



**MARSHALL CITY COUNCIL
WORK SESSION AGENDA
Monday January 3, 2022
6:00 PM
City Hall Training Room**

A. City Manager Interviews

The Council will discuss the December 29th City Manager interviews.

B. Other items

C. Future Work Sessions

Event Cost reimbursement	6:00 PM	January 18 th
DPW & Parks Staff analysis	6:00 PM	February 7 th
FERC Hydroelectric relicensing		TBD

D. Future topics

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MARSHALL CITY COUNCIL AGENDA

Monday – 7:00 P.M.

January 3, 2022

- 1) CALL TO ORDER
2) ROLL CALL
3) INVOCATION – Brandon Crawford, Grace Baptist Church
4) PLEDGE OF ALLEGIANCE
5) APPROVAL OF AGENDA – Items can be added or deleted from the Agenda by Council action.
6) PUBLIC COMMENT ON AGENDA ITEMS – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

7) CONSENT AGENDA

A. Schedule Public Hearing – CDBG Application for 105 West Michigan Avenue

City Council will consider the recommendation to schedule a public hearing for January 18, 2022 to consider the submission of a CDBG application for the support of the 105 West Michigan Avenue project.

B. Dial-A-Ride Transit Application for State and Federal Financial Assistance for Fiscal Year 2023

City Council will consider the recommendation to adopt the Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for its public transportation service, DART

C. Schedule Special Meeting

City Council will consider the recommendation to schedule a special meeting for January 26, 2022 at 6:00 p.m. at the Marshall Regional Law Enforcement Center to hear a presentation on a Countywide Transit System.

D. Stump Removal Contract

City Council will consider the recommendation to approve the contract with Always There Tree Care in the amount of \$31,351 with a contingency of \$3,649 for a total funded amount of \$35,000.

E. City Council Minutes

Work Session..... Monday, December 6, 2021
Regular Session..... Monday, December 6, 2021
Special Session Wednesday, December 29, 2021

F. City Bills

Regular Purchases \$ 110,742.70
Regular Purchases \$349,673.46

Mayor:

Joe Caron

Council Members:

Ward 1 - Scott Wolfersberger

Ward 2 - Jim Schwartz

Ward 3 - Jacob Gates

Ward 4 - Jen Rice

Ward 5 - Ryan Underhill

At-Large - Ryan Traver



Purchased Power.....	\$748,305.47
Weekly Purchases –12/3/21.....	\$ 71,338.10
Weekly Purchases –12/10/21.....	\$ 335,893.34
Weekly Purchases –12/17/21.....	\$ 158,016.34
Weekly Purchases –12/24/21.....	\$ 336,261.27
Total	\$ 2,110,230.68

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

A. Oaklawn Hospitality Classic Race

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. Brooks Substation Transformers and Equipment

City Council will consider the recommendation to award the Brooks Substation transformers and equipment to the following low bidders: Virginia Transformer for \$2,100,218.00; CSI Utility Sales for \$87,558.00; Midwest Utility Sales for \$262,973.49; and Power Link Electrical Sales for \$55,917.00.

B. 2022 Water/Sewer Rates

City Council will consider the recommendation to approve the water/sewer rate fee schedule for implementation on February 1, 2022.

C. Deputy Police Chief

City Council will consider the recommendation to approve a Deputy Police Chief Position and salary and the backfilling of budgeted positions if needed.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) CLOSED SESSION

Pursuant to section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act: Confidential Attorney-Client Written Communication dated January 3, 2022, re: Marshall House.

17) ADJOURNMENT

Respectfully submitted,

Tom Tarkiewicz
City Manager

January 3, 2022

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ADMINISTRATIVE REPORT
January 3, 2022 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Tom Tarkiewicz, City Manager
Eric Zuzga, Director of Community Services

SUBJECT: 105 West Michigan Avenue CDBG application

BACKGROUND: Council approved the creation of an OPRA district in 2021 to assist in the redevelopment of the rear portion of the 2nd floor of 105 West Michigan Avenue for two (2) apartments. The next step in this project is the submission of a Community Development Block Grant (CDBG) application for \$120,000 in assistance. This grant would be received by the City and passed through to Dr. Walker and Zettell to pay for the renovation, in addition to \$103,510 from Dr. Walker and Zettell.

To move this application forward, a public hearing needs to be scheduled to consider adoption of a resolution approving the application and authorizing the City Manager to serve as the Certifying Officer for the grant.

RECOMMENDATION: It is recommended that the City Council schedule a public hearing for January 18, 2022 to consider the submission of a CDBG application for the support of the 105 West Michigan Avenue project.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

Tom Tarkiewicz
City Manager

Eric Zuzga
Director of Community Services

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**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2022-**

**AUTHORIZING RESOLUTION for the Submission of a
Community Development Block Grant (CDBG) Application
To Support the 105 West Michigan Avenue Rental Rehabilitation Project**

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Michigan Economic Development Corporation for the purpose of or for the provision of Economic Development; and

WHEREAS, after public meeting and due consideration, the City Council has recommended that an application be submitted to the Michigan Economic Development Corporation for the following project: 105 West Michigan Avenue Rental Rehabilitation; and

WHEREAS, it is necessary for the City Council to approve the preparation and filing of an application for the City to receive funds from this program; and

WHEREAS, the City Council has reviewed the need for the proposed project and the benefits to be gained from the project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the City Manager is hereby authorized as the Certifying Officer and authorized sign all necessary documents on behalf of the City.

Voting For:

Voting Against:

Absent:

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 18th day of January, 2022.

Trisha Nelson, City Clerk

Date



ADMINISTRATIVE REPORT
January 3, 2022 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council Members

FROM: Paul LaRose, MDOT Liaison
Marguerite Davenport, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: Dial-A-Ride Transit Application for State and Federal Financial Assistance for State of Michigan Fiscal Year 2023.

BACKGROUND: As required by Michigan Public Act 51, Marshall Dial-A-Ride Transit (DART) must submit an annual application to the State of Michigan for financial assistance for transit operations and adopt a Resolution of Intent signifying the City of Marshall's desire to participate in the Comprehensive Transportation Fund (CTF).

The application submitted to the State of Michigan includes the following information:

- Proposed revenues and expenditures for fiscal year 2023, covering the period of October 1, 2022–September 30, 2023.
- Coordination Plan. This report lists other transit providers in the area and describes the efforts for coordinating transit services.
- Federal & State Certifications. Various certifications required as a condition of receiving Federal and State funding.
- Local Bus Capital Assistance. Includes an inventory of DART's current fleet and documentation of ADA accessibility. Marshall DART is requesting capital assistance funds in the 2023 application.
- Operational Data. This refers to projected ridership figures, as well as vehicle miles and hours of service.

For the 2023 State of Michigan fiscal year, Marshall Dial-A-Ride Transit has proposed a preliminary budget with funding sources of \$76,016 (18%) estimated Federal Section 5311 grant funds, \$147,748 (34.9854%) estimated State funds, \$249,513 estimated local funds (millage, local community stabilization share tax, fund balance to offset budget shortfall, and charitable donations), \$29,343 estimated fare revenues, and with total estimated eligible expenses of \$422,312 and estimated ineligible expenses of \$64,842 (\$64,725 for depreciation, \$117 Association Dues) for 2023..

RECOMMENDATION: It is recommended that the Council adopt the attached Resolution of Intent to authorize the City of Marshall to seek financial assistance from the State of Michigan for its public transportation service, DART.

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FISCAL EFFECTS: None at this time. This action pertains to just the submittal phase of the application process for Federal and State operating assistance in the amount of \$ 223,764, but it is not the final contract for these funds.

CITY GOAL CLASSIFICATION:

GOAL AREA 2. QUALITY OF LIFE

Goal Statement: To achieve and sustain a concentrated effort to promote a vibrant community atmosphere in the Marshall Area.

GOAL AREA 4. INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

ALTERNATIVES: As suggested by Council.

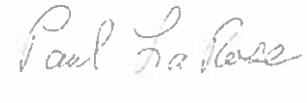
Respectfully Submitted,



Tom Tarkiewicz
City Manager



Marguerite Davenport
Director of Public Services



Paul LaRose
MDOT Liaison

FY 2023 RESOLUTION OF INTENT

*The approved resolution of intent to apply for state formula operating assistance for
fiscal year 2023 under Act 51 of the Public Acts of 1951, as amended.*

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the (hereby known as THE APPLICANT) established under Act 279 to provide a local transportation program for the state fiscal year of 2023 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ estimated state funds \$ estimated local funds \$ with total estimated expenses of \$

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2023

I, (Name)

(Secretary/Clerk) of THE Applicant, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of

20 with the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said , this day of A.D. 20

SIGNATURE



ADMINISTRATIVE REPORT
January 3, 2022 – CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council
FROM: Tom Tarkiewicz, City Manager
Marguerite Davenport, Director of Public Services
Phil Smith, DPW Superintendent
SUBJECT: Stump Removal Contract

BACKGROUND: Over the last several years stump removal has been removed from the Department of Public Works budget due to limited funds. And, last year, the city executed a contract to remove over forty trees from the right-of-way due to poor condition. This situation has resulted in a large number of stumps remaining in the right-of-way throughout the city. At budgeting time for the current fiscal year, council fielded complaints about the unsightly stumps. At that time, council directed staff to budget \$36,000 for stump removal throughout the city.

The City spent the last several months gathering data on the stumps so the bids could be issued. On December 15, 2021 staff received six bids with the following results:

Bidder	City	Amount
Always There Tree Care	Ithaca	\$ 31,351.00
Tree Tech, LLC	Hamilton	\$ 33,795.10
Bolles Tree Service	Battle Creek	\$ 34,300.00
Meeks and Sons LLC	Homer	\$ 37,325.00
Kivisto Tree Service	Brighton	\$ 104,100.00
Treeworks, Inc	Nunica	\$ 158,625.00

RECOMMENDATION: It is recommended the Council approve the contract with Always There Tree Care in the amount of \$31,351.00 with a contingency of \$3,649 for a total funded amount of \$35,000.

FISCAL EFFECTS: \$35,000 will be expensed from the Streets Contracted Services Line Item 101-441-820.00.

Respectfully submitted,

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 Tom Tarkiewicz
 City Manager


 Marguerite Davenport
 Director of Public
 Services


 Phil Smith
 DPW Superintendent

CALL TO ORDER

IN A WORK SESSION held on Monday, December 6, 2021 at 5:30 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Rice, Schwartz, Traver, Underhill, and Wolfersberger.

Also Present: Marguerite Davenport, Karen Lancaster, William Dopp, Aaron Ambler, Alec Egnatuk, Scott McDonald, Josh Lankerd, Tracy Hall, Kevin Maynard, Martin Erskine, Trisha Nelson

Absent: None.

City Council discussed the proposed Budget Parameters for FY2023 and the water/sewer rates.

The budget parameters were as follows:

1. Balance Revenues with Expenditures
2. Deficit Elimination Plans
3. FiberNet repayment of loans
4. Annual Fee Review
5. Classification and compensation study
6. Review Administrative Allocations
7. Fund Fountains Repair Reserve
8. OPEB funding
9. Establish wage rate percentage _____%
10. Increase Part-time and Seasonal wage rates
11. Legal budget escalation
12. Funding of CIP
13. DART financial future
14. Marshall House fund allocations
15. Surrender FERC hydroelectric license
16. Water Tower Rents Should Be Water Fund Revenue
17. Review Future Retirements – Is This Position Needed?
18. Code enforcement position

Marshall City Council, Work Session
Monday, December 6, 2021
Unofficial

19. Deputy Police Chief vs. Public Safety Director
20. Police Investigator
21. Police Investigator
22. Additional DPW member
23. Communications position
24. Fund Fire Truck Replacement Reserve
25. Charge for Special Events
26. Motor Pool revision of funding
27. Develop 10 Year Equipment Replacement Schedule
28. Extend Life of Equipment and Vehicles
29. Increase IT spending

Adjourned at 7:00 p.m.

Joe Caron, Mayor

Trisha Nelson, Clerk

CALL TO ORDER

IN REGULAR SESSION, Monday, December 6, 2021 at 7:00 P.M., in the Council Chambers of City Hall, 323 West Michigan Avenue, Marshall, MI 49068. City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Rice, Schwartz, Traver, Underhill and Wolfersberger.

Also Present: City Manager Tarkiewicz and Clerk Nelson

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Scott Loughrige of Cross Roads Church & Ministries gave the invocation and Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Wolfersberger, supported Gates, to approve the agenda with the addition of item 7H. Schedule Special Session. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Schwartz, supported Rice, to approve the Consent Agenda:

- A. Receive the 2022 City Council Meeting dates;
- B. Receive the listing of the 2022 Board and Commission positions that are scheduled to expire and the term of office;
- C. Approve the resolution authorizing the Clerk to sign the agreement with MDOT for contract number 21-5449 for S. Kalamazoo Avenue from Michigan Avenue to Industrial Road;
- D. Approve the resolution authorizing William Dopp III, Deputy Finance Director and Tom Tarkiewicz, City Manager as legal signers for accounts belonging to the City of Marshall and authorizing Tamera Palodichuk, Payroll/Accounting Clerk, to conduct daily business effective November 1, 2021;
- E. Schedule a public hearing for Monday, January 3, 2022 to consider the submission of a CDBG Application for 105 West Michigan Avenue.
- F. Minutes of the City Council Regular Session held on Tuesday, November 16, 2021 and Special Session held on Thursday, December 2, 2021;
- G. Approve city bills in the amount of \$547,333.83.

On a roll call vote – ayes: Gates, Rice, Schwartz, Traver, Underhill, Wolfersberger,

and Mayor Caron; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

A. 2021 Annual Financial Audit:

Maner Costerisan presented the FY2021 Financial Audit for the City of Marshall.

B. MAEDA Update:

Jim Durian, MAEDA CEO, updated the City Council on MAEDA programs and activities.

C. Certificates of Appreciation:

Mayor Caron presented certificates of appreciation to past Boards and Commissions member who ended their service in 2021.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Update to LDFA TIF and Development Plan:

Due to the funding proposed for the upcoming Brooks electric substation, an update to the LDFA TIF and Development Plan was deemed necessary.

Mayor Caron opened the Public Hearing to hear public comment regarding the proposed changes to the LDFA TIF and Development Plan.

Hearing no public comment, the hearing was closed.

Moved Gates, supported Wolfersberger, to approve the changes to the Local Development Finance Authority TIP Plan and Development Plan. On a roll call vote – ayes: Rice, Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN

RESOLUTION #2021-42

**RESOLUTION APPROVING AMENDMENTS TO THE
DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN
OF THE LOCAL DEVELOPMENT FINANCE AUTHORITY**

A RESOLUTION TO APPROVE:

- Amendment to LDFA Plan to add construction and financing of an electric substation.

WHEREAS, the City of Marshall, County of Calhoun, State of Michigan (the "City") previously established the Local Development Finance Authority of the City of Marshall (the "Authority") under the provisions of Act No. 281, Public Acts of Michigan, 1986 ("Act 281"); and

WHEREAS, Act 281 was repealed and replaced by the Recodified Tax Increment Financing Act, Act No. 57, Public Acts of Michigan, 2018 ("Act 57"); and

WHEREAS, the Authority previously approved a Development Plan, as amended (the "Development Plan") and a Tax Increment Financing Plan, as amended (the "Tax Increment Financing Plan") pursuant to which the Authority has financed infrastructure and other public facilities in the Authority's development area; and

WHEREAS, the Authority intends to acquire and construct additional public facilities (as defined in Part 4 of Act 57) comprised of an electric substation, and other public facilities, in the Authority's development area, together with any appurtenances and attachments thereto and any related site improvements (collectively, the "Project"); and

WHEREAS, the Authority intends to finance the Project through the issuance of tax increment revenue bonds, and to repay the bonds from tax increment revenues collected under the Tax Increment Financing Plan; and

WHEREAS, the Authority has prepared the Plan Amendments presented herewith (the "Plan Amendments") in order to add construction and financing of the Project and to extend the term of the Development Plan and Tax Increment Financing Plan; and

WHEREAS, the City Council has given the taxing jurisdictions levying taxes subject to capture an opportunity to meet with the City Council and to express their views and recommendations regarding the Plan Amendments; and

WHEREAS, the City Council held a public hearing on the Plan Amendments as required by Part 4 of Act 57.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Public Purpose. The City Council hereby determines that the Development Plan and Tax Increment Financing Plan as amended by the Plan Amendments constitutes a public purpose.

