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The public may participate in the virtual meeting by using the link listed above or join by phone at

1-301-715-8592 Meeting ID: 824 9685 6602

The public will be able to listen to all discussion by Council members and will be permitted to speak for up to 5 minutes during the public comment section of the agenda. Please use the ZOOM feature in the participant section to raise your hand or press *9 on the telephone keypad if you are using audio and you will be called upon to speak.

MARSHALL CITY COUNCIL AGENDA

Monday – 7:00 P.M.

May 3, 2021

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Brandon Crawford, Grace Baptist Church
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) **CONSENT AGENDA**
 - A. **3rd Quarter Financial Report**

City Council will consider the recommendation to accept the 3rd Quarter Financial Report as presented.
 - B. **3rd Quarter Investment Portfolio**

City Council will consider the recommendation to accept the 3rd Quarter Investment Portfolio Report as presented.
 - C. **3rd Quarter Cash & Investment Position Report**

City Council will consider the recommendation to accept the 3rd Quarter Cash & Investment Position Report as presented.
 - D. **Marshall Academy Concert Event**

City Council will consider the recommendation to approve the Marshall Academy Concert Event at Stuarts Landing as requested.
 - E. **Annual Poppy Sales**

City Council will consider the request by the American Legion to conduct their Annual Poppy Sales on May 14 and 15, 2021.
 - F. **City Council Minutes**

Regular Session..... Monday, April 17, 2021
 - G. **City Bills**

Regular Purchases.....	\$115,672.72
Weekly Purchases –4/16/21	\$47,027.84
Weekly Purchases –4/23/21	\$38,668.05
Total.....	\$201,388.61

- 8) PRESENTATIONS AND RECOGNITIONS
- 9) INFORMATIONAL ITEMS
- 10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION
- 11) OLD BUSINESS
- 12) REPORTS AND RECOMMENDATIONS

A. MDOT Transportation Economic Development Fund Category B Grant

City Council will consider the recommendation to approve the resolution authorizing the application to the Michigan Department of Transportation for the TEDF Category B program for Leggitt Road and Prospect Street.

B. MDOT Small Urban Grant Project Agreement

City Council will consider the recommendation to approve the resolution authorizing the Clerk to sign the agreement with the Michigan Department of Transportation for the 2021 Small Urban Grant contract number 21-5123.

C. Finance and Accounting Services

City Council will consider the recommendation to accept the proposal from The Woodhill Group of Royal Oak, MI for \$90,000 to provide Finance and Accounting Services July 1, 2021 to June 30, 2022.

D. Michigan Hard Cap Exemption

City Council will consider the recommendation to adopt the resolution to exempt the City of Marshall from the requirements of PA 152 of 2011.

E. Downtown Retailers Outdoor Bazaar/Marketplace

City Council will consider the request and street closures requested by the Downtown Retailers, contingent on health mandates and orders in effect at the time of the event.

F. Schedule Public Hearing – FY 2022 Budget

City Council will consider the recommendation to schedule a public hearing for Monday, May 17, 2021 to receive comment on the Fiscal Year 2022 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds Budget.

13) APPOINTMENTS / ELECTIONS

A. Appointment of City Attorney

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

Respectfully submitted,



Tom Tarkiewicz
City Manager



ADMINISTRATIVE REPORT
May 3, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Karen Lancaster, Interim Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: Third Quarter Financial Report - 9 months ending
March 31, 2021

BACKGROUND: In accordance with Section 9.07 of the City Charter, the following financial statements are submitted to Council for the 3rd quarter ending March 31, 2021. The statements cover the period beginning July 1, 2020 and ending March 31, 2021. Highlights of the financial statements follow.

***Note:** References to funds being over or below budget are based upon three quarters of the fiscal year being completed; hence an assumption is made that 75% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. At this stage of the budget year, a 10% variance is considered acceptable.*

The Revenue and Expenditure Report is designed to show the status of the current year sources and uses of revenue, including a comparison to the annual budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

General Fund

- As of March 31, 2021, the City had collected approximately 87% of its anticipated General Fund revenue. This is due to all General Fund Operating summer tax revenue being recorded on August 1st.
- As of March 31, 2021, overall General Fund expenditures are at 70.21%. Specific General Fund expenditure highlights are below:
 - City Attorney is at 137.11% of expenditures due to various cases. A budget adjustment is required.
 - Other City Property is at 103% of expenditures, and there will not be any expenditures made for the rest of FY2021. A budget adjustment is required.
 - Dispatch Operations is at 105.83% of expenditure budget due to the increased contract pricing for dispatch. There is still one more quarterly payment to make. A budget amendment is required.

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- Compost is at 135% of expenditures due to unexpected equipment repairs to the "BEAST" (our leaf turner) and renting a screening machine as well as payroll charges for additional staff. A budget amendment is required.

Non-General Funds

Major Streets: Revenues are at 60% due to the timing of receipt of Weight & Gas tax revenue from the State.

Local Streets: Expenditures are lower than projected at 40% due to the timing of this fiscal year's road projects.

Recreation: Revenues are at 49% due to COVID. Expenditures are at 50%, due to most programs being suspended due to COVID.

Farmer's Market: Revenues are at 15% and expenditures are at 44% due to the seasonal nature of the Farmer's Market and the cancelation of the annual Farm to Table fundraising Dinner due to COVID.

Leaf/Brush: Revenues are at 105% due to the entire summer tax levy being recorded in August.

Airport: Revenues are at 28% and expenditures at 41% primarily due to two large items that will be recorded in June related to Proceeds of Bonds from a State loan for airport improvements as well as the transfer from the General Fund to assist with airport operations.

LDFA: Revenues are at 123% due to the entire summer tax capture being recorded in August as well as easement revenue received from Michigan Gas utilities.

DDA: Revenues are at 92%, due to the summer tax levy being recorded in August. Expenditures are at 62% primarily due to unspent capital outlay budget funds.

FiberNet: Revenues are at 77% and expenditures are at 72%. This fund is operating under a Deficit Elimination Plan.

Electric: Revenues are at 74% and expenditures are at 85%. This fund is operating under a Deficit Elimination Plan.

DART: Revenues are at 92%, due to the entire summer tax levy being recorded in August as well as a state grant being received.

Wastewater Fund: Expenditures are at 55% primarily due to a budgeted transfer to Water for the AMI project that has not been made.

Water Fund: Revenues are at 54% due to a budgeted transfer from Wastewater that has not been made. Expenditures are at 92% due to the timing of capital project expenditures.

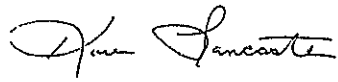
Solid Waste Fund: This is a new fund set up to account for the Solid Waste program. A budget amendment will be required.

Motor Pool: Revenues are at 55% due to the billing of motor pool rent to other funds which is two months behind.

RECOMMENDATION: It is recommended for Council to accept the report as presented and place on file.

FISCAL EFFECTS: None at this time. In June, staff will prepare the necessary budget amendments in order to be compliant with State law.

Respectfully Submitted,



Karen Lancaster
Interim Finance Director



Tom Tarkiewicz
City Manager

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund					
000	7,413,326.00	7,413,326.00	6,471,467.65	0.00	87.30
TOTAL REVENUES	7,413,326.00	7,413,326.00	6,471,467.65	0.00	87.30
101 - City Council	5,014.00	5,014.00	2,698.63	0.00	53.82
172 - City Manager	264,703.00	264,703.00	189,591.34	0.00	71.62
209 - City Assesso	71,010.00	71,010.00	53,895.35	0.00	75.90
210 - City Attorne	55,000.00	55,000.00	75,410.89	0.00	137.11
226 - Human Resour	95,609.00	95,609.00	63,546.70	0.00	66.47
250 - Clerk	72,081.00	72,081.00	52,319.03	0.00	72.58
260 - Treasurer	560,046.00	560,046.00	357,614.91	25,251.25	68.36
265 - City Hall	97,704.00	97,704.00	55,356.79	0.00	56.66
266 - Chapel	4,643.00	4,643.00	504.48	0.00	10.87
269 - Other City P	56,000.00	56,000.00	57,692.15	0.00	103.02
276 - Cemetery	170,533.00	170,533.00	91,892.89	700.00	54.30
294 - Non-departme	809,397.00	809,397.00	575,778.98	5,403.00	71.80
301 - Police	2,024,970.00	2,024,970.00	1,449,597.99	4,923.50	71.83
316 - Crossing Gua	8,670.00	8,670.00	5,307.79	0.00	61.22
325 - Dispatch Ope	123,200.00	123,200.00	130,380.00	0.00	105.83
334 - CODE ENFORCE	25,881.00	25,881.00	12,793.30	0.00	49.43
336 - Fire	1,418,086.00	1,418,086.00	1,015,049.23	1,048.20	71.65
371 - Inspection	138,527.00	138,527.00	87,883.45	0.00	63.44
410 - Planning & Z	58,180.00	58,180.00	34,628.79	0.00	59.52
441 - Street	886,169.00	952,769.00	643,370.43	0.00	67.53
442 - COMPOST	26,270.00	26,270.00	35,502.12	0.00	135.14
447 - Engineering	52,413.00	52,413.00	23,800.08	0.00	45.41
540 - PSB Operatio	121,881.00	121,881.00	88,825.43	0.00	72.88
774 - Parks	85,592.00	85,592.00	57,746.59	7,000.00	75.65
900 - Capital Outl	181,747.00	181,747.00	29,937.90	15,933.24	25.24
TOTAL EXPENDITURES	7,413,326.00	7,479,926.00	5,191,125.24	60,259.19	70.21
Fund 101 - General F					
TOTAL REVENUES	7,413,326.00	7,413,326.00	6,471,467.65	0.00	87.30
TOTAL EXPENDITURES	7,413,326.00	7,479,926.00	5,191,125.24	60,259.19	70.21
NET OF REVENUES & EX	0.00	(66,600.00)	1,280,342.41	(60,259.19)	1,831.96

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

		2020-21				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000						
101-000-402.00	Current Property Taxes	3,580,132.00	3,580,132.00	3,584,922.17	0.00	100.13
101-000-404.00	Property Taxes - Prior Years	375.00	375.00	0.00	0.00	0.00
101-000-405.00	Tax Collection Fees	133,932.00	133,932.00	137,210.33	0.00	102.45
101-000-420.00	Delinquent Personal Prop Taxes	6,000.00	6,000.00	596.90	0.00	9.95
101-000-441.00	LOCAL COMM STAB SHARE TAX	150,000.00	150,000.00	158,751.74	0.00	105.83
101-000-445.00	Penalties & Int. on Taxes	27,000.00	27,000.00	15,942.76	0.00	59.05
101-000-451.00	Licenses and Permits	2,000.00	2,000.00	1,280.00	0.00	64.00
101-000-451.01	Permits	145,000.00	145,000.00	182,085.25	0.00	125.58
101-000-451.02	APPLICATIONS - MMFP	135,000.00	135,000.00	120,000.00	0.00	88.89
101-000-452.00	Cable Commissions	65,000.00	65,000.00	19,973.24	0.00	30.73
101-000-505.00	Federal Grant	129,716.00	129,716.00	0.00	0.00	0.00
101-000-529.00	Federal Grants	0.00	0.00	236,138.00	0.00	100.00
101-000-540.00	State Grants	0.00	0.00	4,593.95	0.00	100.00
101-000-543.00	Liquor License Refund	8,500.00	8,500.00	8,794.50	0.00	103.46
101-000-574.00	State Shared Rev-Constitutiona	637,775.00	637,775.00	456,241.00	0.00	71.54
101-000-574.01	State Shared Rev-StatutoryEVI	121,900.00	121,900.00	40,360.00	0.00	33.11
101-000-588.00	Contributions from Local Units	162,930.00	162,930.00	119,050.50	0.00	73.07
101-000-601.00	NSF Revenue	40.00	40.00	40.00	0.00	100.00
101-000-607.00	Charges for Services - Fees	10,000.00	10,000.00	2,095.00	0.00	20.95
101-000-607.01	Charges for Services - FOIA	0.00	0.00	5.00	0.00	100.00
101-000-607.02	Charges for Ser.-Plan & Zone	2,000.00	2,000.00	625.00	0.00	31.25
101-000-626.00	Charges for Services	10,000.00	10,000.00	310.00	0.00	3.10
101-000-642.00	Charges for Services - Sales	41,500.00	41,500.00	34,632.00	0.00	83.45
101-000-642.01	Charges for Serv-Columbarium	1,000.00	1,000.00	100.00	0.00	10.00
101-000-658.00	Parking Violations	1,800.00	1,800.00	958.00	0.00	53.22
101-000-659.00	District Court - Ord. Fines	15,000.00	15,000.00	7,748.65	0.00	51.66
101-000-659.01	Civil Infractions	15,000.00	15,000.00	250.00	0.00	1.67
101-000-665.00	Interest	30,000.00	30,000.00	1,401.28	0.00	4.67
101-000-667.00	Rents	45,000.00	45,000.00	28,058.76	0.00	62.35
101-000-671.00	MISCELLANEOUS REVENUE	116,723.00	116,723.00	24,610.09	0.00	21.08
101-000-675.00	Contrib. from Other Sources	283,824.00	283,824.00	133,866.78	0.00	47.17
101-000-681.00	Sales of Fixed Assets	0.00	0.00	30,000.00	0.00	100.00
101-000-694.00	Cash - over & short	0.00	0.00	140.00	0.00	100.00
101-000-699.00	Transfers From Other Funds	1,536,179.00	1,536,179.00	1,120,686.75	0.00	72.95
Total Dept 000		7,413,326.00	7,413,326.00	6,471,467.65	0.00	87.30
TOTAL REVENUES		7,413,326.00	7,413,326.00	6,471,467.65	0.00	87.30
Expenditures						
Dept 101 - City Council						
101-101-703.00	Part-time Salaries	2,300.00	2,300.00	1,725.00	0.00	75.00
101-101-715.00	Social Security	176.00	176.00	131.94	0.00	74.97
101-101-721.00	Workers Compensation	124.00	124.00	54.69	0.00	44.10
101-101-740.00	Operating Supplies	129.00	129.00	139.00	0.00	107.75
101-101-810.00	Dues & Memberships	285.00	285.00	200.00	0.00	70.18
101-101-860.00	Transportation & Travel	1,000.00	1,000.00	0.00	0.00	0.00
101-101-958.00	Education & Training	1,000.00	1,000.00	448.00	0.00	44.80
Total Dept 101 - City Council		5,014.00	5,014.00	2,698.63	0.00	53.82
Dept 172 - 5/3/21 CC Packet						
101-172-702.00	Payroll	181,821.00	181,821.00	126,952.57	0.00	69.82

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-172-702.01	Other Fringe Benefits-taxable	3,600.00	3,600.00	1,500.00	0.00	41.67
101-172-715.00	Social Security	14,185.00	14,185.00	9,586.38	0.00	67.58
101-172-716.00	Hospitalization	20,301.00	20,301.00	23,423.17	0.00	115.38
101-172-717.00	Life Insurance	567.00	567.00	384.12	0.00	67.75
101-172-718.00	RETIREMENT - D/B	25,423.00	25,423.00	18,687.18	0.00	73.51
101-172-718.10	RETIREMENT D/C	5,768.00	5,768.00	1,372.66	0.00	23.80
101-172-721.00	Workers Compensation	500.00	500.00	534.47	0.00	106.89
101-172-727.00	Office Supplies	75.00	75.00	312.88	0.00	417.17
101-172-755.00	Miscellaneous Supplies	0.00	0.00	79.93	0.00	100.00
101-172-810.00	Dues & Memberships	3,100.00	3,100.00	1,615.12	0.00	52.10
101-172-860.00	Transportation & Travel	1,800.00	1,800.00	223.39	0.00	12.41
101-172-941.00	Motor Pool Equip Rental	2,300.00	2,300.00	1,341.69	0.00	58.33
101-172-941.01	Data Processing	4,013.00	4,013.00	3,009.78	0.00	75.00
101-172-958.00	Education & Training	1,250.00	1,250.00	568.00	0.00	45.44
Total Dept 172 - City Manager		264,703.00	264,703.00	189,591.34	0.00	71.62
Dept 209 - City Assessor						
101-209-703.00	Part-time Salaries	1,200.00	1,200.00	844.08	0.00	70.34
101-209-715.00	Social Security	92.00	92.00	64.57	0.00	70.18
101-209-721.00	Workers Compensation	0.00	0.00	3.53	0.00	100.00
101-209-727.00	Office Supplies	1,000.00	1,000.00	11.34	0.00	1.13
101-209-740.00	Operating Supplies	500.00	500.00	0.00	0.00	0.00
101-209-820.00	Contracted Services	61,200.00	61,200.00	47,940.50	0.00	78.33
101-209-850.00	Communications	540.00	540.00	360.09	0.00	66.68
101-209-860.00	Transportation & Travel	200.00	200.00	0.00	0.00	0.00
101-209-901.00	Advertising	300.00	300.00	187.80	0.00	62.60
101-209-941.01	Data Processing	5,978.00	5,978.00	4,483.44	0.00	75.00
Total Dept 209 - City Assessor		71,010.00	71,010.00	53,895.35	0.00	75.90
Dept 210 - City Attorney						
101-210-801.00	Professional Services	55,000.00	55,000.00	59,818.49	0.00	108.76
101-210-801.03	ATTORNEY SPECIFIC SERVICES	0.00	0.00	15,592.40	0.00	100.00
Total Dept 210 - City Attorney		55,000.00	55,000.00	75,410.89	0.00	137.11
Dept 226 - Human Resources						
101-226-702.00	Payroll	50,345.00	50,345.00	34,270.58	0.00	68.07
101-226-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	1,500.00	0.00	100.00
101-226-715.00	Social Security	3,966.00	3,966.00	2,484.70	0.00	62.65
101-226-716.00	Hospitalization	24,109.00	24,109.00	15,309.06	0.00	63.50
101-226-717.00	Life Insurance	130.00	130.00	91.19	0.00	70.15
101-226-718.00	RETIREMENT - D/B	10,411.00	10,411.00	7,636.28	0.00	73.35
101-226-721.00	Workers Compensation	185.00	185.00	149.44	0.00	80.78
101-226-727.00	Office Supplies	300.00	300.00	161.00	0.00	53.67
101-226-740.00	Operating Supplies	54.00	54.00	0.00	0.00	0.00
101-226-801.00	Professional Services	500.00	500.00	120.00	0.00	24.00
101-226-810.00	Dues & Memberships	100.00	100.00	0.00	0.00	0.00
101-226-820.00	Contracted Services	15.00	15.00	0.00	0.00	0.00
101-226-860.00	Transportation & Travel	300.00	300.00	0.00	0.00	0.00
101-226-901.00	Advertising	1,000.00	1,000.00	53.92	0.00	5.39
101-226-941.01	Data Processing	2,294.00	2,294.00	1,720.53	0.00	75.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-226-958.00	Education & Training	400.00	400.00	50.00	0.00	12.50
Total Dept 226 - Human Resources		95,609.00	95,609.00	63,546.70	0.00	66.47
Dept 250 - Clerk						
101-250-702.00	Payroll	26,012.00	26,012.00	17,707.51	0.00	68.07
101-250-702.01	Other Fringe Benefits-taxable	750.00	750.00	1,500.00	0.00	200.00
101-250-703.00	Part-time Salaries	6,000.00	6,000.00	3,885.00	0.00	64.75
101-250-715.00	Social Security	2,506.00	2,506.00	1,424.53	0.00	56.84
101-250-716.00	Hospitalization	12,055.00	12,055.00	9,004.53	0.00	74.70
101-250-717.00	Life Insurance	66.00	66.00	45.59	0.00	69.08
101-250-718.00	RETIREMENT - D/B	5,380.00	5,380.00	4,349.25	0.00	80.84
101-250-721.00	Workers Compensation	180.00	180.00	80.16	0.00	44.53
101-250-727.00	Office Supplies	200.00	200.00	152.77	0.00	76.39
101-250-728.00	Equipment & Supplies	0.00	0.00	82.49	0.00	100.00
101-250-801.00	Professional Services	2,040.00	2,040.00	526.00	0.00	25.78
101-250-810.00	Dues & Memberships	245.00	245.00	175.00	0.00	71.43
101-250-820.00	Contracted Services	1,450.00	1,450.00	994.00	0.00	68.55
101-250-830.00	Elections	9,000.00	9,000.00	6,756.22	0.00	75.07
101-250-860.00	Transportation & Travel	150.00	150.00	68.85	0.00	45.90
101-250-901.00	Advertising	4,500.00	4,500.00	4,706.91	0.00	104.60
101-250-941.00	Motor Pool Equip Rental	100.00	100.00	0.00	0.00	0.00
101-250-941.01	Data Processing	1,147.00	1,147.00	860.22	0.00	75.00
101-250-958.00	Education & Training	300.00	300.00	0.00	0.00	0.00
Total Dept 250 - Clerk		72,081.00	72,081.00	52,319.03	0.00	72.58
Dept 260 - Treasurer						
101-260-702.00	Payroll	291,394.00	291,394.00	194,987.96	0.00	66.92
101-260-702.01	Other Fringe Benefits-taxable	1,000.00	1,000.00	3,072.50	0.00	307.25
101-260-703.00	Part-time Salaries	24,449.00	24,449.00	9,588.53	0.00	39.22
101-260-704.00	Overtime Salaries	0.00	0.00	23.64	0.00	100.00
101-260-715.00	Social Security	24,239.00	24,239.00	14,107.12	0.00	58.20
101-260-716.00	Hospitalization	126,999.00	126,999.00	72,822.22	0.00	57.34
101-260-717.00	Life Insurance	510.00	510.00	315.49	0.00	61.86
101-260-718.00	RETIREMENT - D/B	14,550.00	14,550.00	6,667.80	0.00	45.83
101-260-718.10	RETIREMENT D/C	25,200.00	25,200.00	6,628.96	0.00	26.31
101-260-721.00	Workers Compensation	595.00	595.00	731.92	0.00	123.01
101-260-727.00	Office Supplies	4,500.00	4,500.00	2,506.70	0.00	55.70
101-260-727.02	Postage and Shipping	9,180.00	9,180.00	9,054.72	0.00	98.64
101-260-740.00	Operating Supplies	100.00	100.00	0.00	0.00	0.00
101-260-801.00	Professional Services	8,466.00	8,466.00	18,151.75	25,251.25	512.67
101-260-810.00	Dues & Memberships	500.00	500.00	440.00	0.00	88.00
101-260-820.00	Contracted Services	800.00	800.00	0.00	0.00	0.00
101-260-850.00	Communications	7,000.00	7,000.00	4,549.55	0.00	64.99
101-260-860.00	Transportation & Travel	500.00	500.00	0.00	0.00	0.00
101-260-901.00	Advertising	275.00	275.00	604.42	0.00	219.79
101-260-930.00	Equipment Maintenance	150.00	150.00	139.39	0.00	92.93
101-260-941.00	Motor Pool Equip Rental	500.00	500.00	0.00	0.00	0.00
101-260-941.01	Data Processing	17,339.00	17,339.00	13,004.28	0.00	75.00
101-260-958.00	Education & Training	1,800.00	1,800.00	217.96	0.00	12.11
Total Dept 260 - Treasurer		560,046.00	560,046.00	357,614.91	25,251.25	68.36

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

		2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 101 - General Fund						
Expenditures						
Dept 265 - City Hall						
101-265-702.00	Payroll	4,000.00	4,000.00	3,151.43	0.00	78.79
101-265-703.00	Part-time Salaries	17,720.00	17,720.00	10,854.41	0.00	61.26
101-265-715.00	Social Security	1,662.00	1,662.00	1,082.80	0.00	65.15
101-265-716.00	Hospitalization	818.00	818.00	560.82	0.00	68.56
101-265-717.00	Life Insurance	4.00	4.00	2.74	0.00	68.50
101-265-718.10	RETIREMENT D/C	400.00	400.00	214.88	0.00	53.72
101-265-721.00	Workers Compensation	142.00	142.00	641.40	0.00	451.69
101-265-776.00	Building Maintenance Supplies	4,000.00	4,000.00	2,341.37	0.00	58.53
101-265-820.00	Contracted Services	6,100.00	6,100.00	2,576.00	0.00	42.23
101-265-825.00	Insurance	5,312.00	5,312.00	5,452.46	0.00	102.64
101-265-921.00	Utilities - Gas	3,366.00	3,366.00	3,309.06	0.00	98.31
101-265-922.00	Utilities-Elec, Water, Sewer	19,380.00	19,380.00	11,961.08	0.00	61.72
101-265-930.00	Equipment Maintenance	2,040.00	2,040.00	1,253.03	0.00	61.42
101-265-931.00	Maintenance of Building	30,400.00	30,400.00	10,255.28	0.00	33.73
101-265-941.00	Motor Pool Equip Rental	420.00	420.00	245.00	0.00	58.33
101-265-941.01	Data Processing	1,940.00	1,940.00	1,455.03	0.00	75.00
Total Dept 265 - City Hall		97,704.00	97,704.00	55,356.79	0.00	56.66
Dept 266 - Chapel						
101-266-820.00	Contracted Services	3,315.00	3,315.00	0.00	0.00	0.00
101-266-825.00	Insurance	328.00	328.00	259.48	0.00	79.11
101-266-931.00	Maintenance of Building	1,000.00	1,000.00	245.00	0.00	24.50
Total Dept 266 - Chapel		4,643.00	4,643.00	504.48	0.00	10.87
Dept 269 - Other City Property						
101-269-811.00	Taxes	56,000.00	56,000.00	57,692.15	0.00	103.02
Total Dept 269 - Other City Property		56,000.00	56,000.00	57,692.15	0.00	103.02
Dept 276 - Cemetery						
101-276-702.00	Payroll	15,628.00	15,628.00	13,113.30	0.00	83.91
101-276-702.01	Other Fringe Benefits-taxable	750.00	750.00	518.21	0.00	69.09
101-276-702.41	Payroll - Mowing/Trimming	0.00	0.00	95.60	0.00	100.00
101-276-702.51	Payroll - Open/Close Grave	13,525.00	13,525.00	6,853.05	0.00	50.67
101-276-702.52	Payroll - Decorations	2,081.00	2,081.00	254.90	0.00	12.25
101-276-702.53	Payroll - Foundations	10,404.00	10,404.00	8,854.30	0.00	85.10
101-276-703.00	Part-time Salaries	49,582.00	49,582.00	23,051.18	0.00	46.49
101-276-704.00	Overtime Salaries	1,836.00	1,836.00	79.20	0.00	4.31
101-276-704.41	Overtime - Mowing/Trimming	158.00	158.00	0.00	0.00	0.00
101-276-704.51	Overtime - Open/Close Grave	3,810.00	3,810.00	1,923.38	0.00	50.48
101-276-715.00	Social Security	7,480.00	7,480.00	3,802.05	0.00	50.83
101-276-717.00	Life Insurance	33.00	33.00	22.80	0.00	69.09
101-276-718.00	RETIREMENT - D/B	0.00	0.00	207.64	0.00	100.00
101-276-718.10	RETIREMENT D/C	1,500.00	1,500.00	458.73	0.00	30.58
101-276-721.00	Workers Compensation	2,235.00	2,235.00	(156.50)	0.00	(7.00)
101-276-740.00	Operating Supplies	6,903.00	6,903.00	2,797.63	0.00	40.53
101-276-741.00	Uniforms	300.00	300.00	208.68	0.00	69.56
101-276-775.00	Repair & Maintenance Supplies	2,997.00	2,997.00	163.77	0.00	5.46
101-276-777.00	MINOR TOOLS AND EQUIPMENT	800.00	800.00	0.00	0.00	0.00
101-276-820.00	Contracted Services	2,550.00	2,550.00	1,579.10	700.00	89.38

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-276-825.00	Insurance	416.00	416.00	303.17	0.00	72.88
101-276-901.00	Advertising	200.00	200.00	131.43	0.00	65.72
101-276-922.00	Utilities-Elec, Water, Sewer	250.00	250.00	175.43	0.00	70.17
101-276-930.00	Equipment Maintenance	265.00	265.00	0.00	0.00	0.00
101-276-941.00	Motor Pool Equip Rental	46,000.00	46,000.00	26,833.31	0.00	58.33
101-276-941.01	Data Processing	830.00	830.00	622.53	0.00	75.00
Total Dept 276 - Cemetery		170,533.00	170,533.00	91,892.89	700.00	54.30
Dept 294 - Non-departmental						
101-294-718.00	RETIREMENT - D/B	198,600.00	198,600.00	175,371.71	0.00	88.30
101-294-718.01	Retiree Health Insurance	288,081.00	288,081.00	321,419.35	5,400.00	113.45
101-294-740.00	Operating Supplies	0.00	0.00	239.21	0.00	100.00
101-294-755.00	Miscellaneous Supplies	2,550.00	2,550.00	1,590.15	0.00	62.36
101-294-801.00	Professional Services	6,120.00	6,120.00	6,378.15	0.00	104.22
101-294-803.00	Service Fee	100.00	100.00	0.00	0.00	0.00
101-294-804.00	BANK FEES	1,300.00	1,300.00	2,624.99	0.00	201.92
101-294-805.00	Administrative Costs	3,000.00	3,000.00	0.00	0.00	0.00
101-294-810.00	Dues & Memberships	5,770.00	5,770.00	5,343.00	0.00	92.60
101-294-820.00	Contracted Services	10,200.00	10,200.00	7,500.00	0.00	73.53
101-294-825.00	Insurance	26,520.00	26,520.00	2,873.00	3.00	10.84
101-294-850.00	Communications	88,000.00	88,000.00	9,643.83	0.00	10.96
101-294-964.00	Refund or Rebates	1,500.00	1,500.00	251.59	0.00	16.77
101-294-990.00	Debt Service	4,932.00	4,932.00	15,000.00	0.00	304.14
101-294-995.00	Bond Interest Paid	850.00	850.00	900.00	0.00	105.88
101-294-999.00	Transfers to Other Funds	171,874.00	171,874.00	26,644.00	0.00	15.50
Total Dept 294 - Non-departmental		809,397.00	809,397.00	575,778.98	5,403.00	71.80
Dept 301 - Police						
101-301-702.00	Payroll	874,087.00	874,087.00	614,683.72	0.00	70.32
101-301-702.01	Other Fringe Benefits-taxable	30,736.00	30,736.00	19,560.54	0.00	63.64
101-301-702.75	PAYROLL - S/T TRAINING	0.00	0.00	183.74	0.00	100.00
101-301-703.00	Part-time Salaries	21,428.00	21,428.00	16,419.44	0.00	76.63
101-301-704.00	Overtime Salaries	82,926.00	82,926.00	7,872.34	0.00	9.49
101-301-704.70	Overtime - Worked Over/Late Complaint	0.00	0.00	2,665.61	0.00	100.00
101-301-704.71	Overtime - Cover for Sick Time	0.00	0.00	5,414.31	0.00	100.00
101-301-704.72	Overtime - Posted Patrol	0.00	0.00	23,424.17	0.00	100.00
101-301-704.74	Overtime - Court/Informal Hearing	0.00	0.00	549.69	0.00	100.00
101-301-704.75	Overtime - Training	0.00	0.00	5,187.70	0.00	100.00
101-301-704.76	Overtime - Special Event Coverage	0.00	0.00	605.49	0.00	100.00
101-301-704.77	Overtime - Called in for Major Crime	0.00	0.00	823.91	0.00	100.00
101-301-715.00	Social Security	16,480.00	16,480.00	10,759.76	0.00	65.29
101-301-716.00	Hospitalization	284,695.00	284,695.00	203,134.80	0.00	71.35
101-301-717.00	Life Insurance	1,958.00	1,958.00	1,340.84	0.00	68.48
101-301-718.00	RETIREMENT - D/B	187,533.00	187,533.00	141,696.01	0.00	75.56
101-301-721.00	Workers Compensation	16,925.00	16,925.00	18,649.06	0.00	110.19
101-301-727.00	Office Supplies	2,500.00	2,500.00	1,097.44	0.00	43.90
101-301-727.02	Postage and Shipping	50.00	50.00	78.12	0.00	156.24
101-301-740.00	Operating Supplies	11,500.00	11,500.00	5,679.97	4,923.50	92.20
101-301-741.00	Uniforms	8,000.00	8,000.00	3,948.60	0.00	49.36
101-301-742.00	Laundry	3,600.00	3,600.00	1,530.00	0.00	42.50
101-301-755.00	Miscellaneous Supplies	0.00	0.00	42.32	0.00	100.00
101-301-760.00	Medical Services	650.00	650.00	2,130.00	0.00	327.69

