traffic Signs						
Expenditures						
202-475-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	44.98	0.00	100.00
202-475-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	81.26	0.00	100.00
202-475-715.00	Social Security	0.00	0.00	9.36	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	135.60	0.00	100.00
Net - Dept 475 - Traffic Signs		0.00	0.00	(135.60)	0.00	
Dept 476 - Traffic Signals						
Expenditures						
202-476-922.00	Utilities-Elec, Water, Sewer	1,500.00	1,500.00	541.31	0.00	36.09
202-476-939.00	Contracted Maintenance	7,140.00	7,140.00	371.97	0.00	5.21
TOTAL EXPENDITURES		8,640.00	8,640.00	913.28	0.00	10.57
Net - Dept 476 - Traffic Signals		(8,640.00)	(8,640.00)	(913.28)	0.00	

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BGD USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 202 - MVH Major & Trunkline Fund						
Dept 478 - Winter Maintenance						
Expenditures						
202-478-702.93	PAYROLL - TRUNKLINE 227	0.00	0.00	161.11	0.00	100.00
202-478-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	275.49	0.00	100.00
202-478-704.93	OVERTIME - TRUNKLINE 227	0.00	0.00	285.64	0.00	100.00
202-478-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	642.51	0.00	100.00
202-478-715.00	Social Security	0.00	0.00	113.07	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	1,477.82	0.00	100.00
Net - Dept 478 - Winter Maintenance		0.00	0.00	(1,477.82)	0.00	
Dept 479 - Snow Hauling						
Expenditures						
202-479-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	681.01	0.00	100.00
202-479-715.00	Social Security	0.00	0.00	50.31	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	731.32	0.00	100.00
Net - Dept 479 - Snow Hauling		0.00	0.00	(731.32)	0.00	
Dept 480 - Winter Maintenance						
Expenditures						
202-480-702.00	Payroll	3,183.00	3,183.00	446.53	0.00	14.03
202-480-704.00	Overtime Salaries	5,100.00	5,100.00	722.81	0.00	14.17
202-480-715.00	Social Security	634.00	634.00	87.49	0.00	13.80
202-480-716.00	Hospitalization	406.00	406.00	202.98	0.00	50.00
202-480-718.00	RETIREMENT - D/B	1,002.00	1,002.00	74.00	0.00	7.39
202-480-721.00	Workers Compensation	0.00	0.00	232.45	0.00	100.00
202-480-775.00	Repair & Maintenance Supplies	9,364.00	9,364.00	1,658.16	0.00	17.71
202-480-941.00	Motor Pool Equip Rental	11,500.00	11,500.00	1,911.63	0.00	16.62
TOTAL EXPENDITURES		31,189.00	31,189.00	5,336.05	0.00	17.11
Net - Dept 480 - Winter Maintenance		(31,189.00)	(31,189.00)	(5,336.05)	0.00	
Dept 486 - Trunkline						
Expenditures						
202-486-703.00	Part-time Salaries	10,200.00	10,200.00	0.00	0.00	0.00
202-486-704.00	Overtime Salaries	5,100.00	5,100.00	0.00	0.00	0.00
202-486-715.00	Social Security	1,170.00	1,170.00	0.00	0.00	0.00
202-486-716.00	Hospitalization	3,293.00	3,293.00	1,646.52	0.00	50.00
202-486-718.00	RETIREMENT - D/B	3,082.00	3,082.00	226.00	0.00	7.33
202-486-721.00	Workers Compensation	0.00	0.00	232.45	0.00	100.00
202-486-775.00	Repair & Maintenance Supplies	11,730.00	11,730.00	2,030.40	0.00	17.31
202-486-941.00	Motor Pool Equip Rental	19,000.00	19,000.00	5,981.56	0.00	31.48

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
TOTAL EXPENDITURES		53,575.00	53,575.00	10,116.93	0.00	18.88
Net - Dept 486 - Trunkline		(53,575.00)	(53,575.00)	(10,116.93)	0.00	
Dept 539 - Administration						
Expenditures						
202-539-803.00	Service Fee	250.00	250.00	0.00	0.00	0.00
202-539-805.00	Administrative Costs	500.00	500.00	0.00	0.00	0.00
202-539-990.00	Debt Service	105,000.00	105,000.00	105,000.00	0.00	100.00
202-539-995.00	Bond Interest Paid	27,064.00	27,064.00	14,056.25	0.00	51.94
202-539-999.00	Transfers to Other Funds	126,395.00	126,395.00	78,489.05	0.00	62.10
TOTAL EXPENDITURES		259,209.00	259,209.00	197,545.30	0.00	76.21
Net - Dept 539 - Administration		(259,209.00)	(259,209.00)	(197,545.30)	0.00	
Dept 900 - Capital Outlay Control						
Expenditures						
202-900-970.00	Capital Outlay	383,000.00	455,100.06	271,529.18	40,272.99	68.51
TOTAL EXPENDITURES		383,000.00	455,100.06	271,529.18	40,272.99	68.51
Net - Dept 900 - Capital Outlay Control		(383,000.00)	(455,100.06)	(271,529.18)	(40,272.99)	
TOTAL REVENUES		695,749.00	695,749.00	235,873.14	0.00	33.90
TOTAL EXPENDITURES		874,219.00	946,319.06	562,097.53	44,018.90	64.05
NET OF REVENUES & EXPENDITURES		(178,470.00)	(250,570.06)	(326,224.39)	(44,018.90)	147.76

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 203 - MVH Local Fund						
Dept 000						
Revenues						
203-000-549.00	State - MVH Local	220,035.00	220,035.00	75,204.80	0.00	34.18
203-000-665.00	Interest	2,200.00	2,200.00	4,092.93	0.00	186.04
203-000-699.00	Transfers From Other Funds	75,000.00	75,000.00	37,500.00	0.00	50.00
TOTAL REVENUES		297,235.00	297,235.00	116,797.73	0.00	39.29
Net - Dept 000		297,235.00	297,235.00	116,797.73	0.00	
Dept 463 - Street Maintenance						
Expenditures						
203-463-702.00	Payroll	20,400.00	20,400.00	2,745.01	0.00	13.46
203-463-703.00	Part-time Salaries	6,138.00	6,138.00	0.00	0.00	0.00
203-463-704.00	Overtime Salaries	5,300.00	5,300.00	182.67	0.00	3.45
203-463-715.00	Social Security	2,436.00	2,436.00	214.06	0.00	8.79
203-463-716.00	Hospitalization	4,610.00	4,610.00	2,305.02	0.00	50.00
203-463-721.00	Workers Compensation	0.00	0.00	521.33	0.00	100.00
203-463-775.00	Repair & Maintenance Supplies	22,000.00	22,000.00	1,155.20	0.00	5.25
203-463-801.00	Professional Services	520.00	520.00	0.00	0.00	0.00
203-463-939.00	Contracted Maintenance	35,000.00	35,000.00	33,288.92	500.00	96.54
203-463-941.00	Motor Pool Equip Rental	12,500.00	12,500.00	1,538.02	0.00	12.30
TOTAL EXPENDITURES		108,904.00	108,904.00	41,950.23	500.00	38.98
Net - Dept 463 - Street Maintenance		(108,904.00)	(108,904.00)	(41,950.23)	(500.00)	
Dept 469 - Sweeping & Flushing						
Expenditures						
203-469-702.00	Payroll	14,280.00	14,280.00	1,606.76	0.00	11.25
203-469-704.00	Overtime Salaries	7,140.00	7,140.00	2,159.33	0.00	30.24
203-469-715.00	Social Security	1,639.00	1,639.00	275.21	0.00	16.79
203-469-721.00	Workers Compensation	0.00	0.00	325.43	0.00	100.00
203-469-941.00	Motor Pool Equip Rental	30,000.00	30,000.00	8,231.82	0.00	27.44
TOTAL EXPENDITURES		53,059.00	53,059.00	12,598.55	0.00	23.74
Net - Dept 469 - Sweeping & Flushing		(53,059.00)	(53,059.00)	(12,598.55)	0.00	
Dept 474 - Traffic Services						
Expenditures						
203-474-702.00	Payroll	3,060.00	3,060.00	753.16	0.00	24.61
203-474-704.00	Overtime Salaries	7,000.00	7,000.00	0.00	0.00	0.00
203-474-715.00	Social Security	770.00	770.00	54.72	0.00	7.11
203-474-716.00	Hospitalization	2,239.00	2,239.00	1,119.48	0.00	50.00
203-474-721.00	Workers Compensation	0.00	0.00	319.05	0.00	100.00
203-474-778.00	Paint & Signs	10,000.00	10,000.00	657.45	0.00	6.57
203-474-941.00	Motor Pool Equip Rental	4,000.00	4,000.00	119.25	0.00	2.98

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 203 - MVH Local Fund						
Expenditures						
TOTAL EXPENDITURES		27,069.00	27,069.00	3,023.11	0.00	11.17
<hr/>						
Net - Dept 474 - Traffic Services		(27,069.00)	(27,069.00)	(3,023.11)	0.00	
<hr/>						
Dept 480 - Winter Maintenance						
Expenditures						
203-480-702.00	Payroll	5,202.00	5,202.00	610.67	0.00	11.74
203-480-704.00	Overtime Salaries	7,000.00	7,000.00	958.73	0.00	13.70
203-480-715.00	Social Security	933.00	933.00	118.30	0.00	12.68
203-480-716.00	Hospitalization	2,371.00	2,371.00	1,185.48	0.00	50.00
203-480-721.00	Workers Compensation	0.00	0.00	319.05	0.00	100.00
203-480-775.00	Repair & Maintenance Supplies	9,363.00	9,363.00	1,895.04	0.00	20.24
203-480-941.00	Motor Pool Equip Rental	15,500.00	15,500.00	2,932.70	0.00	18.92
TOTAL EXPENDITURES		40,369.00	40,369.00	8,019.97	0.00	19.87
<hr/>						
Net - Dept 480 - Winter Maintenance		(40,369.00)	(40,369.00)	(8,019.97)	0.00	
<hr/>						
Dept 539 - Administration						
Expenditures						
203-539-999.00	Transfers to Other Funds	18,445.00	18,445.00	9,223.00	0.00	50.00
TOTAL EXPENDITURES		18,445.00	18,445.00	9,223.00	0.00	50.00
<hr/>						
Net - Dept 539 - Administration		(18,445.00)	(18,445.00)	(9,223.00)	0.00	
<hr/>						
Dept 900 - Capital Outlay Control						
Expenditures						
203-900-970.00	Capital Outlay	140,000.00	140,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		140,000.00	140,000.00	0.00	0.00	0.00
<hr/>						
Net - Dept 900 - Capital Outlay Control		(140,000.00)	(140,000.00)	0.00	0.00	
<hr/>						
TOTAL REVENUES		297,235.00	297,235.00	116,797.73	0.00	39.29
TOTAL EXPENDITURES		387,846.00	387,846.00	74,814.86	500.00	19.42
NET OF REVENUES & EXPENDITURES		(90,611.00)	(90,611.00)	41,982.87	(500.00)	45.78

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
Dept 000						
Revenues						
207-000-627.00	Charges for Services - Contract Revenue	176,615.00	176,615.00	103,025.44	0.00	58.33
207-000-665.00	Interest	500.00	500.00	1,026.50	0.00	205.30
207-000-676.00	Reimbursement	31,200.00	31,200.00	18,800.00	0.00	60.26
207-000-699.01	Contributions - General Fund	110,364.00	110,364.00	55,187.16	0.00	50.00
TOTAL REVENUES		318,679.00	318,679.00	178,039.10	0.00	55.87
Net - Dept 000		318,679.00	318,679.00	178,039.10	0.00	
Dept 305 - MRLEC OPERATIONS						
Expenditures						
207-305-702.00	Payroll	19,410.00	19,410.00	9,327.69	0.00	48.06
207-305-703.00	Part-time Salaries	18,870.00	18,870.00	8,169.01	0.00	43.29
207-305-703.01	PT Salaries - exempt	31,200.00	31,200.00	11,600.00	0.00	37.18
207-305-704.00	Overtime Salaries	1,098.00	1,098.00	8.25	0.00	0.75
207-305-715.00	Social Security	5,399.00	5,399.00	1,315.21	0.00	24.36
207-305-716.00	Hospitalization	3,650.00	3,650.00	1,649.56	0.00	45.19
207-305-717.00	Life Insurance	20.00	20.00	8.85	0.00	44.25
207-305-718.10	RETIREMENT D/C	1,941.00	1,941.00	966.84	0.00	49.81
207-305-721.00	Workers Compensation	710.00	710.00	1,082.32	0.00	152.44
207-305-740.00	Operating Supplies	3,570.00	3,570.00	457.60	0.00	12.82
207-305-776.00	Building Maintenance Supplies	4,682.00	4,682.00	3,627.60	0.00	77.48
207-305-820.00	Contracted Services	7,500.00	7,500.00	7,025.02	0.00	93.67
207-305-820.01	Contracted Maint. - Plowing	20,000.00	20,000.00	10,960.80	7,307.20	91.34
207-305-820.02	Contracted Maint - Lawn	12,000.00	12,000.00	4,840.00	0.00	40.33
207-305-825.00	Insurance	20,175.00	20,175.00	18,683.02	0.00	92.60
207-305-850.00	Communications	6,000.00	6,000.00	1,978.26	0.00	32.97
207-305-921.00	Utilities - Gas	27,000.00	27,000.00	8,665.16	0.00	32.09
207-305-922.00	Utilities-Elec, Water, Sewer	94,000.00	94,000.00	49,846.23	0.00	53.03
207-305-930.00	Equipment Maintenance	25,500.00	25,500.00	16,106.44	6,671.00	89.32
207-305-931.00	Maintenance of Building	15,000.00	15,000.00	12,548.79	0.00	83.66
207-305-939.00	Contracted Maintenance	6,000.00	6,000.00	0.00	0.00	0.00
207-305-941.00	Motor Pool Equip Rental	2,050.00	2,050.00	1,024.98	0.00	50.00
207-305-941.01	Data Processing	1,446.00	1,446.00	723.00	0.00	50.00
TOTAL EXPENDITURES		327,221.00	327,221.00	170,614.63	13,978.20	56.41
Net - Dept 305 - MRLEC OPERATIONS		(327,221.00)	(327,221.00)	(170,614.63)	(13,978.20)	
TOTAL REVENUES		318,679.00	318,679.00	178,039.10	0.00	55.87
TOTAL EXPENDITURES		327,221.00	327,221.00	170,614.63	13,978.20	56.41
NET OF REVENUES & EXPENDITURES		(8,542.00)	(8,542.00)	7,424.47	(13,978.20)	76.72

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 208 - Recreation Fund						
Dept 000						
Revenues						
208-000-402.00	Current Property Taxes	182,889.00	182,889.00	180,866.93	0.00	98.89
208-000-420.00	Delinquent Personal Prop Taxes	100.00	100.00	71.00	0.00	71.00
208-000-441.00	LOCAL COMM STAB SHARE TAX	5,680.00	5,680.00	8,199.82	0.00	144.36
208-000-445.00	Penalties & Int. on Taxes	600.00	600.00	(6.49)	0.00	(1.08)
208-000-587.00	Local Recreation grants	0.00	0.00	40,000.00	0.00	100.00
208-000-651.00	Use Fees	238,199.00	238,199.00	111,879.27	0.00	46.97
208-000-665.00	Interest	1,500.00	1,500.00	1,617.53	0.00	107.84
TOTAL REVENUES		428,968.00	428,968.00	342,628.06	0.00	79.87
Net - Dept 000		428,968.00	428,968.00	342,628.06	0.00	
Dept 751 - Recreation						
Expenditures						
208-751-702.00	Payroll	122,648.00	122,648.00	57,147.49	0.00	46.59
208-751-702.01	Other Fringe Benefits-taxable	3,000.00	3,000.00	2,000.00	0.00	66.67
208-751-703.00	Part-time Salaries	32,028.00	32,028.00	14,541.94	0.00	45.40
208-751-703.01	PT Salaries - exempt	12,068.00	12,068.00	4,967.13	0.00	41.16
208-751-715.00	Social Security	12,062.00	12,062.00	5,528.70	0.00	45.84
208-751-716.00	Hospitalization	27,149.00	27,149.00	11,888.58	0.00	43.79
208-751-717.00	Life Insurance	212.00	212.00	79.70	0.00	37.59
208-751-718.00	RETIREMENT - D/B	28,438.00	28,438.00	13,519.82	0.00	47.54
208-751-718.01	Retiree Health Insurance	28,135.00	28,135.00	12,435.84	0.00	44.20
208-751-718.10	RETIREMENT D/C	6,274.00	6,274.00	2,890.75	0.00	46.08
208-751-721.00	Workers Compensation	2,323.00	2,323.00	2,876.52	0.00	123.83
208-751-727.00	Office Supplies	500.00	500.00	65.42	0.00	13.08
208-751-740.00	Operating Supplies	80,450.00	80,450.00	55,978.90	(2,060.13)	67.02
208-751-755.00	Miscellaneous Supplies	3,500.00	3,500.00	2,941.31	0.00	84.04
208-751-776.00	Building Maintenance Supplies	400.00	400.00	0.00	0.00	0.00
208-751-801.00	Professional Services	350.00	350.00	350.79	0.00	100.23
208-751-810.00	Dues & Memberships	600.00	600.00	550.00	0.00	91.67
208-751-820.00	Contracted Services	20,409.00	20,409.00	16,879.23	3,970.00	102.16
208-751-825.00	Insurance	804.00	804.00	268.89	0.00	33.44
208-751-850.00	Communications	1,200.00	1,200.00	549.78	0.00	45.82
208-751-860.00	Transportation & Travel	650.00	650.00	15.00	0.00	2.31
208-751-901.00	Advertising	300.00	300.00	154.56	0.00	51.52
208-751-922.00	Utilities-Elec, Water, Sewer	3,000.00	3,000.00	1,616.60	0.00	53.89
208-751-940.00	Rentals	14,025.00	14,025.00	7,012.50	0.00	50.00
208-751-941.00	Motor Pool Equip Rental	7,800.00	7,800.00	4,656.09	0.00	59.69
208-751-941.01	Data Processing	8,176.00	8,176.00	4,087.98	0.00	50.00
208-751-958.00	Education & Training	1,000.00	1,000.00	0.00	0.00	0.00
208-751-964.00	Refund or Rebates	100.00	100.00	445.42	0.00	445.42
208-751-999.00	Transfers to Other Funds	25,953.00	25,953.00	12,976.50	0.00	50.00
TOTAL EXPENDITURES		443,554.00	443,554.00	236,425.44	1,909.87	53.73
Net - Dept 751 - Recreation		(443,554.00)	(443,554.00)	(236,425.44)	(1,909.87)	
TOTAL REVENUES		428,968.00	428,968.00	342,628.06	0.00	79.87
TOTAL EXPENDITURES		443,554.00	443,554.00	236,425.44	1,909.87	53.73

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDT USED
Fund 208 - Recreation Fund						
NET OF REVENUES & EXPENDITURES		(14,586.00)	(14,586.00)	106,202.62	(1,909.87)	715.02

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 210 - FARMERS MARKET						
Dept 000						
Revenues						
210-000-451.01	Permits	240.00	240.00	0.00	0.00	0.00
210-000-588.10	CONTRIBUTIONS	2,500.00	2,500.00	0.00	0.00	0.00
210-000-588.11	CONTRIBUTIONS - FRIENDS OF THE MARKET	11,000.00	11,000.00	11,815.00	0.00	107.41
210-000-588.13	CONTRIBUTIONS - FARMERS MK - MERCHANDIS	100.00	100.00	(179.00)	0.00	(179.00)
210-000-627.00	Charges for Services - Contract Revenue	10,500.00	10,500.00	525.00	0.00	5.00
210-000-665.00	Interest	25.00	25.00	142.51	0.00	570.04
210-000-667.00	Rents	6,400.00	6,400.00	2,885.00	0.00	45.08
210-000-671.00	Miscellaneous Revenue	50.00	50.00	0.00	0.00	0.00
210-000-694.00	Cash - over & short	0.00	0.00	(100.00)	0.00	100.00
TOTAL REVENUES		<u>30,815.00</u>	<u>30,815.00</u>	<u>15,088.51</u>	<u>0.00</u>	<u>48.96</u>
Expenditures						
210-000-703.01	PT Salaries - exempt	11,000.00	11,000.00	5,100.00	0.00	46.36
210-000-727.00	Office Supplies	327.00	327.00	13.33	0.00	4.08
210-000-755.00	Miscellaneous Supplies	5,721.00	5,721.00	811.59	0.00	14.19
210-000-804.00	BANK FEES	570.00	570.00	403.84	0.00	70.85
210-000-810.00	Dues & Memberships	250.00	250.00	0.00	0.00	0.00
210-000-850.00	Communications	480.00	480.00	200.07	0.00	41.68
210-000-901.00	Advertising	0.00	0.00	343.06	0.00	100.00
210-000-902.00	Marketing	2,448.00	2,448.00	2,855.48	0.00	116.65
210-000-922.00	Utilities-Elec, Water, Sewer	312.00	312.00	117.37	0.00	37.62
210-000-940.00	Rentals	660.00	660.00	550.00	0.00	83.33
210-000-944.00	Projects/Fundraisers	1,000.00	1,000.00	5,318.60	0.00	531.86
210-000-958.00	Education & Training	0.00	0.00	300.00	0.00	100.00
210-000-999.00	Transfers to Other Funds	2,975.00	2,975.00	1,487.50	0.00	50.00
TOTAL EXPENDITURES		<u>25,743.00</u>	<u>25,743.00</u>	<u>17,500.84</u>	<u>0.00</u>	<u>67.98</u>
Net - Dept 000		<u>5,072.00</u>	<u>5,072.00</u>	<u>(2,412.33)</u>	<u>0.00</u>	
TOTAL REVENUES		30,815.00	30,815.00	15,088.51	0.00	48.96
TOTAL EXPENDITURES		25,743.00	25,743.00	17,500.84	0.00	67.98
NET OF REVENUES & EXPENDITURES		<u>5,072.00</u>	<u>5,072.00</u>	<u>(2,412.33)</u>	<u>0.00</u>	<u>47.56</u>