2. Review of Plans. As required by Part 4 of Act 57, the City Council has taken the following considerations into account in reviewing the Development Plan and Tax Increment Financing Plan as amended by the Plan Amendments:

(a) The Development Plan meets the requirements set forth in Section 415(2) of Part 4 of Act 57, and the Tax Increment Financing Plan meets the requirements of Part 4 of Act 57 as set forth in section 412(1), (2) and (3).

(b) The proposed method of financing the public facilities is feasible and the Authority has the ability to arrange the financing.

(c) The development is reasonable and necessary to carry out the purposes of Part 4 of Act 57.

(d) The estimate of the Captured Assessed Value (as defined in Part 4 of Act 57) to result from adoption of the amendments to the Development Plan and Tax Increment Financing Plan is reasonable.

(e) The land to be acquired under the Development Plan, if any, is reasonably necessary to carry out the purposes of the Development Plan and the purposes of Part 4 of Act 57.

(f) The Development Plan is in reasonable accord with the approved master plan of the City.

(g) Public services, such as fire and police protection and utilities, are or will be adequate to service the property described in the Development Plan.

(h) Changes in zoning, streets, street levels, intersections, and utilities, to the extent required by the Development Plan, are reasonably necessary for the Project and for the City.

3. Approval and Adoption of Plan Amendments. The City Council hereby approves and adopts the Plan Amendments as submitted by the Authority. The City Clerk is hereby directed to make and preserve a record of the public hearing, including all data presented at the public hearing, and to maintain on file in the City Clerk's office a copy of the Development Plan and Tax Increment Financing Plan as amended by the Plan Amendments.

4. Recission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall, State of Michigan, at a Regular Meeting on December 6, 2021, at 7:00 p.m. Eastern Time, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, that the minutes of said meeting were kept and will be or have been made available as required by said Act 267.

I further certify that the following Members were present at said meeting: Mayor Caron, Gates, Rice, Schwartz, Traver, Underhill, and Wolfersberger and that the following Members were absent: None.

I further certify that Member Gates moved for adoption of said resolution and that Member Wolfersberger supported said motion.

I further certify that the following Members voted for adoption of said resolution: Mayor Caron, Gates, Rice, Schwartz, Traver, Underhill, and Wolfersberger and that the following Members voted against adoption of said resolution: None.

Trisha Nelson, City Clerk

B. Zoning Ordinance and Code of Ordinances to repeal Hoop Houses:

Attorney Revore provided background regarding the proposed ordinance amendments. The proposed change will repeal Hoop Houses as a permitted use in the City of Marshall.

Mayor Caron opened the public hearing to hear public comment regarding the proposed amendments to the Zoning Ordinance and Code of Ordinances to repeal Hoop Houses and to prohibit such use.

Hearing no comment, the hearing was closed.

Moved Gates, supported Underhill, to approve the Zoning Ordinance and Code of Ordinance amendment to repeal Hoop Houses and to prohibit such use in the City of Marshall. On a roll call vote – ayes: Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, Gates, and Rice.; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN

Ordinance No. 2021-09

PREAMBLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2019-06, AS AMENDED, TO REPEAL THE CULTIVATION OF MARIHUANA IN HOOP HOUSES; TO AMEND SECTIONS “DEFINITIONS”, “LOCATION AND ELIGIBILITY”, AND “MARIHUANA CULTIVATION”; TO AMEND ANY SECTIONS INCONSISTENT WITH ORDINANCE NO. 2019-06, AS AMENDED; AND TO ESTABLISH AN EFFECTIVE DATE AS PROVIDED BY LAW.

The City of Marshall, Michigan Ordains:

§ 1. PURPOSE. The purpose of this Ordinance is to amend City Ordinance 2019-06, as amended, and the Code of Ordinances of the City of Marshall, Title XI Business

Regulations, Chapter 121, Commercial Marihuana, as amended, to repeal “Hoop Houses” and delete all such use reference thereto, and to prohibit such “Hoop House” use within the City limits of the City of Marshall and on any property that the City controls under an interlocal governmental agreement.

It is the intent of these provisions to provide for the health, safety and welfare of the citizens of Marshall that quality of life is not impaired, neighborhood character is preserved, commercial activities developed and increased, employment opportunities expanded, and positive planned land use developed.

§ 2. “HOOP HOUSES” REPEALED AND PROHIBITED. That all sections of Ordinance # 2019-06, as amended, and the Code of Ordinances of the City of Marshall, Title XI Business Regulations, Chapter 121, Commercial Marihuana, as amended, shall repeal “Hoop Houses” and all such “Hoop House” cultivation use and reference to, and to prohibit such “Hoop House” cultivation use within the City limits of the City of Marshall and on any property that the City controls under an interlocal governmental agreement.

§ 3. DEFINITIONS. That Ordinance # 2019-06, as amended, Section “DEFINITIONS” and the Code of Ordinances of the City of Marshall, Title XI Business Regulations, Chapter 121, Commercial Marihuana, as amended, is hereby amended to repeal “Hoop Houses” and such use to read as follows:

§ DEFINITIONS. Section “DEFINITIONS” is hereby amended and shall repeal and delete “Hoop Houses” as follows:

HOOP HOUSE. A temporary structure used exclusively for the production and storage of live plants, with no permanent anchoring system or foundation; no storage, temporary or otherwise, of solvents, fertilizers, gases or other chemicals or flammable materials; built according to manufacturer recommendations; no more than 18 feet maximum height. **Notwithstanding this definition, Hoop Houses and such use are prohibited within the City limits of the City of Marshall and prohibited on any property that the City controls under an interlocal governmental agreement.**

§ 4. **LOCATION AND ELIGIBILITY.** Section “LOCATION AND ELIGIBILITY” is hereby amended and shall repeal and delete “Hoop Houses” as follows:

(D) Marihuana Establishment licenses permitted under this Ordinance are governed by type and location requirements, as follows:

(1) Marihuana Grower License:

b. All grower establishments and operations must be within an enclosed, secured structure, and cultivation of marihuana may occur in an outdoor area confined to a “commercial greenhouse” ~~or “hoop house”~~ that must meet all the following conditions:

- i. Comply with applicable state law, rules and regulations, and City ordinances and City Zoning Ordinance.
- ii. Cultivation of marihuana in a commercial greenhouse ~~or hoop house~~ is only permitted and subject to a Special Land Use for special conditions (special land uses) in the identified Industrial District subject to the provisions of the City’s Zoning Ordinance. A Special land Use permit may be revoked or rescinded by the City Council for violation of the Special Land Use permit, City ordinance, Zoning Ordinance, or state law and regulations, after notice to the permit holder and hearing.
- iii. Cultivation of marihuana in a commercial greenhouse ~~or hoop house~~ must be concealed from public view and must be completely confined and enclosed in a commercial greenhouse ~~or hoop house made of durable translucent material on all sides and top of a hoop house, or constructed of commercial grade building construction materials, that may include glass, glass-like or translucent material (but not plastic) on all sides~~

and top of a commercial greenhouse, **as required under applicable building and construction codes. Hoop houses and** Commercial greenhouses may not exceed 18 feet maximum height.

- iv. Commercial greenhouses ~~and hoop houses~~ must be located on the parcel of the licensed grower facility/establishment, fully enclosed by security fencing and barriers that block outside visibility of the commercial greenhouse, ~~hoop house,~~ and marihuana plants from the public view to accomplish complete screening from the road right-of-way and adjacent property. No marihuana plants may grow outside the top of the commercial greenhouse ~~or hoop house~~ and must not be visible above the fence and barrier that is visible to public view. Fencing must comply with the applicable security measures and fencing requirements under city ordinance and LARA/MRA rules, including but not limited to, locked entries only accessible to authorized persons or emergency personnel. Security fencing must be at a minimum of eight (8) feet in height.
- v. After the marihuana is harvested, all drying, trimming, curing, or packaging of marihuana must occur inside a permanent building meeting all the requirements of City ordinance, state statute, codes and LARA/MRA rules and regulations.
- vi. **Commercial Greenhouses** ~~and hoop houses~~ must meet the security requirements and pass the inspections in this ordinance and LARA/MRA rules and any required building and electrical permit pursuant to City ordinance, state statute and LARA/MRA rules.

- vii. Commercial greenhouses ~~and hoop houses~~ shall meet setback requirements of the City's Zoning Ordinance.
- viii. Odor Control. A grower or a processor shall install and maintain in operable condition a system which precludes the emission of unreasonable marihuana odor from the property.

- i. All buildings, commercial greenhouses, ~~hoop houses~~, and structures shall be subject to inspection at any time by the City Fire Department to insure compliance with all applicable statutes, codes and ordinances.

§ 5. MARIHUANA CULTIVATION. Section "MARIHUANA CULTIVATION" is hereby amended and shall repeal and delete "Hoop Houses" as follows:

(A) Cultivation, generally.

- (1) Marihuana cultivation shall be conducted consistent with this Ordinance, the MRTMA, including but not limited to MCL 333.27961, and any LARA rules, within an enclosed, secured structure, and as permitted in a commercial greenhouse ~~or hoop house~~ under city ordinances and **subject to a** Special Land Use permit; and

§ 6. SEVERABILITY. It is the legislative intent of the City adopting this Ordinance that all provisions hereof shall be liberally construed to protect the public health, safety and general welfare of the inhabitants of the City and all other persons affected by this Ordinance. Consequently, should any provision of this Ordinance be held to be unconstitutional, invalid or of no effect, such holding shall not be construed as affecting the validity of any of the remaining provisions of this Ordinance or Zoning Code, it being the intent of the City Council that this Ordinance shall stand and remain in effect, notwithstanding the invalidity of any provision thereof.

§ 7. CONFLICTING ORDINANCE AND CODE PROVISIONS REPEALED. Any City of Marshall Ordinance, parts of Ordinances, or any Marshall Code provision in conflict or inconsistent with any of the provisions of this Ordinance shall be and is hereby repealed, and all other provisions of the Marshall Ordinances shall remain in full force and effect.

§ 8. SAVINGS. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

§ 9. PUBLICATION. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Advisor*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

§ 10. CODE EDITS. That the editors of the Marshall Zoning Code are hereby authorized to update and revise the Marshall Zoning Code to effectuate the provisions of this Ordinance.

§ 11. EFFECTIVE DATE. This Ordinance is declared to be effective seven (7) days after publication or as provided by law.

Adopted and signed this 6 day of December, 2021.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on December 6, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

**CITY OF MARSHALL, MICHIGAN
ORDINANCE #2021-10**

AN ORDINANCE TO AMEND THE CITY OF MARSHALL ZONING CODE, TO REPEAL CERTAIN SECTIONS OF ORDINANCE NO. 2020-14; TO AMEND CHAPTER 2.0, DEFINITIONS, SECTION 2.2, AND CHAPTER 4.0 USE STANDARDS, SECTION 4.16, COMMERCIAL GREENHOUSES, NURSERIES AND GARDEN CENTERS. REPEAL ANY ORDINANCES IN CONFLICT THEREOF; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

THE CITY OF MARSHALL, CALHOUN COUNTY, HEREBY ORDAINS:

Section 1. Purpose. The purpose of this Ordinance is to amend the City Zoning Ordinance and Ordinance No. 2020-14 to repeal “Hoop Houses” and delete all such use reference thereto, and to prohibit such “Hoop House” use within the City limits of the City of Marshall and on property that the City controls under an interlocal governmental agreement.

It is the intent of this Ordinance to provide for the health, safety and welfare of the citizens of Marshall so that quality of life is not impaired, neighborhood character is preserved, and positive planned land use developed.

Section 2. “Hoop House” and Hoop House Use Repealed; Hoop Houses Prohibited. The City Zoning Ordinance and its amending ordinances are hereby and shall be amended to repeal “Hoop Houses” and to prohibit such “Hoop House” use within the City limits of the City of Marshall and on property that the City controls under an interlocal governmental agreement.

Section 3. That Chapter 2.0, Definitions of the Marshall City Zoning Code, Section 2.2 “Definitions”, is hereby and shall be amended as follows:

Hoop House. A temporary structure used exclusively for the production and storage of live plants, with no permanent anchoring system or foundation; no storage, temporary or otherwise, of solvents, fertilizers, gases or other chemicals or flammable materials; built according to manufacturer recommendations; no more than 18 feet maximum height. **Notwithstanding this definition, Hoop Houses and such use are prohibited within the City limits of the City of Marshall and prohibited on property that the City controls under an interlocal governmental agreement.**

Section 4. That Chapter 3.0, Zoning Districts of the Marshall City Zoning Code, Section 3.1.12 “I-1 Research and Technical District”, is hereby and shall be amended to delete “hoop houses” from Chapter 3.0, Zoning Districts of the Marshall City Zoning Code, Section 3.1.12 “I-1 Research and Technical District” as follows:

- v. Commercial greenhouses, ~~hoop houses~~, nurseries, and garden centers.

Section 5. That Chapter 4.0 Use Standards of the Marshall City Zoning Code, Section 4.16 “Commercial Greenhouses, Nurseries and Garden Centers”, is hereby and shall be amended to delete “Hoop Houses” and such use and reference from Chapter 4.0 Use Standards of the Marshall City Zoning Code, Section 4.16 as follows:

~~Hoop Houses~~ and Commercial Greenhouses for marihuana cultivation are permitted as special land uses in the I-1 district with no limits on square footage.

~~1. Hoop House. The following shall apply:~~

~~A. Setbacks shall be 1500 feet from any residential structure, 250 feet from the road right-of-way centerline, and 50 feet from any rear or side property line.~~

~~B. Limited duration not to exceed three (3) years.~~

~~C. If a Hoop House contains any device subject to the electrical code or any mechanical equipment subject to the mechanical code, a permit shall be required for the device, system or fixture only. If the hoop house is connected to a potable water system, a permit shall be required for the backflow prevention devices only.~~

2. Commercial Greenhouse. The following shall apply:

A. Setbacks shall be required under Section 3.1.12(D).

3. ~~Hoop House~~ and Commercial Greenhouse cultivation of marihuana. The following shall apply:

A. Comply with applicable LARA/MRA rules and regulations, City ordinances and City Zoning Ordinance.

B. Subject to a Special Land Use permit under Section 6.2, permit and for special conditions as may be necessary based upon the uniqueness of the property, subject to a public hearing, review and recommendation by the Planning Commission, and approval by the City Council in accordance with the procedures and conditions specified in Section 6.2. of the Zoning Ordinance. A Special land Use permit may be revoked or rescinded by the City Council for violation of the SUP, City ordinance, Zoning Ordinance, or state law and regulations, after notice to the SUP holder and hearing.

C. As permitted in this section, the area containing the cultivation of marihuana plants must be completely confined and enclosed in a ~~Hoop House~~ or Commercial Greenhouse made of durable construction to include metal framing materials and durable ~~translucent material on all sides and top of a Hoop House, or glass, building materials that may include glass-like or translucent material on all sides and top of a~~

Commercial Greenhouse. ~~Hoop Houses and~~ Commercial Greenhouses may not exceed 18 feet maximum height.

- D. ~~Hoop Houses and~~ Commercial Greenhouses must be located on the parcel of the grower establishment or facility, fully enclosed by property security fencing. Security fencing must be at a minimum of eight (8) feet in height.
- E. Site Plan approval. ~~Hoop Houses and~~ Commercial Greenhouses are subject to site plan review and must receive approval.
- F. Screening shall comply with Section 5.15.8, and also include the means, including walls and plantings, to accomplish complete visual screening from the road right-of-way and adjacent property. ~~Hoop Houses and~~ Commercial Greenhouses must have greenbelt barriers that block outside visibility of the marihuana plants from the public view, with no marihuana plants growing outside the top of the ~~Hoop House or~~ Commercial Greenhouse nor above the fence and barrier that is visible to the public eye and the fences must be secured and comply with the applicable security measures in City ordinances and LARA/MRA rules and regulations, including but not limited to, locked entries only accessible to authorized persons or emergency personnel.
- G. After the marihuana is harvested, all drying, trimming, curing, or packaging of marihuana must occur inside a permanent building meeting all the requirements of City ordinance, state statute, codes and LARA/MRA rules and regulations.
- H. ~~Hoop Houses and~~ Commercial Greenhouses must meet the security requirements and pass inspections required under City ordinance and LARA/MRA rules and regulations and any necessary building permit pursuant to City ordinance, state statute, code and LARA/MRA rules and regulations.
- I. Odor Control. A grower or a processor shall install and maintain in operable condition a system which precludes the emission of unreasonable marihuana odor from the property.

Section 6. Severability. It is the legislative intent of the City adopting this Ordinance that all provisions hereof shall be liberally construed to protect the public health, safety and general welfare of the inhabitants of the City and all other persons affected by this Ordinance. Consequently, should any provision of this Ordinance be held to be unconstitutional, invalid or of no effect, such holding shall not be construed as affecting the validity of any of the remaining provisions of this Ordinance or Zoning Code, it being the intent of the City Council that this Ordinance shall stand and remain in effect, notwithstanding the invalidity of any provision thereof.

