SNOW REMOVAL POLICY

Marshall House Apartments hires an outside contractor to maintain the parking lot throughout the winter. The contractor is responsible for clearing the snow and ice on the driveway and in the main traffic lanes and main entrance walkway. Marshall House maintenance will maintain the sidewalks around the building. During snowy and icy conditions, Marshall House does everything reasonable and possible to keep the sidewalks clear for pedestrians, and to ensure the delivery of services and supplies that are essential to normal development operations. Marshall House maintenance uses only pet-friendly products for ice melt on the pet walkways.

Removal of snow and ice receive priority over all other janitorial and grounds work, and under extreme conditions, certain maintenance tasks as well.

Priorities for snow removal include the following areas:

- 1. Parking lot entrance, fire lane and traffic lanes
- 2. Building entrance and ramps
- 3. Perimeter sidewalks
- 4. Access to fire hydrants and utilities

Residents should use caution when walking in snow and ice conditions. Please be aware of your surroundings at all times and keep an eye out for motorized snow removal equipment.

During snow events, at the discretion of management, Marshall House maintenance will plow the parking lot in the parking areas. Tenants are responsible for moving their own vehicle, or hiring someone to move their vehicle at the vehicle owner's expense, to allow maintenance to clear the snow from the parking areas. Tenants are encouraged to make prior arrangements with friends or family members to move their vehicle if vehicle owner is unable to move the vehicle themselves, or if they are gone from the property. It is encouraged to notify the office if a vehicle owner will be absent from the building for a considerable duration and leaving their vehicle in the parking lot. Tenants will receive notice of a plowing event that would require their vehicle to be moved at least two hours before the maintenance action.