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<https://us02web.zoom.us/j/88906297343?pwd=aUoyWE9URHJm9ZVy90UUVB1REpCUT09>

The public may participate in the virtual meeting by using the link listed above. The public will be able to listen to all discussion by Council members and will be permitted to speak for up to 5 minutes during the public comment section of the agenda.

MARSHALL CITY COUNCIL AGENDA

Monday – 7:00 P.M.

October 19, 2020

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Brandon Crawford, Grace Baptist Church
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **CANDIDATES FOR PUBLIC OFFICE**
- 7) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 8) **CONSENT AGENDA**
 - A. **Sage Creek Winery Social District Permit**
City Council will consider the recommendation to approve a resolution authorizing Sage Creek Winery to participate in the Marshall Social District.
 - B. **Solid Waste Ordinance**
City Council will consider the recommendation to schedule a public hearing for December 7, 2020 on the Solid Waste Ordinance and direct staff to issue an updated RFP to solid waste providers.
 - C. **City Council Minutes**
Regular Session..... Monday, October 5, 2020
 - D. **City Bills**

Regular Purchases.....	\$ 147,002.78
Weekly Purchases –10/2/20	\$ 102,942.59
Weekly Purchases –10/9/20	\$ 217,952.83
Total.....	\$ 467,898.20
- 9) **PRESENTATIONS AND RECOGNITIONS**
- 10) **INFORMATIONAL ITEMS**
- 11) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**
 - A. **Obsolete Property Rehabilitation (OPRA) District**
City Council will hear public comment regarding the creation of an Obsolete Property Rehabilitation District located at 115 South Eagle Street
- 12) **OLD BUSINESS**

13) REPORTS AND RECOMMENDATIONS

A. Phone and Camera RFP Consultant

City Council will consider the recommendation to award the telecommunication sand camera bid to Commtech Design of Rockford, MI in the amount of \$22,500 with a contingency of \$2,000 for a total of \$24,500 and authorize the City Clerk to sign the agreement.

B. Motorpool Dump Truck Purchase

City Council will consider the recommendation to approve the purchase of (1) 2021 Ford F-550 Dump Truck from Boshears Ford of Marshall, MI in the amount of \$60,143.

14) APPOINTMENTS / ELECTIONS

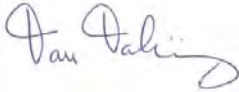
15) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

16) COUNCIL AND MANAGER COMMUNICATIONS

17) ADJOURNMENT

Respectfully submitted,



Tom Tarkiewicz
City Manager



Administrative Report
October 19, 2020 – City Council Meeting

REPORT TO: Honorable Mayor and City Council Members

FROM: Eric Zuzga, Director of Special Projects
Tom Tarkiewicz, City Manager

SUBJECT: Sage Creek Winery Social District Permit

BACKGROUND: The City approved the creation of a Social District earlier this year. At the time, the District was created to include five businesses, but also designed to include other establishments that may apply in the future.

One of those businesses, Sage Creek Winery, is close to opening and has requested a permit to participate in the Social District. Their building is directly east of the Copper Athletic Pub and their rear entrance is included in the South Alley closure area.

RECOMMENDATION: Approve the attached resolution authorizing Sage Creek Winery to participate in the Marshall Social District.

FISCAL EFFECTS: None anticipated.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Eric Zuzga".

Eric Zuzga
Director of Special Projects

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

F 269.781.3835

cityofmarshall.com



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Marshall council/board
(regular or special) (name of city, township, or village)

called to order by Mayor Caron on October 19, 2020 at 7:00 PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Sage Creek Winery
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is recommended by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Marshall
council/board at a regular meeting held on October 19, 2020
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Trisha Nelson October 19, 2020
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Administrative Report
October 19, 2020 – City Council Meeting

REPORT TO: Honorable Mayor and City Council Members

FROM: Eric Zuzga, Director of Special Projects
Tom Tarkiewicz, City Manager

SUBJECT: Solid Waste Ordinance Public Hearing

BACKGROUND: As discussed earlier this year, staff have been working on updating the proposed solid waste ordinance to address comments and concerns that were received during the 2019 process. Per our discussion, the only services included in the contract will be trash and recycling. Attached is the ordinance that would establish the necessary structure to migrate to a single hauler system.

However, the proposed (attached) ordinance does not contain all of the necessary rules and regulations necessary to operate the solid waste collection system. Additional rules and regulations will need to be adopted to implement a structure necessary to providing solid waste service to our residents early in 2021, assuming Council approves the proposed ordinance, for final adoption. These rules will clarify the following issues:

- Billing and all customer service issues will be provided by the City.
- Service will not be required, however, any residence requiring trash service must use the exclusive contractor. This allows sharing between neighbors and those that have other means of disposal.
- Properties within a development which receives service provided through their Home Owner Association are exempt from this ordinance.
- Downtown buildings which include upper floor residential are exempt from this ordinance due to the commercial nature of the property
- Recycling will not be required, but is included with the price charged to each residence.
- Implementation is proposed to begin March 29, 2021.

Upon setting of the public hearing, staff will release an RFP for the requested services to four regional providers. The RFP will be due on November 12 so that pricing will be available far in advance of the December 7th public hearing.

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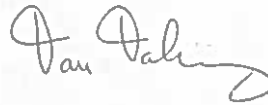
RECOMMENDATION: Schedule a public hearing on the solid waste ordinance for December 7, 2020 and direct staff to issue an updated RFP to solid waste providers.

FISCAL EFFECTS: None anticipated at this time.

ALTERNATIVES: As suggested by Council.



Eric Zuzga
Director of Special Projects



Tom Tarkiewicz
City Manager

MARSHALL CITY ORDINANCE
CALHOUN COUNTY, MICHIGAN

ORDINANCE NUMBER _____

AN ORDINANCE TO REPEAL SECTIONS 50.01-50.99 OF THE CITY OF MARSHALL
CODIFIED ORDINANCES AND REPLACE THEM WITH NEW SECTIONS 50.01-50.99

THE CITY OF MARSHALL ORDAINS:

Section 1. THAT TITLE V, PUBLIC WORKS, CHAPTER 50: GARBAGE AND RUBBISH
READS AS FOLLOWS:

Section

50.01	Definitions
50.02	Disposal of Refuse and Garbage
50.03	Disposal of Industrial Waste
50.04	Deposits on Public Grounds
50.05	Exclusive Contracts
50.06	Storage of Containers
50.07	Types of Collections Services
50.08	Pollution of Streams
50.09	Rates and Charges
50.10	Liens; Special Assessments, Deposits
50.11	Issuance of Civil Infractions Citations and Notices
50.12	Disposal of Brush and Loose Leaves; Brush and Loose-Leaf Collection
50.13	Vacant Lots
50.14	Enforcement
50.99	Penalty

50.01 Definitions.

- A. "Brush" means twigs, brush, branches, and tree trunks not greater than four inches in diameter.
- B. "Commercial garbage service" means the miscellaneous waste material, such as garbage, rubbish, and ashes, resulting from the operation of business enterprises and institutions. Such term includes construction waste, but excludes industrial trade waste.