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 226 - Leaf, Brush and Trash Removal						
Dept 000						
Revenues						
226-000-402.00	Current Property Taxes	95,361.00	95,361.00	96,284.20	0.00	100.97
226-000-420.00	Delinquent Personal Prop Taxes	0.00	0.00	37.80	0.00	100.00
226-000-441.00	LOCAL COMM STAB SHARE TAX	3,000.00	3,000.00	4,365.31	0.00	145.51
226-000-445.00	Penalties & Int. on Taxes	300.00	300.00	(3.43)	0.00	(1.14)
226-000-665.00	Interest	30.00	30.00	199.57	0.00	665.23
TOTAL REVENUES		98,691.00	98,691.00	100,883.45	0.00	102.22
Expenditures						
226-000-702.64	Payroll - Leaf Disposal	19,380.00	19,380.00	22,124.79	0.00	114.16
226-000-702.65	Payroll - Brush Disposal	6,936.00	6,936.00	0.00	0.00	0.00
226-000-703.64	Part-time Leaf Disposal	8,610.00	8,610.00	8,285.00	0.00	96.23
226-000-704.64	Overtime - Leaf Disposal	13,785.00	13,785.00	20,133.16	0.00	146.05
226-000-715.00	Social Security	3,726.00	3,726.00	3,781.97	0.00	101.50
226-000-721.00	Workers Compensation	0.00	0.00	1,020.73	0.00	100.00
226-000-820.00	Contracted Services	15,854.00	15,854.00	210.90	0.00	1.33
226-000-901.00	Advertising	300.00	300.00	0.00	0.00	0.00
226-000-941.00	Motor Pool Equip Rental	30,000.00	30,000.00	15,000.00	0.00	50.00
226-000-964.00	Refund or Rebates	100.00	100.00	236.95	0.00	236.95
TOTAL EXPENDITURES		98,691.00	98,691.00	70,793.50	0.00	71.73
Net - Dept 000		0.00	0.00	30,089.95	0.00	
TOTAL REVENUES		98,691.00	98,691.00	100,883.45	0.00	102.22
TOTAL EXPENDITURES		98,691.00	98,691.00	70,793.50	0.00	71.73
NET OF REVENUES & EXPENDITURES		0.00	0.00	30,089.95	0.00	100.00

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH						
Dept 000						
Revenues						
247-000-402.00	Current Property Taxes	6,100.00	6,100.00	10,364.95	0.00	169.92
247-000-665.00	Interest	0.00	0.00	18.86	0.00	100.00
TOTAL REVENUES		<u>6,100.00</u>	<u>6,100.00</u>	<u>10,383.81</u>	<u>0.00</u>	<u>170.23</u>
Expenditures						
247-000-820.00	Contracted Services	5,000.00	5,000.00	0.00	0.00	0.00
247-000-999.00	Transfers to Other Funds	500.00	500.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>5,500.00</u>	<u>5,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net - Dept 000		<u>600.00</u>	<u>600.00</u>	<u>10,383.81</u>	<u>0.00</u>	
TOTAL REVENUES		6,100.00	6,100.00	10,383.81	0.00	170.23
TOTAL EXPENDITURES		<u>5,500.00</u>	<u>5,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>600.00</u>	<u>600.00</u>	<u>10,383.81</u>	<u>0.00</u>	<u>1,730.64</u>

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 265 - Drug Forfeiture Fund						
Dept 000						
Revenues						
265-000-665.00	Interest	0.00	0.00	8.07	0.00	100.00
TOTAL REVENUES		0.00	0.00	8.07	0.00	100.00
Net - Dept 000		0.00	0.00	8.07	0.00	
TOTAL REVENUES		0.00	0.00	8.07	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	8.07	0.00	100.00

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 295 - Airport						
Dept 000						
Revenues						
295-000-540.00	State Grants	0.00	0.00	931.75	0.00	100.00
295-000-640.00	Charges for Service - Fuel	76,100.00	76,100.00	43,632.81	0.00	57.34
295-000-665.00	Interest	20.00	20.00	47.12	0.00	235.60
295-000-667.00	Rents	29,800.00	29,800.00	14,935.00	0.00	50.12
295-000-699.01	Contributions - General Fund	83,000.00	83,000.00	0.00	0.00	0.00
TOTAL REVENUES		188,920.00	188,920.00	59,546.68	0.00	31.52
Net - Dept 000		188,920.00	188,920.00	59,546.68	0.00	
Dept 895 - Airport						
Expenditures						
295-895-702.00	Payroll	6,075.00	6,075.00	2,035.31	0.00	33.50
295-895-702.01	Other Fringe Benefits-taxable	50.00	50.00	6.30	0.00	12.60
295-895-703.00	Part-time Salaries	18,075.00	18,075.00	8,457.64	0.00	46.79
295-895-715.00	Social Security	1,851.00	1,851.00	786.83	0.00	42.51
295-895-716.00	Hospitalization	781.00	781.00	252.68	0.00	32.35
295-895-717.00	Life Insurance	13.00	13.00	2.14	0.00	16.46
295-895-718.10	RETIREMENT D/C	608.00	608.00	241.39	0.00	39.70
295-895-721.00	Workers Compensation	580.00	580.00	321.54	0.00	55.44
295-895-740.00	Operating Supplies	2,081.00	2,081.00	1,246.48	0.00	59.90
295-895-757.00	Fuels & Lubricants	70,000.00	70,000.00	64,697.95	75.47	92.53
295-895-801.00	Professional Services	750.00	750.00	0.00	0.00	0.00
295-895-805.00	Administrative Costs	200.00	200.00	0.00	0.00	0.00
295-895-812.00	License	100.00	100.00	50.00	0.00	50.00
295-895-820.00	Contracted Services	19,768.00	19,768.00	6,529.15	0.00	33.03
295-895-825.00	Insurance	5,367.00	5,367.00	5,068.83	0.00	94.44
295-895-850.00	Communications	7,500.00	7,500.00	4,065.64	0.00	54.21
295-895-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
295-895-921.00	Utilities - Gas	900.00	900.00	326.22	0.00	36.25
295-895-922.00	Utilities-Elec, Water, Sewer	5,500.00	5,500.00	2,568.35	0.00	46.70
295-895-930.00	Equipment Maintenance	4,162.00	4,162.00	540.77	0.00	12.99
295-895-931.00	Maintenance of Building	4,162.00	4,162.00	582.44	0.00	13.99
295-895-941.00	Motor Pool Equip Rental	2,600.00	2,600.00	1,300.02	0.00	50.00
295-895-941.01	Data Processing	2,661.00	2,661.00	1,330.50	0.00	50.00
295-895-999.00	Transfers to Other Funds	8,302.00	8,302.00	4,151.00	0.00	50.00
TOTAL EXPENDITURES		162,236.00	162,236.00	104,561.18	75.47	64.50
Net - Dept 895 - Airport		(162,236.00)	(162,236.00)	(104,561.18)	(75.47)	
Dept 900 - Capital Outlay Control						
Expenditures						
295-900-970.00	Capital Outlay	25,800.00	46,270.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,800.00	46,270.00	0.00	0.00	0.00
Net - Dept 900 - Capital Outlay Control		(25,800.00)	(46,270.00)	0.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 295 - Airport						
TOTAL REVENUES		188,920.00	188,920.00	59,546.68	0.00	31.52
TOTAL EXPENDITURES		188,036.00	208,506.00	104,561.18	75.47	50.18
NET OF REVENUES & EXPENDITURES		884.00	(19,586.00)	(45,014.50)	(75.47)	230.22

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BGD USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 296 - Local Development Finance Auth						
Dept 000						
Revenues						
296-000-402.00	Current Property Taxes	256,540.00	256,540.00	306,488.96	0.00	119.47
296-000-441.00	LOCAL COMM STAB SHARE TAX	135,000.00	135,000.00	179,013.25	0.00	132.60
296-000-665.00	Interest	15,000.00	15,000.00	983.22	0.00	6.55
296-000-681.00	Sales of Fixed Assets	0.00	0.00	82,370.00	0.00	100.00
TOTAL REVENUES		406,540.00	406,540.00	568,855.43	0.00	139.93
Expenditures						
296-000-801.00	Professional Services	25,500.00	25,500.00	6,409.27	0.00	25.13
296-000-803.00	Service Fee	500.00	500.00	250.00	0.00	50.00
296-000-805.00	Administrative Costs	116,537.00	116,537.00	58,268.52	0.00	50.00
296-000-810.00	Dues & Memberships	0.00	0.00	1,540.00	0.00	100.00
296-000-811.00	Taxes	3,400.00	3,400.00	0.00	0.00	0.00
296-000-820.00	Contracted Services	248,000.00	248,000.00	119,704.84	0.00	48.27
296-000-902.00	Marketing	1,500.00	1,500.00	0.00	0.00	0.00
296-000-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	1,907.47	0.00	100.00
296-000-970.00	Capital Outlay	0.00	0.00	5,600.00	0.00	100.00
296-000-990.00	Debt Service	90,000.00	90,000.00	0.00	0.00	0.00
296-000-994.00	Bond Interest	3,780.00	3,780.00	0.00	0.00	0.00
296-000-995.00	Bond Interest Paid	0.00	0.00	1,890.00	0.00	100.00
TOTAL EXPENDITURES		489,217.00	489,217.00	195,570.10	0.00	39.98
Net - Dept 000		(82,677.00)	(82,677.00)	373,285.33	0.00	
TOTAL REVENUES		406,540.00	406,540.00	568,855.43	0.00	139.93
TOTAL EXPENDITURES		489,217.00	489,217.00	195,570.10	0.00	39.98
NET OF REVENUES & EXPENDITURES		(82,677.00)	(82,677.00)	373,285.33	0.00	451.50

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 298 - Downtown Development Authority						
Dept 000						
Revenues						
298-000-402.00	Current Property Taxes	120,855.00	120,855.00	131,748.07	0.00	109.01
298-000-420.00	Delinquent Personal Prop Taxes	160.00	160.00	61.52	0.00	38.45
298-000-441.00	LOCAL COMM STAB SHARE TAX	25,000.00	25,000.00	32,462.59	0.00	129.85
298-000-445.00	Penalties & Int. on Taxes	40.00	40.00	19.62	0.00	49.05
298-000-665.00	Interest	540.00	540.00	931.95	0.00	172.58
298-000-671.00	Miscellaneous Revenue	0.00	0.00	(100.00)	0.00	100.00
298-000-671.16	MISC REVENUE - BLUES FEST	54,000.00	54,000.00	350.00	0.00	0.65
TOTAL REVENUES		200,595.00	200,595.00	165,473.75	0.00	82.49
Expenditures						
298-000-702.40	Payroll - Rubbish/Garbage	102.00	102.00	233.96	0.00	229.37
298-000-702.41	Payroll - Mowing/Trimming	1,353.00	1,353.00	212.03	0.00	15.67
298-000-702.42	Payroll - Parking Structure	4,162.00	4,162.00	46.40	0.00	1.11
298-000-702.43	Payroll - Sidewalk Snow Removal	208.00	208.00	23.20	0.00	11.15
298-000-702.44	Payroll - Flowers	2,289.00	2,289.00	211.54	0.00	9.24
298-000-703.00	Part-time Salaries	9,488.00	9,488.00	4,736.23	0.00	49.92
298-000-704.40	Overtime - Rubbish/Garbage	0.00	0.00	68.31	0.00	100.00
298-000-704.43	Overtime - Sidewalk Snow Removal	0.00	0.00	69.60	0.00	100.00
298-000-704.44	Overtime - Flowers	0.00	0.00	133.23	0.00	100.00
298-000-715.00	Social Security	728.00	728.00	434.87	0.00	59.73
298-000-721.00	Workers Compensation	0.00	0.00	432.45	0.00	100.00
298-000-755.00	Miscellaneous Supplies	1,020.00	1,020.00	1,190.70	0.00	116.74
298-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTERS	2,550.00	2,550.00	1,172.29	0.00	45.97
298-000-777.00	MINOR TOOLS AND EQUIPMENT	100.00	100.00	0.00	0.00	0.00
298-000-801.00	Professional Services	520.00	520.00	1,447.50	0.00	278.37
298-000-803.00	Service Fee	308.00	308.00	39.50	0.00	12.82
298-000-805.00	Administrative Costs	41,377.00	41,377.00	17,926.02	0.00	43.32
298-000-820.00	Contracted Services	23,000.00	23,000.00	13,000.00	0.00	56.52
298-000-820.02	Contracted Maint - Lawn	1,020.00	1,020.00	0.00	0.00	0.00
298-000-945.00	COMMUNITY PROMOTIONS	32,000.00	32,000.00	0.00	0.00	0.00
298-000-970.00	Capital Outlay	38,800.00	38,800.00	0.00	0.00	0.00
TOTAL EXPENDITURES		159,025.00	159,025.00	41,377.83	0.00	26.02
Net - Dept 000		41,570.00	41,570.00	124,095.92	0.00	
Dept 296 - DDA Parking Ramp						
Expenditures						
298-296-941.00	Motor Pool Equip Rental	4,000.00	4,000.00	2,250.00	0.00	56.25
TOTAL EXPENDITURES		4,000.00	4,000.00	2,250.00	0.00	56.25
Net - Dept 296 - DDA Parking Ramp		(4,000.00)	(4,000.00)	(2,250.00)	0.00	
Dept 297 - DDA Sidewalk						
Expenditures						
298-297-941.00	Motor Pool Equip Rental	7,900.00	7,900.00	3,949.98	0.00	50.00

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 298 - Downtown Development Authority Expenditures						
TOTAL EXPENDITURES		7,900.00	7,900.00	3,949.98	0.00	50.00
Net - Dept 297 - DDA Sidewalk		(7,900.00)	(7,900.00)	(3,949.98)	0.00	
TOTAL REVENUES		200,595.00	200,595.00	165,473.75	0.00	82.49
TOTAL EXPENDITURES		170,925.00	170,925.00	47,577.81	0.00	27.84
NET OF REVENUES & EXPENDITURES		29,670.00	29,670.00	117,895.94	0.00	397.36

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 536 - Marshall House Fund						
Dept 000						
Revenues						
536-000-531.00	Federal Section 8 Grant	470,601.00	470,601.00	219,846.00	0.00	46.72
536-000-665.00	Interest	1,000.00	1,000.00	4,301.69	0.00	430.17
536-000-667.00	Rents	390,912.00	390,912.00	175,381.75	0.00	44.86
536-000-671.00	Miscellaneous Revenue	15,200.00	15,200.00	10,155.77	0.00	66.81
536-000-671.02	Misc. Revenue-Cable	24,300.00	24,300.00	11,938.00	0.00	49.13
536-000-675.02	Contributions - Marshall House	0.00	0.00	14,224.00	0.00	100.00
TOTAL REVENUES		902,013.00	902,013.00	435,847.21	0.00	48.32
Net - Dept 000		902,013.00	902,013.00	435,847.21	0.00	
Dept 700 - Marshall House						
Expenditures						
536-700-702.00	Payroll	119,556.00	119,556.00	62,634.55	0.00	52.39
536-700-702.01	Other Fringe Benefits-taxable	1,006.00	1,006.00	844.09	0.00	83.91
536-700-703.00	Part-time Salaries	34,440.00	34,440.00	12,722.12	0.00	36.94
536-700-704.00	Overtime Salaries	2,580.00	2,580.00	173.25	0.00	6.72
536-700-715.00	Social Security	12,055.00	12,055.00	5,404.00	0.00	44.83
536-700-716.00	Hospitalization	31,330.00	31,330.00	19,962.40	0.00	63.72
536-700-717.00	Life Insurance	216.00	216.00	99.50	0.00	46.06
536-700-718.00	RETIREMENT - D/B	49,124.00	49,124.00	11,450.52	0.00	23.31
536-700-718.01	Retiree Health Insurance	19,975.00	19,975.00	4,903.08	0.00	24.55
536-700-718.10	RETIREMENT D/C	6,936.00	6,936.00	3,606.83	0.00	52.00
536-700-721.00	Workers Compensation	1,135.00	1,135.00	2,072.87	0.00	182.63
536-700-727.00	Office Supplies	1,122.00	1,122.00	341.83	0.00	30.47
536-700-740.00	Operating Supplies	5,712.00	5,712.00	5,104.79	0.00	89.37
536-700-741.00	Uniforms	260.00	260.00	147.94	0.00	56.90
536-700-760.00	Medical Services	120.00	120.00	57.00	0.00	47.50
536-700-776.00	Building Maintenance Supplies	16,830.00	16,830.00	4,627.98	0.00	27.50
536-700-801.00	Professional Services	11,781.00	11,781.00	2,351.54	0.00	19.96
536-700-810.00	Dues & Memberships	7,825.00	7,825.00	2,542.56	0.00	32.49
536-700-820.00	Contracted Services	45,900.00	45,900.00	56,828.09	(6,090.45)	110.54
536-700-820.03	CONTRACTED MAINTENANCE	22,440.00	22,440.00	1,348.02	0.00	6.01
536-700-825.00	Insurance	12,315.00	12,315.00	12,465.34	0.00	101.22
536-700-850.00	Communications	4,000.00	4,000.00	1,795.83	0.00	44.90
536-700-860.00	Transportation & Travel	1,500.00	1,500.00	785.19	0.00	52.35
536-700-901.00	Advertising	250.00	250.00	181.01	0.00	72.40
536-700-921.00	Utilities - Gas	21,850.00	21,850.00	6,519.67	0.00	29.84
536-700-922.00	Utilities-Elec, Water, Sewer	67,000.00	67,000.00	32,304.63	0.00	48.22
536-700-923.00	Cable	16,330.00	16,330.00	8,165.30	0.00	50.00
536-700-930.00	Equipment Maintenance	2,040.00	2,040.00	33.58	0.00	1.65
536-700-931.00	Maintenance of Building	45,747.00	45,747.00	7,091.80	(4,507.98)	5.65
536-700-941.00	Motor Pool Equip Rental	420.00	420.00	323.10	0.00	76.93
536-700-941.01	Data Processing	10,259.00	10,259.00	5,129.52	0.00	50.00
536-700-958.00	Education & Training	4,000.00	4,000.00	1,170.00	0.00	29.25
536-700-968.00	Depreciation	69,400.00	69,400.00	34,699.98	0.00	50.00
536-700-970.00	Capital Outlay	0.00	0.00	67,237.59	(27,501.95)	100.00
536-700-970.06	Capital Outlay-Replacement Rsv	190,500.00	190,500.00	117,662.72	50,400.00	88.22
536-700-999.00	Transfers to Other Funds	93,818.00	93,818.00	46,909.00	0.00	50.00
TOTAL EXPENDITURES		929,772.00	929,772.00	539,697.22	12,299.62	59.37

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 536 - Marshall House Fund						
Net - Dept 700 - Marshall House		(929,772.00)	(929,772.00)	(539,697.22)	(12,299.62)	
TOTAL REVENUES		902,013.00	902,013.00	435,847.21	0.00	48.32
TOTAL EXPENDITURES		929,772.00	929,772.00	539,697.22	12,299.62	59.37
NET OF REVENUES & EXPENDITURES		(27,759.00)	(27,759.00)	(103,850.01)	(12,299.62)	418.42

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 570 - FIBER TO THE PREMISE						
Dept 000						
Revenues						
570-000-636.00	Residential Sales	851,160.00	851,160.00	381,195.68	0.00	44.79
570-000-644.00	Commercial Sales	541,200.00	541,200.00	68,464.46	0.00	12.65
570-000-660.00	Penalties Income	25,000.00	25,000.00	14,250.00	0.00	57.00
570-000-665.00	Interest	0.00	0.00	64.00	0.00	100.00
570-000-671.00	Miscellaneous Revenue	0.00	0.00	2,903.92	0.00	100.00
TOTAL REVENUES		1,417,360.00	1,417,360.00	466,878.06	0.00	32.94
Net - Dept 000		1,417,360.00	1,417,360.00	466,878.06	0.00	
Dept 570 - FIBER TO THE PREMISE						
Expenditures						
570-570-702.00	Payroll	252,920.00	252,920.00	116,680.17	0.00	46.13
570-570-702.01	Other Fringe Benefits-taxable	480.00	480.00	1,747.14	0.00	363.99
570-570-703.00	Part-time Salaries	27,600.00	27,600.00	17,346.47	0.00	62.85
570-570-704.00	Overtime Salaries	0.00	0.00	1,892.10	0.00	100.00
570-570-715.00	Social Security	21,497.00	21,497.00	10,360.38	0.00	48.19
570-570-716.00	Hospitalization	57,809.00	57,809.00	16,473.27	0.00	28.50
570-570-717.00	Life Insurance	563.00	563.00	241.31	0.00	42.86
570-570-718.10	RETIREMENT D/C	25,292.00	25,292.00	11,185.74	0.00	44.23
570-570-721.00	Workers Compensation	7,935.00	7,935.00	450.30	0.00	5.67
570-570-727.00	Office Supplies	1,020.00	1,020.00	31.93	0.00	3.13
570-570-727.02	Postage and Shipping	510.00	510.00	0.00	0.00	0.00
570-570-740.00	Operating Supplies	1,020.00	1,020.00	290.58	0.00	28.49
570-570-741.00	Uniforms	1,000.00	1,000.00	454.08	0.00	45.41
570-570-761.00	Safety Supplies	1,020.00	1,020.00	0.00	0.00	0.00
570-570-775.00	Repair & Maintenance Supplies	0.00	0.00	11.72	0.00	100.00
570-570-777.00	MINOR TOOLS AND EQUIPMENT	3,000.00	3,000.00	610.33	0.00	20.34
570-570-801.00	Professional Services	25,000.00	25,000.00	35,841.70	0.00	143.37
570-570-805.00	Administrative Costs	0.00	0.00	293.56	0.00	100.00
570-570-820.00	Contracted Services	268,000.00	268,000.00	81,508.24	77,866.25	59.47
570-570-825.00	Insurance	5,000.00	5,000.00	0.00	0.00	0.00
570-570-850.00	Communications	1,000.00	1,000.00	1,086.51	0.00	108.65
570-570-860.00	Transportation & Travel	1,000.00	1,000.00	0.00	0.00	0.00
570-570-901.00	Advertising	2,500.00	2,500.00	95.02	0.00	3.80
570-570-902.00	Marketing	6,000.00	6,000.00	730.00	0.00	12.17
570-570-922.00	Utilities-Elec, Water, Sewer	10,000.00	10,000.00	5,173.41	0.00	51.73
570-570-930.00	Equipment Maintenance	25,000.00	25,000.00	38,303.03	51,672.79	359.90
570-570-932.00	Vehicle Maintenance	1,000.00	1,000.00	0.00	0.00	0.00
570-570-940.00	Rentals	15,265.00	15,265.00	7,632.50	0.00	50.00
570-570-941.00	Motor Pool Equip Rental	59,300.00	61,000.00	30,085.03	0.00	49.32
570-570-941.01	Data Processing	13,717.00	13,717.00	6,858.48	0.00	50.00
570-570-958.00	Education & Training	3,000.00	3,000.00	0.00	0.00	0.00
570-570-968.00	Depreciation	122,962.00	122,962.00	61,480.98	0.00	50.00
570-570-970.00	Capital Outlay	50,000.00	50,000.00	50,920.42	18,889.64	139.62
570-570-995.00	Bond Interest Paid	55,000.00	55,000.00	0.00	0.00	0.00
570-570-999.00	Transfers to Other Funds	69,618.00	69,618.00	34,809.00	0.00	50.00
TOTAL EXPENDITURES		1,135,028.00	1,136,728.00	532,593.40	148,428.68	59.91
Net - Dept 570 - FIBER TO THE PREMISE		(1,135,028.00)	(1,136,728.00)	(532,593.40)	(148,428.68)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 570 - FIBER TO THE PREMISE						
TOTAL REVENUES		1,417,360.00	1,417,360.00	466,878.06	0.00	32.94
TOTAL EXPENDITURES		1,135,028.00	1,136,728.00	532,593.40	148,428.68	59.91
NET OF REVENUES & EXPENDITURES		282,332.00	280,632.00	(65,715.34)	(148,428.68)	76.31

