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Register in advance for this webinar:

<https://us02web.zoom.us/j/89410495736>

The public may participate in the virtual meeting by using the link listed above or join by phone at

1-301-715-8592 Meeting ID: 894 1049 5736

The public will be able to listen to all discussion by Council members and will be permitted to speak for up to 5 minutes during the public comment section of the agenda. Please use the ZOOM feature in the participant section to raise your hand or press *9 on the telephone keypad if you are using audio and you will be called upon to speak.

MARSHALL CITY COUNCIL AGENDA

Monday – 7:00 P.M.

April 5, 2021

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) INVOCATION – Nick Walker, Family Bible Church
- 4) PLEDGE OF ALLEGIANCE
- 5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
- 6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) CONSENT AGENDA
 - A. MDOT Bridge Program Application – S. Marshall Avenue Bridge Over Rice Creek
City Council will consider the recommendation to approve a resolution authorizing the application to the Local Bridge Program for the South Marshall Avenue Bridge over Rice Creek.
 - B. Schedule Public Hearing – Amendment to Chapter 70.17-Animal Drawn Vehicles
City Council will consider the recommendation to schedule a public hearing for April 19, 2021 to hear public comment on the proposed amendment to City Ordinance Chapter 70, section 70.17 of the Code of Ordinances.
 - C. City Council Minutes
Regular Session..... Monday, March 15, 2021
Special Session..... Monday, March 22, 2021
 - D. City Bills
Regular Purchases..... \$377,423.59
Weekly Purchases –3/12/21 \$48,037.65
Weekly Purchases –3/19/21 \$234,081.96
Weekly Purchases –3/26/21 \$56,250.24
Total..... \$715,793.44
- 8) PRESENTATIONS AND RECOGNITIONS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. CDBG Grant Application – Schuler’s Restaurant

City Council will hear public comment regarding the recommendation to approve the resolution which authorizes the submission of a CDBG Grant application to assist in the redevelopment of the Schuler’s Restaurant 2nd Floor Rental Rehabilitation project.

B. Adjustment of Power Supply Cost Adjustment

City Council will hear public comment and consider the adjustment to the Power Supply Cost Adjustment.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. Electric Deficit Elimination Plan

City Council will consider the recommendation to approve the deficit elimination plan for the Electric Fund and to direct the Finance Department to file the plan with the Michigan Department of Treasury.

B. 2021 Street Improvements Phase #2

City Council will consider the recommendation to approve the ROWE Professional Services Proposal in the amount of \$26,700.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,



Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
April 5, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Marguerite Davenport, Director of Public Services

SUBJECT: MDOT Bridge Program Application – S. Marshall Ave Bridge over Rice Creek

BACKGROUND: The City has contracted with ROWE Professional Engineering Services to submit a funding application to MDOT’s Local Bridge Program. The proposed project is replacement of the South Marshall Avenue Bridge over Rice Creek. This bridge needed emergency repairs to the structure and railing in the summer of 2019 and requires permanent replacement to remain operational. ROWE designed a portion of the temporary repairs in 2019 which allowed them to be well positioned to complete the Bridge Program funding application.

ROWE has completed a replacement estimate totaling \$1,709,000. The city would be responsible for 5% (\$86,000) of construction costs and 100% of design and construction engineering fees, which are estimated at \$310,000. The total contribution from the city would be \$396,000. This Bridge Program application is for MDOT’s fiscal year 2024.

RECOMMENDATION: It is recommended the City Council approve the attached resolution authorizing the application to the Local Bridge Program for the South Marshall Avenue Bridge over Rice Creek.

FISCAL EFFECTS: Funding for the City’s portion of the project would need to be added to the Major Street Capital Improvement Plan for the 2023-2024 fiscal year during the next CIP planning period.

CITY GOAL CLASSIFICATION: Goal Area Three – Infrastructure and City Services

Respectfully submitted,

Tom Tarkiewicz
City Manager

Marguerite Davenport
Director of Public Services

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**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2021-**

**RESOLUTION FOR S. MARSHALL AVENUE BRIDGE REPLACEMENT
THROUGH THE LOCAL BRIDGE PROGRAM**

WHERE AS, the City of Marshall is preparing a Local Bridge Program Funding Application for the replacement of the S. Marshall Avenue Bridge over Rice Creek, and

WHERE AS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the City of Marshall will not allow replacement of this bridge without additional funds from other sources.

THEREFORE, BE IT NOW RESOLVED that the City of Marshall request local bridge program funds for replacement of the S. Marshall Avenue over the Rice Creek Bridge for the year 2024.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed seal of said City of Marshall, this the _____ day of _____ A.D., 2021.

ATTEST:

Trisha Nelson
Clerk

Dated:



ADMINISTRATIVE REPORT
April 5, 2021 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
Scott E. McDonald, Director of Public Safety
SUBJECT: Amendment of Ordinance 70.17- Animal Drawn Vehicles

BACKGROUND: In the approved code, there is a requirement on the shoeing of horses- Section E.2: The animal shall be shod with nonmetallic shoes from April 1 to November 1 of each year. Animals may be shod with metallic shoes and borium from November 1 to April 1 of each year. The restrictions in the adopted ordinance have since raised some concerns in the horse and carriage community.

After the approved code 70.17 was passed and published, local business owner Dennis McKeen (Marshall Carriage Company) became aware of it. He contacted the Police Department with his concerns. One in particular, McKeen educated the Police Department on the subject of shoeing horses. McKeen explained several concerns reference the horse shoeing to include:

It was learned that many horse owners do no shoe their horses at all. This is due to their preference for the horse to rely on its natural hoof, particularly if the horse is not used on pavement much, and if the horse is healthy and well cared for. He indicated that he is able to provide professionals to support this.

Of more concern to McKeen was the topic of non-metallic shoes, and the severe financial impact of them, as well as some wellness concerns for the animal. McKeen explained that non-metallic shoes are not as simple as a onetime shoeing until they need to be replaced. He explained these shoes must be replaced/removed weekly. He explained that the non-metallic shoes are glued onto the horse's hoof, not nailed. He stated that once attached, the horse can work with this shoe for about a week. The shoe then has to be scraped off, and the horse must be rested after the scraping for a week, so its hoof can heal. He indicated that so not only does the horse have to recover, but he cannot use the horse for a week.

McKeen stated that horseshoeing is a technical skill, so most horse owners have to pay someone to provide the service. He stated that if the City continues to require the shoes (in particular the non-metallic), he (and most other small operations like his) could not afford to operate in Marshall. He went on to say that the municipalities that require this are generally larger tourist towns who have the volume of service to covers the costs and down time.

RECOMMENDATION: It is recommended that the Council set a public hearing for April 19, 2021 on the suggested amendment(s) to the City Ordinance Chapter 70, section 70.17.

FISCAL EFFECTS: There are no known significant fiscal effects.

ALTERNATIVES: As suggested by City Council.

Respectfully Submitted,

Scott McDonald
Director of Public Safety

Tom Tarkiewicz
City Manager

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Marshall, MI 49068
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cityofmarshall.com

**City of Marshall, Michigan
Ordinance # 2021-**

AN ORDINANCE AMENDING §70.17 ANIMAL-DRAWN VEHICLES OF THE CITY OF MARSHALL CODE OF ORDINANCES,

THE CITY OF MARSHALL ORDAINS:

Section 1. That **Section E. Animal Requirements** is hereby amended to **strike the following requirement:**

- (2) The animal shall be shod with nonmetallic shoes from April 1 to November 1 of each year. Animals may be shod with metallic shoes and borium from November 1 to April 1 of each year.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this ____ day of _____, 2021.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on April 19, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

CALL TO ORDER

IN REGULAR SESSION, Monday, March 15, at 7:00 P.M., via Electronic Meeting format utilizing ZOOM. City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron (Naples, FL), Gates (Marshall, MI), Rice (Marshall, MI), Schwartz (Dallas, TX), Traver (Marshall, MI), Underhill (Marshall, MI), and Wolfersberger (Marshall, MI).