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

		2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 101 - General Fund						
Expenditures						
101-301-801.00	Professional Services	5,100.00	5,100.00	557.50	0.00	10.93
101-301-810.00	Dues & Memberships	1,000.00	1,000.00	1,037.50	0.00	103.75
101-301-820.00	Contracted Services	28,500.00	28,500.00	17,645.99	0.00	61.92
101-301-825.00	Insurance	15,668.00	15,668.00	10,928.00	0.00	69.75
101-301-850.00	Communications	26,000.00	26,000.00	14,286.19	0.00	54.95
101-301-860.00	Transportation & Travel	3,500.00	3,500.00	860.69	0.00	24.59
101-301-901.00	Advertising	400.00	400.00	15.55	0.00	3.89
101-301-930.00	Equipment Maintenance	7,140.00	7,140.00	3,061.00	0.00	42.87
101-301-941.00	Motor Pool Equip Rental	70,000.00	70,000.00	42,446.37	0.00	60.64
101-301-941.01	Data Processing	28,857.00	28,857.00	21,642.75	0.00	75.00
101-301-958.00	Education & Training	9,000.00	9,000.00	3,663.63	0.00	40.71
101-301-999.00	Transfers to Other Funds	286,737.00	286,737.00	245,975.24	0.00	85.78
Total Dept 301 - Police		2,024,970.00	2,024,970.00	1,449,597.99	4,923.50	71.83
Dept 316 - Crossing Guards						
101-316-703.00	Part-time Salaries	7,942.00	7,942.00	4,830.70	0.00	60.82
101-316-715.00	Social Security	608.00	608.00	369.55	0.00	60.78
101-316-721.00	Workers Compensation	120.00	120.00	107.54	0.00	89.62
Total Dept 316 - Crossing Guards		8,670.00	8,670.00	5,307.79	0.00	61.22
Dept 325 - Dispatch Operations						
101-325-820.00	Contracted Services	123,200.00	123,200.00	130,380.00	0.00	105.83
Total Dept 325 - Dispatch Operations		123,200.00	123,200.00	130,380.00	0.00	105.83
Dept 334 - CODE ENFORCEMENT						
101-334-703.00	Part-time Salaries	18,200.00	18,200.00	8,247.54	0.00	45.32
101-334-715.00	Social Security	1,392.00	1,392.00	547.62	0.00	39.34
101-334-721.00	Workers Compensation	317.00	317.00	0.00	0.00	0.00
101-334-727.00	Office Supplies	300.00	300.00	0.00	0.00	0.00
101-334-727.02	Postage and Shipping	50.00	50.00	0.00	0.00	0.00
101-334-740.00	Operating Supplies	0.00	0.00	1,025.91	0.00	100.00
101-334-741.00	Uniforms	300.00	300.00	0.00	0.00	0.00
101-334-760.00	Medical Services	60.00	60.00	0.00	0.00	0.00
101-334-801.00	Professional Services	300.00	300.00	127.45	0.00	42.48
101-334-820.00	Contracted Services	500.00	500.00	0.00	0.00	0.00
101-334-901.00	Advertising	100.00	100.00	198.28	0.00	198.28
101-334-940.00	RENTALS PSB	2,362.00	2,362.00	1,771.50	0.00	75.00
101-334-941.00	Motor Pool Equip Rental	1,500.00	1,500.00	875.00	0.00	58.33
101-334-958.00	Education & Training	500.00	500.00	0.00	0.00	0.00
Total Dept 334 - CODE ENFORCEMENT		25,881.00	25,881.00	12,793.30	0.00	49.43
Dept 336 - Fire						
101-336-702.00	Payroll	502,002.00	502,002.00	343,546.10	0.00	68.44
101-336-702.01	Other Fringe Benefits-taxable	44,351.00	44,351.00	18,386.82	0.00	41.46
101-336-703.00	Part-time Salaries	60,000.00	60,000.00	45,099.50	0.00	75.17
101-336-704.00	Overtime Salaries	66,300.00	66,300.00	40,729.15	0.00	61.43
101-336-704.5/321 CC PARKER	OVERTIME - POSTED STATION CVRG	0.00	0.00	3,975.62	0.12	100.00
101-336-704.75	Overtime - Training	0.00	0.00	306.89	0.00	100.00

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

		2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 101 - General Fund						
Expenditures						
101-336-704.76	Overtime - Special Event Coverage	0.00	0.00	39.57	0.00	100.00
101-336-704.78	OVERTIME FIRE TONE RESPONSE ACTUAL	0.00	0.00	390.51	0.00	100.00
101-336-704.79	OVERTIME FIRE TONE RESPONSE FALSE	0.00	0.00	106.68	0.00	100.00
101-336-715.00	Social Security	13,390.00	13,390.00	9,177.51	0.00	68.54
101-336-716.00	Hospitalization	133,125.00	133,125.00	75,185.52	0.00	56.48
101-336-717.00	Life Insurance	519.00	519.00	323.71	0.00	62.37
101-336-718.00	RETIREMENT - D/B	211,295.00	211,295.00	126,281.75	0.00	59.77
101-336-718.10	RETIREMENT D/C	0.00	0.00	1,807.50	0.00	100.00
101-336-721.00	Workers Compensation	16,500.00	16,500.00	15,317.70	0.00	92.83
101-336-725.00	Other Fringe Benefits-non tax	5,255.00	5,255.00	2,000.00	0.00	38.06
101-336-727.00	Office Supplies	550.00	550.00	281.67	0.00	51.21
101-336-727.02	Postage and Shipping	50.00	50.00	74.97	0.00	149.94
101-336-729.00	K-9 EQUIPMENT & SUPPLIES	500.00	500.00	284.77	0.00	56.95
101-336-740.00	Operating Supplies	4,935.00	4,935.00	4,383.03	712.50	103.25
101-336-740.10	MEDICAL AND RESCUE SUPPLIES	3,000.00	3,000.00	3,501.10	0.00	116.70
101-336-741.00	Uniforms	6,000.00	6,000.00	4,024.79	0.00	67.08
101-336-742.00	Laundry	300.00	300.00	0.00	0.00	0.00
101-336-755.00	Miscellaneous Supplies	1,165.00	1,165.00	633.21	0.00	54.35
101-336-757.00	Fuels & Lubricants	7,645.00	7,645.00	3,974.57	0.00	51.99
101-336-760.00	Medical Services	3,500.00	3,500.00	3,585.35	0.00	102.44
101-336-775.00	Repair & Maintenance Supplies	1,500.00	1,500.00	230.11	0.00	15.34
101-336-776.00	Building Maintenance Supplies	1,500.00	1,500.00	330.68	0.00	22.05
101-336-777.00	MINOR TOOLS AND EQUIPMENT	2,000.00	2,000.00	1,973.69	0.00	98.68
101-336-810.00	Dues & Memberships	650.00	650.00	557.50	0.00	85.77
101-336-820.00	Contracted Services	10,000.00	10,000.00	19,427.85	0.00	194.28
101-336-825.00	Insurance	5,459.00	5,459.00	4,171.89	0.00	76.42
101-336-850.00	Communications	12,000.00	12,000.00	3,706.93	335.70	33.69
101-336-860.00	Transportation & Travel	1,500.00	1,500.00	936.31	0.00	62.42
101-336-901.00	Advertising	50.00	50.00	0.00	0.00	0.00
101-336-921.00	Utilities - Gas	4,100.00	4,100.00	3,058.94	0.00	74.61
101-336-922.00	Utilities-Elec, Water, Sewer	22,000.00	22,000.00	14,359.97	0.00	65.27
101-336-930.00	Equipment Maintenance	50,000.00	50,000.00	35,375.34	0.00	70.75
101-336-931.00	Maintenance of Building	4,245.00	4,245.00	4,990.07	0.00	117.55
101-336-941.00	Motor Pool Equip Rental	4,300.00	4,300.00	3,168.31	0.00	73.68
101-336-941.01	Data Processing	20,817.00	20,817.00	15,612.75	0.00	75.00
101-336-958.00	Education & Training	8,000.00	8,000.00	15,447.10	0.00	193.09
101-336-990.00	Debt Service	39,813.00	39,813.00	39,873.66	0.00	100.15
101-336-995.00	Bond Interest Paid	5,260.00	5,260.00	5,198.64	0.00	98.83
101-336-999.00	Transfers to Other Funds	144,510.00	144,510.00	143,211.50	0.00	99.10
Total Dept 336 - Fire		1,418,086.00	1,418,086.00	1,015,049.23	1,048.20	71.65
Dept 371 - Inspection						
101-371-702.00	Payroll	73,556.00	73,556.00	49,188.45	0.00	66.87
101-371-702.01	Other Fringe Benefits-taxable	300.00	300.00	0.00	0.00	0.00
101-371-703.00	Part-time Salaries	0.00	0.00	582.92	0.00	100.00
101-371-715.00	Social Security	5,650.00	5,650.00	3,664.91	0.00	64.87
101-371-716.00	Hospitalization	9,490.00	9,490.00	8,655.31	0.00	91.20
101-371-717.00	Life Insurance	77.00	77.00	43.57	0.00	56.58
101-371-718.10	RETIREMENT D/C	7,356.00	7,356.00	1,681.69	0.00	22.86
101-371-721.00	Workers Compensation	400.00	400.00	400.15	0.00	100.04
101-371-727.00	Office Supplies	250.00	250.00	111.01	0.00	44.40
101-371-740.00	Operating Supplies	750.00	750.00	259.70	0.00	34.63
101-371-810.00	Dues & Memberships	375.00	375.00	460.00	0.00	122.67
101-371-812.00	License	375.00	375.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

		2020-21				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-371-820.00	Contracted Services	25,500.00	25,500.00	13,300.00	0.00	52.16
101-371-860.00	Transportation & Travel	1,500.00	1,500.00	492.75	0.00	32.85
101-371-901.00	Advertising	50.00	50.00	0.00	0.00	0.00
101-371-940.00	Rentals	5,780.00	5,780.00	4,335.00	0.00	75.00
101-371-941.00	Motor Pool Equip Rental	2,850.00	2,850.00	1,671.13	0.00	58.64
101-371-941.01	Data Processing	3,268.00	3,268.00	2,450.97	0.00	75.00
101-371-958.00	Education & Training	1,000.00	1,000.00	585.89	0.00	58.59
Total Dept 371 - Inspection		138,527.00	138,527.00	87,883.45	0.00	63.44
Dept 410 - Planning & Zoning						
101-410-702.00	Payroll	26,792.00	26,792.00	18,081.43	0.00	67.49
101-410-702.01	Other Fringe Benefits-taxable	750.00	750.00	1,658.01	0.00	221.07
101-410-703.00	Part-time Salaries	0.00	0.00	25.73	0.00	100.00
101-410-704.00	Overtime Salaries	750.00	750.00	0.00	0.00	0.00
101-410-715.00	Social Security	2,164.00	2,164.00	1,438.91	0.00	66.49
101-410-716.00	Hospitalization	12,289.00	12,289.00	8,432.64	0.00	68.62
101-410-717.00	Life Insurance	67.00	67.00	46.15	0.00	68.88
101-410-718.00	RETIREMENT - D/B	5,380.00	5,380.00	3,587.92	0.00	66.69
101-410-718.10	RETIREMENT D/C	55.00	55.00	11.60	0.00	21.09
101-410-721.00	Workers Compensation	380.00	380.00	82.53	0.00	21.72
101-410-727.00	Office Supplies	270.00	270.00	0.00	0.00	0.00
101-410-740.00	Operating Supplies	378.00	378.00	0.00	0.00	0.00
101-410-801.00	Professional Services	2,500.00	2,500.00	0.00	0.00	0.00
101-410-810.00	Dues & Memberships	360.00	360.00	0.00	0.00	0.00
101-410-860.00	Transportation & Travel	1,600.00	1,600.00	0.00	0.00	0.00
101-410-901.00	Advertising	1,500.00	1,500.00	135.78	0.00	9.05
101-410-941.00	Motor Pool Equip Rental	400.00	400.00	233.31	0.00	58.33
101-410-941.01	Data Processing	1,193.00	1,193.00	894.78	0.00	75.00
101-410-958.00	Education & Training	1,352.00	1,352.00	0.00	0.00	0.00
Total Dept 410 - Planning & Zoning		58,180.00	58,180.00	34,628.79	0.00	59.52
Dept 441 - Street						
101-441-702.00	Payroll	225,000.00	225,000.00	156,291.65	0.00	69.46
101-441-702.01	Other Fringe Benefits-taxable	5,450.00	5,450.00	4,684.84	0.00	85.96
101-441-702.60	Payroll - Forestry Tree Removal&Trimming	26,530.00	26,530.00	22,221.34	0.00	83.76
101-441-702.61	Payroll - Events Barricades/Banners	4,590.00	4,590.00	612.44	0.00	13.34
101-441-702.62	Payroll - Parking Lot Maint	4,245.00	4,245.00	4,217.38	0.00	99.35
101-441-702.63	Payroll - Christmas Decorations	5,722.00	5,722.00	5,736.12	0.00	100.25
101-441-702.64	Payroll - Leaf Disposal	2,653.00	2,653.00	0.00	0.00	0.00
101-441-702.65	Payroll - Brush Disposal	2,653.00	2,653.00	0.00	0.00	0.00
101-441-702.66	Payroll - Sign Replacement	0.00	0.00	590.67	0.00	100.00
101-441-702.67	Payroll - Sidewalk	0.00	0.00	374.90	0.00	100.00
101-441-703.00	Part-time Salaries	20,480.00	20,480.00	4,100.32	0.00	20.02
101-441-704.00	Overtime Salaries	4,503.00	4,503.00	3,730.91	0.00	82.85
101-441-704.60	Overtime - Forestry Removal&Trimming	1,061.00	1,061.00	1,577.91	0.00	148.72
101-441-704.61	Overtime - Events Barricades/Banners	849.00	849.00	0.00	0.00	0.00
101-441-704.62	Overtime - Parking Lot Maint	2,081.00	2,081.00	660.00	0.00	31.72
101-441-704.66	Overtime - Sign Replacement	0.00	0.00	137.40	0.00	100.00
101-441-715.00	Social Security	23,395.00	23,395.00	13,565.30	0.00	57.98
101-441-716.00	Hospitalization	132,688.00	132,688.00	74,180.09	0.00	55.91
101-441-717.00	Life Insurance	710.00	710.00	433.04	0.00	60.99
101-441-718.00	RETIREMENT - D/B	30,541.00	30,541.00	22,447.56	0.00	73.50

5/3/21 CC Packet14

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

		2020-21				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-441-718.10	RETIREMENT D/C	26,347.00	26,347.00	6,861.78	0.00	26.04
101-441-721.00	Workers Compensation	13,250.00	13,250.00	18,113.22	0.00	136.70
101-441-727.00	Office Supplies	408.00	408.00	800.65	0.00	196.24
101-441-740.00	Operating Supplies	7,140.00	4,140.00	2,776.73	0.00	67.07
101-441-741.00	Uniforms	4,160.00	4,160.00	4,228.42	0.00	101.64
101-441-760.00	Medical Services	1,000.00	1,000.00	970.43	0.00	97.04
101-441-761.00	Safety Supplies	1,040.00	1,040.00	986.97	0.00	94.90
101-441-775.00	Repair & Maintenance Supplies	3,641.00	641.00	264.06	0.00	41.20
101-441-777.00	MINOR TOOLS AND EQUIPMENT	2,800.00	2,800.00	2,540.89	0.00	90.75
101-441-801.00	Professional Services	1,530.00	1,530.00	902.40	0.00	58.98
101-441-810.00	Dues & Memberships	528.00	528.00	0.00	0.00	0.00
101-441-820.00	Contracted Services	3,433.00	76,033.00	87,624.76	0.00	115.25
101-441-850.00	Communications	480.00	480.00	540.72	0.00	112.65
101-441-860.00	Transportation & Travel	850.00	850.00	0.00	0.00	0.00
101-441-901.00	Advertising	200.00	200.00	141.54	0.00	70.77
101-441-922.00	Utilities-Elec, Water, Sewer	82,000.00	82,000.00	58,775.21	0.00	71.68
101-441-939.00	Contracted Maintenance	6,000.00	6,000.00	0.00	0.00	0.00
101-441-940.00	Rentals	24,492.00	24,492.00	18,369.00	0.00	75.00
101-441-941.00	Motor Pool Equip Rental	196,000.00	196,000.00	111,747.56	0.00	57.01
101-441-941.01	Data Processing	16,219.00	16,219.00	12,164.22	0.00	75.00
101-441-958.00	Education & Training	1,500.00	1,500.00	0.00	0.00	0.00
Total Dept 441 - Street		886,169.00	952,769.00	643,370.43	0.00	67.53
Dept 442 - COMPOST						
101-442-702.00	PAYROLL	4,000.00	4,000.00	10,087.67	0.00	252.19
101-442-703.00	Part-time Salaries	4,131.00	4,131.00	3,084.73	0.00	74.67
101-442-704.00	Overtime Salaries	0.00	0.00	1,298.47	0.00	100.00
101-442-715.00	Social Security	622.00	622.00	926.74	0.00	148.99
101-442-721.00	Workers Compensation	50.00	50.00	0.00	0.00	0.00
101-442-740.00	Operating Supplies	67.00	67.00	0.00	0.00	0.00
101-442-775.00	Repair & Maintenance Supplies	600.00	600.00	0.00	0.00	0.00
101-442-810.00	Dues & Memberships	600.00	600.00	0.00	0.00	0.00
101-442-820.00	Contracted Services	1,500.00	1,500.00	4,844.65	0.00	322.98
101-442-901.00	Advertising	300.00	300.00	0.00	0.00	0.00
101-442-930.00	Equipment Maintenance	1,000.00	1,000.00	3,882.77	0.00	388.28
101-442-941.00	Motor Pool Equip Rental	6,200.00	6,200.00	3,616.69	0.00	58.33
101-442-970.00	Capital Outlay	7,200.00	7,200.00	7,760.40	0.00	107.78
Total Dept 442 - COMPOST		26,270.00	26,270.00	35,502.12	0.00	135.14
Dept 447 - Engineering						
101-447-702.00	Payroll	28,048.00	28,048.00	11,918.03	0.00	42.49
101-447-704.00	Overtime Salaries	323.00	323.00	27.47	0.00	8.50
101-447-715.00	Social Security	2,170.00	2,170.00	850.97	0.00	39.22
101-447-716.00	Hospitalization	5,788.00	5,788.00	4,585.38	0.00	79.22
101-447-717.00	Life Insurance	46.00	46.00	32.75	0.00	71.20
101-447-718.10	RETIREMENT D/C	2,804.00	2,804.00	737.18	0.00	26.29
101-447-721.00	Workers Compensation	125.00	125.00	145.44	0.00	116.35
101-447-727.00	Office Supplies	200.00	200.00	488.88	0.00	244.44
101-447-740.00	Operating Supplies	300.00	300.00	260.77	0.00	86.92
101-447-801.00	Professional Services	500.00	500.00	0.00	0.00	0.00
101-447-810.00	Dues & Memberships	400.00	400.00	77.00	0.00	19.25
101-447-820.00	Contracted Services	4,000.00	4,000.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-447-860.00	Transportation & Travel	700.00	700.00	7.00	0.00	1.00
101-447-941.00	Motor Pool Equip Rental	0.00	0.00	6.33	0.00	100.00
101-447-941.01	Data Processing	5,509.00	5,509.00	4,322.39	0.00	78.46
101-447-958.00	Education & Training	1,500.00	1,500.00	340.49	0.00	22.70
Total Dept 447 - Engineering		52,413.00	52,413.00	23,800.08	0.00	45.41
Dept 540 - PSB Operations						
101-540-702.00	Payroll	7,997.00	7,997.00	6,302.71	0.00	78.81
101-540-703.00	Part-time Salaries	4,667.00	4,667.00	2,830.66	0.00	60.65
101-540-704.00	Overtime Salaries	520.00	520.00	118.97	0.00	22.88
101-540-715.00	Social Security	1,009.00	1,009.00	699.74	0.00	69.35
101-540-716.00	Hospitalization	1,550.00	1,550.00	1,121.72	0.00	72.37
101-540-717.00	Life Insurance	8.00	8.00	5.47	0.00	68.38
101-540-718.10	RETIREMENT D/C	800.00	800.00	310.67	0.00	38.83
101-540-721.00	Workers Compensation	250.00	250.00	251.11	0.00	100.44
101-540-727.00	Office Supplies	1,000.00	1,000.00	237.93	0.00	23.79
101-540-740.00	Operating Supplies	1,100.00	1,100.00	255.30	0.00	23.21
101-540-761.00	Safety Supplies	100.00	100.00	0.00	0.00	0.00
101-540-776.00	Building Maintenance Supplies	3,000.00	3,000.00	2,789.76	0.00	92.99
101-540-820.00	Contracted Services	14,306.00	14,306.00	12,235.03	0.00	85.52
101-540-825.00	Insurance	9,412.00	9,412.00	9,342.19	0.00	99.26
101-540-850.00	Communications	2,000.00	2,000.00	3,693.51	0.00	184.68
101-540-921.00	Utilities - Gas	6,500.00	6,500.00	6,298.52	0.00	96.90
101-540-922.00	Utilities-Elec, Water, Sewer	45,000.00	45,000.00	28,860.37	0.00	64.13
101-540-930.00	Equipment Maintenance	400.00	400.00	322.12	0.00	80.53
101-540-931.00	Maintenance of Building	17,510.00	17,510.00	10,018.99	0.00	57.22
101-540-941.00	Motor Pool Equip Rental	2,600.00	2,600.00	1,516.69	0.00	58.33
101-540-941.01	Data Processing	2,152.00	2,152.00	1,613.97	0.00	75.00
Total Dept 540 - PSB Operations		121,881.00	121,881.00	88,825.43	0.00	72.88
Dept 774 - Parks						
101-774-702.00	Payroll	11,000.00	11,000.00	4,154.35	0.00	37.77
101-774-702.01	Other Fringe Benefits-taxable	150.00	150.00	103.67	0.00	69.11
101-774-702.40	Payroll - Rubbish/Garbage	832.00	832.00	554.15	0.00	66.60
101-774-702.41	Payroll - Mowing/Trimming	3,121.00	3,121.00	13.47	0.00	0.43
101-774-702.55	Payroll - Trees/Forestry	520.00	520.00	1,676.56	0.00	322.42
101-774-702.58	Payroll - Fountain	0.00	0.00	334.60	0.00	100.00
101-774-703.00	Part-time Salaries	15,726.00	15,726.00	13,416.62	0.00	85.31
101-774-704.00	Overtime Salaries	0.00	0.00	71.70	0.00	100.00
101-774-704.41	Overtime - Mowing/Trimming	0.00	0.00	71.70	0.00	100.00
101-774-704.55	Overtime - Trees/Forestry	0.00	0.00	143.40	0.00	100.00
101-774-715.00	Social Security	2,398.00	2,398.00	1,676.72	0.00	69.92
101-774-717.00	Life Insurance	7.00	7.00	4.56	0.00	65.14
101-774-718.10	RETIREMENT D/C	564.00	564.00	187.03	0.00	33.16
101-774-721.00	Workers Compensation	1,100.00	1,100.00	323.80	0.00	29.44
101-774-740.00	Operating Supplies	5,000.00	5,000.00	1,218.61	0.00	24.37
101-774-755.00	Miscellaneous Supplies	0.00	0.00	347.82	0.00	100.00
101-774-760.00	Medical Services	77.00	77.00	0.00	0.00	0.00
101-774-775.00	Repair & Maintenance Supplies	3,714.00	3,714.00	910.96	0.00	24.53
101-774-777.00	MINOR TOOLS AND EQUIPMENT	400.00	400.00	0.00	0.00	0.00
101-774-801.00	Professional Services	212.00	212.00	0.00	0.00	0.00
101-774-820.00	Contracted Services	3,000.00	3,000.00	2,439.18	0.00	81.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-774-825.00	Insurance	4,655.00	4,655.00	4,862.71	0.00	104.46
101-774-901.00	Advertising	0.00	0.00	70.77	0.00	100.00
101-774-921.00	Utilities - Gas	0.00	0.00	2,683.88	0.00	100.00
101-774-922.00	Utilities-Elec, Water, Sewer	11,500.00	11,500.00	9,700.05	0.00	84.35
101-774-939.00	Contracted Maintenance	1,000.00	1,000.00	150.00	7,000.00	715.00
101-774-940.00	Rentals	700.00	700.00	985.00	0.00	140.71
101-774-941.00	Motor Pool Equip Rental	19,750.00	19,750.00	11,520.81	0.00	58.33
101-774-941.01	Data Processing	166.00	166.00	124.47	0.00	74.98
Total Dept 774 - Parks		85,592.00	85,592.00	57,746.59	7,000.00	75.65
Dept 900 - Capital Outlay Control						
101-900-970.00	Capital Outlay	181,747.00	181,747.00	29,937.90	15,933.24	25.24
Total Dept 900 - Capital Outlay Control		181,747.00	181,747.00	29,937.90	15,933.24	25.24
TOTAL EXPENDITURES		7,413,326.00	7,479,926.00	5,191,125.24	60,259.19	70.21
Fund 101 - General Fund:						
TOTAL REVENUES		7,413,326.00	7,413,326.00	6,471,467.65	0.00	87.30
TOTAL EXPENDITURES		7,413,326.00	7,479,926.00	5,191,125.24	60,259.19	70.21
NET OF REVENUES & EXPENDITURES		0.00	(66,600.00)	1,280,342.41	(60,259.19)	1,831.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
TOTAL REVENUES		789,107.00	789,107.00	471,555.58	0.00	59.76
TOTAL EXPENDITURES		789,107.00	860,573.48	694,765.66	(1,090.81)	80.61
NET OF REVENUES & EXPENDITURES		0.00	(71,466.48)	(223,210.08)	1,090.81	310.80
Fund 203 - MVH Local Fund						
TOTAL REVENUES		301,811.00	301,811.00	193,610.78	0.00	64.15
TOTAL EXPENDITURES		301,811.00	301,811.00	95,088.90	25,983.20	40.12
NET OF REVENUES & EXPENDITURES		0.00	0.00	98,521.88	(25,983.20)	100.00
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
TOTAL REVENUES		368,679.00	368,679.00	242,255.47	0.00	65.71
TOTAL EXPENDITURES		377,661.00	377,661.00	255,214.69	7,927.00	69.68
NET OF REVENUES & EXPENDITURES		(8,982.00)	(8,982.00)	(12,959.22)	(7,927.00)	232.53
Fund 208 - Recreation Fund						
TOTAL REVENUES		538,242.00	538,242.00	265,136.39	0.00	49.26
TOTAL EXPENDITURES		538,242.00	538,242.00	260,913.09	9,480.00	50.24
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,223.30	(9,480.00)	100.00
Fund 210 - FARMERS MARKET						
TOTAL REVENUES		29,840.00	29,840.00	4,521.59	0.00	15.15
TOTAL EXPENDITURES		34,154.00	34,154.00	15,127.20	0.00	44.29
NET OF REVENUES & EXPENDITURES		(4,314.00)	(4,314.00)	(10,605.61)	0.00	245.84
Fund 226 - Leaf, Brush and Trash Removal						
TOTAL REVENUES		101,075.00	101,075.00	106,232.06	0.00	105.10
TOTAL EXPENDITURES		100,058.00	100,058.00	75,801.29	0.00	75.76
NET OF REVENUES & EXPENDITURES		1,017.00	1,017.00	30,430.77	0.00	2,992.21
Fund 295 - Airport						
TOTAL REVENUES		345,420.00	345,420.00	95,332.31	0.00	27.60
TOTAL EXPENDITURES		338,241.00	338,241.00	138,306.88	880.00	41.15
NET OF REVENUES & EXPENDITURES		7,179.00	7,179.00	(42,974.57)	(880.00)	610.87
Fund 296 - Local Development Finance Auth						
TOTAL REVENUES		513,760.00	513,760.00	633,008.16	0.00	123.21
TOTAL EXPENDITURES		429,947.00	429,947.00	296,093.15	900.00	69.08
NET OF REVENUES & EXPENDITURES		83,813.00	83,813.00	336,915.01	(900.00)	400.91
Fund 298 - Downtown Development Authority						
TOTAL REVENUES		208,133.00	208,133.00	191,685.09	0.00	92.10
TOTAL EXPENDITURES		212,323.00	212,323.00	131,964.14	0.00	62.15
NET OF REVENUES & EXPENDITURES		(4,190.00)	(4,190.00)	59,720.95	0.00	1,425.32