- C. "Garbage" means rejected organic waste including waste from the accumulation of animal, fruit or vegetable matter used or intended for use in the preparation, use, cooking, processing or storing of meat, fish, fowl, fruit, vegetable or other food; accumulations of leaves, branches, cut grass or other vegetation. Excluded from the definition is organic waste which is contained within managed compost.
- D. "Industrial waste" means accumulated on industrial or manufacturing premises arising from industrial, manufacturing, or chemical processing and includes, but is not limited to, metal scrap and solid or liquid chemical waste.
- D. "Recyclable materials" means refuse materials designated by the City Manager to be part of the City's recycling program and which are intended for transportation, processing and remanufacturing or reuse. Such items include, but are not limited to, the following: various grades of paper and cardboard, plastic bottles and jugs, glass, tin and aluminum containers and yard waste. Selection of the materials to be recycled will be at the discretion of the City Manager.
- E. "Refuse" means all manner of the same, including; but not limited to, ashes, rags, discarded clothing, discarded furniture, discarded appliances, tin cans, tin ware, bottles, broken glass, or waste paper. The words "refuse," "trash," "rubbish," "litter," and "debris" shall be considered synonymous terms for the purposes of this chapter.
- F. "Residential refuse and residential garbage service" means service provided to premises having dwellings of less than four units.
- G. "Solid industrial waste service" means all trade wastes peculiar to industrial manufacturing or processing plants, including hazardous refuse, but not including commercial refuse
- H. "Yard waste" means leaves, grass clippings, weeds, hedge clippings, garden waste, twigs and brush no longer than two feet in length and one-half inch in diameter, and other organic material subject to natural composting as approved by the City Manager.

50.02 DISPOSAL OF REFUSE AND GARBAGE.

- A. It shall be unlawful for any person to keep on or about premises owned or occupied by him or her any refuse or garbage, unless the same shall be kept in a watertight receptacle, which shall be kept tightly covered so as to prevent the access of insects or animals. The contents of such receptacles shall be removed from the premises and properly disposed of at least once every seven days.

However, if the owner of a premises occupied by a tenant or tenants shall furnish or cause to be furnished garbage pickup once every seven days for such tenant or tenants, such owner may not be prosecuted for violations of this section on such tenant-occupied premises during the period in which such garbage pickup was furnished.

- B. It shall be unlawful for any person knowingly to dump, deposit, place, throw or leave, or cause or permit the dumping, depositing, throwing, or leaving of garbage or refuse on any private property within the City.
- C. No person shall burn any garbage or refuse.
- D. No person shall burn any substance which shall, due to the nature of the substance or manner of burning, create or constitute a nuisance.

50.03 DISPOSAL OF INDUSTRIAL WASTE.

It shall be unlawful for the owner of premises and the occupant thereof to permit or suffer the accumulation of industrial waste on any premises in the City. Industrial waste shall be stored in receptacles and disposed of properly. Items of solid industrial waste too large to be stored in such receptacles shall be neatly stacked and disposed of properly at least once every three months. It shall be unlawful for any person knowingly, without the consent of the owner of private property, to dump, deposit, place, throw or leave, or cause or permit the dumping, depositing, placing, throwing, or leaving of industrial waste on private land in the City. Liquid industrial waste shall be disposed of in accordance with applicable State and Federal regulations.

50.04 DEPOSITS ON PUBLIC GROUNDS.

No person shall throw or deposit any garbage or refuse on any of the public streets, sidewalks, lanes, alleys, parks, cemeteries or other public grounds in the City at any time, including, but not limited to, the deposit of household garbage or refuse in garbage, trash or refuse containers located on any public street, sidewalk, lane, alley, park, cemetery or other public grounds.

50.05 EXCLUSIVE CONTRACTS.

The City Council shall, either by advertising for bids or otherwise, enter into an exclusive contract, with the mutual consent of the contractor, who shall be licensed, or extend the term of such contract, with such person as the City Council may deem best able to collect and dispose of residential refuse in the City in accordance with the best interests of the City and its residents. The contractor shall be the only person allowed to provide residential refuse collection and disposal services within the City or within the

boundaries prescribed by the limitations of this chapter. The contract documents shall contain provisions that the City contractor shall collect and dispose of refuse from residential premises in the City in full compliance with this chapter and applicable local, State and Federal laws, rules, and regulations.

50.06 STORAGE OF CONTAINERS

From and after the passage and taking effect of this ordinance, it shall be unlawful for any person to leave their containers along any public way, street, alley, sidewalk, or other public property. Containers used for the disposing of said trash and rubbish shall be kept on the property's side yard, rear yard, garages, car ports, homes, or another inconspicuous place. Containers can be placed adjacent to the road within a period of time 24 hours before to 12 hours after any collection by a licensed hauler for the residential home involved.

50.07 TYPES OF COLLECTION SERVICES.

The contractor shall provide either curbside unlimited or backyard collection service one time per week and curbside recycling services as defined by this chapter to each residential premises either one time per week, or bi-weekly as may be determined appropriate by the City Manager. Curbside refers to that portion of a right-of-way adjacent to paved or travelled City roadways, excluding approved alleys. Backyard refers to a side or backyard or place that is convenient for both the City contractor and the customer, but in no case shall the City contractor be required to enter a garage or dwelling.

50.08 POLLUTION OF STREAMS.

No person shall cast or throw or cause to be cast or thrown into Kalamazoo River or Rice Creek, or into any of the streams or sewers leading thereto or into any pond or stream of water in the city, or into any ditch or drain in the city any garbage or litter.

50.09 RATES AND CHARGES.

If the City maintains any public disposal site, the City may establish, by resolution, any reasonable charge to offset, in part or total, the cost of operating the disposal facility.