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Richard Gerten of Family Bible Church gave the invocation and Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Wolfersberger, supported Schwartz, to approve the agenda with the addition of the Michigan South Central Power Agency invoice in the amount of \$735,228.36. On a roll call vote – ayes: Gates, Rice, Schwartz, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

Barry Wayne Adams checked to see if his microphone was working after the mishap at the last Council meeting.

CONSENT AGENDA

Moved Gates, supported Wolfersberger, to approve the Consent Agenda:

- A. Approve Amendment No. 1 of the Development Agreement Phase 1, in substantial form, between the City and Norfolk Homes of Alwyn Downs, LLC and authorize the Mayor and Clerk to sign the agreement;
- B. Approve the Resolution Authorizing the Issuance and Sale of 2021 Electric Department Fund Bonds in an amount not to exceed \$2,665,000 and to grant the City Manager the authority to sell and deliver the bonds without any further Council action;
- C. Approve the Resolution Authorizing the Issuance and Sale of 2021 South Neighborhood Improvement Authority Bonds in an amount not to exceed \$765,000 and to grant the City Manager the authority to sell and deliver the bonds without any further Council action;
- D. Minutes of the City Council Regular Session held on Monday, March 1, 2021;

- E. Approve city bills in the amount of \$2,411,259.28.

On a roll call vote – ayes: Rice, Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Zoning Amendment Application #RZ21.01 to rezone 410 East Drive from POSD-Professional Office Service District to R-2-Suburban Residential District:

Planning and Zoning Administrator Nelson provided background regarding the request from the Calhoun County Land Bank for the rezoning request for 410 East Drive.

Mayor Caron opened the public hearing to hear comment on Zoning Amendment Application #RZ21.01 for 410 East Drive.

Hearing no comment, the hearing was closed.

Moved Wolfersberger, supported Gates, to approve the recommendation from the Planning Commission to approve Rezoning Request #RZ21.01 for 410 East Drive to rezone 410 East Drive from POSD-Professional Office Service District to R-2-Suburban Residential District. On a roll vote – ayes: Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, Gates, and Rice; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL
ORDINANCE #2021- 06**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF A PARCEL OF REAL PROPERTY AT 410 EAST DRIVE, PARCEL #53-002-270-00, FROM THE ZONING DISTRICT OF PROFESSIONAL OFFICE SERVICE DISTRICT (POSD) TO SUBURBAN RESIDENTIAL DISTRICT (R-2).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Professional Office Service District (POSD) to Suburban Residential (R-2).



TAX PARCEL #53-002-270-00 (410 EAST DRIVE.) LEGAL DESCRIPTION

MARSHALL CITY, PART OF SEC 24-2-6 BEG SE COR LOT 140 EAST DR PLAT NO. 5 W ALG N LI MANN RD TO EAST DR-NLY ALG E LI EAST DR TO S LI EAST DR PLAT NO. 2- ELY ALG S LI EAST DR PLAT NO. 2 & 4 TO W LI EAST DR PLAT NO. 5 S TO POB.

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 15 day of March, 2021.

 Joe Caron, MAYOR

 Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on March 15, 2021, and that said meeting was conducted and public notice of said meeting was

given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Oaklawn Hospital Development Agreement:

Moved Schwartz, supported Wolfersberger, to table consideration of the Oaklawn Hospital Development Agreement until the City Attorney has an opportunity to research the issue. On a roll vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, Gates, Rice, and Schwartz; nays: none. **MOTION CARRIED.**

B. Bid Award – Audit Services:

Moved Underhill, supported Schwartz, to approve the proposal from Manor-Costerisan of Lansing, MI for the amount of \$28,500 for FY2021 and accept the contract for a term of six (6) years for the audit periods ending June 30, 2021 through June 30, 2026. On a roll vote – ayes: Underhill Wolfersberger, Mayor Caron, Gates, Rice, Schwartz, and Traver; nays: none. **MOTION CARRIED.**

C. Hydro Electric Dam Remediation Project:

Moved Gates, supported Rice, to approve awarding the construction contract for the FERC required remediation of the City of Marshall's Perrin Dam to the low and qualified bidder, Mead Brothers Excavating, Inc. of Springport, MI in the amount of \$1,509,938.00 with a \$226,500 (15%) contingency and authorize the City Clerk to sign the contract. On a roll call vote – ayes: Rice, Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

D. FiberNet Deficit Elimination Plan:

Moved Wolfersberger, supported Underhill, to approve the deficit elimination plan for the FiberNet Fund and to direct the Finance Department to file the plan with the Michigan Department of Treasury. On a roll call vote – ayes: Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, Gates, and Rice; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN

RESOLUTION # 2021-14

WHEREAS, the City of Marshall's **FiberNet Fund** has an unrestricted net position deficit of \$4,575,818 on June 30, 2020; and

WHEREAS, Public Act 140, of 1971, as amended, requires that a Deficit Elimination Plan be formulated and approved by the City of Marshall, and filed with the Michigan Department of Treasury; and

WHEREAS, this is the second year of a five-year deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, a rate increase was approved by the City Council in January of 2021 of 10% for residential customers;

NOW THEREFORE BE IT RESOLVED, that the City of Marshall Council adopts the following as the City of Marshall **FiberNet Fund** Deficit Elimination Plan:

FIBERNET			
	3rd year of Deficit Elimination Plan	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2021	FY2022	FY2023
Unrestricted Net Position (Deficit) July 1	(4,575,818)	(4,462,469)	(4,129,104)
Revenue			
Residential Sales	862,827	995,000	995,000
Commercial Sales	161,148	173,000	173,000
Penalties Income	18,025	35,000	35,000
Interest	0	0	0
Miscellaneous Revenue	0	0	0
Total Revenue	1,042,000	1,203,000	1,203,000
Expenditures			
Salaries and Fringes	347,539	326,020	338,752
Material and Supplies/Rent	80,570	70,288	70,369
Contracted Services	285,360	212,000	216,240
Insurance	5,000	5,100	5,202
Maintenance	51,000	52,000	53,000
Administrative	20,500	25,600	20,500
Loan Interest	84,000	84,000	80,543
Depreciation	137,750	137,750	137,750
Other Expenses	19,873	59,818	68,894
Transfers Out	34,809	34,809	34,809
Total Expenditures	1,066,401	1,007,385	1,026,059
Add Back Depreciation	137,750	137,750	137,750
Unrestricted Net Position (Deficit) June 30	(\$4,462,469)	(\$4,129,104)	(\$3,814,413)
FIBERNET			
	3rd year of Deficit Elimination Plan	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2021	FY2022	FY2023
Current Assets - Current Liab. (Deficit)-not including accrued interest-July 1	(\$145,433)	(\$32,084)	\$301,281
Revenues	1,042,000	1,203,000	1,203,000
Expenditures	(1,066,401)	(1,007,385)	(1,026,059)
Add Back Depreciation	137,750	137,750	137,750
Current Assets - Current Liab. (Deficit)-not including accrued interest-June 30	(\$32,084)	\$301,281	\$615,972

BE IT FURTHER RESOLVED that the City of Marshall's Interim Finance Director is directed to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 15th day of March, 2021.

Trisha Nelson, City Clerk

Date

E. Electric Deficit Elimination Plan:

Moved Traver, supported Rice, to table any action on the deficit elimination plan for the Electric Fund until more discussion can take place with Courtney and Associates and Karen Lancaster. On a roll call vote – ayes: Rice, Schwartz, Traver, Underhill, Mayor Caron, and Gates; nays: Wolfersberger. **MOTION CARRIED.**

F. 2021 Street Improvements #1 Construction bids:

Moved Rice, supported Underhill, to accept the bid from Michigan Paving & Materials of Jackson, MI for the 2021 Street Improvements #1 in the amount of \$953,143.00 with an additional contingency of \$98,857 for a total funded amount of \$1,052,000. On a roll call vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, Gates, Rice and Schwartz; nays: none. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Barry Wayne Adams feels Zoom does not comply with OMA. Mr. Adams provided some credible information to City Council on the chat function and he also believes that mask wearing is ineffective.