User: JBARTLETT

PERIOD ENDING 12/31/2019

DB: Marshall

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 582 - Electric Fund						
Dept 000						
Revenues						
582-000-451.00	Licenses and Permits	0.00	0.00	200.00	0.00	100.00
582-000-601.00	NSF Revenue	3,100.00	3,100.00	2,400.00	0.00	77.42
582-000-607.00	Charges for Services - Fees	60,000.00	60,000.00	42,719.00	0.00	71.20
582-000-636.00	Residential Sales	3,700,000.00	3,700,000.00	1,879,145.91	0.00	50.79
582-000-644.00	Commercial Sales	4,000,000.00	4,000,000.00	2,111,807.02	0.00	52.80
582-000-645.00	Industrial Sales	4,200,000.00	4,200,000.00	2,075,700.51	0.00	49.42
582-000-646.00	Public Str. & Hwy. Lighting	58,000.00	58,000.00	32,161.61	0.00	55.45
582-000-647.00	Security & Resort Lighting	55,000.00	55,000.00	25,691.57	0.00	46.71
582-000-648.00	Sales to City Government	530,000.00	530,000.00	290,973.51	0.00	54.90
582-000-660.00	Penalties Income	60,000.00	60,000.00	32,206.31	0.00	53.68
582-000-665.00	Interest	8,000.00	8,000.00	10,865.18	0.00	135.81
582-000-667.00	Rents	6,400.00	6,400.00	6,651.00	0.00	103.92
582-000-671.00	Miscellaneous Revenue	310,000.00	310,000.00	53,039.67	0.00	17.11
582-000-693.00	GAIN\LOSS- SALES OF ASSETS	0.00	0.00	22,860.00	0.00	100.00
TOTAL REVENUES		12,990,500.00	12,990,500.00	6,586,421.29	0.00	50.70
Net - Dept 000		12,990,500.00	12,990,500.00	6,586,421.29	0.00	
Dept 539 - Administration						
Expenditures						
582-539-702.00	Payroll	223,352.00	223,352.00	73,808.65	0.00	33.05
582-539-702.01	Other Fringe Benefits-taxable	3,420.00	3,420.00	2,448.29	0.00	71.59
582-539-703.00	Part-time Salaries	3,249.00	3,249.00	1,560.45	0.00	48.03
582-539-715.00	Social Security	17,597.00	17,597.00	5,742.29	0.00	32.63
582-539-716.00	Hospitalization	43,750.00	43,750.00	29,003.58	0.00	66.29
582-539-717.00	Life Insurance	275.00	275.00	44.35	0.00	16.13
582-539-718.00	RETIREMENT - D/B	291,789.00	291,789.00	107,912.12	0.00	36.98
582-539-718.01	Retiree Health Insurance	619,623.00	619,623.00	138,080.13	0.00	22.28
582-539-718.10	RETIREMENT D/C	16,705.00	16,705.00	5,868.76	0.00	35.13
582-539-721.00	Workers Compensation	825.00	825.00	2,676.58	0.00	324.43
582-539-727.00	Office Supplies	5,202.00	5,202.00	1,299.19	844.25	41.20
582-539-727.02	Postage and Shipping	16,646.00	16,646.00	7,044.80	0.00	42.32
582-539-740.00	Operating Supplies	1,061.00	1,061.00	0.00	0.00	0.00
582-539-755.00	Miscellaneous Supplies	212.00	212.00	0.00	0.00	0.00
582-539-801.00	Professional Services	74,460.00	74,460.00	32,538.92	1,033.86	45.09
582-539-803.00	Service Fee	250.00	250.00	0.00	0.00	0.00
582-539-804.00	BANK FEES	700.00	700.00	784.89	0.00	112.13
582-539-805.00	Administrative Costs	4,550.00	4,550.00	884.80	0.00	19.45
582-539-810.00	Dues & Memberships	14,500.00	14,500.00	7,488.10	0.00	51.64
582-539-813.00	Energy Optimization	40,000.00	40,000.00	24,693.14	0.00	61.73
582-539-820.00	Contracted Services	21,796.00	21,796.00	6,122.00	0.00	28.09
582-539-825.00	Insurance	42,130.00	42,130.00	49,205.80	0.00	116.80
582-539-826.00	Bond Issuance Costs	0.00	0.00	19,330.72	0.00	100.00
582-539-850.00	Communications	150.00	150.00	0.00	0.00	0.00
582-539-860.00	Transportation & Travel	3,600.00	3,600.00	2,352.63	0.00	65.35
582-539-901.00	Advertising	1,000.00	1,000.00	0.00	0.00	0.00
582-539-930.00	Equipment Maintenance	728.00	728.00	190.28	0.00	26.14
582-539-941.01	Data Processing	11,342.00	11,342.00	5,671.02	0.00	50.00
582-539-956.00	Bad Debt Expense	1,500.00	1,500.00	0.00	0.00	0.00
582-539-958.00	Education & Training	2,000.00	2,000.00	1,623.00	0.00	81.15
582-539-966.00	Amortization	2,200.00	2,200.00	0.00	0.00	0.00
582-539-968.00	Depreciation	16,536.00	16,536.00	8,268.00	0.00	50.00

User: JBARTLETT

PERIOD ENDING 12/31/2019

DB: Marshall

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 582 - Electric Fund						
Expenditures						
582-539-995.00	Bond Interest Paid	119,850.00	119,850.00	59,925.00	0.00	50.00
582-539-999.00	Transfers to Other Funds	1,187,670.00	1,187,670.00	412,275.00	0.00	34.71
TOTAL EXPENDITURES		2,788,668.00	2,788,668.00	1,006,842.49	1,878.11	36.17
Net - Dept 539 - Administration		(2,788,668.00)	(2,788,668.00)	(1,006,842.49)	(1,878.11)	
Dept 543 - Powerhouse						
Expenditures						
582-543-702.00	Payroll	0.00	0.00	906.33	0.00	100.00
582-543-704.00	Overtime Salaries	15,606.00	15,606.00	5,089.81	0.00	32.61
582-543-704.04	Overtime- Electrical Apparatus	0.00	0.00	284.75	0.00	100.00
582-543-705.00	Station Labor	227,236.00	227,236.00	69,836.64	0.00	30.73
582-543-705.01	Other Fringe Benefits-taxable	23,192.00	23,192.00	13,441.15	0.00	57.96
582-543-710.01	Labor - Structure Imp. & Maint	0.00	0.00	10,744.07	0.00	100.00
582-543-710.03	Labor - Diesels & Generators	18,727.00	18,727.00	15,502.14	0.00	82.78
582-543-710.04	Labor - Electrical Apparatus	0.00	0.00	14,818.97	0.00	100.00
582-543-710.24	Labor - Dam & Waterways	0.00	0.00	6,979.28	0.00	100.00
582-543-710.25	Labor - Hydro	0.00	0.00	1,400.20	0.00	100.00
582-543-715.00	Social Security	23,217.00	23,217.00	10,224.00	0.00	44.04
582-543-716.00	Hospitalization	67,526.00	67,526.00	23,438.70	0.00	34.71
582-543-717.00	Life Insurance	528.00	528.00	247.60	0.00	46.89
582-543-718.00	RETIREMENT - D/B	110,816.00	110,816.00	11,735.00	0.00	10.59
582-543-718.10	RETIREMENT D/C	15,611.00	15,611.00	6,148.86	0.00	39.39
582-543-721.00	Workers Compensation	6,350.00	6,350.00	3,858.57	0.00	60.76
582-543-727.02	Postage and Shipping	208.00	208.00	13.84	0.00	6.65
582-543-738.00	Purchase Power - MSCPA	12,555,000.00	12,555,000.00	3,396,794.48	0.00	27.06
582-543-740.00	Operating Supplies	4,245.00	4,245.00	844.73	0.00	19.90
582-543-741.00	Uniforms	5,000.00	5,000.00	2,769.72	0.00	55.39
582-543-750.00	Diesel Fuel - Oil	10,000.00	10,000.00	1,825.34	0.00	18.25
582-543-751.00	Diesel Fuel - Gas	12,000.00	12,000.00	5,260.66	0.00	43.84
582-543-752.00	Lubricants	2,000.00	2,000.00	66.58	0.00	3.33
582-543-755.00	Miscellaneous Supplies	0.00	0.00	60.58	0.00	100.00
582-543-761.00	Safety Supplies	2,550.00	2,550.00	743.90	0.00	29.17
582-543-776.00	Building Maintenance Supplies	3,264.00	3,264.00	2,094.50	0.00	64.17
582-543-777.00	MINOR TOOLS AND EQUIPMENT	3,500.00	3,500.00	71.96	0.00	2.06
582-543-780.01	Maintenance - Structures & Imp	8,000.00	8,000.00	1,020.17	0.00	12.75
582-543-780.02	Maint. - Fuel Oil Tanks	20,000.00	20,000.00	12,284.89	0.00	61.42
582-543-780.03	Maint.- Diesels & Generator	10,000.00	10,000.00	0.00	0.00	0.00
582-543-780.04	Maint. - Electrical Apparatus	41,000.00	41,000.00	4,450.46	0.00	10.85
582-543-780.24	Maintenance - Dam & Waterways	2,000.00	2,000.00	3,811.50	0.00	190.58
582-543-780.25	Maintenance - Hydro	1,500.00	1,500.00	0.00	0.00	0.00
582-543-801.00	Professional Services	57,222.00	57,222.00	7,260.38	9,465.06	29.23
582-543-820.00	Contracted Services	41,616.00	41,616.00	5,239.78	9,605.00	35.67
582-543-832.00	State Emmission Fee	6,000.00	6,000.00	1,350.00	0.00	22.50
582-543-850.00	Communications	3,000.00	3,000.00	1,061.29	0.00	35.38
582-543-860.00	Transportation & Travel	1,000.00	1,000.00	378.20	0.00	37.82
582-543-930.00	Equipment Maintenance	2,081.00	2,081.00	807.31	383.80	57.24
582-543-941.00	Motor Pool Equip Rental	9,500.00	9,500.00	4,995.20	0.00	52.58
582-543-941.01	Data Processing	5,590.00	5,590.00	2,794.98	0.00	50.00
582-543-958.00	Education & Training	3,000.00	3,000.00	800.00	0.00	26.67
582-543-968.00	Depreciation	126,700.00	126,700.00	63,349.98	0.00	50.00

User: JBARTLETT

PERIOD ENDING 12/31/2019

DB: Marshall

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019	YEAR-TO-DATE	USED
Fund 582 - Electric Fund						
Expenditures						
TOTAL EXPENDITURES		13,444,785.00	13,444,785.00	3,714,806.50	19,453.86	27.77
Net - Dept 543 - Powerhouse		(13,444,785.00)	(13,444,785.00)	(3,714,806.50)	(19,453.86)	
Dept 544 - Line Distribution						
Expenditures						
582-544-702.00	Payroll	0.00	0.00	970.24	0.00	100.00
582-544-703.00	Part-time Salaries	37,000.00	37,000.00	8,422.46	0.00	22.76
582-544-704.00	Overtime Salaries	1,040.00	1,040.00	1,380.12	0.00	132.70
582-544-704.05	Overtime - Overhead Lines	15,606.00	15,606.00	8,845.60	0.00	56.68
582-544-704.06	Overtime - Transformer & Dev	1,248.00	1,248.00	628.71	0.00	50.38
582-544-704.07	Overtime - Services	8,323.00	8,323.00	1,758.26	0.00	21.13
582-544-704.09	Overtime - St. Lights & Signs	1,040.00	1,040.00	450.12	0.00	43.28
582-544-704.10	Overtime - Security Lights	208.00	208.00	0.00	0.00	0.00
582-544-704.12	Overtime - Meter Reading	520.00	520.00	0.00	0.00	0.00
582-544-704.13	Overtime- Christmas Decoration	1,040.00	1,040.00	938.64	0.00	90.25
582-544-704.14	Overtime - Meter Shop	312.00	312.00	838.60	0.00	268.78
582-544-704.29	Overtime - Underground Lines	9,000.00	9,000.00	554.25	0.00	6.16
582-544-704.30	Overtime - Line Clearance	520.00	520.00	0.00	0.00	0.00
582-544-705.00	Station Labor	747,200.00	747,200.00	95,961.74	0.00	12.84
582-544-705.01	Other Fringe Benefits-taxable	25,292.00	25,292.00	16,531.96	0.00	65.36
582-544-710.05	Labor - Overhead Lines	0.00	0.00	120,175.98	0.00	100.00
582-544-710.06	Labor - Transformers & Devices	0.00	0.00	244.26	0.00	100.00
582-544-710.07	Labor - Services	0.00	0.00	651.36	0.00	100.00
582-544-710.09	Labor - St. Lights & Signals	0.00	0.00	8,000.05	0.00	100.00
582-544-710.10	Labor - Security Lights	0.00	0.00	732.78	0.00	100.00
582-544-710.11	Labor - Brooks Fountain	0.00	0.00	1,095.84	0.00	100.00
582-544-710.12	Labor - Meter Reading	49,880.00	49,880.00	16,873.32	0.00	33.83
582-544-710.13	Labor - Christmas Decorations	0.00	0.00	8,581.31	0.00	100.00
582-544-710.14	Labor - Meter Shop	60,716.00	60,716.00	47,237.72	0.00	77.80
582-544-710.29	Labor - Underground Lines	0.00	0.00	15,943.38	0.00	100.00
582-544-710.30	Labor - Line Clearance	0.00	0.00	407.10	0.00	100.00
582-544-715.00	Social Security	73,359.00	73,359.00	30,692.90	0.00	41.84
582-544-716.00	Hospitalization	191,160.00	191,160.00	67,156.23	0.00	35.13
582-544-717.00	Life Insurance	1,452.00	1,452.00	597.05	0.00	41.12
582-544-718.00	RETIREMENT - D/B	274,561.00	274,561.00	37,651.58	0.00	13.71
582-544-718.10	RETIREMENT D/C	40,145.00	40,145.00	21,635.50	0.00	53.89
582-544-721.00	Workers Compensation	12,901.00	12,901.00	20,195.07	0.00	156.54
582-544-727.02	Postage and Shipping	208.00	208.00	0.00	0.00	0.00
582-544-740.00	Operating Supplies	12,735.00	12,735.00	4,565.43	0.00	35.85
582-544-741.00	Uniforms	10,000.00	10,000.00	6,135.88	0.00	61.36
582-544-760.00	Medical Services	1,167.00	1,167.00	967.00	0.00	82.86
582-544-761.00	Safety Supplies	13,796.00	13,796.00	3,962.78	0.00	28.72
582-544-777.00	MINOR TOOLS AND EQUIPMENT	15,000.00	15,000.00	20,289.44	325.00	137.43
582-544-780.05	Maint. - Overhead Lines	41,000.00	41,000.00	21,217.52	0.00	51.75
582-544-780.06	Maint.- Transformers & Devices	300,000.00	300,000.00	12,308.10	6,985.00	6.43
582-544-780.07	Maintenance - Services	10,000.00	10,000.00	2,925.92	0.00	29.26
582-544-780.08	Maintenance - Meters	15,000.00	15,000.00	14,221.30	0.00	94.81
582-544-780.09	Maintenance - St. Lights & Sig	50,000.00	50,000.00	10,826.15	0.00	21.65
582-544-780.10	Maintenance - Security Lights	11,000.00	11,000.00	3,632.85	0.00	33.03
582-544-780.11	Maintenance - Brooks Fountain	100.00	100.00	0.00	0.00	0.00
582-544-780.13	Maint. - Christmas Decorations	100.00	100.00	0.00	0.00	0.00
582-544-780.29	Maintenance- Underground Lines	30,000.00	30,000.00	11,349.62	0.00	37.83
582-544-801.00	Professional Services	5,202.00	5,202.00	15.85	0.00	0.30

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 582 - Electric Fund						
Expenditures						
582-544-820.00	Contracted Services	210,161.00	210,161.00	91,588.93	30,441.78	58.07
582-544-850.00	Communications	2,200.00	2,200.00	430.14	0.00	19.55
582-544-860.00	Transportation & Travel	5,000.00	5,000.00	1,360.78	0.00	27.22
582-544-930.00	Equipment Maintenance	2,081.00	2,081.00	902.81	276.00	56.65
582-544-932.00	Vehicle Maintenance	2,000.00	2,000.00	1,094.13	0.00	54.71
582-544-940.00	Rentals	94,445.00	94,445.00	47,222.50	0.00	50.00
582-544-941.00	Motor Pool Equip Rental	323,500.00	323,500.00	159,413.70	0.00	49.28
582-544-941.01	Data Processing	4,872.00	4,872.00	2,436.00	0.00	50.00
582-544-958.00	Education & Training	11,000.00	11,000.00	5,692.00	0.00	51.75
582-544-968.00	Depreciation	245,460.00	245,460.00	122,730.00	0.00	50.00
TOTAL EXPENDITURES		2,968,550.00	2,968,550.00	1,080,440.96	38,027.78	37.68
Net - Dept 544 - Line Distribution		(2,968,550.00)	(2,968,550.00)	(1,080,440.96)	(38,027.78)	
Dept 900 - Capital Outlay Control						
Expenditures						
582-900-970.00	Capital Outlay	2,930,000.00	2,930,000.00	80,082.72	(5,539.90)	2.54
582-900-970.14	Industrial Park Substation	0.00	0.00	86,270.00	0.00	100.00
582-900-970.16	CTN	0.00	0.00	124,675.28	0.00	100.00
582-900-970.18	PEARL STREET SUBSTATION	0.00	0.00	606,332.80	892,392.38	100.00
582-900-970.21	MARSHALL DAM	0.00	0.00	80,237.00	489,329.00	100.00
TOTAL EXPENDITURES		2,930,000.00	2,930,000.00	977,597.80	1,376,181.48	80.33
Net - Dept 900 - Capital Outlay Control		(2,930,000.00)	(2,930,000.00)	(977,597.80)	(1,376,181.48)	
TOTAL REVENUES		12,990,500.00	12,990,500.00	6,586,421.29	0.00	50.70
TOTAL EXPENDITURES		22,132,003.00	22,132,003.00	6,779,687.75	1,435,541.23	37.12
NET OF REVENUES & EXPENDITURES		(9,141,503.00)	(9,141,503.00)	(193,266.46)	(1,435,541.23)	17.82

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 588 - DART Fund						
Dept 000						
Revenues						
588-000-402.00	Current Property Taxes	187,545.00	187,545.00	179,824.88	0.00	95.88
588-000-420.00	Delinquent Personal Prop Taxes	204.00	204.00	51.46	0.00	25.23
588-000-441.00	LOCAL COMM STAB SHARE TAX	5,687.00	5,687.00	8,199.82	0.00	144.19
588-000-445.00	Penalties & Int. on Taxes	52.00	52.00	(16.24)	0.00	(31.23)
588-000-529.01	DART RTAP	5,400.00	5,400.00	0.00	0.00	0.00
588-000-530.00	Federal Section 5311 Grant	61,416.00	61,416.00	28,410.90	0.00	46.26
588-000-570.00	State Operating Assistance	129,883.00	129,883.00	50,928.79	0.00	39.21
588-000-571.00	State Grant - DART	0.00	89,819.33	0.00	0.00	0.00
588-000-610.00	Passenger Fares	48,000.00	48,000.00	18,624.64	0.00	38.80
588-000-665.00	Interest	1,500.00	1,500.00	3,510.89	0.00	234.06
588-000-671.00	Miscellaneous Revenue	9,692.00	9,692.00	2,971.91	0.00	30.66
588-000-681.00	Sales of Fixed Assets	0.00	0.00	(1,537.33)	0.00	100.00
TOTAL REVENUES		449,379.00	539,198.33	290,969.72	0.00	53.96
Net - Dept 000		449,379.00	539,198.33	290,969.72	0.00	
Dept 538 - DART						
Expenditures						
588-538-702.00	Payroll	0.00	0.00	294.07	0.00	100.00
588-538-702.81	ADMIN HOURS	0.00	0.00	6,259.00	0.00	100.00
588-538-703.00	Part-time Salaries	123,040.00	123,040.00	50,066.54	0.00	40.69
588-538-703.82	PART-TIME DISPATCH	26,745.00	26,745.00	12,591.57	0.00	47.08
588-538-704.00	Overtime Salaries	1,569.00	1,569.00	1,346.00	0.00	85.79
588-538-704.82	OVERTIME - DISPATCH	169.00	169.00	1,331.86	0.00	788.08
588-538-715.00	Social Security	11,592.00	11,592.00	5,499.77	0.00	47.44
588-538-718.00	RETIREMENT - D/B	60,122.00	60,122.00	13,106.27	0.00	21.80
588-538-718.01	Retiree Health Insurance	110,169.00	110,169.00	30,264.01	0.00	27.47
588-538-721.00	Workers Compensation	5,800.00	5,800.00	3,006.23	0.00	51.83
588-538-727.00	Office Supplies	706.00	706.00	294.70	0.00	41.74
588-538-740.00	Operating Supplies	1,717.00	1,717.00	802.47	0.00	46.74
588-538-757.00	Fuels & Lubricants	17,500.00	17,500.00	9,948.01	0.00	56.85
588-538-760.00	Medical Services	1,530.00	1,530.00	622.09	0.00	40.66
588-538-801.00	Professional Services	1,500.00	1,500.00	1,647.85	0.00	109.86
588-538-810.00	Dues & Memberships	700.00	700.00	700.00	0.00	100.00
588-538-825.00	Insurance	5,454.00	5,454.00	0.00	0.00	0.00
588-538-850.00	Communications	878.00	878.00	3,458.48	0.00	393.90
588-538-860.00	Transportation & Travel	275.00	275.00	0.00	0.00	0.00
588-538-901.00	Advertising	3,500.00	3,500.00	33.38	0.00	0.95
588-538-930.00	Equipment Maintenance	4,182.00	4,182.00	43.82	0.00	1.05
588-538-932.00	Vehicle Maintenance	26,928.00	26,928.00	9,911.09	0.00	36.81
588-538-933.00	Tires	3,060.00	3,060.00	1,150.36	0.00	37.59
588-538-940.00	Rentals	12,305.00	12,305.00	5,146.50	0.00	41.82
588-538-941.00	Motor Pool Equip Rental	250.00	250.00	0.00	0.00	0.00
588-538-941.01	Data Processing	6,254.00	6,254.00	2,615.72	0.00	41.82
588-538-958.00	Education & Training	2,150.00	2,150.00	156.14	0.00	7.26
588-538-958.01	EXP RTAP	2,000.00	2,000.00	0.00	0.00	0.00
588-538-964.00	Refund or Rebates	150.00	150.00	431.83	0.00	287.89
588-538-968.00	Depreciation	29,408.00	29,408.00	16,455.44	0.00	55.96
588-538-970.00	Capital Outlay	0.00	89,819.33	0.00	0.00	0.00
588-538-999.00	TRANSFERS TO OTHER FUNDS	19,590.00	19,590.00	8,193.41	0.00	41.82
TOTAL EXPENDITURES		479,243.00	569,062.33	185,376.61	0.00	32.58