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 536 - Marshall House Fund						
TOTAL REVENUES		1,033,551.00	1,033,551.00	658,367.24	0.00	63.70
TOTAL EXPENDITURES		1,033,551.00	1,033,551.00	657,917.69	11,842.62	64.80
NET OF REVENUES & EXPENDITURES		0.00	0.00	449.55	(11,842.62)	100.00
Fund 570 - FIBER TO THE PREMISE						
TOTAL REVENUES		1,042,000.00	1,042,000.00	799,943.09	0.00	76.77
TOTAL EXPENDITURES		1,091,401.00	1,091,401.00	713,308.75	72,855.19	72.03
NET OF REVENUES & EXPENDITURES		(49,401.00)	(49,401.00)	86,634.34	(72,855.19)	27.89
Fund 582 - Electric Fund						
TOTAL REVENUES		13,423,838.00	13,423,838.00	9,965,604.57	0.00	74.24
TOTAL EXPENDITURES		13,915,658.00	13,915,658.00	11,499,171.08	326,929.16	84.98
NET OF REVENUES & EXPENDITURES		(491,820.00)	(491,820.00)	(1,533,566.51)	(326,929.16)	378.29
Fund 588 - DART Fund						
TOTAL REVENUES		537,039.00	537,039.00	495,254.93	0.00	92.22
TOTAL EXPENDITURES		535,167.00	535,167.00	394,527.03	0.00	73.72
NET OF REVENUES & EXPENDITURES		1,872.00	1,872.00	100,727.90	0.00	5,380.76
Fund 590 - Wastewater Fund						
TOTAL REVENUES		2,030,317.00	2,030,317.00	1,444,104.38	0.00	71.13
TOTAL EXPENDITURES		3,269,930.00	3,269,930.00	1,477,632.05	319,113.64	54.95
NET OF REVENUES & EXPENDITURES		(1,239,613.00)	(1,239,613.00)	(33,527.67)	(319,113.64)	28.45
Fund 591 - Water Fund						
TOTAL REVENUES		2,714,024.00	2,714,024.00	1,463,869.26	0.00	53.94
TOTAL EXPENDITURES		3,284,844.00	4,106,310.48	2,195,118.14	1,563,353.72	91.53
NET OF REVENUES & EXPENDITURES		(570,820.00)	(1,392,286.48)	(731,248.88)	(1,563,353.72)	164.81
Fund 596 - SOLID WASTE FUND						
TOTAL REVENUES		0.00	0.00	101,543.02	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	690.38	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	100,852.64	0.00	100.00
Fund 636 - Data Processing						
TOTAL REVENUES		220,791.00	220,791.00	165,062.19	0.00	74.76
TOTAL EXPENDITURES		206,791.00	206,791.00	130,191.08	2,943.70	64.38
NET OF REVENUES & EXPENDITURES		14,000.00	14,000.00	34,871.11	(2,943.70)	228.05
Fund 661 - Motor Pool Fund						
TOTAL REVENUES		1,128,322.00	1,128,322.00	620,315.17	0.00	54.98
TOTAL EXPENDITURES		1,214,197.00	1,214,197.00	929,830.85	3,151.92	76.84
NET OF REVENUES & EXPENDITURES		(85,875.00)	(85,875.00)	(309,515.68)	(3,151.92)	364.10

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		25,325,949.00	25,325,949.00	17,917,401.28	0.00	70.75
TOTAL EXPENDITURES - ALL FUNDS		27,673,083.00	28,566,015.96	19,961,662.05	2,344,269.34	78.09
NET OF REVENUES & EXPENDITURES		(2,347,134.00)	(3,240,066.96)	(2,044,260.77)	(2,344,269.34)	135.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 202 - MVH Major & Trunkline Fund						
Dept 000						
Revenues						
202-000-547.00	State - MVH Major	704,039.00	704,039.00	444,375.48	0.00	63.12
202-000-548.00	State - Trunkline	64,121.00	64,121.00	11,772.47	0.00	18.36
202-000-570.00	State Operating Assistance	2,883.00	2,883.00	0.00	0.00	0.00
202-000-665.00	Interest	18,064.00	18,064.00	437.73	0.00	2.42
202-000-699.00	Transfers From Other Funds	0.00	0.00	10,350.00	0.00	100.00
TOTAL REVENUES		789,107.00	789,107.00	466,935.68	0.00	59.17
Expenditures						
202-000-990.00	Debt Service	0.00	0.00	105,000.00	0.00	100.00
202-000-995.00	Bond Interest Paid	0.00	0.00	13,006.25	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	118,006.25	0.00	100.00
Net - Dept 000		789,107.00	789,107.00	348,929.43	0.00	
Dept 463 - Street Maintenance						
Expenditures						
202-463-702.00	Payroll	10,139.00	10,139.00	13,550.83	0.00	133.65
202-463-703.00	Part-time Salaries	137.00	137.00	0.00	0.00	0.00
202-463-704.00	Overtime Salaries	3,060.00	3,060.00	426.49	0.00	13.94
202-463-715.00	Social Security	1,020.00	1,020.00	871.04	0.00	85.40
202-463-716.00	Hospitalization	1,984.00	1,984.00	1,487.97	0.00	75.00
202-463-721.00	Workers Compensation	102.00	102.00	215.03	0.00	210.81
202-463-775.00	Repair & Maintenance Supplies	10,000.00	10,000.00	4,225.16	0.00	42.25
202-463-939.00	Contracted Maintenance	25,000.00	25,000.00	11,050.00	500.00	46.20
202-463-941.00	Motor Pool Equip Rental	6,836.00	6,836.00	3,987.69	0.00	58.33
TOTAL EXPENDITURES		58,278.00	58,278.00	35,814.21	500.00	62.31
Net - Dept 463 - Street Maintenance		(58,278.00)	(58,278.00)	(35,814.21)	(500.00)	
Dept 464 - Surface Maintenance						
Expenditures						
202-464-702.93	PAYROLL - TRUNKLINE 227	340.00	340.00	47.80	0.00	14.06
202-464-702.94	PAYROLL - TRUNKLINE I94	2,886.00	2,886.00	115.50	0.00	4.00
202-464-715.00	Social Security	247.00	247.00	11.53	0.00	4.67
TOTAL EXPENDITURES		3,473.00	3,473.00	174.83	0.00	5.03
Net - Dept 464 - Surface Maintenance		(3,473.00)	(3,473.00)	(174.83)	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
202-466-702.94	PAYROLL - TRUNKLINE I94	47.00	47.00	0.00	0.00	0.00
202-466-715.00	Social Security	4.00	4.00	0.00	0.00	0.00
TOTAL EXPENDITURES		51.00	51.00	0.00	0.00	0.00
Net - Dept 466 - Trees		(51.00)	(51.00)	0.00	0.00	
Dept 467 - Drainage						
Expenditures						
202-467-702.93	PAYROLL - TRUNKLINE 227	0.00	0.00	191.20	0.00	100.00
202-467-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	262.90	0.00	100.00
202-467-715.00	Social Security	0.00	0.00	34.45	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	488.55	0.00	100.00
Net - Dept 467 - Drainage		0.00	0.00	(488.55)	0.00	
Dept 468 - Grass & Weeds						
Expenditures						
202-468-702.94	PAYROLL - TRUNKLINE I94	0.00	0.00	47.80	0.00	100.00
202-468-715.00	Social Security	0.00	0.00	3.47	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	51.27	0.00	100.00
Net - Dept 468 - Grass & Weeds		0.00	0.00	(51.27)	0.00	
Dept 469 - Sweeping & Flushing						
Expenditures						
202-469-702.00	Payroll	2,149.00	2,149.00	1,176.87	0.00	54.76
202-469-702.93	PAYROLL - TRUNKLINE 227	338.00	338.00	112.85	0.00	33.39
202-469-702.94	PAYROLL - TRUNKLINE I94	404.00	404.00	0.00	0.00	0.00
202-469-704.00	Overtime Salaries	0.00	0.00	358.50	0.00	100.00
202-469-704.93	OVERTIME - TRUNKLINE 227	680.00	680.00	250.95	0.00	36.90
202-469-704.94	OVERTIME - TRUNKLINE I94	1,360.00	1,360.00	621.30	0.00	45.68
202-469-715.00	Social Security	377.00	377.00	119.77	0.00	31.77
202-469-721.00	Workers Compensation	0.00	0.00	121.86	0.00	100.00
202-469-941.00	Motor Pool Equip Rental	5,660.00	5,660.00	3,301.69	0.00	58.33
TOTAL EXPENDITURES		10,968.00	10,968.00	6,063.79	0.00	55.29
Net - Dept 469 - Sweeping & Flushing		(10,968.00)	(10,968.00)	(6,063.79)	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
202-470-801.00	Professional Services	9,000.00	9,000.00	0.00	4,400.00	48.89
TOTAL EXPENDITURES		9,000.00	9,000.00	0.00	4,400.00	48.89
Net - Dept 470 - Bridge Maintenance		(9,000.00)	(9,000.00)	0.00	(4,400.00)	
Dept 474 - Traffic Services						
Expenditures						
202-474-702.00	Payroll	1,731.00	1,731.00	119.50	0.00	6.90
202-474-715.00	Social Security	132.00	132.00	8.06	0.00	6.11
202-474-716.00	Hospitalization	987.00	987.00	740.25	0.00	75.00
202-474-721.00	Workers Compensation	0.00	0.00	47.79	0.00	100.00
202-474-775.00	Repair & Maintenance Supplies	34.00	34.00	0.00	0.00	0.00
202-474-778.00	Paint & Signs	3,000.00	3,000.00	371.05	0.00	12.37
202-474-939.00	Contracted Maintenance	7,650.00	7,650.00	750.00	0.00	9.80
202-474-941.00	Motor Pool Equip Rental	817.00	817.00	476.56	0.00	58.33
TOTAL EXPENDITURES		14,351.00	14,351.00	2,513.21	0.00	17.51
Net - Dept 474 - Traffic Services		(14,351.00)	(14,351.00)	(2,513.21)	0.00	
Dept 475 - Traffic Signs						
Expenditures						
202-475-702.93	PAYROLL - TRUNKLINE 227	113.00	113.00	137.92	0.00	122.05
202-475-702.94	PAYROLL - TRUNKLINE I94	2,093.00	2,093.00	139.92	0.00	6.69
202-475-704.93	OVERTIME - TRUNKLINE 227	340.00	340.00	0.00	0.00	0.00
202-475-704.94	OVERTIME - TRUNKLINE I94	340.00	340.00	0.00	0.00	0.00
202-475-715.00	Social Security	221.00	221.00	17.43	0.00	7.89
TOTAL EXPENDITURES		3,107.00	3,107.00	295.27	0.00	9.50
Net - Dept 475 - Traffic Signs		(3,107.00)	(3,107.00)	(295.27)	0.00	
Dept 476 - Traffic Signals						
Expenditures						
202-476-922.00	Utilities-Elec, Water, Sewer	1,082.00	1,082.00	517.50	0.00	47.83
202-476-939.00	Contracted Maintenance	2,798.00	2,798.00	482.66	0.00	17.25
TOTAL EXPENDITURES		3,880.00	3,880.00	1,000.16	0.00	25.78
Net - Dept 476 - Traffic Signals		(3,880.00)	(3,880.00)	(1,000.16)	0.00	

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		2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
202-478-702.93	PAYROLL - TRUNKLINE 227	575.00	575.00	116.17	0.00	20.20
202-478-702.94	PAYROLL - TRUNKLINE I94	1,265.00	1,265.00	239.48	0.00	18.93
202-478-704.93	OVERTIME - TRUNKLINE 227	1,700.00	1,700.00	1,028.56	0.00	60.50
202-478-704.94	OVERTIME - TRUNKLINE I94	3,400.00	3,400.00	2,120.88	0.00	62.38
202-478-715.00	Social Security	531.00	531.00	256.94	0.00	48.39
TOTAL EXPENDITURES		7,471.00	7,471.00	3,762.03	0.00	50.36
Net - Dept 478 - Winter Maintenance		(7,471.00)	(7,471.00)	(3,762.03)	0.00	
Dept 479 - Snow Hauling						
Expenditures						
202-479-702.94	PAYROLL - TRUNKLINE I94	178.00	178.00	47.80	0.00	26.85
202-479-704.94	OVERTIME - TRUNKLINE I94	4,760.00	4,760.00	4,021.71	0.00	84.49
202-479-715.00	Social Security	378.00	378.00	301.42	0.00	79.74
TOTAL EXPENDITURES		5,316.00	5,316.00	4,370.93	0.00	82.22
Net - Dept 479 - Snow Hauling		(5,316.00)	(5,316.00)	(4,370.93)	0.00	
Dept 480 - Winter Maintenance						
Expenditures						
202-480-702.00	Payroll	3,557.00	3,557.00	963.00	0.00	27.07
202-480-704.00	Overtime Salaries	2,380.00	2,380.00	2,512.18	0.00	105.55
202-480-715.00	Social Security	454.00	454.00	256.07	0.00	56.40
202-480-716.00	Hospitalization	489.00	489.00	366.75	0.00	75.00
202-480-718.00	RETIREMENT - D/B	1,079.00	1,079.00	0.00	0.00	0.00
202-480-721.00	Workers Compensation	237.00	237.00	243.71	0.00	102.83
202-480-775.00	Repair & Maintenance Supplies	12,052.00	12,052.00	928.73	0.00	7.71
202-480-941.00	Motor Pool Equip Rental	12,642.00	12,642.00	7,374.50	0.00	58.33
TOTAL EXPENDITURES		32,890.00	32,890.00	12,644.94	0.00	38.45
Net - Dept 480 - Winter Maintenance		(32,890.00)	(32,890.00)	(12,644.94)	0.00	
Dept 486 - Trunkline						
Expenditures						
202-486-716.00	Hospitalization	3,688.00	3,688.00	2,765.97	0.00	75.00
202-486-718.00	RETIREMENT - D/B	3,467.00	3,467.00	0.00	0.00	0.00
202-486-721.00	Workers Compensation	0.00	0.00	243.70	0.00	100.00
202-486-740.00	Operating Supplies	1,500.00	1,500.00	0.00	0.00	0.00
202-486-775.00	Repair & Maintenance Supplies	13,691.00	13,691.00	2,662.63	0.00	19.45
202-486-941.00	Motor Pool Equip Rental	20,645.00	20,645.00	4,559.60	0.00	22.09
TOTAL EXPENDITURES		42,991.00	42,991.00	10,231.90	0.00	23.80

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
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Fund 202 - MVH Major & Trunkline Fund						
Net - Dept 486 - Trunkline		(42,991.00)	(42,991.00)	(10,231.90)	0.00	
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Dept 539 - Administration						
Expenditures						
202-539-805.00	Administrative Costs	250.00	250.00	2,802.00	0.00	1,120.80
202-539-990.00	Debt Service	105,000.00	105,000.00	0.00	0.00	0.00
202-539-995.00	Bond Interest Paid	24,963.00	24,963.00	11,956.25	0.00	47.90
202-539-999.00	Transfers to Other Funds	86,454.00	86,454.00	64,840.50	0.00	75.00
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TOTAL EXPENDITURES		216,667.00	216,667.00	79,598.75	0.00	36.74
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Net - Dept 539 - Administration		(216,667.00)	(216,667.00)	(79,598.75)	0.00	
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Dept 900 - Capital Outlay Control						
Expenditures						
202-900-970.00	Capital Outlay	380,664.00	452,130.48	415,999.57	(5,990.81)	90.68
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TOTAL EXPENDITURES		380,664.00	452,130.48	415,999.57	(5,990.81)	90.68
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Net - Dept 900 - Capital Outlay Control		(380,664.00)	(452,130.48)	(415,999.57)	5,990.81	
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TOTAL REVENUES		789,107.00	789,107.00	466,935.68	0.00	59.17
TOTAL EXPENDITURES		789,107.00	860,573.48	691,015.66	(1,090.81)	80.17
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NET OF REVENUES & EXPENDITURES		0.00	(71,466.48)	(224,079.98)	1,090.81	312.02

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 203 - MVH Local Fund						
Dept 000						
Revenues						
203-000-549.00	State - MVH Local	242,228.00	242,228.00	152,686.16	0.00	63.03
203-000-665.00	Interest	9,583.00	9,583.00	883.35	0.00	9.22
203-000-699.00	Transfers From Other Funds	50,000.00	50,000.00	37,500.00	0.00	75.00
TOTAL REVENUES		301,811.00	301,811.00	191,069.51	0.00	63.31
Net - Dept 000		301,811.00	301,811.00	191,069.51	0.00	
Dept 463 - Street Maintenance						
Expenditures						
203-463-702.00	Payroll	13,735.00	13,735.00	7,021.79	0.00	51.12
203-463-703.00	Part-time Salaries	99.00	99.00	0.00	0.00	0.00
203-463-704.00	Overtime Salaries	5,100.00	5,100.00	32.85	0.00	0.64
203-463-715.00	Social Security	1,448.00	1,448.00	396.62	0.00	27.39
203-463-716.00	Hospitalization	5,163.00	5,163.00	3,872.25	0.00	75.00
203-463-721.00	Workers Compensation	0.00	0.00	546.57	0.00	100.00
203-463-775.00	Repair & Maintenance Supplies	10,000.00	10,000.00	1,667.08	0.00	16.67
203-463-939.00	Contracted Maintenance	25,000.00	25,000.00	16,991.80	983.20	71.90
203-463-941.00	Motor Pool Equip Rental	20,881.00	20,881.00	12,180.56	0.00	58.33
TOTAL EXPENDITURES		81,426.00	81,426.00	42,709.52	983.20	53.66
Net - Dept 463 - Street Maintenance		(81,426.00)	(81,426.00)	(42,709.52)	(983.20)	
Dept 469 - Sweeping & Flushing						
Expenditures						
203-469-702.00	Payroll	3,127.00	3,127.00	3,468.48	0.00	110.92
203-469-704.00	Overtime Salaries	4,080.00	4,080.00	362.47	0.00	8.88
203-469-715.00	Social Security	247.00	247.00	119.60	0.00	48.42
203-469-721.00	Workers Compensation	0.00	0.00	341.19	0.00	100.00
203-469-941.00	Motor Pool Equip Rental	10,359.00	10,359.00	6,042.75	0.00	58.33
TOTAL EXPENDITURES		17,813.00	17,813.00	10,334.49	0.00	58.02
Net - Dept 469 - Sweeping & Flushing		(17,813.00)	(17,813.00)	(10,334.49)	0.00	
Dept 474 - Traffic Services						
Expenditures						
203-474-702.00	Payroll	2,062.00	2,062.00	191.20	0.00	9.27
203-474-704.00	Overtime Salaries	1,700.00	1,700.00	89.63	0.00	5.27
203-474-715.00	Social Security	288.00	288.00	17.22	0.00	5.98
203-474-716.00	Hospitalization	2,508.00	2,508.00	1,881.00	0.00	75.00
203-474-721.00	Workers Compensation	320.00	320.00	334.50	0.00	104.53
203-474-778.00	Paint & Signs	2,668.00	2,668.00	133.50	0.00	5.00
203-474-941.00	Motor Pool Equip Rental	321.00	321.00	187.25	0.00	58.33
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TOTAL EXPENDITURES		9,867.00	9,867.00	2,834.30	0.00	28.73

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
<hr/>						
Fund 203 - MVH Local Fund						
Net - Dept 474 - Traffic Services		(9,867.00)	(9,867.00)	(2,834.30)	0.00	
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Dept 480 - Winter Maintenance						
Expenditures						
203-480-702.00	Payroll	4,145.00	4,145.00	2,643.16	0.00	63.77
203-480-704.00	Overtime Salaries	4,896.00	4,896.00	3,001.52	0.00	61.31
203-480-715.00	Social Security	692.00	692.00	416.15	0.00	60.14
203-480-716.00	Hospitalization	2,656.00	2,656.00	1,991.97	0.00	75.00
203-480-721.00	Workers Compensation	320.00	320.00	334.50	0.00	104.53
203-480-775.00	Repair & Maintenance Supplies	10,864.00	10,864.00	1,248.98	0.00	11.50
203-480-941.00	Motor Pool Equip Rental	15,991.00	15,991.00	9,328.06	0.00	58.33
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TOTAL EXPENDITURES		39,564.00	39,564.00	18,964.34	0.00	47.93
<hr/>						
Net - Dept 480 - Winter Maintenance		(39,564.00)	(39,564.00)	(18,964.34)	0.00	
<hr/>						
Dept 539 - Administration						
Expenditures						
203-539-805.00	Administrative Costs	0.00	0.00	2,552.00	0.00	100.00
203-539-999.00	Transfers to Other Funds	19,059.00	19,059.00	14,294.25	0.00	75.00
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TOTAL EXPENDITURES		19,059.00	19,059.00	16,846.25	0.00	88.39
<hr/>						
Net - Dept 539 - Administration		(19,059.00)	(19,059.00)	(16,846.25)	0.00	
<hr/>						
Dept 900 - Capital Outlay Control						
Expenditures						
203-900-970.00	Capital Outlay	134,082.00	134,082.00	0.00	25,000.00	18.65
<hr/>						
TOTAL EXPENDITURES		134,082.00	134,082.00	0.00	25,000.00	18.65
<hr/>						
Net - Dept 900 - Capital Outlay Control		(134,082.00)	(134,082.00)	0.00	(25,000.00)	
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TOTAL REVENUES		301,811.00	301,811.00	191,069.51	0.00	63.31
TOTAL EXPENDITURES		301,811.00	301,811.00	91,688.90	25,983.20	38.99
NET OF REVENUES & EXPENDITURES		0.00	0.00	99,380.61	(25,983.20)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
Dept 000						
Revenues						
207-000-627.00	Charges for Services - Contract Revenue	226,615.00	226,615.00	132,461.28	0.00	58.45
207-000-665.00	Interest	500.00	500.00	56.67	0.00	11.33
207-000-671.00	Miscellaneous Revenue	0.00	0.00	6,156.78	0.00	100.00
207-000-676.00	Reimbursement	31,200.00	31,200.00	20,800.00	0.00	66.67
207-000-699.01	Contributions - General Fund	110,364.00	110,364.00	82,780.74	0.00	75.01
TOTAL REVENUES		368,679.00	368,679.00	242,255.47	0.00	65.71
Net - Dept 000		368,679.00	368,679.00	242,255.47	0.00	
Dept 305 - MRLEC OPERATIONS						
Expenditures						
207-305-702.00	Payroll	19,992.00	19,992.00	15,756.80	0.00	78.82
207-305-703.00	Part-time Salaries	19,500.00	19,500.00	14,444.58	0.00	74.07
207-305-703.01	PT Salaries - exempt	31,200.00	31,200.00	32,000.00	0.00	102.56
207-305-704.00	Overtime Salaries	2,000.00	2,000.00	0.00	0.00	0.00
207-305-715.00	Social Security	3,174.00	3,174.00	2,283.32	0.00	71.94
207-305-716.00	Hospitalization	3,872.00	3,872.00	2,804.08	0.00	72.42
207-305-717.00	Life Insurance	20.00	20.00	13.68	0.00	68.40
207-305-718.10	RETIREMENT D/C	2,000.00	2,000.00	598.02	0.00	29.90
207-305-721.00	Workers Compensation	710.00	710.00	1,180.12	0.00	166.21
207-305-740.00	Operating Supplies	13,641.00	13,641.00	1,933.05	1,173.25	22.77
207-305-776.00	Building Maintenance Supplies	4,776.00	4,776.00	4,190.28	0.00	87.74
207-305-820.00	Contracted Services	7,650.00	7,650.00	5,354.69	0.00	70.00
207-305-820.01	Contracted Maint. - Plowing	20,400.00	20,400.00	18,305.77	0.00	89.73
207-305-820.02	Contracted Maint - Lawn	12,240.00	12,240.00	6,245.00	220.00	52.82
207-305-825.00	Insurance	20,579.00	20,579.00	20,604.02	0.00	100.12
207-305-850.00	Communications	6,000.00	6,000.00	5,892.35	0.00	98.21
207-305-921.00	Utilities - Gas	27,000.00	27,000.00	20,077.98	0.00	74.36
207-305-922.00	Utilities-Elec, Water, Sewer	94,000.00	94,000.00	72,134.71	0.00	76.74
207-305-930.00	Equipment Maintenance	30,500.00	30,500.00	16,441.14	2,978.75	63.67
207-305-931.00	Maintenance of Building	20,300.00	20,300.00	1,634.38	12,927.00	71.73
207-305-939.00	Contracted Maintenance	15,000.00	15,000.00	0.00	0.00	0.00
207-305-941.00	Motor Pool Equip Rental	2,050.00	2,050.00	1,195.81	0.00	58.33
207-305-941.01	Data Processing	1,057.00	1,057.00	792.72	0.00	75.00
207-305-970.00	Capital Outlay	20,000.00	20,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		377,661.00	377,661.00	243,882.50	17,299.00	69.16
Net - Dept 305 - MRLEC OPERATIONS		(377,661.00)	(377,661.00)	(243,882.50)	(17,299.00)	
TOTAL REVENUES		368,679.00	368,679.00	242,255.47	0.00	65.71
TOTAL EXPENDITURES		377,661.00	377,661.00	243,882.50	17,299.00	69.16
NET OF REVENUES & EXPENDITURES		(8,982.00)	(8,982.00)	(1,627.03)	(17,299.00)	210.71

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 208 - Recreation Fund						
Dept 000						
Revenues						
208-000-402.00	Current Property Taxes	191,483.00	191,483.00	191,618.05	0.00	100.07
208-000-420.00	Delinquent Personal Prop Taxes	100.00	100.00	32.50	0.00	32.50
208-000-441.00	LOCAL COMM STAB SHARE TAX	5,680.00	5,680.00	8,402.48	0.00	147.93
208-000-445.00	Penalties & Int. on Taxes	600.00	600.00	75.29	0.00	12.55
208-000-587.00	Local Recreation grants	100,000.00	100,000.00	48,000.00	0.00	48.00
208-000-651.00	Use Fees	236,879.00	236,879.00	17,057.55	0.00	7.20
208-000-665.00	Interest	1,500.00	1,500.00	318.46	0.00	21.23
208-000-671.00	Miscellaneous Revenue	0.00	0.00	175.60	0.00	100.00
208-000-675.00	Contrib. from Other Sources	2,000.00	2,000.00	0.00	0.00	0.00
TOTAL REVENUES		538,242.00	538,242.00	265,679.93	0.00	49.36
Net - Dept 000		538,242.00	538,242.00	265,679.93	0.00	
Dept 751 - Recreation						
Expenditures						
208-751-702.00	Payroll	133,094.00	133,094.00	54,304.13	0.00	40.80
208-751-702.01	Other Fringe Benefits-taxable	3,000.00	3,000.00	1,786.25	0.00	59.54
208-751-703.00	Part-time Salaries	29,143.00	29,143.00	611.04	0.00	2.10
208-751-703.01	PT Salaries - exempt	9,363.00	9,363.00	465.94	0.00	4.98
208-751-715.00	Social Security	13,271.00	13,271.00	3,988.36	0.00	30.05
208-751-716.00	Hospitalization	29,201.00	29,201.00	16,949.11	0.00	58.04
208-751-717.00	Life Insurance	218.00	218.00	111.16	0.00	50.99
208-751-718.00	RETIREMENT - D/B	32,458.00	32,458.00	23,933.60	0.00	73.74
208-751-718.01	Retiree Health Insurance	22,395.00	22,395.00	19,512.67	0.00	87.13
208-751-718.10	RETIREMENT D/C	8,450.00	8,450.00	710.43	0.00	8.41
208-751-721.00	Workers Compensation	2,880.00	2,880.00	2,548.45	0.00	88.49
208-751-727.00	Office Supplies	510.00	510.00	0.00	0.00	0.00
208-751-740.00	Operating Supplies	74,350.00	74,350.00	3,919.35	0.00	5.27
208-751-755.00	Miscellaneous Supplies	3,000.00	3,000.00	321.84	0.00	10.73
208-751-776.00	Building Maintenance Supplies	400.00	400.00	651.90	0.00	162.98
208-751-801.00	Professional Services	350.00	350.00	264.00	0.00	75.43
208-751-810.00	Dues & Memberships	600.00	600.00	500.00	0.00	83.33
208-751-820.00	Contracted Services	18,720.00	18,720.00	23,478.23	9,480.00	176.06
208-751-825.00	Insurance	800.00	800.00	296.52	0.00	37.07
208-751-850.00	Communications	1,200.00	1,200.00	756.76	0.00	63.06
208-751-860.00	Transportation & Travel	650.00	650.00	0.00	0.00	0.00
208-751-901.00	Advertising	300.00	300.00	0.00	0.00	0.00
208-751-922.00	Utilities-Elec, Water, Sewer	3,000.00	3,000.00	1,908.45	0.00	63.62
208-751-940.00	Rentals	11,260.00	11,260.00	8,445.00	0.00	75.00
208-751-941.00	Motor Pool Equip Rental	5,138.00	5,138.00	2,997.19	0.00	58.33
208-751-941.01	Data Processing	7,438.00	7,438.00	5,578.47	0.00	75.00
208-751-958.00	Education & Training	1,000.00	1,000.00	249.61	0.00	24.96
208-751-964.00	Refund or Rebates	100.00	100.00	8,066.34	0.00	8,066.34
208-751-970.00	Capital Outlay	100,000.00	100,000.00	58,829.07	0.00	58.83
208-751-999.00	Transfers to Other Funds	25,953.00	25,953.00	19,464.75	0.00	75.00
TOTAL EXPENDITURES		538,242.00	538,242.00	260,648.62	9,480.00	50.19
Net - Dept 751 - Recreation		(538,242.00)	(538,242.00)	(260,648.62)	(9,480.00)	

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 208 - Recreation Fund						
TOTAL REVENUES		538,242.00	538,242.00	265,679.93	0.00	49.36
TOTAL EXPENDITURES		538,242.00	538,242.00	260,648.62	9,480.00	50.19
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,031.31	(9,480.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