50.10 LIENS; SPECIAL ASSESSMENTS; DEPOSITS.

Charges for residential premises refuse collection shall constitute a lien on such premises.

In addition to the methods of collection of fees imposed by or pursuant to this chapter, prior to the creation of the August 1 tax bills, the Director of Finance shall certify all unpaid charges for such service furnished to any premises which, as of such dates, have remained unpaid for a period of six months, to the City Treasurer who shall place the same on a summer tax roll of the City.

50.11 ISSUANCE OF CIVIL INFRACTION CITATIONS AND NOTICES.

The City Manager and his or her designated representative is hereby designated as the authorized City official to issue Municipal civil infraction citations.

50.12 DISPOSAL OF BRUSH AND LOOSE LEAVES; BRUSH AND LOOSE-LEAF COLLECTION PROGRAM.

- A. No person shall place or deposit or cause to be placed or deposited, upon public or private property, brush, except as provided by this section.
- B. The City Manager is hereby authorized to establish a City-wide residential brush and loose-leaf collection program, which shall include provisions for the collection of brush resulting from storm damage, and to establish rules and regulations for the implementation of the program.
- C. The rules and regulations for the collection of brush and loose-leaves shall establish the dates for pick-up. Any items set out subsequent to pick-up shall be removed from the curb lawn area within forty-eight hours by the owner, agent, or occupant of the premises in front of or adjacent to which the brush is located. Failure to remove improperly placed brush will result in the issuing of a Municipal civil infraction violation notice.
- D. The brush program is not meant to circumvent the free-enterprise system of commercial tree and brush removal. The City will not pick up material that is left as a result of a tree or lot being commercially cleared, removed, or pruned.

50.13 VACANT LOTS.

Any person owning or having a possessory interest in any lot or portion of land within the City which is vacant is responsible for securing, collecting and disposing of refuse which may accumulate thereon by contracting with a person licensed in accordance with this chapter or by self-removal through proper collection and storage of refuse, transporting the refuse in a manner to prevent littering or any other nuisance and depositing the same at an approved disposal area, in accordance with applicable local, State and Federal laws, rules and regulations.

50.14 ENFORCEMENT.

The City Manager or his/her appointee is hereby charged with enforcing this chapter.

50.99 Penalty

A person who violates any provision of this chapter is responsible for a Municipal Civil Infraction and shall be subject to the payment of a civil fine of not more than five hundred dollars (\$500.00), plus costs and other sanctions, for each infraction, including any costs of clean-up. The City Council shall adopt a fine schedule for violations of this ordinance.

Severability.

The various parts, sections and clauses of the Ordinance are declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a Court of competent jurisdiction, the remainder of the ordinance shall not be affected.

Effective Date.

This Ordinance shall be effective thirty (30) days after publication.

Date Enacted: _____, 2020
Date Published: _____, 2020
Date Effective: _____, 2020

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance shall be effective thirty (30) days after publication.

Adopted and signed this 7th day of December, 2020.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a special meeting held on December 7, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act,

being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

CALL TO ORDER

IN REGULAR SESSION, Monday, October 5, 2020, at 7:00 P.M., via Electronic Meeting format utilizing ZOOM. City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, McNeil, Metzger, Traver, Underhill, and Wolfersberger.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Kris Tarkiewicz of Family Bible Church gave the Invocation and Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Metzger, supported Wolfersberger, to approve the agenda as presented. On a roll call vote – ayes: Gates, McNeil, Metzger, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

CANDIDATES FOR PUBLIC OFFICE

John LaPietra of 611 N. Linden is running for Representative in State Legislature District 63rd District and encouraged voters to get out and vote on November 3rd.

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Wolfersberger, supported Gates, to allow Mayor Caron to abstain from voting on the Consent Agenda. On a roll call vote – ayes: McNeil, Metzger, Traver, Underhill, Wolfersberger, and Gates; nays: none. **MOTION CARRIED.**

Moved Gates, supported Traver, to approve the Consent Agenda:

- A. Scheduled a public hearing for Monday, October 19, 2020 to consider the establishment of an Obsolete Property Rehabilitation District for the property located at 115 South Eagle Street;
- B. Minutes of the City Council Regular Session held on Monday, September 21, 2020;
- C. Approve city bills in the amount of \$3,788,071.30.

On a roll call vote – ayes: Traver, Underhill, Wolfersberger, Gates, McNeil, and

Metzger; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

Fire Chief Martin Erskine announced the promotion of Matthew Parks to Captain of the Marshall Fire Department and administered the oath of honor.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Motorpool Purchases – Department of Public Works:

Moved Gates, supported Wolfersberger, to approve the purchase of one (1) Ford Explorer Interceptor from Boshear's Ford of Marshall, MI in the amount of \$37,452.00. On a roll call vote – ayes: Underhill, Wolfersberger, Mayor Caron, Gates, McNeil, Metzger, and Traver; nays: None. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Barry Wayne Adams commented regarding the Michigan Supreme Court overturning the Governors Executive Orders and declaring a state of emergency. He feels the City violated the Open Meeting Act by cancelling the August 3rd Council Meeting.

CLOSED SESSION

Moved Metzger, supported Wolfersberger, to convene in closed session under section 8(h) of the Open Meeting Act, to consider material exempt from disclosure by state statute, section 13 (1)(g) of the Freedom of Information Act, being correspondence is exempt from disclosure under State law due to the attorney-client privilege. On a roll call vote – ayes: Wolfersberger, Mayor Caron, Gates, McNeil, Metzger, Traver, and Underhill, and Mayor Caron; nays: none. **MOTION CARRIED.**

Enter into Closed Session at 7:44 p.m.

Moved Gates, supported Traver, to return to open session. On a roll call vote – ayes: McNeil, Metzger, Traver, Underhill, Wolfersberger, and Gates; nays: none.

MOTION CARRIED.