Section 7. Conflicting Ordinance and Code Provisions Repealed. Any City of Marshall Ordinance, parts of Ordinances, or any Marshall Code provision in conflict or inconsistent with

any of the provisions of this Ordinance shall be and is hereby repealed, and all other provisions of the Marshall Zoning Ordinance shall remain in full force and effect.

Section 8. Savings. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Section 9. Publication. This Ordinance [or a summary thereof as permitted by MCL 125.3401] shall be published in the *Marshall Advisor*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signatures of the Mayor and the City Clerk.

Section 10. Code Edits. That the editors of the Marshall Zoning Code are hereby authorized to update and revise the Marshall Zoning Code to effectuate the provisions of this Ordinance.

Section 11. Effective Date. This Ordinance is declared to be effective seven (7) days after publication or as provided by law.

Adopted and signed this 6th day of December, 2021.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on December 6, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Repayment Schedule of FiberNet Advances:

Moved Traver, supported Gates, to approve the resolution setting the new debt service schedule for the repayment advances from Fibernet to the Electric,

Wastewater, LDFA, and General Funds. On a voice vote - **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2021-43**

WHEREAS, in March of 2017, the City Council voted to fund the construction of the Fibernet system with advances of money from various City funds;

WHEREAS, the City of Marshall's FiberNet Fund has agreements to repay advances from the General Fund, Electric Fund, Wastewater Fund and the LDFA with a 2% simple interest rate; and

WHEREAS, the FiberNet Fund has been unable to make payments in accordance with those agreements due to cash flow issues; and

WHEREAS, the FiberNet Fund is in the third year of a five-year deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, a restructuring of the advances owed to other funds was necessary to ensure payments are being made on a timely, consistent basis;

WHEREAS, the LDFA approved the loan restructuring outlined below at their November 2021 meeting;

NOW THEREFORE BE IT RESOLVED, that the City of Marshall Council adopts the following **FiberNet Fund** advance repayment plan using a 2% simple interest rate:

	Advances to FiberNet				Total
	L DFA	General Fund	Wastewater	Electric	
	\$ 1,000,000.00	\$ 1,000,000.00	\$ 500,000.00	\$ 1,700,000.00	\$ 4,200,000.00
Accrued Interest through 6/30/21	\$ 85,000.00	\$ 85,000.00	\$ 42,500.00	\$ 94,166.67	\$ 306,666.67
Accrued Interest to Start of Payments	\$ 120,000.00	\$ 240,000.00	\$ 100,000.00		\$ 460,000.00
Total Owed	\$ 1,205,000.00	\$ 1,325,000.00	\$ 642,500.00	\$ 1,794,166.67	\$ 4,966,666.67
	Debt Payments by Fund				Total
1 FY2022				\$334,911.11	\$ 334,911.11
2 FY2023				\$328,930.56	\$ 328,930.56
3 FY2024				\$322,950.00	\$ 322,950.00
4 FY2025				\$316,969.45	\$ 316,969.45
5 FY2026				\$310,988.89	\$ 310,988.89
6 FY2027				\$305,008.33	\$ 305,008.33
7 FY2028	\$325,350.00				\$ 325,350.00
8 FY2029	\$319,325.00				\$ 319,325.00
9 FY2030	\$313,300.00				\$ 313,300.00
10 FY2031	\$307,275.00				\$ 307,275.00
11 FY2032			\$334,100.00		\$ 334,100.00
12 FY2033			\$327,675.00		\$ 327,675.00
13 FY2034		\$357,750.00			\$ 357,750.00
14 FY2035		\$351,125.00			\$ 351,125.00
15 FY2036		\$344,500.00			\$ 344,500.00
16 FY2037		\$337,875.00			\$ 337,875.00

BE IT FURTHER RESOLVED that the City of Marshall's Interim Finance Director is directed to begin repayments in accordance with this schedule effective immediately.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 6th day of December, 2021.

Trisha Nelson, City Clerk

Date

B. FiberNet Deficit Elimination Plan:

Moved Wolfersberger, supported Schwartz, to approve the deficit elimination plan for the FiberNet Fund and direct the Finance Department to file the plan with the Michigan Department of Treasury. On a roll call vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, Gates, Rice, and Schwartz; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2021-44**

WHEREAS, the City of Marshall's **FiberNet Fund** has an unrestricted net position deficit of \$4,401,667 on June 30, 2021; and

WHEREAS, Public Act 140, of 1971, as amended, requires that a Deficit Elimination Plan be formulated and approved by the City of Marshall, and filed with the Michigan Department of Treasury; and

WHEREAS, this is the third year of a five-year deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, the analysis below shows the City improving its Current Assets vs. Current Liabilities at the end of the fourth year meeting the State's requirements;

WHEREAS, the FiberNet Fund is still obligated to repay the loan advances from various City funds;

NOW THEREFORE BE IT RESOLVED, that the City of Marshall Council adopts the following as the City of Marshall **FiberNet Fund** Deficit Elimination Plan:

FIBERNET		
	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2022	FY2023
Unrestricted Net Position (Deficit) July 1	(4,401,667)	(4,059,409)
Revenue		
Residential Sales	995,000	995,000
Commercial Sales	173,000	173,000
Penalties Income	35,000	35,000
Interest	0	0
Miscellaneous Revenue	0	0
Total Revenue	1,203,000	1,203,000
Expenditures		
Salaries and Fringes	320,111	338,752
Material and Supplies/Rent	70,288	70,369
Contracted Services	212,000	216,240
Insurance	5,100	5,202
Maintenance	52,000	53,000
Administrative	25,600	20,500
Loan Interest	84,000	80,543
Depreciation	137,750	137,750
Other Expenses	56,834	68,894
Transfers Out	34,809	34,809
Total Expenditures	998,492	1,026,059
Add Back Depreciation	137,750	137,750
Unrestricted Net Position (Deficit) June 30	(\$4,059,409)	(\$3,744,718)
FIBERNET		
	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2022	FY2023
Current Assets - Current Liab. (Deficit)-not including accrued interest-July 1	\$113,743	\$456,001
Revenues	1,203,000	1,203,000
Expenditures	(998,492)	(1,026,059)
Add Back Depreciation	137,750	137,750
Current Assets - Current Liab. (Deficit)-not including accrued interest-June 30	\$456,001	\$770,692

BE IT FURTHER RESOLVED that the City of Marshall's Interim Finance Director is directed to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 6th day of December, 2021.

Trisha Nelson, City Clerk

Date

C. Electric Deficit Elimination Plan:

Moved Underhill, supported Rice, to approve the deficit elimination plan for the Electric Fund and direct the Finance Department to file the plan with the Michigan Department of Treasury. On a roll call vote – ayes: Underhill, Wolfersberger, Mayor Caron, Gates, Rice, Schwartz, and Traver; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION # 2021-45**

WHEREAS, the City of Marshall's **Electric Fund** has an unrestricted net position deficit of \$3,136,362 on June 30, 2021; and

WHEREAS, Public Act 140, of 1971, as amended, requires that a Deficit Elimination Plan be formulated and approved by the City of Marshall, and filed with the Michigan Department of Treasury; and

WHEREAS, this is the third year of a five-year deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, the deficit elimination plan reflects the revenues and expenditures from the cost-of-service study by Courtney & Associates including a rate increase;

NOW THEREFORE BE IT RESOLVED, that the plan includes a 12% rate increase effective July 1, 2021 and an additional rate 11% increase effective July 1, 2022 as well as expenditure reductions to improve its financial position;

BE IT FURTHER RESOLVED that a plan for repayment of Fibernet Fund Advance of \$1,700,000 from the Electric Fund be executed as soon as possible;

BE IT FURTHER RESOLVED that the City of Marshall Council adopts the following as the City of Marshall **Electric Fund** Deficit Elimination Plan:

ELECTRIC		
	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2022	FY2023
Unrestricted Net Position (Deficit) July 1	(3,136,362)	(1,425,182)
Revenue		
Charges for Services	60,000	60,000
Residential Sales	3,813,886	4,115,678
Commercial Sales	4,321,033	4,710,063
Commercial Sales Marihuana	2,947,523	3,139,930
Industrial Sales	4,468,625	4,905,442
Street & Highway Lighting	57,141	57,487
Security & Resort Lighting	54,000	54,000
Penalties Income	64,105	64,105
Interest	20,000	20,000
Rents	6,401	6,401
Miscellaneous Revenue	104,381	104,381
Total Revenue	15,917,095	17,237,487
Expenditures		
Salaries and Fringes	2,792,239	2,900,720
Material and Supplies	343,401	353,703
Purchased Power	9,179,159	9,130,738
Contracted Services	419,852	432,448
Insurance	56,000	57,680
Other Services and Charges	402,733	414,815
Bond Interest	189,200	189,628
Depreciation	396,536	408,432
Transfers Out	823,331	823,331
Total Expenditures	14,602,451	14,711,495
Add Back Depreciation	396,536	408,432
Unrestricted Net Position (Deficit) June 30	(\$1,425,182)	\$1,509,242

	4th year of Deficit Elimination Plan	5th year of Deficit Elimination Plan
	FY2022	FY2023
Current Assets - Current Liab. (Deficit)-not including accrued interest-July 1	(\$2,244,230)	(\$533,050)
Revenues	15,917,095	17,237,487
Expenditures	(14,602,451)	(14,711,495)
Add Back Depreciation	396,536	408,432
Current Assets - Current Liab. (Deficit)-not including accrued interest-June 30	(\$533,050)	\$2,401,374

BE IT FURTHER RESOLVED that the City of Marshall's Interim Finance Director is directed to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 6th day of December, 2021.

Trisha Nelson, City Clerk

Date

D. Activation Zone Concept Plan:

Moved Underhill, supported Rice, to approve the Activation Zone Concept Plan as presented. On a roll call vote – ayes: Rice, Traver, Underhill. Wolfersberger, Mayor Caron, and Gates; nays: Schwartz. **MOTION CARRIED.**

E. Marshall House Warranty Deed:

Moved Traver, supported Schwartz, to accept the warranty deed from the Marshall Building Authority for Marshall House Apartments in order to facilitate the sale of the property. On a voice vote – **MOTION CARRIED.**

F. Radio Replacement Project:

Moved Rice, supported Underhill, to approve the radio replacement project in the amount of \$193,698.70 and utilize fund reserves from each impacted fund to fund the project. On a voice vote – **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

A. Sister City Committee Appointments:

Moved Schwartz, supported Underhill, to appoint Kimber Thompson to the Sister City Committee with a term expiring October 16, 2024 and reappoint Andrei Radulescu with a term expiring October 16, 2024. On a voice vote – **MOTION CARRIED.**

B. Local Advisory Committee:

Moved Underhill, supported Rice, to reappoint Helen Starkey to the Local Advisory

Committee with a term expiring February 1, 2024. On a voice vote – **MOTION CARRIED.**

C. Marshall Farmers Market Advisory Board:

Moved Gates, supported Wolfersberger, to appoint Amy Zerbe and Didik Soekarmoen to the Marshall Farmers Market Advisory Board with terms expiring October 20, 2024 and the reappointment of Patty Parker with a term expiring October 20, 2024. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

CALL TO ORDER

IN SPECIAL SESSION held on Wednesday, December 29, 2021 at 10:00 A.M. in the Council Chambers of City Hall, 323 West Michigan Avenue, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Rice, Schwartz, Traver, Underhill, and Wolfersberger.

Absent: None.

PUBLIC COMMENT

None.

CITY MANAGER INTERVIEW

City Council conducted interviews to following the candidates: Eric Zuzga and Dennis Durham.

30-minute recess for lunch at 12:00 p.m.

12:30 p.m. returned to open session.

City Council conducted interviews to the following candidates: Derek Perry and Natalie Dean.

Consensus of the Council is to discuss further at a Work Session on Monday, January 3, 2022 at 6:00 p.m.

Adjourned at 2:25 p.m.

Joe Caron, Mayor

Trisha Nelson, Clerk

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 01/06/2022 - 01/06/2022
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
SS1/266603	ALTA EQUIPMENT COMPANY	CUSTOMER NO. BP0014136 - OIL CHANGE & LA		159.95
14CF-4W73-D7X3	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - RAINPANTS		99.95
1KYG-XH34-RWGL	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - VIDEO CAMERAS		105.98
1DJF-QHGJ-TT6Q	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - CREDIT MEMO RETURN		(99.95)
1797-RKFX-VKP3	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - AMERICAN FLAG		72.03
164V-NV9L-K6WV	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - MONITORS		699.96
1QLJ-D1Y3-9QFF	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - CREDIT MEMO		(8.13)
14MI-G7WG-JKPV	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - CREDIT MEMO		(99.95)
1X6W-PQWH-3Y1N	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - OFFICE SUPPLIES		184.50
225-486738	AUTO VALUE MARSHALL	STREETS DEPT IGNITION COILS		286.74
225-486786	AUTO VALUE MARSHALL	FIRE DEPT SWITCHES		12.49
225-486874	AUTO VALUE MARSHALL	STREETS DEPT HDGM CLMP		5.78
225-486912	AUTO VALUE MARSHALL	STREETS DEPT CREDIT MEMO		(578.34)
225-486945	AUTO VALUE MARSHALL	STREETS DEPT SENDING KIT		55.38
225-487021	AUTO VALUE MARSHALL	STREETS DEPT OIL FILTER, TUBE NUTS		8.63
225-487288	AUTO VALUE MARSHALL	STREETS DEPT BXT65850		134.99
225-487289	AUTO VALUE MARSHALL	STREETS DEPT OIL FILTER		6.95
0337483-IN	BEAVER RESEARCH CO	SILVER BULLET DISINFECTANT		215.00
0337484-IN	BEAVER RESEARCH CO	BLUE MAGIC NEUTRAL CLEANER		242.40
3780005	BESCO WATER TREATMENT	50LB DURA CUBE DEL		113.94
84322019	BOUND TREE MEDICAL LLC	FIRE DEPT ELECTRODES REDI-PAK, OXIMETER		277.98
911-GOV AGENCY-202	CALHOUN COUNTY CONS DI	CONSOLIDATED DISPATCH PAYMENT (1ST AND 2 2022.093		47,728.62
21-753	CANYON INDUSTRIES, INC	HYDRO 3 THRUST/UPPER BEARING SITE INSPEC 2022.117		1,640.71
122840	CARR BROTHERS & SONS	WATER DEPT - 10.48 YDS CLASS II SAND		180.57
122885	CARR BROTHERS & SONS	WATER DEPT - 20 YDS CLASS II SAND		325.09
166199	D & D MAINTENANCE SUPP	JANITORIAL		81.60
166201	D & D MAINTENANCE SUPP	JANITORIAL		271.44
166329	D & D MAINTENANCE SUPP	JANITORIAL		82.60
166330	D & D MAINTENANCE SUPP	JANITORIAL		121.40
593395	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - PARKS DEPT KEYS FOR		9.56
593702	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - REC DEPT 12VOLT BAT		13.98
593711	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIRE DEPT WASHERS		6.27
593675	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - PARKS DEPT PLUNGER		26.97
593733	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - MARSHALL HOUSE KEYS		14.34
593791	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIBERNET DEPT TUBE A		7.98
593827	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - MARSHALL HOUSE FAUCE		59.99
593814	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - REC DEPT AA ALK BATT		13.99
593897	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIRE DEPT NUTS, BOLT		50.93
594069	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS NUTS, BOLTS,		7.00
594085	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WATER DEPT BLEACH		10.58
594124	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WATER DEPT MAXLITE H		39.99
594167	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WATER DEPT NAILS, SA		35.62
IN-2209407	DUBOIS CHEMICALS	BLANKET PO FOR THICKENING POLYMER	2022.125	7,397.86
2136549, 2149806	GRIFFIN PEST SOLUTIONS	ACCT NO. 197892		84.00
20210893	GRP ENGINEERING INC	ENGINEERING SERVICES-BROOKS SUBSTATION	2022.046	35,000.00
C168481	IMPACT SOLUTIONS	OFFICE SUPPLIES		19.00
12142021	ISAAC & SONS	MARSHALL HOUSE CARPET CLEANING		125.00
24416	J AND K PLUMBING SUPPL	CITY OF MARSHALL WATER DEPT SUPPLIES		6.85
39994	LAKELAND ASPHALT CORPO	STREET DEPT 1.4 TONS COLD PATCH		151.20
39996	LAKELAND ASPHALT CORPO	CITY OF MARSHALL STREET DEPT 2.53 TONS C		273.24
40003	LAKELAND ASPHALT CORPO	CITY OF MARSHALL STREET DEPT 2.09 TONS C		225.72
69990313	MCMASTER-CARR	DISCONNECT SWITCH		288.95
M500-104	MEDALLION MANAGEMENT	MANAGEMENT CONSULTING FEE FOR MARSHALL H 2022.105		4,800.00
295729	MICHIGAN INDUSTRIAL GA	CUSTOMER NO. MA5183 - COMPRESSED OXYGEN		32.83
85974644	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 - MARKING PAINT		69.72
88629964	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 - HARD HAT		11.37
88629984	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 - VEST		12.98
89517404	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 - AUTHORIZED PERSO		15.10
12242021	NIEMANN INSPECTIONS, L	PROPERTY ADDRESS - 105 WEST MICHIGAN AVE		100.00
2140677	OFFICE 360	ACCT NO. 26140 - DISH SOAP		7.96
2140677B1	OFFICE 360	ACCT NO. 26140 - LAMINATING POUCH		17.99
7370042-00	POWER & TELEPHONE SUPP	CITY OF MARSHALL - NID		334.56
56621339	POWER LINE SUPPLY	CUSTOMER ID: 100402 - ROADWAY LIGHTS		1,776.36
56622477	POWER LINE SUPPLY	CUSTOMER ID: 100402 - LEATHER PROTECTOR		39.00
56623393	POWER LINE SUPPLY	CUSTOMER ID: 100402 - METER SOCKET		552.00
56623691	POWER LINE SUPPLY	CUSTOMER ID: 100402 - FR SWEATSHIRT - ER		170.00
7153411350	SCHINDLER ELEVATOR COR	BILLING ID: 5000088655 - CITY HALL CAT 1		657.16
INV13183	SD MYERS LLC	CUSTOMER ID: 9063450 - OIL TESTING		2,442.00
1869092	STANTEC CONSULTING MIC	CITYWORKS IMPLEMENTATION	2021.263	839.50
1869097	STANTEC CONSULTING MIC	AWIA ACT EMERGENCY RESPONSE PLAN	2022.038	87.00
5582572	TOSHIBA AMERICA BUSINE	CUSTOMER NO. T0BRBDC - MRLEC COPIER		37.98
1620018514	UNIFIRST CORPORATION	CITY OF MARSHALL DPW GARAGE		60.06
1620018515	UNIFIRST CORPORATION	CITY OF MARSHALL POWER HOUSE		52.87
1620018516	UNIFIRST CORPORATION	CITY OF MARSHALL ELECTRIC		145.77
1620018518	UNIFIRST CORPORATION	CITY OF MARSHALL WATER		34.83
1620018512	UNIFIRST CORPORATION	CITY OF MARSHALL WASTE WATER		31.68
1620019041	UNIFIRST CORPORATION	CITY OF MARSHALL ELECTRIC		160.67
1620019039	UNIFIRST CORPORATION	CITY OF MARSHALL DPW GARAGE		57.11
1620019044	UNIFIRST CORPORATION	CITY OF MARSHALL WATER		34.83