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		2020-21				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 210 - FARMERS MARKET						
Dept 000						
Revenues						
210-000-451.01	Permits	240.00	240.00	0.00	0.00	0.00
210-000-588.10	CONTRIBUTIONS	2,500.00	2,500.00	0.00	0.00	0.00
210-000-588.11	CONTRIBUTIONS - FRIENDS OF THE MARKET	11,000.00	11,000.00	0.00	0.00	0.00
210-000-588.13	CONTRIBUTIONS - FARMERS MK - MERCHANDISE	100.00	100.00	0.00	0.00	0.00
210-000-627.00	Charges for Services - Contract Revenue	10,500.00	10,500.00	0.00	0.00	0.00
210-000-665.00	Interest	200.00	200.00	2.58	0.00	1.29
210-000-667.00	Rents	4,500.00	4,500.00	4,121.00	0.00	91.58
210-000-671.00	Miscellaneous Revenue	50.00	50.00	0.00	0.00	0.00
TOTAL REVENUES		29,090.00	29,090.00	4,123.58	0.00	14.18
Expenditures						
210-000-703.01	PT Salaries - exempt	11,000.00	11,000.00	7,650.00	0.00	69.55
210-000-727.00	Office Supplies	334.00	334.00	0.00	0.00	0.00
210-000-755.00	Miscellaneous Supplies	5,835.00	5,835.00	787.49	0.00	13.50
210-000-804.00	BANK FEES	570.00	570.00	536.62	0.00	94.14
210-000-810.00	Dues & Memberships	350.00	350.00	0.00	0.00	0.00
210-000-850.00	Communications	490.00	490.00	360.09	0.00	73.49
210-000-901.00	Advertising	400.00	400.00	272.25	0.00	68.06
210-000-902.00	Marketing	4,000.00	4,000.00	368.72	0.00	9.22
210-000-922.00	Utilities-Elec, Water, Sewer	300.00	300.00	171.05	0.00	57.02
210-000-940.00	Rentals	2,500.00	2,500.00	2,575.00	0.00	103.00
210-000-944.00	Projects/Fundraisers	5,400.00	5,400.00	0.00	0.00	0.00
210-000-999.00	Transfers to Other Funds	2,975.00	2,975.00	2,231.25	0.00	75.00
TOTAL EXPENDITURES		34,154.00	34,154.00	14,952.47	0.00	43.78
Net - Dept 000		(5,064.00)	(5,064.00)	(10,828.89)	0.00	
TOTAL REVENUES		29,090.00	29,090.00	4,123.58	0.00	14.18
TOTAL EXPENDITURES		34,154.00	34,154.00	14,952.47	0.00	43.78
NET OF REVENUES & EXPENDITURES		(5,064.00)	(5,064.00)	(10,828.89)	0.00	213.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 226 - Leaf, Brush and Trash Removal						
Dept 000						
Revenues						
226-000-402.00	Current Property Taxes	97,745.00	97,745.00	101,997.94	0.00	104.35
226-000-420.00	Delinquent Personal Prop Taxes	0.00	0.00	15.78	0.00	100.00
226-000-441.00	LOCAL COMM STAB SHARE TAX	3,000.00	3,000.00	4,473.55	0.00	149.12
226-000-445.00	Penalties & Int. on Taxes	300.00	300.00	38.78	0.00	12.93
226-000-665.00	Interest	30.00	30.00	2.07	0.00	6.90
TOTAL REVENUES		101,075.00	101,075.00	106,528.12	0.00	105.40
Expenditures						
226-000-702.64	Payroll - Leaf Disposal	19,768.00	19,768.00	24,136.33	0.00	122.10
226-000-702.65	Payroll - Brush Disposal	7,075.00	7,075.00	208.57	0.00	2.95
226-000-703.64	Part-time Leaf Disposal	8,782.00	8,782.00	9,990.25	0.00	113.76
226-000-704.64	Overtime - Leaf Disposal	14,061.00	14,061.00	17,427.85	0.00	123.94
226-000-704.65	Overtime - Brush Disposal	0.00	0.00	70.15	0.00	100.00
226-000-715.00	Social Security	3,801.00	3,801.00	5,053.94	0.00	132.96
226-000-721.00	Workers Compensation	0.00	0.00	1,092.13	0.00	100.00
226-000-820.00	Contracted Services	16,171.00	16,171.00	0.00	0.00	0.00
226-000-901.00	Advertising	300.00	300.00	93.90	0.00	31.30
226-000-941.00	Motor Pool Equip Rental	30,000.00	30,000.00	17,500.00	0.00	58.33
226-000-964.00	Refund or Rebates	100.00	100.00	2.81	0.00	2.81
TOTAL EXPENDITURES		100,058.00	100,058.00	75,575.93	0.00	75.53
Net - Dept 000		1,017.00	1,017.00	30,952.19	0.00	
TOTAL REVENUES		101,075.00	101,075.00	106,528.12	0.00	105.40
TOTAL EXPENDITURES		100,058.00	100,058.00	75,575.93	0.00	75.53
NET OF REVENUES & EXPENDITURES		1,017.00	1,017.00	30,952.19	0.00	3,043.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 295 - Airport						
Dept 000						
Revenues						
295-000-529.00	Federal Grants	0.00	0.00	30,010.83	0.00	100.00
295-000-640.00	Charges for Service - Fuel	76,100.00	76,100.00	47,443.09	0.00	62.34
295-000-665.00	Interest	20.00	20.00	10.16	0.00	50.80
295-000-667.00	Rents	29,800.00	29,800.00	18,609.20	0.00	62.45
295-000-671.00	Miscellaneous Revenue	500.00	500.00	(740.97)	0.00	(148.19)
295-000-698.00	Proceeds from Bonds/Notes	100,000.00	100,000.00	0.00	0.00	0.00
295-000-699.01	Contributions - General Fund	139,000.00	139,000.00	0.00	0.00	0.00
TOTAL REVENUES		345,420.00	345,420.00	95,332.31	0.00	27.60
Net - Dept 000		345,420.00	345,420.00	95,332.31	0.00	
Dept 895 - Airport						
Expenditures						
295-895-702.00	Payroll	10,240.00	10,240.00	7,397.02	0.00	72.24
295-895-702.01	Other Fringe Benefits-taxable	300.00	300.00	0.00	0.00	0.00
295-895-703.00	Part-time Salaries	21,000.00	21,000.00	14,756.68	0.00	70.27
295-895-715.00	Social Security	2,217.00	2,217.00	1,651.14	0.00	74.48
295-895-716.00	Hospitalization	516.00	516.00	1,848.44	0.00	358.22
295-895-717.00	Life Insurance	24.00	24.00	16.10	0.00	67.08
295-895-718.10	RETIREMENT D/C	1,024.00	1,024.00	346.08	0.00	33.80
295-895-721.00	Workers Compensation	580.00	580.00	364.50	0.00	62.84
295-895-740.00	Operating Supplies	2,123.00	2,123.00	1,478.14	0.00	69.63
295-895-757.00	Fuels & Lubricants	70,000.00	70,000.00	65,474.69	0.00	93.54
295-895-801.00	Professional Services	765.00	765.00	0.00	0.00	0.00
295-895-805.00	Administrative Costs	200.00	200.00	0.00	0.00	0.00
295-895-812.00	License	100.00	100.00	50.00	0.00	50.00
295-895-820.00	Contracted Services	11,000.00	11,000.00	13,941.62	880.00	134.74
295-895-825.00	Insurance	5,421.00	5,421.00	3,548.47	0.00	65.46
295-895-850.00	Communications	7,500.00	7,500.00	8,855.13	0.00	118.07
295-895-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
295-895-921.00	Utilities - Gas	900.00	900.00	1,071.50	0.00	119.06
295-895-922.00	Utilities-Elec, Water, Sewer	9,000.00	9,000.00	4,331.91	0.00	48.13
295-895-930.00	Equipment Maintenance	4,245.00	4,245.00	1,354.49	0.00	31.91
295-895-931.00	Maintenance of Building	8,245.00	8,245.00	2,219.60	0.00	26.92
295-895-941.00	Motor Pool Equip Rental	2,600.00	2,600.00	1,516.69	0.00	58.33
295-895-941.01	Data Processing	2,456.00	2,456.00	1,842.03	0.00	75.00
295-895-999.00	Transfers to Other Funds	8,302.00	8,302.00	6,226.50	0.00	75.00
TOTAL EXPENDITURES		168,908.00	168,908.00	138,290.73	880.00	82.39
Net - Dept 895 - Airport		(168,908.00)	(168,908.00)	(138,290.73)	(880.00)	
Dept 900 - Capital Outlay Control						
Expenditures						
295-900-970.00	Capital Outlay	169,333.00	169,333.00	0.00	0.00	0.00
TOTAL EXPENDITURES		169,333.00	169,333.00	0.00	0.00	0.00
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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 295 - Airport						
Net - Dept 900 - Capital Outlay Control		(169,333.00)	(169,333.00)	0.00	0.00	
TOTAL REVENUES		345,420.00	345,420.00	95,332.31	0.00	27.60
TOTAL EXPENDITURES		338,241.00	338,241.00	138,290.73	880.00	41.15
NET OF REVENUES & EXPENDITURES		7,179.00	7,179.00	(42,958.42)	(880.00)	610.65

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 296 - Local Development Finance Auth						
Dept 000						
Revenues						
296-000-402.00	Current Property Taxes	348,760.00	348,760.00	451,290.75	0.00	129.40
296-000-441.00	LOCAL COMM STAB SHARE TAX	150,000.00	150,000.00	142,251.35	0.00	94.83
296-000-665.00	Interest	15,000.00	15,000.00	25.99	0.00	0.17
296-000-671.00	Miscellaneous Revenue	0.00	0.00	39,440.00	0.00	100.00
TOTAL REVENUES		513,760.00	513,760.00	633,008.09	0.00	123.21
Expenditures						
296-000-801.00	Professional Services	26,010.00	26,010.00	264.00	0.00	1.01
296-000-803.00	Service Fee	500.00	500.00	0.00	0.00	0.00
296-000-805.00	Administrative Costs	150,537.00	150,537.00	112,902.75	0.00	75.00
296-000-811.00	Taxes	3,400.00	3,400.00	360.00	0.00	10.59
296-000-820.00	Contracted Services	248,000.00	248,000.00	180,380.69	900.00	73.10
296-000-860.00	Transportation & Travel	0.00	0.00	93.00	0.00	100.00
296-000-902.00	Marketing	1,500.00	1,500.00	0.00	0.00	0.00
296-000-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	2,092.71	0.00	100.00
TOTAL EXPENDITURES		429,947.00	429,947.00	296,093.15	900.00	69.08
Net - Dept 000		83,813.00	83,813.00	336,914.94	(900.00)	
TOTAL REVENUES		513,760.00	513,760.00	633,008.09	0.00	123.21
TOTAL EXPENDITURES		429,947.00	429,947.00	296,093.15	900.00	69.08
NET OF REVENUES & EXPENDITURES		83,813.00	83,813.00	336,914.94	(900.00)	400.91

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		2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 298 - Downtown Development Authority						
Dept 000						
Revenues						
298-000-402.00	Current Property Taxes	123,393.00	123,393.00	156,271.30	0.00	126.65
298-000-420.00	Delinquent Personal Prop Taxes	160.00	160.00	44.76	0.00	27.98
298-000-441.00	LOCAL COMM STAB SHARE TAX	30,000.00	30,000.00	30,301.51	0.00	101.01
298-000-445.00	Penalties & Int. on Taxes	40.00	40.00	22.47	0.00	56.18
298-000-665.00	Interest	540.00	540.00	67.03	0.00	12.41
298-000-671.00	Miscellaneous Revenue	0.00	0.00	35.00	0.00	100.00
298-000-671.16	MISC REVENUE - BLUES FEST	54,000.00	54,000.00	5,000.00	0.00	9.26
TOTAL REVENUES		208,133.00	208,133.00	191,742.07	0.00	92.12
Expenditures						
298-000-702.00	Payroll	0.00	0.00	986.20	0.00	100.00
298-000-702.40	Payroll - Rubbish/Garbage	900.00	900.00	2,475.48	0.00	275.05
298-000-702.41	Payroll - Mowing/Trimming	1,100.00	1,100.00	0.00	0.00	0.00
298-000-702.42	Payroll - Parking Structure	1,300.00	1,300.00	631.65	0.00	48.59
298-000-702.43	Payroll - Sidewalk Snow Removal	500.00	500.00	924.06	0.00	184.81
298-000-702.44	Payroll - Flowers	1,500.00	1,500.00	673.08	0.00	44.87
298-000-703.00	Part-time Salaries	10,175.00	10,175.00	6,106.16	0.00	60.01
298-000-704.00	Overtime Salaries	0.00	0.00	382.14	0.00	100.00
298-000-704.42	Overtime - Parking Structure	0.00	0.00	2,074.66	0.00	100.00
298-000-704.43	Overtime - Sidewalk Snow Removal	0.00	0.00	214.43	0.00	100.00
298-000-715.00	Social Security	743.00	743.00	1,013.44	0.00	136.40
298-000-716.00	Hospitalization	0.00	0.00	2,768.82	0.00	100.00
298-000-717.00	Life Insurance	0.00	0.00	26.40	0.00	100.00
298-000-721.00	Workers Compensation	0.00	0.00	453.39	0.00	100.00
298-000-755.00	Miscellaneous Supplies	1,500.00	1,500.00	263.42	0.00	17.56
298-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTERS	2,000.00	2,000.00	539.13	0.00	26.96
298-000-777.00	MINOR TOOLS AND EQUIPMENT	100.00	100.00	0.00	0.00	0.00
298-000-801.00	Professional Services	530.00	530.00	27,564.00	0.00	5,200.75
298-000-803.00	Service Fee	200.00	200.00	12.50	0.00	6.25
298-000-805.00	Administrative Costs	52,175.00	52,175.00	41,916.03	0.00	80.34
298-000-820.00	Contracted Services	23,000.00	23,000.00	17,400.00	0.00	75.65
298-000-820.02	Contracted Maint - Lawn	0.00	0.00	100.00	0.00	100.00
298-000-850.00	Communications	0.00	0.00	540.00	0.00	100.00
298-000-945.00	COMMUNITY PROMOTIONS	35,000.00	35,000.00	0.00	0.00	0.00
298-000-970.00	Capital Outlay	40,000.00	40,000.00	7,408.71	0.00	18.52
298-000-990.00	Debt Service	15,000.00	15,000.00	0.00	0.00	0.00
298-000-994.00	Bond Interest	900.00	900.00	0.00	0.00	0.00
298-000-999.00	Transfers to Other Funds	13,800.00	13,800.00	10,350.00	0.00	75.00
TOTAL EXPENDITURES		200,423.00	200,423.00	124,823.70	0.00	62.28
Net - Dept 000		7,710.00	7,710.00	66,918.37	0.00	
Dept 296 - DDA Parking Ramp						
Expenditures						
298-296-941.00	Motor Pool Equip Rental	4,000.00	4,000.00	2,333.31	0.00	58.33
TOTAL EXPENDITURES		4,000.00	4,000.00	2,333.31	0.00	58.33
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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 298 - Downtown Development Authority						
Net - Dept 296 - DDA Parking Ramp		(4,000.00)	(4,000.00)	(2,333.31)	0.00	
Dept 297 - DDA Sidewalk						
Expenditures						
298-297-941.00	Motor Pool Equip Rental	7,900.00	7,900.00	4,608.31	0.00	58.33
TOTAL EXPENDITURES		7,900.00	7,900.00	4,608.31	0.00	58.33
Net - Dept 297 - DDA Sidewalk		(7,900.00)	(7,900.00)	(4,608.31)	0.00	
TOTAL REVENUES		208,133.00	208,133.00	191,742.07	0.00	92.12
TOTAL EXPENDITURES		212,323.00	212,323.00	131,765.32	0.00	62.06
NET OF REVENUES & EXPENDITURES		(4,190.00)	(4,190.00)	59,976.75	0.00	1,431.43

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 536 - Marshall House Fund						
Dept 000						
Revenues						
536-000-529.00	Federal Grants	0.00	0.00	2,372.00	0.00	100.00
536-000-531.00	Federal Section 8 Grant	482,366.00	482,366.00	400,530.00	0.00	83.03
536-000-665.00	Interest	1,000.00	1,000.00	63.25	0.00	6.33
536-000-667.00	Rents	400,685.00	400,685.00	279,491.30	0.00	69.75
536-000-671.00	Miscellaneous Revenue	15,200.00	15,200.00	8,097.69	0.00	53.27
536-000-671.02	Misc. Revenue-Cable	34,300.00	34,300.00	17,813.00	0.00	51.93
536-000-675.02	Contributions - Marshall House	100,000.00	100,000.00	(50,000.00)	0.00	(50.00)
TOTAL REVENUES		1,033,551.00	1,033,551.00	658,367.24	0.00	63.70
Net - Dept 000		1,033,551.00	1,033,551.00	658,367.24	0.00	
Dept 700 - Marshall House						
Expenditures						
536-700-702.00	Payroll	145,067.00	145,067.00	86,545.75	0.00	59.66
536-700-702.01	Other Fringe Benefits-taxable	800.00	800.00	2,458.00	0.00	307.25
536-700-703.00	Part-time Salaries	34,440.00	34,440.00	10,268.06	0.00	29.81
536-700-704.00	Overtime Salaries	2,580.00	2,580.00	0.00	0.00	0.00
536-700-715.00	Social Security	13,991.00	13,991.00	6,820.24	0.00	48.75
536-700-716.00	Hospitalization	47,861.00	47,861.00	27,935.94	0.00	58.37
536-700-717.00	Life Insurance	236.00	236.00	154.29	0.00	65.38
536-700-718.00	RETIREMENT - D/B	53,398.00	53,398.00	20,129.54	0.00	37.70
536-700-718.01	Retiree Health Insurance	22,372.00	22,372.00	5,504.56	0.00	24.60
536-700-718.10	RETIREMENT D/C	7,520.00	7,520.00	1,569.89	0.00	20.88
536-700-721.00	Workers Compensation	2,075.00	2,075.00	2,659.55	0.00	128.17
536-700-727.00	Office Supplies	1,144.00	1,144.00	582.52	0.00	50.92
536-700-740.00	Operating Supplies	6,700.00	6,700.00	10,937.69	2,565.00	201.53
536-700-741.00	Uniforms	425.00	425.00	328.39	0.00	77.27
536-700-760.00	Medical Services	120.00	120.00	40.00	0.00	33.33
536-700-776.00	Building Maintenance Supplies	17,175.00	17,175.00	7,969.39	0.00	46.40
536-700-801.00	Professional Services	12,017.00	12,017.00	264.00	0.00	2.20
536-700-803.00	Service Fee	0.00	0.00	5.55	0.00	100.00
536-700-810.00	Dues & Memberships	7,825.00	7,825.00	4,128.10	0.00	52.76
536-700-820.00	Contracted Services	69,768.00	69,768.00	46,403.37	1,080.00	68.06
536-700-820.03	CONTRACTED MAINTENANCE	10,000.00	10,000.00	3,028.44	0.00	30.28
536-700-825.00	Insurance	12,438.00	12,438.00	14,551.03	0.00	116.99
536-700-850.00	Communications	7,750.00	7,750.00	3,862.80	0.00	49.84
536-700-860.00	Transportation & Travel	1,500.00	1,500.00	0.00	0.00	0.00
536-700-901.00	Advertising	250.00	250.00	60.66	0.00	24.26
536-700-921.00	Utilities - Gas	22,287.00	22,287.00	17,715.61	0.00	79.49
536-700-922.00	Utilities-Elec, Water, Sewer	68,340.00	68,340.00	42,920.65	0.00	62.80
536-700-923.00	Cable	16,657.00	16,657.00	10,904.45	0.00	65.46
536-700-930.00	Equipment Maintenance	2,081.00	2,081.00	1,985.71	0.00	95.42
536-700-931.00	Maintenance of Building	38,000.00	38,000.00	35,425.92	6,206.06	109.56
536-700-932.00	Vehicle Maintenance	0.00	0.00	299.97	0.00	100.00
536-700-941.00	Motor Pool Equip Rental	420.00	420.00	245.00	0.00	58.33
536-700-941.01	Data Processing	9,191.00	9,191.00	6,893.28	0.00	75.00
536-700-958.00	Education & Training	4,000.00	4,000.00	890.00	0.00	22.25
536-700-968.00	Depreciation	69,400.00	69,400.00	52,049.97	0.00	75.00
536-700-970.00	Capital Outlay	231,905.00	231,905.00	2,297.00	0.00	0.99
536-700-970.06	Capital Outlay-Replacement Rsv	0.00	0.00	159,565.28	1,991.56	100.00
536-700-999.00	Transfers to Other Funds	93,818.00	93,818.00	70,363.50	0.00	75.00

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 536 - Marshall House Fund						
Expenditures						
TOTAL EXPENDITURES		1,033,551.00	1,033,551.00	657,764.10	11,842.62	64.79
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Net - Dept 700 - Marshall House		(1,033,551.00)	(1,033,551.00)	(657,764.10)	(11,842.62)	
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TOTAL REVENUES		1,033,551.00	1,033,551.00	658,367.24	0.00	63.70
TOTAL EXPENDITURES		1,033,551.00	1,033,551.00	657,764.10	11,842.62	64.79
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NET OF REVENUES & EXPENDITURES		0.00	0.00	603.14	(11,842.62)	100.00

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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 570 - FIBER TO THE PREMISE						
Dept 000						
Revenues						
570-000-636.00	Residential Sales	862,827.00	862,827.00	648,852.12	0.00	75.20
570-000-644.00	Commercial Sales	161,148.00	161,148.00	120,431.89	0.00	74.73
570-000-660.00	Penalties Income	18,025.00	18,025.00	23,608.00	0.00	130.97
570-000-665.00	Interest	0.00	0.00	12.21	0.00	100.00
570-000-671.00	Miscellaneous Revenue	0.00	0.00	7,038.50	0.00	100.00
TOTAL REVENUES		1,042,000.00	1,042,000.00	799,942.72	0.00	76.77
Net - Dept 000		1,042,000.00	1,042,000.00	799,942.72	0.00	
Dept 570 - FIBER TO THE PREMISE						
Expenditures						
570-570-702.00	Payroll	260,506.00	260,506.00	164,917.16	0.00	63.31
570-570-702.01	Other Fringe Benefits-taxable	4,703.00	4,703.00	3,969.23	0.00	84.40
570-570-704.00	Overtime Salaries	0.00	0.00	2,086.49	0.00	100.00
570-570-715.00	Social Security	20,290.00	20,290.00	12,317.53	0.00	60.71
570-570-716.00	Hospitalization	27,503.00	27,503.00	11,840.29	0.00	43.05
570-570-717.00	Life Insurance	551.00	551.00	359.80	0.00	65.30
570-570-718.10	RETIREMENT D/C	26,051.00	26,051.00	5,487.78	0.00	21.07
570-570-721.00	Workers Compensation	7,935.00	7,935.00	1,207.27	0.00	15.21
570-570-727.00	Office Supplies	1,040.00	1,040.00	159.51	0.00	15.34
570-570-727.02	Postage and Shipping	520.00	520.00	0.00	0.00	0.00
570-570-728.00	Equipment & Supplies	0.00	0.00	44.50	0.00	100.00
570-570-740.00	Operating Supplies	1,000.00	1,000.00	1,446.81	0.00	144.68
570-570-741.00	Uniforms	1,000.00	1,000.00	1,135.64	0.00	113.56
570-570-761.00	Safety Supplies	500.00	500.00	32.24	0.00	6.45
570-570-777.00	MINOR TOOLS AND EQUIPMENT	3,000.00	3,000.00	959.59	0.00	31.99
570-570-801.00	Professional Services	25,500.00	25,500.00	4,173.19	0.00	16.37
570-570-805.00	Administrative Costs	0.00	0.00	644.68	0.00	100.00
570-570-820.00	Contracted Services	256,860.00	256,860.00	151,808.08	51,033.75	78.97
570-570-825.00	Insurance	5,000.00	5,000.00	0.00	0.00	0.00
570-570-850.00	Communications	1,000.00	1,000.00	2,091.06	0.00	209.11
570-570-860.00	Transportation & Travel	1,000.00	1,000.00	0.00	0.00	0.00
570-570-901.00	Advertising	2,500.00	2,500.00	929.00	0.00	37.16
570-570-902.00	Marketing	6,000.00	6,000.00	852.72	0.00	14.21
570-570-922.00	Utilities-Elec, Water, Sewer	10,000.00	10,000.00	8,827.81	0.00	88.28
570-570-930.00	Equipment Maintenance	50,000.00	50,000.00	78,519.88	21,334.41	199.71
570-570-932.00	Vehicle Maintenance	1,000.00	1,000.00	0.00	0.00	0.00
570-570-940.00	Rentals	12,510.00	12,510.00	9,382.50	0.00	75.00
570-570-941.00	Motor Pool Equip Rental	61,000.00	61,000.00	33,488.08	0.00	54.90
570-570-941.01	Data Processing	19,873.00	19,873.00	14,904.72	0.00	75.00
570-570-958.00	Education & Training	3,000.00	3,000.00	0.00	0.00	0.00
570-570-968.00	Depreciation	137,750.00	137,750.00	103,312.53	0.00	75.00
570-570-970.00	Capital Outlay	25,000.00	25,000.00	17,958.46	0.00	71.83
570-570-995.00	Bond Interest Paid	84,000.00	84,000.00	0.00	0.00	0.00
570-570-999.00	Transfers to Other Funds	34,809.00	34,809.00	26,106.75	0.00	75.00
TOTAL EXPENDITURES		1,091,401.00	1,091,401.00	658,963.30	72,368.16	67.01
Net - Dept 570 - FIBER TO THE PREMISE		(1,091,401.00)	(1,091,401.00)	(658,963.30)	(72,368.16)	

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 570 - FIBER TO THE PREMISE						
TOTAL REVENUES		1,042,000.00	1,042,000.00	799,942.72	0.00	76.77
TOTAL EXPENDITURES		1,091,401.00	1,091,401.00	658,963.30	72,368.16	67.01
NET OF REVENUES & EXPENDITURES		(49,401.00)	(49,401.00)	140,979.42	(72,368.16)	138.89

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 582 - Electric Fund						
Dept 000						
Revenues						
582-000-445.00	Penalties & Int. on Taxes	0.00	0.00	18.75	0.00	100.00
582-000-451.00	Licenses and Permits	0.00	0.00	250.00	0.00	100.00
582-000-601.00	NSF Revenue	3,100.00	3,100.00	2,320.00	0.00	74.84
582-000-607.00	Charges for Services - Fees	60,000.00	60,000.00	25,343.43	0.00	42.24
582-000-636.00	Residential Sales	3,600,000.00	3,600,000.00	2,960,613.66	0.00	82.24
582-000-644.00	Commercial Sales	4,200,000.00	4,200,000.00	2,902,401.62	0.00	69.10
582-000-645.00	Industrial Sales	4,060,000.00	4,060,000.00	2,805,290.55	0.00	69.10
582-000-646.00	Public Str. & Hwy. Lighting	63,000.00	63,000.00	41,692.00	0.00	66.18
582-000-647.00	Security & Resort Lighting	49,614.00	49,614.00	38,079.74	0.00	76.75
582-000-648.00	Sales to City Government	578,000.00	578,000.00	405,773.61	0.00	70.20
582-000-660.00	Penalties Income	64,105.00	64,105.00	43,024.08	0.00	67.12
582-000-665.00	Interest	58,337.00	58,337.00	554.69	0.00	0.95
582-000-667.00	Rents	6,401.00	6,401.00	6,401.00	0.00	100.00
582-000-671.00	Miscellaneous Revenue	101,281.00	101,281.00	48,743.59	0.00	48.13
582-000-693.00	GAIN\LOSS- SALES OF ASSETS	0.00	0.00	(136,641.88)	0.00	100.00
TOTAL REVENUES		12,843,838.00	12,843,838.00	9,143,864.84	0.00	71.19
Net - Dept 000		12,843,838.00	12,843,838.00	9,143,864.84	0.00	
Dept 539 - Administration						
Expenditures						
582-539-702.00	Payroll	155,258.00	155,258.00	61,995.21	0.00	39.93
582-539-702.01	Other Fringe Benefits-taxable	2,223.00	2,223.00	1,362.18	0.00	61.28
582-539-703.00	Part-time Salaries	0.00	0.00	234.91	0.00	100.00
582-539-715.00	Social Security	12,048.00	12,048.00	4,742.32	0.00	39.36
582-539-716.00	Hospitalization	27,691.00	27,691.00	41,659.56	0.00	150.44
582-539-717.00	Life Insurance	183.00	183.00	28.94	0.00	15.81
582-539-718.00	RETIREMENT - D/B	300,000.00	300,000.00	191,517.12	0.00	63.84
582-539-718.01	Retiree Health Insurance	625,000.00	625,000.00	160,873.96	0.00	25.74
582-539-718.10	RETIREMENT D/C	15,526.00	15,526.00	2,099.94	0.00	13.53
582-539-721.00	Workers Compensation	833.00	833.00	2,394.73	0.00	287.48
582-539-727.00	Office Supplies	5,306.00	5,306.00	3,693.85	0.00	69.62
582-539-727.02	Postage and Shipping	16,979.00	16,979.00	10,815.67	0.00	63.70
582-539-740.00	Operating Supplies	1,082.00	1,082.00	303.04	0.00	28.01
582-539-755.00	Miscellaneous Supplies	216.00	216.00	56.13	0.00	25.99
582-539-801.00	Professional Services	60,000.00	60,000.00	53,452.94	0.00	89.09
582-539-803.00	Service Fee	250.00	250.00	0.00	0.00	0.00
582-539-804.00	BANK FEES	700.00	700.00	1,312.50	0.00	187.50
582-539-805.00	Administrative Costs	4,550.00	4,550.00	2,055.74	0.00	45.18
582-539-810.00	Dues & Memberships	15,500.00	15,500.00	21,774.00	0.00	140.48
582-539-813.00	Energy Optimization	40,000.00	40,000.00	85,593.12	0.00	213.98
582-539-820.00	Contracted Services	12,000.00	12,000.00	19,255.11	500.00	164.63
582-539-825.00	Insurance	42,973.00	42,973.00	56,180.46	0.02	130.73
582-539-850.00	Communications	150.00	150.00	0.00	0.00	0.00
582-539-860.00	Transportation & Travel	3,600.00	3,600.00	298.89	0.00	8.30
582-539-901.00	Advertising	1,000.00	1,000.00	680.90	0.00	68.09
582-539-930.00	Equipment Maintenance	743.00	743.00	399.58	0.00	53.78
582-539-941.01	Data Processing	9,126.00	9,126.00	6,844.50	0.00	75.00
582-539-956.00	Bad Debt Expense	1,500.00	1,500.00	0.00	0.00	0.00
582-539-958.00	Education & Training	2,000.00	2,000.00	776.00	0.00	38.80
582-539-966.00	Amortization	2,200.00	2,200.00	0.00	0.00	0.00
582-539-968.00	Depreciation	16,536.00	16,536.00	12,402.00	0.00	75.00