ADJOURNMENT

The meeting was adjourned at 9:19 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
200758-1	5 ALARM	MSA WIPES		76.03
44463	ACTRON SECURITY ALARM	QUARTERLY MONITORING		356.40
90836	ALL-TRONICS INC	APT 209 INTERCOM		257.00
90848	ALL-TRONICS INC	MAINTENANCE CONTRACT FOR PHONE SYSTEM -		1,600.00
02250468055	AUTO VALUE MARSHALL	OIL 55G, DOLLY, PUMP	2021.120	2,159.97
02250468148	AUTO VALUE MARSHALL	CREDIT MEMO		(81.00)
02250468145	AUTO VALUE MARSHALL	BATTERY		131.00
02250468427	AUTO VALUE MARSHALL	OE STANDARD		4.98
02250468467	AUTO VALUE MARSHALL	SWITCHES		10.58
02250468006	AUTO VALUE MARSHALL	CAR SOAP/TRIGGER NOZZLE/WASH BRUSH		38.37
02250467988	AUTO VALUE MARSHALL	HP SYNTH GS		53.52
02250467938	AUTO VALUE MARSHALL	OZIUM		7.19
02250467966	AUTO VALUE MARSHALL	UNI RUBBER MAST		19.39
02250468291	AUTO VALUE MARSHALL	BATTERY		147.00
P31843845	BATTERIES PLUS BULBS	LED BULBS		225.60
P31209981	BATTERIES PLUS BULBS	BATTERIES		1,062.40
903012	BENNETTS WOODWORKS	WALKING BRIDGE REPAIR		250.00
9302020	BOSHEARS FORD SALES	IN CREDIT		(66.04)
144869	BOSHEARS FORD SALES	IN VEHICLE REPAIR		1,132.20
59	BOWERS PEST CONTROL	YELLOW JACKET EXTERMINATION - STUARTS LA		150.00
R6350	BUD'S TOWING & AUTOMOT	#104 - 4 NEW TIRES		684.12
88454	CLEANCUT	CLEAN CUT CONVERTIBLE BATHTUB	2021.121	1,475.00
2674770	CRYSTAL FLASH MARSHALL	DIESEL DELIVERY		722.57
2674760	CRYSTAL FLASH MARSHALL	REC GAS 89 DELIVERY		537.42
160218	D & D MAINTENANCE SUPP	JANITORIAL		80.08
3282359	DAIKIN APPLIED	HVAC - AIR HANDLER MAINTENANCE AGREEMENT	2021.026	2,978.75
574115	DARLING ACE HARDWARE	POWER BIT/CONN BR5 MALE ACE		16.58
574242	DARLING ACE HARDWARE	PAINT BRUSH		29.97
573895	DARLING ACE HARDWARE	PAINT		16.99
573988	DARLING ACE HARDWARE	CUT WHEEL		11.97
574028	DARLING ACE HARDWARE	DISINFECTANT		43.96
573647	DARLING ACE HARDWARE	WHEELBARROW		99.99
573398	DARLING ACE HARDWARE	TAPE/SHARPENING/OIL		19.98
573659	DARLING ACE HARDWARE	DRILL/METAL ANCHOR		213.98
573719	DARLING ACE HARDWARE	BULBS		5.99
INV51626	DORNBOS SIGN INC	TRUSSBOLT/HEAD BOLTS/BRACKET		183.50
3309026	EDWARDS INDUSTRIAL SALO	RING ADAPTER/COUPLERS		409.24
S0013779	EMERGENCY VEHICLE PROD	BODY CAMS M-5		100.00
S0013777	EMERGENCY VEHICLE PROD	BODY CAM M-2		100.00
S0013778	EMERGENCY VEHICLE PROD	BODY CAMS M-6		100.00
S0013776	EMERGENCY VEHICLE PROD	BODY CAMS M-4		100.00
S0013734	EMERGENCY VEHICLE PROD	PUMP TEST - TOWER 12		350.00
S0013735	EMERGENCY VEHICLE PROD	TOWER 12 - WIPER REPAIR		537.40
4816	EMPCO, INC.	ENTRY LEVEL FIRE FIGHTER EXAMS		936.00
I107944	ERIC DALE HEATING & AI	BELTS ON PCMA		273.00
I108377	ERIC DALE HEATING & AI	PREFERRED COMMERCIAL MAINTENANCE AGREEME		245.00
I108374	ERIC DALE HEATING & AI	MAINTENANCE AGREEMENT - PSB		1,571.00
I108379	ERIC DALE HEATING & AI	MAINTENANCE AGREEMENT - CITY HALL		1,848.00
26884	FIREPENNY	COVID BAGS		922.01
2010604	FORUM ARCHITECTS, LLC	INTERCOM REPLACEMENT ARCHITECTURAL DESIG	2020.331	300.00
20-09298	GARAGE DOORS UNLIMITED	PSB DOOR REPAIR		591.80
20-10035	GARAGE DOORS UNLIMITED	HANDICAP BUTTON - MARSHALL HOUSE		347.10
9672190742	GRAINGER	SAFETY GLASSES		41.20
9669784978	GRAINGER	FIRE HOSE NOZZLE/OVERBOOT		798.42
9659456231	GRAINGER	ACCT - 804945673 - WIPES		302.90
3430	HE CLEANS TOO, LLC	JANITORIAL		305.08
0891678-IN	HEIMAN INC	ADAPTER		78.17
81421	HERMANS MARSHALL HARDW	BULBS		23.58
0559022-IN	HYDROCOP	CROSS CONNECTION INPSECTION & REPORTING		865.00
1443	IMPACT LAWN & LANDSCAP	2020 LAWN MOWING - JULY TO OCTOBER 2020	2021.049	300.00
1450	IMPACT LAWN & LANDSCAP	2020 LAWN MOWING - JULY TO OCTOBER 2020	2021.049	550.00
1451	IMPACT LAWN & LANDSCAP	2020 LAWN MOWING - JULY TO OCTOBER 2020	2021.049	500.00
1464	IMPACT LAWN & LANDSCAP	2020 LAWN MOWING - JULY TO OCTOBER 2020	2021.049	360.00
1439	IMPACT LAWN & LANDSCAP	2020 LAWN MOWING - JULY TO OCTOBER 2020	2021.049	1,580.00
1001	JUSTICE FENCE	SERVICE CALL - RESET POST		300.00
12198	KELLOGGS REPAIR	TIRE		134.95
700398 -WTP	KISM, LLC	ANNUAL KISM MONITORING AGREEMENT	2021.129	2,180.00
037652	LOU'S GLOVES INC	RUBBER GLOVES		276.00
S4744279.001	MEDLER ELECTRIC COMPAN	DUCT SEAL		18.44
S4743739.004	MEDLER ELECTRIC COMPAN	150 W HPS		42.81
S4743739.002	MEDLER ELECTRIC COMPAN	150 W HPS		210.07
S4743739.003	MEDLER ELECTRIC COMPAN	150 W HPS		251.88
S4743739.001	MEDLER ELECTRIC COMPAN	PVC ELBOWS		46.70
288562	MICHIGAN INDUSTRIAL GA	WELDING GASES CYLINDER RENTAL		98.30
93542652	MSC INDUSTRIAL SUPPLY	MARKING PAINT		211.60
743756	NYE UNIFORM COMPANY	VEST/ACCESSORIES - CHIEF LANKERD		392.50
101953	O'LEARY WATER CONDITIO	ICOOOLER RENT/BOTTLES DELIVERED - METERING		37.00
101944	O'LEARY WATER CONDITIO	ICOOOLER RENTAL - AIRPORT		20.00
101976	O'LEARY WATER CONDITIO	ISOFTNER SALT		416.50