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 588 - DART Fund						
Net - Dept 538 - DART		(479,243.00)	(569,062.33)	(185,376.61)	0.00	
Dept 541 - DART - ALBION						
Revenues						
588-541-530.00	Federal Section 5311 Grant	15,147.00	15,147.00	8,182.10	0.00	54.02
588-541-570.00	State Operating Assistance	32,033.00	32,033.00	14,389.21	0.00	44.92
588-541-610.00	Passenger Fares	8,000.00	8,000.00	3,182.73	0.00	39.78
588-541-671.00	Miscellaneous Revenue	2,000.00	2,000.00	757.12	0.00	37.86
588-541-675.00	Contrib. from Other Sources	35,000.00	35,000.00	24,250.00	0.00	69.29
TOTAL REVENUES		92,180.00	92,180.00	50,761.16	0.00	55.07
Expenditures						
588-541-702.00	Payroll	0.00	0.00	59.75	0.00	100.00
588-541-702.81	ADMIN HOURS	0.00	0.00	1,024.33	0.00	100.00
588-541-703.00	Part-time Salaries	33,237.00	33,237.00	14,917.30	0.00	44.88
588-541-703.82	PART-TIME DISPATCH	5,848.00	5,848.00	2,820.09	0.00	48.22
588-541-704.00	Overtime Salaries	349.00	349.00	1,000.11	0.00	286.56
588-541-704.82	OVERTIME - DISPATCH	84.00	84.00	93.38	0.00	111.17
588-541-715.00	Social Security	3,023.00	3,023.00	1,521.32	0.00	50.32
588-541-721.00	Workers Compensation	1,054.00	1,054.00	680.38	0.00	64.55
588-541-727.00	Office Supplies	150.00	150.00	59.80	0.00	39.87
588-541-740.00	Operating Supplies	500.00	500.00	146.19	0.00	29.24
588-541-757.00	Fuels & Lubricants	12,000.00	12,000.00	3,647.47	0.00	30.40
588-541-760.00	Medical Services	500.00	500.00	123.47	0.00	24.69
588-541-801.00	Professional Services	300.00	300.00	515.68	0.00	171.89
588-541-825.00	Insurance	2,273.00	2,273.00	0.00	0.00	0.00
588-541-850.00	Communications	635.00	635.00	316.61	0.00	49.86
588-541-901.00	Advertising	1,500.00	1,500.00	7.06	0.00	0.47
588-541-930.00	Equipment Maintenance	510.00	510.00	5.73	0.00	1.12
588-541-932.00	VEHICLE MAINTENANCE	8,000.00	8,000.00	4,070.51	0.00	50.88
588-541-933.00	Tires	1,500.00	1,500.00	149.64	0.00	9.98
588-541-940.00	Rentals	3,100.00	3,100.00	1,006.00	0.00	32.45
588-541-941.01	Data Processing	1,400.00	1,400.00	511.30	0.00	36.52
588-541-968.00	Depreciation	8,642.00	8,642.00	3,216.58	0.00	37.22
588-541-999.00	Transfers to Other Funds	6,125.00	6,125.00	1,601.59	0.00	26.15
TOTAL EXPENDITURES		90,730.00	90,730.00	37,494.29	0.00	41.33
Net - Dept 541 - DART - ALBION		1,450.00	1,450.00	13,266.87	0.00	
TOTAL REVENUES		541,559.00	631,378.33	341,730.88	0.00	54.12
TOTAL EXPENDITURES		569,973.00	659,792.33	222,870.90	0.00	33.78
NET OF REVENUES & EXPENDITURES		(28,414.00)	(28,414.00)	118,859.98	0.00	418.31

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 590 - Wastewater Fund						
Dept 000						
Revenues						
590-000-636.00	Residential Sales	1,225,968.00	1,225,968.00	579,841.63	0.00	47.30
590-000-644.00	Commercial Sales	582,335.00	582,335.00	309,259.10	0.00	53.11
590-000-645.00	Industrial Sales	134,857.00	134,857.00	78,138.56	0.00	57.94
590-000-648.00	Sales to City Government	40,457.00	40,457.00	21,763.25	0.00	53.79
590-000-660.00	Penalties Income	15,000.00	15,000.00	7,929.77	0.00	52.87
590-000-665.00	Interest	4,200.00	4,200.00	9,412.01	0.00	224.10
590-000-671.00	Miscellaneous Revenue	12,500.00	12,500.00	79.04	0.00	0.63
590-000-671.01	Connection Fees	4,000.00	4,000.00	1,500.00	0.00	37.50
TOTAL REVENUES		2,019,317.00	2,019,317.00	1,007,923.36	0.00	49.91
Net - Dept 000		2,019,317.00	2,019,317.00	1,007,923.36	0.00	
Dept 539 - Administration						
Expenditures						
590-539-702.00	Payroll	98,595.00	98,595.00	40,819.87	0.00	41.40
590-539-702.01	Other Fringe Benefits-taxable	1,548.00	1,548.00	1,331.51	0.00	86.01
590-539-715.00	Social Security	7,661.00	7,661.00	3,031.27	0.00	39.57
590-539-716.00	Hospitalization	26,050.00	26,050.00	18,723.44	0.00	71.88
590-539-717.00	Life Insurance	200.00	200.00	70.51	0.00	35.26
590-539-718.00	RETIREMENT - D/B	89,763.00	89,763.00	25,821.64	0.00	28.77
590-539-718.01	Retiree Health Insurance	86,629.00	86,629.00	21,534.30	0.00	24.86
590-539-718.10	RETIREMENT D/C	3,600.00	3,600.00	723.51	0.00	20.10
590-539-721.00	Workers Compensation	382.00	382.00	930.18	0.00	243.50
590-539-727.00	Office Supplies	2,123.00	2,123.00	435.65	422.13	40.40
590-539-727.02	Postage and Shipping	6,450.00	6,450.00	3,471.52	17.00	54.09
590-539-760.00	Medical Services	208.00	208.00	0.00	0.00	0.00
590-539-801.00	Professional Services	5,202.00	5,202.00	3,743.80	0.00	71.97
590-539-803.00	Service Fee	500.00	500.00	142.50	0.00	28.50
590-539-804.00	BANK FEES	325.00	325.00	392.46	0.00	120.76
590-539-805.00	Administrative Costs	350.00	350.00	237.23	0.00	67.78
590-539-810.00	Dues & Memberships	750.00	750.00	152.00	0.00	20.27
590-539-820.00	Contracted Services	13,109.00	13,109.00	8,071.27	0.00	61.57
590-539-825.00	Insurance	22,350.00	22,350.00	27,886.95	0.00	124.77
590-539-860.00	Transportation & Travel	418.00	418.00	530.75	0.00	126.97
590-539-930.00	Equipment Maintenance	510.00	510.00	0.00	0.00	0.00
590-539-941.01	Data Processing	6,872.00	6,872.00	3,436.02	0.00	50.00
590-539-958.00	Education & Training	1,200.00	1,200.00	695.00	0.00	57.92
590-539-966.00	Amortization	1,074.00	1,074.00	0.00	0.00	0.00
590-539-968.00	Depreciation	1,700.00	1,700.00	850.02	0.00	50.00
590-539-995.00	Bond Interest Paid	67,846.00	67,846.00	33,923.00	0.00	50.00
590-539-999.00	Transfers to Other Funds	175,000.00	175,000.00	87,500.00	0.00	50.00
TOTAL EXPENDITURES		620,415.00	620,415.00	284,454.40	439.13	45.92
Net - Dept 539 - Administration		(620,415.00)	(620,415.00)	(284,454.40)	(439.13)	
Dept 545 - Operations						
Expenditures						
590-545-702.00	Payroll	0.00	0.00	274.56	0.00	100.00

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 590 - Wastewater Fund						
Expenditures						
590-545-703.00	Part-time Salaries	9,325.00	9,325.00	5,260.49	0.00	56.41
590-545-704.00	Overtime Salaries	10,700.00	10,700.00	9,390.55	0.00	87.76
590-545-705.00	Station Labor	212,612.00	212,612.00	115,201.56	0.00	54.18
590-545-705.01	Other Fringe Benefits-taxable	2,775.00	2,775.00	2,400.00	0.00	86.49
590-545-710.12	Labor - Meter Reading	24,939.00	24,939.00	13,577.05	0.00	54.44
590-545-715.00	Social Security	19,917.00	19,917.00	10,536.43	0.00	52.90
590-545-716.00	Hospitalization	83,481.00	83,481.00	30,829.71	0.00	36.93
590-545-717.00	Life Insurance	594.00	594.00	258.50	0.00	43.52
590-545-718.00	RETIREMENT - D/B	118,493.00	118,493.00	8,721.99	0.00	7.36
590-545-718.10	RETIREMENT D/C	11,690.00	11,690.00	5,621.34	0.00	48.09
590-545-721.00	Workers Compensation	2,065.00	2,065.00	1,666.12	0.00	80.68
590-545-740.00	Operating Supplies	20,854.00	20,854.00	14,864.35	9,509.17	116.88
590-545-741.00	Uniforms	3,000.00	3,000.00	1,303.71	0.00	43.46
590-545-757.00	Fuels & Lubricants	500.00	500.00	346.22	0.00	69.24
590-545-761.00	Safety Supplies	1,431.00	1,431.00	157.78	0.00	11.03
590-545-776.00	Building Maintenance Supplies	1,061.00	1,061.00	217.45	0.00	20.49
590-545-777.00	MINOR TOOLS AND EQUIPMENT	1,000.00	1,000.00	96.95	0.00	9.70
590-545-780.01	Maintenance - Structures & Imp	5,000.00	5,000.00	4,444.41	0.00	88.89
590-545-780.15	Maintenance - Plant Equipment	20,000.00	20,000.00	17,094.59	2,608.48	98.52
590-545-780.16	Maintenance - Lift Stations	15,000.00	15,000.00	4,420.63	0.00	29.47
590-545-780.21	Maintenance - Meters	500.00	500.00	714.09	0.00	142.82
590-545-780.23	Maintenance - Sewer Lines	5,000.00	5,000.00	78.17	0.00	1.56
590-545-780.28	Maint. - Sewer Lines-Chemicals	7,500.00	7,500.00	0.00	0.00	0.00
590-545-780.30	MAINT - SCADA	16,000.00	16,000.00	7,956.00	0.00	49.73
590-545-790.00	Chemical Cost	80,000.00	80,000.00	18,700.07	0.00	23.38
590-545-803.00	Service Fee	10,679.00	10,679.00	13,693.93	0.00	128.23
590-545-820.00	Contracted Services	72,408.00	72,408.00	38,648.66	25,814.50	89.03
590-545-850.00	Communications	0.00	0.00	468.93	0.00	100.00
590-545-860.00	Transportation & Travel	132.00	132.00	0.00	0.00	0.00
590-545-921.00	Utilities - Gas	3,000.00	3,000.00	978.66	0.00	32.62
590-545-922.00	Utilities-Elec, Water, Sewer	125,000.00	125,000.00	63,377.40	0.00	50.70
590-545-930.00	Equipment Maintenance	5,100.00	5,100.00	2,902.24	0.00	56.91
590-545-940.00	Rentals	840.00	840.00	65.00	0.00	7.74
590-545-941.00	Motor Pool Equip Rental	81,000.00	79,400.00	43,279.27	0.00	54.51
590-545-941.01	Data Processing	2,372.00	2,372.00	0.00	0.00	0.00
590-545-958.00	Education & Training	3,000.00	3,000.00	962.50	0.00	32.08
590-545-968.00	Depreciation	423,075.00	423,075.00	211,537.50	0.00	50.00
TOTAL EXPENDITURES		1,400,043.00	1,398,443.00	650,046.81	37,932.15	49.20
Net - Dept 545 - Operations		(1,400,043.00)	(1,398,443.00)	(650,046.81)	(37,932.15)	
Dept 900 - Capital Outlay Control						
Expenditures						
590-900-970.00	Capital Outlay	837,000.00	837,000.00	12,250.00	0.00	1.46
590-900-970.26	HANOVER SANITARY REPAIR 2019	0.00	150,000.00	138,659.77	3,095.34	94.50
TOTAL EXPENDITURES		837,000.00	987,000.00	150,909.77	3,095.34	15.60
Net - Dept 900 - Capital Outlay Control		(837,000.00)	(987,000.00)	(150,909.77)	(3,095.34)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 590 - Wastewater Fund						
TOTAL REVENUES		2,019,317.00	2,019,317.00	1,007,923.36	0.00	49.91
TOTAL EXPENDITURES		2,857,458.00	3,005,858.00	1,085,410.98	41,466.62	37.49
NET OF REVENUES & EXPENDITURES		(838,141.00)	(986,541.00)	(77,487.62)	(41,466.62)	12.06

User: JBARTLETT

PERIOD ENDING 12/31/2019

DB: Marshall

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 591 - Water Fund						
Dept 000						
Revenues						
591-000-540.00	State Grants	1,000.00	1,000.00	0.00	0.00	0.00
591-000-607.00	Charges for Services - Fees	0.00	0.00	80.00	0.00	100.00
591-000-621.00	Private Fire Protection	8,600.00	8,600.00	4,439.54	0.00	51.62
591-000-626.00	Charges for Services	0.00	0.00	970.24	0.00	100.00
591-000-636.00	Residential Sales	1,100,790.00	1,100,790.00	581,716.96	0.00	52.85
591-000-644.00	Commercial Sales	517,038.00	517,038.00	279,390.74	0.00	54.04
591-000-645.00	Industrial Sales	131,205.00	131,205.00	72,221.59	0.00	55.04
591-000-648.00	Sales to City Government	98,960.00	98,960.00	38,857.68	0.00	39.27
591-000-660.00	Penalties Income	12,000.00	12,000.00	7,496.89	0.00	62.47
591-000-665.00	Interest	3,000.00	3,000.00	7,645.87	0.00	254.86
591-000-671.00	Miscellaneous Revenue	6,000.00	6,000.00	12,151.47	0.00	202.52
591-000-671.01	Connection Fees	20,000.00	20,000.00	1,200.00	0.00	6.00
591-000-675.00	Contrib. from Other Sources	0.00	0.00	75,000.00	0.00	100.00
TOTAL REVENUES		1,898,593.00	1,898,593.00	1,081,170.98	0.00	56.95
Net - Dept 000		1,898,593.00	1,898,593.00	1,081,170.98	0.00	
Dept 539 - Administration						
Expenditures						
591-539-702.00	Payroll	99,210.00	99,210.00	52,027.43	0.00	52.44
591-539-702.01	Other Fringe Benefits-taxable	1,748.00	1,748.00	1,531.50	0.00	87.61
591-539-715.00	Social Security	7,723.00	7,723.00	3,895.42	0.00	50.44
591-539-716.00	Hospitalization	22,225.00	22,225.00	15,860.44	0.00	71.36
591-539-717.00	Life Insurance	200.00	200.00	70.50	0.00	35.25
591-539-718.00	RETIREMENT - D/B	96,714.00	96,714.00	28,289.63	0.00	29.25
591-539-718.01	Retiree Health Insurance	144,514.00	144,514.00	38,474.94	0.00	26.62
591-539-718.10	RETIREMENT D/C	3,567.00	3,567.00	723.51	0.00	20.28
591-539-721.00	Workers Compensation	1,400.00	1,400.00	1,654.60	0.00	118.19
591-539-727.00	Office Supplies	2,153.00	2,153.00	438.96	422.12	39.99
591-539-727.02	Postage and Shipping	7,000.00	7,000.00	1,944.00	0.00	27.77
591-539-740.00	Operating Supplies	212.00	212.00	0.00	0.00	0.00
591-539-760.00	Medical Services	155.00	155.00	0.00	0.00	0.00
591-539-801.00	Professional Services	4,682.00	76,582.00	27,462.94	1,342.75	37.61
591-539-803.00	Service Fee	1,750.00	1,750.00	600.00	0.00	34.29
591-539-804.00	BANK FEES	300.00	300.00	392.45	0.00	130.82
591-539-805.00	Administrative Costs	400.00	400.00	237.53	0.00	59.38
591-539-810.00	Dues & Memberships	1,300.00	1,300.00	1,150.00	0.00	88.46
591-539-820.00	Contracted Services	19,821.00	19,821.00	8,014.20	0.00	40.43
591-539-825.00	Insurance	12,486.00	12,486.00	5,508.12	0.00	44.11
591-539-826.00	Bond Issuance Costs	0.00	0.00	104,203.88	0.00	100.00
591-539-850.00	Communications	986.00	986.00	454.54	0.00	46.10
591-539-860.00	Transportation & Travel	410.00	410.00	0.00	0.00	0.00
591-539-901.00	Advertising	200.00	200.00	0.00	0.00	0.00
591-539-930.00	Equipment Maintenance	400.00	400.00	0.00	0.00	0.00
591-539-940.00	Rentals	440.00	440.00	0.00	0.00	0.00
591-539-941.01	Data Processing	4,505.00	4,505.00	2,252.52	0.00	50.00
591-539-958.00	Education & Training	1,500.00	1,500.00	7.50	0.00	0.50
591-539-966.00	Amortization	3,309.00	3,309.00	0.00	0.00	0.00
591-539-995.00	Bond Interest Paid	84,289.00	84,289.00	65,244.50	0.00	77.41
591-539-999.00	Transfers to Other Funds	190,000.00	190,000.00	95,000.00	0.00	50.00
TOTAL EXPENDITURES		713,599.00	785,499.00	455,439.11	1,764.87	58.21

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019	YEAR-TO-DATE	USED
Fund 591 - Water Fund						
Net - Dept 539 - Administration		(713,599.00)	(785,499.00)	(455,439.11)	(1,764.87)	
Dept 544 - Line Distribution						
Expenditures						
591-544-703.00	Part-time Salaries	0.00	0.00	157.50	0.00	100.00
591-544-704.00	Overtime Salaries	7,710.00	7,710.00	441.76	0.00	5.73
591-544-704.07	Overtime - Services	0.00	0.00	1,443.56	0.00	100.00
591-544-704.08	Overtime - Meters	0.00	0.00	79.47	0.00	100.00
591-544-704.20	Overtime - Hydrants	0.00	0.00	166.26	0.00	100.00
591-544-704.22	Overtime - Towers	0.00	0.00	208.07	0.00	100.00
591-544-704.27	Overtime - Mains	0.00	0.00	1,322.61	0.00	100.00
591-544-705.00	Station Labor	144,808.00	144,808.00	13,826.55	0.00	9.55
591-544-705.01	Other Fringe Benefits-taxable	14,230.00	14,230.00	7,530.79	0.00	52.92
591-544-710.07	Labor - Services	0.00	0.00	15,593.27	0.00	100.00
591-544-710.08	Labor - Meters	0.00	0.00	6,441.59	0.00	100.00
591-544-710.12	Labor - Meter Reading	24,940.00	24,940.00	(1,183.95)	0.00	(4.75)
591-544-710.20	Labor - Hydrants	0.00	0.00	9,118.99	0.00	100.00
591-544-710.22	Labor - Towers	0.00	0.00	1,899.10	0.00	100.00
591-544-710.27	Labor - Mains	0.00	0.00	22,318.50	0.00	100.00
591-544-715.00	Social Security	14,664.00	14,664.00	5,752.39	0.00	39.23
591-544-716.00	Hospitalization	54,322.00	54,322.00	17,391.01	0.00	32.01
591-544-717.00	Life Insurance	462.00	462.00	223.00	0.00	48.27
591-544-718.00	RETIREMENT - D/B	91,070.00	91,070.00	8,544.15	0.00	9.38
591-544-718.10	RETIREMENT D/C	5,814.00	5,814.00	3,111.86	0.00	53.52
591-544-721.00	Workers Compensation	671.00	671.00	2,861.21	0.00	426.41
591-544-740.00	Operating Supplies	4,500.00	4,500.00	728.10	0.00	16.18
591-544-741.00	Uniforms	2,500.00	2,500.00	648.18	0.00	25.93
591-544-761.00	Safety Supplies	510.00	510.00	473.98	0.00	92.94
591-544-777.00	MINOR TOOLS AND EQUIPMENT	2,000.00	2,000.00	911.86	635.00	77.34
591-544-780.00	Equipment Maintenance Supplies	461.00	461.00	133.86	0.00	29.04
591-544-780.07	Maintenance - Services	20,000.00	20,000.00	2,195.39	0.00	10.98
591-544-780.20	Maintenance - Hydrants	20,000.00	20,000.00	5,204.82	0.00	26.02
591-544-780.21	Maintenance - Meters	15,000.00	15,000.00	4,265.41	0.00	28.44
591-544-780.27	Maintenance - Mains	20,000.00	20,000.00	9,887.90	0.00	49.44
591-544-820.00	Contracted Services	25,000.00	25,000.00	6,790.00	0.00	27.16
591-544-901.00	Advertising	500.00	500.00	0.00	0.00	0.00
591-544-922.00	Utilities-Elec, Water, Sewer	1,400.00	1,400.00	434.33	0.00	31.02
591-544-930.00	Equipment Maintenance	520.00	520.00	0.00	0.00	0.00
591-544-940.00	Rentals	10,123.00	10,123.00	5,061.12	0.00	50.00
591-544-941.00	Motor Pool Equip Rental	62,000.00	62,000.00	15,962.52	0.00	25.75
591-544-941.01	Data Processing	1,857.00	1,857.00	0.00	0.00	0.00
591-544-958.00	Education & Training	1,500.00	1,500.00	200.00	0.00	13.33
591-544-968.00	Depreciation	331,300.00	331,300.00	165,649.98	0.00	50.00
TOTAL EXPENDITURES		877,862.00	877,862.00	335,795.14	635.00	38.32
Net - Dept 544 - Line Distribution		(877,862.00)	(877,862.00)	(335,795.14)	(635.00)	
Dept 546 - Production						
Expenditures						
591-546-704.00	Overtime Salaries	3,090.00	3,090.00	735.60	0.00	23.81
591-546-705.00	Station Labor	55,141.00	55,141.00	27,679.95	0.00	50.20