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

		2020-21				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
582-539-995.00	Bond Interest Paid	114,650.00	114,650.00	114,650.00	0.00	100.00
582-539-999.00	Transfers to Other Funds	824,550.00	824,550.00	618,412.50	0.00	75.00
TOTAL EXPENDITURES		2,314,373.00	2,314,373.00	1,475,865.80	500.02	63.79
Net - Dept 539 - Administration		(2,314,373.00)	(2,314,373.00)	(1,475,865.80)	(500.02)	
Dept 543 - Powerhouse						
Expenditures						
582-543-704.00	Overtime Salaries	10,000.00	10,000.00	6,439.91	0.00	64.40
582-543-704.03	Overtime - Overhead Lines	0.00	0.00	71.22	0.00	100.00
582-543-704.04	Overtime- Electrical Apparatus	0.00	0.00	170.94	0.00	100.00
582-543-705.00	Station Labor	230,000.00	230,000.00	128,926.70	0.00	56.06
582-543-705.01	Other Fringe Benefits-taxable	26,276.00	26,276.00	19,973.23	0.00	76.01
582-543-710.01	Labor - Structure Imp. & Maint	0.00	0.00	11,406.80	0.00	100.00
582-543-710.03	Labor - Diesels & Generators	0.00	0.00	15,125.13	0.00	100.00
582-543-710.04	Labor - Electrical Apparatus	0.00	0.00	21,247.63	0.00	100.00
582-543-710.24	Labor - Dam & Waterways	0.00	0.00	2,592.72	0.00	100.00
582-543-710.25	Labor - Hydro	0.00	0.00	2,270.64	0.00	100.00
582-543-715.00	Social Security	21,912.00	21,912.00	15,136.01	0.00	69.08
582-543-716.00	Hospitalization	72,202.00	72,202.00	42,694.95	0.00	59.13
582-543-717.00	Life Insurance	528.00	528.00	364.76	0.00	69.08
582-543-718.00	RETIREMENT - D/B	120,457.00	120,457.00	28,430.03	0.00	23.60
582-543-718.10	RETIREMENT D/C	15,923.00	15,923.00	2,156.00	0.00	13.54
582-543-721.00	Workers Compensation	6,414.00	6,414.00	4,166.09	0.00	64.95
582-543-727.02	Postage and Shipping	212.00	212.00	88.92	0.00	41.94
582-543-738.00	Purchase Power - MSCPA	7,303,967.00	7,303,967.00	6,913,347.04	0.00	94.65
582-543-740.00	Operating Supplies	4,330.00	4,330.00	1,375.99	0.00	31.78
582-543-741.00	Uniforms	5,000.00	5,000.00	2,909.72	0.00	58.19
582-543-750.00	Diesel Fuel - Oil	10,000.00	10,000.00	3,003.97	0.00	30.04
582-543-751.00	Diesel Fuel - Gas	12,000.00	12,000.00	19,553.67	0.00	162.95
582-543-752.00	Lubricants	2,000.00	2,000.00	0.00	0.00	0.00
582-543-757.00	Fuels & Lubricants	0.00	0.00	588.99	0.00	100.00
582-543-761.00	Safety Supplies	2,550.00	2,550.00	624.42	0.00	24.49
582-543-776.00	Building Maintenance Supplies	3,264.00	3,264.00	1,745.83	0.00	53.49
582-543-777.00	MINOR TOOLS AND EQUIPMENT	3,500.00	3,500.00	632.65	0.00	18.08
582-543-780.01	Maintenance - Structures & Imp	2,000.00	2,000.00	1,236.78	0.00	61.84
582-543-780.02	Maint. - Fuel Oil Tanks	5,000.00	5,000.00	55.21	0.00	1.10
582-543-780.03	Maint.- Diesels & Generator	10,000.00	10,000.00	329.94	0.00	3.30
582-543-780.04	Maint. - Electrical Apparatus	20,000.00	20,000.00	24,509.44	0.00	122.55
582-543-780.24	Maintenance - Dam & Waterways	2,000.00	2,000.00	0.00	0.00	0.00
582-543-780.25	Maintenance - Hydro	1,500.00	1,500.00	520.14	0.00	34.68
582-543-801.00	Professional Services	58,366.00	58,366.00	6,815.58	1,055.00	13.48
582-543-820.00	Contracted Services	42,448.00	42,448.00	5,887.28	31,555.00	88.21
582-543-832.00	State Emmission Fee	6,000.00	6,000.00	3,160.50	0.00	52.68
582-543-850.00	Communications	3,000.00	3,000.00	1,573.08	0.00	52.44
582-543-860.00	Transportation & Travel	1,000.00	1,000.00	220.00	0.00	22.00
582-543-930.00	Equipment Maintenance	2,123.00	2,123.00	5,095.94	0.00	240.03
582-543-941.00	Motor Pool Equip Rental	9,500.00	9,500.00	5,541.69	0.00	58.33
582-543-941.01	Data Processing	6,595.00	6,595.00	4,946.22	0.00	75.00
582-543-958.00	Education & Training	3,000.00	3,000.00	0.00	0.00	0.00
582-543-968.00	Depreciation	130,000.00	130,000.00	97,499.97	0.00	75.00
5/3/21 CC Packet					43	

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
TOTAL EXPENDITURES		8,153,067.00	8,153,067.00	7,402,435.73	32,610.00	91.19
Net - Dept 543 - Powerhouse						
		(8,153,067.00)	(8,153,067.00)	(7,402,435.73)	(32,610.00)	
Dept 544 - Line Distribution						
Expenditures						
582-544-702.00	Payroll	0.00	0.00	5,985.24	0.00	100.00
582-544-703.00	Part-time Salaries	24,000.00	24,000.00	10,693.01	0.00	44.55
582-544-704.00	Overtime Salaries	1,061.00	1,061.00	3,184.83	0.00	300.17
582-544-704.05	Overtime - Overhead Lines	15,918.00	15,918.00	21,076.62	0.00	132.41
582-544-704.06	Overtime - Transformer & Dev	1,273.00	1,273.00	1,015.42	0.00	79.77
582-544-704.07	Overtime - Services	4,500.00	4,500.00	4,095.97	0.00	91.02
582-544-704.09	Overtime - St. Lights & Signs	1,061.00	1,061.00	125.79	0.00	11.86
582-544-704.10	Overtime - Security Lights	212.00	212.00	0.00	0.00	0.00
582-544-704.12	Overtime - Meter Reading	530.00	530.00	0.00	0.00	0.00
582-544-704.13	Overtime- Christmas Decoration	1,061.00	1,061.00	251.58	0.00	23.71
582-544-704.14	Overtime - Meter Shop	1,500.00	1,500.00	575.08	0.00	38.34
582-544-704.29	Overtime - Underground Lines	5,000.00	5,000.00	1,758.81	0.00	35.18
582-544-704.30	Overtime - Line Clearance	530.00	530.00	0.00	0.00	0.00
582-544-705.00	Station Labor	775,000.00	775,000.00	214,079.54	0.00	27.62
582-544-705.01	Other Fringe Benefits-taxable	27,726.00	27,726.00	22,180.08	0.00	80.00
582-544-710.05	Labor - Overhead Lines	0.00	0.00	207,563.19	0.00	100.00
582-544-710.06	Labor - Transformers & Devices	0.00	0.00	1,065.32	0.00	100.00
582-544-710.07	Labor - Services	0.00	0.00	796.67	0.00	100.00
582-544-710.09	Labor - St. Lights & Signals	0.00	0.00	13,562.80	0.00	100.00
582-544-710.10	Labor - Security Lights	0.00	0.00	503.16	0.00	100.00
582-544-710.11	Labor - Brooks Fountain	0.00	0.00	446.98	0.00	100.00
582-544-710.12	Labor - Meter Reading	51,647.00	51,647.00	36,662.44	0.00	70.99
582-544-710.13	Labor - Christmas Decorations	0.00	0.00	12,641.12	0.00	100.00
582-544-710.14	Labor - Meter Shop	62,546.00	62,546.00	43,984.13	0.00	70.32
582-544-710.29	Labor - Underground Lines	0.00	0.00	67,948.11	0.00	100.00
582-544-710.31	LABOR - KETCHUM PARK RESTROOM	0.00	0.00	1,093.20	0.00	100.00
582-544-715.00	Social Security	82,379.00	82,379.00	49,491.41	0.00	60.08
582-544-716.00	Hospitalization	241,418.00	241,418.00	119,184.88	0.00	49.37
582-544-717.00	Life Insurance	1,716.00	1,716.00	1,101.42	0.00	64.19
582-544-718.00	RETIREMENT - D/B	332,164.00	332,164.00	67,240.03	0.00	20.24
582-544-718.10	RETIREMENT D/C	40,948.00	40,948.00	13,860.53	0.00	33.85
582-544-721.00	Workers Compensation	13,030.00	13,030.00	15,351.56	0.00	117.82
582-544-727.02	Postage and Shipping	212.00	212.00	350.84	0.00	165.49
582-544-740.00	Operating Supplies	12,990.00	12,990.00	11,664.31	0.00	89.79
582-544-741.00	Uniforms	10,000.00	10,000.00	9,903.82	0.00	99.04
582-544-760.00	Medical Services	1,190.00	1,190.00	1,210.00	0.00	101.68
582-544-761.00	Safety Supplies	10,000.00	10,000.00	8,314.68	0.00	83.15
582-544-777.00	MINOR TOOLS AND EQUIPMENT	15,000.00	15,000.00	6,787.19	5,975.01	85.08
582-544-780.05	Maint. - Overhead Lines	41,000.00	41,000.00	34,287.83	0.00	83.63
582-544-780.06	Maint.- Transformers & Devices	45,000.00	45,000.00	27,545.00	0.00	61.21
582-544-780.07	Maintenance - Services	10,000.00	10,000.00	19,676.29	0.00	196.76
582-544-780.08	Maintenance - Meters	15,000.00	15,000.00	34,775.82	0.00	231.84
582-544-780.09	Maintenance - St. Lights & Sig	40,000.00	40,000.00	5,616.41	0.00	14.04
582-544-780.10	Maintenance - Security Lights	11,000.00	11,000.00	7,040.03	0.00	64.00
582-544-780.11	Maintenance - Brooks Fountain	100.00	100.00	0.00	0.00	0.00
582-544-780.13	Maint. - Christmas Decorations	100.00	100.00	0.00	0.00	0.00
582-544-780.53	Maintenance- Underground Lines	30,000.00	30,000.00	41,057.40	6,958.44	160.05
582-544-801.00	Professional Services	5,306.00	5,306.00	0.00	2,749.00	51.81

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
582-544-820.00	Contracted Services	200,000.00	200,000.00	177,598.30	37,747.49	107.67
582-544-850.00	Communications	2,200.00	2,200.00	1,735.02	0.00	78.86
582-544-860.00	Transportation & Travel	5,000.00	5,000.00	8,345.14	0.00	166.90
582-544-901.00	Advertising	0.00	0.00	20.22	0.00	100.00
582-544-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	318.52	0.00	100.00
582-544-930.00	Equipment Maintenance	2,123.00	2,123.00	386.32	0.00	18.20
582-544-932.00	Vehicle Maintenance	2,000.00	2,000.00	740.51	0.00	37.03
582-544-940.00	Rentals	94,445.00	94,445.00	71,433.75	0.00	75.64
582-544-941.00	Motor Pool Equip Rental	260,000.00	260,000.00	153,490.62	0.00	59.03
582-544-941.01	Data Processing	4,332.00	4,332.00	3,249.00	0.00	75.00
582-544-958.00	Education & Training	16,000.00	16,000.00	12,096.97	0.00	75.61
582-544-968.00	Depreciation	250,000.00	250,000.00	187,499.97	0.00	75.00
TOTAL EXPENDITURES		2,768,218.00	2,768,218.00	1,762,662.88	53,430.30	65.61
Net - Dept 544 - Line Distribution		(2,768,218.00)	(2,768,218.00)	(1,762,662.88)	(53,430.30)	
Dept 900 - Capital Outlay Control						
Expenditures						
582-900-970.00	Capital Outlay	680,000.00	680,000.00	180,633.59	24,672.00	30.19
582-900-970.18	PEARL STREET SUBSTATION	0.00	0.00	430,409.01	0.00	100.00
582-900-970.21	MARSHALL DAM	0.00	0.00	112,955.56	218,465.84	100.00
582-900-970.22	ELECTRIC VEHICLE CHARGING	0.00	0.00	100,140.00	0.00	100.00
TOTAL EXPENDITURES		680,000.00	680,000.00	824,138.16	243,137.84	156.95
Net - Dept 900 - Capital Outlay Control		(680,000.00)	(680,000.00)	(824,138.16)	(243,137.84)	
TOTAL REVENUES		12,843,838.00	12,843,838.00	9,143,864.84	0.00	71.19
TOTAL EXPENDITURES		13,915,658.00	13,915,658.00	11,465,102.57	329,678.16	84.76
NET OF REVENUES & EXPENDITURES		(1,071,820.00)	(1,071,820.00)	(2,321,237.73)	(329,678.16)	247.33

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 588 - DART Fund						
Dept 000						
Revenues						
588-000-402.00	Current Property Taxes	191,400.00	191,400.00	190,576.00	0.00	99.57
588-000-420.00	Delinquent Personal Prop Taxes	200.00	200.00	23.96	0.00	11.98
588-000-441.00	LOCAL COMM STAB SHARE TAX	5,800.00	5,800.00	8,402.48	0.00	144.87
588-000-445.00	Penalties & Int. on Taxes	300.00	300.00	69.15	0.00	23.05
588-000-529.01	DART RTAP	2,000.00	2,000.00	0.00	0.00	0.00
588-000-530.00	Federal Section 5311 Grant	63,134.00	63,134.00	65,444.04	0.00	103.66
588-000-570.00	State Operating Assistance	127,705.00	127,705.00	97,548.53	0.00	76.39
588-000-571.00	State Grant - DART	0.00	0.00	78,058.20	0.00	100.00
588-000-610.00	Passenger Fares	40,000.00	40,000.00	17,590.50	0.00	43.98
588-000-665.00	Interest	4,000.00	4,000.00	463.57	0.00	11.59
588-000-671.00	Miscellaneous Revenue	9,000.00	9,000.00	2,580.22	0.00	28.67
588-000-681.00	Sales of Fixed Assets	4,500.00	4,500.00	12,800.00	0.00	284.44
TOTAL REVENUES		448,039.00	448,039.00	473,556.65	0.00	105.70
Net - Dept 000		448,039.00	448,039.00	473,556.65	0.00	
Dept 538 - DART						
Expenditures						
588-538-702.81	ADMIN HOURS	0.00	0.00	25,433.72	0.00	100.00
588-538-703.00	Part-time Salaries	125,000.00	125,000.00	65,418.10	0.00	52.33
588-538-703.82	PART-TIME DISPATCH	33,245.00	33,245.00	16,243.98	0.00	48.86
588-538-704.00	Overtime Salaries	0.00	0.00	2,563.05	0.00	100.00
588-538-704.82	OVERTIME - DISPATCH	0.00	0.00	125.67	0.00	100.00
588-538-715.00	Social Security	14,738.00	14,738.00	8,221.59	0.00	55.78
588-538-718.00	RETIREMENT - D/B	65,000.00	65,000.00	22,806.94	0.00	35.09
588-538-718.01	Retiree Health Insurance	51,125.00	51,125.00	42,335.80	0.00	82.81
588-538-721.00	Workers Compensation	5,200.00	5,200.00	2,227.22	0.00	42.83
588-538-727.00	Office Supplies	850.00	850.00	330.33	0.00	38.86
588-538-740.00	Operating Supplies	2,200.00	2,200.00	3,551.05	0.00	161.41
588-538-757.00	Fuels & Lubricants	28,000.00	28,000.00	8,757.29	0.00	31.28
588-538-760.00	Medical Services	1,250.00	1,250.00	712.93	0.00	57.03
588-538-801.00	Professional Services	1,500.00	1,500.00	675.19	0.00	45.01
588-538-810.00	Dues & Memberships	700.00	700.00	700.00	0.00	100.00
588-538-825.00	Insurance	5,500.00	5,500.00	5,773.40	0.00	104.97
588-538-850.00	Communications	2,000.00	2,000.00	596.05	0.00	29.80
588-538-860.00	Transportation & Travel	275.00	275.00	0.00	0.00	0.00
588-538-901.00	Advertising	1,500.00	1,500.00	419.80	0.00	27.99
588-538-930.00	Equipment Maintenance	3,000.00	3,000.00	2,010.27	0.00	67.01
588-538-931.00	Maintenance of Building	0.00	0.00	93.54	0.00	100.00
588-538-932.00	Vehicle Maintenance	24,000.00	24,000.00	5,149.56	0.00	21.46
588-538-933.00	Tires	3,000.00	3,000.00	0.00	0.00	0.00
588-538-940.00	Rentals	12,440.00	12,440.00	10,153.85	0.00	81.62
588-538-941.00	Motor Pool Equip Rental	250.00	250.00	0.00	0.00	0.00
588-538-941.01	Data Processing	7,654.00	7,654.00	6,153.49	0.00	80.40
588-538-958.00	Education & Training	1,000.00	1,000.00	190.95	0.00	19.10
588-538-958.01	EXP RTAP	2,000.00	2,000.00	0.00	0.00	0.00
588-538-964.00	Refund or Rebates	150.00	150.00	5.34	0.00	3.56
588-538-968.00	Depreciation	35,000.00	35,000.00	29,661.01	0.00	84.75
588-538-970.00	Capital Outlay	0.00	0.00	71,080.75	0.00	100.00
588-538-999.00	TRANSFERS TO OTHER FUNDS	19,590.00	19,590.00	17,477.00	0.00	89.21
5/3/21 CC Packet					46	
TOTAL EXPENDITURES		446,167.00	446,167.00	348,867.87	0.00	78.19

5/3/21 CC Packet

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
<hr/>						
Fund 588 - DART Fund						
Net - Dept 538 - DART		(446,167.00)	(446,167.00)	(348,867.87)	0.00	
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Dept 541 - DART - ALBION						
Revenues						
588-541-530.00	Federal Section 5311 Grant	15,000.00	15,000.00	4,813.96	0.00	32.09
588-541-570.00	State Operating Assistance	32,000.00	32,000.00	8,971.47	0.00	28.04
588-541-610.00	Passenger Fares	8,000.00	8,000.00	1,969.12	0.00	24.61
588-541-671.00	Miscellaneous Revenue	2,000.00	2,000.00	0.00	0.00	0.00
588-541-675.00	Contrib. from Other Sources	32,000.00	32,000.00	6,500.00	0.00	20.31
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TOTAL REVENUES		89,000.00	89,000.00	22,254.55	0.00	25.01
<hr/>						
Expenditures						
588-541-702.81	ADMIN HOURS	0.00	0.00	2,566.78	0.00	100.00
588-541-703.00	Part-time Salaries	33,902.00	33,902.00	17,833.79	0.00	52.60
588-541-703.82	PART-TIME DISPATCH	5,965.00	5,965.00	4,638.29	0.00	77.76
588-541-704.00	Overtime Salaries	356.00	356.00	801.89	0.00	225.25
588-541-704.82	OVERTIME - DISPATCH	86.00	86.00	74.46	0.00	86.58
588-541-715.00	Social Security	3,084.00	3,084.00	2,136.78	0.00	69.29
588-541-721.00	Workers Compensation	1,054.00	1,054.00	1,453.76	0.00	137.93
588-541-727.00	Office Supplies	153.00	153.00	33.18	0.00	21.69
588-541-740.00	Operating Supplies	510.00	510.00	178.03	0.00	34.91
588-541-757.00	Fuels & Lubricants	11,000.00	11,000.00	4,160.27	0.00	37.82
588-541-760.00	Medical Services	500.00	500.00	151.72	0.00	30.34
588-541-801.00	Professional Services	306.00	306.00	255.45	0.00	83.48
588-541-825.00	Insurance	2,296.00	2,296.00	946.60	0.00	41.23
588-541-850.00	Communications	635.00	635.00	1,128.77	0.00	177.76
588-541-901.00	Advertising	1,500.00	1,500.00	38.42	0.00	2.56
588-541-930.00	Equipment Maintenance	520.00	520.00	0.00	0.00	0.00
588-541-932.00	VEHICLE MAINTENANCE	6,936.00	6,936.00	1,008.96	0.00	14.55
588-541-933.00	Tires	1,530.00	1,530.00	886.14	0.00	57.92
588-541-940.00	Rentals	2,500.00	2,500.00	1,051.15	0.00	42.05
588-541-941.01	Data Processing	1,400.00	1,400.00	637.01	0.00	45.50
588-541-968.00	Depreciation	8,642.00	8,642.00	3,070.55	0.00	35.53
588-541-999.00	Transfers to Other Funds	6,125.00	6,125.00	1,809.25	0.00	29.54
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TOTAL EXPENDITURES		89,000.00	89,000.00	44,861.25	0.00	50.41
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Net - Dept 541 - DART - ALBION		0.00	0.00	(22,606.70)	0.00	
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TOTAL REVENUES		537,039.00	537,039.00	495,811.20	0.00	92.32
TOTAL EXPENDITURES		535,167.00	535,167.00	393,729.12	0.00	73.57
NET OF REVENUES & EXPENDITURES		1,872.00	1,872.00	102,082.08	0.00	5,453.10

PERIOD ENDING 03/31/2021

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 590 - Wastewater Fund						
Dept 000						
Revenues						
590-000-636.00	Residential Sales	1,225,968.00	1,225,968.00	853,562.39	0.00	69.62
590-000-644.00	Commercial Sales	582,335.00	582,335.00	382,878.75	0.00	65.75
590-000-645.00	Industrial Sales	134,857.00	134,857.00	114,533.07	0.00	84.93
590-000-648.00	Sales to City Government	40,457.00	40,457.00	26,857.92	0.00	66.39
590-000-660.00	Penalties Income	15,000.00	15,000.00	9,740.60	0.00	64.94
590-000-665.00	Interest	4,200.00	4,200.00	2,186.68	0.00	52.06
590-000-671.00	Miscellaneous Revenue	12,500.00	12,500.00	28,603.31	0.00	228.83
590-000-671.01	Connection Fees	15,000.00	15,000.00	1,500.00	0.00	10.00
TOTAL REVENUES		2,030,317.00	2,030,317.00	1,419,862.72	0.00	69.93
Net - Dept 000		2,030,317.00	2,030,317.00	1,419,862.72	0.00	
Dept 539 - Administration						
Expenditures						
590-539-702.00	Payroll	101,647.00	101,647.00	65,107.30	0.00	64.05
590-539-702.01	Other Fringe Benefits-taxable	1,400.00	1,400.00	1,400.00	0.00	100.00
590-539-704.00	Overtime Salaries	0.00	0.00	27.87	0.00	100.00
590-539-715.00	Social Security	7,883.00	7,883.00	4,827.57	0.00	61.24
590-539-716.00	Hospitalization	31,245.00	31,245.00	32,198.85	0.00	103.05
590-539-717.00	Life Insurance	201.00	201.00	128.72	0.00	64.04
590-539-718.00	RETIREMENT - D/B	93,004.00	93,004.00	45,516.38	0.00	48.94
590-539-718.01	Retiree Health Insurance	70,000.00	70,000.00	28,110.19	0.00	40.16
590-539-718.10	RETIREMENT D/C	3,584.00	3,584.00	928.11	0.00	25.90
590-539-721.00	Workers Compensation	386.00	386.00	955.43	0.00	247.52
590-539-727.00	Office Supplies	1,300.00	1,300.00	1,481.04	0.00	113.93
590-539-727.02	Postage and Shipping	6,579.00	6,579.00	4,191.11	0.00	63.70
590-539-740.00	Operating Supplies	0.00	0.00	95.00	0.00	100.00
590-539-760.00	Medical Services	212.00	212.00	0.00	0.00	0.00
590-539-801.00	Professional Services	9,906.00	9,906.00	3,514.25	4,405.75	79.95
590-539-803.00	Service Fee	500.00	500.00	162.50	0.00	32.50
590-539-804.00	BANK FEES	325.00	325.00	656.23	0.00	201.92
590-539-805.00	Administrative Costs	350.00	350.00	407.11	0.00	116.32
590-539-810.00	Dues & Memberships	750.00	750.00	309.33	0.00	41.24
590-539-820.00	Contracted Services	13,371.00	13,371.00	10,704.15	1,200.00	89.03
590-539-825.00	Insurance	22,574.00	22,574.00	30,754.32	0.00	136.24
590-539-860.00	Transportation & Travel	418.00	418.00	0.00	0.00	0.00
590-539-901.00	Advertising	0.00	0.00	121.32	0.00	100.00
590-539-930.00	Equipment Maintenance	520.00	520.00	195.14	0.00	37.53
590-539-941.01	Data Processing	14,005.00	14,005.00	10,503.72	0.00	75.00
590-539-958.00	Education & Training	1,200.00	1,200.00	25.00	0.00	2.08
590-539-966.00	Amortization	1,074.00	1,074.00	0.00	0.00	0.00
590-539-968.00	Depreciation	1,700.00	1,700.00	1,275.03	0.00	75.00
590-539-995.00	Bond Interest Paid	64,540.00	64,540.00	64,540.00	0.00	100.00
590-539-999.00	Transfers to Other Funds	925,000.00	925,000.00	131,250.00	0.00	14.19
TOTAL EXPENDITURES		1,373,674.00	1,373,674.00	439,385.67	5,605.75	32.39
Net - Dept 539 - Administration		(1,373,674.00)	(1,373,674.00)	(439,385.67)	(5,605.75)	

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 590 - Wastewater Fund						
Expenditures						
590-545-702.00	Payroll	0.00	0.00	813.96	0.00	100.00
590-545-703.00	Part-time Salaries	10,560.00	10,560.00	0.00	0.00	0.00
590-545-704.00	Overtime Salaries	11,020.00	11,020.00	10,985.12	0.00	99.68
590-545-705.00	Station Labor	229,383.00	229,383.00	162,757.01	0.00	70.95
590-545-705.01	Other Fringe Benefits-taxable	2,500.00	2,500.00	1,000.00	0.00	40.00
590-545-710.12	Labor - Meter Reading	25,823.00	25,823.00	18,303.26	0.00	70.88
590-545-715.00	Social Security	21,365.00	21,365.00	13,910.17	0.00	65.11
590-545-716.00	Hospitalization	91,724.00	91,724.00	44,710.70	0.00	48.74
590-545-717.00	Life Insurance	594.00	594.00	390.67	0.00	65.77
590-545-718.00	RETIREMENT - D/B	95,393.00	95,393.00	11,813.38	0.00	12.38
590-545-718.10	RETIREMENT D/C	11,924.00	11,924.00	4,169.23	0.00	34.97
590-545-721.00	Workers Compensation	2,086.00	2,086.00	2,538.48	0.00	121.69
590-545-740.00	Operating Supplies	21,271.00	21,271.00	22,040.15	2,579.19	115.74
590-545-741.00	Uniforms	3,000.00	3,000.00	1,851.66	0.00	61.72
590-545-757.00	Fuels & Lubricants	500.00	500.00	7.29	0.00	1.46
590-545-761.00	Safety Supplies	1,460.00	1,460.00	318.64	0.00	21.82
590-545-776.00	Building Maintenance Supplies	1,082.00	1,082.00	1,409.90	0.00	130.30
590-545-777.00	MINOR TOOLS AND EQUIPMENT	1,000.00	1,000.00	1,467.71	0.00	146.77
590-545-780.01	Maintenance - Structures & Imp	5,000.00	5,000.00	3,238.16	0.00	64.76
590-545-780.15	Maintenance - Plant Equipment	20,000.00	20,000.00	8,979.79	2,695.00	58.37
590-545-780.16	Maintenance - Lift Stations	15,000.00	15,000.00	6,667.20	0.00	44.45
590-545-780.23	Maintenance - Sewer Lines	5,000.00	5,000.00	13.98	0.00	0.28
590-545-780.27	Maintenance - Mains	0.00	0.00	0.00	7,497.00	0.00
590-545-780.28	Maint. - Sewer Lines-Chemicals	10,000.00	10,000.00	0.00	0.00	0.00
590-545-780.30	MAINT - SCADA	16,000.00	16,000.00	41,516.00	0.00	259.48
590-545-790.00	Chemical Cost	80,000.00	80,000.00	42,238.49	0.00	52.80
590-545-803.00	Service Fee	12,000.00	12,000.00	15,671.35	0.00	130.59
590-545-820.00	Contracted Services	73,856.00	73,856.00	35,810.54	32,992.00	93.16
590-545-850.00	Communications	0.00	0.00	1,027.92	0.00	100.00
590-545-860.00	Transportation & Travel	132.00	132.00	0.00	0.00	0.00
590-545-921.00	Utilities - Gas	3,000.00	3,000.00	3,057.27	0.00	101.91
590-545-922.00	Utilities-Elec, Water, Sewer	125,000.00	125,000.00	89,322.79	0.00	71.46
590-545-930.00	Equipment Maintenance	5,202.00	5,202.00	2,358.42	0.00	45.34
590-545-940.00	Rentals	840.00	840.00	630.00	0.00	75.00
590-545-941.00	Motor Pool Equip Rental	79,400.00	79,400.00	44,873.51	0.00	56.52
590-545-941.01	Data Processing	4,066.00	4,066.00	3,049.47	0.00	75.00
590-545-958.00	Education & Training	3,000.00	3,000.00	0.00	0.00	0.00
590-545-968.00	Depreciation	423,075.00	423,075.00	317,306.25	0.00	75.00
TOTAL EXPENDITURES		1,411,256.00	1,411,256.00	914,248.47	45,763.19	68.03
Net - Dept 545 - Operations		(1,411,256.00)	(1,411,256.00)	(914,248.47)	(45,763.19)	
Dept 900 - Capital Outlay Control						
Expenditures						
590-900-970.00	Capital Outlay	485,000.00	485,000.00	82,095.53	303,093.61	79.42
590-900-970.26	HANOVER SANITARY REPAIR 2019	0.00	0.00	0.00	3,095.34	0.00
TOTAL EXPENDITURES		485,000.00	485,000.00	82,095.53	306,188.95	80.06
Net - Dept 900 - Capital Outlay Control		(485,000.00)	(485,000.00)	(82,095.53)	(306,188.95)	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 590 - Wastewater Fund						
TOTAL REVENUES		2,030,317.00	2,030,317.00	1,419,862.72	0.00	69.93
TOTAL EXPENDITURES		3,269,930.00	3,269,930.00	1,435,729.67	357,557.89	54.84
NET OF REVENUES & EXPENDITURES		(1,239,613.00)	(1,239,613.00)	(15,866.95)	(357,557.89)	30.12