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 10/22/2020 - 10/22/2020
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1768912	OFFICE 360	FOLDER/BATTERIES		16.98
1765092	OFFICE 360	OFFICE SUPPLIES		3.67
1750689	OFFICE 360	BINDER/3 HOLE PUNCH		9.85
20104	PALM TEES	FLAG FOOTBALL TSHIRTS		432.00
519415	PEERLESS MIDWEST INC	WELL #3 OVERHAUL PUMP AND MOTOR	2021.115	26,748.00
1717105-00	POTTER DISTRIBUTING	12000 BTU THROUGH THE WALL A/CS	2021.101	2,297.00
56504280	POWER LINE SUPPLY	4 POSITIONS JUNCTION LOADBREAK 200AMP /	2021.067	2,037.57
56506156	POWER LINE SUPPLY	WR289 CONNECTOR		84.81
56503831	POWER LINE SUPPLY	MATERIAL FOR PEAL ST EXITS		477.00
56504906	POWER LINE SUPPLY	4 POSITIONS JUNCTION LOADBREAK 200AMP /	2021.067	1,740.00
276319	PVS TECHNOLOGIES	BLANKET PO FOR FERRIC CHLORIDE	2021.014	4,745.19
20-2433	QUALITY EXCAVATORS, INC	GRAVEL		62.00
153736	RIVERSIDE INTEGRATED S	EMERGENCY SERVICE SYSTEM AT MRLEC		765.43
9971	SIGNWORLD CONCEPTS	CITY OF MARSHALL MAGNETS		180.00
9956	SIGNWORLD CONCEPTS	LETTERING - FORD SUV - MARSHALL FIRE RES		500.00
0626	TIRE CITY TIRE PROS	TRUCK 133 REPAIR	2021.119	2,029.22
0768	TIRE CITY TIRE PROS	TIRES		670.64
0660	TIRE CITY TIRE PROS	TIRES		184.42
0502	TIRE CITY TIRE PROS	4 TIRES/MOUNT & BALANCE		715.92
2538	TREWORKS, INC	TREE REMOVAL CONTRACT- AS BID ON AUG 10, 2021.	076	67,500.00
138068	TRI AIR TESTING INC	AIR ANALYSIS		195.01
154 0095572	UNIFIRST CORPORATION	WATER UNIFORMS		34.82
154 0103001	UNIFIRST CORPORATION	WATER UNIFORMS		35.64
154 0103002	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.87
154 0103000	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0102997	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.43
154 0102429	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.43
154 0102432	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		55.37
154 0102434	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.87
154 0102433	UNIFIRST CORPORATION	WATER UNIFORMS		35.12
154 0102430	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.65
154 0102431	UNIFIRST CORPORATION	ELECTRIC		196.23
154 0102999	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		201.93
154 0102998	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		62.15
363556	USA BLUEBOOK	MANHOLE COVER LIFT		89.60
54329	VILLA ENVIRONMENTAL CO	QUARTERLY INSPECTION		200.00
193635	VISION METERING	TEST PROBE		175.00
193815	VISION METERING	ELECTRIC METERS		540.00
GRAND TOTAL:				147,002.78

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 10/02/2020 - 10/02/2020
JOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
09/29/2020	AGABASHIAN, MARK	UB refund for account: 202100018		19.55
09/29/2020	ANDERSON, PHILLIP & C	UB refund for account: 2900530034		36.80
09/29/2020	ASHLEY NEAL	UB refund for account: 1720		50.00
9172020	AT&T MOBILITY	ACCT 145970911		107.35
2997	BLUESTONE PSYCH	DEBRIEFING - OFFICER INVOLVED SHOOTING		990.00
294838	BOSSERD FAMILY FARM	CABBAGE FOR URNS DOWNTOWN		498.00
911-GOVAGENCY-116	CALHOUN COUNTY CONS D	4TH QTR CFS	2021.111	40,118.19
9292020	CHELSEA MILLING COMPA	ENERFY OPTIMIZATION - LED LIGHTING AT 3		330.60
601012376261	CONSUMERS ENERGY	ACCT 100089211096		53.53
10022020	FREDONIA TOWNSHIP	425 AGREEMENT		484.40
9282020	GROSS, JOHN	INSPECTIONS 8/31-9/25/2020		900.00
09/29/2020	JOHNATHAN SOUTHERLAND	UB refund for account: 1928		100.00
09/29/2020	KATHLEEN MANZO	UB refund for account: 1808		50.00
09/29/2020	KEARSE, HASAN	UB refund for account: 2901340030		44.40
10022020	MARENGO TOWNSHIP	425 AGREEMENT		5,040.08
9092020JL	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 3280 - JOSHUA LANKER		51.42
10022020	MARSHALL TOWNSHIP	425 AGREEMENT		42,780.88
9292020	MICHIGAN RURAL WATER	ONLINE LEARING COURSE - JOHN HUEPENBECK		220.00
200014986	MICHIGAN SECTION,AWWA	WATER SOLUTIONS WEBINAR - AARON AMBLER		30.00
10/01/2020	MILLER, MARKUS	UB refund for account: 700380032		6.56
0925	MUSSER, TIM	REIMBURSEMENT - COCM MEMBERSHIP FEE		45.00
9282020	MUSSER, TIM	MEAL REIMBURSEMENT FOR COCM CONFERENCE		111.84
9292020	MUSSER, TIM	REIMBURSEMENT - DOOR CHIMES - PSB		26.46
9292020	NOWAK, CLARISSA	ENERGY OPTIMIZATION - FURNACE AND AC		200.00
9142020	OAKLAWN HOSPITAL	ACCT 9950-56303		65.00
9282020	PARISH, JOHN	PERMIT FEE REFUND		115.00
9282020	RECTOR, NATALIE	PLANTS FOR DOWNTOWN URNS		41.13
9292020	SCOTT, DOUGLAS	INSPECTIONS -9/1-9/28/2020		1,150.00
9242020	SHEPHERD, MARCIA	UNIT CLEANING - APT 423		175.00
2247-2	SHERWIN-WILLIAMS	PAINT/PRIMER - 307		134.33
1682669	STANTEC CONSULTING MI	ELECTRIC METER AMI RFP	2020.306	1,467.50
1669636	STANTEC CONSULTING MI	ELECTRIC METER AMI RFP	2020.306	584.50
761-10517480	STATE OF MICHIGAN EGL	LAB CERTIFICATION FEE		2,737.02
31	TOP TO BOTTOM TREE SE	ELECTRIC LINE CLEARANCE (3-PERSON \$106	2021.058	4,043.00
5299305	TOSHIBA AMERICA BUSIN	COPIER		67.62
9292020	WEBB, STUART	ENERGY OPTIMIZATION - REFRIGERATOR		25.00
9242020	WOW! BUSINESS	ACCT 013934621		42.43
GRAND TOTAL:				102,942.59

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
52317666	JENNIFER KULIKOWSKI	INDUSTRIAL PARK CIRCLE MAINTENANCE - FIN2020.361		1,000.00
12020-275	BARRY CONSERVATION DIS	INVASIVE SHRUBS TREATMENT		50.00
46063150	BLUETARP CREDIT SERVICE	CREDIT ACCT# 114703		188.99
10/08/2020	BRITTANY THACKER	UB refund for account: 2064		50.00
10062020	CALHOUN COUNTY TREASUR	2020 SUMMER DIST AD VALOREM #4		63,423.90
10062020	CALHOUN INTERMEDIATE S	2020 SUMMER DIST AD VALOREM #4		17,447.29
STREETS - 2021 - 1	CITY OF BATTLE CREEK	TRUNKLINE SIGNAL MAINTENANCE - AUGUST		71.90
10/08/2020	COMER, LINDA & ROBERT	UB refund for account: 700140003		28.41
10011	COURTNEY & ASSOCIATES	MONTHLY RETAINER - SEPTEMBER		250.00
102337	CRT, INC	WARRANTY POST		1,278.00
102259	CRT, INC	SMARTNET		52.00
102241	CRT, INC	PRODESK 600 G5/OFFICE 2019		1,141.00
102242	CRT, INC	PRODESK 400/OFFICE 2019		1,054.00
102324	CRT, INC	CLOUD STORAGE		1,177.47
102341	CRT, INC	WEBSense WEB FILTER RENEWAL W/ SUPPORT	2021.108	6,840.00
102253	CRT, INC	ENDPOINT PROTECTION SUB 1-99 1 YR	2021.125	2,700.00
102240	CRT, INC	ADAPTER DISPLAYPORT		24.00
10/08/2020	CRYSTAL WOODS	UB refund for account: 1944		50.00
1072020	FAIRFIELD INN	FD LODGING FOR TRAINING - PARKS/NASH		604.80
10/08/2020	FITZPATRICK, THOMAS	UB refund for account: 1900980030		165.00
10022020	GOODRICH, PHIL	REIMBURSEMENT - MOLLE VEST		147.50
245444	GWIN, DARWIN	MOWING BROOK NATURE		225.00
10/08/2020	HELEN STARKEY	UB refund for account: 1596		50.00
32081	HELPNET	PUBLIC SAFETY HELPNET		262.71
81406	HERMANS MARSHALL HARDW	SUPPLY LINES/HITCH PIN		26.67
81157	HERMANS MARSHALL HARDW	OUTLETS		9.90
81285	HERMANS MARSHALL HARDW	SAND PAPER		8.98
81271	HERMANS MARSHALL HARDW	BOXWOOD - SHIMS		12.49
3697076	IIX INSURANCE INFORMAT	ACCT 888907 - MOTOR VEHICLE REPORTS		21.85
9302020	JIMMY'S JOHNS	PORT A POTTY - FARMER'S MARKET		481.25
4509	KALLEWARD GROUP	KETCHUM PARK PAVILION CONSTRUCTION	2020.077	28,647.50
10062020	KELLOGG COMMUNITY COLL	2020 SUMMER DIST AD VALOREM #4		10,071.31
16051	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - ERIC DUDA		185.00
1720997-20200930	LEXISNEXIS RISK DATA	MINTEL SOFTWARE		100.00
10042020	MAINE SPECIALTY DOGS	BLIND TEST FOR ACCELERANT DETECTION K9		85.00
10062020	MARSHALL DISTRICT LIBR	2020 SUMMER DIST AD VALOREM #4		9,301.44
10062020	MARSHALL PUBLIC SCHOOL	2020 SUMMER DIST AD VALOREM #4		45,782.06
10/08/2020	MCCULLOUGH, MELISA &	SUB refund for account: 1901510014		84.33
2971	MUNETRIX LLC	MUNICIPAL LICENSE		2,850.00
1006376440	NAHRO	MEMBERSHIP RENEWAL - MEMBER # 1166568		152.00
10082020	NASH, WILL	ADVANCE FOR TRAVEL/TRAINING		175.00
RWL20-1303671	NATIONAL CENTER FOR HO	ACTIVE CERTIFICATION RENEWAL		125.00
10082020	PARKS, MATT	ADVANCE FOR TRAVEL AND FUEL		350.00
10/08/2020	PIERCE, CORINNE	UB refund for account: 601780011		828.36
0249-006869911	REPUBLIC SERVICES #249	ACCT 3-0249-1022021		1,803.48
9302020	SHEPHERD, MARCIA	UNIT CLEANING - APT 216		175.00
14050	SONAR	SONAR SOFTWARE MONTHLY SERVICE. \$1.25/C	2021.007	1,771.25
16155462/16332174	SPARTAN STORES	CUSTOMER # 21063		158.49
10/08/2020	TEKIELE, TRAVIS & JAIM	UB refund for account: 600840009		124.21
32	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/	2021.058	3,420.00
32 - STREETS	TOP TO BOTTOM TREE SER	TREE TRIMMING - 315 N EAGLE		318.00
101020250	VANDERVRIES, EDWARD	ASSESSING SERVICES		4,500.00
9864053151	VERIZON WIRELESS	ACCT 987146080-00001 - SEPTEMBER		1,078.97
67956219	WEX BANK	ACCT 0470-00-462076-1 - SEPTEMBER		5,505.66
9282020	WOW! BUSINESS	ACCT 010058364		32.97
9292020	WOW! BUSINESS	ACCT 014226414		121.63
10022020	WOW! INTERNET-CABLE-PH	ACCT 010040764		1,363.06
GRAND TOTAL:				217,952.83