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 591 - Water Fund						
Expenditures						
591-546-715.00	Social Security	4,455.00	4,455.00	2,037.52	0.00	45.74
591-546-716.00	Hospitalization	20,001.00	20,001.00	7,245.96	0.00	36.23
591-546-717.00	Life Insurance	132.00	132.00	59.00	0.00	44.70
591-546-718.10	RETIREMENT D/C	5,823.00	5,823.00	3,497.58	0.00	60.06
591-546-721.00	Workers Compensation	274.00	274.00	1,347.22	0.00	491.69
591-546-740.00	Operating Supplies	10,200.00	5,493.80	1,719.22	0.00	31.29
591-546-741.00	Uniforms	700.00	700.00	483.53	0.00	69.08
591-546-761.00	Safety Supplies	104.00	104.00	15.70	0.00	15.10
591-546-776.00	Building Maintenance Supplies	1,040.00	1,040.00	680.69	0.00	65.45
591-546-777.00	MINOR TOOLS AND EQUIPMENT	500.00	500.00	0.95	0.00	0.19
591-546-780.01	Maintenance - Structures & Imp	200.00	200.00	5.65	0.00	2.83
591-546-780.15	Maintenance - Plant Equipment	2,500.00	2,500.00	741.99	0.00	29.68
591-546-780.17	Maintenance - Pumps	1,000.00	1,000.00	0.00	0.00	0.00
591-546-780.18	Maintenance - Wells	18,000.00	17,250.00	2,732.00	0.00	15.84
591-546-780.19	Maintenance - Purification Eq.	4,000.00	9,456.20	2,991.02	4,706.20	81.40
591-546-780.30	MAINT - SCADA	3,500.00	3,500.00	1,038.00	0.00	29.66
591-546-790.00	Chemical Cost	23,929.00	23,929.00	8,742.20	0.00	36.53
591-546-801.00	Professional Services	842.00	842.00	0.00	0.00	0.00
591-546-820.00	Contracted Services	6,108.00	6,108.00	1,417.79	0.00	23.21
591-546-833.00	State fees	3,200.00	3,200.00	4,769.94	0.00	149.06
591-546-921.00	Utilities - Gas	2,000.00	2,000.00	718.00	0.00	35.90
591-546-922.00	Utilities-Elec, Water, Sewer	36,000.00	36,000.00	15,844.87	0.00	44.01
591-546-958.00	Education & Training	1,530.00	1,530.00	140.00	0.00	9.15
591-546-968.00	Depreciation	12,600.00	12,600.00	6,300.00	0.00	50.00
TOTAL EXPENDITURES		216,869.00	216,869.00	90,944.38	4,706.20	44.11
Net - Dept 546 - Production		(216,869.00)	(216,869.00)	(90,944.38)	(4,706.20)	
Dept 900 - Capital Outlay Control						
Expenditures						
591-900-970.00	Capital Outlay	870,000.00	870,000.00	1,105,544.60	368,498.26	169.43
591-900-970.13	PERRIN DAM WATER MAIN RELOCATION	0.00	1,081,589.00	197,179.33	547,065.48	68.81
591-900-970.31	2017-2018 INDUSTRIAL PARK WATER STUDY	0.00	42,500.00	46,257.24	30,219.00	179.94
TOTAL EXPENDITURES		870,000.00	1,994,089.00	1,348,981.17	945,782.74	115.08
Net - Dept 900 - Capital Outlay Control		(870,000.00)	(1,994,089.00)	(1,348,981.17)	(945,782.74)	
TOTAL REVENUES		1,898,593.00	1,898,593.00	1,081,170.98	0.00	56.95
TOTAL EXPENDITURES		2,678,330.00	3,874,319.00	2,231,159.80	952,888.81	82.18
NET OF REVENUES & EXPENDITURES		(779,737.00)	(1,975,726.00)	(1,149,988.82)	(952,888.81)	106.44

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 636 - Data Processing						
Dept 000						
Revenues						
636-000-626.00	Charges for Services	183,753.00	183,753.00	88,840.02	0.00	48.35
636-000-665.00	Interest	500.00	500.00	1,776.36	0.00	355.27
TOTAL REVENUES		<u>184,253.00</u>	<u>184,253.00</u>	<u>90,616.38</u>	<u>0.00</u>	<u>49.18</u>
Net - Dept 000		<u>184,253.00</u>	<u>184,253.00</u>	<u>90,616.38</u>	<u>0.00</u>	
Dept 539 - Administration						
Expenditures						
636-539-727.00	Office Supplies	500.00	500.00	101.00	0.00	20.20
636-539-728.00	Equipment & Supplies	28,600.00	28,600.00	8,285.98	0.00	28.97
636-539-740.00	Operating Supplies	5,100.00	5,100.00	1,985.83	0.00	38.94
636-539-801.00	Professional Services	44,000.00	44,000.00	11,000.00	0.00	25.00
636-539-820.00	Contracted Services	31,620.00	31,620.00	21,015.82	0.00	66.46
636-539-930.00	Equipment Maintenance	30,000.00	30,000.00	48,122.57	0.00	160.41
636-539-968.00	Depreciation	18,050.00	18,050.00	9,025.02	0.00	50.00
636-539-999.00	Transfers to Other Funds	17,269.00	17,269.00	8,634.50	0.00	50.00
TOTAL EXPENDITURES		<u>175,139.00</u>	<u>175,139.00</u>	<u>108,170.72</u>	<u>0.00</u>	<u>61.76</u>
Net - Dept 539 - Administration		<u>(175,139.00)</u>	<u>(175,139.00)</u>	<u>(108,170.72)</u>	<u>0.00</u>	
TOTAL REVENUES		184,253.00	184,253.00	90,616.38	0.00	49.18
TOTAL EXPENDITURES		<u>175,139.00</u>	<u>175,139.00</u>	<u>108,170.72</u>	<u>0.00</u>	<u>61.76</u>
NET OF REVENUES & EXPENDITURES		9,114.00	9,114.00	(17,554.34)	0.00	192.61

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			
Fund 661 - Motor Pool Fund						
Dept 000						
Revenues						
661-000-642.00	Charges for Services - Sales	6,000.00	6,000.00	0.00	0.00	0.00
661-000-665.00	Interest	1,100.00	1,100.00	3,085.61	0.00	280.51
661-000-667.00	Rents	1,064,000.00	1,064,000.00	481,619.66	0.00	45.27
661-000-681.00	Sales of Fixed Assets	15,000.00	15,000.00	13,050.00	0.00	87.00
661-000-693.00	GAIN\LOSS- SALES OF ASSETS	2,670.00	2,670.00	0.00	0.00	0.00
TOTAL REVENUES		1,088,770.00	1,088,770.00	497,755.27	0.00	45.72
Net - Dept 000		1,088,770.00	1,088,770.00	497,755.27	0.00	
Dept 898 - Municipal Garage						
Expenditures						
661-898-702.00	Payroll	56,617.00	56,617.00	26,951.95	0.00	47.60
661-898-702.01	Other Fringe Benefits-taxable	450.00	450.00	74.98	0.00	16.66
661-898-703.00	Part-time Salaries	4,100.00	4,100.00	2,631.43	0.00	64.18
661-898-704.00	Overtime Salaries	1,700.00	1,700.00	993.68	0.00	58.45
661-898-715.00	Social Security	4,809.00	4,809.00	2,231.77	0.00	46.41
661-898-716.00	Hospitalization	7,405.00	7,405.00	7,248.98	0.00	97.89
661-898-717.00	Life Insurance	60.00	60.00	26.55	0.00	44.25
661-898-718.00	RETIREMENT - D/B	27,177.00	27,177.00	3,784.46	0.00	13.93
661-898-718.01	Retiree Health Insurance	24,495.00	24,495.00	4,902.08	0.00	20.01
661-898-718.10	RETIREMENT D/C	5,832.00	5,832.00	2,933.28	0.00	50.30
661-898-721.00	Workers Compensation	1,412.00	1,412.00	1,305.07	0.00	92.43
661-898-740.00	Operating Supplies	6,367.00	6,367.00	4,477.95	0.00	70.33
661-898-741.00	Uniforms	900.00	900.00	406.00	0.00	45.11
661-898-757.00	Fuels & Lubricants	85,190.00	85,190.00	43,409.74	0.00	50.96
661-898-760.00	Medical Services	208.00	208.00	169.53	0.00	81.50
661-898-776.00	Building Maintenance Supplies	3,121.00	3,121.00	412.71	0.00	13.22
661-898-777.00	MINOR TOOLS AND EQUIPMENT	1,500.00	1,500.00	631.16	0.00	42.08
661-898-780.00	Equipment Maintenance Supplies	56,774.00	56,774.00	7,622.24	0.00	13.43
661-898-801.00	Professional Services	208.00	208.00	23.95	0.00	11.51
661-898-810.00	Dues & Memberships	220.00	220.00	0.00	0.00	0.00
661-898-820.00	Contracted Services	13,056.00	22,056.00	27,435.13	(1,712.79)	116.62
661-898-825.00	Insurance	62,950.00	62,950.00	48,086.31	0.00	76.39
661-898-850.00	Communications	800.00	800.00	586.88	0.00	73.36
661-898-860.00	Transportation & Travel	1,150.00	1,150.00	0.00	0.00	0.00
661-898-901.00	Advertising	200.00	200.00	0.00	0.00	0.00
661-898-921.00	Utilities - Gas	7,200.00	7,200.00	2,161.23	0.00	30.02
661-898-922.00	Utilities-Elec, Water, Sewer	18,500.00	18,500.00	7,355.31	0.00	39.76
661-898-930.00	Equipment Maintenance	73,152.00	64,152.00	16,267.38	0.00	25.36
661-898-931.00	Maintenance of Building	10,842.00	10,842.00	2,516.63	0.00	23.21
661-898-940.00	Rentals	827.00	827.00	413.50	0.00	50.00
661-898-941.00	Motor Pool Equip Rental	6,800.00	6,800.00	0.00	0.00	0.00
661-898-941.01	Data Processing	3,300.00	3,300.00	1,650.00	0.00	50.00
661-898-958.00	Education & Training	500.00	500.00	207.37	0.00	41.47
661-898-968.00	Depreciation	282,000.00	282,000.00	128,100.00	0.00	45.43
661-898-970.00	Capital Outlay	296,500.00	296,500.00	154,743.01	129,947.00	96.02
661-898-995.00	Bond Interest Paid	34,755.00	34,755.00	20,287.17	0.00	58.37
661-898-999.00	Transfers to Other Funds	37,345.00	37,345.00	18,672.50	0.00	50.00
TOTAL EXPENDITURES		1,138,422.00	1,138,422.00	538,719.93	128,234.21	58.59

PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 661 - Motor Pool Fund						
Net - Dept 898 - Municipal Garage		(1,138,422.00)	(1,138,422.00)	(538,719.93)	(128,234.21)	
TOTAL REVENUES		1,088,770.00	1,088,770.00	497,755.27	0.00	45.72
TOTAL EXPENDITURES		1,138,422.00	1,138,422.00	538,719.93	128,234.21	58.59
NET OF REVENUES & EXPENDITURES		(49,652.00)	(49,652.00)	(40,964.66)	(128,234.21)	340.77
TOTAL REVENUES - ALL FUNDS		23,714,657.00	23,804,476.33	12,301,921.16	0.00	51.68
TOTAL EXPENDITURES - ALL FUNDS		34,627,077.00	36,155,555.39	13,518,266.59	2,779,341.61	45.08
NET OF REVENUES & EXPENDITURES		(10,912,420.00)	(12,351,079.06)	(1,216,345.43)	(2,779,341.61)	32.35



ADMINISTRATIVE REPORT
February 18, 2019 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Jon Bartlett, Treasurer
Tom Tarkiewicz, City Manager

SUBJECT: 2nd Quarter FY2020 Investment Portfolio Report

BACKGROUND: Public Act 213 of 2007 requires local governments to report their investments quarterly to the governing body. The investments in the portfolio conform to the Investment Policy, reviewed and approved by Council on February 16, 2016.

The weighted average earnings yield of the active portfolio of investments held as of December 31, 2019, was 1.70%. The weighted average of pooled cash as of December 31, 2019, was .939%. The weighted average of all investments during the fiscal year, including pooled cash, was 1.0577%. The City's portfolio consisted of a certificate of deposit and pooled cash. The duration of investments typically range from 30-day CD's to 1-year CD's, which is consistent with the investment policy. The duration is dependent on the time of the year and cash flow needs. To the extent possible, the portfolio represents diversification by institution as well as by investment type.

RECOMMENDATION: It is recommended that Council accept the report as presented and place on file.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by Council

CITY GOAL CLASSIFICATIONS: N/A

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jon Bartlett".

Jon Bartlett
Finance Director

A handwritten signature in blue ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

City of Marshall, Michigan
INVESTMENT PORTFOLIO
December 2019

	<u>Maturity Date</u>	<u>Investment</u>	<u>Purchase Date</u>		<u>Maturity Amount</u>	<u>Ref.</u>	<u>Current Value</u>	<u>Yield to Maturity</u>	<u>Average Interest Rate</u>	<u>Broker/ Bank</u>	<u>Investment Type</u>
FY2020	08/12/19	CIBC (Formally Private Bank)	04/09/19	\$	523,474.93		\$ 521,330.96	2.350%	2.350%	CIBC	CD
	10/15/19	CIBC (Formally Private Bank)	08/12/19	\$	523,474.93		\$ 523,474.93	2.100%	2.100%	CIBC	CD
	12/17/19	CIBC (Formally Private Bank)	10/15/19	\$	525,429.24		\$ 525,429.24	1.900%	1.900%	CIBC	CD
	02/26/20	CIBC (Formally Private Bank)	12/17/19	\$	527,176.30		\$ 527,176.30	1.700%	1.700%	CIBC	CD
							<u>\$527,176.30</u>		<u>1.700%</u>		CD

(Active Portfolio)

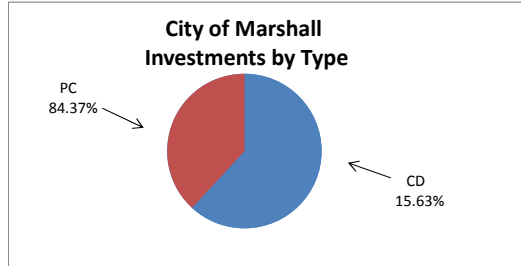
(Active Portfolio)

Pooled Cash:

N/A	Chemical Bank Cash	N/A	N/A	N/A	\$ 1,557,930.53		0.500%	0.274%	CB	PL
N/A	MBIA Class Account	N/A	N/A	N/A	\$ 614,159.95		1.820%	0.393%	MA	PL
N/A	Flagstar Bank Gov't Banking Checking	N/A	N/A	N/A	\$ 165.12		0.290%	0.000%	FB	PL
N/A	Flagstar Bank Liquid Asset Savings	N/A	N/A	N/A	\$ 673,491.23		1.150%	0.272%	FB	PL
						b) <u>\$ 2,845,746.83</u>		<u>0.939%</u>		

Grand Total

c) **\$ 3,372,923.13** **1.0577%**



Investment Key				
Certificates of Deposit	CD	\$	527,176.30	15.63%
Pooled Cash	PC	\$	<u>2,845,746.83</u>	84.37%
		\$	3,372,923.13	



ADMINISTRATIVE REPORT
February 18, 2019 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Jon B. Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: 2nd Quarter Cash & Investments Position Report

BACKGROUND: The Finance Department has developed a Cash & Investments Summary Report that reflects cash and investment balances at a single point in time and could vary dramatically from one day to the next.

The Cash column of the report is primarily cash maintained for operations. The Cash Restricted column reflects those reserves that are designated for specific purposes or projects, required for bond covenants, and for debt service payments.

RECOMMENDATION: It is recommended the report be accepted and placed on file.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by Council

CITY GOAL CLASSIFICATION: N/A

Respectfully submitted,

Jon B. Bartlett
Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL
CASH & INVESTMENTS

12/31/2019

CASH & INVEST.

UNRESTRICTED

FUND #	FUND NAME	CASH	CASH RESTRICTED	INVESTMENTS	MSCPA CASH	MSCPA INVESTMENT	TOTAL
101	General	2,967,751	\$ 184,000	\$ 59,597			\$3,027,348
202	Major Str.	(199,382)		\$ 321,261			\$121,879
203	Local Str.	306,455		\$ 317,530			\$623,985
207	MRLEC	247,989					\$247,989
208	Recreation	166,022		\$ 171,427			\$337,449
210	Farmer's Market	30,726					\$30,726
226	Leaf, Brush	40,965					\$40,965
247	Northeast NIA	10,384					\$10,384
265	Drug Forfeiture	2,096					\$2,096
295	Airport	(48,693)					(\$48,693)
296	LDFA	541,377	298	\$ 990			\$542,367
297	EDC	9,299					\$9,299
298	DDA	246,888	1,713	\$ 30,437			\$277,325
369	Building Auth Debt	548,895					\$548,895
469	Building Auth Const	50					\$50
536	Marshall House	365,224	543,384				\$365,224
570	Fiber to the Premise	(187,700)					(\$187,700)
582	Electric	(2,107,970)	862,817	\$ 1,242	\$ 491,687	\$ 4,624,288	(\$2,106,728)
588	DART	615,300		\$ 710			\$616,010
590	Wastewater	544,856	48,916	\$ 1,029,190			\$1,574,046
591	Water	(249,043)	3,408,455	\$ 553,511			\$304,468
636	Data Proc.	144,936		\$ 176,034			\$320,970
661	Motor Pool	478,289	0	\$ 134,604			\$612,893
678	Safety	1,580		\$ 18,156			\$19,736
703	Current Tax	1,350,096					\$1,350,096
792	Special Projects	547,594	0	\$ 26,718			\$574,312
		\$ 6,373,984	\$ 5,049,583	\$ 2,841,407	\$ 491,687	\$ 4,624,288	\$ 9,215,391



ADMINISTRATIVE REPORT
February 18, 2020 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Jon B. Bartlett, Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: MERS Defined Benefit Waiver Request

BACKGROUND: Public Act 202 of 2017, Protecting Local Government Retirement and Benefits Act, went into effect on December 20, 2017. The local reporting required under this Act relates to retirement pension benefits and retirement health benefits. On December 13, 2019 the City of Marshall filed Form 5572 – Pension Report and Health Care (OPEB) Report with the Michigan Department of Treasury. On January 17, 2020 the City received the Department of Treasury's email letter titled "Retirement System Annual Report: Preliminary Review of Underfunded Status" for our MERS Defined Benefit Plan due to the fact that our Defined Benefit Plan liabilities are funded at 58.4% and the State's threshold is 60%.

In accordance with PA 202, a local governmental unit may apply for a waiver of "underfunded status" by filing an Application for Waiver and Plan with Treasury, outlining the steps the local unit has enacted or will enact to reach a 60% "funding level". The attached waiver and corresponding attachments will be filled as soon as it is approved by City Council.

Council should be aware that the City has paid all invoices from MERS in full and on time. The reason for the funding level going from 62% to 58.4% is due to the fact that MERS return on investment for 2018 was -4.12% instead of the projected return of 3.8%.

RECOMMENDATION: The recommendation is for City Council to approve the City's request for waiver as presented and to direct the Finance Director to file the waiver with the Michigan Department of Treasury.

FISCAL EFFECTS: If the waiver is granted, the City will continue to pay the "Annual Required Contribution" (ARC) as invoiced by MERS. If the waiver is not granted, the City will be required to file a "Corrective Action Plan" with the State that may require the City to pay more than the ARC.

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

Jon B. Bartlett
Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com



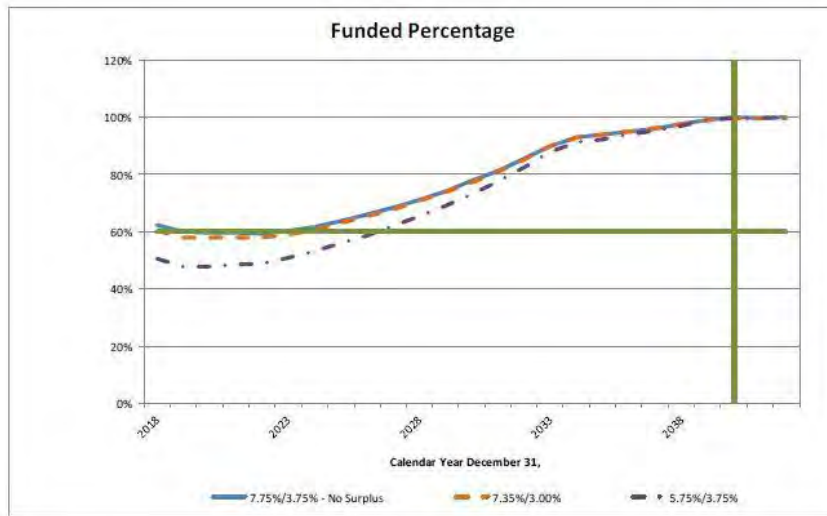
February 18, 2020

Application for Waiver – Underfunded Status Pension Plan
City of Marshall

Fiscal Year: 2019
Municipality Code: 132030
Reference Report ID# 98155

Dear Department of Treasury:

On January 17, 2020, the City of Marshall received a preliminary review of underfunded status of our MERS Defined Benefit Plan from the Michigan Department of Treasury. The City’s defined benefit plan was funded at 62% as of December 31, 2018, and due to an actual market rate of return of (4.12) % the funding level has dipped below the 60% funding threshold to 58.4%. During this time, the City of Marshall made all invoice payment to MERS in full and on time. The City feels that if the market rate of return was not (4.12) %, the funding level of the City’s MERS Defined Benefit Plan would be greater than 60%. The City of Marshall staff, including City Council, is committed to funding the City’s MERS Defined Benefit Plan as directed by MERS in order to reach the funding level as depicted in the graph below.



