

CALL TO ORDER

IN REGULAR SESSION, Monday, May ,18 2020, at 7:00 P.M. a webinar meeting was held electronically by utilizing the ZOOM platform, the Marshall City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, McNeil, Metzger, Traver, and Wolfersberger.

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: Council Member Underhill.

Moved Gates, supported McNeil, to excuse the absence of Council Member Underhill. On a roll call vote – ayes: Gates, McNeil, Metzger, Traver, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved McNeil, supported Wolfersberger, to approve the agenda with the addition of item 17. Closed Session. On a roll call vote – ayes: Gates, McNeil, Metzger, Traver, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

CANDIDATES FOR PUBLIC OFFICE

None.

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Metzger, supported McNeil, to approve the Consent Agenda:

- A. Schedule a public hearing for Monday, June 1, 2020 to consider Zoning Amendment Application #RZ20.01 to rezone, 119 N. Grand Street, Parcel #53-000-413-01 from POSD (Professional Office Service) to R-3 (Traditional Residential);
- B. Schedule a public hearing for Monday, June 1, 2020 to hear public comment regarding the amendment to Ordinance 134.30 Fireworks in Chapter 134 of the city of Marshall Code of Ordinances;
- C. Schedule a public hearing for Monday, June 1, 2020 to hear public comment regarding the amendment to Ordinance 95.03: Prohibited Burning and the repealing of Ordinances 95.04, 95.05, 95.06, and 95.99 in

- Chapter 95 of the City of Marshall Code of Ordinances;
- D. Minutes of the City Council Regular Session held on Monday, May 4, 2020;
 - E. Approve city bills in the amount of \$454,823.47;

On a roll call vote – ayes: Traver, Wolfersberger, Mayor Caron, Gates, Metzger, and McNeil; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Fiscal Year 2021 Budget Adoption:

Finance Director Jon Bartlett went over some highlights of the Fiscal Year 2021 Budget that totals \$35,860.909 in expenditures and is in compliance with the City Charter.

Mayor Caron opened the public hearing to hear public comment regarding the FY 2021 Proposed Budget and related property tax millage rates.

Hearing no comment, the hearing was closed.

Moved Metzger, supported McNeil, to adopt the resolution to approve the City of Marshall budget and related property tax millage rates for Fiscal Year 2021. On a roll call vote – ayes: Wolfersberger, Mayor Caron, Gates, Metzger, McNeil, and Traver; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2020-19

THE CITY OF MARSHALL
GENERAL APPROPRIATION ACT AND TAX LEVY RESOLUTION
July 1, 2020 – June 30, 2021

THE CITY OF MARSHALL RESOLVES that the expenditures for the fiscal year, commencing July 1, 2020, and ending June 30, 2021, are hereby appropriated on a departmental and fund total basis as follows:

<u>GENERAL FUND REVENUES</u>	
Taxes	\$3,897,439
Licenses and Permits	282,000

Intergovernmental Revenues	1,060,821
Charges for Services	109,500
Fines and Forfeits	31,800
Interest	30,000
Miscellaneous	226,623
Transfers In	1,775,143
Marshall Reg. Law Enforce.	368,679
Recreation	538,242
Farmer's Market	29,840
Airport	<u>345,420</u>
Total Revenues	\$8,695,507

GENERAL FUND EXPENDITURES

City Council	\$5,014
City Manager	264,703
Assessor	71,010
Attorney	55,000
Human Resources	95,609
Clerk	72,081
Finance/Treasurer	560,046
City Hall	97,704
Chapel	4,643
Other City Property	56,000
Cemetery	170,533
Non-Departmental	637,523
Police	2,024,970
Crossing Guards	8,670
Dispatch	123,200
Code Enforcement	25,881
Fire	1,418,086
Inspection	138,527
Planning/Zoning	58,180
Streets	886,169
Engineering	52,413
Compost	26,270
PSB Operations	121,881
Parks	85,592
Capital Improvements	181,747
Transfers Out	171,874
Marshall Reg. Law Enforce.	377,661
Recreation	538,242
Farmer's Market	34,154
Airport	<u>338,241</u>
Total Expenditures	\$8,701,624

Overall General Fund (including MRLEC, Recreation, Farmer’s Market, and Airport) fund reserves shall decrease by \$6,117 based on the FY 2021 revenues and expenditures for the General Fund budget.

The City Council does hereby levy a tax of 17.1629 mills for the period of July 1, 2020, through June 30, 2021 on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Marshall and is levied pursuant to Section 8.01, Article 8 of the Charter of the City of Marshall.