ADJOURNMENT

The meeting was adjourned at 8:43 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

CALL TO ORDER

IN SPECIAL SESSION Monday, March 22, 2021 at 6:00 P.M. in the Training Room of City Hall, 323 W. Michigan Avenue, MI 49068, the Marshall City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Schwartz (via Conference Call), Traver, Underhill, and Wolfersberger.

Also Present: City Manager Tarkiewicz

Absent: Council Member Rice.

PLEDGE OF ALLEGIANCE

Mayor Caron led the Pledge of Allegiance.

REPORTS AND RECOMMENDATIONS

A. CDBG Application – Schedule Public Hearing:

Moved Gates, supported Underhill, to schedule a public hearing for Monday, April 5, 2021 to receive public comment on the application from Schuler’s Restaurant for a CDBG Grant. On a roll call vote – ayes: Gates, Schwartz, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

B. Electric Rate Ordinance Amendment – Schedule Public Hearing:

Moved Traver, supported Gates, to schedule a public hearing for Monday, April 5, 2021 to hear public comment to increase the Power Cost Adder to provide for an increase of 18% in Electric Fund revenues. On a roll call vote – ayes: Gates, Schwartz, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

Joe Caron, Mayor

Trisha Nelson, Clerk

User: TPALODICHUK
 DB: Marshall

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
W018511	A-1 AUTO GLASS	DART 5 - WINDSHIELD		363.50
36522	ALEXANDER CHEMICAL COR	BLANKET PO FOR WATER TREATMENT PLANT	2021.008	2,105.50
37021	ALEXANDER CHEMICAL COR	BLANKET PO FOR CL2, SO2, SODIUM HYPOCHLO	2021.011	1,095.00
91221	ALL-TRONICS INC	12V BATTERY/POWER SUPPLY		345.00
91174	ALL-TRONICS INC	QUARTERLY FIRE ALARM MONITORING 4/1/21-6		81.00
91173	ALL-TRONICS INC	QUARTERLY FIRE ALARM MONITORING		81.00
91172	ALL-TRONICS INC	SEMI ANNUAL MONITORING 4/1/21-9/30/21		120.00
SS1/216496	ALTA EQUIPMENT COMPANY	REGULAR MAINTENANCE - KOMATSU 412		260.96
14H1LFNM1FYJ	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - FLAG		37.99
1TVQJLGDXTYT	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - ROOM SPRAY/USB		30.14
1NK1NQRHJYMD	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - CHECK CLEANER		29.49
1CWPWN6CY4L9	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - RADIO BATTERY		30.99
4825775-00	ANIXTER POWER SOLUTION	CT 50:5		840.70
130616	ARROW ENERGY	100 LL AV GAS FOR BROOKS AIRPORT	2021.285	23,974.48
5707	ASPEN WIRELESS	48 PORT SWITCH AND POWER SUPPLY WITH FAN	2021.276	6,085.00
02250474488	AUTO VALUE MARSHALL	AIR, OIL, FUEL FILTERS, OIL, BOX TAPE		1,149.30
02250474232	AUTO VALUE MARSHALL	TORQUE WRENCH		111.08
02250473987	AUTO VALUE MARSHALL	5G PAIL FAUCET		6.99
02250473995	AUTO VALUE MARSHALL	TOP COAT/BRAKE HONE		41.28
02250473901	AUTO VALUE MARSHALL	SHAMPOO PLUS 5G		70.98
02250473887	AUTO VALUE MARSHALL	2K ADHES/ NON-CHLOR BK CLN		56.77
02250473899	AUTO VALUE MARSHALL	MAX POWER CAR/BRUSHES		75.37
1000224938	BALTIC NETWORKS USA	MIKROTIK INTERNATIONAL- RESIDENTIAL ROUT	2021.293	2,495.07
0326102-IN	BEAVER RESEARCH CO	POWERHOUSE SUPPLIES		1,389.47
3142	BLUESTONE PSYCH	FD HIRE - CD BOWSHER		465.00
96811	CLEANCUT	CLEAN CUT CONVERTIBLE BATHTUB	2021.308	1,475.00
4619580	CRYSTAL FLASH MARSHALL	DYED DIESEL	2021.298	1,946.30
33763	CSE MORSE INC.	SERVICE CALL - M. HOUSE - HOT WATER		789.07
567829	CUSTOM TRUCK ONE SOURC	REPAIR LITTLE BOOM TRUCK 302	2021.299	3,150.92
162597	D & D MAINTENANCE SUPP	CAR WASH		50.90
162602	D & D MAINTENANCE SUPP	SANTITOUCH DISPENSER		68.75
580377	DARLING ACE HARDWARE	HOSE REEL/HOSE		199.98
580173	DARLING ACE HARDWARE	FUSE, LED CAB LIGHT, FLASHLIGHT		75.97
579467	DARLING ACE HARDWARE	BLANKCOVER/NUTS & BOLTS		3.05
579663	DARLING ACE HARDWARE	NUTS & BOLTS		23.56
579803	DARLING ACE HARDWARE	MINERAL SPIRITS		14.99
579889	DARLING ACE HARDWARE	NUTS & BOLTS		4.24
579783	DARLING ACE HARDWARE	KEY		2.39
579537	DARLING ACE HARDWARE	SLEDGE HANDLE		13.99
579403	DARLING ACE HARDWARE	Q CONNECTS		29.57
581297	DARLING ACE HARDWARE	BRACKET		14.76
581214	DARLING ACE HARDWARE	KEY		5.98
581041	DARLING ACE HARDWARE	KEY		4.78
580941	DARLING ACE HARDWARE	NUTS & BOLTS		42.58
580953	DARLING ACE HARDWARE	CLOCK		22.99
581035	DARLING ACE HARDWARE	HOSE - HAND SHOWER		15.99
580559	DARLING ACE HARDWARE	PAINT		18.99
580575	DARLING ACE HARDWARE	PAINT		13.99
580652	DARLING ACE HARDWARE	BRUSHES/STAIN		52.98
580703	DARLING ACE HARDWARE	LP GAS - FORK LIFT		27.64
580660	DARLING ACE HARDWARE	TRIMMER/TRIMMER LINE		189.86
580476	DARLING ACE HARDWARE	WALL PLATE/WASHER/ANCHOR		18.18
INV187022	E. H. WACHS - WATER UT	REPLACEMENT PARTS FOR VALVE TRAILER	2021.287	756.09
I110649	ERIC DALE HEATING & AI	SERVICE CALL - DPW		628.50
2075152402-1	ETNA SUPPLY	WATER METER REPLACEMENT AND AMI SYSTEM	2021.099	98,910.00
S103928792.002	ETNA SUPPLY	3" METER FLANGE KIT		405.00
S103928792.001	ETNA SUPPLY	4" METER FLANGE		545.00
21-01102	GARAGE DOORS UNLIMITED	SERVICE CALL - PSB		608.30
21-02151	GARAGE DOORS UNLIMITED	GATE REPAIR AT PSB	2021.297	2,687.00
21-02104	GARAGE DOORS UNLIMITED	GARAGE DOOR OPENERS - M. HOUSE		795.00
9319983850	GRAYBAR ELECTRIC	QUOTE# 0236089219-- COMMSCOPE AN ORTHONI	2021.080	1,995.20
9320560387	GRAYBAR ELECTRIC	150' DROP CABLE		532.24
12362604	HACH COMPANY	LAB SUPPLIES		1,184.24
3582	HE CLEANS TOO, LLC	WEEKLY CLEANING		567.12
87808	HERMANS MARSHALL HARDW	BOLT/HITCH PINS/WASH BRUSH/PROPANE/NUTS/		174.94
87740	HERMANS MARSHALL HARDW	DIVERTER/SHOWERHEAD		60.98
87821	HERMANS MARSHALL HARDW	WIRING		13.49
87872	HERMANS MARSHALL HARDW	BATTERIES		19.99
87946	HERMANS MARSHALL HARDW	CHAIN/LINK		25.69
87682	HERMANS MARSHALL HARDW	DRIVERS/ANTIFREEZE		22.95
29142	HUNTER PRELL COMPANY	WASH BAY WATER EXTENSION	2021.300	5,740.00
0000092-IN	HYDROCOP	WATER METER REPLACEMENT LARGE FORM METER	2021.098	154,905.62
0000094-IN	HYDROCOP	3" KAMSTRUP METER	2021.291	1,162.91
20456	J AND K PLUMBING SUPPL	COMMODE PARTS		33.32
1743019	J.C. EHRlich	PEST CONTROL		77.00
469	JW2 FIRE CONSULTANTS	PAYROLL GRANT ASSISTANCE		4,000.00
623874	KENNEDY INDUSTRIES INC	CHLORINE BOOSTER PUMP TRANSDUCER	2021.219	3,415.00
0011223-IN	KENNEDY INDUSTRIES INC	CHLORINE BOOSTER PUMP & EQUIPMENT		1,379.45
6728	MACKS FIRE PROTECTION	EXTINGUISHER SERVICE		102.70