Notes:

All projected funded percentages are shown with no phase-in.

The green indicator lines have been added at 60% funded and 22 years following the valuation date for PA 202 purposes.

This letter, the application for waiver, 2018 MERS Actuarial Report, and all attachments was presented to the Marshall City Council on February 18, 2020. The packet that is attached to this letter is as follows:

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

- ATTACHMENT 1 Waiver Application
- ATTACHMENT 2 Clerk Certification that Marshall City Council has been presented this packet of information and has approved the submission to Treasury.
- ATTACHMENT 3 MERS Annual Actuarial Valuation Report for 2012 by GRS
- ATTACHMENT 7 Pages 10 & 11 of the Marshall City Employee Handbook showing the MERS Defined Benefit is closed to all new employees hired after September 2013 except for police and fire personnel.
- ATTACHMENT 8A A general ledger report showing the pension expenditures of the City of Marshall's Enterprise and Internal Service funds. An illustration showing that the Enterprise and Internal Service Funds revenues should be taken into consideration.
- ATTACHMENT 8B A general ledger report showing the total revenues for the Enterprise & Internal Service as shown in Attachment 8A.

The City of Marshall is fully committed to providing MERS Defined Benefit retirement to those employees that qualify and have earned this benefit. There are many growth opportunities that are either under construction or will be very soon in the City of Marshall with an overall investment of over \$100,000,000. Marshall is well positioned to weather any recession and continue the City's commitment its pension obligation.

If there are any questions, or the need for additional information, please contact me at your convenience.

Respectively,

Jon B. Bartlett, CGFM
Finance Director, City of Marshall
323 W. Michigan Ave.
Marshall MI 49068
jbartlett@cityofmarshall.com
269-781-5183

Protecting Local Government Retirement and Benefits Act

Application for Waiver:

Defined Benefit Pension Retirement Systems

Issued under authority of Public Act 202 of 2017.

1. LOCAL GOVERNMENT INFORMATION

Local Government Name: _____ Six-Digit Muni Code: _____

Defined Benefit Pension System Name: _____

Contact Name (Administrative Officer): _____

Title if not Administrative Officer: _____

Email: _____ Telephone: _____

Fiscal Year: _____

2. GENERAL INFORMATION

Application for Waiver: This Application for Waiver may be filed by any local government with at least one defined benefit pension retirement system that has triggered a preliminary review of underfunded status. In accordance with Public Act 202 of 2017 (the Act), if the State Treasurer determines that the underfunded status is adequately being addressed by the local government, the State Treasurer shall issue a waiver of the determination of underfunded status. If requesting a waiver, you must submit a separate and unique application for each underfunded retirement system as determined by your most recent *Retirement System Annual Report (Form 5572)*.

Due Date: The local government has **45 days from the date of notification** to complete and file the Application for Waiver. Failure to file within 45 days will result in a determination of underfunded status for your local government as defined by the Act, and your local government will be required to submit a corrective action plan to the Municipal Stability Board for approval.

Filing: This Application for Waiver must be approved by the local government's administrative officer and its governing body. **You must provide proof of your governing body approving this Application for Waiver and attach the documentation as a separate PDF document.** Failure to provide documentation that demonstrates approval from your governing body will automatically result in a disapproval of the waiver application.

The completed application must be submitted via email to LocalRetirementReporting@michigan.gov. **If you have multiple underfunded retirement systems, you are required to complete separate applications and send a separate email for each underfunded system.** Please attach each application as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Waiver-20XX, Local Government Name, Retirement System Name** (e.g. Waiver-2018, City of Lansing, Employees' Retirement System Pension Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

Considerations for Waiver: A successful Application for Waiver will demonstrate what your local government **has already done** to adequately address its underfunded status. Prospective solutions will not be granted merit in determining the outcome of the waiver application (e.g. future amendments to collective bargaining agreements, upcoming millage proposals, potential budget changes, etc.). However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented. Section three of this waiver application allows the local government to enter a brief description of prior

actions that have already been implemented to adequately address its underfunded status. For purposes of Sec. 6.(1) of the Act, this application will also be considered the plan.

Underfunded status for a defined benefit pension system is defined as being less than 60% funded according to the most recent audited financial statements, and, if the local government is a city, village, township, or county, the actuarially determined contribution (ADC) for all of the defined benefit pension retirement systems of the local government is greater than 10% of the local government's annual governmental fund revenues, based on the most recent fiscal year.

General guidelines are listed below to help your local government decide whether to apply for a waiver. Ultimately, waiver approval or disapproval is at the discretion of the State Treasurer; however, waiver applications should generally demonstrate at least one of the following seven criteria. Please check all that apply:

- In general, local governments that were previously granted a waiver should demonstrate improvement in their underfunded status in the subsequent year. Improvement can be measured by an increase in the funded ratio and/or a decrease in the ADC as a percentage of governmental revenue;
- There was a mistake in the filing process and the local government is not actually underfunded;
- Using updated data, such as a more recent actuarial valuation, the local government is not underfunded;
- If a local government fails to calculate an ADC within their audited financial statement and triggers underfunded status, the local government may file a waiver application to Treasury that includes the calculated ADC;
- The local government demonstrates their underfunded status will be addressed within four years;
- The local government is a non-primary government (e.g. road commission, authority, etc.) and demonstrates their ADC for pension is less than 10% of governmental revenues;
- When adding enterprise fund revenues used specifically to pay retirement costs with governmental fund revenues, your ADC as a percentage of combined revenues is below 10%.

3. DESCRIPTION OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement system as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Note: Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

Category of Prior Actions:

- System Design Changes** - System design changes may include the following: Lower tier of benefits for new hires, final average compensation limitations, freeze future benefit accruals for active employees in the defined benefit system, defined contribution system for new hires, hybrid system for new hires, bridged multiplier for active employees, etc.

Sample Statement: The system's multiplier for current employees was lowered from 2.5X to 2X for the **General Employees' Retirement System** on **January 1, 2018**. On page 8 of the attached actuarial supplemental valuation, it shows our funded ratio will be **60%** by fiscal year **2021**.

- Additional Funding** – Additional funding may include the following: voluntary contributions above the ADC, bonding, millage increases, restricted funds, etc.

Sample Statement: The local government provided a lump sum payment of **\$1 million** to the **General Employees' Retirement System** on **January 1, 2018**. This lump sum payment was in addition to the ADC of the system. The additional contribution will increase the retirement system's funded ratio to **61% by 2022**. Please see page 10 of the attached enacted budget, which highlights this contribution of **\$1 million**.

- Other Considerations** – Other considerations may include the following: outdated Form 5572 information, enterprise fund revenue considerations, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: The information provided on the Form 5572 from the audit used actuarial data from **2016**. Attached is an updated actuarial valuation for **2018** that shows our funded ratio has improved to **62%** as indicated on page 13.

Sample Statement: **\$400,000** of expenditures are directly tied to expenses for retirement obligations from our water and sewer fund. The attached analysis shows that our revenue ratio (ADC / Combined Funds) would only be **9%** when including applicable enterprise fund revenue within the calculation. Additionally, attached are two invoices from MERS showing distributions to our pension fund from the enterprise fund totaling **\$400,000**. As a result, **\$400,000** of our enterprise fund revenues should be combined with our governmental fund revenues to properly demonstrate total available funding.

4. DOCUMENTATION ATTACHED TO THIS WAIVER APPLICATION

Documentation must be attached as a PDF to this waiver application. The documentation must demonstrate the prior actions that have already been implemented to adequately address the local government's underfunded status. Please ensure this documentation directly supports and highlights the systems funded ratio as entered in section three of the waiver application above. Please check all documents that are included as part of this application and attach in successive order as provided below:

Naming convention: When attaching documents please use the naming convention shown below. If there is more than one document in a specific category that needs to be submitted, include a, b, or c for each document. For example, if you are submitting two supplemental valuations, you would name the first document "Attachment 2a" and the second document "Attachment 2b".

Naming Convention

- Attachment – 1
- Attachment – 2
- Attachment – 3
- Attachment – 4
- Attachment – 5
- Attachment – 6
- Attachment – 7
- Attachment – 8
- Attachment – 9

Type of Document

This waiver application (required);

Documentation from the governing body approving the waiver application (required);

Actuarial analysis (annual valuation, supplemental valuation, projection);

An internally developed study, in accordance with GASB and/or actuarial standards of practice, that projects assets and liabilities into the future;

Documentation of additional payments in past years that is not reflected in your audited financial statements (e.g. enacted budget, system provided information);

Documentation of commitment to additional payments in future years (e.g. resolution, ordinance);

A plan that the local government has already approved to address its underfunded status, which includes documentation of prior actions and the positive impact on the system's funded ratio;

Enterprise fund revenues: Analysis of retirement costs paid using enterprise fund revenues, as well as applicable financial documents (e.g. proof of payment, invoices from retirement plan, bank transactions, general ledger reimbursement transactions);

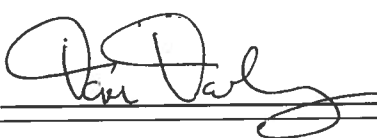
Other documentation, not categorized above.

6. LOCAL GOVERNMENT'S ADMINISTRATIVE OFFICER APPROVAL OF WAIVER APPLICATION

I, Tom Tarkiewicz, as the government's administrative officer (Ex. City/Township Manager, Executive Director, Chief Executive Officer, etc.) **(insert title)** City Manager approve this Application for Waiver. We are requesting a waiver of underfunded status because we have already implemented substantial changes to our retirement system as described above.

I confirm to the best of my knowledge that because of the changes listed above the following statement will occur:

Using the waiver criteria checked in Section 2 of this application, the MERS Defined Benefit Plan **(Retirement Pension System Name)** will have addressed its underfunded status by fiscal year 2022-2023.

Signature: 

Date: February 18, 2020

ATTACHMENT - 2

CERTIFICATION OF CITY CLERK

I, Trisha Nelson, City Clerk, do hereby certify that the foregoing is a true and original copy of the Request for Waiver of Underfunded Status of the City's MERS Defined Benefit Plan informational packet that was presented and adopted by the Marshall City Council at a Regular Meeting held on February 18, 2020 at 7:00 pm.

Trisha Nelson, Clerk



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report
December 31, 2018 - Marshall City of (1306)





Spring, 2019

Marshall City of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Marshall City of (1306) as of December 31, 2018. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, and the Michigan Constitution and governing statutes. Marshall City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2018,
- Establish contribution requirements for the fiscal year beginning July 1, 2020,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with state reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2018. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are checked regularly through a comprehensive study, called an Experience Study. The most recent study was completed in 2015, as prepared by the prior actuary, and is the basis of the assumptions and methods currently in place. **At the February 28, 2019 board meeting, the MERS Retirement Board adopted new economic assumptions effective with the December 31, 2019 annual actuarial valuation, which will impact contributions beginning in 2021.** An illustration of the potential impact is found in this report.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:
<http://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2018AnnualActuarialValuation-Appendix.pdf>.

The actuarial assumptions used for this valuation are reasonable for purposes of the measurement.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of Marshall City of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

David T. Kausch, Rebecca L. Stouffer, and Mark Buis are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.



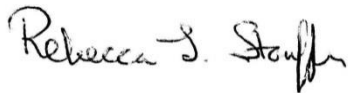
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

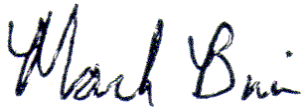
Sincerely,



David T. Kausch, FSA, FCA, EA, MAAA



Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



Table of Contents

Executive Summary	1
Table 1: Employer Contribution Details For the Fiscal Year Beginning July 1, 2020	10
Table 2: Benefit Provisions	12
Table 3: Participant Summary	14
Table 4: Reported Assets (Market Value)	15
Table 5: Flow of Valuation Assets	16
Table 6: Actuarial Accrued Liabilities and Valuation Assets as of December 31, 2018.....	17
Table 7: Actuarial Accrued Liabilities - Comparative Schedule	18
Tables 8 and 9: Division-Based Comparative Schedules	19
Table 10: Division-Based Layered Amortization Schedule	24
GASB 68 Information.....	29
Benefit Provision History.....	30
Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method	34
Risk Commentary	35
State Reporting	37

Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While funding ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2018	12/31/2017
Funded Ratio*	62%	65%

* Reflects assets from Surplus divisions, if any.

There has been a change in actuary and actuarial software since the December 31, 2017 valuation. Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Required Employer Contributions:

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions. Changes to the actuarial assumptions and methods based on the 2015 Experience Study are phased-in over a 5-year period. This valuation reflects the fourth year of the phase-in.

Your minimum required contribution is the amount in the “Phase-in” columns. By default, MERS will invoice you the phased-in contribution amount, but strongly encourages you to contribute more than the minimum required contribution. If you requested and have been billed using No Phase-in rates, your 2019 rates will continue to use the No Phase-in method. If you have been billed using the Phased-in rates and wish to change to rates based on No Phase-in, please contact MERS.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
Valuation Date:	12/31/2018	12/31/2018	12/31/2017	12/31/2017	12/31/2018	12/31/2018	12/31/2017	12/31/2017
Fiscal Year Beginning:	July 1, 2020	July 1, 2020	July 1, 2019	July 1, 2019	July 1, 2020	July 1, 2020	July 1, 2019	July 1, 2019
Division								
01 - Disp/General	-	-	-	-	\$ 81,784	\$ 83,590	\$ 69,212	\$ 72,824
05 - Fire Divsn	37.18%	38.16%	32.79%	34.86%	15,121	15,521	12,670	13,470
12 - Disp/Disp Meter	-	-	-	-	1,963	1,966	1,617	1,623
20 - Patrol Ofcrs	17.18%	17.67%	15.06%	16.02%	6,928	7,124	6,159	6,551
22 - Sgts,Dir&Dep	17.27%	17.73%	18.92%	19.98%	6,942	7,128	6,653	7,025
Municipality Total					\$ 112,738	\$ 115,329	\$ 96,311	\$ 101,493

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2018	12/31/2017
Division		
01 - Disp/General	7.70%	7.70%
05 - Fire Divsn	10.39%	10.39%
12 - Disp/Disp Meter	9.03%	9.03%
20 - Patrol Ofcrs	8.79%	8.79%
22 - Sgts,Dir&Dep	8.79%	8.79%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more of what MERS calls “Surplus” divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality’s total assets, unfunded accrued liability and funded status, however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above.

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2020 for the entire employer would be \$153,639, instead of \$115,329.

How and Why Do These Numbers Change?

In a defined benefit plan contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2)
- Changes in actuarial assumptions and methods (see the Appendix)
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided **more than half** of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **7.75%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the “what if” projection scenarios later in this report.

Assumption Change in 2019

At the February 28, 2019 board meeting, the MERS Retirement Board adjusted key economic assumptions. These assumptions, in particular the investment return assumption, have a significant effect on a plan's required contribution and funding level. Historically low interest rates, along with high equity market valuations, have led to reductions in projected returns for most asset classes. This has resulted in a Board adopted reduction in the investment rate of return assumption to 7.35%, effective with the December 31, 2019 valuation first impacting 2021 contributions. The Board also changed the assumed rate of wage inflation from 3.75% to 3.00%, with the same effective date. This report includes a "What If" scenario of 7.35%/3.00% in order to show the potential impact of this assumption change.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. The (smoothed) **actuarial rate of return for 2018 was 3.80%, while the actual market rate of return was (4.12)%**. To see historical details of the market rate of return, compared to the smoothed actuarial rate of return, refer to this report's Appendix, or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2018 the actuarial value of assets is 110% of market value due to asset smoothing. This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 7.75% investment return assumption, or contribution requirements will continue to increase.

If the December 31, 2018 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 57% (instead of 62%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2020 would be \$1,572,420 (instead of \$1,383,948)

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption and the Wage Inflation assumption. Lower investment returns would result in higher required employer contributions, and vice-versa. Lower wage inflation generally results in lower required employer contributions as a dollar amount in the long run, and vice versa.

The relative impact of each economic scenario below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2018 valuation, and are for the municipality in total, not by division. These results do not reflect a 5-year phase in of the impact of the new actuarial assumptions.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

The Retirement Board has adopted a change to the Investment Return Assumption from 7.75% to 7.35%, and the wage inflation from 3.75% to 3.00%. This change will be effective in the December 31, 2019 valuation which will impact the Fiscal Year 2021 contribution. The scenario shown using these assumptions as of December 31, 2018 is illustrative only. The actual impact of this change when reflected in the 2019 valuation will be different.

12/31/2018 Valuation Results	Assumed Future Annual Smoothed Rate of Investment Return		
	Lower Future Annual Returns	Adopted 2019 Assumption	Valuation Assumptions
Investment Return Assumption	5.75%	7.35%	7.75%
Wage Increase Assumption	3.75%	3.00%	3.75%
Accrued Liability	\$ 44,741,610	\$ 37,507,309	\$ 36,348,288
Valuation Assets ¹	\$ 22,711,158	\$ 22,711,158	\$ 22,711,158
Unfunded Accrued Liability	\$ 22,030,452	\$ 14,796,151	\$ 13,637,130
Funded Ratio	51%	61%	62%
Monthly Normal Cost	\$ 33,657	\$ 14,379	\$ 14,503
Monthly Amortization Payment	\$ 142,736	\$ 111,733	\$ 100,826
Total Employer Contribution²	\$ 176,393	\$ 126,112	\$ 115,329

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic scenarios. All three projections take into account the past investment losses that will continue to affect the actuarial rate of return in the short term.

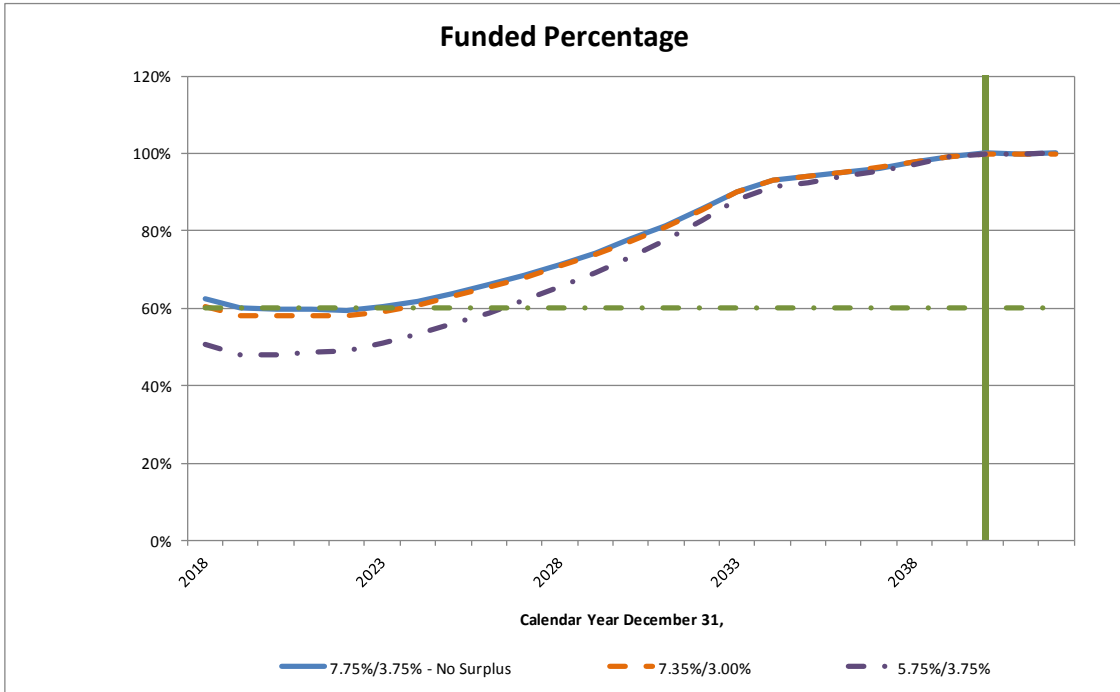
The 7.75%/3.75% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.75% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively, and make contributions in addition to the minimum requirements. The 7.35%/3.00% and 5.75%/3.75% projections provide an indication of the potential required employer contribution if these assumptions were met over the long-term.