Administrative Report
October 19, 2020 – City Council Meeting

REPORT TO: Honorable Mayor and City Council Members
FROM: Eric Zuzga, Director of Special Projects
Tom Tarkiewicz, City Manager
Jon B. Bartlett, Finance Director
SUBJECT: Obsolete Property Rehabilitation (OPRA) District
Public Hearing

BACKGROUND: The City has received a request from Sue and Shannon Damron to consider approval of an OPRA to assist in the redevelopment of the second floor of Schuler’s Restaurant, located at 115 South Eagle Street. The approval of the OPRA would assist in the creation of seven (7) apartments (see attached layout).

OPRA is a tool created by the legislature in 2000, to encourage the redevelopment of blighted structures. It works by freezing the taxable value of a property for a period of up to twelve (12) years. Freezing the taxable value of a property provides an incentive for a property owner to make significant improvements to a building without incurring an increase in property taxes for the period approved by the City.

RECOMMENDATION: Approve the attached resolution, which would create the OPRA district for the property at 115 South Eagle Street. Another resolution approving the precise details of the OPRA exemption will be presented at a later date.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Eric Zuzga
Director of Special Projects

Tom Tarkiewicz
City Manager

Jon B. Bartlett
Finance Director

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**CITY OF MARSHALL, MICHIGAN
RESOLUTION 2020-**

**Resolution to create an Obsolete Property Rehabilitation (OPRA) District at 115
South Eagle Street**

Minutes of a regular meeting of the Council of the City of Marshall, held on
October 19, 2020, at Marshall City Hall in Marshall, MI at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____,
and supported by _____.

**WHEREAS, pursuant to PA 146 of 2000, the City of Marshall has the authority
to establish "Obsolete Property Rehabilitation Districts" within the City of
Marshall; and**

**WHEREAS, Sue and Shannon Damron have filed a written request with the City
of Marshall requesting the establishment of the Obsolete Property Rehabilitation
District for a building at 115 South Eagle Street located in the City of Marshall
hereinafter described; and**

**WHEREAS, the City Council of the City of Marshall has determined that the
district meets the requirements set forth in section 3(1) of PA 146 of 2000; and**

**WHEREAS, written notice has been given by mail to all owners of real property
located within the proposed district and to the public by newspaper
advertisement in the Marshall Advisor and/or by public posting of the hearing on
the establishment of the proposed district; and**

**WHEREAS, on October 19, 2020 a public hearing was held and all residents and
taxpayers of the City of Marshall were afforded an opportunity to be heard
thereon; and**

**WHEREAS, the City Council deems it to be in the public interest of the City of
Marshall to establish the Obsolete Property Rehabilitation District as proposed.**

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of
Marshall that the following described parcel of land situated in the City of
Marshall, Calhoun, and State of Michigan, to wit:**

**CITY OF MARSHALL LOWER VILLAGE BLK 24 LOTS 7, 8, & S 42 FT OF
LOT 1, EXC A ROW OVER N 15.5 FT BY EASTERLY 28.7 FT OF S 42 FT**

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OF SAID LOT 1 BLK 24 AND N 18.8 FT OF BY NEXT EASTERLY 53.9 FT
OF S 42 FT OF SAID LOT 1 BLK 24
Parcel #53-000-567-00
Commonly known as 115 South Eagle Street

be and here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000 to be known as Schuler's Building Obsolete Property Rehabilitation District No. 1.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I, Trisha Nelson, being duly sworn as the City Clerk of the City of Marshall, hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, State of Michigan at a regular meeting held on October 19, 2020 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson
City Clerk



TMA ARCHITECTURE INC.
 4000 WOODBRIDGE DRIVE
 BIRMINGHAM, ALABAMA 35222
 PH: 205-988-1111

REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
**Schuler's
 Apartments**