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
37055	MARSHALL FEED & GRAIN	(BOOT ALLOWANCE - DAN JINKS		121.90
55548280	MCMaster-CARR	PAD LOCKS		100.37
54565378	MCMaster-CARR	PAD LOCKS		341.71
S4828101.001	MEDLER ELECTRIC COMPAN	100W HPS LAMP		244.16
S4825061.004	MEDLER ELECTRIC COMPAN	UNDERGROUND WIRE FOR ALWYN DOWNS/ MARVI 2021.310		1,610.05
S4825061.002	MEDLER ELECTRIC COMPAN	UNDERGROUND WIRE FOR ALWYN DOWNS/ MARVI 2021.310		1,520.57
S4825061.001	MEDLER ELECTRIC COMPAN	UNDERGROUND COPPER WIRE		219.80
S4825061.005	MEDLER ELECTRIC COMPAN	FUSE HOLDER		342.37
S4782385.001	MEDLER ELECTRIC COMPAN	COPPER ROMEX WIRE		194.71
S4825061.003	MEDLER ELECTRIC COMPAN	1" CONDUIT & PVC FOR ALWYN DOWNS		300.93
68893393	MSC INDUSTRIAL SUPPLY	(SAFETY VESTS		19.56
451604	NORTH CENTRAL LABORATO	BLANKET PO FOR LAB SUPPLIES	2021.013	161.00
1891482	OFFICE 360	DETERGENT		11.44
1901135	OFFICE 360	PAPER		32.99
7159380-01	POWER & TELEPHONE SUPP	ADAPTER PLATES		168.55
56540922	POWER LINE SUPPLY	600 AMP MULTI POINT JUNCTIONS AND ELBOW 2021.231		2,325.00
56547696	POWER LINE SUPPLY	9KV ARRESTERS		1,286.55
56551201	POWER LINE SUPPLY	ARRESTER LUGS & RISER		1,383.12
56551203	POWER LINE SUPPLY	STAND OFF BUSHING		411.24
56549320	POWER LINE SUPPLY	AUGER BITS		187.50
15984	R-S TRUCK & DIESEL, IN	#327 - SERVICE		303.02
20-0960	SERVICEMASTER OF KALAM	PREP FOR BED BUG TREATMENT		368.75
90101414	STATE CHEMICAL MANUFAC	ECOLUTION PRO CLEANER DEGREASER		129.51
785694	STEENSMA	GEAR BOX	2021.302	1,524.09
786645	STEENSMA	UNIVERSAL DRIVESHAFT		1,140.27
5413171	TOSHIBA AMERICA BUSINE	MRLEC PRINTER		45.80
141635	TRI AIR TESTING INC	AF		195.01
61587	TWO WAY DIRECT	MOTOROLA HT ACCESSORIES- QUOTE#882953	2021.286	533.00
154 0115444	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.43
154 0115449	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.87
154 0115448	UNIFIRST CORPORATION	WATER UNIFORMS		29.18
154 0115447	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		118.37
154 0115446	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		182.99
154 0115445	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.71
24219	WEST SHORE SERVICES	SPARE BATTERY		54.78
80381	WESTECH ENGINEERING,	ICLARIFIER REHABILITATION EQUIPMENT - 10% 2021.253		31,317.10
GRAND TOTAL:				377,423.59

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
360896	AD-VISOR & CHRONICLE	FEBRUARY ADS		1,324.32
269781444703-21	AT&T MOBILITY	ACCT 26978144477494		976.97
269781907003-21	AT&T MOBILITY	ACCT 26978190705731		161.29
269789901103-21	AT&T MOBILITY	ACCT 26978990115991		165.16
030421	BRONSON HEALTHCARE GRO	DOT PHYSICALS - SUNDBERG, ASHBY, COLE		255.00
21-2331295	BUD'S TOWING & AUTOMOT	COMPLAINT TOW		190.00
CPSMN0000360	COLOSSUS, INC DBA	CUSTOMER NO: MAR05 - LEGACY RMS		437.60
204833369091	CONSUMERS ENERGY	ACCT 103018521130		3,808.61
103188	CRT, INC	HP MONITORS		312.00
103145	CRT, INC	MONTHLY CLOUD STORAGE		1,267.63
8377841	ENDEAVOR BUSINESS MEDI	FIREHOUSE EXPO 2021		625.00
93989104	ESRI INC	ARC GIS FIELD WORKER LICENSE	2021.226	506.30
03112021	EVERGREEN RESORT	HOTEL ROOMS - LINEMAN SCHOOL - SCHIPPER,		1,638.00
03042021	GARD, WANDA	REIMBURSEMENT - PART FOR COMMODE		5.61
2023182	GRIFFIN PEST SOLUTIONS	ACT 3542611		35.00
022621	JACKSON, JACOB	BOOT ALLOWANCE REIMBURSEMENT		139.95
430	JW2 FIRE CONSULTANTS	EQUIPMENT GRANT APP		1,866.67
458	JW2 FIRE CONSULTANTS	EQUIPMENT GRANT APP 2		1,000.00
03/11/2021	NATHAN DEVILLE	UB refund for account: 1108		37.23
03112021	POOLE, EMILY	RESIDENT DEPOSIT REFUND		440.00
F88560	POWERPLAN	ACCT 88002-30904		66.33
030321	QUADIENT FINANCE USA,	ACCT 7900044055829307		3,247.93
10232	REVORE LAW FIRM, P.L.C	LEGAL SERVICES - FEBRUARY		10,337.75
2021-3	SHEPHERD, MARCIA	UNIT CLEANING - APT 314		175.00
2021-4	SHEPHERD, MARCIA	UNIT CLEANING - APT 219		175.00
761-10590319	STATE OF MICHIGAN	WSSN 4150 ANNUAL FEE	2021.288	3,133.89
3112021	TCF BANK	HSA ACCT# 2550994624 - DAMON, DONALD P		2,700.00
54	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/2021.058		3,286.00
9874604268	VERIZON WIRELESS	ACCT 987146080-00001		1,315.82
70615402	WEX BANK	ACCT 0470-00-462076-1		8,284.98
03012021	WOW! BUSINESS	ACCT 014226414		122.61
GRAND TOTAL:				48,037.65