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 591 - Water Fund						
Dept 000						
Revenues						
591-000-540.00	State Grants	1,000.00	1,000.00	3,142.00	0.00	314.20
591-000-607.00	Charges for Services - Fees	0.00	0.00	130.00	0.00	100.00
591-000-621.00	Private Fire Protection	9,000.00	9,000.00	6,569.19	0.00	72.99
591-000-626.00	Charges for Services	6,000.00	6,000.00	2,282.37	0.00	38.04
591-000-636.00	Residential Sales	1,122,806.00	1,122,806.00	885,552.74	0.00	78.87
591-000-644.00	Commercial Sales	542,890.00	542,890.00	378,262.54	0.00	69.68
591-000-645.00	Industrial Sales	140,389.00	140,389.00	106,026.20	0.00	75.52
591-000-648.00	Sales to City Government	100,939.00	100,939.00	47,496.95	0.00	47.06
591-000-660.00	Penalties Income	12,000.00	12,000.00	9,679.37	0.00	80.66
591-000-665.00	Interest	3,000.00	3,000.00	1,410.90	0.00	47.03
591-000-671.00	Miscellaneous Revenue	6,000.00	6,000.00	6,689.53	0.00	111.49
591-000-671.01	Connection Fees	20,000.00	20,000.00	1,068.00	0.00	5.34
591-000-699.00	Transfers From Other Funds	750,000.00	750,000.00	0.00	0.00	0.00
TOTAL REVENUES		2,714,024.00	2,714,024.00	1,448,309.79	0.00	53.36
Net - Dept 000		2,714,024.00	2,714,024.00	1,448,309.79	0.00	
Dept 539 - Administration						
Expenditures						
591-539-702.00	Payroll	102,283.00	102,283.00	69,861.40	0.00	68.30
591-539-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	1,500.00	0.00	100.00
591-539-704.00	Overtime Salaries	0.00	0.00	27.83	0.00	100.00
591-539-715.00	Social Security	7,939.00	7,939.00	5,309.45	0.00	66.88
591-539-716.00	Hospitalization	27,383.00	27,383.00	30,635.10	0.00	111.88
591-539-717.00	Life Insurance	201.00	201.00	139.97	0.00	69.64
591-539-718.00	RETIREMENT - D/B	105,128.00	105,128.00	49,904.01	0.00	47.47
591-539-718.01	Retiree Health Insurance	119,000.00	119,000.00	48,532.06	0.00	40.78
591-539-718.10	RETIREMENT D/C	3,683.00	3,683.00	928.10	0.00	25.20
591-539-721.00	Workers Compensation	1,400.00	1,400.00	1,777.34	0.00	126.95
591-539-727.00	Office Supplies	2,196.00	2,196.00	1,371.97	0.00	62.48
591-539-727.02	Postage and Shipping	7,000.00	7,000.00	3,929.65	0.00	56.14
591-539-740.00	Operating Supplies	216.00	216.00	0.00	0.00	0.00
591-539-755.00	Miscellaneous Supplies	0.00	0.00	2,335.09	0.00	100.00
591-539-760.00	Medical Services	155.00	155.00	40.00	0.00	25.81
591-539-801.00	Professional Services	78,114.00	78,114.00	3,341.85	660.00	5.12
591-539-803.00	Service Fee	1,750.00	1,750.00	825.00	0.00	47.14
591-539-804.00	BANK FEES	300.00	300.00	656.26	0.00	218.75
591-539-805.00	Administrative Costs	400.00	400.00	428.62	0.00	107.16
591-539-810.00	Dues & Memberships	1,300.00	1,300.00	1,185.00	0.00	91.15
591-539-820.00	Contracted Services	20,217.00	20,217.00	11,202.10	1,320.00	61.94
591-539-825.00	Insurance	12,611.00	12,611.00	6,074.49	0.01	48.17
591-539-826.00	Bond Issuance Costs	0.00	0.00	13,750.00	0.00	100.00
591-539-850.00	Communications	2,000.00	2,000.00	1,560.33	0.00	78.02
591-539-860.00	Transportation & Travel	410.00	410.00	20.58	0.00	5.02
591-539-901.00	Advertising	200.00	200.00	311.64	0.00	155.82
591-539-930.00	Equipment Maintenance	408.00	408.00	498.89	0.00	122.28
591-539-940.00	Rentals	440.00	440.00	330.00	0.00	75.00
591-539-941.01	Data Processing	9,107.00	9,107.00	6,830.28	0.00	75.00
591-539-958.00	Education & Training	1,500.00	1,500.00	25.00	0.00	1.67
591-539-966.00	Amortization	3,309.00	3,309.00	0.00	0.00	0.00
591-539-995.00	Bond Interest Paid	203,225.00	203,225.00	203,225.00	0.00	100.00
591-539-999.00	Transfers to Other Funds	190,000.00	190,000.00	142,500.00	0.00	75.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
PERIOD ENDING 03/31/2021
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 591 - Water Fund						
Expenditures						
TOTAL EXPENDITURES		903,375.00	903,375.00	609,057.01	1,980.01	67.64
Net - Dept 539 - Administration		(903,375.00)	(903,375.00)	(609,057.01)	(1,980.01)	
Dept 544 - Line Distribution						
Expenditures						
591-544-703.00	Part-time Salaries	0.00	0.00	2,117.50	0.00	100.00
591-544-704.00	Overtime Salaries	7,940.00	7,940.00	1,919.62	0.00	24.18
591-544-704.07	Overtime - Services	0.00	0.00	3,030.85	0.00	100.00
591-544-704.08	Overtime - Meters	0.00	0.00	170.54	0.00	100.00
591-544-704.20	Overtime - Hydrants	0.00	0.00	189.11	0.00	100.00
591-544-704.27	Overtime - Mains	0.00	0.00	2,786.39	0.00	100.00
591-544-705.00	Station Labor	149,636.00	149,636.00	31,513.26	0.00	21.06
591-544-705.01	Other Fringe Benefits-taxable	14,497.00	14,497.00	10,944.33	0.00	75.49
591-544-710.07	Labor - Services	0.00	0.00	22,371.52	0.00	100.00
591-544-710.08	Labor - Meters	0.00	0.00	5,652.78	0.00	100.00
591-544-710.12	Labor - Meter Reading	25,823.00	25,823.00	18,303.20	0.00	70.88
591-544-710.20	Labor - Hydrants	0.00	0.00	10,125.54	0.00	100.00
591-544-710.22	Labor - Towers	0.00	0.00	1,625.89	0.00	100.00
591-544-710.27	Labor - Mains	0.00	0.00	23,163.18	0.00	100.00
591-544-715.00	Social Security	15,139.00	15,139.00	8,678.75	0.00	57.33
591-544-716.00	Hospitalization	56,388.00	56,388.00	37,136.07	0.00	65.86
591-544-717.00	Life Insurance	462.00	462.00	293.98	0.00	63.63
591-544-718.00	RETIREMENT - D/B	69,000.00	69,000.00	17,078.88	0.00	24.75
591-544-718.10	RETIREMENT D/C	6,056.00	6,056.00	1,966.39	0.00	32.47
591-544-721.00	Workers Compensation	2,865.00	2,865.00	4,034.20	0.00	140.81
591-544-740.00	Operating Supplies	4,590.00	4,590.00	1,770.44	0.00	38.57
591-544-741.00	Uniforms	2,500.00	2,500.00	1,642.06	0.00	65.68
591-544-761.00	Safety Supplies	750.00	750.00	185.57	0.00	24.74
591-544-777.00	MINOR TOOLS AND EQUIPMENT	3,500.00	3,500.00	893.58	0.00	25.53
591-544-780.00	Equipment Maintenance Supplies	500.00	500.00	56.49	0.00	11.30
591-544-780.07	Maintenance - Services	20,000.00	20,000.00	15,985.26	2,540.00	92.63
591-544-780.20	Maintenance - Hydrants	20,000.00	20,000.00	3,018.05	0.00	15.09
591-544-780.21	Maintenance - Meters	15,000.00	15,000.00	4,398.53	0.00	29.32
591-544-780.22	Maintenance - Towers	1,700.00	1,700.00	1,640.00	0.00	96.47
591-544-780.27	Maintenance - Mains	20,000.00	20,000.00	5,407.79	0.00	27.04
591-544-820.00	Contracted Services	16,000.00	16,000.00	13,230.10	0.00	82.69
591-544-901.00	Advertising	700.00	700.00	266.82	0.00	38.12
591-544-922.00	Utilities-Elec, Water, Sewer	1,800.00	1,800.00	1,436.54	0.00	79.81
591-544-930.00	Equipment Maintenance	530.00	530.00	1,575.72	0.00	297.31
591-544-932.00	Vehicle Maintenance	0.00	0.00	79.96	0.00	100.00
591-544-940.00	Rentals	8,160.00	8,160.00	6,120.00	0.00	75.00
591-544-941.00	Motor Pool Equip Rental	62,000.00	62,000.00	37,610.44	0.00	60.66
591-544-941.01	Data Processing	8,478.00	8,478.00	6,358.50	0.00	75.00
591-544-958.00	Education & Training	1,500.00	1,500.00	160.00	0.00	10.67
591-544-968.00	Depreciation	331,300.00	331,300.00	248,474.97	0.00	75.00
TOTAL EXPENDITURES		866,814.00	866,814.00	553,412.80	2,540.00	64.14
Net - Dept 544 - Line Distribution		(866,814.00)	(866,814.00)	(553,412.80)	(2,540.00)	

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ENCUMBERED	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	YEAR-TO-DATE	USED
Fund 591 - Water Fund						
Dept 546 - Production						
Expenditures						
591-546-704.00	Overtime Salaries	3,185.00	3,185.00	2,007.84	0.00	63.04
591-546-705.00	Station Labor	56,701.00	56,701.00	43,665.21	0.00	77.01
591-546-715.00	Social Security	4,581.00	4,581.00	3,154.74	0.00	68.87
591-546-716.00	Hospitalization	21,542.00	21,542.00	10,617.14	0.00	49.29
591-546-717.00	Life Insurance	132.00	132.00	91.19	0.00	69.08
591-546-718.00	RETIREMENT - D/B	5,989.00	5,989.00	0.00	0.00	0.00
591-546-718.10	RETIREMENT D/C	5,671.00	5,671.00	1,539.22	0.00	27.14
591-546-721.00	Workers Compensation	277.00	277.00	1,451.05	0.00	523.84
591-546-740.00	Operating Supplies	7,000.00	7,000.00	4,788.67	0.00	68.41
591-546-741.00	Uniforms	700.00	700.00	465.19	0.00	66.46
591-546-761.00	Safety Supplies	150.00	150.00	0.00	0.00	0.00
591-546-776.00	Building Maintenance Supplies	1,100.00	1,100.00	1,490.32	0.00	135.48
591-546-777.00	MINOR TOOLS AND EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00
591-546-780.01	Maintenance - Structures & Imp	200.00	200.00	0.00	0.00	0.00
591-546-780.15	Maintenance - Plant Equipment	2,500.00	405.00	606.05	0.00	149.64
591-546-780.17	Maintenance - Pumps	1,000.00	(2,846.50)	0.00	0.00	0.00
591-546-780.18	Maintenance - Wells	20,000.00	945.00	945.00	0.00	100.00
591-546-780.19	Maintenance - Purification Eq.	9,500.00	5,653.50	3,327.24	175.00	61.95
591-546-780.30	MAINT - SCADA	3,500.00	5,595.00	5,595.00	0.00	100.00
591-546-790.00	Chemical Cost	24,408.00	24,408.00	11,598.68	0.00	47.52
591-546-801.00	Professional Services	859.00	859.00	0.00	0.00	0.00
591-546-820.00	Contracted Services	6,230.00	6,230.00	243.00	0.00	3.90
591-546-833.00	State fees	3,300.00	3,300.00	4,724.40	0.00	143.16
591-546-921.00	Utilities - Gas	2,000.00	2,000.00	2,217.74	0.00	110.89
591-546-922.00	Utilities-Elec, Water, Sewer	36,000.00	36,000.00	24,541.26	0.00	68.17
591-546-958.00	Education & Training	1,530.00	1,530.00	0.00	0.00	0.00
591-546-968.00	Depreciation	12,600.00	12,600.00	9,450.00	0.00	75.00
TOTAL EXPENDITURES		231,655.00	204,907.00	132,518.94	175.00	64.76
Net - Dept 546 - Production		(231,655.00)	(204,907.00)	(132,518.94)	(175.00)	
Dept 900 - Capital Outlay Control						
Expenditures						
591-900-970.00	Capital Outlay	1,283,000.00	559,748.00	80,320.76	299,527.28	67.86
591-900-970.01	COSMOPOLITAN WATER PROJECT	0.00	0.00	14,517.59	3,042.41	100.00
591-900-970.12	EAGLE ST WATER MAIN	0.00	71,466.48	507,979.06	8,370.83	722.51
591-900-970.13	PERRIN DAM WATER MAIN RELOCATION	0.00	0.00	0.00	63,018.31	0.00
591-900-970.31	2017-2018 INDUSTRIAL PARK WATER STUDY	0.00	0.00	0.00	21,407.30	0.00
TOTAL EXPENDITURES		1,283,000.00	631,214.48	602,817.41	395,366.13	158.14
Net - Dept 900 - Capital Outlay Control		(1,283,000.00)	(631,214.48)	(602,817.41)	(395,366.13)	
TOTAL REVENUES		2,714,024.00	2,714,024.00	1,448,309.79	0.00	53.36
TOTAL EXPENDITURES		3,284,844.00	2,606,310.48	1,897,806.16	400,061.14	88.17
NET OF REVENUES & EXPENDITURES		(570,820.00)	107,713.52	(449,496.37)	(400,061.14)	788.72

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 596 - SOLID WASTE FUND						
Dept 000						
Revenues						
596-000-665.00	Interest	0.00	0.00	0.02	0.00	100.00
TOTAL REVENUES		0.00	0.00	0.02	0.00	100.00
Net - Dept 000		0.00	0.00	0.02	0.00	
Dept 528 - SOLID WASTE						
Expenditures						
596-528-727.02	Postage and Shipping	0.00	0.00	58.45	0.00	100.00
596-528-740.00	Operating Supplies	0.00	0.00	247.93	0.00	100.00
596-528-820.00	Contracted Services	0.00	0.00	384.00	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	690.38	0.00	100.00
Net - Dept 528 - SOLID WASTE		0.00	0.00	(690.38)	0.00	
TOTAL REVENUES		0.00	0.00	0.02	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	690.38	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(690.36)	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 636 - Data Processing						
Dept 000						
Revenues						
636-000-626.00	Charges for Services	217,391.00	217,391.00	164,713.32	0.00	75.77
636-000-665.00	Interest	3,400.00	3,400.00	335.75	0.00	9.88
TOTAL REVENUES		220,791.00	220,791.00	165,049.07	0.00	74.75
Net - Dept 000		220,791.00	220,791.00	165,049.07	0.00	
Dept 539 - Administration						
Expenditures						
636-539-702.00	Payroll	0.00	0.00	3,125.06	0.00	100.00
636-539-715.00	Social Security	0.00	0.00	232.85	0.00	100.00
636-539-716.00	Hospitalization	0.00	0.00	305.39	0.00	100.00
636-539-717.00	Life Insurance	0.00	0.00	5.50	0.00	100.00
636-539-718.10	RETIREMENT D/C	0.00	0.00	120.17	0.00	100.00
636-539-727.00	Office Supplies	500.00	500.00	33.59	0.00	6.72
636-539-728.00	Equipment & Supplies	31,372.00	31,372.00	19,229.39	0.00	61.29
636-539-740.00	Operating Supplies	5,000.00	5,000.00	1,110.98	0.00	22.22
636-539-801.00	Professional Services	44,000.00	44,000.00	22,000.00	0.00	50.00
636-539-820.00	Contracted Services	60,000.00	60,000.00	34,280.48	0.00	57.13
636-539-930.00	Equipment Maintenance	30,600.00	30,600.00	21,807.55	2,943.70	80.89
636-539-968.00	Depreciation	18,050.00	18,050.00	13,537.53	0.00	75.00
636-539-999.00	Transfers to Other Funds	17,269.00	17,269.00	12,951.75	0.00	75.00
TOTAL EXPENDITURES		206,791.00	206,791.00	128,740.24	2,943.70	63.68
Net - Dept 539 - Administration		(206,791.00)	(206,791.00)	(128,740.24)	(2,943.70)	
TOTAL REVENUES		220,791.00	220,791.00	165,049.07	0.00	74.75
TOTAL EXPENDITURES		206,791.00	206,791.00	128,740.24	2,943.70	63.68
NET OF REVENUES & EXPENDITURES		14,000.00	14,000.00	36,308.83	(2,943.70)	238.32

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 661 - Motor Pool Fund						
Dept 000						
Revenues						
661-000-588.00	Contributions from Local Units	20,400.00	20,400.00	15,318.75	0.00	75.09
661-000-642.00	Charges for Services - Sales	6,000.00	6,000.00	0.00	0.00	0.00
661-000-665.00	Interest	1,100.00	1,100.00	323.64	0.00	29.42
661-000-667.00	Rents	1,083,152.00	1,083,152.00	555,986.83	0.00	51.33
661-000-671.00	Miscellaneous Revenue	0.00	0.00	99.92	0.00	100.00
661-000-681.00	Sales of Fixed Assets	15,000.00	15,000.00	48,576.00	0.00	323.84
661-000-693.00	GAIN\LOSS- SALES OF ASSETS	2,670.00	2,670.00	0.00	0.00	0.00
TOTAL REVENUES		1,128,322.00	1,128,322.00	620,305.14	0.00	54.98
Net - Dept 000		1,128,322.00	1,128,322.00	620,305.14	0.00	
Dept 898 - Municipal Garage						
Expenditures						
661-898-702.00	Payroll	62,512.00	62,512.00	43,260.41	0.00	69.20
661-898-702.01	Other Fringe Benefits-taxable	450.00	450.00	310.77	0.00	69.06
661-898-703.00	Part-time Salaries	4,182.00	4,182.00	234.95	0.00	5.62
661-898-704.00	Overtime Salaries	1,734.00	1,734.00	105.87	0.00	6.11
661-898-715.00	Social Security	5,269.00	5,269.00	3,117.22	0.00	59.16
661-898-716.00	Hospitalization	21,118.00	21,118.00	15,406.44	0.00	72.95
661-898-717.00	Life Insurance	66.00	66.00	45.28	0.00	68.61
661-898-718.00	RETIREMENT - D/B	24,572.00	24,572.00	6,158.75	0.00	25.06
661-898-718.01	Retiree Health Insurance	14,571.00	14,571.00	6,249.97	0.00	42.89
661-898-718.10	RETIREMENT D/C	6,425.00	6,425.00	1,490.66	0.00	23.20
661-898-721.00	Workers Compensation	1,426.00	1,426.00	1,110.64	0.00	77.88
661-898-727.00	Office Supplies	6,494.00	6,494.00	26.17	0.00	0.40
661-898-740.00	Operating Supplies	0.00	0.00	69.99	0.00	100.00
661-898-741.00	Uniforms	900.00	900.00	299.33	0.00	33.26
661-898-755.00	Miscellaneous Supplies	0.00	0.00	13.77	0.00	100.00
661-898-757.00	Fuels & Lubricants	85,790.00	85,790.00	56,673.37	0.00	66.06
661-898-760.00	Medical Services	212.00	212.00	199.53	0.00	94.12
661-898-776.00	Building Maintenance Supplies	3,183.00	3,183.00	1,306.37	0.00	41.04
661-898-777.00	MINOR TOOLS AND EQUIPMENT	1,500.00	1,500.00	1,701.43	0.00	113.43
661-898-780.00	Equipment Maintenance Supplies	57,909.00	57,909.00	20,647.05	0.00	35.65
661-898-801.00	Professional Services	212.00	212.00	0.00	185.00	87.26
661-898-810.00	Dues & Memberships	220.00	220.00	180.00	0.00	81.82
661-898-820.00	Contracted Services	25,965.00	30,965.00	31,148.75	0.00	100.59
661-898-825.00	Insurance	63,580.00	63,580.00	87,291.79	0.00	137.29
661-898-850.00	Communications	800.00	800.00	458.95	0.00	57.37
661-898-860.00	Transportation & Travel	1,150.00	1,150.00	0.00	0.00	0.00
661-898-901.00	Advertising	200.00	200.00	0.00	0.00	0.00
661-898-921.00	Utilities - Gas	7,200.00	7,200.00	7,790.48	0.00	108.20
661-898-922.00	Utilities-Elec, Water, Sewer	18,500.00	18,500.00	11,446.71	0.00	61.87
661-898-930.00	Equipment Maintenance	61,967.00	56,967.00	31,327.58	3,150.92	60.52
661-898-931.00	Maintenance of Building	11,059.00	11,059.00	9,939.44	0.00	89.88
661-898-940.00	Rentals	730.00	730.00	547.50	0.00	75.00
661-898-941.00	Motor Pool Equip Rental	6,800.00	6,800.00	0.00	0.00	0.00
661-898-941.01	Data Processing	3,118.00	3,118.00	2,338.47	0.00	75.00
661-898-958.00	Education & Training	500.00	500.00	0.00	0.00	0.00
661-898-968.00	Depreciation	282,000.00	282,000.00	211,500.00	0.00	75.00
661-898-970.00	Capital Outlay	368,000.00	368,000.00	316,609.94	1.00	86.04
661-898-995.00	Bond Interest Paid	26,538.00	26,538.00	26,537.47	0.00	100.00
661-898-999.00	Transfers to Other Funds	37,345.00	37,345.00	28,008.75	0.00	75.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 03/31/2021
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ENCUMBERED YEAR-TO-DATE	% BDGT USED
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Fund 661 - Motor Pool Fund						
Expenditures						
TOTAL EXPENDITURES		1,214,197.00	1,214,197.00	923,553.80	3,336.92	76.34
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Net - Dept 898 - Municipal Garage		(1,214,197.00)	(1,214,197.00)	(923,553.80)	(3,336.92)	
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TOTAL REVENUES		1,128,322.00	1,128,322.00	620,305.14	0.00	54.98
TOTAL EXPENDITURES		1,214,197.00	1,214,197.00	923,553.80	3,336.92	76.34
NET OF REVENUES & EXPENDITURES		(85,875.00)	(85,875.00)	(303,248.66)	(3,336.92)	357.01
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TOTAL REVENUES - ALL FUNDS		24,745,199.00	24,745,199.00	16,948,187.50	0.00	68.49
TOTAL EXPENDITURES - ALL FUNDS		27,673,083.00	27,066,015.96	19,505,992.62	1,231,239.98	76.62
NET OF REVENUES & EXPENDITURES		(2,927,884.00)	(2,320,816.96)	(2,557,805.12)	(1,231,239.98)	163.26



ADMINISTRATIVE REPORT
May 3, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Karen Lancaster, Interim Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: 3rd Quarter FY2021 Investment Portfolio Report

BACKGROUND: Public Act 213 of 2007 requires local governments to report their investments quarterly to the governing body. The investments in the portfolio conform to the Investment Policy, reviewed and approved by Council on February 16, 2016 and updated and adopted by Council on April 19, 2021.

The weighted average earnings yield of the active portfolio of investments held as of March 31, 2021, was .16%. The weighted average of pooled cash as of March 31, 2021, was .05%. The weighted average of all investments during the fiscal year, including pooled cash, was .07%. The City's portfolio consisted of a certificate of deposit and pooled cash. The duration of investments typically range from 30-day CD's to 1-year CD's, which is consistent with the City's investment policy. The duration is dependent on the time of the year and cash flow needs. To the extent possible, the portfolio represents diversification by institution as well as by investment type. As of March 31, due to potential year-end cash needs, the City has one short-term CD invested.

RECOMMENDATION: It is recommended that Council accept the report as presented and place on file.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by Council

CITY GOAL CLASSIFICATIONS: N/A

Respectfully submitted,

Karen Lancaster
Interim Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

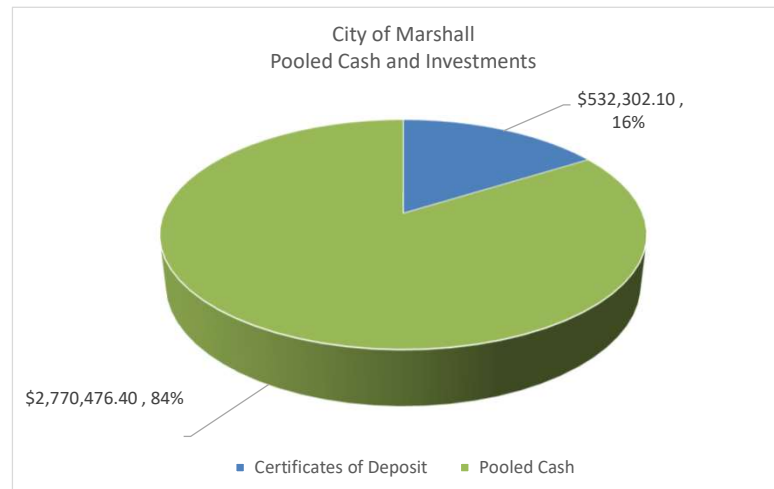
f 269.781.3835

cityofmarshall.com

**City of Marshall, Michigan
INVESTMENT PORTFOLIO
March 2021**

<u>Maturity Date</u>	<u>Investment</u>	<u>Purchase Date</u>	<u>Maturity Amount</u>	<u>Ref.</u>	<u>Current Value</u>	<u>Yield to Maturity</u>	<u>Average Interest Rate</u>	<u>Broker/ Bank</u>	<u>Investment Type</u>
05/20/21	CIBC (Formally Private Bank)	02/19/21	\$ 532,302.10		\$ 532,302.10	0.160%	0.160%	CIBC	CD
					<u>\$532,302.10</u>		<u>0.160%</u>		CD
					(Active Portfolio)		(Active Portfolio)		
Pooled Cash:									
N/A	Chemical Bank Cash	N/A	N/A		\$ 1,475,749.38	0.010%	0.005%	CB	PL
N/A	MBIA Class Account	N/A	N/A		\$ 618,139.15	0.051%	0.011%	MA	PL
N/A	Flagstar Bank Gov't Banking Checking	N/A	N/A		\$ 165.32	0.070%	0.000%	FB	PL
N/A	Flagstar Bank Liquid Asset Savings	N/A	N/A		\$ 676,422.55	0.150%	0.037%	FB	PL
					b) <u>\$ 2,770,476.40</u>		<u>0.053%</u>		
Grand Total					c) <u>\$ 3,302,778.50</u>		<u>0.0705%</u>		

Investment Key				
Certificates of Deposit	CD	\$	532,302.10	16.12%
Pooled Cash	PC	\$	<u>2,770,476.40</u>	83.88%
		\$	3,302,778.50	





ADMINISTRATIVE REPORT
May 3, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Karen Lancaster, Interim Finance Director
Tom Tarkiewicz, City Manager

SUBJECT: 3rd Quarter Cash & Investments Position Report

BACKGROUND: The Finance Department has developed a Cash & Investments Summary Report that reflects cash and investment balances as of March 31, 2021. Please note cash and investment balances reflect the balance as of that day and are not necessarily indicative of financial health given the complexity of operations.

The Cash column of the report is primarily cash maintained for operations. The Cash Restricted column reflects those reserves that are designated for specific purposes or projects, required for bond covenants, and for debt service payments.

Due to declining interest rates, Finance is currently exploring investment options that are compliant with the City's investment policy in order to help increase interest income.

RECOMMENDATION: It is recommended the report be accepted and placed on file.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by Council

CITY GOAL CLASSIFICATION: N/A

Respectfully submitted,

Karen Lancaster
Interim Finance Director

Tom Tarkiewicz
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL

CASH & INVESTMENTS

3/31/2021

							CASH & INVEST.
							UNRESTRICTED
FUND #	FUND NAME	CASH	CASH RESTRICTED	POOLED INVESTMENTS	MSCPA CASH	MSCPA INVESTMENT	TOTAL
101	General	\$ 2,902,186	\$ 184,000	\$ 59,901			\$ 2,962,087
202	Major Str.	(117,554)		192,664			75,110
203	Local Str.	536,416		319,152			855,568
207	MRLEC	144,056	180,571				144,056
208	Recreation	17,688		190,517			208,205
210	Farmer's Market	10,717					10,717
226	Leaf, Brush	33,713					33,713
247	Northeast NIA	38,527					38,527
248	South NIA	12					12
265	Drug Forfeiture	4,469					4,469
295	Airport	57,630					57,630
296	LDFA	619,066	299	995			620,061
297	EDC	9,309					9,309
298	DDA	212,730	-	30,592			243,322
369	Building Auth Debt	1,145					1,145
469	Building Auth Const	50					50
536	Marshall House	491,988	542,738				491,988
570	Fiber to the Premise	43,122					43,122
582	Electric	(4,071,337)	543,468	1,258	150,184	3,229,471	(4,070,079)
588	DART	747,235		714			747,949
590	Wastewater	856,489	49,001	1,164,683			2,021,172
591	Water	665,302	1,724,655	556,338			1,221,640
596	Solid Waste	33,586					33,586
636	Data Proc.	204,572		176,933			381,505
661	Motor Pool	151,789		135,291			287,080
678	Safety	11,676		33			11,709
703	Current Tax	45,101					45,101
711	Cemetery Trust Fund	73,760		530,406			604,166
792	Special Projects	190,070	-	26,854			216,924
		\$ 3,913,513	\$ 3,224,732	\$ 3,386,331	\$ 150,184	\$ 3,229,471	\$ 7,299,844

EVENT REPORT

EVENT: Marshall Academy Concert

EVENT LOCATION: Stuart's Landing – City of Marshall

SPONSOR: Marshall Academy –
Claire Kosky
K-12 Music Teacher
Marshall Academy
koskyc@marshallacademy.org

EVENT DATE: May 13, 2021

EVENT TIME FRAME: 5pm am to 8:00 pm

MDOT PERMIT REQUIRED: No

MDOT PERMIT GRANTED: N/A

ROAD CLOSURE DETAIL: N/A

ROAD CLOSURE TIMEFRAME: N/A

EVENT CLOSURE DETAIL: N/A

DETOUR DETAIL: N/A

EVENT DETAIL:

Marshall Academy is looking to hold their Spring Concert at Stuarts Landing on May 13 from 530 -730pm. The total amount of people will be approximately 160. See attached description of the event.

COUNCIL NOTIFICATION DATE: May 3, 2021

April 13, 2021

Mayor Joe Caron & Marshall City Council

Re: Marshall Academy Spring Concert

Marshall Academy is seeking approval to hold our Spring Vocal and Band Concert at Stuart's Landing on Thursday, May 13th from 5:30pm to approximately 7:30pm.

The concert will include approx. 70 elementary students (split into 4 different groups) and 14 high school students. The estimated number of attendees is around 160.

The general schedule is as follows:

Each elementary group will perform short Vocal/Orff instrument selections in this order: kindergarten, 1st grade, 2nd & 3rd grade (combined,) 4th & 5th grade (combined.) There will then be a brief intermission while the high school band prepares to perform. The high school band will play 5-6 selections and the concert will conclude.