Please note that one or more of your divisions trigger the 3 times benefit payout minimum contribution requirement during the projection period (see table following the projections and the graphs). This contribution requirement was designed so that a plan does not run out of money. This means that if assets in the plan are not enough to pay 3 years of benefit payouts, a minimum contribution is required to raise the level of the assets to be equal to at least 3 years of benefit payments. For a full description of this contribution requirement see the Appendix on the MERS website.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Computed Annual Employer Contribution
7.75%¹/3.75%					
NO 5-YEAR PHASE-IN					
2018	2020	\$ 36,348,288	\$ 22,711,158	62%	\$ 1,383,948
2019	2021	\$ 36,800,000	\$ 22,200,000	60%	\$ 1,540,000
2020	2022	\$ 37,300,000	\$ 22,300,000	60%	\$ 1,620,000
2021	2023	\$ 37,800,000	\$ 22,500,000	60%	\$ 1,720,000
2022	2024	\$ 38,100,000	\$ 22,700,000	60%	\$ 1,840,000
2023	2025	\$ 38,400,000	\$ 23,200,000	60%	\$ 1,920,000
7.35%¹/3.00%					
NO 5-YEAR PHASE-IN					
2018	2020	\$ 37,507,309	\$ 22,711,158	61%	\$ 1,513,344
2019	2021	\$ 38,000,000	\$ 22,100,000	58%	\$ 1,660,000
2020	2022	\$ 38,400,000	\$ 22,200,000	58%	\$ 1,740,000
2021	2023	\$ 38,700,000	\$ 22,500,000	58%	\$ 1,830,000
2022	2024	\$ 39,000,000	\$ 22,700,000	58%	\$ 1,950,000
2023	2025	\$ 39,300,000	\$ 23,200,000	59%	\$ 2,020,000
5.75%¹/3.75%					
NO 5-YEAR PHASE-IN					
2018	2020	\$ 44,741,610	\$ 22,711,158	51%	\$ 2,116,716
2019	2021	\$ 45,300,000	\$ 21,800,000	48%	\$ 2,290,000
2020	2022	\$ 45,800,000	\$ 21,900,000	48%	\$ 2,400,000
2021	2023	\$ 46,300,000	\$ 22,500,000	49%	\$ 2,520,000
2022	2024	\$ 46,600,000	\$ 22,900,000	49%	\$ 2,670,000
2023	2025	\$ 47,000,000	\$ 24,000,000	51%	\$ 2,760,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

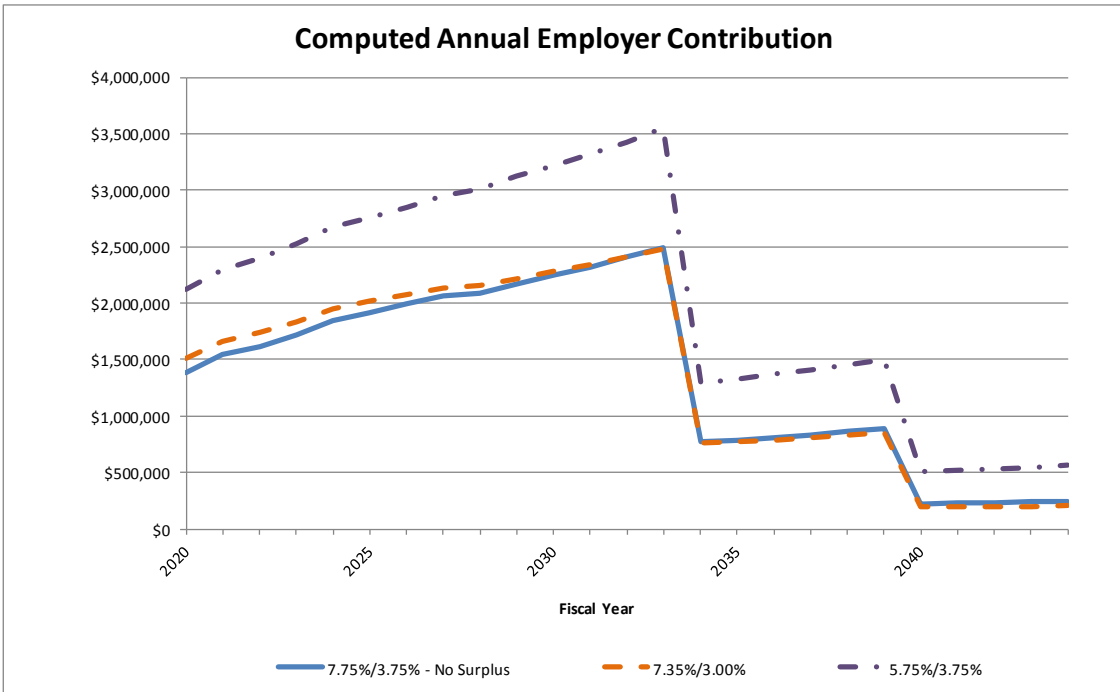
² Valuation Assets do not include assets from Surplus divisions, if any.



Notes:

All projected funded percentages are shown with no phase-in.

The green indicator lines have been added at 60% funded and 22 years following the valuation date for PA 202 purposes.



Notes:

All projected contributions are shown with no phase-in.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	7.75%/3.75% No Phase-In	7.35%/3.00% No Phase-In	5.75%/3.75% No Phase-In
2018	2020	12	12	No
2019	2021	No	No	No
2020	2022	No	No	No
2021	2023	No	No	No
2022	2024	No	No	No
2023	2025	No	No	No

This table shows in any given year which division(s) are impacted by the 3 times benefit payout minimum required contribution. If "No" appears in the table, it means none of the divisions are impacted.

Table 1: Employer Contribution Details For the Fiscal Year Beginning July 1, 2020

Division	Total Normal Cost	Employee Contribut. Rate	Employer Contributions ¹			Computed Employer Contribut. With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contribut. Conversion Factor ²
			Employer Normal Cost	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribut. No Phase-In				
Percentage of Payroll									
01 - Disp/General	12.75%	7.70%	-	-	-	-			
05 - Fire Divsn	16.37%	10.39%	5.98%	32.18%	38.16%	37.18%			0.75%
12 - Disp/Disp Meter	0.00%	9.03%	-	-	-	-			
20 - Patrol Ofcrs	15.26%	8.79%	6.47%	11.20%	17.67%	17.18%			0.73%
22 - Sgts,Dir&Dep	17.13%	8.79%	8.34%	9.39%	17.73%	17.27%			0.78%
Estimated Monthly Contribution³									
01 - Disp/General			\$ 6,111	\$ 77,479	\$ 83,590	\$ 81,784			
05 - Fire Divsn			2,432	13,089	15,521	15,121			
12 - Disp/Disp Meter			0	1,966	1,966	1,963			
20 - Patrol Ofcrs			2,608	4,516	7,124	6,928			
22 - Sgts,Dir&Dep			3,352	3,776	7,128	6,942			
Total Municipality			\$ 14,503	\$ 100,826	\$ 115,329	\$ 112,738			
Estimated Annual Contribution³			\$ 174,036	\$ 1,209,912	\$ 1,383,948	\$ 1,352,856			

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.
- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution with Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 2: Benefit Provisions

01 - Disp/General: Closed to new hires

	2018 Valuation	2017 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	5 years	5 years
Employee Contributions:	7.70%	7.70%
DC Plan for New Hires:	8/1/2013	8/1/2013
Act 88:	Yes (Adopted 1/20/1964)	Yes (Adopted 1/20/1964)

05 - Fire Divsn: Open Division

	2018 Valuation	2017 Valuation
Benefit Multiplier:	3.00% Multiplier (80% max)	3.00% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25	50/25
Early Retirement (Reduced):	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	10.39%	10.39%
Act 88:	Yes (Adopted 1/20/1964)	Yes (Adopted 1/20/1964)

12 - Disp/Disp Meter: Closed to new hires

	2018 Valuation	2017 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	5 years	5 years
Employee Contributions:	9.03%	9.03%
Act 88:	Yes (Adopted 1/20/1964)	Yes (Adopted 1/20/1964)

20 - Patrol Ofcrs: Open Division

	2018 Valuation	2017 Valuation
Benefit Multiplier:	3.00% Multiplier (80% max)	3.00% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25	50/25
Early Retirement (Reduced):	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	8.79%	8.79%
Act 88:	Yes (Adopted 1/20/1964)	Yes (Adopted 1/20/1964)

22 - Sgts,Dir&Dep: Open Division

	2018 Valuation	2017 Valuation
Benefit Multiplier:	3.00% Multiplier (80% max)	3.00% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25	50/25
Early Retirement (Reduced):	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	8.79%	8.79%
Act 88:	Yes (Adopted 1/20/1964)	Yes (Adopted 1/20/1964)

Table 3: Participant Summary

Division	2018 Valuation		2017 Valuation		2018 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - Disp/General							
Active Employees	24	\$ 1,553,588	32	\$ 1,965,832	48.1	15.6	17.0
Vested Former Employees	11	168,346	10	116,997	50.8	11.8	17.1
Retirees and Beneficiaries	73	1,695,147	66	1,475,019	68.2		
05 - Fire Divsn							
Active Employees	7	\$ 445,096	7	\$ 422,895	44.5	11.3	12.0
Vested Former Employees	1	41,766	1	41,766	45.7	18.4	18.4
Retirees and Beneficiaries	12	458,957	12	458,958	69.7		
12 - Disp/Disp Meter							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	1	800	1	801	43.7	1.4	19.2
Retirees and Beneficiaries	1	23,443	1	23,443	69.8		
20 - Patrol Ofcrs							
Active Employees	7	\$ 441,070	7	\$ 447,328	39.3	11.9	11.9
Vested Former Employees	2	30,446	2	30,446	45.2	10.5	16.5
Retirees and Beneficiaries	5	175,666	5	175,666	70.2		
22 - Sgts,Dir&Dep							
Active Employees	6	\$ 439,886	6	\$ 384,845	43.8	13.8	15.1
Vested Former Employees	1	31,447	1	30,891	42.9	13.1	13.1
Retirees and Beneficiaries	5	145,062	4	119,930	65.0		
Total Municipality							
Active Employees	44	\$ 2,879,640	52	\$ 3,220,900	45.5	14.1	15.1
Vested Former Employees	16	272,805	15	220,901	48.8	11.5	17.0
Retirees and Beneficiaries	96	2,498,275	88	2,253,016	68.3		
Total Participants	156		155				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

Division	2018 Valuation		2017 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - Disp/General	\$ 10,339,822	\$ 1,923,402	\$ 11,195,263	\$ 2,359,272
05 - Fire Divsn	3,035,521	574,267	3,540,931	514,490
12 - Disp/Disp Meter	44,810	2,283	50,679	2,224
20 - Patrol Ofcrs	1,940,673	536,922	2,213,089	512,495
22 - Sgts,Dir&Dep	1,626,260	710,349	1,754,100	655,721
Municipality Total³	\$ 16,987,085	\$ 3,747,223	\$ 18,754,062	\$ 4,044,202
Combined Assets³	\$20,734,308		\$22,798,264	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2018 valuation assets (actuarial value of assets) are equal to 1.095342 times the reported market value of assets (compared to 1.011321 as of December 31, 2017). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2008	\$ 224,963		\$ 366,568	\$ 980,350	\$ (1,428,739)	\$ (36,429)	\$ 0	\$ 23,593,050
2009	233,484		362,760	833,351	(1,586,605)	(51,659)	0	23,384,381
2010	294,043		362,188	1,070,174	(1,736,119)	(77,654)	0	23,297,013
2011	381,845	\$ 0	369,564	972,024	(1,833,416)	(7,910)	(348,559)	22,830,561
2012	457,511	0	370,492	936,958	(1,868,118)	(24,557)	0	22,702,847
2013	531,366	0	369,346	1,264,969	(1,950,839)	(74,957)	0	22,842,732
2014	611,791	0	353,729	1,254,106	(2,048,367)	(95,410)	0	22,918,581
2015	710,139	0	329,215	1,075,289	(2,108,929)	(33,757)	0	22,890,538
2016	790,416	0	311,834	1,104,998	(2,186,703)	(35,972)	0	22,875,111
2017	862,172	0	282,382	1,320,248	(2,230,769)	(52,781)	0	23,056,363
2018	984,063	0	269,424	818,818	(2,385,977)	(31,533)	0	22,711,158

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

Additional employer contributions, if any, are shown separately starting in 2011. Prior to 2011, additional contributions are combined with the required employer contributions.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available, will be displayed with zero values.

**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2018**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - Disp/General	\$ 4,936,922	\$ 1,198,730	\$ 17,221,935	\$ 34,741	\$ 23,392,328	\$ 13,432,424	57.4%	\$ 9,959,904
05 - Fire Divsn	1,481,415	152,731	4,447,025	0	6,081,171	3,953,952	65.0%	2,127,219
12 - Disp/Disp Meter	0	2,517	238,699	0	241,216	51,582	21.4%	189,634
20 - Patrol Ofcrrs	1,513,225	185,272	1,744,889	1,742	3,445,128	2,713,814	78.8%	731,314
22 - Sgts, Dir&Dep	1,647,090	91,721	1,449,634	0	3,188,445	2,559,386	80.3%	629,059
Total	\$ 9,578,652	\$ 1,630,971	\$ 25,102,182	\$ 36,483	\$ 36,348,288	\$ 22,711,158	62.5%	\$ 13,637,130

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2004	\$ 21,189,467	\$ 21,006,550	99%	\$ 182,917
2005	23,110,895	21,572,620	93%	1,538,275
2006	24,022,685	22,495,650	94%	1,527,035
2007	25,079,823	23,486,337	94%	1,593,486
2008	26,297,585	23,593,050	90%	2,704,535
2009	27,106,276	23,384,381	86%	3,721,895
2010	28,320,967	23,297,013	82%	5,023,954
2011	29,133,822	22,830,561	78%	6,303,261
2012	29,846,291	22,702,847	76%	7,143,444
2013	30,961,305	22,842,732	74%	8,118,573
2014	32,104,116	22,918,581	71%	9,185,535
2015	34,535,276	22,890,538	66%	11,644,738
2016	35,220,132	22,875,111	65%	12,345,021
2017	35,396,159	23,056,363	65%	12,339,796
2018	36,348,288	22,711,158	62%	13,637,130

Notes: Actuarial assumptions were revised for the 2004, 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - Disp/General

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 16,589,508	\$ 13,963,355	84%	\$ 2,626,153
2009	17,478,451	13,887,537	79%	3,590,914
2010	18,494,059	13,838,941	75%	4,655,118
2011	18,992,629	13,821,735	73%	5,170,894
2012	19,341,666	13,765,834	71%	5,575,832
2013	19,909,808	13,910,992	70%	5,998,816
2014	20,660,875	13,953,258	68%	6,707,617
2015	22,130,214	13,841,978	63%	8,288,236
2016	22,517,347	13,688,543	61%	8,828,804
2017	22,610,632	13,707,986	61%	8,902,646
2018	23,392,328	13,432,424	57%	9,959,904

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	63	\$ 2,916,283	8.68%	7.70%
2009	62	2,889,207	11.22%	7.70%
2010	61	2,845,573	13.52%	7.70%
2011	63	3,078,741	13.86%	7.70%
2012	59	2,882,083	16.37%	7.70%
2013	56	2,824,610	\$ 42,808	7.70%
2014	44	2,314,293	\$ 47,007	7.70%
2015	38	2,223,928	\$ 62,072	7.70%
2016	34	2,047,567	\$ 68,270	7.70%
2017	32	1,965,832	\$ 72,824	7.70%
2018	24	1,553,588	\$ 83,590	7.70%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Division 05 - Fire Divsn

Table 8-05: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 5,128,187	\$ 4,880,622	95%	\$ 247,565
2009	5,120,773	4,726,083	92%	394,690
2010	5,244,855	4,646,561	89%	598,294
2011	5,263,684	4,583,810	87%	679,874
2012	5,489,563	4,507,144	82%	982,419
2013	5,690,744	4,397,392	77%	1,293,352
2014	5,801,032	4,310,290	74%	1,490,742
2015	6,006,460	4,230,219	70%	1,776,241
2016	6,138,549	4,164,538	68%	1,974,011
2017	5,997,750	4,101,332	68%	1,896,418
2018	6,081,171	3,953,952	65%	2,127,219

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-05: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	8	\$ 443,756	8.44%	10.39%
2009	8	453,247	9.78%	10.39%
2010	8	463,930	12.30%	10.39%
2011	8	481,169	12.95%	10.39%
2012	7	446,140	18.74%	10.39%
2013	7	427,669	24.33%	10.39%
2014	7	449,245	25.65%	10.39%
2015	7	466,110	29.72%	10.39%
2016	8	480,560	32.20%	10.39%
2017	7	422,895	34.86%	10.39%
2018	7	445,096	38.16%	10.39%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Division 12 - Disp/Disp Meter

Table 8-12: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 503,065	\$ 491,085	98%	\$ 11,980
2009	471,247	541,074	115%	(69,827)
2010	447,747	561,529	125%	(113,782)
2011	254,385	123,100	48%	131,285
2012	251,312	101,423	40%	149,889
2013	248,724	85,939	35%	162,785
2014	245,449	76,109	31%	169,340
2015	252,660	66,246	26%	186,414
2016	249,135	57,068	23%	192,067
2017	245,547	53,502	22%	192,045
2018	241,216	51,582	21%	189,634

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-12: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	4	\$ 193,883	4.76%	9.03%
2009	4	174,490	0.00%	9.03%
2010	0	0	\$ 0	0.00%
2011	0	0	\$ 757	0.00%
2012	0	0	\$ 865	0.00%
2013	0	0	\$ 971	0.00%
2014	0	0	\$ 1,081	0.00%
2015	0	0	\$ 1,792	0.00%
2016	0	0	\$ 1,498	9.03%
2017	0	0	\$ 1,623	9.03%
2018	0	0	\$ 1,966	9.03%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Division 20 - Patrol Ofcrs

Table 8-20: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 2,424,845	\$ 2,601,238	107%	\$ (176,393)
2009	2,362,481	2,482,356	105%	(119,875)
2010	2,408,073	2,445,587	102%	(37,514)
2011	2,437,025	2,380,152	98%	56,873
2012	2,517,477	2,363,720	94%	153,757
2013	2,693,859	2,409,414	89%	284,445
2014	2,801,691	2,449,258	87%	352,433
2015	3,200,399	2,527,021	79%	673,378
2016	3,277,021	2,638,314	81%	638,707
2017	3,396,947	2,756,440	81%	640,507
2018	3,445,128	2,713,814	79%	731,314

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-20: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	8	\$ 445,949	3.20%	8.79%
2009	8	453,115	4.21%	8.79%
2010	9	475,247	5.92%	8.79%
2011	9	435,218	7.31%	8.79%
2012	8	442,579	8.50%	8.79%
2013	8	471,463	10.31%	8.79%
2014	9	513,923	10.87%	8.79%
2015	9	559,297	14.48%	8.79%
2016	9	574,547	13.76%	8.79%
2017	7	447,328	16.02%	8.79%
2018	7	441,070	17.67%	8.79%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Division 22 - Sgts,Dir&Dep

Table 8-22: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 1,651,980	\$ 1,656,750	100%	\$ (4,770)
2009	1,673,324	1,747,331	104%	(74,007)
2010	1,726,233	1,804,395	105%	(78,162)
2011	2,186,099	1,921,764	88%	264,335
2012	2,246,273	1,964,726	88%	281,547
2013	2,418,170	2,038,995	84%	379,175
2014	2,595,069	2,129,666	82%	465,403
2015	2,945,543	2,225,074	76%	720,469
2016	3,038,080	2,326,648	77%	711,432
2017	3,145,283	2,437,103	78%	708,180
2018	3,188,445	2,559,386	80%	629,059

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-22: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	3	\$ 216,410	3.45%	12.24%
2009	5	321,063	1.94%	12.24%
2010	5	336,370	3.27%	12.24%
2011	6	395,334	9.28%	12.24%
2012	6	394,674	9.60%	12.24%
2013	6	416,013	11.38%	12.24%
2014	6	425,266	13.27%	11.24%
2015	6	465,046	15.75%	11.24%
2016	6	442,050	16.20%	11.24%
2017	6	384,845	19.98%	8.79%
2018	6	439,886	17.73%	8.79%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - Disp/General

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 8,288,236	19	\$ 8,391,018	14	\$ 786,228
(Gain)/Loss	12/31/2016	341,424	17	373,619	14	35,004
(Gain)/Loss	12/31/2017	(37,758)	15	(41,604)	14	(3,900)
(Gain)/Loss	12/31/2018	1,072,653	14	1,199,735	14	112,416
Total				\$ 9,922,768		\$ 929,748

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 05 - Fire Divsn

Table 10-05: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,776,241	23	\$ 1,874,683	20	\$ 136,080
(Gain)/Loss	12/31/2016	156,520	22	177,035	20	12,852
(Gain)/Loss	12/31/2017	(116,644)	21	(131,055)	20	(9,516)
(Gain)/Loss	12/31/2018	217,390	20	243,145	20	17,652
Total				\$ 2,163,808		\$ 157,068

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 12 - Disp/Disp Meter

Table 10-12: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 186,414	16	\$ 171,201	10	\$ 22,272
(Gain)/Loss	12/31/2016	3,966	14	4,207	10	516
(Gain)/Loss	12/31/2017	2,906	12	3,141	10	384
(Gain)/Loss	12/31/2018	3,101	10	3,468	10	420
Total				\$ 182,017		\$ 23,592

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 20 - Patrol Ofcrs

Table 10-20: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 673,378	23	\$ 731,194	20	\$ 53,076
(Gain)/Loss	12/31/2016	(63,632)	22	(71,960)	20	(5,220)
(Gain)/Loss	12/31/2017	(10,388)	21	(11,672)	20	(852)
(Gain)/Loss	12/31/2018	88,490	20	98,974	20	7,188
Total				\$ 746,536		\$ 54,192

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Table 10-22: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 720,469	23	\$ 769,656	20	\$ 55,872
(Gain)/Loss	12/31/2016	(31,394)	22	(35,502)	20	(2,580)
(Gain)/Loss	12/31/2017	(20,120)	21	(22,603)	20	(1,644)
Amendment	12/31/2017	4,854	21	5,451	20	396
(Gain)/Loss	12/31/2018	(82,840)	20	(92,654)	20	(6,732)
Total				\$ 624,348		\$ 45,312

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

GASB 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. Statement 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:	12/31/2018
Measurement Date of the Total Pension Liability (TPL):	12/31/2018
At 12/31/2018, the following employees were covered by the benefit terms:	
Inactive employees or beneficiaries currently receiving benefits:	96
Inactive employees entitled to but not yet receiving benefits (including refunds):	24
Active employees:	<u>44</u>
	164
Total Pension Liability as of 12/31/2017 measurement date:	\$ 34,541,540
Total Pension Liability as of 12/31/2018 measurement date:	\$ 35,489,347
Service Cost for the year ending on the 12/31/2018 measurement date:	\$ 394,120
Change in the Total Pension Liability due to:	
- Benefit changes ¹ :	\$ 0
- Differences between expected and actual experience ² :	\$ 288,807
- Changes in assumptions ² :	\$ 0

¹A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

²Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Average expected remaining service lives of all employees (active and inactive):	2
Covered employee payroll: (Needed for Required Supplementary Information)	\$ 2,879,640

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(7.00%)</u>	Current Discount Rate <u>(8.00%)</u>	1% Increase <u>(9.00%)</u>
Change in Net Pension Liability as of 12/31/2018:	\$ 3,669,454	\$ -	\$ (3,096,653)

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.

Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - Disp/General

12/1/2016	Service Credit Purchase Estimates - Yes
8/1/2013	Option B Yes
8/1/2013	Accelerated to 15-year Amortization
8/1/2013	DC Adoption Date 08-01-2013
2/1/2010	Flexible E \$10.00 Monthly COLA Adopted (02/01/2010)
1/1/2009	Flexible E \$10.00 Monthly COLA Adopted (01/01/2009)
1/1/2008	Flexible E \$12.00 Monthly COLA Adopted (01/01/2008)
1/1/2007	Flexible E \$16.50 Monthly COLA Adopted (01/01/2007)
1/1/2006	E 2% COLA Adopted (01/01/2006)
7/1/2005	Benefit B-4 (80% max)
7/1/2005	Member Contribution Rate 7.70%
1/1/2004	E 2% COLA Adopted (01/01/2004)
7/1/2003	Benefit B-3 (80% max)
7/1/2003	Member Contribution Rate 5.82%
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2001	E 2% COLA Adopted (01/01/2001)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
7/1/1997	Member Contribution Rate 5.93%
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1992	Flexible E 2% COLA Adopted (01/01/1992)
7/1/1991	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1991	10 Year Vesting
7/1/1991	Benefit B-1
7/1/1991	Benefit F55 (With 25 Years of Service)
7/1/1991	Member Contribution Rate 4.00%
1/20/1964	Covered by Act 88
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

05 - Fire Divsn

12/1/2016	Service Credit Purchase Estimates - Yes
2/1/2010	Flexible E \$10.00 Monthly COLA Adopted (02/01/2010)
1/1/2009	Flexible E \$10.00 Monthly COLA Adopted (01/01/2009)
1/1/2008	Flexible E \$12.00 Monthly COLA Adopted (01/01/2008)
1/1/2007	Flexible E \$16.50 Monthly COLA Adopted (01/01/2007)
1/1/2006	E 2% COLA Adopted (01/01/2006)

05 - Fire Divsn

1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2001	E 2% COLA Adopted (01/01/2001)
1/1/2000	E 2% COLA Adopted (01/01/2000)
9/1/1999	3.0% Multiplier (80% max)
9/1/1999	Member Contribution Rate 10.39%
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Benefit B-4 (80% max)
7/1/1996	Member Contribution Rate 6.36%
6/30/1996	Member Contribution Rate 0.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
10/1/1993	Member Contribution Rate 5.00%
9/30/1993	Member Contribution Rate 0.00%
1/1/1992	E 2% COLA Adopted (01/01/1992)
7/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	10 Year Vesting
7/1/1991	Benefit B-3 (80% max)
7/1/1991	Benefit F50 (With 25 Years of Service)
7/1/1991	Member Contribution Rate 7.00%
1/20/1964	Covered by Act 88
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

12 - Disp/Disp Meter

12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2006	E 2% COLA Adopted (01/01/2006)
1/1/2003	E 2% COLA Adopted (01/01/2003)
6/1/2002	Benefit B-4 (80% max)
6/1/2002	Member Contribution Rate 9.03%
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2001	E 2% COLA Adopted (01/01/2001)
1/1/2000	E 2% COLA Adopted (01/01/2000)
6/1/1999	Benefit FAC-5 (5 Year Final Average Compensation)
6/1/1999	10 Year Vesting
6/1/1999	Benefit B-3 (80% max)
6/1/1999	Benefit F55 (With 25 Years of Service)
6/1/1999	Member Contribution Rate 7.24%
1/20/1964	Covered by Act 88
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

20 - Patrol Ofcrs

12/1/2016	Service Credit Purchase Estimates - Yes
-----------	---

20 - Patrol Ofcfs

2/1/2010	Flexible E \$10.00 Monthly COLA Adopted (02/01/2010)
1/1/2009	Flexible E \$10.00 Monthly COLA Adopted (01/01/2009)
1/1/2008	Flexible E \$12.00 Monthly COLA Adopted (01/01/2008)
1/1/2007	Flexible E \$16.50 Monthly COLA Adopted (01/01/2007)
1/1/2006	E 2% COLA Adopted (01/01/2006)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
7/1/2001	3.0% Multiplier (80% max)
7/1/2001	Member Contribution Rate 8.79%
1/1/2001	E 2% COLA Adopted (01/01/2001)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1996	Benefit B-4 (80% max)
7/1/1996	Member Contribution Rate 6.01%
6/30/1996	Member Contribution Rate 0.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
7/1/1992	Member Contribution Rate 5.00%
1/1/1992	E 2% COLA Adopted (01/01/1992)
7/1/1991	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1991	10 Year Vesting
7/1/1991	Benefit B-3 (80% max)
7/1/1991	Benefit F50 (With 25 Years of Service)
1/20/1964	Covered by Act 88
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

22 - Sgts,Dir&Dep

6/1/2017	Participant Contribution Rate 8.79%
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2015	Participant Contribution Rate 11.24%
2/1/2010	Flexible E \$10.00 Monthly COLA Adopted (02/01/2010)
1/1/2009	Flexible E \$10.00 Monthly COLA Adopted (01/01/2009)
1/1/2008	Flexible E \$12.00 Monthly COLA Adopted (01/01/2008)
1/1/2007	Flexible E \$16.50 Monthly COLA Adopted (01/01/2007)
5/1/2006	Member Contribution Rate 12.24%
4/1/2006	3.0% Multiplier (80% max)
1/1/2006	E 2% COLA Adopted (01/01/2006)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2001	E 2% COLA Adopted (01/01/2001)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)

22 - Sgts,Dir&Dep

1/1/1998	E 2% COLA Adopted (01/01/1998)
2/1/1997	Benefit FAC-3 (3 Year Final Average Compensation)
2/1/1997	Member Contribution Rate 6.53%
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1996	10 Year Vesting
7/1/1996	Benefit B-4 (80% max)
7/1/1996	Benefit F50 (With 25 Years of Service)
7/1/1996	Member Contribution Rate 6.02%
1/20/1964	Covered by Act 88
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	3.00%

Withdrawal Rate Scaling Factor

Division	Withdrawal Rate Scaling Factor
All Divisions	100%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Divisions

Closed Division	Amortization Option
01 - Disp/General	Accelerated to 15-Year Amortization
12 - Disp/Disp Meter	Accelerated to 5-Year Amortization

Please see Appendix on MERS website for a detailed description of the amortization options available for closed divisions within an open municipality.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.

PLAN MATURITY MEASURES

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

1. Ratio of the market value of assets to total payroll	7.2
2. Ratio of actuarial accrued liability to payroll	12.6
3. Ratio of actives to retirees and beneficiaries	0.5
4. Ratio of market value of assets to benefit payments	8.6
5. Ratio of net cash flow to market value of assets (boy)	-5.1%

RATIO OF MARKET VALUE OF ASSETS TO TOTAL PAYROLL

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

RATIO OF ACTUARIAL ACCRUED LIABILITY TO PAYROLL

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

RATIO OF ACTIVES TO RETIREES AND BENEFICIARIES

A young plan with many active members and few retirees will have a high ratio of active to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

RATIO OF MARKET VALUE OF ASSETS TO BENEFIT PAYMENTS

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

RATIO OF NET CASH FLOW TO MARKET VALUE OF ASSETS

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.

State Reporting

The following information has been prepared to provide some of the information necessary to complete the pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10 Membership as of December 31, 2018		
11	Indicate number of active members	44
12	Indicate number of inactive members	16
13	Indicate number of retirees and beneficiaries	96
14 Investment Performance for Calendar Year Ending December 31, 2018¹		
15	Enter actual rate of return - prior 1-year period	-3.64%
16	Enter actual rate of return - prior 5-year period	4.94%
17	Enter actual rate of return - prior 10-year period	8.25%
18 Actuarial Assumptions		
19	Actuarial assumed rate of investment return ²	7.75%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	20
22	Is each division within the system closed to new employees? ⁴	No
23 Uniform Assumptions		
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$22,711,158
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	39,158,801
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30,2019	\$1,586,712

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and included here for reporting purposes. This investment performance figures reported are net of fees on a rolling calendar-year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions) indicate “no.”

4. If, after a promotion, demotion or transfer, it becomes apparent to management any time during the probationary period that the employee does not have the skills and ability to successfully perform the responsibilities of the new position, the employee will be removed from the new position and will be returned to the employee's previous position, if available. If the position is not available, the employee will be terminated.

4.07 - EVALUATION PROCEDURE

A formal written evaluation will be completed prior to the conclusion of the employee's probationary period and annually thereafter between February 15 and May 1. Upon completion of the evaluation, the supervisor shall review it in a personal interview with the employee to discuss areas of needed improvement and/or commendable performance. Results of the annual evaluation will influence the employee's performance based pay wage.

The evaluation shall be signed by the supervisor and the employee and placed in the employee's personnel file and a copy provided to the employee.

The quality of performance rendered by the employee in the past will receive consideration in personnel matters such as promotions, transfers, demotions, terminations and salary adjustments.

4.08 - DEMOTIONS

An employee may be demoted to a position of lower pay for one or more of the following reasons:

1. in lieu of layoff when a position is to be abolished or when an employee with prior rights returns to the position
2. when an employee fails to perform satisfactorily during the probationary period following promotion or transfer
3. when an employee requests a work assignment that is less difficult and requires less responsibility
4. as a means of employee discipline as outlined in Section 7 of this manual.

4.09 - RETIREMENT

1. Full time City of Marshall employees (unless otherwise covered) are required to participate in the Municipal Employees Retirement System [MERS] established pursuant to Act 427 P.A. 1984 as amended. The precise details of the coverage are available in the MERS handbook and the provisions of the statute. The provisions of this section are guidelines only and are intended merely to memorialize some of the substantive provisions of the Retirement System available to employees.

Employees hired prior to September 1, 2013 shall participate in a defined benefit program.

- a. Full retirement at 55 years of age with 25 years of service with a waiver of reduction of benefits (F55-25).
- b. Benefit Program as established by City Council.
- c. FAC-5 - final average compensation is computed on the highest 60 consecutive months of earnings divided by 5.
- d. Employee contribution is determined at time of enrollment in the Benefit Program.
- e. Early retirement at age 60 with 10 or more years of service.

Employees hired on or after September 1, 2013 shall participate in a Defined Contribution plan through MERS. The employee shall pay 7.7% of the employee's total, annual gross compensation and the employer shall pay 10% of the employee's total annual gross compensation.

2. Employees who intend to retire are requested to put their intent in writing 90 days prior to the effective date and submit same to their Department Head. A retiring employee who is immediately eligible to begin receiving the MERS pension payment is also entitled to:
 - a. payment for accumulated and unused vacation time
 - b. payment for accumulated and unused personal days
 - c. payment for 25% of accumulated and unused sick leave
 - d. medical insurance per Appendix C.
3. Any City of Marshall retiree who remains on the City's health insurance plan is required to enroll with Medicare Part A and Part B when so notified by the Social Security Administration.
4. An exit interview may be requested with a retiring employee.
5. Deferred retirement may occur if the employee terminates employment:
 - a. with 10 or more years service
 - b. and before the age requirement is met
 - c. and leaves contributions with MERS
 - d. and files for deferred status with MERS.

4.10 - RESIGNATION

1. Employees who intend to resign are requested to put their intent in writing 2 weeks prior to the effective date and submit same to the appropriate Director. An employee who resigns with proper notice is entitled to:
 - a. payment of any accumulated and unused vacation time
 - b. payment of any accumulated and unused personal days
 - c. after 10 years of employment, payment of any accumulated and unused sick leave will be paid as described in section 5.01.

PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

ATTACHMENT - 8A

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 536 - Marshall House Fund						
536-700-718.00	RETIREMENT - D/B	43,530.00	43,530.00	40,909.21	0.00	93.98
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		43,530.00	43,530.00	40,909.21	0.00	93.98
NET OF REVENUES & EXPENDITURES		(43,530.00)	(43,530.00)	(40,909.21)	0.00	93.98
Fund 582 - Electric Fund						
582-539-718.00	RETIREMENT - D/B	258,564.00	258,564.00	175,476.76	0.00	67.87
582-543-718.00	RETIREMENT - D/B	98,198.00	98,198.00	97,931.66	0.00	99.73
582-544-718.00	RETIREMENT - D/B	246,000.00	246,000.00	247,331.10	0.00	100.54
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		602,762.00	602,762.00	520,739.52	0.00	86.39
NET OF REVENUES & EXPENDITURES		(602,762.00)	(602,762.00)	(520,739.52)	0.00	86.39
Fund 588 - DART Fund						
588-538-718.00	RETIREMENT - D/B	53,276.00	53,276.00	44,981.04	0.00	84.43
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		53,276.00	53,276.00	44,981.04	0.00	84.43
NET OF REVENUES & EXPENDITURES		(53,276.00)	(53,276.00)	(44,981.04)	0.00	84.43
Fund 590 - Wastewater Fund						
590-539-718.00	RETIREMENT - D/B	79,542.00	79,542.00	20,538.51	0.00	25.82
590-545-718.00	RETIREMENT - D/B	105,000.00	90,000.00	83,812.10	0.00	93.12
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		184,542.00	169,542.00	104,350.61	0.00	61.55
NET OF REVENUES & EXPENDITURES		(184,542.00)	(169,542.00)	(104,350.61)	0.00	61.55
Fund 591 - Water Fund						
591-539-718.00	RETIREMENT - D/B	85,701.00	85,701.00	55,604.16	0.00	64.88
591-544-718.00	RETIREMENT - D/B	80,700.00	80,700.00	65,313.61	0.00	80.93
591-546-718.00	RETIREMENT - D/B	0.00	0.00	15,770.00	0.00	100.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		166,401.00	166,401.00	136,687.77	0.00	82.14
NET OF REVENUES & EXPENDITURES		(166,401.00)	(166,401.00)	(136,687.77)	0.00	82.14
Fund 636 - Data Processing						
636-539-718.00	RETIREMENT - D/B	0.00	0.00	(26,741.00)	0.00	100.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	(26,741.00)	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	26,741.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 661 - Motor Pool Fund						
661-898-718.00	RETIREMENT - D/B	24,350.00	24,350.00	15,153.73	0.00	62.23
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		24,350.00	24,350.00	15,153.73	0.00	62.23
NET OF REVENUES & EXPENDITURES		(24,350.00)	(24,350.00)	(15,153.73)	0.00	62.23
TOTAL REVENUES - ALL FUNDS		0.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES - ALL FUNDS		1,074,861.00	1,059,861.00	836,080.88	0.00	78.89
NET OF REVENUES & EXPENDITURES		(1,074,861.00)	(1,059,861.00)	(836,080.88)	0.00	78.89

ATTACHMENT 8B

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 536 - Marshall	House Fund					
536-000-531.00	Federal Section 8 Grant	459,123.00	459,123.00	450,640.00	0.00	98.15
536-000-665.00	Interest	1,000.00	1,000.00	6,868.81	0.00	686.88
536-000-667.00	Rents	381,377.00	356,982.00	371,291.99	0.00	104.01
536-000-671.00	Miscellaneous Revenue	15,200.00	15,200.00	14,013.98	0.00	92.20
536-000-671.02	Misc. Revenue-Cable	24,300.00	24,300.00	25,359.00	0.00	104.36
536-000-675.02	Contributions - Marshall House	0.00	0.00	459.70	0.00	100.00
TOTAL REVENUES		881,000.00	856,605.00	868,633.48	0.00	101.40

REVENUE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 570 - FIBER TO	THE PREMISE					
570-000-636.00	Residential Sales	720,000.00	407,000.00	406,490.07	0.00	99.87
570-000-644.00	Commercial Sales	360,000.00	143,000.00	84,777.43	0.00	59.28
570-000-660.00	Penalties Income	0.00	0.00	18,025.00	0.00	100.00
570-000-665.00	Interest	0.00	0.00	(23.54)	0.00	100.00
TOTAL REVENUES		1,080,000.00	550,000.00	509,268.96	0.00	92.59

REVENUE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 06/30/2019

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				06/30/2019	YEAR-TO-DATE	USED
Fund 582 - Electric Fund						
582-000-445.00	Penalties & Int. on Taxes	0.00	0.00	198.95	0.00	100.00
582-000-569.00	STATE GRANT - OTHER	0.00	0.00	546,846.20	0.00	100.00
582-000-601.00	NSF Revenue	3,100.00	3,100.00	3,620.00	0.00	116.77
582-000-607.00	Charges for Services - Fees	60,000.00	60,000.00	53,590.47	0.00	89.32
582-000-636.00	Residential Sales	3,700,000.00	3,700,000.00	3,444,634.69	0.00	93.10
582-000-644.00	Commercial Sales	9,500,000.00	4,390,887.00	3,870,608.80	0.00	88.15
582-000-645.00	Industrial Sales	4,200,000.00	4,200,000.00	3,901,407.04	0.00	92.89
582-000-646.00	Public Str. & Hwy. Lighting	58,000.00	58,000.00	51,434.40	0.00	88.68
582-000-647.00	Security & Resort Lighting	55,000.00	55,000.00	49,613.60	0.00	90.21
582-000-648.00	Sales to City Government	530,000.00	530,000.00	563,937.64	0.00	106.40
582-000-660.00	Penalties Income	60,000.00	60,000.00	64,104.99	0.00	106.84
582-000-665.00	Interest	8,000.00	8,000.00	58,337.43	0.00	729.22
582-000-667.00	Rents	6,400.00	6,400.00	6,401.00	0.00	100.02
582-000-671.00	Miscellaneous Revenue	70,000.00	70,000.00	97,473.48	0.00	139.25
582-000-692.00	INCR/DECR VALUE OF INVESTMENTS	0.00	0.00	34,568.00	0.00	100.00
582-000-692.01	INCR/DECR VALUE OF RATE STABILIZATION	0.00	0.00	98,662.00	0.00	100.00
TOTAL REVENUES		18,250,500.00	13,141,387.00	12,845,438.69	0.00	97.75

REVENUE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 588 - DART Fund						
588-000-402.00	Current Property Taxes	183,688.00	183,688.00	178,771.38	0.00	97.32
588-000-420.00	Delinquent Personal Prop Taxes	200.00	200.00	285.26	0.00	142.63
588-000-441.00	LOCAL COMM STAB SHARE TAX	12,000.00	12,000.00	13,904.28	0.00	115.87
588-000-445.00	Penalties & Int. on Taxes	50.00	50.00	378.40	0.00	756.80
588-000-529.01	DART RTAP	2,000.00	5,400.00	4,191.09	0.00	77.61
588-000-530.00	Federal Section 5311 Grant	62,923.00	62,923.00	52,937.15	0.00	84.13
588-000-570.00	State Operating Assistance	133,322.00	96,841.00	81,290.21	0.00	83.94
588-000-571.00	State Grant - DART	295,040.00	205,040.00	205,516.72	0.00	100.23
588-000-610.00	Passenger Fares	48,000.00	48,000.00	39,016.64	0.00	81.28
588-000-665.00	Interest	1,500.00	1,500.00	8,381.34	0.00	558.76
588-000-671.00	Miscellaneous Revenue	8,692.00	8,692.00	9,223.84	0.00	106.12
588-000-675.00	Contrib. from Other Sources	10,000.00	10,000.00	0.00	0.00	0.00
588-000-681.00	Sales of Fixed Assets	8,500.00	8,500.00	5,584.00	0.00	65.69
588-541-530.00	Federal Section 5311 Grant	15,519.00	15,519.00	14,951.91	0.00	96.35
588-541-570.00	State Operating Assistance	32,881.00	32,881.00	19,190.00	0.00	58.36
588-541-610.00	Passenger Fares	8,500.00	8,500.00	8,047.87	0.00	94.68
588-541-671.00	Miscellaneous Revenue	1,908.00	1,908.00	1,926.16	0.00	100.95
588-541-675.00	Contrib. from Other Sources	33,748.00	33,748.00	28,500.00	0.00	84.45
TOTAL REVENUES		858,471.00	735,390.00	672,096.25	0.00	91.39

REVENUE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 590 - Wastewater Fund						
590-000-636.00	Residential Sales	1,207,850.00	1,128,213.00	1,080,331.05	0.00	95.76
590-000-644.00	Commercial Sales	573,729.00	573,729.00	576,798.56	0.00	100.54
590-000-645.00	Industrial Sales	132,864.00	132,864.00	139,281.41	0.00	104.83
590-000-648.00	Sales to City Government	39,859.00	39,859.00	38,751.22	0.00	97.22
590-000-660.00	Penalties Income	15,000.00	15,000.00	16,237.24	0.00	108.25
590-000-665.00	Interest	4,200.00	4,200.00	25,362.03	0.00	603.86
590-000-671.00	Miscellaneous Revenue	12,500.00	12,500.00	14,805.00	0.00	118.44
590-000-671.01	Connection Fees	4,000.00	4,000.00	4,200.00	0.00	105.00
TOTAL REVENUES		1,990,002.00	1,910,365.00	1,895,766.51	0.00	99.24

REVENUE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 591 - Water Fund						
591-000-540.00	State Grants	1,000.00	1,000.00	0.00	0.00	0.00
591-000-607.00	Charges for Services - Fees	0.00	0.00	77.50	0.00	100.00
591-000-621.00	Private Fire Protection	8,600.00	8,600.00	8,831.61	0.00	102.69
591-000-626.00	Charges for Services	4,000.00	4,000.00	910.20	0.00	22.76
591-000-636.00	Residential Sales	1,089,891.00	1,015,595.00	1,018,427.11	0.00	100.28
591-000-644.00	Commercial Sales	511,919.00	511,919.00	514,890.12	0.00	100.58
591-000-645.00	Industrial Sales	129,906.00	129,906.00	129,269.78	0.00	99.51
591-000-648.00	Sales to City Government	97,980.00	97,980.00	77,919.08	0.00	79.53
591-000-660.00	Penalties Income	12,000.00	12,000.00	15,082.54	0.00	125.69
591-000-665.00	Interest	3,000.00	3,000.00	15,276.19	0.00	509.21
591-000-671.00	Miscellaneous Revenue	6,000.00	6,000.00	9,416.56	0.00	156.94
591-000-671.01	Connection Fees	20,000.00	20,000.00	1,080.00	0.00	5.40
TOTAL REVENUES		1,884,296.00	1,810,000.00	1,791,180.69	0.00	98.96

REVENUE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 636 - Data Processing						
636-000-626.00	Charges for Services	184,290.00	184,290.00	184,267.92	0.00	99.99
636-000-665.00	Interest	500.00	2,710.00	3,351.30	0.00	123.66
636-000-671.00	Miscellaneous Revenue	0.00	0.00	968.00	0.00	100.00
TOTAL REVENUES		184,790.00	187,000.00	188,587.22	0.00	100.85

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			
Fund 661 - Motor Pool Fund						
661-000-642.00	Charges for Services - Sales	6,000.00	6,000.00	0.00	0.00	0.00
661-000-665.00	Interest	1,100.00	1,100.00	4,383.39	0.00	398.49
661-000-667.00	Rents	815,000.00	815,000.00	779,451.86	0.00	95.64
661-000-676.00	Reimbursement	0.00	0.00	64,128.00	0.00	100.00
661-000-681.00	Sales of Fixed Assets	15,000.00	51,807.00	67,965.13	0.00	131.19
661-000-693.00	GAIN\LOSS- SALES OF ASSETS	2,670.00	2,670.00	0.00	0.00	0.00
661-000-699.00	Transfers From Other Funds	23,423.00	23,423.00	3,469.00	0.00	14.81
TOTAL REVENUES		863,193.00	900,000.00	919,397.38	0.00	102.16
TOTAL REVENUES - ALL FUNDS		25,992,252.00	20,090,747.00	19,690,369.18	0.00	98.01