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
287290494544X31420	AT&T MOBILITY	ACCT 287290494544		42.54
3102021	AUTOCAM CORPORATION	ENERGY OPTIMIZATION - VSD AIR COMPRESSOR		7,500.00
03/19/2021	BARTLETT, K.	UB refund for account: 2207390001		379.14
3152021	BEL-AIRE HEATING & AIR	ENERGY OPTIMIZATION - AC AT 1105 OKEEFE		325.00
BLU - 10765	BLU FISH CONSULTING, L	MARSHALL HOUSE PRESS RELEASE		187.50
3102021	BOCHENEK, ROBERT	ENERGY OPTIMIZATION - REFRIGERATOR AND R		50.00
7356	BUD'S TOWING & AUTOMOT	DART 5 - OIL CHANGE/INSPECTION		93.54
7449	BUD'S TOWING & AUTOMOT	DART 7 - INSPECTION/TIRES/OIL CHANGE		1,048.98
43131	BUD'S TOWING & AUTOMOT	DART BUS - BURNED - TOWING/STORAGE		595.00
127452	BUILDER'S HARDWARE	REKEYING FIRE STATION		1,021.33
3102021	CAHILL, JUSTIN	ENERGY OPTIMIZATION - FURNACES AT 125 AN		180.00
911GOVAGENCY2021005	CALHOUN COUNTY CONS DI	CONSOLIDATED DISPATCH PAYMENT-- 2ND QTR 2021.296		47,728.62
20LBWNTRDIST	CALHOUN COUNTY LAND BA	2020 WINTER LAND BANK		665.18
20LBSMRDIST	CALHOUN COUNTY LAND BA	2020 SUMMER LAND BANK		1,891.86
20LBSMRDIST	CALHOUN COUNTY TREASUR	2020 SUMMER LAND BANK		207.84
20WNTROPRA	CALHOUN COUNTY TREASUR	2020 WINTER OPRA DIST FINAL		51.64
2020LBWNTR DIST	CALHOUN COUNTY TREASUR	2020 WINTER LAND BANK		44.70
20SMROPRAFFINAL	CALHOUN COUNTY TREASUR	2020 SUMMER OPRA DIST FINAL		214.84
20SMRADVAL	CALHOUN COUNTY TREASUR	2020 SUMMER DIST AD VALOREM #FINAL		10,400.29
20SMRADVAL	CALHOUN INTERMEDIATE S	2020 SUMMER DIST AD VALOREM #FINAL		2,861.02
20SMROPRAFFINAL	CALHOUN INTERMEDIATE S	2020 SUMMER OPRA DIST FINAL		5.08
3102021	CARROL, CRAIG	ENERGY OPTIMIZATION - AC AND THERMOSTAT		100.00
202252621020	CONSUMERS ENERGY	ACCT 100009163203		502.78
201095812103	CONSUMERS ENERGY	ACCT 100009163435		840.75
201007096674	CONSUMERS ENERGY	ACCT 100072243312		559.39
207057580887	CONSUMERS ENERGY	ACCT 100000335602		3,412.40
206968726093	CONSUMERS ENERGY	ACCT 100007594680		610.58
203587495092	CONSUMERS ENERGY	ACCT 100067101772		104.84
205634239380	CONSUMERS ENERGY	ACCT 100089211096		320.62
201362728969	CONSUMERS ENERGY	ACCT 103009157670		60.33
205812228556	CONSUMERS ENERGY	ACCT 103015800248		819.78
201095812105	CONSUMERS ENERGY	ACCT 100009163971		1,640.67
201095812104	CONSUMERS ENERGY	ACCT 100009163708		361.75
201629669247	CONSUMERS ENERGY	ACCT 100090336411		98.88
03/18/2021	COOK, MARY	UB refund for account: 3005500042		65.57
03152021	DAY, WILLIAM	TRACFONE/WORK PHONE CARD REIMBURSEMENT		22.19
03/18/2021	DEVILLE, NATHAN	UB refund for account: 3003360029		12.37
03152021	ERB, JASON	OUTERWEAR REIMBURSEMENT		79.49
03182021	FRITZ, KAREN	CDL REIMBURSEMENT - DART		30.44
6291	GOVERNMENT FINANCE OFF	CERTIFICATE OF ACHIEVEMENT REVIEW FEE FY		460.00
22329153	GRANGER WASTE SERVICES	ACCT 2782490		911.00
2031238	GRIFFIN PEST SOLUTIONS	PEST CONTROL		51.00
904223	HOME DEPOT CREDIT SERV	ACCT 6035322538837836		779.72
03/18/2021	JAMES MITCHELL	UB refund for account: 1613		79.81
20SMROPRAFIN	KELLOGG COMMUNITY COLL	2020 SUMMER OPRA FINAL		72.17
20SMRADVAL	KELLOGG COMMUNITY COLL	2020 SUMMER DIST AD VALOREM #FINAL		1,651.51
3102021	LARSON, JAY	ENERGY OPTIMIZATION - LED LIGHTING		60.97
03102021SMCD	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4217 - SCOTT McDONALD		622.60
03102021JL	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 3280 - JOSHUA LANKERD		235.46
03102021	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 2217 - ERIC ZUZGA		239.90
03102021TS	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 2922 - THERESA SEAR		56.70
20SMROPRAFFINAL	MARSHALL DISTRICT LIBR	2020 SUMMER OPRA DIST FINAL		66.66
20SMRADVAL	MARSHALL DISTRICT LIBR	2020 SUMMER DIST AD VALOREM #FINAL		1,525.21
20SMRADVAL	MARSHALL PUBLIC SCHOOL	2020 SUMMER DIST AD VALOREM #FINAL		7,372.65
20SMROPRAFFINAL	MARSHALL PUBLIC SCHOOL	2020 SUMMER OPRA FINAL		160.78
03/18/2021	MCNEIL, JOSEPH	UB refund for account: 3003250032		8.97
2	MCSA GROUP INC	EATON PROPERTY & STUARTS LANDING MASTER 2021.303		8,851.25
22454	MICHIGAN MUNICIPAL LEA	CLASSIFIED ADS - FINANCE DIRECTOR		50.64
1666-2021-13	MICHIGAN STATE UNIVERS	STAFF SCHOOL - RITSEMA		3,500.00
1511326	MILLER CANFIELD PADDOC	PROFESSIONAL SERVICES		2,177.24
4788-272960	O'REILLY FIRST CALL	M-8 REPAIR		9.68
3102021	PIKE, MARK	ENERGY OPTIMIZATION - WASHER		25.00
03/18/2021	POLLARD, KIRKLIN & DEJ	UB refund for account: 3004500026		139.77
N8754581	QUADIENT LEASING USA,	QRTLY LEASE PMT - POSTAGE MACHINE		584.52
3102021	RANDAZZO MECHANICAL	ENERGY OPTIMIZATION - AC AT 136 W HUGHES		125.00
03/18/2021	ROBSON, KIMBERLY	UB refund for account: 3101600014		66.70
3102021	SHEPHERD, ERIC	ENERGY OPTIMIZATION - REFRGERATOR AND RE		65.00
1633527370	STAPLES BUSINESS CREDI	CREDIT ACCT# 302063		364.99
2604006	TAX EXEMPT LEASING COR	1FVACXFC8KHKT8869		102,424.30
031521	TCF BANK	HSA ACCT: 2550994947 - CODY BURGHORF		2,700.00
216647	TELNET WORLDWIDE	ACCT 8948		2,037.73
1479	THE WOODHILL GROUP, LL	FINANCIAL SERVICES AGREEMENT	2021.250	4,655.00
3162021	THURMAN, RON	ENERGY OPTIMIZATION - NEW AC		100.00
55	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/2021.058		3,816.00
73589159B	WINDSTREAM	ACCT 2005599191		83.21
3022021	WOW! INTERNET-CABLE-PH	ACCT 010040764		1,363.05
2507625	XEROX FINANCIAL SERVIC	CONTRACT# 010-0069580-001		1,450.84
GRAND TOTAL4/5/21 CC Packet				18234,081.96

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
32321	AMBLER, AARON	BOOT ALLOWANCE REIMBURSEMENT		76.49
7089	AMERICAN LEGAL PUBLISH	INTERNET RENEWAL 4/09/21-4/09/22		495.00
32521	CALHOUN COUNTY ROAD DE	PERMIT FOR WATERMAIN CONSTRUCTION		125.00
2020LNDBNKSUMRDIST	CALHOUN INTERMEDIATE S	2020 SUMMER LAND BANK FINAL		4.91
2020 OPRA FINAL	CALHOUN INTERMEDIATE S	2020 WINTER OPRA DIST FINAL		4.99
FINAL 2020	CALHOUN INTERMEDIATE S	2020 WINTER IFT DIST FINAL		184.74
SUMRIFTFINAL	CALHOUN INTERMEDIATE S	2020 SUMMER IFT DIST FINAL		188.00
2020LNDBNKWNTDIST	CALHOUN INTERMEDIATE S	2020 WINTER LAND BANK FINAL		4.32
20518935	CONSUMERS ENERGY	ACCT 103013521119		22.18
2042994402	CONSUMERS ENERGY	ACCT 103018520884		668.12
530	HALL CONSTRUCTION	SPONSOR REFUND - ADULT CO-ED SOFTBALL 20		300.00
87807	HERMANS MARSHALL HARDW	ASPHALT PATCH/HOSE CLAMP/FLOOR MAT/WEATH		148.72
140	JOHN B SULLIVAN	PROFESSIONAL SERVICES OCT 2020-DEC 2020		8,398.00
2020LNDBNKWNTDIST	KELLOGG COMMUNITY COLL	:2020 WINTER LAND BANK FINAL		62.47
FINAL 2020	KELLOGG COMMUNITY COLL	:2020 WINTER IFT DIST FINAL		6,099.32
SUMRIFTFINAL	KELLOGG COMMUNITY COLL	:2020 SUMMER IFT DIST FINAL		6,099.32
2020 OPRA FINAL	KELLOGG COMMUNITY COLL	:2020 WINTER OPRA DIST FINAL		72.17
2020LNDBNKSUMRDIST	KELLOGG COMMUNITY COLL	:2020 SUMMER LAND BANK FINAL		69.83
201843.00-2210224	LAWSON-FISHER ASSOCIAT	NUISANCE PLANT MONITORING		1,043.67
201936.10-220268	LAWSON-FISHER ASSOCIAT	ENGINEERING FOR THE HYDRO ELECTRIC DAM R2020.169		3,669.88
016605	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE		72.99
2020LNDBNKWNTDIST	MARSHALL AREA FIRE FIG	:2020 WINTER LAND BANK FINAL		24.16
FINAL 2020	MARSHALL AREA FIRE FIG	:2020 WINTER IFT DIST FINAL		1,904.16
2020 OPRA FINAL	MARSHALL AREA FIRE FIG	:2020 WINTER OPRA DIST FINAL		27.92
03102021ER	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4868 - EDWARD RICE		20.03
03102021TT	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 7681 - TOM TARKIEWICZ		961.41
03102021MD	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4353 - MARGUERITE DAV		129.39
SUMRIFTFINAL	MARSHALL DISTRICT LIBR	:2020 SUMMER IFT DIST FINAL		5,638.39
2020LNDBNKSUMRDIST	MARSHALL DISTRICT LIBR	:2020 SUMMER LAND BANK FINAL		64.48
2020LNDBNKSUMRDIST	MARSHALL PUBLIC SCHOOL	:2020 SUMMER LAND BANK FINAL		155.52
2020 OPRA FINAL	MARSHALL PUBLIC SCHOOL	:2020 WINTER OPRA DIST FINAL		160.78
SUMRIFTFINAL	MARSHALL PUBLIC SCHOOL	:2020 SUMMER IFT DIST FINAL		5,955.55
FINAL 2020	MARSHALL PUBLIC SCHOOL	:2020 WINTER IFT DIST FINAL		5,955.55
2020LNDBNKWNTDIST	MARSHALL PUBLIC SCHOOL	:2020 WINTER LAND BANK FINAL		139.15
2020LNDBNKSUMRDIST	MICHIGAN DEPT OF TREAS	:2020 SUMMER LAND BANK FINAL PAYMENT		636.33
2020LNDBNKWNTDIST	MICHIGAN DEPT OF TREAS	:2020 WINTER LAND BANK FINAL		390.42
571941	NAPA OF MARSHALL	BATTERY/TERMINAL BOLT		111.72
571470	NAPA OF MARSHALL	HOSE END FITTING		14.49
9950-56303	OAKLAWN HOSPITAL	DRUG SCREEN/BREATHELIZER - POTTER, V		75.00
02282021	SCOTT, DOUGLAS	INPSECTIONS 1/20-2/3/21		250.00
10042	SIGNWORLD CONCEPTS	OAKLAWN BUS LETTERING - DART		730.00
24547170	THOMAS NEIDLINGER MD	DOT PHYSICAL - STEVE MEYER		75.00
56	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/2021.058		4,134.00
03/25/2021	WILLOUGHBY, STARLA	UB refund for account: 3101950004		78.17
37	XCEL STAFFING	WORK WEEK 3/21/21 - COCHRAN, M & KIMBLE,		808.50
GRAND TOTAL:				56,250.24



ADMINISTRATIVE REPORT
April 5, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Eric Zuzga, Director of Special Projects

SUBJECT: Schuler's 2nd Floor Rental Rehabilitation CDBG Public Hearing

BACKGROUND: Council approved the creation of an OPRA district in 2020 to assist in the redevelopment of the 2nd floor of the Schuler's building in to seven (7) apartments. The next step in this project is the submission of a Community Development Block Grant (CDBG) application for \$420,000 in assistance. This grant would be received by the City and passed through to Schuler's to pay for the renovation, in addition to over \$509,000 from Schuler's.

A public hearing needs to be held to consider adoption of a resolution approving the application and authorizing the City Manager to serve as the Certifying Officer for the grant.

RECOMMENDATION: After hearing public comment, it is recommended that Council approve the attached resolution which authorizes the submission of a CDBG application to assist in the redevelopment of the Schuler's 2nd Floor Rental Rehabilitation project.

FISCAL EFFECT: None anticipated. MEDC will provide reimbursement of lead/asbestos testing/rehabilitation, environmental consultant, Certified Grant Administrator, and radon testing.

ALTERNATIVES: As suggested by Council.

Handwritten signature of Tom Tarkiewicz in blue ink.

Tom Tarkiewicz
City Manager

Handwritten signature of Eric Zuzga in blue ink.

Eric Zuzga
Director of Special Projects

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2021-**

**AUTHORIZING RESOLUTION for the Submission of a
Community Development Block Grant (CDBG) Application
To Support the Schuler's 2nd Floor Rental Rehabilitation Project**

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Community Development Block Grant Program to support Schuler's 2nd Floor Rental Rehabilitation; and

WHEREAS, the City of Marshall desires to request \$420,000 in CDBG funds to fund the creation of seven (7) apartments on the second floor of the Schuler's building; and

WHEREAS, the Sue and Shannon Damron are investing funds in the amount of \$509,294; and

WHEREAS, the proposed project is consistent with the City of Marshall's Master Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the project area and 36.96% of the residents of the (UGLG) are low- and moderate-income persons as determined by (census data provided by the U.S. Department of Housing and Urban Development; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the City of Marshall hereby designates the City Manager as the Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Voting For:

Voting Against:

Absent:

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 5th day of April, 2021.

Trisha Nelson, City Clerk

Date



ADMINISTRATIVE REPORT
April 5, 2021 – CITY COUNCIL MEETING

TO: Mayor and Council Members
FROM: Tom Tarkiewicz, City Manager
SUBJECT: Adjustment of Power Supply Cost Adjustment

BACKGROUND: At the Special Council meeting on March 22nd, the Council established a public hearing for this meeting to hear comments on the adjustment to the Base Power Supply Cost in the Power Supply Cost Adjustment. At the meeting, John Courtney of Courtney & Associates presented the Revenue Requirements portion of the Cost-of-Service Study.

The State of Michigan Department of Treasury has requested a Deficit Elimination Plan for the Electric Fund. The proposed adjustment to the Power Supply Cost Adjustment from \$0.0650 to \$0.04636 will eliminate the deficit by June 30, 2023.

RECOMMENDATION: After hearing public comments, it is recommended that the Council approve the adjustment to the Power Supply Cost Adjustment.

FISCAL EFFECTS: The adjustment to the Power Supply Cost Adjustment will generate revenues to meet the requirements of the State Deficit Elimination Plan.

ALTERNATIVES: As suggested by council.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

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Power Supply Cost Adjustment Applicable to City Electric Rate Schedules

Applicability

The Power Supply Cost Adjustment set forth herein shall apply to all of City's Electric Rate Schedules, except for the Monthly Security Light Rental Rate. The applicable adjustment shall be applied to the total kWh billed to customers for the meter reading period that City determines as most nearly corresponding to the meter reading period(s) set forth in City's purchased power billings from its supplier(s).

Base Power Supply Cost

The rates and charges set forth in City's Electric Rate Schedules are based on the cost of City's power supply requirements as furnished by Michigan South Central Power Agency (MSCPA). The Base Power Supply Cost included as City's Electric Rate Schedules is ~~\$0.04636~~ ~~\$0.065~~ per kWh.

Monthly Determination of Power Supply Cost Adjustment

Each month City's Power Supply Cost Adjustment shall be determined as follows:

- A. The City's Running 6-Month Power Supply Cost per kWh shall be determined to 4 decimal places by dividing (1) the sum of the past ~~three (3)~~ 6 months' power supply cost, including the most recent months billing, by (2) the sum of the past ~~three (3)~~ months' net energy delivered to the City, including the most recent months billing.
- B. The Base Power Supply Cost of ~~\$0.04636~~ ~~\$0.065~~ per kWh shall then be subtracted from the Running 6-Month Power Supply Cost per kWh determined in (a) above.
- C. The Monthly Power Supply Cost Adjustment per kWh shall be determined by multiplying the positive differential derived in (b) by 1.08 to compensate for City's Distribution System Losses. If the differential derived in (b) is negative, the monthly power supply cost adjustment shall be \$0.000 per kWh.

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ADMINISTRATIVE REPORT
April 5, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Electric Deficit Elimination Plan

BACKGROUND: The City is in the second year of a five-year deficit elimination plan with the State of Michigan Department of Treasury. On January 4, 2021, the City received notice that the State intended to withhold State Revenue-Sharing Payments unless a deficit elimination plan was submitted to remedy the deficit at the end of the five-year period. The State will continue to send this notice annually until the deficit is resolved.

The plan submitted and tabled by Council on March 15, 2021 has been revised to lower capital outlay needs and reduce the rate increase needed.

The plan outlined in the resolution shows years three through five for the Electric Fund with FY2021 showing the estimate for this fiscal year as well as projections from Courtney & Associates for the next two fiscal years. Please note this includes a rate increase needs to be approved by the City Council. The State will require the rate increase to be passed prior to the acceptance of the City's deficit elimination plan.

RECOMMENDATION: The recommendation is for City Council to approve deficit elimination plan for the Electric Fund and to direct the Finance Department to file the plan with the Michigan Department of Treasury.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by Council.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Tom Tarkiewicz". The signature is written in a cursive style.

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

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**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2021-XX**

WHEREAS, the City of Marshall's **Electric Fund** has an unrestricted net position deficit of \$2,973,470 on June 30, 2020; and

WHEREAS, Public Act 140, of 1971, as amended, requires that a Deficit Elimination Plan be formulated and approved by the City of Marshall, and filed with the Michigan Department of Treasury; and

WHEREAS, this is the second year of a five year deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, the deficit elimination plan reflects the revenues and expenditures from the cost of service study by Courtney & Associates including a rate increase;

NOW THEREFORE BE IT RESOLVED, that the plan includes an 18% rate increase and expenditure reductions to improve its financial position;

BE IT FURTHER RESOLVED that a plan for repayment of Fibernet Fund Advance of \$1,700,000 from the Electric Fund be executed as soon as possible;

BE IT FURTHER RESOLVED that the City of Marshall Council adopts the following as the City of Marshall **Electric Fund** Deficit Elimination Plan:

ELECTRIC			
	3rd year of Deficit Elimination Plan	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2021	FY2022	FY2023
Unrestricted Net Position (Deficit) July 1	(2,973,470)	(3,138,473)	(675,780)
Revenue			
Charges for Services	60,000	60,000	60,000
Residential Sales	3,562,863	3,985,654	3,936,013
Commercial Sales	3,997,447	4,542,453	4,478,463
Commercial Sales Marihuana	1,281,546	3,057,033	3,025,385
Industrial Sales	4,105,292	4,717,243	4,645,393
Street & Highway Lighting	56,852	57,338	57,281
Security & Resort Lighting	54,000	54,000	54,000
Penalties Income	64,105	64,105	64,105
Interest	58,337	20,000	20,000
Rents	6,401	6,401	6,401
Miscellaneous Revenue	104,381	104,381	104,381
Total Revenue	13,351,224	16,668,608	16,451,422
Expenditures			
Salaries and Fringes	2,987,694	2,792,239	2,900,720
Material and Supplies	348,531	343,401	353,703
Purchased Power	8,321,072	9,179,159	9,130,738
Contracted Services	439,120	419,852	432,448
Insurance	42,973	56,000	57,680
Other Services and Charges	437,637	402,733	414,815
Bond Interest	114,650	189,200	189,628
Depreciation	396,536	396,536	408,432
Transfers Out	824,550	823,331	823,331
Total Expenditures	13,912,763	14,602,451	14,711,495
Add Back Depreciation	396,536	396,536	408,432
Unrestricted Net Position (Deficit) June 30	(\$3,138,473)	(\$675,780)	\$1,472,579
ELECTRIC			
	3rd year of Deficit Elimination Plan	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2021	FY2022	FY2023
Current Assets - Current Liab. (Deficit)-not including accrued interest-July 1	(\$2,571,693)	(\$2,736,696)	(\$274,003)
Revenues	13,351,224	16,668,608	16,451,422
Expenditures	(13,912,763)	(14,602,451)	(14,711,495)
Add Back Depreciation	396,536	396,536	408,432
Current Assets - Current Liab. (Deficit)-not including accrued interest-June 30	(\$2,736,696)	(\$274,003)	\$1,874,356

BE IT FURTHER RESOLVED that the City of Marshall's Interim Finance Director is directed to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 5th day of April, 2021.

Trisha Nelson, City Clerk

Date



ADMINISTRATIVE REPORT
April 5, 2021 – CITY COUNCIL MEETING

TO: Mayor and Council Members
FROM: Tom Tarkiewicz, City Manager
Marguerite Davenport, Director of Public Services
SUBJECT: 2021 Street Improvements Phase #2

BACKGROUND: The residents of Marshall voted to approve a \$4.75 million Street Improvement Bond Proposal in November of 2020. City staff established a list of streets for improvement in summer and fall of 2020. Between now and the passing of the bond, the plan for each year of construction has been continuously reviewed and increasingly detailed. City staff propose to crush and shape 1.2 miles of street under the final street improvement project to be bid this Spring. This type of rehabilitation and the area proposed for the improvement are complicated and require more detailed plans above typical improved street mill and resurface projects. Additionally, the current focus of the engineering department is on construction projects that are underway. For these two reasons, City staff is requesting approval to utilize ROWE Professional Engineering Services to design and bid the rehabilitation work for the highlighted in **YELLOW** streets in the picture below.



ROWE has provided a proposal, attached to this report, for the amount of \$26,700 with a bid date of July 22, 2021 and anticipated project closeout of October 29, 2021. Per the City's updated purchase threshold, this project is under the amount that would require it to be publicly bid (\$27,500 for FY 2021). Furthermore, it is above the informal quote threshold requiring the City to obtain three (3) informal quotes. The Finance ordinance, 32.07 section B, allows an exception to the three informal quote process for the employment of engineering professional services with City Council's approval. The City has worked with ROWE on several road projects including the Monroe Street Bridge Replacement, Marshall Avenue Bridge Repairs, and semi-annual bridge inspections with success.

RECOMMENDATION: It is recommended that the Council approve the ROWE Professional Services Proposal in the amount of \$26,700.

FISCAL EFFECTS: The approved amount will be expensed from the Street Millage Professional Services line item 204-441-801.00.

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CITY GOAL CLASSIFICATION: GOAL AREA 3. INFRASTRUCTURE AND CITY SERVICES

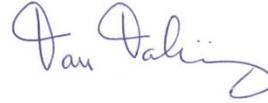
Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

ALTERNATIVES: As suggested by council.

Respectfully submitted,



Marguerite Davenport
Director of Public Services



Tom Tarkiewicz
City Manager

March 26, 2021

Ms. Marguerite Davenport, Director of Public Services
City of Marshall
323 W. Michigan Avenue
Marshall, MI 49068

RE: 2021 Millage Funded Roadway Resurfacing Project
Professional Engineering Services Proposal

Dear Ms. Davenport:

ROWE Professional Services Company is pleased to submit this professional engineering services proposal for the above referenced project. Our project understanding is based on our site visit meeting on March 3, 2021. We understand that the city has identified several roadways to be resurfaced in the southeastern city limits that will be funded through the current 2021 roadway millage. The project will generally consist of crushing and shaping the existing roadways, widening lane widths, providing supplemental aggregate as needed, limited drainage improvements, limited ADA ramp improvements, and hot mix asphalt resurfacing of local streets. ROWE has extensive experience working on projects of similar scope and size funded through a municipal road millage. The project locations are as follows and shown on the attached map:

1. Warren Street – from S. Marshall Avenue to Cedar Street
2. Cedar Street – from Warren Street to Montgomery Street
3. Maple Street – from Washington Street to Montgomery Street
4. Washington Street – from Elm Street easterly to the fairgrounds gate
5. Elm Street – from River Road to Washington Street
6. Clinton Street – from Elm Street easterly to the turn around
7. Chestnut Street – from River Road to Clinton Street

We propose the following scope of services for this project.

SCOPE OF SERVICES

Design Phase

1. Administer a project kick-off meeting with city staff to review scope of project and timeline.
2. Request utility (both private and public) information to incorporate into project drawings.
3. Obtain limited topographic survey data within the areas to received drainage improvement and ADA ramp upgrades. Our topographic survey scope consists of the following:
 - Establish horizontal and vertical control for the design survey and construction.
 - Locate terrain, features, and structures from back of curb to 10 feet beyond right-of-way on the side of the street the ADA ramps are proposed.
 - Map existing visible improvements.

- Locate visible utilities.
 - Field verify design survey
 - Determine the location of the existing right-of-way within each street project limits.
4. We anticipate developing the following sheets in log format for this project:
 - Cover Sheet
 - Note/Legend Sheet
 - Detail Sheet
 - Removal Sheets/Soil Erosion and Sedimentation Control (SESC) Plan
 - Roadway Plan Sheets
 - Intersection Grading Sheets for ADA Ramps (where applicable)
 - Traffic Control Plan
 5. Prepare project specifications that meet City of Marshall standards.
 6. As the project progresses, we will develop an Engineer’s opinion of project costs to verify that the project is still within the anticipated budget. If overruns are identified, we will work with the city to review reductions in scope.
 7. Attend coordination and design review meetings with project stakeholders to receive feedback. We have budgeted two design review meetings into our proposed budget.
 8. The documents will be revised based on comments received at the design review meeting and the final plans will be submitted to the city for final approval.
 9. Once final documents are approved by the city. ROWE will provide bidding assistance to the city which consists of the following:
 - Prepare a project manual containing the plans, technical specifications, and contract for the project.
 - Prepare an advertisement for bids for the project to be published in the local newspaper, ROWE online Plan Room, and Michigan Builder’s Exchange.
 - Respond to RFIs as necessary.
 - Attend the bid opening.
 - Review contractor bids and prepare a bid tabulation.
 - Prepare a recommendation of award letter for the city’s consideration.
 10. Assist the city in the preparation and submittal of agency permits. Based on our understanding of the project, we anticipate submitting the following permit applications:
 - Calhoun County Road Commission – SESC permit

SCHEDULE

We understand the city desires to have this project constructed during the 2021 construction season. We have prepared the following project design schedule for your consideration.

<u>Task</u>	<u>Date</u>
City Council Award Design Phase	April 5, 2021
Project Kick-Off Meeting	Week of April 12, 2021
Survey/Field Review Complete	Week of April 19, 2021
Preliminary Plan Submittal	Week of May 24, 2021
Design Review Meeting	Week of May 31, 2021
Final Plan Submittal	Week of June 21, 2021
Bid Advertisement	June 24, 2021

Bid Opening	July 22, 2021
City Council Contract Award	August 2, 2021
Construction Begins	August 23, 2021
Construction Complete	October 8, 2021
Project Closeout	October 29, 2021

COMPENSATION

Compensation for our services will be based on our billable rates for the staff assigned to this project. We propose the following engineering services budgets for this project. The design/bidding phase budget is proposed as a lump sum not to exceed fee. Per your request, we have not provided a construction phase budget at this time. Dependent upon the city’s available resources, ROWE would be happy to provide construction engineering services for this project. If desired, once the actual Progress Schedule is submitted by the Contractor, we can prepare a budget for the city’s consideration to provide construction engineering and materials testing services.

<u>Description</u>	<u>Budget</u>
Design / Bidding Phase	\$26,700
Construction Phase, if requested	TBD
<u>Total Engineering Services Budget</u>	<u>\$26,700</u>

We appreciate the opportunity to provide continued engineering services to the City of Marshall for your infrastructure improvement projects. Our standard terms and conditions are attached and considered part of this proposal. If you have any questions or concerns, please contact me at (810) 341-7500.

Sincerely,
 ROWE Professional Services Company

Jeffrey B. Markstrom, PE
 Design Services Division Manager

Sean Beckman, PE
 Project Manager

Attachments

R:\Kentwood Ref Library\2_Marketing\1_Potential Projects\2021\15_Marshall Local Street Paving\DRAFT - Marshall Local Streets Design Proposal.docx

TERMS AND CONDITIONS

The Owner will designate a representative with the authority to provide direction, receive and review information, and make decisions regarding the project. Decisions and direction shall be provided in a timely manner, so as to not delay the project.

The Engineer will perform services in a timely manner, consistent with sound professional practice. The Engineer will strive to perform the services within the established schedule, if any. Services are considered to be complete when deliverables have been presented to the Owner.

The Owner will provide the Engineer with all available information pertinent to the site of the project and access to the project site.

The Engineer will assist the Owner in preparing applications and documents to secure approvals and permits. The Owner is responsible for payment of permit application fees and charges.

Services provided by the engineer shall be performed with the care and skill normally exercised by other members of the profession practicing under similar conditions.

The Owner shall promptly notify the Engineer of defects or suspected defects in the work.

The Engineer's opinions of construction costs will be based upon experience and historical information. The Engineer will be responsible for the safety precautions and programs of its employees only.

If the Engineer is reviewing work by contractors or others on behalf of the Owner, the Engineer may only recommend to the Owner that work which does not conform to the project requirements be rejected.

Payment for work completed shall be made within thirty days of invoicing. Unless otherwise provided, invoices will be submitted monthly as the work progresses.

In the event additional work is needed because of a change in scope or unforeseen conditions, the Engineer will submit a proposal defining the modified scope of work and any modifications to the schedule and fee for the Owner's approval.

This agreement may be terminated by either party with fourteen days written notice; however, the Engineer shall be paid for work completed prior to the date of termination.

All documents prepared by the Engineer in completing this work are considered the Engineer's property as instruments of service and are not intended for re-use by the Owner or others.

The Engineer is an independent contractor, responsible to the Owner for the results of this undertaking and is not an employee or agent of the Owner.

The Owner agrees to limit ROWE Professional Services Company's total liability to the Owner and any contractors on the project to \$26,700 or the Engineer's fee, whichever is greater.

The Owner and Engineer each bind themselves and any partners, successors, and assigns of the other party to this agreement. Neither party will assign, sublet, or transfer their interest in this agreement without the consent of the other party.

The terms of this agreement shall be governed by the laws of the State of Michigan. In the event a provision of this agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

In performance of this work, the Engineer will comply with their policies regarding non-discrimination against employees on the basis of race, color, religion, national origin or ancestry, age or sex.

Terms and Conditions Agreed to:

Owner

ROWE Professional Services Company