All the very best,

Claire Kosky
K-12 Music Teacher
Marshall Academy
koskyc@marshallacademy.org

 **The American Legion Department of Michigan**
Stanley E. Lamb Post 79, Marshall, Michigan 


Date: April 26th, 2021

To: The Honorable Mayor Joe Caron

From: Charles Baker – American Legion Post 79 – Commander

American Legion Post 79 - P.O. Box 517 – Marshall, MI – 49068

Post 79 Email: milegionpost79@gmail.com

Dear Mayor Caron and City Council Members:

City of Marshall

323 W. Michigan Ave.

Marshall, MI 49068

The American Legion, Marshall, Stanley E. Lamb Post 79 is asking approval to conduct their annual Armed Forces Day Poppy Sale fundraiser at various locations within the City of Marshall on May 14th & 15th, 2021.

The American Legion, Department of Michigan, Stanley E. Lamb Post 79, Marshall, Michigan is a 501(c)(19) tax exempt military veterans' organization under the IRS code.

All profits raised by the poppy sale go toward the assistance of military veterans and present members of the military in need. This assistance includes, but is not limited to, providing access to a Legion service officer to assist with dealing with the bureaucracy of the Veterans Administration. Among the other uses of the proceeds from this sale is the purchase of coupon books to allow patients at the Battle Creek VA hospital to purchase snacks and toiletries (Remember-A-Vet). Donations to "Haven of Rest" of Battle Creek and "Veterans Helping Veterans" who provide much needed assistance to our areas Homeless Veterans.

Sincerely,



Charles Baker - Post Commander - (269) 986-2875 - Email: cbakerstu@gmail.com

110 Highfield Rd.

Marshall, MI 49068

CALL TO ORDER

IN REGULAR SESSION, Monday, April 19, 2021 at 7:00 P.M., via Electronic Meeting format utilizing ZOOM. City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron (Marshall, MI), Gates (Marshall, MI), Rice (Marshall, MI), Schwartz (Owensboro, KY), Traver (Marshall, MI), Underhill (Marshall, MI), and Wolfersberger (Marshall, MI).

Also Present: City Manager Tarkiewicz and Clerk Nelson.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Wolfersberger, supported Schwartz, to approve the agenda as presented. On a roll call vote – ayes: Gates, Rice, Schwartz, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

Pattie Baughman of Twinn Pines Carriage stated she would like to speak regarding the ordinance amendment during the public hearing.

Dennis McKeen of 314 N. Marshall Avenue stated he also has concerns regarding the ordinance.

CONSENT AGENDA

Moved Gates, supported Underhill, to approve the Consent Agenda:

- A. Approve an extension of the lease with Griswold Aviation for portions of the property at Brooks Field, 1243 S. Kalamazoo Avenue;
- B. Approve the updated Debt policy, Grant policy, Investment policy, and Reserve policy;
- C. Approve the rolling road block motorcade in support of the Calhoun County Fairgrounds Cruise to the Fountain event for Saturday, July 3, 2021;
- D. Approve the Hospitality Classic Event and required street closures as requested, contingent on health mandates and orders in effect at the time of the event;
- E. Minutes of the City Council Regular Session held on Monday, April 5, 2021 and Special Session on Monday, April 12, 2021;

- F. Approve city bills in the amount of \$941,181.71.

On a roll call vote – ayes: Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, Gates, and Rice; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Amendment of Ordinance 70.17 – Animal Drawn Vehicles:

Since the adoption of Ordinance 70.17 concerns have been raised regarding some of the restrictions regarding the shoeing of horses.

Mayor Caron opened the public hearing to hear comment on the proposed amendment to Ordinance 70.17.

Dennis McKeen of 314 N. Marshall Avenue stated he understands the need for regulation but the cost of the shoeing to meet the requirements stated in the ordinance would be detrimental to local business in Marshall. Mr. McKeen also expressed concerns with animal cuffing required by the ordinance and the timeframe for the manure pickup.

Pattie Baughman, Owner of Twinn Pines Carriage also expressed concern with the shoeing regulation. Rubber shoes for horses are used primarily in very large tourist towns. The practice is extremely expensive and cause issues with the horses. Ms. Baughman also expressed concern with the ankle cuff requirement for the horses.

Hearing no further comment, the hearing was closed.

Moved Schwartz, supported Gates, to approve the amendment to City Ordinance Chapter 70, section 70.17. On a roll vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, Gates, Rice, and Schwartz; nays: none. **MOTION CARRIED.**

**City of Marshall, Michigan
Ordinance # 2021-07**

AN ORDINANCE AMENDING §70.17 ANIMAL-DRAWN VEHICLES OF THE CITY OF MARSHALL CODE OF ORDINANCES,

THE CITY OF MARSHALL ORDAINS:

Section 1. That **Section E. Animal Requirements** is hereby amended to **strike the following requirement:**

- (2) The animal shall be shod with nonmetallic shoes from April 1 to November 1 of each year. Animals may be shod to with metallic shoes and borium from November 1 to April 1 of each year.

Section 2. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 19th day of April, 2021.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on April 19, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Sanitary Sewer Lining Construction Bids:

Moved Wolfersberger, supported Gates, to approve the bid for the Hanover sanitary sewer lining contract with Corby Energy Services, Inc. in the amount of \$52,695 with an additional contingency amount of \$5,305. Also, approve the use of Stantec's construction engineering oversight in the amount of not to exceed \$5,000 for a total amount of \$63,000. On a roll vote – ayes: Underhill, Wolfersberger, Mayor Caron, Gates, Rice, Schwartz, and Traver; nays: None. **MOTION CARRIED.**

B. Clarifier Rehabilitation Construction Bids:

Moved Gates, supported Underhill, to approve the award of the clarifier rehabilitation construction contract to LD Docsa and Associates for the amount of \$407,000 with a contingency of \$43,000. In addition, approve the award of a construction engineering services contract to Stantec in the amount of \$36,000 for a total project amount of \$486,000. On a roll vote – ayes: Wolfersberger, Mayor Caron, Gates, Rice, Schwartz, Traver, and Underhill; nays: None. **MOTION CARRIED.**

C. FY 2022 Budget Process.

City Council received the FY 2022 budget and staff presented a power point summarizing some of the highlights.

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 8:23 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

User: TPA LODICHUK

EXP CHECK RUN DATES 05/06/2021 - 05/06/2021

DB: Marshall

UNJOURNALIZED

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1K1T-V171-PPPC	AMAZON CAPITAL SERVICE:ACCT	ALP4GM99HG1EO2 - WEBCAM		47.15
11HC-DLGX-WWWP	AMAZON CAPITAL SERVICE:ACCT	ALP4GM99HG1EO2 - GARAGE DOOR OPENER		90.01
1RF1-GXCR-TVL4	AMAZON CAPITAL SERVICE:ACCT	ALP4GM99HG1EO2 - SELF INKING STAMP		10.99
1R4J-1XCJ-RC1Y	AMAZON CAPITAL SERVICE:ACCT	ALP4GM99HG1EO2 - HAND CLEANER DISPE		100.00
1FT1-FT7K-CHRD	AMAZON CAPITAL SERVICE:ACCT	ALP4GM99HG1EO2 - DOORBELLS		23.98
11HC-DLGX-YM1M	AMAZON CAPITAL SERVICE:ACCT	ALP4GM99HG1EO2 - FACE MASKS		51.54
2042	ARCTECH & MARSHALL WEL	MODIFY CURB STOP KEY		40.00
2051	ARCTECH PRECISION WELD	3/16X4"X12' & 3/8"X2 X20' - ELECTRIC DEP		232.00
02250475630	AUTO VALUE MARSHALL	DEXRON/CLEANER		83.76
02250475633	AUTO VALUE MARSHALL	3 TON SERVICE JACK		562.49
02250475529	AUTO VALUE MARSHALL	OIL FILTER		13.91
02250475497	AUTO VALUE MARSHALL	OIL FILTER/AIR FILTER		26.01
02250476089	AUTO VALUE MARSHALL	MIST N SHINE		10.18
02250476088	AUTO VALUE MARSHALL	CREDIT MEMO		(54.00)
02250476077	AUTO VALUE MARSHALL	12V 1000 CCA		302.00
02250476118	AUTO VALUE MARSHALL	20 HD BLADE		16.38
02250475935	AUTO VALUE MARSHALL	RELAY/PLUG/BLOW GUN/DIELCTRIC GREASE		59.85
02250475841	AUTO VALUE MARSHALL	10W30/T.T. VALVE		106.26
02250475736	AUTO VALUE MARSHALL	OIL FILTER		12.78
02250475705	AUTO VALUE MARSHALL	SILICONE/THREAD SEALANT/COMP UNION		27.35
1000227685	BALTIC NETWORKS USA	MIKROTIK INTERNATIONAL- ROUTER F503		1,138.40
0327264-IN	BEAVER RESEARCH CO	BLUE MAGIC NEUTRAL CLEANER		210.90
3632596	BESCO WATER TREATMENT	WATER SOFTNER FOR FIRE DEPT	2021.329	8,511.35
118623	CARR BROTHERS & SONS	CRUSHED STONE DELIVERED		602.60
17849	CEREAL CITY WINDOW CLE.	WINDOW CLEANING - MRLEC		600.00
04132021	CHAMPION POWER WASHING	POWER WASH ENTRY WAY/ ROOF LINE - MRLEC		750.00
39292	COBAN TECHNOLOGIES	BODY CAMERA		975.00
163174	D & D MAINTENANCE SUPP.	HD LINER		258.50
163127	D & D MAINTENANCE SUPP.	JANITORIAL		211.45
162772	D & D MAINTENANCE SUPP.	SOAP		88.30
162926	D & D MAINTENANCE SUPP.	BRUSH ROLL/BELT/HOSE NOZZLE		70.59
581518	DARLING ACE HARDWARE	CHARCOAL/LIGHTER FLUID		89.93
581215	DARLING ACE HARDWARE	LED BULB		15.99
582199	DARLING ACE HARDWARE	PVC CEMENT/ ADAPTER		7.98
582464	DARLING ACE HARDWARE	BATTERY		9.59
581939	DARLING ACE HARDWARE	FILTER		17.99
582423	DARLING ACE HARDWARE	ELEC. TAPE/KEY CASE/DOOR STOP/LED LIGHT		58.75
582225	DARLING ACE HARDWARE	WALL PLATE/USB RECEPTACLE		53.97
582124	DARLING ACE HARDWARE	LABOR		7.00
582218	DARLING ACE HARDWARE	LP GAS		23.69
582029	DARLING ACE HARDWARE	WALL PLATE/HEX LAG SCREWS		44.79
581611	DARLING ACE HARDWARE	DISINFECTANT/FAUCET		54.98
581145	DARLING ACE HARDWARE	SHEET STEEL		15.58
581511	DARLING ACE HARDWARE	WASP SPRAY/JIG BLADE		29.95
581881	DARLING ACE HARDWARE	TAPE/RSTP/EYE BOLT/NUTS & BOLTS		32.14
IN - 2106360	DUBOIS CHEMICALS	BLANKET PO FOR POLYMER	2021.010	3,464.84
S0014582	EMERGENCY VEHICLE PRODI	E12 - SERVICE REPAIR		460.50
0015395	ENG, INC	DESIGN & CONST SERVICES FOR IMPROVEMENT	2021.242	2,518.00
0015394	ENG, INC	ENGINEERING SERVICES FOR ROAD CONSTRUCTI	2021.124	38.50
967392	ENVIRONMENTAL RESOURCE LAB	QA/QC SUPPLIES		626.45
S103977749.001	ETNA SUPPLY	1/2" METER COUPLING		105.88
0121999	FERGUSON WATERWORKS #3	INVENTORY FOR WATER DEPARTMENT	2021.188	84.00
1242170	FIRST ADVANTAGE RESIDE	RESIDENT PRE-SCREENING		118.50
IN102104141092	FS.COM INC	BROCADE TRANSCEIVERS	2021.322	4,312.00
S110162940.001	GALLOUP COMPANY	PIPE & FITTINGS FOR NEW CL2 & SO2 FEED L		1,017.13
21-02042	GARAGE DOORS UNLIMITED	SERVICE LIFT DOOR		129.00
117524090	GLOBAL EQUIPMENT COMPAI	CIGARETTE CANS		99.40
9320844138	GRAYBAR ELECTRIC	COMMSCOPE REALFLEX CABLES QUOTE#0237235	2021.270	317.37
9320888612	GRAYBAR ELECTRIC	COMMSCOPE REALFLEX CABLES QUOTE#0237235	2021.270	217.77
20210264	GRP ENGINEERING INC	ENGINEERING SERVICES MARCH - APRIL		892.50
04092021	GUILFORD, DAVID	REPAIR DAMAGES CAUSED BE UNIFIRST DRIVER		650.00
04012021	HERITAGE CLEANERS	DRY CLEANING - MARCH		230.25
84063	HERMANS MARSHALL HARDW.	USB OUTLET COMBO/ KEY TAGS		67.27
87915	HERMANS MARSHALL HARDW.	HAND SOAP/CLOCKS/SPRAY BOTTLE		73.95
84038	HERMANS MARSHALL HARDW.	US FLAG		62.99
87910	HERMANS MARSHALL HARDW.	BATTERIES/ 3/16 BIT		45.97
87985	HERMANS MARSHALL HARDW.	20 WATT BULBS		11.99
29349	HUNTER PRELL COMPANY	REPLACE 4" SERVICE VALVE AT 210 OLIVER	2021.301	2,540.00
C164694	IMPACT SOLUTIONS	PROPERTY TAX BILL		687.85
21032	J AND K PLUMBING SUPPL	FILL VALVE/FLOWEASY DRAIN OPENER		36.12
20831	J AND K PLUMBING SUPPL	PVC		72.68
21043	J AND K PLUMBING SUPPL	GALV PIPE		112.15
20995	J AND K PLUMBING SUPPL	URINAL REPAIR		56.37
2019227	J.C. EHRLICH	PEST CONTROL		77.00
8899	JS BUXTON	BLANKET PO FOR LIME	2021.012	1,071.08
8808544	KIMBALL MIDWEST	PAINT		54.38
38046	LAKE LAND ASPHALT CORPO	BITUMINOUS AGGREGATES		164.81
201939.10-2210317	LAWSON-FISHER ASSOCIATI	ENGINEERING FOR THE HYDRO ELECTRIC DAM R	2020.169	10,465.63
779791	MC DONALD'S TOWING	12-31 TOWING		275.00

User: TPALODICHUK

EXP CHECK RUN DATES 05/06/2021 - 05/06/2021

DB: Marshall

UNJOURNALIZED

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
291795	MICHIGAN INDUSTRIAL GAS	TORCH GAS/ CUTTING TIPS		139.24
79140793	MSC INDUSTRIAL SUPPLY	RED MARKING PAINT		382.80
576387	NAPA OF MARSHALL	15W40/OIL FILTER/50 50 FLT CHARGE A F		33.01
453373	NORTH CENTRAL LABORATORY	BLANKET PO FOR LAB SUPPLIES	2021.013	169.03
105219	O'LEARY WATER CONDITIONING	COOLER RENTAL - MARCH/APRIL - AIRPORT		20.00
005019	OERTHERS	GRASS SEED		124.89
111221-219246	PARAGON LABORATORIES,	MERCURY ANALYSIS		299.00
529206	PEERLESS MIDWEST INC	INSTALL PROBES IN WELLS 1-4	2021.163	24,732.00
56556491	POWER LINE SUPPLY	350 LUG		256.40
56556492	POWER LINE SUPPLY	FLOOD SEAL		1,445.72
56558170	POWER LINE SUPPLY	PHOTO EYE		973.00
56558169	POWER LINE SUPPLY	INSULATING CAP		924.36
56558173	POWER LINE SUPPLY	CROSS ARM BRACE		471.00
56558168	POWER LINE SUPPLY	SMALL WEDGE DEADEND		482.98
56558174	POWER LINE SUPPLY	1/0 WIRE UNDERGROUND FOR MARVIEW SUB	2021.337	3,900.00
56558171	POWER LINE SUPPLY	FIBERGLASS ENCLSURES- 1PHASE AND 1 PHASE	2021.230	2,308.33
56556490	POWER LINE SUPPLY	CROSS ARM BRACE		311.60
56557939	POWER LINE SUPPLY	GUARD GAFF - E. DUDA		9.22
56556547	POWER LINE SUPPLY	CLAMP MESSENGER		120.40
56558172	POWER LINE SUPPLY	ANCHOR ROD		125.82
INV-4433	POWERDMS	POWER DMS UNIVERSITY - 1-99		94.29
286483	PVS TECHNOLOGIES	BLANKET PO FOR FERRIC CHLORIDE	2021.014	4,816.67
246716	RIDGEWEAR SPORTS & IMP	UNIFORM SHIRTS		107.00
28635	RW LAPINE MC	AIR HANDLER SERVICE - PSB		860.00
85921343-210180690	SAFETY-KLEEN	OIL RECYCLING		198.20
813791	SD MYERS LLC	OIL TESTING	2021.335	2,442.00
8181880016	SHRED-IT USA LLC	MRLEC SHREDDING		193.20
1780595	STANTEC CONSULTING MICH	CITYWORKS IMPLEMENTATION	2021.263	7,996.75
1780594	STANTEC CONSULTING MICH	WATER AMI CONSTRUCTION ENGINEERING	2021.097	2,773.50
1780596	STANTEC CONSULTING MICH	AWIA RISK AND RESILIENCE ASSESSMENT	2021.183	342.00
1780592	STANTEC CONSULTING MICH	CIWP WATER MAIN LINING DESIGN COSMOPOLIT	2021.203	261.00
141000962	SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER SERVICE		457.50
141000961	SUMMIT FIRE PROTECTION	ANNUAL FIRE EXTINGUISHER SERVICE - POWER		464.00
141000814	SUMMIT FIRE PROTECTION	ANNUAL FIRE EXTINGUISHER SERVICE - WTP		283.80
141000826	SUMMIT FIRE PROTECTION	28 - NEW FIRE EXTINGUISHERS /ANNUAL EXTI	2021.316	2,884.00
3221	TIRE CITY TIRE PROS	INSTALL TIRES - #324	2021.336	2,474.28
3199	TIRE CITY TIRE PROS	M2 - TIRES		605.80
5433558	TOSHIBA AMERICA BUSINE	MRLEC COPIER		61.50
136425702	TRUGREEN	LAWN SERVICE - PSB		176.97
154 0117120	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.43
154 0117667	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.43
154 0118228	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.43
154 0117670	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0118231	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0117123	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0117671	UNIFIRST CORPORATION	WATER UNIFORMS		29.18
154 0117124	UNIFIRST CORPORATION	WATER UNIFORMS		29.18
154 0117125	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.87
154 0117672	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.87
154 0118233	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.87
154 0118788	UNIFIRST CORPORATION	WATER UNIFORMS		35.14
154 0118789	UNIFIRST CORPORATION	MARSHALL HOUSE UNIFORMS		39.87
154 0118787	UNIFIRST CORPORATION	POWER HOUSE UNIFORMS		52.87
154 0118784	UNIFIRST CORPORATION	WASTE WATER UNIFORMS		31.43
154 0118785	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.71
154 0118786	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		191.19
154 0118229	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.71
154 0117121	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		59.71
154 0117668	UNIFIRST CORPORATION	DPW GARAGE UNIFORMS		62.21
154 0118232	UNIFIRST CORPORATION	WATER UNIFORMS		147.89
154 0117669	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		182.99
154 0118230	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		185.49
154 0117122	UNIFIRST CORPORATION	ELECTRIC UNIFORMS		185.49
54535	VILLA ENVIRONMENTAL CO	ION SITE QTRLY INSPECTION		200.00
MPPL04072021	WALDEN ARMS, LLC	STREAMLIGHT STRION LED W/ CHARGER	2021.340	2,227.50
GRAND TOTAL:				115,672.72

User: TPALODICHUK
 DB: Marshall

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
45476	ACTRON SECURITY ALARM	QUARTERLY MONITORING FEE - POWERHOUSE		356.40
364093	AD-VISOR & CHRONICLE	MARCH ADS		1,547.04
269789901104-21	AT&T MOBILITY	ACCT 26978990115991		165.55
269781907004-21	AT&T MOBILITY	ACCT 26978190705731		161.76
269781444704-21	AT&T MOBILITY	ACCT 26978144477494		748.24
04062021	BARRETT, CHRISTI	ENERGY OPTIMIZATION - AIR CONDITIONER		150.00
5015079158	BRONSON HEALTHCARE GRO	DRUG SCREENING - BOWSHER, J		125.00
473783	CITY OF COLDWATER	MARCH 2021 - HAROLD JENKINS		125.00
205189384060	CONSUMERS ENERGY	ACCT 100009163203		154.38
205011389475	CONSUMERS ENERGY	ACCT 103018521130		1,987.13
04072021	COURTNEY & ASSOCIATES	PROFESSIONAL SERVICES - DEC. 2020-MARCH		11,270.00
4300423	DELTA COLLEGE PUBLIC S	CUSTOMER # 1508327 - POLICE TRAINING		125.00
04062021	DEPPE, KAREN	ENERGY OPTIMIZATION - AIR COND, LED, TH		355.00
2501122103	FIRST ADVANTAGE LNS OC	ACCT 866466 - DRUG SCREENING - MEYER, S.		38.28
2031237/2041262	GRIFFIN PEST SOLUTIONS	ACCT 3542611 PEST CONTROL		70.00
2041263	GRIFFIN PEST SOLUTIONS	ACCT 3422841 - PEST CONTROL		51.00
245447	GWIN, DARWIN	MOWING/CLEAN UP BROOKS NATURE CENTER		400.00
04152021	ICMA	T. TARKIEWICZ - MEMEBER # 391716 - MEMB		993.12
04/15/2021	JOYCE SOEBBING	UB refund for account: 1236		50.00
997346	LOWE'S	ACCT 99007320387		96.66
200008185	MICHIGAN ASSOC. OF CH	IMACP - SCOTT MCDONALD		260.00
INV-1666	MITCHELL PUMP & SERVIC	NEW CHLORINE AND SO2 FEED SYSTEMS	2021.278	7,409.30
217525	PRINTING SYSTEMS, INC.	TAX FORMS YEAR 2020		247.38
04042021	QLT CONSUMER LEASE SER	ACCT 2697813559 - EXTENSION BELL		13.20
04042021	QUADIENT FINANCE USA,	POSTAGE ACCT - 7900044055829307		3,000.00
4072021	SHEPHERD, MARCIA	UNIT CLEANING - 412		175.00
4072021-2	SHEPHERD, MARCIA	UNIT CLEANING - 324		175.00
04/15/2021	TAMI PETERSON	UB refund for account: 1619		32.40
218966	TELNET WORLDWIDE	ACCT 8948		1,697.94
59	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/2021.058		3,392.00
CP220	UNITED STATES TREASURY	FEDERAL TAX FILING PENALTIES - YEAR 2019		1,071.56
9876757888	VERIZON WIRELESS	ACCT - 987146080-00001 - MARCH		1,080.68
04062021	VOCKE, LAUREN	ENERGY OPTIMIZATION - SMART THERMOSTAT		25.00
81469	WATKINS ROSS	ACTUARY SERVICES FOR RETIREE HEALTHCARE		5,400.00
04/15/2021	WILLERICK, AMANDA	UB refund for account: 3004230029		88.93
04022021	WOW! INTERNET-CABLE-PH	ACCT 010040764		1,363.05
54	XCEL SPECIALIZED, LLC	WORK WEEK 4-11-21 - COCHRAN, M.		1,176.00
2550735	XEROX FINANCIAL SERVICE	PSB COPIER LEASE		1,450.84
GRAND TOTAL:				47,027.84

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
04/22/2021	ANN ADAMS	UB refund for account: 2693		125.33
59634	ARISTA TRUCK SYSTEMS	CYLINDER FLUD FREIGHT		940.65
4544X04142021	AT&T MOBILITY	ACCT 287290494544		42.55
21-4265	CB HALL ELECTRIC COMP	AIR COMPRESSOR - WATER DEPT		320.00
04/22/2021	CHELSEA SUNDBERG	UB refund for account: 2357		23.60
203320558879	CONSUMERS ENERGY	ACCT 100009163435		326.39
203676546855	CONSUMERS ENERGY	ACCT 100072243312		269.92
206879841597	CONSUMERS ENERGY	ACCT 103013521119		18.67
201807703175	CONSUMERS ENERGY	ACCT 103018520884		15.00
207146228914	CONSUMERS ENERGY	ACCT 100000335602		1,795.64
205901298708	CONSUMERS ENERGY	ACCT 100007594680		210.01
205456330233	CONSUMERS ENERGY	ACCT 100067101772		49.85
201985692995	CONSUMERS ENERGY	ACCT 100089211096		338.60
2060792447739	CONSUMERS ENERGY	ACCT 100090336411		43.85
201807694453	CONSUMERS ENERGY	ACCT 103009157670		34.66
206079248144	CONSUMERS ENERGY	ACCT 103015800248		232.37
203320558881	CONSUMERS ENERGY	ACCT 100009163971		418.84
203320558880	CONSUMERS ENERGY	ACCT 100009163708		98.75
04/22/2021	COTTONWOOD FINANCIAL M	UB refund for account: 2805070006		87.75
04/22/2021	DAVID SMITH	UB refund for account: 2578		50.00
1	DEAN TRAILWAYS OF MICH	56 SEAT MOTORCOACH FOR MACKINAC TRIP OC 2021.324		780.00
04/22/2021	DULIN, KERRY	UB refund for account: 100001001		41.42
04/22/2021	EBI, ANDREA & WHITE, C	UB refund for account: 1400500021		121.22
04/22/2021	FOUR WINDS CHRISTIAN F	UB refund for account: 2245		30.00
20200545	GRP ENGINEERING INC	PEARL ST SUBSTATION - DATED 8/03/21		1,707.50
01-478044	INTERSTATE BILLING SER	HOSE ASSEMBLY		330.56
01-474950	INTERSTATE BILLING SER	HANDLE ASSEMBLY		322.73
578566	ITRON INC	CUSTOMER NO: 2801 CONTRACT NO: SC000001		3,995.06
04/22/2021	KELLY, SCOTT & GLORIA	UB refund for account: 2203940012		47.87
04152021	LAING, CLAUDE	ENERGY OPTIMIZATION - AIR CONDITIONER		150.00
016721	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - K. FINNEY		208.00
016722	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - E. WEBBERLING		247.00
040921CR	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4860 - CHRISTY RAMEY		869.63
040921JM	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 9156 - JUSTIN MILLER		13.99
040921TT	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 7681 - TOM TARKIEWICZ		264.46
040921ER	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 4868 - E. RICE		119.88
040921EZ	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 2217 - ERIC ZUZGA		239.90
040921COFM	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 3431 - CITY OF MARSHA		147.42
040921TS	MARSHALL COMMUNITY CU	CITY CREDIT CARD - 2922 - THERESA SEARS		103.94
42221	MCDONALD, SCOTT	OPTICAL REIMBURSEMENT		153.75
04152021	MEAD, MARCUS	ENERGY OPTIMIZATION - REFRIDGERATOR AND		50.00
03298	MICHIGAN CHAPTER OF NA	REGISTRATION FRO 2021 MI NAHRO SPRING CO		99.00
1670-S21-16	MICHIGAN STATE UNIV	REGISTRATION FOR FIRST LINE SUPERVISION		1,300.00
1514984	MILLER CANFIELD PADD	OC PROFESSIONAL SERVICES - MARCH 2021 - GEN		171.00
20569	MOSES FIRE EQUIPMENT	ITURN OUT GEAR CLEANER		120.50
04202021	MURPHY, PHILLIP	RESIDENT SECURITY DEPOSIT REFUND		75.00
18895	MWEA	MEMBERSHIP - CHAD HAZEL		77.00
04222021	OAKLAWN HOSPITAL	DOT ALCOHOL TEST - R. DECKER		45.00
04/22/2021	PEREZ, CHRISTINA	UB refund for account: 3004260023		82.82
04/22/2021	PETERSON, TAMI	UB refund for account: 201100021		288.99
04152021	SPAULDING, SCOTT & JAN	ENERGY OPTIMIZATION - AIR CONDITIONER		150.00
04192021	TCF BANK	HSA ACCT# 2550998237 - ALEC EGNATUK		1,800.00
1504	THE WOODHILL GROUP, LL	FINANCIAL SERVICES AGREEMENT 2021.250		13,281.25
60	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/ 2021.058		4,240.00
04/22/2021	WHITMORE, GERALDINE	UB refund for account: 3004060030		92.66
04/22/2021	WHITNEY, PATRICIA	UB refund for account: 3205100033		69.82
04/22/2021	WITANEN, FRANKIE & LA	UB refund for account: 401060030		112.18
73668004	WINDSTREAM	ACCT 205599191		100.07
58	XCEL SPECIALIZED, LLC	WORK WEEK: 04/18/21 - COCHRAN, M		1,176.00
GRAND TOTAL:				38,668.05



ADMINISTRATIVE REPORT
May 3, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Marguerite Davenport, Director of Public Services

SUBJECT: MDOT TEDF Category B Grant Application

BACKGROUND: The City is preparing a grant application for the Michigan Department of Transportation's (MDOT) Transportation Economic Development Fund (TEDF) Category B grants. The TEDF Category B grants are focused on streets that are not eligible for federal aid (major streets) or streets that are not part of all-season routes. The City of Marshall has unsuccessfully applied for this grant the last two fiscal years. With implementation of the Street Improvement Bond, the streets identified for this year's application differ slightly from previous years.

City staff are suggesting the application include Leggitt Road (same as previous years) and 1-mile of East and West Prospect Street. The construction on Leggitt Road will be a complete reconstruction with improved stormwater controls. The Prospect Street improvements range from mill and pave to complete reconstruction based on the section. City staff is proposing to replace 3,000-feet of watermain on Prospect (per the FY2022 CIP) which would be performed prior to the street improvements in this grant application.

Based on City estimates, the construction costs are as follows:

<i>Item No.</i>	<i>Item Description</i>	<i>Total Price</i>
1	Leggitt Road: Reconstruction; M-227 to Full Extent	\$ 250,000.00
2	W Prospect St: Resurfacing; Verona to Linden	\$ 39,500.00
3	W Prospect St: Reconstruction; N Kalamazoo to Mulberry	\$ 165,000.00
4	E Prospect St: Resurfacing; N Division to High St	\$ 90,000.00
5	E Prospect St: Reconstruction; Liberty to East Drive	\$ 145,000.00
Street Construction Subtotal		\$ 689,500.00

The MDOT TEDF Category B grant maximum is \$250,000 with a required 50% match. The City will contribute \$440,000 to the project. These funds are available through the Street Improvement Bond. City staff are exploring further funding opportunities for Leggitt Road including a property assessment. The complete details of the funding for Leggitt

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Road are still in process, but this grant, should it be earned, would greatly improve the funding scenarios.