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APPROVAL LIST FOR CITY OF MARSHALL
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1620019040	UNIFIRST CORPORATION	CITY OF MARSHALL POWER HOUSE		52.87
1620019037	UNIFIRST CORPORATION	CITY OF MARSHALL WASTE WATER		31.43
1620019042	UNIFIRST CORPORATION	CITY OF MARSHALL MARSHALL HOUSE		39.87
1620018517	UNIFIRST CORPORATION	CITY OF MARSHALL MARSHALL HOUSE		39.87
87440	WATKINS ROSS	CITY OF MARSHALL EMPLOYMENT BENEFIT PLAN		1,800.00
GRAND TOTAL:				110,742.70

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
11FT-YWVF-JCN9	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - CARD HOLDER		39.99
1GQY-MQP4-JMJH	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - RAIN GEAR		174.29
19NJ-CNK6-FFQD	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - RAIN SUIT		183.68
1M4H-4KJG-WMRY	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - SCHOOL THREAT ASSE		53.99
4912352-00	ANIXTER POWER SOLUTION	TEMETRA NETWORK SETUP- METER READING SOFT	2021.318	6,500.00
316694	APEX SOFTWARE	ACCT #103566 MAINTENANCE RENEWAL		470.00
2557	ARCTECH PRECISION WELD	STREETS DEPT. MATERIAL CUSTOM CUT		98.00
225-486032	AUTO VALUE MARSHALL	CITY OF MARSHALL - WIPER BLADES		15.18
225-486027	AUTO VALUE MARSHALL	CITY OF MARSHALL - 12V BT JUNIOR		47.00
225-486066	AUTO VALUE MARSHALL	CITY OF MARSHALL - FM27D		261.29
225-486065	AUTO VALUE MARSHALL	CITY OF MARSHALL - 2016 FORD POLICE OIL		6.95
225-486131	AUTO VALUE MARSHALL	CITY OF MARSHALL - WORK STAND		89.58
225-486166	AUTO VALUE MARSHALL	CITY OF MARSHALL - 2016 FORD POLICE PERF		12.09
225-486293	AUTO VALUE MARSHALL	CITY OF MARSHALL - WEATHER STRIP, FOAMY		23.17
225-486399	AUTO VALUE MARSHALL	CITY OF MARSHALL - SWITCHES		15.87
225-486470	AUTO VALUE MARSHALL	CITY OF MARSHALL - M12 6AH BATTERY		255.58
225-486523	AUTO VALUE MARSHALL	CITY OF MARSHALL - HITCH PIN		7.39
225-486538	AUTO VALUE MARSHALL	CITY OF MARSHALL - ATC 25 PACK, BLADE FU		9.68
225-486576	AUTO VALUE MARSHALL	CITY OF MARSHALL - 12V 450 CCA		98.00
225-486579	AUTO VALUE MARSHALL	CITY OF MARSHALL - 2017 CHEV MUFFLER		66.09
INV4637	AZTECA SYSTEMS HOLDING	CITYWORKS LICENSE AGREEMENT 2022 FOR WAT	2022.138	16,000.00
P46098698	BATTERIES PLUS BULBS	400 WATT HPS		419.70
P46098699	BATTERIES PLUS BULBS	MARSHALL HOUSE LED SHOPLIGHT/BULBS		145.15
P46098704	BATTERIES PLUS BULBS	MARSHALL HOUSE AA & AAA BATTERIES		25.98
P46103257	BATTERIES PLUS BULBS	BULBS		382.92
P46413030	BATTERIES PLUS BULBS	MARSHALL HOUSE BULBS		227.70
392766	BATTLE CREEK SHOPPER	NIACCT # 1110012 - FARMERS MARKET HOLIDAY		144.50
151673	BOSHEARS FORD SALES	IN2017 FORD EXPLORER MIRROR		317.52
R9618	BUD'S TOWING & AUTOMOT	2010 FORD F-250 LABOR & PARTS		801.64
200031	CALHOUN COUNTY ROAD DE	WORK ORDER - MOW NORTH SIDE OF CLINTON S		504.22
26228	CALHOUN COUNTY SHERIFF	THE BEAST YEARLY FEES JAN-DEC 2022		937.50
21-4347	CB HALL ELECTRIC COMPAN	CITY HALL WOMEN'S RESTROOM LIGHT		200.00
757467	CHR SOLUTIONS	DECEMBER MINIMUM FEE - SOW 3334		6,242.00
757477	CHR SOLUTIONS	TRAVEL EXPENSES LE, KHOA		1,995.21
72915	CONNECTED SOLUTIONS GR	TABLET PROTECTIVE CASE WITH STRAP		85.00
73469	CONNECTED SOLUTIONS GR	TABLET COVER		119.00
006277280	CRYSTAL FLASH MARSHALL	GAS DELIVERY		749.05
165925	D & D MAINTENANCE SUPP	JANITORIAL		309.76
166070	D & D MAINTENANCE SUPP	LATEX GLOVES		18.40
591903	DARLING ACE HARDWARE	CUSTOMER #1650 - FIBERNET BOOSTR CABLE		17.99
592936	DARLING ACE HARDWARE	CUSTOMER #1650 - MARSHALL HOUSE FAUCET H		63.95
593058	DARLING ACE HARDWARE	CUSTOMER #1650 - MARSHALL HOUSE KEYS		4.78
593068	DARLING ACE HARDWARE	CUSTOMER #1650 - ELECTRIC TIE DWN RTCH		22.99
593115	DARLING ACE HARDWARE	CUSTOMER #1650 - MARSHALL HOUSE VENT SUP		48.94
593140	DARLING ACE HARDWARE	CUSTOMER #1650 - MARSHALL HOUSE DISINFEC		31.93
593171	DARLING ACE HARDWARE	CUSTOMER #1650 - WASTE WATER DRWST BAGS		17.98
593394	DARLING ACE HARDWARE	CUSTOMER #1650 - FIRE DEPT PARKING SIGN		11.95
I113874	ERIC DALE HEATING & AI	CITY HALL COMMERCIAL MAINTENANCE		2,090.00
I113873	ERIC DALE HEATING & AI	PSB COMMERCIAL MAINTENANCE		1,815.00
I114961	ERIC DALE HEATING & AI	PSB FURNACE TUNE UP		144.72
S104313782.001	ETNA SUPPLY	VALVE BOX TONGS		85.57
112891	FAMILY FARE	ACCT XXXX9457 - WASTE WATER OFFICE SUPPL		42.56
0144564	FERGUSON WATERWORKS	#3 CUSTOMER #2868 - BR 24HYD EXT ASY		440.45
9470	FREDRICKSON SUPPLY	PIRANHA SEWER JET HOSE		2,136.00
4681	GOODWIN'S PLUMBING, LL	VALVES & FAUCETS AT POLICE STATION		1,160.07
9129324555	GRAINGER	GLOW ROD		53.35
9133209917	GRAINGER	POWER HOUSE LADDER		655.70
2116133	GRIFFIN PEST SOLUTIONS	INVOICE 2116133, 2130305 9/23 & 10/22		70.00
20585	GUTTERS R US LLC	SNOW REMOVAL- SIDEWALK SALT FOR 2022 SEA	2022.079	3,653.60
20586	GUTTERS R US LLC	SNOW REMOVAL AND SIDEWALK SALTING FOR 2022.080		1,958.60
3771	HE CLEANS TOO, LLC	JANITORIAL		115.15
30388	HUNTER PRELL COMPANY	MANHOLE COVERS	2021.376	20,237.50
0064705-IN	HYDROCORP	MCC 2 YRS 07/21-06/23		909.00
000427	IMPACT LAWN & LANDSCAP	2021 LAWN MOWING - JULY TO (APPROX) OCT	2022.028	790.00
000432	IMPACT LAWN & LANDSCAP	2021 LAWN MOWING - JULY TO (APPROX) OCT	2022.028	150.00
000439	IMPACT LAWN & LANDSCAP	2021 LAWN MOWING - JULY TO (APPROX) OCT	2022.028	220.00
000452	IMPACT LAWN & LANDSCAP	2021 LAWN MOWING - JULY TO (APPROX) OCT	2022.028	180.00
C168233	IMPACT SOLUTIONS	WINDOW ENVELOPES		1,919.94
INV-1611373	INDUSTRIAL NETWORKING	:SIERRA WIRELESS ALMS 12 MONTH SERVICE AG		150.00
23361	J AND K PLUMBING SUPPL	BRASS SOLID PLUG, SQ HEAD PLUG		4.46
2021-0017	J.R. UNDERGROUND, LLC	BORING JOB - NE CORNER OF S KALAMAZOO &	2022.124	2,610.00
IN73160	JADE SCIENTIFIC, INC.	ACCT # CUS03467 - ETHANOL		166.67
0003022	JUSTICE FENCE	MARSHALL LAW ENFORCEMENT SERVICE CALL FO		769.00
IN178102	KIESLER'S POLICE SUPPL	CUSTOMER NO. L12818 - AMMUNITION		210.42
9405197	KIMBALL MIDWEST	ACCT #181800 - GRINDING, DISC, WHEEL, CA		1,518.36
INV023903	KNIGHT WATCH, INC	MARSHALL HOUSE MONTHLY FIRE MONITORING		224.85
1814	MAEDA	CITY OF MARSHALL SERVICE AWARDS		400.00
43933	MARSHALL FEED & GRAIN	CITY OF MARSHALL WATER ARCTIC PRO BOOTS		230.00
FINAL122021	MARSHALL BROS EXCAVATING	REPAIRS TO THE PERRIN DAM	2021.391	370,812.99

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
946682-73	MEEKHOF TIRE OF KALAMA	REPLACE 10 TIRES ON ENGINE 12-4	2022.132	7,820.30
295451	MICHIGAN INDUSTRIAL GA.	CUSTOMER NO. MA5183 - 11/01-11/30 GASES		111.65
23874	MICHIGAN MUNICIPAL LEA	EXECUTIVE SEARCH PROPOSAL	2022.062	8,500.00
20220263	MISS DIG SYSTEM INC	ACCT NO. 200MAS - 2022 MEMBERSHIP & MAIN		3,487.58
NNS27822	NEONOVA NETWORK SERVICI	ISP TECH SUPPORT & MONTHLY FEE		1,000.00
109454	O'LEARY WATER CONDITIO	NOV & DEC 2021 COOLER RENTAL & BOTTLED W		34.00
2120553	OFFICE 360	ACCT NO. 26140 - CALENDARS		7.44
2132800	OFFICE 360	ACCT NO. 26140 - CALENDAR		18.93
017549	OLIVET MACHINE TOOL EN	CUSTOMER ID 517 - HYDRO REPAIR		1,720.00
21231	PALM TEES	MARSHALL REC DEPT. - INDOOR SOCCER T-SHI		886.50
6810	PARRISH EXCAVATING	CONSTRUCTION OF WEST GREEN STREET PARKIN	2022.102	66,616.41
7370042-01	POWER & TELEPHONE SUPP	CITY OF MARSHALL FIBER - NID BOX		1,087.80
56616449	POWER LINE SUPPLY	HENDRIX ARIEL SPACERS	2022.131	4,425.12
56616536	POWER LINE SUPPLY	ENCLOSURE CABINETS & POLE TOP SWITCH	2022.044	8,871.89
56617115	POWER LINE SUPPLY	CUSTOMER ID 100402 - METER SOCKET		456.96
56617116	POWER LINE SUPPLY	CUSTOMER ID 100402 - WEDGE DEADEND		548.00
56617117	POWER LINE SUPPLY	ENCLOSURE CABINETS & POLE TOP SWITCH	2022.044	5,996.31
56617118	POWER LINE SUPPLY	CUSTOMER ID 100402 - U-GUARD		528.89
56617168	POWER LINE SUPPLY	HENDRIX ARIEL SPACERS	2022.131	2,212.56
56617757	POWER LINE SUPPLY	CUSTOMER ID 100402 - GLOVES		93.00
56618954	POWER LINE SUPPLY	CUSTOMER ID 100402 - WEDGE DEADEND/EYE N		642.68
16023	QUITECH	MARSHALL HOUSE BLACK TONER		489.50
247001	RIDGEWEAR SPORTS & IMP	MARSHALL FIRE DEPT. - EMBROIDERY/LOGO		135.00
70823653	ROSE PEST SOLUTIONS	MARSHALL HOUSE PEST TREATMENT IN UNIT 20		1,200.00
35285	RW LAPINE MC	PUBLIC WORKS BUILDING LABOR & TRUCK CHAR		254.00
87527711	SAFETY-KLEEN	ACCT NO. MA41211 - CITY GARAGE 16G SOLVE		175.00
10290	SIGNWORLD CONCEPTS	MARSHALL FIRE ASSOC. - BANNER		120.00
1860316	STANTEC CONSULTING MICI	CONCEPTUAL DESIGN STUDY WATER TREATMENT	2021.202	304.50
1860317	STANTEC CONSULTING MICI	WATER AMI CONSTRUCTION ENGINEERING	2021.097	870.00
1860318	STANTEC CONSULTING MICI	CITYWORKS IMPLEMENTATION	2021.263	1,699.22
1860328	STANTEC CONSULTING MICI	AWIA ACT EMERGENCY RESPONSE PLAN	2022.038	870.00
1860329	STANTEC CONSULTING MICI	ENGINEERING SERVICES FOR UDELL PROPERTY-	2022.018	1,534.50
S012737694.001	STUART C IRBY CO	CUSTOMER #209591 METER SOCKET		510.74
302029	THE IRRIGATOR, INC.	CITY OF MARSHALL LAW BUILDING - WINTERIZ		90.00
6304	TIRE CITY TIRE PROS	2018 FORD F150 NEW TIRES/MOUNT & BALANCE		691.92
1620017413	UNIFIRST CORPORATION	UNIFORM SERVICES WASTE WATER		57.58
1620017415	UNIFIRST CORPORATION	UNIFORM SERVICES DPW		54.07
1620017417	UNIFIRST CORPORATION	UNIFORM SERVICES PUBLIC SERVICES		159.07
1620017418	UNIFIRST CORPORATION	UNIFORM SERVICES MARSHALL HOUSE		39.87
1620017419	UNIFIRST CORPORATION	UNIFORM SERVICES WATER		34.83
1620017959	UNIFIRST CORPORATION	UNIFORM SERVICES WASTE WATER		31.68
1620017961	UNIFIRST CORPORATION	UNIFORM SERVICES DPW GARAGE		172.81
1620017962	UNIFIRST CORPORATION	UNIFORM SERVICES POWER HOUSE		52.87
1620017963	UNIFIRST CORPORATION	UNIFORM SERVICES ELECTRIC		145.17
1620017964	UNIFIRST CORPORATION	UNIFORM SERVICES MARSHALL HOUSE		39.87
1620017965	UNIFIRST CORPORATION	UNIFORM SERVICES WATER		34.83
1620017416	UNIFIRST CORPORATION	UNIFORM SERVICES POWER HOUSE		52.87
203696	VISION METERING	ELECTRIC METER		140.00
060118-012	WALKER, ELSIE	MARSHALL POLICE DEPARTMENT PORTRAITS		450.00
GRAND TOTAL:				349,673.46



MICHIGAN SOUTH CENTRAL POWER AGENCY

168 DIVISION STREET
COLDWATER, MICHIGAN 49036
PHONE (517) 279-6961
FAX (517) 279-6969

INVOICE MONTH: November, 2021
INVOICE DATE: 12/16/2021
DUE DATE: 12/31/2021
TOTAL AMOUNT DUE: \$748,305.47

MARSHALL CITY ELECTRIC DEPARTMENT
323 WEST MICHIGAN AVENUE
MARSHALL, MICHIGAN 49068
ATTN TOM TARKIEWICZ

MSCPA Member Power Billing - November, 2021

Total Power Charges:	\$593,319.57
Transmission / Capacity / Ancillary Services:	\$136,320.45
Total Other Charges:	\$9,574.92
Total Miscellaneous Charges:	\$9,090.53

TOTAL CHARGES **\$748,305.47**

NOTE: PLEASE SEE ENCLOSED BACKUP FOR ADDITIONAL DETAIL

* Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid

Notes:

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CUSTOM INVOICE REPORT FOR CITY OF MARSHALL
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INVOICE NUMBER	DESCRIPTION	AMOUNT
134292	AVGAS 100LL	27,577.91
6182	NOV TIER 2 & TIER 3 SUPPORT	18,000.00
6205	DEC TIER 2 & TIER 3 SUPPORT	18,000.00
11172021ATT	CITY OF MARSHALL AT OLD US 27 ACCT # 145	107.35
12/02/2021	UB refund for account: 1178	74.20
12022021	CITY OF MARSHALL SCOTT MCDONALD MEMBER #	200.00
3878274	MVR/ACCESS ACCT # 888907	50.55
12/02/2021	UB refund for account: 2685	50.00
12/02/2021	UB refund for account: 2814	50.00
11102021	CITY OF MARSHALL INSPECTION 11/1/21 - 11	50.00
12/02/2021	UB refund for account: 1522	50.00
11022021THRSRS	CITY OF MARSHALL CREDIT CARD - THERESA S	940.74
11092021SCTMCD	CITY OF MARSHALL CREDIT CARD - SCOTT E M	1,282.25
12/02/2021	UB refund for account: 989	79.33
12/02/2021	UB refund for account: 268800	26.09
1303539075	CISCO ASA 5506-X NETWORK SECURITY FIREWA	709.00
11242021OD	ENERGY OPTIMIZATION - LEAK STUDY AT 310	1,500.00
92	ELECTRIC LINE CLEARANCE (3-PERSON \$106/	2,544.00
11242021WOW	MARSHALL POLICE DEPT ACCT # 013934621	46.68
GRAND TOTAL:		71,338.10

APPROVAL LIST FOR CITY OF MARSHALL
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
393108	AD-VISOR & CHRONICLE	NOV - ABANDONED VEHICLE AUCTION		20.65
12021-30	BARRY SOIL & WATER CON.	2021 BROOKS NATURE WEED TREATMENT		500.00
12/10/2021	BORG WARNER	UB refund for account: 2802101101		87.38
12062021	BREWER, LORETTA	MARSHALL HOUSE SECURITY DEPOSIT REFUND		335.00
12022021MEAL	CARR, LEVI	ARTICLE 32 SECTION 9: MEALS 12/02/2021		10.00
12012021	CB HALL ELECTRIC COMPAN	INSPECTIONS 11/1-11/30/21		700.00
48039	CITY OF COLDWATER	HAROLD JENKINS - NOVEMBER		102.00
2100027662	CITY OF JACKSON	2021 TRAINING CONSORTIUM MCOLES		485.94
12072021MH	CITY OF MARSHALL	PETTY CASH - MH DEED		35.00
12242021STM	CITY OF MARSHALL	ST MARY'S UB NOV 2021		468.00
601012787665	CONSUMERS ENERGY	ACCT # 1030 1852 1130 - MRLEC		2,803.33
12/10/2021	CRONIN BUILDING DEVLPM	UB refund for account: 100004006		19.36
104339	CRT, INC	UPS BACKUPS		236.00
12/10/2021	DEAN, ROBERT & ROSE	UB refund for account: 2705320004		66.68
4765	FASTNETMON LTD	CUSTOMER ID 60LWKSQSBFJT28T0 - 40 G		220.00
12022021MEALS	FREDS, MATT	ARTICLE 32 SECTION 9: MEALS 12/02/2021		10.00
12022021MEALS	FULLER, MIKE	ARTICLE 32 SECTION 9: MEALS 12/02/2021		10.00
12/10/2021	GORDIER, WILLIAM & DOR	UB refund for account: 1701320006		135.89
8586	GOVERNMENT FINANCE OFF	ACCT # 136242001 CERTIFICATE OF ACHIEVEM		460.00
23277489	GRANGER WASTE SERVICES	ACCT # 18422860 DEC SERVICE		107.00
23297771	GRANGER WASTE SERVICES	ACCT # 18400290 RESIDENTIAL		28,860.02
23305817	GRANGER WASTE SERVICES	ACCT # 2782490 DEC SERVICE		1,036.34
11292021FM	HAZEL FAMILY FARM	MARKET FUNDRAISER CONTRIBUTION		50.00
12/10/2021	JELINEK, FRANK	UB refund for account: 2708030001		41.77
3724	JIMMY'S JOHNS	FARMER'S MARKET JULY 2021		125.00
3872	JIMMY'S JOHNS	FARMER'S MARKET OCT 2021		125.00
12/10/2021	KARLIK, ROBERT	UB refund for account: 301870056		29.45
12062021	KELLER, SCOTT	TRAINING TRAVEL - AUBURN HILLS		79.16
12/10/2021	KLON, CRYSTAL	UB refund for account: 200280035		48.00
12/10/2021	LAMPKIN II, CLYDE	UB refund for account: 401800005		146.87
12/10/2021	LARSON, CRAIG	UB refund for account: 2900630059		21.13
017344	LEWEY'S SHOE REPAIR	MARSHALL POLICE BOOTS - ROBERT RITSEMA		229.95
017360	LEWEY'S SHOE REPAIR	MARSHALL STREET BOOTS - JOSH WISE		245.00
1720997-20211031	LEXISNEXIS RISK DATA	MBILLING ID 1720997 OCT 2021		100.00
1720997-20211130	LEXISNEXIS RISK DATA	MBILLING ID 1720997 NOV 2021		100.00
12/10/2021	LOUGHRIGE, PATRICIA	UB refund for account: 2706800005		33.12
12022021MEALS	MACK, JEFF	ARTICLE 32 SECTION 9: MEALS 12/02/2021		10.00
12/10/2021	MANCINOS PIZZA	UB refund for account: 300140005		1.00
001240B	MARSHALL HARDWARE	PART PAID		10.98
001206	MARSHALL HARDWARE	CITY OF MARSHALL MOTOR POOL		38.46
001211	MARSHALL HARDWARE	CITY OF MARSHALL STREETS - CABLES/CHAIN/		148.20
001257	MARSHALL HARDWARE	CITY OF MARSHALL STREETS - PAPER CLIPS/R		31.39
001259	MARSHALL HARDWARE	CITY OF MARSHALL STREETS MOTOR POOL		56.08
001467	MARSHALL HARDWARE	CITY OF MARSHALL - MARSHALL HOUSE DEHUMI		249.99
12102021	MARSHALL PUBLIC SCHOOL	SHORT PAY OF CHECK # 129543		20.00
12/06/2021	MCDOWELL, KRISTIN	ENERGY OPTIMIZATION - REFRIDGERATOR		25.00
M500-103	MEDALLION MANAGEMENT	MANAGEMENT FEE FOR MARSHALL HOUSE APARTM	2022.105	1,331.12
20211215731	METRO WIRELESS	DATA SERVICES - 01/01/2022-01/31/2022		4,890.22
12022021MEALS	MEYER, STEVE	ARTICLE 32 SECTION 9: MEALS 12/02/2021		10.00
949006-003	MICHIGAN PAVING & MATE	MILL AND PAVE STREET IMPROVEMENTS #1	2021.402	255,097.42
11232021	MILLER, KATHY	REIMBURSE - FARMERS MARKET FACE MASKS		13.48
11292021FM	MILLER, TERRY	MARKET FUNDRAISER CONTRIBUTION		70.00
12/10/2021	PERIAN, GLENN & KELLY	UB refund for account: 2706420002		57.79
00184914	PROGRESSIVE AE	DESIGN AND ENGINEERING OF GREEN STREET R	2022.005	7,850.00
N9161227	QUADIENT LEASING USA,	CUSTOMER NO: 01041574 - POSTAGE MACHINE		584.52
10363	REVORE LAW FIRM, P.L.C	NOV 2021 SERVICES		7,500.00
12/10/2021	SANTEK, PATRICIA	UB refund for account: 2708270002		3.83
12022021MEALS	SCHIPPER, CLINT	ARTICLE 32 SECTION 9: MEALS 12/02/2021		10.00
12/10/2021	SLAGLE, JOHN & MERCK-S	UB refund for account: 1800701004		19.71
20884	SONAR	ACCT: 732 - DEC 2021		4,168.75
12/10/2021	STANFILL, ELMER & JOAN	UB refund for account: 2705720018		1.58
1639040097	STAPLES BUSINESS CREDI	CREDIT ACCT # 302063		1,071.71
12072021	STATE OF MICHIGAN EGLE	C. HAZEL LICENSE RENEWAL		95.00
12022021MEALS	SUNDBERG, KIP	ARTICLE 32 SECTION 9: MEALS 12/02/2021		10.00
1639	THE WOODHILL GROUP, LL	FINANCE & ACCTG SERVICES FY2022	2022.011	8,543.75
11262021	THOMAS NEIDLINGER MD	DOT PHYSICALS - FREDS & ERB		150.00
93 STREETS	TOP TO BOTTOM TREE SER	TREE REMOVAL	2022.136	4,240.00
9894138738	VERIZON WIRELESS	ACCT 987146080-00001		1,385.46
12/10/2021	VOSBURG, ALICE	UB refund for account: 2705560003		44.18
12/10/2021	WARD, SAMANTHA & SHAKE	UB refund for account: 3002960022		70.68
GRAND TOTAL:				335,893.34

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 12/17/2021 - 12/17/2021
JOURNALIZED
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
393220	AD-VISOR & CHRONICLE	ADVERTISER NO. 6100458 - NOV 2021		1,272.66
12172021	ALDRED, JENNIFER	RESIDENT REIMBURSEMENT FOR EQUIPMENT DAM		952.94
91786	ALL-TRONICS INC	ACCT NO. 1-MARCIT - FIRE ALARM MONITORIN		81.00
91787	ALL-TRONICS INC	ACCT NO. 1-MARCIT - WATER DEPT FIRE ALAR		81.00
5467	AUGUST ENVIRONMENTAL	SICONTRACT LAB SERVICES	2022.140	2,212.00
1000244991	BALTIC NETWORKS USA	POWER SUPPLY		90.00
12042021JMD	BRONSON HEALTHCARE GRO	ACCT NO. 700003456 - PRE-EMPLOYMENT DRUG		55.00
12142021TH	CITY OF MARSHALL	ENVELOPES FOR EMPLOYEE SERVICE AWARDS -		9.99
12092021RB	CONSUMER'S ENERGY	RETURN BOND FOR CONSUMER'S # 1046255436		1,000.00
104393	CRT, INC	CITY OF MARSHALL - SERVER ROOM		257.00
593112	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WATER DEPT CRS FINSH		55.16
592778	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WATER DEPT CORD EXTN		39.94
590734	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FOUNTAIN ACID MURIAT		17.98
589800	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WATER BOLT J W/NUT		7.96
588808	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WATER DEPT ACID MURI		35.96
586072	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - REC DEPT ELECTRIC TA		1.39
586311	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - PARKS & REC QUICK-FL		22.98
587011	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - REC DEPT ADAPTERHOSE		9.99
590445	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - HYDRAULIC CMNT		13.99
590657	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - NUTS, BOLTS, FASTENE		4.50
590509	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - HSE CLMP		8.99
589743	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIRE DEPT KEYS		4.78
589246	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIRE DEPT NUTS, BOLT		0.40
588930	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIRE DEPT FILLER CAP		5.99
588191	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIRE DEPT KEY HEAD		2.99
587107	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - FIRE DEPT MOTO MIX,		72.44
586836	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS GLASS & PLEX		22.00
589902	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS B&C OIL, WOO		791.46
589087	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS DOWEL FSC		6.59
588094	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS LP GAS		16.87
586346	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS UNTHD ROD CR		6.59
591297	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - MS661 CM BAR		1,103.99
590030	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - CEMETERY 5LB SUPERCU		54.95
592701	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS DCK SCREW, T		19.58
592473	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS GREAT STUFF		27.96
591817	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS GRILL BRUSH,		21.35
591030	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS NUTS, BOLTS,		5.34
590336	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - MOTOR POOL SPARKPLUG		221.79
590158	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS BALLAST ELEC		49.97
588023	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - SHOP UNTHD ROD, ROD		22.34
586085	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS 14 IN CHAIN		51.98
590104	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - STREETS STRT ELBOW,		8.98
IN-2202478	DUBOIS CHEMICALS	BLANKET PO FOR THICKENING POLYMER	2022.125	3,725.23
I114847	ERIC DALE HEATING & A	CITY OF MARSHALL WASTE WATER DEPT - HEAT		242.00
I115351	ERIC DALE HEATING & A	EMERGENCY REPLACEMENT HEATER IN THICKENE	2022.127	5,315.00
12142021REF	ERIE CONSTRUCTION MID	WIREFUND FOR OVER PAYMENT		20.00
S104336354.001	ETNA SUPPLY	CUSTOMER NO. 5277 - WATEROUS BREAKFLANGE		602.15
IN102111250050	FS.COM INC	CITY OF MARSHALL - DIRECT ATTACH CABLE		203.84
2130306, 2144034	GRIFFIN PEST SOLUTIONS	ACCT NO. 3422841 - PEST CONTROL 900 S MA		102.00
5625	HUMANERGY INC.	CITY OF MARSHALL LEADERSHIP TEAM MEETING		3,000.00
143	JOHN D BRUNDAGE & JOHN	KELLER, SCOTT		11,715.00
12062021SK	KEVIN KOWALCHUK	UB refund for account: 1630		87.45
12/17/2021	KRISTY CORNSTUBBLE	UB refund for account: 1856		50.00
12/17/2021	L.D. DOCSA ASSOCIATES	WWTP CLARIFIER REHABILITATION CONSTRUCTIO	2022.008	135.00
120088	MANER COSTERISAN	CLIENT NO. 100638 - FINAL BILLING AUDIT		57,969.45
21831	MARENGO TOWNSHIP	TAX FOR PROP #: 15-311-015-00 WINTER TAX		1,000.00
2021WINTERTAX	MARSHALL COMMUNITY CU	CITY OF MARSHALL CREDIT CARD - CHRISTY R		1,386.73
12102021CAR	MARSHALL COMMUNITY CU	CITY OF MARSHALL CREDIT CARD - TOM TARKI		979.50
12102021TT	MARSHALL HARDWARE	CITY OF MARSHALL WASTE WATER - HEATER		340.48
001488	MARSHALL HARDWARE	CITY OF MARSHALL WATER DEPT - MULTI COLO		35.99
001254	MARSHALL HARDWARE	CITY OF MARSHALL ELECTRIC - PVC, SAW BLA		292.46
001204	MARSHALL HARDWARE	CITY OF MARSHALL ELECTRIC - ORANGE TRIPL		19.47
001265	MERIT NETWORK INC.	ACCOUNT NO. 39372 - SERVICE 9/1 - 9/30		18.57
90905	MERIT NETWORK INC.	ACCT NO. 39372 - SERVICE FOR 7/1/2021 -		1,386.00
90110	MERIT NETWORK INC.	ACCT NO. 39372 - SERVICE FOR CITY OF MAR		21,130.91
91266	MILLER CANFIELD PADDOC	CITY OF MARSHALL - PROFESSIONAL SERVICES		3,780.00
1542040	MP SERVICES LLC	PAY PERIOD 11/02/21 - 11/30/21		28.50
12022021	MWEA	CITY OF MARSHALL - E. WEBERLING TRAINING		800.00
E29176	NORTH CENTRAL LABORATO	BLANKET PO FOR LABORATORY SUPPLIES	2022.031	230.00
462866	OAKLAND COMMUNITY COLL	MARSHALL POLICE DEPT TRAINING		457.81
116866	PERRY, DONNA	ENERGY OPTIMIZATION - AIR CONDITIONER		400.00
12102021EO	PORTER, ROBYN & DWAYNE	UB refund for account: 3204220033		160.00
12/17/2021	PRINTING SYSTEMS, INC.	ACCT NO. 731 - TAX FORMS/ENVELOPES		16.05
221073	PVS TECHNOLOGIES	CITY OF MARSHALL WASTE WATER - CHEM FERR	2022.032	257.18
301836	RAMEY, JAMES & CHRISTY	ENERGY OPTIMIZATION - ENERGY STAR APPLIA		4,844.18
12102021EO	SHELDON, PAUL	PAY PERIOD 11/13/21 - 12/10/21		49.00
12102021INS	SPARROW OCCUPATIONAL H	ACCT CITYMARSH - GIS TECH PRE-EMPLOYMENT		50.00
00041329-00	TECH CONSULTING MIC	ENGINEERING CONSULTING FOR ELECTRIC AMI	2021.413	45.00
1824151				42 673.50

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 12/17/2021 - 12/17/2021
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1824152	STANTEC CONSULTING MIC	TREE STUMP INTEGRATION TO GIS	2022.009	3,178.50
1824156	STANTEC CONSULTING MIC	ENGINEERING SERVICES FOR UDELL PROPERTY-	2022.018	1,602.50
1860315	STANTEC CONSULTING MIC	CLARIFIER CONSTRUCTION SERVICES	2021.350	7,501.50
849761	STEENSMA	CUSTOMER NO. 5154 - AUTOCUT HEAD, SPARK		191.46
849555	STEENSMA	CUSTOMER NO. 5154 - V BELT		47.22
853184	STEENSMA	CUSTOMER NO. 5154 - KIT BUCKET MOUNT		168.18
853622	STEENSMA	CUSTOMER NO. 5154 - MULTI TRAC CS		156.22
869148	STEENSMA	CUSTOMER NO. 5154 - TURF SMART		230.00
873336	STEENSMA	CUSTOMER NO. 5154 - BR CHEST STRAP		62.34
94STREETS	TOP TO BOTTOM TREE SER	CITY OF MARSHALL STREET DEPARTMENT - TRE		1,749.00
94	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/2022.017		2,438.00
12102021EO	TRIBAL MANUFACTURING	ENERGY OPTIMIZATION - LED LIGHTING		8,208.20
12082021MH	TUCKER, RYAN J	MARSHALL HOUSE RESIDENT DEPOSIT REFUND		331.00
800396	USA BLUEBOOK	CUSTOMER NO. 859103 - LIFT STATION FLOAT		291.42
797522	USA BLUEBOOK	CUSTOMER NO. 859103 - LAB SUPPLIES		63.50
11292021MFD	WOW! BUSINESS	ACCT NO. 014226414 - MARSHALL FIRE DEPT.		137.02
12022021MH	WOW! INTERNET-CABLE-PH	ACCT NO. 010040764 - MARSHALL HOUSE SERV		1,363.06
GRAND TOTAL:				158,016.34

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 12/22/2021 - 12/22/2021
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
269781843112	AT&T	ACCT NO. 269 781-8431 746 9 AIRPORT FUEL		112.75
269781907012-2021	AT&T	ACCT NO. 269 781-9070 573 1 AIRPORT WEAT		79.55
269789901112-2021	AT&T	ACCT NO. 269 789-9011 599 1 MRLEC		75.03
269781949212-2021	AT&T	ACCT NO. 269 781-9492 594 7 MARSHALL HOU		120.52
287290494544X12142	AT&T MOBILITY	ACCT NO. 287290494544 PUBLIC WORKS		42.50
12/22/2021	BISHOP, BEVERLY	UB refund for account: 137000		30.84
12/22/2021	BRUMBAUGH, ARIANA	UB refund for account: 3108040014		11.35
111744	BRUTSCHE CONCRETE PRODUCTIONS	CUSTOMER ID: 0412 TAX EXEMPT - FOUNDATIO		968.00
2021WINTERDIST	CALHOUN COUNTY TREASURY	2021 WINTER AD VALOREM DIST #1		25,900.07
2021WINTERDIST	CALHOUN INTERMEDIATE SERVICES	2021 WINTER AD VALOREM DIST #1		61,601.58
12212021PC	CITY OF MARSHALL	PETTY CASH - CALHOUN COUNTY FILE WARRANT		35.00
201363146449	CONSUMERS ENERGY	ACCT NO. 1030 1580 0248 - DEC 1201 ARMS		792.28
203409930954	CONSUMERS ENERGY	ACCT NO. 1000 0916 3435 - DEC 323 W MICH		777.25
203409930955	CONSUMERS ENERGY	ACCT NO. 1000 0916 3708 - DEC 801 INDUST		338.91
203409930956	CONSUMERS ENERGY	ACCT NO. 1000 0916 3971 - DEC 611 HOMER		1,395.72
204121846838	CONSUMERS ENERGY	ACCT NO. 1030 1852 1130 - DEC 714 US HIG		6,407.70
202342023448	CONSUMERS ENERGY	ACCT NO. 1000 7224 3312 - DEC 832 E GREE		659.55
203854873686	CONSUMERS ENERGY	ACCT NO. 1000 0759 4680 - DEC 714 HOMER		610.31
206702251386	CONSUMERS ENERGY	ACCT NO. 1000 0033 5602 - DEC 200 E SPRU		5,317.25
204388832248	CONSUMERS ENERGY	ACCT NO. 1000 8921 1096 - DEC 531 MONTGO		413.77
201274175434	CONSUMERS ENERGY	ACCT NO. 1000 9033 6411 - DEC 1263 S KAL		244.40
203409928509	CONSUMERS ENERGY	ACCT NO. 1000 0916 3203 - DEC 725 INDUST		335.64
204477802031	CONSUMERS ENERGY	ACCT NO. 1030 1852 0884 - DEC 714 US HIG		1,640.07
205990598950	CONSUMERS ENERGY	ACCT NO. 1030 1352 1119 - DEC 1609 S KAL		22.66
104550	CRT, INC	CITY OF MARSHALL - CLOUD STORAGE MONTHL		1,473.43
586709	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - WASTE WATER BUG SPRA		5.98
586757	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - ELECTRICAL DEPT LP G		6.70
590081	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - ELECTRIC CLEANING SU		20.54
590421	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - ELECTRIC DEPT. BLACK		8.00
590975	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - POWER HOUSE WIRE ROP		17.90
591695	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - ELECTRIC DEPT WHITE		5.59
591901	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - POWER HOUSE UNTHREAD		7.99
592137	DARLING ACE HARDWARE	CUSTOMER NO. 1650 - POWER HOUSE KEYS		7.17
12202021	DAY, WILLIAM	REIMBURSEMENT FOR TRACFONE CARD 90 DAY P		22.19
12202021	DOBBERTIEN, GARRY	ENERGY OPTIMIZATION - NEW AC		125.00
1115204	ERIC DALE HEATING & AIR	MARSHALL CITY HALL - 12/3/2021 SERVICE C		315.00
1115158	ERIC DALE HEATING & AIR	MARSHALL CITY HALL - 12/7/2021 PREVENTAT		78.82
90522111	FIRST ADVANTAGE RESIDENTIAL	ACCT NO. 138549 - MARSHALL HOUSE RESIDEN		19.75
9135229707	GRAINGER	ACCT NO. 804945673 - CHEMICAL SPILL CONT		728.23
20210536	GRP ENGINEERING INC	ENGINEERING SERVICES FOR 2021 SYSTEM LOA	2022.146	7,717.44
20210454	GRP ENGINEERING INC	CITY OF MARSHALL - SERVICES FOR 06/01/20		495.00
12132021	HOME DEPOT CREDIT SERVICES	COMM'L ACCT: 6035 3225 3883 7836 - DEC 2		2,772.00
12152021	JONES, CONNIE	MARSHALL HOUSE RESIDENT REIMBURSEMENT FO		265.98
2021WINTERDIST	KELLOGG COMMUNITY COLLEGE	2021 WINTER AD VALOREM DIST #1		36,186.75
INVPR7058	LEXIPOL	CITY OF MARSHALL POLICE TRAINING SOFTWARE		1,440.00
12022021	LOWE'S	ACCT NO. 9900 732038 7 - MARSHALL HOUSE		626.68
2021WINTERDIST	MARSHALL AREA FIRE DEPARTMENT	2021 WINTER AD VALOREM DIST #1		13,926.60
12102021CITY	MARSHALL COMMUNITY CREDIT	CITY OF MARSHALL CREDIT CARD - ACCT #343		1,391.16
12102021JRM	MARSHALL COMMUNITY CREDIT	CITY CREDIT CARD - JUSTIN MILLER ACCT #9		415.77
12102021SEM	MARSHALL COMMUNITY CREDIT	CITY CREDIT CARD - SCOTT MCDONALD ACCT #		717.09
001278	MARSHALL HARDWARE	CITY OF MARSHALL - CITY HALL LED BULBS		41.16
2021WINTERDIST	MARSHALL PUBLIC SCHOOLS	2021 WINTER AD VALOREM DIST #1		148,044.65
12032021MARSHALL	QUADIENT FINANCE USA,	ACCT NO. 7900 0440 5582 9307 - POSTAGE N		3,000.00
70820004	ROSE PEST SOLUTIONS	CLIENT NO. 70019775		1,250.00
761-10665837	STATE OF MICHIGAN	ANNUAL NPDES PERMIT FEE	2022.143	5,500.00
95	TOP TO BOTTOM TREE SERVICE	ELECTRIC LINE CLEARANCE (3-PERSON \$106/2022.017		1,696.00
GRAND TOTAL:				336,261.27



CITY OF MARSHALL - EVENT REPORT
JANUARY 3, 2022

REPORT TO: Honorable Mayor and City Council Members

FROM: Joshua L. Lankerd, Chief of Police
Scott E. McDonald, Public Safety Director
Tom Tarkiewicz, City Manager

EVENT: Oaklawn Hospitality Classic Race

EVENT LOCATION: Michigan Avenue, Fountain Circle, Mansion Street, Kalamazoo Avenue and portions of several other City streets.

SPONSOR: Oaklawn Hospital

EVENT DATE: Saturday, June 11, 2022

EVENT TIMEFRAME: 10:00 AM – 1:00 PM

MDOT PERMIT REQUIRED: Yes

MDOT PERMIT GRANTED: To be submitted after Council approves event.

LANE CLOSURE TIMEFRAME: 9:00 AM – 1:00 PM

EVENT STREETS AFFECTED:

ENTIRE EVENT: Westbound Michigan Avenue from Grand Street to Sycamore, Kalamazoo Ave from Michigan Avenue to Hobart Street, Brewer Street from Kalamazoo Avenue to North Drive. Mansion Street from Grand Street to Sycamore Street.

INTERMITTENT LANE CLOSURES: Michigan Avenue from Grand Street to Lincoln Street, Mansion Street from Grand to East Drive, Grand Street from Michigan Avenue to Prospect Street, Prospect Street from Sycamore to Eagle Street, Gordon Street from Michigan Avenue to Mansion Street.

DETOUR DETAIL: Michigan Avenue lanes will be detoured for limited times during the event. Westbound Michigan Avenue will have a signed detour as follows: South on Lincoln Street to Green Street, West on Green Street to Sycamore Street, North on Sycamore Street from to Michigan Avenue. Eastbound Michigan Avenue will have a signed detour as follows: South on Sycamore Street to Green Street, East on

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Green Street to Lincoln Street, North on Lincoln Street to Michigan Avenue. (Note: Mansion Street will not be used as a detour route, as the event uses Mansion Street for a portion of the event course).

There will be numerous intermittent lane and road closures on several other local roads over the course of the event.

EVENT DETAIL: An Oaklawn led group will escort lead runners. 5K race route starts south on North Kalamazoo Avenue between Michigan Avenue and Prospect Street, then east on Michigan Avenue to Mansion Street, then west on Mansion Street to Linden Street, then north on Linden Street to Kalamazoo Avenue, then south on Kalamazoo Avenue to the finish line in front of the Honolulu House.

The one-mile race route starts south on North Kalamazoo Avenue between Michigan Avenue and Prospect Street, then east on Michigan Avenue to Gordon Street, then north on Gordon Street to Mansion Street, then west on Mansion Street to Grand Street, then north on Grand Street to Prospect, then west on Prospect Street to Kalamazoo Avenue, then south on Kalamazoo Avenue to the finish line in front of the Honolulu House.

ADDITIONAL ACTIVITIES: In addition to the running races, Oaklawn Hospital will be setting up a variety of family friendly activities within the Fountain Circle Park during the event. Oaklawn will be responsible for setup and clean up. They plan to be cleaned up and out of the area by 3 pm.

NARRATIVE: This event has been a part of the Community for 38 years, and has grown into a well-attended event. The event has always been well run, adequately staffed and professionally organized.

One issue that cannot be determined yet is if the Governor's Office will allow for such gatherings at the time of the event. Oaklawn, as a healthcare provider is well aware of this, and understands any approval of this activity will be contingent on the health mandates and orders in place at that time. As they did in 2020, they will not run the event if there are any prohibiting mandates still in place, or if there are risks to the public health.

FISCAL EFFECTS: The event will incur costs for several City Departments (Police and Fire \$2495.84- Planning, Traffic Control and Emergency Services), (City Administration- \$18 Filing) and (Streets \$1408.47- MDOT Permit, Scheduling, Barricade Placement, Detour Routes). This is cost estimated at \$3922.31. These costs can either be waived by Council, or can be assessed to the event sponsor by the City Clerk prior to the event.

RECOMMENDATIONS: It is recommended that City Council approve the Event and required street closures as presented, contingent on if the health mandates and orders in effect at the time of the event allow for it.

It is also recommended that as the event will be on City roads, and on City owned property, a certificate of proof of liability coverage insurance with coverage amounts/requirements to be determined by the City Attorney, and with City of Marshall named as co-insured, be obtained from the event sponsor.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Joshua L. Lankerd
Chief of Police



Scott E. McDonald
Director of Public Safety



Tom Tarkiewicz
City Manager

COUNCIL NOTIFICATION DATE: January 3, 2022



December 16, 2021

Sergeant Sean Brown
City of Marshall
Marshall, MI 49068

Dear Sergeant Brown:

This year, the Oaklawn Hospital Hospitality Classic will mark its 38th year of bringing the health and enjoyment of running and walking to Marshall. As we have done every year for decades, we again seek your assistance in garnering the support of the Marshall City Council.

We would like to hold the race on Saturday, June 11th, 2022. We hope for another great turnout of runners and walkers as well as their families, all enjoying Marshall's beauty.

The Hospitality Classic unifies the community in an atmosphere of fun and fitness, with participation available at all ages and fitness levels. This year, our events include a 5K race, a one-mile fun run, and a non-competitive walk. The first race will start at 10:00 a.m. and the event should be over by 12:30 p.m. All litter will be cleared off all properties by 3 p.m.

Also, if you have any other questions or concerns, please feel free to contact me.

Many thanks for your consideration and assistance!

Sincerely,

Sarah Jack
Oaklawn Marketing Associate
sjeffery@oaklawnhospital.com
269-789-3942



Administrative Report
January 3, 2022- CITY COUNCIL MEETING

TO: Honorable Mayor and Council Members

FROM: Kevin Maynard, Director of Electric Utilities
 Christy Ramey, Purchasing Agent
 Tom Tarkiewicz, City Manager

SUBJECT: Bid Award Recommendation for Brooks Substation Transformers and Related Substation Equipment

BACKGROUND: The City of Marshall plans to construct the new Brooks Substation, a 138kV to 12.47kV distribution substation, in 2022 at 11301 Old US-27 South to increase electric distribution system power delivery capacity and improve electric system reliability. On December 22, 2021, bids were opened for the following Brooks Substation transformers and related substation equipment:

- 138kV to 12.47kV 20/27/33 MVA Power Transformers
- 138kV Circuit Switchers
- 138kV Metering Units
- 138kV Vee Break Switches
- 15kV Breakers (1,200 Amp and 2,000 Amp ratings)
- 15kV Hook-Stick Switches (1,200 Amp and 2,000 Amp ratings)
- 15kV Tandem Switches

The bid item, low bidder, bid amount(s), delivery time and warrant information are included in the table below. More detailed information regarding the bids is included in the attached bid tabulations and letters of recommendation from the City’s consulting engineers, GRP Group.

Brooks Substation Transformers and Related Substation Equipment				
Item	Low Bidder	Bid Amount	Delivery time	Warranty
20/27/33 MVA Transformers	Virginia Transformer	\$1,050,109 each; \$2,100,218 total	30-32 weeks	Five Years
138kV Circuit Switchers	CSI Utility Sales	\$43,779 each; \$87,558 total	28-30 weeks	12-18 months
138kV Metering Units	Midwest Utility Sales	\$14,454 each; \$86,724 total	22 weeks	60-66 months
138kV Vee Switches	Power Link Electrical Sales	\$7,740 each; \$15,480 total	16-18 weeks	Not Provided

323 W. Michigan Ave.
 Marshall, MI 49068
 p 269.781.5183
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 cityofmarshall.com

15kV Breakers	Midwest Utility Sales	\$18,427.02 (1,200A) each; \$21,895.79 (2,000A) each; \$176,249.49 total	17-21 weeks	60 months
15kV Hook-Stick Switches	Power Link Electrical Sales	\$401 (1,200A) each; \$505 (2,000A) each; \$20,229 total	16-18 weeks	Not Provided
15kV Tandem Switches	Power Link Electrical Sales	\$842 each; \$20,208 total	16-18 weeks	Not Provided

RECOMMENDATION: The low bidder for each item conformed with the bid specifications and required delivery times. Therefore, staff respectfully recommends that City Council award the bids for items at the Brooks Substation to: Virginia Transformer for \$2,100,218, CSI Utility Sales for \$87,558, Midwest Utility Sales for \$262,973.49, and Power Link Electrical Sales for \$55,917 including transformers and related substation equipment to the above listed low bidders for each item in the stated bid amounts.

FISCAL EFFECTS: The Brooks Substation is being financed by the Local Development Financing Authority (LDFA), and is not included in the Fiscal Year 2021-2022 Electric Department budget.

ALTERNATIVES: As suggested by City Council.

Respectfully Submitted,

Christy Ramey

Christy Ramey
Purchasing Agent

Kevin M. Maynard

Kevin M. Maynard
Director of Electric Utilities

Tom Tarkiewicz

Tom Tarkiewicz
City Manager

December 29, 2021
21-1194.01

Mr. Kevin Maynard
Director of Electric Utilities
City of Marshall
900 S. Marshall Ave.
Marshall, MI 49068

**RE: Brooks Substation
20/27/33MVA Power Transformer Bid Recommendation**

Dear Kevin:

GRP Engineering, Inc. has completed reviewing transformer procurement bids submitted on December 22, 2021 for the Brooks Substation Project. Of the five manufacturers solicited for bids, three (3) bids were received. Virginia Transformer had the lowest base bid price in the amount of \$2,090,218.00. As requested in the bid documents, Virginia Transformer provided the cost for one spare high voltage bushing and one spare low voltage bushing at a cost of \$10,000.00 for the pair. The total cost of the power transformers and spare bushings is \$2,100,218.00. Virginia Transformer also had the lowest total evaluated cost of ownership for the power transformers in the amount of \$2,222,797.00. The complete bid tabulations are attached to this letter.

Lead time for the power transformers is 30-32 weeks after order acknowledgment, with an anticipated delivery of August 10, 2022. All of the manufacturers included their own terms and conditions with the purchase. Virginia Transformer's are listed on Page 11 of their proposal and are limited in comparison to the other manufacturers. GRP Engineering, Inc. sees no reason not to accept Virginia Transformer's bid in the full amount of \$2,100,218.00 for the Brooks Substation Project.

Please contact me should you have any questions regarding this evaluation.

Sincerely,
GRP Engineering, Inc.



Nicholas M. Abraitis, P.E.
Project Engineer

Enclosures

TWO 20/27/33 MVA TRANSFORMERS W/ LTC FOR
BROOKS SUBSTATION
MARSHALL, MICHIGAN

	VIRGINIA TRANSFORMER	ABB / HITACHI	SIEMENS
ITEM NO.1 (20/27/33 MVA)	\$2,090,218.00	\$2,448,670.00	\$2,531,174.00
ITEM 2 (5 year warranty)	Included	Not included	Included
ITEM 3 (Spare 138kV Bushing)	\$6,500.00	\$5,400.00	\$6,180.00
ITEM 4 (Spare 15kV Bushing)	\$3,500.00	\$1,800.00	\$4,330.00
PLACE OF MANUFACTURE	ROANOKE, VA	Crystal Springs, MS	
DELIVERY TIME (weeks)	30 - 32	52 - 54	36 - 38
PROJECTED DELIVERY	8/10/2022	1/10/2023	10/10/2022
BID BOND	10%	10%	10%
KV -BIL of BUSHINGS HV/LV/HOXO	650/110/110	650/110/110	650/110/110
LTC MANUFACTURE	Reinhausen	Hitachi	Hitachi
LTC INTERRUPTERS	Vacuum	Resistive	Resistive
LTC MAJOR MAINTENANCE	500,000	---	---
LTC CONTACT LIFE	1,000,000	500,000	500,000
IMPEDANCE: POSITIVE/ ZERO	10.0/9.0%	10.0/9.6%	10.0/8.8%
COIL WINDING MATERIAL:	Copper	Copper	Copper
VACUUM FILL REQUIRED:	No	Yes	Yes
LOSSES: NO LOAD	18.00	17.20	21.00
LOAD @ 16.7 MVA (50% Loading)	45.83	68.50	58.00
TOTAL LOSSES	63.83	85.70	79.00
LOSS COSTS: NO LOAD @ \$3500/KW *	\$63,000.00	\$60,200.00	\$73,500.00
LOAD @ \$1300/KW +	\$59,579.00	\$89,050.00	\$75,400.00
TOTAL LOSS COST	\$122,579.00	\$149,250.00	\$148,900.00
* Costs Based on \$0.039 kWh for 10 yrs			
+ Costs Based on \$0.039 kWh for 10 yrs w/ 50% use factor			
COOLING CLASS:	ONAN/ONAF/ONAF	ONAN/ONAF/ONAF	ONAN/ONAF/ONAF
COOLING EQUIPMENT:	5 RAD. / 12 FANS	6 RAD. / 12 FANS	9 RAD. / 15 FANS
SOUND LEVELS: 1' / 6' (dB)	---	72 / 76	77 / 79
OIL: GALLONS	5,510	3,263	4,990
CORE & COIL WEIGHT: lbs.	50,120	48,761	53,021
TOTAL WEIGHT: lbs	129,500	102,372	128,755

TWO 20/27/33 MVA TRANSFORMERS W/ LTC FOR
 BROOKS SUBSTATION
 MARSHALL, MICHIGAN

	VIRGINIA TRANSFORMER	ABB / HITACHI	SIEMENS
SHIPPING WEIGHT (HEAVIEST PIECE): lbs	114,675	92,158	95,370
OIL PRESERVATION SYSTEM	Dry Nitrogen	Inert Air	Inert Air
BASE DIMENSIONS (ft)	6.5 x 12.0	7.25 x 11.92	6.0 x 15.0
PAYMENT TERMS (Net 30)	30 / 30 / 30 / 10%	30 / 30 / 30 / 10%	30 / 30 / 30 / 10%
BID VALID FOR	60 Days	30 Days	30 Days
TOTAL EVALUATED PRICE (20/27/33 MVA)	\$2,222,797.00	\$2,605,120.00	\$2,690,584.00
EVALUATED COST DIFFERENTIAL	-\$467,787.00	-\$85,464.00	

BID TABULATION

OWNER:
CITY OF MARSHALL
323 W. MICHIGAN AVENUE
MARSHALL, MI 49068

BROOKS SUBSTATION TRANSFORMERS PROCUREMENT

ENGINEER:
GRP ENGINEERING, INC.
459 BAY STREET
PETOSKEY, MI 49770

BIDDERS	BID SECURITY	BASE BID PRICE	EXTRA BUSHINGS	EXTENDED COST	REMARKS
ABB / HITACHI	10%	\$2,448,670.00	\$7,200.00	\$2,455,870.00	52-54 WEEKS
DELTA STAR		NO BID			
SPX / WAUKESHA		NO BID			
VIRGINIA TRANSFORMER	10%	\$2,090,218.00	\$10,000.00	\$2,100,218.00	30-32 WEEKS LOW BID
SIEMENS	10%	\$2,531,174.00	\$10,510.00	\$2,541,684.00	36-38 WEEKS

This is to certify that at 10:00a.m., local time on Wednesday, December 22, 2021, the bids tabulated herein were publicly opened and read.

GRP Engineering, Inc.

Nicholas M. Abraitis

By: _____
 Nicholas M. Abraitis

December 29, 2021
21-1194.01

Mr. Kevin Maynard
Director of Electric Utilities
City of Marshall
900 S. Marshall Ave.
Marshall, MI 49068

**RE: Brooks Substation
138kV Circuit Switcher Recommendation**

Dear Kevin:

GRP Engineering, Inc. has completed our evaluation of the 138kV Circuit Switcher bids received for the Brooks Substation project. Of the three (3) bids received, CSI Utility Sales submitted the low bid in the amount of \$87,558.00. CSI's bid was for a Siemens 138kV circuit switcher. Their bid included the required two (2) 138kV circuit switchers. The quoted delivery time of 28-30 weeks meets the project schedule. List of all bid prices is shown below.

<u>Firm</u>	<u>Price</u>	
CSI Utility Sales	\$87,558.00	<i>Low Bid</i>
Irby	\$146,989.66	
HEK, Inc.	\$95,590.00	

GRP Engineering, Inc. sees no reasons not to accept the bid from CSI Utility Sales. Please contact me should you have any additional questions regarding this evaluation and recommendation.

GRP Engineering, Inc.



Nicholas M. Abraitis
Project Engineer

BID TABULATION

138kV Circuit Switcher

OWNER:

City of Marshall
323 W. Michigan Ave
Marshall, MI 49068

ENGINEER:

GRP ENGINEERING, INC.
459 Bay Street
Petoskey, MI 49770

Bidder	Manufacturer	BASE BID	QTY	TOTAL COST	LEAD TIME (ARO)	REMARKS
CSI Utility Sales	Siemens	\$43,779.00	2	\$87,558.00	28-30	Low Bid
IRBY	S&C	\$73,493.33	2	\$146,986.66	27-29	
HEK Inc	Southern States	\$47,795.00	2	\$95,590.00	16-18	

This is to certify that at 10:00a.m. local time on Wednesday, December 22, 2021, the bids tabulated herein were publicly opened and read.

GRP Engineering, Inc.



Nicholas M. Abraitis

December 29, 2021
21-1194.01

Mr. Kevin Maynard
Director of Electric Utilities
City of Marshall
900 S. Marshall Ave.
Marshall, MI 49068

**RE: Brooks Substation
138kV Metering Units Recommendation**

Dear Kevin:

GRP Engineering, Inc. has completed our evaluation of the 138kV Metering Units bids received for the Brooks Substation project. Of the three (3) bids received, Midwest Utility Sales submitted the low bid in the amount of \$90,724.00. Midwest's bid was for Hitachi ABB metering units. Their bid included the required six (6) 138kV combination metering units. The quoted delivery time of 22 weeks meets the project schedule. List of all bid prices is shown below.

<u>Firm</u>	<u>Price</u>	
Midwest Utility Sales	\$86,724.00	<i>Low Bid</i>
KW Associates	\$107,400.00	
Power Line Supply	\$147,989.34	

GRP Engineering, Inc. sees no reasons not to accept the bid from Midwest Utility Sales. Please contact me should you have any additional questions regarding this evaluation and recommendation.

GRP Engineering, Inc.



Nicholas M. Abraitis
Project Engineer

BID TABULATION 138kV Metering Units

OWNER:

City of Marshall
323 W. Michigan Ave
Marshall, MI 49068

ENGINEER:

GRP ENGINEERING, INC.
459 Bay Street
Petoskey, MI 49770

Bidder	Manufacturer	BASE BID	QTY	TOTAL COST	LEAD TIME (ARO)	REMARKS
Midwest Utility Sales	ABB	\$14,454.00	6	\$86,724.00	22	Low Bid
KW Associates	GE	\$17,900.00	6	\$107,400.00	47-49	
Power Line Supply	Trench	\$24,664.89	6	\$147,989.34	48-50	

This is to certify that at 10:00a.m., local time on Wednesday, December 22, 2021, the bids tabulated herein were publicly opened and read.

GRP Engineering, Inc.



Nicholas M. Abraitis

December 29, 2021
21-1194.01

Mr. Kevin Maynard
Director of Electric Utilities
City of Marshall
900 S. Marshall Ave.
Marshall, MI 49068

**RE: Brooks Substation
138kV Vee Switches Recommendation**

Dear Kevin:

GRP Engineering, Inc. has completed our evaluation of the 138kV Vee Switches bids received for the Brooks Substation project. Of the four (4) bids received, Power Link Electrical Sales submitted the low bid in the amount of \$15,480.00. Power Link's bid was for Cleaveland Price switches. Their bid included the required two (2) 138kV Vee Break switches. The quoted delivery time of 16-18 weeks meets the project schedule. List of all bid prices is shown below.

<u>Firm</u>	<u>Price</u>	
Power Link Elec. Sales	\$15,480.00	<i>Low Bid</i>
HEK	\$19,468.00	
Power Line Supply	\$22,610.02	
IRBY	\$27,580.00	

GRP Engineering, Inc. sees no reasons not to accept the bid from Power Link Electrical Sales. Please contact me should you have any additional questions regarding this evaluation and recommendation.

GRP Engineering, Inc.



Nicholas M. Abraitis
Project Engineer

BID TABULATION
138kV VEE Switches

OWNER:
 City of Marshall
 323 W. Michigan Ave
 Marshall, MI 49068

ENGINEER:
 GRP ENGINEERING, INC.
 459 Bay Street
 Petoskey, MI 49770

Bidder	Manufacturer	BASE BID	QTY	TOTAL COST	LEAD TIME (ARO)	REMARKS
Power Link	Cleveland Price	\$7,740.00	2	\$15,480.00	16-18	Low Bid
HEK	Southern States	\$9,734.00	2	\$19,468.00	20-22	
Power Line	Hubbell	\$11,308.51	2	\$22,617.02	16	
IRBY	Pascor Atlantic	\$13,790.00	2	\$27,580.00	14-16	

This is to certify that at 10:00a.m., local time on Wednesday, December 22, 2021, the bids tabulated herein were publicly opened and read.

GRP Engineering, Inc.



Nicholas M. Abraitis

December 29, 2021
21-1194.01

Mr. Kevin Maynard
Director of Electric Utilities
City of Marshall
900 S. Marshall Ave.
Marshall, MI 49068

**RE: Brooks Substation
15kV Breakers Recommendation**

Dear Kevin:

GRP Engineering, Inc. has completed our evaluation of 15kV Breakers bids received for the Brooks Substation project. Of the three (3) bids received, Midwest Utility Sales submitted the low bid in the amount of \$176,249.49. Midwest's bid was for ABB R-Mag breakers. Their bid included the required six (6) 1200A and three (3) 2000A 15kV breakers. The quoted delivery time of 21 weeks (with approval drawings) meets the project schedule. List of all bid prices is shown below.

<u>Firm</u>	<u>Price</u>	
Midwest Utility Sales	\$176,249.49	<i>Low Bid</i>
ELUS	\$195,711.00	
CSI Utility Sales	\$203,205.00	

GRP Engineering, Inc. sees no reasons not to accept the bid from Midwest Utility Sales. Please contact me should you have any additional questions regarding this evaluation and recommendation.

Sincerely,
GRP Engineering, Inc.



Nicholas M. Abraitis
Project Engineer

BID TABULATION
15kV Breakers

OWNER:
City of Marshall
323 W. Michigan Ave
Marshall, MI 49068

ENGINEER:
GRP ENGINEERING, INC.
459 Bay Street
Petoskey, MI 49770

Bidder	Manufacturer	1200 Amp Unit Price	QTY	2000 Amp Unit Price	QTY	TOTAL COST	LEAD TIME (ARO)	REMARKS
Midwest Utility Sales	Hitachi/ABB	\$18,427.02	6	\$21,895.79	3	\$176,249.49	17 21 with DWGs	Low Bid
ELUS	Mitsubishi	\$21,056.00	6	\$23,125.00	3	\$195,711.00	20-22	
CSI Utility Sales	Siemens	\$22,325.00	6	\$23,085.00	3	\$203,205.00	25	

This is to certify that at 10:00a.m., local time on Wednesday, December 22, 2021, the bids tabulated herein were publicly opened and read.

GRP Engineering, Inc.



Nicholas M. Abraitis

December 29, 2021
21-1194.01

Mr. Kevin Maynard
Director of Electric Utilities
City of Marshall
900 S. Marshall Ave.
Marshall, MI 49068

**RE: Brooks Substation
15kV Hook-Stick Switches Recommendation**

Dear Kevin:

GRP Engineering, Inc. has completed our evaluation of the 15kV Hook-Stick Switches bids received for the Brooks Substation project. Of the four (4) bids received, Power Link Electrical Sales submitted the low bid in the amount of \$20,229.00. Power Link's bid was for Cleaveland Price switches. Their bid included the required twenty-four (24) 15kV 1200A Hook-Stick switches and twenty-one (21) 15kV 2000A Hook-Stick switches. The quoted delivery time of 16-18 weeks meets the project schedule. List of all bid prices is shown below.

<u>Firm</u>	<u>Price</u>	
Power Link Elec. Sales	\$20,229.00	<i>Low Bid</i>
HEK	\$28,521.00	
Power Line Supply	\$38,814.90	
IRBY	\$40,845.00	

GRP Engineering, Inc. sees no reasons not to accept the bid from Power Link Electrical Sales. Please contact me should you have any additional questions regarding this evaluation and recommendation.

GRP Engineering, Inc.



Nicholas M. Abraitis
Project Engineer

BID TABULATION
15kV Hook Stick Switches

OWNER:
 City of Marshall
 323 W. Michigan Ave
 Marshall, MI 49068

ENGINEER:
 GRP ENGINEERING, INC.
 459 Bay Street
 Petoskey, MI 49770

Bidder	Manufacturer	1200 Amp Unit Price	QTY	2000 Amp Unit Price	QTY	TOTAL COST	LEAD TIME (ARO)	REMARKS
Power Link	Cleveland Price	\$401.00	24	\$505.00	21	\$20,229.00	16-18	Low Bid
HEK	Southern States	\$477.00	24	\$813.00	21	\$28,521.00	10-14	
Power Line	Hubbell	\$688.30	24	\$1,061.70	21	\$38,814.90	12	
IRBY	Pascor Atlantic	\$770.00	24	\$1,065.00	21	\$40,845.00	14-16	

This is to certify that at 10:00a.m., local time on Wednesday, December 22, 2021, the bids tabulated herein were publicly opened and read.

GRP Engineering, Inc.



Nicholas M. Abraitis

December 29, 2021
21-1194.01

Mr. Kevin Maynard
Director of Electric Utilities
City of Marshall
900 S. Marshall Ave.
Marshall, MI 49068

**RE: Brooks Substation
15kV Tandem Switches Recommendation**

Dear Kevin:

GRP Engineering, Inc. has completed our evaluation of the 15kV Tandem Switches bids received for the Brooks Substation project. Of the four (4) bids received, Power Link Electrical Sales submitted the low bid in the amount of \$20,208.00. Power Link's bid was for Cleaveland Price switches. Their bid included the required twenty-four (24) 15kV Tandem switches. The quoted delivery time of 16-18 weeks meets the project schedule. List of all bid prices is shown below.

<u>Firm</u>	<u>Price</u>	
Power Link Elec. Sales	\$20,208.00	<i>Low Bid</i>
HEK	\$41,088.00	
Power Line Supply	\$27,804.24	
IRBY	\$39,360.00	

GRP Engineering, Inc. sees no reasons not to accept the bid from Power Link Electrical Sales. Please contact me should you have any additional questions regarding this evaluation and recommendation.

GRP Engineering, Inc.



Nicholas M. Abraitis
Project Engineer

BID TABULATION

15kV Tandem Switches

OWNER:
 City of Marshall
 323 W. Michigan Ave
 Marshall, MI 49068

ENGINEER:
 GRP ENGINEERING, INC.
 459 Bay Street
 Petoskey, MI 49770

Bidder	Manufacturer	BASE BID	QTY	TOTAL COST	LEAD TIME (ARO)	REMARKS
Power Link	Cleaveland Price	\$842.00	24	\$20,208.00	16-18	Low Bid
HEK	Southern States	\$1,712.00	24	\$41,088.00	10-14	
Power Line	Hubbell	\$1,158.51	24	\$27,804.24	12	
IRBY	Pascor Atlantic	\$1,640.00	24	\$39,360.00	14-16	

This is to certify that at 10:00a.m., local time on Wednesday, December 22, 2021, the bids tabulated herein were publicly opened and read.

GRP Engineering, Inc.



Nicholas M. Abraitis



ADMINISTRATIVE REPORT
January 3, 2022 City Council Meeting

REPORT TO: Honorable Mayor and City Council

FROM: Aaron Ambler, Water Superintendent
Alec Egnatuk, Wastewater Superintendent
Marguerite Davenport, Director of Public Services
Tom Tarkiewicz, City Manager

SUBJECT: 2022 Water/Sewer Rates

BACKGROUND: In November 2021, with the assistance of Mr. Mike Engels of the Michigan Rural Water Association (MRWA), the City analyzed water and sewer rates. The analysis of rates is completed to ensure revenue requirements, to maintain the water and sewer services in a sustainable condition, are met. It is critical that utility systems will serve the present needs and will continue to meet future needs of the City of Marshall's service area. Components considered when reviewing rates include the following:

- Daily Operation and Maintenance (O&M) Expenses
- Replacement expenses of operating equipment
- Capital improvement costs
- Administrative expenses
- Debt Service requirements
- State and Federal regulatory requirements

In January 2021, staff recommended adjusting rates for one year. The recommendation this year is a constant rate increase for the next two years. State and Federal regulations, while always in discussion, are expected to maintain status quo since the establishment of the Lead and Copper Rule. The fiscal effects of Covid-19, a large concern last year, have played out and staff were able to adjust for those in these rates. Two years allows for efficiency should no large operational or capital plans significantly change, however, we can always re-visit rates next year. In fact, staff will complete a review of the rate study in fall of 2022 as good practice to ensure the departments are maintaining fiscal responsibility.

RECOMMENDATION: It is recommended that City Council approve the attached water/sewer rate fee schedules for implementation on February 1, 2022.

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com


FISCAL EFFECT: These rate increases will provide revenue to the Water and Wastewater Enterprise Funds to allow the city to maintain both systems in sustainable condition meeting the present and future needs of our customers.

ALTERNATIVES: As suggested by Council


CITY GOAL CLASSIFICATION: GOAL AREA IV -- INFRASTRUCTURE

Goal Statement: Preserve, rehabilitate, maintain and expand city infrastructure and assets.

Respectfully Submitted,


Aaron Ambler
Water Superintendent


Alec Egnatuk
Wastewater Superintendent


Tom Tarkiewicz
City Manager


Marguerite Davenport
Directory of Public Services

**CITY OF MARSHALL, MICHIGAN
RESOLUTION 2022-XX**

WHEREAS, Chapter 53; Sections 53.01 and 53.02 of the Code of Ordinances, as amended, otherwise known as the Water Rates and Sewer Rates, references these charges for various services shall be established by Resolution.

BE IT RESOLVED that the Marshall City Council does hereby set the following Water Rates and Sewer Rates for services as indicated in Chapter 53; Sections 53.01 and 53.02:

§ 53.01 WATER RATES.

Readiness to Serve Charge (per Meter, per Month)

Meter Size	Monthly Readiness to Serve Charge: February 1, 2022	Monthly Readiness to Serve Charge: January 1, 2023
1" or smaller	\$ 21.58	\$ 22.23
1.5"	\$ 55.44	\$ 57.10
2"	\$ 100.03	\$ 103.03
3"	\$ 225.25	\$ 232.01
4"	\$ 421.63	\$ 434.28
6"	\$ 906.80	\$ 934.00

Commodity Charge (per 100 Cubic Foot)

Usage (100 cft)		Commodity Charge: February 1, 2022	Commodity Charge: January 1, 2023
Up to	3,000	\$ 3.54	\$ 3.65
Next	12,000	\$ 2.83	\$ 2.91
Beyond	15,000	\$ 2.12	\$ 2.18

§ 53.02 SEWER RATES.

Readiness to Serve Charge (per Water Meter, per Month)

Water Meter Size	Readiness to Serve Charge: February 1, 2022	Readiness to Serve Charge: January 1, 2023
1" or smaller	\$ 18.24	\$ 18.51
1.5"	\$ 46.87	\$ 47.57
2"	\$ 84.55	\$ 85.82
3"	\$ 190.39	\$ 193.25
4"	\$ 356.37	\$ 361.72
6"	\$ 766.10	\$ 777.59

Commodity Charge (per 100 Cubic Foot)

Usage (100 cft)	Commodity Charge: February 1, 2022	Commodity Charge: January 1, 2023
within Corporate Limits	\$ 4.31	\$ 4.37
outside Corporate Limits	\$ 4.31	\$ 4.37

Flat Rate Charge (per Month)

Flat Rate Charge: February 1, 2022	Flat Rate Charge: January 1, 2023
\$ 44.11	\$ 44.77

This resolution and the charges set forth herein shall take effect **February 1, 2022.**

Dated:

Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on January 3, 2022 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Trisha Nelson, City Clerk



PRESS RELEASE – DRAFT

Water and Wastewater Rates
 Effective Date: February 1, 2022

Marguerite Davenport
 Director of Public Services
 January 5, 2022

At the regularly held City Council meeting on January 3, 2022, City Council approved water and wastewater utility rate increases to the amounts summarized below. The rates will be effective on February 1, 2022. Water and wastewater rates are reviewed annually by City Staff and recommendations made to council to adjust rates so that utility funds remain financially sustainable. When the departments review rates, five major expense categories are assessed: operations and maintenance, equipment replacement, capital expenses, administration, and debt. Water and wastewater rates are structured with two charges: readiness to serve and commodity charge. Increases were approved for both charge types. These rate changes apply to Chapter 53, sections 53.01 and 53.02 of the City of Marshall Code of Ordinances.

Table 1: Water Readiness to Serve Charge (per Meter, per Month)

Meter Size	Monthly Readiness to Serve Charge: February 1, 2022	Monthly Readiness to Serve Charge: January 1, 2023
1" or smaller	\$ 21.58	\$ 22.23
1.5"	\$ 55.44	\$ 57.10
2"	\$ 100.03	\$ 103.03
3"	\$ 225.25	\$ 232.01
4"	\$ 421.63	\$ 434.28
6"	\$ 906.80	\$ 934.00

Table 2: Water Commodity Charge (per 100 cubic foot)

Usage (100 cft)		Commodity Charge: February 1, 2022	Commodity Charge: January 1, 2023
Up to	3,000	\$ 3.54	\$ 3.65
Next	12,000	\$ 2.83	\$ 2.91
Beyond	15,000	\$ 2.12	\$ 2.18

Table 3: Wastewater Readiness to Serve Charge (per Water Meter, per Month)

Water Meter Size	Readiness to Serve Charge: February 1, 2022	Readiness to Serve Charge: January 1, 2023
1" or smaller	\$ 18.24	\$ 18.51
1.5"	\$ 46.87	\$ 47.57

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2"	\$ 84.55	\$ 85.82
3"	\$ 190.39	\$ 193.25
4"	\$ 356.37	\$ 361.72
6"	\$ 766.10	\$ 777.59

Table 4: Wastewater Commodity Charge (per 100 Cubic Foot)

Usage (100 cft)	Commodity Charge: February 1, 2022	Commodity Charge: January 1, 2023
within Corporate Limits	\$ 4.31	\$ 4.37
outside Corporate Limits	\$ 4.31	\$ 4.37

Table 5: Flat Rate Charge (per Month)

Flat Rate Charge: February 1, 2022	Flat Rate Charge: January 1, 2023
\$ 44.11	\$ 44.77

The rate increases were approved for the next two years at a constant rate. Water rates will increase 3.0% and wastewater rates will increase 1.5%. The rate increases are par or below with inflation and necessary to maintain the utilities in proper working condition. City staff recommended the rate increase over a two-year period with anticipation that a majority of regulatory requirements have been established. As a best practice staff review rates annually and any adjustments needed in a year will be presented to City Council.

The City of Marshall Water and Wastewater departments are committed to providing water and wastewater services to the City with community health, environmental health, and fiscal responsibility at the forefront of our daily operations.



ADMINISTRATIVE REPORT
January 3, 2022 - CITY COUNCIL MEETING

TO: Honorable Mayor and City Council Members

FROM: Josh Lanker, Chief of Police
Thomas Tarkiewicz, City Manager

SUBJECT: Deputy Chief Position for the Police Department

BACKGROUND:

MARSHALL POLICE DEPARTMENT COMMAND STRUCTURE AND STAFFING:

Historically, the Marshall Police Department has had two administrative positions. These positions have typically consisted of a Chief/Director and a Deputy Chief. Currently we have a public safety director model with a director overseeing and both the police and fire departments and supervising the Fire and Police Chief's.

With my promotion to Police Chief and the hiring of Martin Erskine as our Fire Chief, the structure is set to return to a Fire Chief and Police Chief model of command with the retirement of Director McDonald. This will leave the police department short of a command officer. We currently have 15 sworn positions which provides 24/7 coverage with a minimum of at least two officers working each shift.

DEPUTY CHIEF OF POLICE:

In the past, the Police Chief has always had a non-union Deputy Chief position in the Police Department. With the retirement of Director McDonald, there is a need for a Deputy Chief to maintain the same level of administrative oversight within the Police Department.

Over the last three years we lost an administrative position. Three years ago, we had 2 ½ administrators which included a Director, Deputy Chief and Lieutenant. With the promotion of Director McDonald from Deputy Chief and my promotion to Police Chief from Lieutenant, the Lieutenant position was left vacant. This left us with, 1 ½ administrative positions, a Director and a Chief. During this time, the sergeant's union removed the Lieutenant position from their contract language.

The loss of this administrative position and the added administrative duties was a burden for the department in 2020. In response, this last January we created an administrative sergeant assignment to expose our sergeants to administrative duties and help with day-to-day administrative tasks. This helped us fill some of our administrative gaps with the accreditation and LEIN requirements. The assignment, however, is not a full-time administrator as the sergeant is

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also filling schedule gaps as a road sergeant. The sergeant position is also a union position which is not suitable for some supervision and administrative functions.

One of the goals as Police Chief is to work with our community partners to help put systems in place to organize and plan police operations. We want to continue engaging the community and developing community partnerships to address community needs. These increased efforts by the Police Chief will take attention from operations and quality control. A Deputy Police Chief will be dedicated to the task of improving operations and maintaining the high-quality of standards that our citizens are accustomed to experiencing. The Deputy Chief will manage and supervise the sergeants while guiding our staff to improve the services we provide.

BUDGET/COSTS INFORMATION:

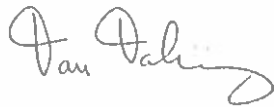
Deputy Chief-

- The suggested salary for the Deputy Chief is \$76,735.
- The Director salary is currently budgeted at \$85,700. With the retirement of Director McDonald, the remaining budget from the Director Salary will cover the salary of the Deputy Police Chief for this budget year. The Deputy Chief position will be added to the next budget.

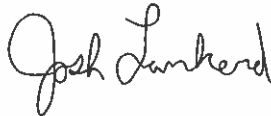
RECOMMENDATION: It is recommended that City Council approve a Deputy Police Chief Position and the recommended salary, along with the backfilling of budgeted positions if needed.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Tom Tarkiewicz
City Manager



Josh Lanker
Chief of Police