**Schuler's
 Marshal, Michigan**

DRAWING TITLE
2nd Floor Plan

ISSUE DATES

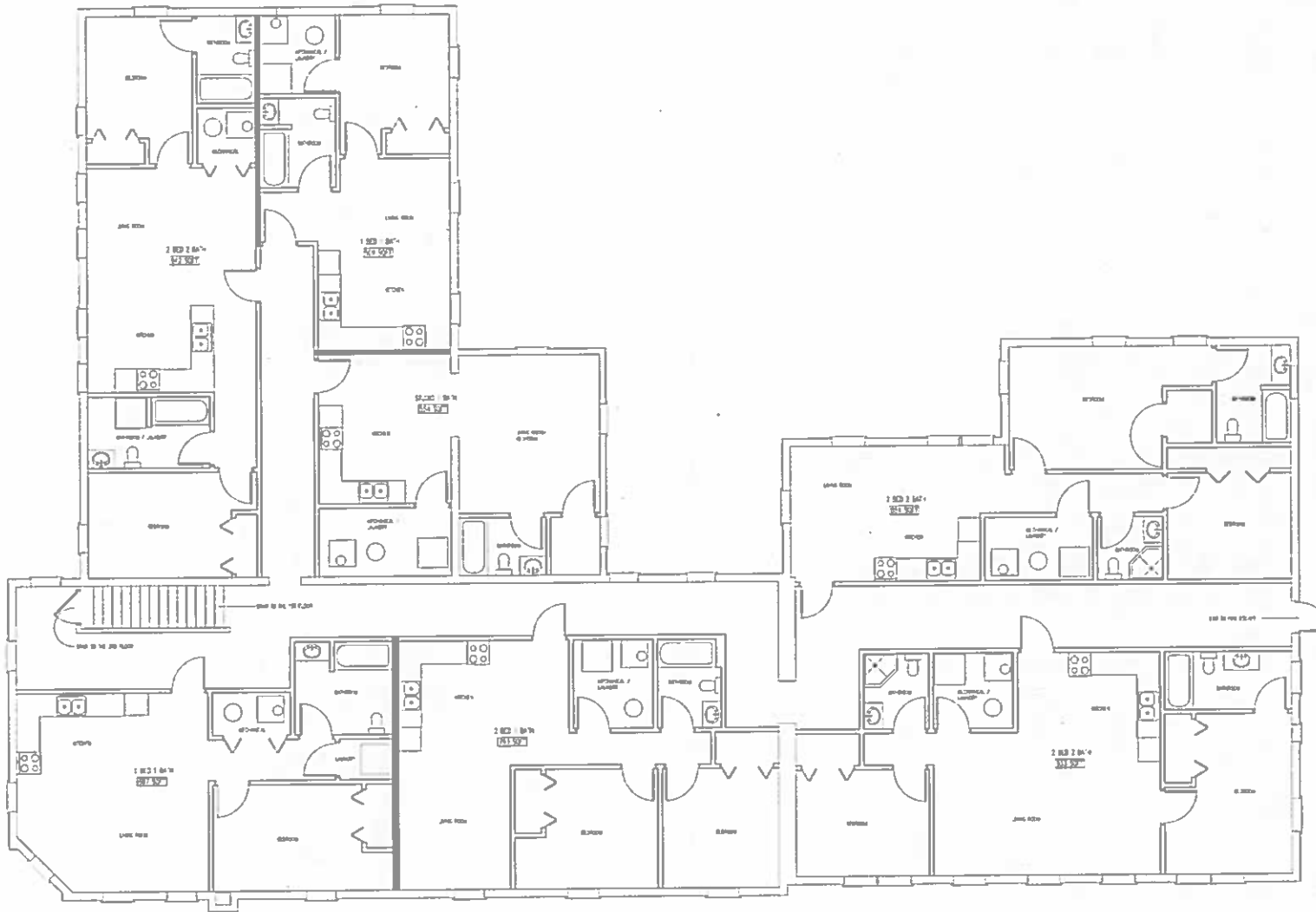
DATE	ISSUED FOR

PROJECT NO.

20091

DRAWING NO.

A1.1



2ND FLOOR PLAN



Administrative Report
OCTOBER 19, 2020 – City Council Meeting

REPORT TO: Honorable Mayor and City Council Members

FROM: Eric Zuzga, Director of Special Projects
 Tom Tarkiewicz, City Manager

SUBJECT: Phone and Camera RFP Consultant

BACKGROUND: With the investment in FiberNet, the City has started to explore options to migrate its telecommunication needs away from its current providers in order to lower costs and increase tools available to employees. We do not have the knowledge on staff to identify the various possibilities that exist for phone systems and have requested proposals from consultants to assist in identifying our best options.

At the same time, staff have requested additional cameras in multiple locations for safety and security concerns. As there are many types and potential locations for cameras, the decision was made to include development of a camera plan into the telecommunications RFP

Four companies that provide telecommunication/technology consulting were identified. These companies only provide consulting services and will not bid on the installation of the phones or cameras. Two of the four companies also provide a service that will audit our current phone bills and work to recover charges for which we were overbilled (they believe there is a sizable amount to recover).

Company	City	Total
Commtech Design	Rockford	\$22,500
CBI	Grand Rapids	\$23,500-
Telecommunications		\$37,500
Abilita/Convergent	Lansing/Swartz Creek	\$26,440
Communications by Design	Grand Rapids	\$36,450

* Companies in bold offer additional audit services

RECOMMENDATION: Award the telecommunications and camera bid to Commtech Design of Rockford MI at a price of \$22,500 with a contingency of \$2,000 for a total price of \$24,500 and authorize the City Clerk to sign the agreement. Staff will pursue the audit under a different process or RFP.

FISCAL EFFECTS: The RFP project was not anticipated in the FY2021 original budget, but is necessary to develop a plan and to estimate costs

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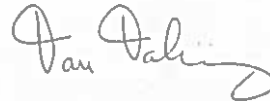
associated with a new phone system and will be spread among all departments. The cost for a new phone system and cameras will be included in the 2021-2022 Budget and Capital Improvement Plan.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

Handwritten signature of Eric Zuzga in black ink.

Eric Zuzga
Director of Special Projects

Handwritten signature of Tom Tarkiewicz in black ink.

Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
October 19, 2020 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council
FROM: Marguerite Davenport, Director of Public Services
Phil Smith, DPW Superintendent
Tom Tarkiewicz, City Manager
SUBJECT: Motorpool Purchases – Department of Public Works

BACKGROUND: For the 2021 fiscal year the Motorpool Fund was positioned to purchase 11 units for a total budget of \$368,000. Four of these units have been previously approved at the July 20, 2020 and October 5, 2020 meetings. Due to current vehicle conditions and expected use three units will not be purchased this year. The remaining three units for purchased will be selected in the coming months.

Unit 313, a 2000 Ford F-450 Dump Truck, is currently 5 years beyond its planned useful life. The proposed replacement is a 2021 F-550 Dump Truck. The replacement truck has the following improvements over the existing truck: 1) four-wheel drive, 2) diesel engine, 3) stainless steel box, and 4) increase in size to F-550. The improvements will extend the expected life of the truck by being sized for work tasks and made of robust materials. Due to the component improvements above and general price increases, the replacement is \$15,000 over the anticipated purchase price. For example, the chassis price alone has increased by \$5,300 from the 2015 price. We purchased a four-wheel drive F-450, in 2015 for \$45,000.

RECOMMENDATION: It is recommended Council approve the purchase of (1) F-550 for a total of \$60,143.00. This pricing has been verified to match the State of Michigan MiDeal program. Boshears Ford has agreed to match the MiDeal pricing and in an effort to utilize local business, the City will purchase the vehicle from Boshears Ford.

FISCAL EFFECTS: The 313 replacement was budgeted at \$45,230 out of the Motor Pool Capital Outlay Account 661-898-970.00. The final purchase price is \$14,913 more than planned during budgeting. Considering the future mower purchases, three at \$9,000 each, the Motorpool capital outlay fund remains healthy as summarized below:

Budget	\$368,000
Previous Purchases	\$279,327.56
313: F-550 Dump Truck	\$60,143
Remaining Funds	\$28,529.44

CITY GOAL CLASSIFICATION: GOAL AREA 3. INFRASTRUCTURE AND CITY SERVICES

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

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Marguerite Davenport
Director of Public Services

Phil Smith
DPW Superintendent

Tom Tarkiewicz
City Manager