RECOMMENDATION: It is recommended the City Council approve the attached resolution authorizing the application to the TEDF Category B program for Leggitt Road and Prospect Street.

FISCAL EFFECTS: Should the grant be awarded, the city would be responsible for funding the construction costs above the grant amount, estimated at \$440,000 from the Street Millage capital outlay item 204-441-820.00. Final approval of this would be requested when the construction bids were received.

CITY GOAL CLASSIFICATON: Goal Area Three – Infrastructure and City Services

Respectfully submitted,



Tom Tarkiewicz
City Manager



Marguerite Davenport
Director of Public Services

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2021 - _____**

WHEREAS, the City Council of the City of Marshall presents a resolution to establish a request for funding, designate an agent, attest to the existence of funds and commit to implementing a maintenance program for the reconstruction and/or milling and resurfacing projects funded by the Transportation Economic Development Fund Category B Program; and

WHEREAS, the City of Marshall is applying for \$250,000 in funding through MDOT from the Transportation Economic Development Category B Program to construct the below projects:

- Leggitt Road – Reconstruction with new curb and gutter and pavement,
- W. Prospect Street – Milling and resurfacing with water main upgrades,
- E. Prospect Street – Reconstruction and milling and resurfacing with watermain upgrades; and

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects; and

NOW THEREFORE BE IT RESOLVED THAT, the city has authorized Marguerite Davenport, Director of Public Services and Trisha Nelson, City Clerk, to act as agents on the behalf of the City to request Transportation Economic Development Fund Category B Program Funding, to act as the applicant's agent during the project development and to sign a project agreement upon receipt of a funding award; and

BE IT FURTHER RESOLVED THAT, the city attests to the existence of, and commits to, providing at least \$439,000 toward construction costs of the project(s), and all costs for design, permit fees, administration costs and cost overruns; and

BE IT FURTHER RESOLVED THAT, the city commits to owning, operating, funding, and implementing a maintenance program over the design life of the facilities constructed with the Transportation Economic Development Fund Category B Program funding.

Voting For:

Voting Against:

Absent:

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 3rd day of May, 2021.

Trisha Nelson, City Clerk

Date



ADMINISTRATIVE REPORT
May 3, 2021 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Marguerite Davenport, Director of Public Services

SUBJECT: MDOT Small Urban Grant Project Agreement

BACKGROUND: The City of Marshall, through its consultant ENG, Inc., has prepared the construction documents for the 2021 MDOT Small Urban Grant. The project area is Mansion Street, from Madison to East Drive, East Drive from Michigan to North Drive, and North Drive from East Drive to North Madison Street. Watermain replacement will occur on Mansion between North Madison Street and High Street with a reconstructed road. The remaining project area will be milled and new HMA pavement installed with ancillary curb and sidewalk improvements. Also, this project includes the installation of water services and sanitary laterals on the east side of East Drive between Mann Road and Forest Street for the Northeast Neighborhood Improvement Authority.

The project is currently out to bid through MDOT and prior to the contract award, MDOT needs the attached agreement signed by the City. The engineer's estimate for the entire project is \$941,000. The transportation portion is \$719,600 while the non-transportation related costs are \$221,400. The agreement with MDOT is for a grant of \$375,000 toward transportation portions of the project. Therefore, the remaining transportation costs, \$344,600, will be funded by the major streets fund while the Water Department and NIA funds will support the \$221,400.

RECOMMENDATION: It is recommended the City Council approve the attached resolution authorizing the clerk to sign the agreement with MDOT for contract number 21-5123.

FISCAL EFFECTS: Funding for the City's portion of the project will be from a combination of Major Streets fund, Water fund, and the Northeast NIA fund. The City's street portion, \$344,600, will be expensed from the Major Streets Capital Outlay line item 202-900-970.00. The watermain replacement cost will be expensed from the Water Capital Outlay line item 591-900-970.00 in the amount of \$168,400. The utility services cost on East Drive, \$53,000, will be expensed from the Northeast NIA Capital Outlay line item 247-900-970.00. A contingency of \$141,000 will be dispersed to all three funds for a total funded amount of \$1,082,000.

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CITY GOAL CLASSIFICATION: Goal Area Three – Infrastructure and City Services

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

A handwritten signature in blue ink, appearing to read "Marguerite Davenport".

Marguerite Davenport
Director of Public Services

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2021 - _____**

WHEREAS, the City Council of the City of Marshall has received a contract proposal from the Michigan Department of Transportation for the major street improvements on East Mansion Street, between North Madison and East Drive, East Drive between East Mansion Street and North Drive, and North Drive between North Madison and East Drive, and any related utilities; located within the corporate limits of the Marshall, Michigan; and

WHEREAS, said proposal is identified as Michigan Department of Transportation Contract Number 21-5123; and

WHEREAS, these projects are recommended for the improvement of storm water drainage and vehicular travel and safety; and

NOW THEREFORE BE IT RESOLVED THAT, the estimated cost of this project will be funded by the Federal Highway Administration and the City's Major Street Fund, as outlined in MDOT Contract 21-5123 with the Michigan Department of Transportation

BE IT FURTHER RESOLVED THAT, that the City of Marshall City Council does hereby authorize the City Clerk to execute MDOT Contract No. 21-5123 with the Michigan Department of Transportation.

Voting For:

Voting Against:

Absent:

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 3rd day of May, 2021.

Trisha Nelson, City Clerk

Date

STP

DA

Control Section	STUL 13000
Job Number	208254CON
Project	21A0(473)
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	21-5123

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF MARSHALL, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the city of Marshall, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 11, 2021, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Hot mix asphalt road reconstruction including concrete curb and gutter, sidewalk ramp and pavement marking work; and all together with necessary related work; at the following locations:

1. North Drive from Madison Street easterly becoming East Drive; East Drive southerly to Michigan Avenue.
2. Mansion Street from Madison Street easterly to Michigan Avenue.

PART B – NO FEDERAL PARTICIPATION

Water main construction within the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to EGLE. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST up to the lesser of: (1) \$375,000, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, for the PART A portion of the PROJECT is not exceeded at the time of the award of the construction contract. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. At such time as traffic volumes and safety requirements warrant, the REQUESTING PARTY will cause to be enacted and enforced such ordinances as may be necessary to prohibit parking in the traveled roadway throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent

effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with applicable law.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF MARSHALL

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



April 11, 2021

EXHIBIT I

CONTROL SECTION	STUL 13000
JOB NUMBER	208254CON
PROJECT	21A0(473)

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$719,600	\$221,400	\$941,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$719,600	\$221,400	\$941,000
Less Federal Funds*	<u>\$375,000</u>	<u>\$ -0-</u>	<u>\$375,000</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$344,600	\$221,400	\$566,000

*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).
- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.
- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



Administrative Report
May 3, 2021 – City Council Meeting

REPORT TO: Honorable Mayor and City Council Members

FROM: Tom Tarkiewicz, City Manager

SUBJECT: Finance and Accounting Services

BACKGROUND: Finance Director Jon Bartlett retired on January 29th. On January 18th, the City contracted with the WoodHill Group of Royal Oak to provide Finance and Accounting Services until we were able to hire a Finance Director. We have not been successful in finding a Director. The position has been advertised regionally and nationally.

City Staff requested a proposal from the WoodHill Group to provide services from July 1, 2021 to June 30, 2022. Their \$90,000 proposal is attached. This fee is less than what the salary and benefits of a full time Finance Director (approximately \$111,000).

Over the last three months, their staff, specifically Karen Lancaster, has developed and successfully filed the Electric & FiberNet Deficit Elimination Plans, assembled the FY 2022 budgets, assisted with the Electric rate increase, monitored the expenditures & revenues, assisted with the three bond sales and developed updated policies.

The City will need financial and accounting services during the next year including:

1. Monitoring the progress of the final two years of the Deficit Elimination Plan for the Electric and FiberNet funds to resolve the deficits in accordance with Treasury guidelines.
2. Develop a strategy to pay back the inter-department loans to FiberNet.
3. Submit the deficit elimination plan updates for Treasury each year.
4. Train and mentor the Deputy Finance Director/City Treasurer.
5. Perform a review of FY22's General Ledger and related activity to ensure all financial activity is current and accurately presented.
6. Ensure Federal grants are managed in accordance with Federal Uniform Grant Guidance.
7. Prepare suggestions for improvements in system controls, internal controls, or other financial areas as needed.
8. Assist with investment portfolio.
9. Assist with any COVID 19 grant/funding submittals.
10. Assist the new Auditor.
11. Meet with Directors on each quarters Revenue/Expenditure review

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cityofmarshall.com

12. Develop the FY 2023 budget.
13. Develop the FY 2023-2030 Capital Improvement Plan.

RECOMMENDATION: It is recommended that the Council accept the proposal from The Woodhill Group of Royal Oak, Michigan for \$90,000 to provide Finance and Accounting Services from July 1, 2021 to June 30, 2022

FISCAL EFFECTS: Unknown at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Tarkiewicz".

Tom Tarkiewicz
City Manager

Amendment of Agreement

This amendment to PROFESSIONAL SERVICES AGREEMENT is between The City of Marshall, MI and THE WOODHILL GROUP, LLC ("WHG"). The City of Marshall and the WoodHill Group are parties to the Services Agreement dated January 13, 2021 (the "**Original Agreement**").

Pursuant to Exhibit A of the Original Agreement relating to amendments, the parties wish to amend the Original Agreement.

1. PURPOSE.

This amendment is the first amendment to the Original Agreement. The purpose of this amendment is to revise the scope of services detailed in Exhibit A.

2. AMENDED PROVISIONS.

The Original Agreement is amended and supplemented as follows:

(a) See Revised Exhibit A in this Amendment.

3. TERM.

This amendment will become effective as described in section 8 below and will remain in effect through the term of the Original Agreement, unless terminated at an earlier date pursuant to the provisions of the Original Agreement or by law.

4. INCONSISTENCY.

If there is a conflict between this amendment and the Original Agreement, the terms of this amendment will govern.

5. AGREEMENT CONTINUANCE.

Except as expressly modified and supplemented by this amendment, all other terms and conditions in the Original Agreement remain in full effect and continue to bind the parties.

6. AMENDMENTS.

No amendment to this amendment will be effective unless it is in writing and signed by a party or its authorized representative.

7. ENTIRE AGREEMENT.

This amendment, together with the Original Agreement, constitutes the final agreement of the parties. It is the complete and exclusive expression of the parties' agreement with respect to its subject matter. All prior and contemporaneous communications, negotiations, and agreements between the parties relating to the subject matter of this amendment are expressly merged into

and superseded by this amendment. The provisions of this amendment may not be explained, supplemented, or qualified by evidence of trade usage or a prior course of dealings. Neither party was induced to enter this amendment by, and neither party is relying on, any statement, representation, warranty, or agreement of the other party except those set forth expressly in this amendment. Except as set forth expressly in this amendment, there are no conditions precedent to this amendment's effectiveness.

8. EFFECTIVENESS.

This amendment will become effective when all parties have signed it. The date this amendment is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this amendment.

[SIGNATURE PAGE FOLLOWS]

On behalf of:	The City of Marshall
Name:	Tom Tarkiewicz
Signature:	
Designation:	City Manager
Date:	/ /
On behalf of:	The WoodHill Group, LLC
Name:	Karen L. Coogan
Signature:	
Designation:	Chief Operating Officer
Date:	/ /

REVISED EXHIBIT A

The WoodHill Group will provide the following services as outlined below:

1. Act in the role of Finance Director for the City with respect to financial activities with duties as follows:
 - a. Manage the City Budget process with the City Manager.
 - b. Conduct the City audit.
 - c. Oversee Federal and State financial compliance filings.
 - d. Meet with Directors and City Council for the quarterly Revenue/Expenditures financial review.
 - e. Oversee debt financing needs.
 - f. Ensure Federal grants are managed in accordance with Federal Uniform Grant Guidance.
2. Day-to-day management of finance personnel will be handled by the City Treasurer.
3. Monitor five-year plan for the Electric and FiberNet funds in accordance with Treasury guidelines.
4. Oversee the investment portfolio.
5. Review existing financial policies and procedures recommending any changes or additions, if needed.
6. Monitor Pension and OPEB Corrective Action Plans in accordance with Treasury guidelines.
7. Direct implementation of improvements in system controls, internal controls, or other financial areas as needed.

WoodHill engagement will include:

1. On-site one day a week with the exception of vacation days.
2. On-site during audit season, to align with the auditor's schedule.
3. On-site during budget season as scheduled.
4. Attendance at City Council meetings, as required.

The City will provide:

1. Remote Administrator level access to BSA.
2. Access to Network files to access financial documents as needed.
3. Office space when on-site

Compensation:

1. The total compensation for services described above shall not exceed \$90,000.



ADMINISTRATIVE REPORT
May 3, 2021 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Tracy Hall, HR Coordinator

SUBJECT: Michigan Hard Cap Exemption

BACKGROUND: Public Act 152 of 2011 limits the total amount a public employer can spend on employee Health Care. The act contains three options for complying:

1. Hard Caps – limits a public employer's total annual health care cost;
2. 80%/20% - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3. Exemption – allows the public employer to exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

In an effort to keep our rates low, over the years we have changed coverage plans, changed deductibles, changed prescription co-pays, and required employees to pay a premium share. Currently, employees are paying between 12% - 22% of their monthly premium based on their hire date.

Our BCBS rate increase for 2021 is 6.47%. The City also requested quotes from other insurance carriers. Aetna and United Health Care were not competitive. Priority Health has offered a significant savings but still would not meet the 2021 Hard Cap Rates.

The proposed budget was prepared with the BCBS 6.47% increase in health insurance premiums. Even if we were to switch to Priority Health, the City's cost will be over the Hard Cap. Therefore, staff is asking City Council to adopt a resolution by at least a 2/3 vote to exempt the City from the requirements of PA 152 for the July 1, 2021 – June 30, 2022 plan year.

RECOMMENDATION: It is recommended by staff that the City Council adopt the attached resolution to exempt the City from the requirements of PA 152 of 2011.

FISCAL EFFECTS: The amount the City is invoiced will not be affected by passing this resolution. Basically, no fiscal effect.

ALTERNATIVES: As suggested by City Council.

Respectfully submitted,

Tom Tarkiewicz
City Manager

Tracy L. Hall
HR Coordinator

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Marshall, MI 49068

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cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2021-____**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the City Council has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Marshall elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year July 1, 2021 through June 30, 2022.

Upon a call of the roll, the vote was as follows:

Ayes:

Nays:.

Absent:

RESOLUTION DECLARED _____

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 3rd day of May, 2021.

Trisha Nelson, City Clerk

Date

ADMINISTRATIVE REPORT
May 3, 2021 - CITY COUNCIL MEETING

TO: Honorable Mayor Caron and Marshall City Council Members

FROM: Scott E. McDonald, Public Safety Director
Thomas Tarkiewicz, City Manager

SUBJECT: Downtown Retailers Outdoor Bazaar/Marketplace.

EVENT DETAILS: See attached letters and Health and Safety Plan from event organizer.

BACKGROUND: The downtown retailers are seeking to close off the big block of Michigan Avenue for four Saturdays this summer to hold an open-air bazaar and market place. This event is a new idea being presented by a select group of downtown retailers as an effort to increase crowds for the downtown merchants, who indicate they have been negatively affected by the Covid-19 pandemic. The event will be planned, managed, and promoted by the Retailer's group, with the assistance of MAEDA.

The event organizers indicate that all merchants in the big block will have first chance at the roadway space in front of their business. Once the vacancies are determined, the spaces will be offered to downtown merchants off the big block, and then if any are left over, other businesses can request to use the vacant space.

One issue that cannot be determined yet is if the Governor's Office will allow for such gatherings at the time of the event. The event organizers are well aware of this, and understand any approval of this activity will be contingent on the health mandates and orders in place at that time.

ADDITIONAL ACTIVITIES: In addition to the sales areas on Michigan Avenue, the Retailer's group and East End Studio and Gallery are planning on offering socially distanced activities for kids as part of the event.

Also, while many of the downtown merchants have not indicated that they will participate, it is likely some of them will do something during the event to capitalize on the expected increase in foot traffic.

NOTES: It should be noted the event will be held within the community's 'Social District', and as such, will be open to all to consume alcohol in the event area as allowed under our social district rules.

After review of past City right of way events, the City is requesting a few parameters to this street closing.

1. Any signage, electrical connections, plumbing connections, mechanical connections, and open flame devices shall be approved in advance, and be in conformance with City of Marshall code.

2. That all current State of Michigan and Calhoun County Health Department restrictions and guidelines related to Covid-19 be adhered to in the event area.
3. The event sponsor is responsible for placing the barricades across the road at the start of the event, and to remove them from the road at the conclusion of the event. They must also turn the 'road closed ahead' signs to face the road prior to the event, and away from the road after the event.
4. The event sponsor is responsible for set up and removal of all tents, tables, chairs, fixtures, signs, etc.
5. The event sponsor is responsible for trash collection, and debris removal from the area, including the City sidewalk, right of ways and road.
6. All sidewalks on Michigan Avenue remain at all times in compliance with MDOT guidelines, allowing an unobstructed path for pedestrians within the center portion.

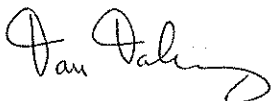
FISCAL EFFECTS: The event will incur costs for several City Departments (Police and Fire \$174.51- Planning), (City Administration- \$18 Filing), (Streets \$686.56- MDOT Permit, Scheduling, Barricade Placement, Detour Routes), and (City Attorney \$43.75- Liability Review). This is cost estimated at \$964.61 per event (\$3858.44 if all 4 events held). These costs can either be waived by Council, or can be assessed to the event sponsor by the City Clerk prior to the event.

RECOMMENDATIONS: It is recommended that City Council review the Event Request(s) and required street closures as presented, and consider appropriate action. Any approvals would be contingent on if the health mandates and orders in effect at the time of the event allow for it.

It is also recommended that as the event will be on City roads, and on City owned property, a certificate of proof of liability coverage insurance with coverage amounts/requirements to be determined by the City Attorney, and with City of Marshall named as co-insured, be obtained from the event sponsor/organizer.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Tom Tarkiewicz
City Manager



Scott E. McDonald
Director of Public Safety

**CITY OF MARSHALL
EVENT REPORT
DOWNTOWN MERCHANTS BAZAAR/MARKETPLACE 2021
MAY 3, 2021**

REPORT TO: HONORABLE MAYOR CARON AND MARSHALL CITY COUNCIL MEMBERS

FROM: SCOTT E. McDONALD, PUBLIC SAFETY DIRECTOR
TOM TARKIEWICZ, CITY MANAGER

EVENT: DOWNTOWN RETAILERS BAZAAR/MARKETPLACE

EVENT LOCATION: MICHIGAN AVENUE FROM EAGLE STREET TO JEFFERSON STREET.

SPONSOR: DOWNTOWN RETAILERS GROUP

EVENT DATES: SATURDAY, MAY 29TH, 2021
SATURDAY, JUNE 26TH, 2021
SATURDAY, JULY 31ST, 2021
SATURDAY, AUGUST 28TH, 2021

EVENT TIMEFRAME: 10:00 AM – 4:00 PM

MDOT PERMIT REQUIRED: YES

MDOT PERMIT GRANTED: PENDING

LANE CLOSURE TIMEFRAME: 9:00 AM – 5:00 PM

EVENT STREETS AFFECTED:

Both directions of Michigan Avenue from Eagle Street to Jefferson Street will be closed the entire event, plus an hour before and after to facilitate set-up and clean-up.

While open for traffic, the following streets will see a high increase in traffic during the entire event, as they will be detour routes for Michigan Avenue: 100 block of North and South Eagle Street, 100 Block North and South Jefferson Street, Madison Street from Jefferson Street to Eagle Street, and Green Street from Eagle Street to Jefferson Street.

DETOUR DETAIL: Both lanes of Michigan Avenue lanes will be closed from Eagle Street to Jefferson Street from 1000 hours until 1600 hours. Westbound Michigan Avenue will have a signed detour as follows: South on Grand Street to Green Street, East on Green Street to Jefferson Street, North on Jefferson Street to Michigan Avenue.

Eastbound Michigan Avenue will have a signed detour as follows: North on Jefferson Street to Madison Street, West on Madison Street to Eagle Street, North on Eagle Street to Michigan Avenue.

CONTACTS:

Caryn Drenth
Email: caryn.bhco@gmail.com

Amy Crisp
Email: amy@choosemarshall.com

COUNCIL NOTIFICATION DATE: May 3, 2021

Outdoor Bazaar / Marketplace
Downtown Marshall - Summer 2021

Background:

The global pandemic continues to depress tourism in Marshall. The downtown district has struggled with decreased customer traffic for most of 2020 and the lower foot traffic has persisted in the first quarter of 2021. The retail community in Marshall has been brainstorming various ways to give tourism a boost in the arm. The concept of an Outdoor Bazaar / Marketplace is a result of that brainstorming.

Proposal:

The following retail establishments in downtown Marshall, in conjunction with MAEDA, respectfully request the main block on Michigan Ave (from Eagle to Jefferson) to be closed on the last Saturday of every month from 10:00am – 4:00pm for our Outdoor Bazaar/Marketplace. Retailers will be utilizing outdoor merchandise displays and canopies to create an enticing, walkable, outdoor marketplace for tourists and locals alike. The outdoor venue will encourage individuals who feel safer shopping outside to come to Marshall for shopping, eating and drinking. As the main block is part of the social district, this event would benefit retailers and restaurants alike. Since it is proposed for the warmer months of the year, parking at the parking ramp or in the surrounding lots will provide ample parking for participants.

Each downtown retail establishment will have a space assigned to them in the closed off area. For businesses on the main block, it will be in front of their buildings. For businesses outside of the main block, they will be given first choice of other identified spots along the street. The retailers will work with MAEDA, the City of Marshall staff and the Calhoun County Health Department, to have appropriate social distancing spacing between the participating locations. After this exercise, if there are open spots still available for the Outdoor Bazaar, the retail community will open up those spots for applications for other retail businesses to join the Outdoor Bazaar event. These businesses would pay a small fee for their space. These fees would be used to promote retail tourism events. A committee will be reviewing the applications to make sure the outside vendors are properly registered with the state and have a quality offering. This committee will be led by Warner Ball at Eastend and Amanda Gavin at 123 Co-op Market. These individuals have experience reviewing vendors in their roles at their respective organizations.

Eastend Studio and Gallery is planning on offering socially distanced activities for kids as part of the event as well. They will have projects that can be purchased and completed onsite or, potentially, also purchased as a “take and make” project.

This event would not be a clearance type of event like sidewalk sales. It would be more a pop up of featured items or a “trunk show” featuring one or more vendors. Sidewalk sales have been utilized in the past to offer outside shopping. However, sidewalk sales are used for clearance bargains on surplus inventory whereas the Outdoor Bazaar would be focused on pricing at closer to full retail pricing. This type of event would attract more tourists from a higher spending demographic. In addition, sidewalk sales also do not allow for canopies to protect merchandise and shoppers from weather and sun and the space is restricted to a few feet from the storefront. This outdoor bazaar concept is something that is popular in downtowns in the Detroit area and has been effective in drawing shoppers to their downtown.

Participating Stores To-Date:

Eastend Studio and Gallery
paper & i
Handle and Hinge
Hazeltree Woodworking
Living MI
New Story Community Bookstore
123 Co-op Market
The Green Scene Natural Living Store

Rose' Florist & Wine Room
Samar's Candy & Cones
Trailblazers
Pawfitters
Sweet Peas Children's Boutique
OBX Wellness Café
Serendipity & The Brew
Amazing Grace Antiques

Outdoor Bazaar / Market

2021 Health & Safety Plan

May 29, June 26, July 31 & August 28, 2021
(Last Saturday of the Months)
10:00AM – 4:00PM

INTRODUCTION

The global pandemic continues to depress tourism in Marshall. The downtown district has struggled with decreased customer traffic for most of 2020 and the lower foot traffic has persisted in the first quarter of 2021. The retail community in Marshall has been brainstorming various ways to give tourism a boost in the arm. The concept of an Outdoor Bazaar / Market is a result of that brainstorming. The retail community has been successful at organizing safe shopping events, including Girls' Night Out events, that meet the safety requirements of the Michigan Health Department starting in the fall of 2020. We are confident that with this robust Health & Safety Plan in place, we will be able to produce a safe, healthy, and responsible Outdoor Bazaar / Market in the Marshall Downtown. We began by meeting with the City of Marshall, City of Marshall Public Safety, MAEDA and the Calhoun County Health Department in order to confirm our understanding of current pandemic rulings and protocols and also to understand best practices as shared by the Calhoun County Health Department. We will inform guests of information and protocols prior to their visit via our website and social media. Signage will also be posted at the event. This has proven to be effective as the retail community of Marshall has reopened in 2020 after its state mandated shut down period. No outbreaks have been traced to the Marshall retail community.

MARSHALL OUTDOOR BAZAAR / MARKET HEALTH & SAFETY MEETING IMPLEMENTATION CONSULTANTS:

- Eric Zuzga, City of Marshall, Director of Special Projects
- James Durian, MAEDA, CEO
- Amy Crisp, MAEDA, Director of Marketing and Communications
- Eric Pessell, Calhoun County Health Department
- Scott McDonald, City of Marshall, Director of Public Safety
- Josh Lanker, City of Marshall, Chief of Police

MARSHALL OUTDOOR BAZAAR / MARKET RETAIL STEERING COMMITTEE:

- Claudia Murch, Owner of The Green Scene Natural Living Store
- Michael Lounds, Owner of Trailblazers, Pawfitters & The Bogar Theater
- Warner Ball, Co-Manager of Eastend Studio and Gallery
- Amanda Gavin, Co-Manager of 123 West Market
- Caryn Drenth, Owner of Handle & Hinge and Living MI

GOALS and OBJECTIVES

1. To host four outdoor bazaars/markets in the summer of 2021 with health and safety measures in place.
2. To create a safe and healthy environment that is manageable and enforceable for the retailers involved in the event.
3. To incorporate a road closure of the main block of Michigan Avenue (Eagle through Jefferson) to cultivate naturally occurring social distancing.

This plan is based on information and guidance from the Centers for Disease Control (CDC), the Occupational Health and Safety Administration (OSHA), the Michigan Department of Health and Human Services (MDHHS) and feedback from the Calhoun County Health Department at the time of its development. Because the COVID-19 situation is frequently changing, the need for modifications may occur based on further guidance provided by the CDC, OSHA, MDHHS and other public officials at the state or local levels.

The Outdoor Bazaar / Market Health and Safety Plan is focused on the following lines of defense:

1. Traffic control and allowing for proper social distancing throughout the event.
2. Offering hand sanitizer throughout the event space.
3. Requiring masks to be worn while at the bazaar/market.
4. Signage at entry points and at merchandise displays.

TRAFFIC CONTROL AND SOCIAL DISTANCING

Stores will have identified places to set up their outdoor displays with the possibility of utilizing pop up canopies to cover their merchandise. Spreading out each display on the roadway of the main block of Michigan Avenue will allow for proper social distancing of groups from separate households per current guidance. Social distance markings on the ground will both limit the traffic throughout the market and provide social distancing cues to shoppers. Consistent with practices at the Marshall Farmer's Market, chalk will be used to place the social distancing spaces at each merchandise display. In case of rain, painters' tape will be available as a back up measure to place the social cues.

HAND SANITIZER

Each store will be required to have hand sanitizer available to shoppers within their merchandise area. Retailers are already providing this service inside their stores. MAEDA has supported the retailers with access to hand sanitizer throughout the pandemic.

FACE MASKS

Face masks will be required to the extent indicated by Michigan Department of Health and Human Services (MDHHS) guidance as of the date of the event. Mask wearing by attendees will be enforced as necessary by the retail staff at each retail display. This is an enforcement that the Marshall retail community participates in every day. Shoppers are accustomed to this requirement in downtown Marshall.

SIGNAGE

Per current Michigan Department of Health and Human Services (MDHHS) recommendations, signs will be posted at each end of the road closure area instructing customers to wear a face covering when inside the space. In addition, there will be reminders to customers to not attend if they are or have recently been sick.

ADDITIONAL CONSIDERATIONS

The current Michigan Department of Health and Human Services (MDHHS) limit for outdoor events is 1,000 people at any given time. In terms of the Outdoor Bazaar/Market, this does not include shoppers inside the retail stores. Those are counted separately under retail store capacity limits. Retail stores are currently at 50% capacity.

Similar shopping events in downtown Marshall have drawn up to 300 people at a given time. Even the busiest event in a non-COVID year, the Ice, Wine, Beer and Blues wine and beer tasting event, runs around 600-650 attendees. This is significantly under the 1,000 outdoor number. Therefore, there is not a current concern that the event will be larger than MDHHS guidelines. Interest in event as indicated through the social media tracking of the event will be monitored and additional policies will be put in place, if necessary, to meet MDHHS guidelines. The social distancing cues will provide a way to both socially distance attendees and keep numbers in the event area under the MDHHS requirements.



ADMINISTRATIVE REPORT
May 3, 2021 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager

SUBJECT: FY 2022 Budget - Schedule a Public Hearing

BACKGROUND: Act 2 of 1968 commonly known as the Uniform Budgeting and Accounting Act (the "Act"), requires the legislative body of government to pass a general appropriations act for the General Fund (includes Recreation, Farmer's Market, and Airport), Special Revenue Funds (MVH Major and Local, Municipal Streets, MRLEC, Leaf & Brush, LDFA, DDA, South NIA, and Northeast NIA), and may pass a special appropriations act for the Enterprise Funds (Marshall House, Fiber to the Premise, Electric, Dial-A-Ride, Solid Waste, Waste Water and Water) and Internal Service Funds (Data Processing and Motor Pool). The general appropriations act shall set the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is to be levied. In accordance with Public Act 43 of 1963, a public hearing shall be held on the proposed budgets. The required notice shall be published in the newspaper not less than six days prior to the hearing.

Additionally, Section 9.05 *Adoption of Budget, Tax Limit* of the Marshall City Charter requires "not later than the first meeting of the council in June, the council shall, by resolution, adopt all budgets for the next fiscal year and shall, in such resolution, make an appropriation of the money needed for municipal purposes during the ensuing fiscal year of the city and provide for a levy of the amount necessary to be raised upon real and personal property for municipal purposes..."

RECOMMENDATION: It is recommended that the Council establish a public hearing for Monday, May 17, 2021 to receive comment on the FY 2022 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds budgets.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

CITY GOAL CLASSIFICATION: N/A

Respectfully submitted,

Tom Tarkiewicz
City Manager

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