The City Council does hereby levy a tax of .4882 mills for the period of July 1, 2020, through June 30, 2021, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Leaf, Brush and Trash Removal Services of the City of Marshall as authorized by a vote of the citizens on November 6, 2012 (renewal vote on this millage was on November 2016 and passed).

The City Council does hereby levy a tax of .9171 mills for the period of July 1, 2020, through June 30, 2021, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied to operate the Dial-A-Ride Transportation System in the City of Marshall as authorized by a vote of the citizens on August 5, 1975.

The City Council does hereby levy a tax of .9171 mills for the period of July 1, 2020, through June 30, 2021, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Recreation Department of the City of Marshall as authorized by a vote of the citizens on April 4, 1959.

The City Council does hereby levy a tax of 1.5981 mills for the period of July 1, 2020, through June 30, 2021, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same in a district known as the Downtown Development District. This tax is levied for the purpose of defraying the costs of the Downtown Development Authority.

	PROPOSED	ACTUAL	
	<u>FY 2021</u>	<u>FY 2020</u>	<u>DIFFERENCE</u>
General Operating	17.1629	17.1629	0.0000
Leaf, Brush and Trash Removal Services	.4882	.4899	-0.0017
Recreation	.9171	.9202	-0.0031
Dial-A-Ride	.9171	.9202	-0.0031
Downtown Development Authority	1.5981	1.6041	-0.0060
TOTAL	<u>21.0834</u>	<u>21.0973</u>	<u>-0.0139</u>

The City Manager is authorized to make budgetary transfers within the appropriation centers established through this budget, and that all transfers between departments or funds may be made by the City Manager in an amount not to exceed \$20,000 per occurrence without prior Council approval pursuant to Section 19.2 of the provisions of the Michigan Uniform Accounting and Budgeting Act.

The City Council establishes the budget for the period of July 1, 2020, through June 30, 2021 for the following funds in the amounts set forth below:

ALL FUNDS REVENUES

General Fund	\$8,695,507
MVH-Major & Trunkline	789,107
MVH-Local	301,811
Leaf, Brush and Trash Removal	101,075
Northeast NIA	325,000
South NIA	453,244
Local Development Finance	513,760
Downtown Development	208,133
Marshall House	1,033,551
Fiber to the Premise	1,042,000
Electric	13,423,838
Dial-a-Ride	537,039
Wastewater	2,030,317
Water	2,714,024
Data Processing	220,791
Motor Pool	<u>1,128,322</u>
Total Revenues	\$33,517,519

ALL FUNDS EXPENDITURES

General Fund	\$8,701,624
MVH-Major & Trunkline	789,107
MVH-Local	301,811
Leaf, Brush and Trash Removal	100,058
Northeast NIA	322,500
South NIA	452,000
Local Development Finance	429,947
Downtown Development	212,323
Marshall House	1,033,551
Fiber to the Premise	1,091,401
Electric	13,915,658
Dial-a-Ride	535,167
Wastewater	3,269,930
Water	3,284,844
Data Processing	206,791
Motor Pool	<u>1,214,197</u>
Total Expenditures	\$35,860,909

Total fund reserves (not including the capitalization of assets) shall be decreased by \$2,343,390 based on the FY 2021 revenues and expenditures for All Funds. Fund reserves will increase by \$1,479,515 if all capital outlay is capitalized in the enterprise and internal services funds.

The City Council of the City of Marshall did give notice of the time and place when a public hearing on adoption of the budget would be held in accordance with Public Act 43 of 1963, proof of publication of the Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith. A copy of the budget proposal was on file with the City Clerk and on the City's website and available for public inspection at least one week prior to adoption of the budget; and

Further, the City Council of the City of Marshall did give notice of the time and place when a public hearing would be held in conformity with the provisions of Public Act 5 of 1982 authorizing a tax rate in excess of the present authorized tax rate for General Operating, Recreation, Leaf & Brush, Dial-A-Ride and Downtown Development Authority tax levies, proof of publication of Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith; and

This Resolution shall take effect July 1, 2020.

Dated: May 18, 2020

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 18, 2020, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

None.

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

CLOSED SESSION

Moved Metzger, supported Wolfersberger, for City Council to convene in closed session under section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being correspondence from its attorney dated May 18, 2020 for the reason that the correspondence is exempt from disclosure under State law due to the attorney-client privilege. On a roll call vote – ayes: Gates, McNeil, Metzger, Traver, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

Enter into Closed Session at 7:41.

Return to Open Session and Adjourn at 8:35 p.m.

ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk