



MARSHALL CITY COUNCIL AGENDA

Monday – 7:00 P.M.

March 21, 2022

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Kris Tarkiewicz, Family Bible Church
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) **CONSENT AGENDA**

A. Schedule Public Hearing – CDBG Application for 125-127 West Michigan Avenue

City Council will consider the recommendation to schedule a public hearing for Monday, April 4, 2022 to consider the submission of a CDBG application for the support of the proposed project at 125-127 West Michigan Avenue.

B. Firekeeper’s Local Revenue Sharing Board

City Council will consider the recommendation to approve the resolution to appoint Mayor Joe Caron as the Local Revenue Sharing Board representative and City Manager Derek N. Perry as the Board Alternate.

C. City Council Minutes

Regular Session..... Monday, March 7, 2022

D. City Bills

Regular Purchases	\$ 236,981.23
Purchased Power.....	\$ 774,138.90
Weekly Purchases –3/4/22	\$ 399,682.82
Weekly Purchases –3/11/22.....	\$ 117,115.81
Total.....	\$ 1,527,918.76

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Zoning Amendment Application #RZ22.03 to rezone 423 Mitchell Street from MFRD – Multi Family Residential District to I-1 Research and Technical District

City Council will hear public comment and consider the recommendation from Planning Commission to approve Rezoning Request #RZ22.03 for 423 Mitchell Street from MFRD Multi Family Residential District to I-1 Research and Technical District.

Mayor:

Joe Caron

Council Members:

Ward 1 - Scott Wolfersberger

Ward 2 - Jim Schwartz

Ward 3 - Jacob Gates

Ward 4 - Jen Rice

Ward 5 - Ryan Underhill

At-Large - Ryan Traver



11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. MDOT Bridge Program Application

City Council will consider the recommendation to approve the resolution authorizing the application to the Local Bridge Program for the South Marshall Avenue Bridge over Rice Creek.

B. Special Land Use #SLU22.01 for a Group Child Care Home at 606 S. Marshall Avenue

City Council will consider the recommendation from Planning Commission to approve Special Land Use Application #SLU22.01 for a Group Child Care Home at 606 S. Marshall Avenue.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS.

16) ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. N. Perry", with a long, sweeping underline.

Derek N. Perry
City Manager

March 21, 2022

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ADMINISTRATIVE REPORT
March 21, 2022 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Eric Zuzga, Director of Community Services
Derek N. Perry, City Manager

SUBJECT: 125-127 West Michigan Ave. Rental Rehabilitation CDBG

BACKGROUND: Justin Cahill, CWK Property Services, has expressed interest in applying for a Rental Rehabilitation Community Development Block Grant (CDBG) for the conversion of the second floor of 125-127 West Michigan Avenue into five apartments. The first step in this project is the submission of a Community Development Block Grant (CDBG) application for \$500,000 in assistance. This grant would be received by the City and used in conjunction with \$232,317 from the Cahills to complete the renovations.

To move this application forward, a public hearing needs to be scheduled to consider adoption of a resolution approving the application and authorizing the City Manager to serve as the Certifying Officer for the grant.

RECOMMENDATION: Council should schedule a public hearing for April 4th to consider the submission of a CDBG application for the support of the proposed project at 125-127 West Michigan Avenue.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

A handwritten signature in black ink, appearing to be "E. Zuzga".

Eric Zuzga
Director of Community Services

A handwritten signature in black ink, appearing to be "D. Perry".

Derek N. Perry
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
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**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2022-**

**AUTHORIZING RESOLUTION for the Submission of a
Community Development Block Grant (CDBG) Application
To Support the 125-127 West Michigan Rental Rehabilitation Project**

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Michigan Economic Development Corporation for the purpose of or for the provision of Economic Development; and

WHEREAS, after public meeting and due consideration, the City Council has recommended that an application be submitted to the Michigan Economic Development Corporation for the following project: 125-127 West Michigan Rental Rehabilitation; and

WHEREAS, it is necessary for the City Council to approve the preparation and filing of an application for the City to receive funds from this program; and

WHEREAS, the City Council has reviewed the need for the proposed project and the benefits to be gained from the project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the City Manager is hereby authorized as the Certifying Officer and authorized sign all necessary documents on behalf of the City.

Voting For:

Voting Against:

Absent:

CERTIFICATION OF CITY CLERK

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Marshall at a regular meeting held on the ____ day of _____, 2022.

Trisha Nelson, City Clerk

Date

1. IDENTIFICATION OF UGLG

1a. PROJECT TITLE: Marshall Apartments

1b. UGLG CONTACT INFORMATION		1c. FUNDING SOURCES	
Unit of General Local Government	City of Marshall	CDBG Grant	\$ 500,000
		UGLG	\$
Highest Elected Chief Official	Name: Joe Caron	Private	\$ 232,317
	Title: Mayor		\$
	Ph. 269-781-5183		\$
	Email jaron@cityofmarshall.com		\$
Street/PO Box	323 W Michigan Ave	TOTAL	\$ 732,317
City	Marshall	1d. UGLG INFORMATION	
State/Zip	MI 49068	UGLG DUNS # http://www.dnb.com/duns-number.html	
County	Calhoun	828616628	
UGLG Project Contact (PC)	Name: Eric Zuzga	UGLG Federal ID #	
	Title: Director of Community Services	38-6004708	
	Ph. 269-558-0354	UGLG Fiscal Year	
	Email ezuzga@cityofmarshall.com	7/1 to 6/30 (month start and end)	

1e. REPRESENTATIVE INFORMATION

State Government Representation	Federal Government Representation
Senator Name: John Bizon	Representative Name: Peter Meijer
Representative Name: Matt Hall	Congressional District: 3rd
Senate District: 19th House District: 63nd	

1f. INITIAL APPLICATION SUBMISSION: AUTHORIZED UGLG SIGNATURE

The UGLG agrees to adhere to HUD, CDBG and MEDC rules, regulations, and the Grant Administration Manual (GAM) policies, procedures, and reporting requirements. In agreeing to this, the UGLG will ensure that all entities involved in completing the proposed project will also adhere to rules and regulations during grant administration.

Signature			
Name and Title of Authorized Signer	Derek Perry, City Manager	Date	3/21/22

1g. FINAL APPLICATION SUBMISSION: AUTHORIZED UGLG SIGNATURE

The UGLG certifies that information contained in the application and associated attachments are complete and accurate, that all activities intended to be completed have been identified within the application, and the budget reflects final costs of all project activities identified via a completed bid process or via construction contracts that have been reviewed and are ready to execute.

Signature			
Name and Title of Authorized Signer		Date	

2. NATIONAL OBJECTIVE ELIGIBILITY	
The project must meet a National Objective. Please check the category (only one) that applies to the project:	
<input checked="" type="checkbox"/> Benefit Persons of Low and Moderate Income <input type="checkbox"/> LMI Area Benefit <input type="checkbox"/> LMI Job Creation <input checked="" type="checkbox"/> LMI Housing <input type="checkbox"/> Limited Clientele	<input type="checkbox"/> Prevention or Elimination of Slums or Blight <input type="checkbox"/> Area Benefit <input type="checkbox"/> Spot Blight

3. PROJECT DESCRIPTION	
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3a.	<p>Provide a project description and include the following:</p> <ul style="list-style-type: none"> i. Describe the location of the project. ii. What is the purpose and need? What is being done and why is it necessary? iii. Who are the project beneficiaries? Why is this project being proposed and who benefits from the results? iv. Provide complete details about the project and what will be done. v. Describe all funding sources being used for this project. vi. Describe all development partners involved in this project. vii. Describe the maintenance related to project improvements funded, in whole or in part, by CDBG and how they will be funded. <p>i. The project is located in downtown of Marshall, Michigan. It is a registered address as a contributing building within the Marshall Michigan Historic Landmark District, recognized nationally. ii. The City of Marshall has identified, through the RRC process, a need for affordable and market rate housing. By creating five apartments where none exist currently help is brought to the needs of the community, as identified in Master Plan. iii. The beneficiaries of the project will be the residents of Marshall, MI. Three of the five apartments being created will rent to persons at or below 80% of AMI for a period of no less than 5 years. The other two apartments will be rented at market rates. iv. The apartment space as designed will be "gut rehabilitated". Any LBP or Asbestos identified will be fully abated, new electrical, mechanical, and plumbing systems will be added to each apartment as the architectural plans show. New flooring, lighting, kitchens, bathrooms, walls, trim, doors, insulation, windows, fire protection, etc. to create an all new living experience. Existing entry ways will be renovated in the same fashion with new security lock system. v. Funding sources would include private funding as described herein from the owner and MEDC grant funds. vi. Partners in this project would include the following: City of Marshall, MEDC, CWK Property Holding LLC, Driven Design Studio, and a contractor to be selected in the future. All partners, aside from the developer, in this project have worked closely with the MEDC in the past. vii. Just this past summer the entire façade was renovated, roof replaced, along with back structural repairs that make the exterior solid. Once the proposed apartments are completed (with MEDC funding of course), the property management expertise of the owner will carry the day to day maintenance into the future. The experience of the owners is extensive and they understand the needs for preventative maintenance of a historical building.</p>
3b.	<p>Check all that apply as it pertains to the Historic Status of the property(s) involved:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Listed in the National Register of Historic Properties <input type="checkbox"/> Potentially eligible to be listed in the National Register of Historic Properties <input type="checkbox"/> Listed in a state or local inventory of historic places <input type="checkbox"/> Designated as a state or local landmark or historic district <input checked="" type="checkbox"/> None of the above <input type="checkbox"/> Not applicable
3c.	<p>What is the age of the benefitting building/property? 1896</p>

3d.	Provide the address(es) of the benefited property(s)/building(s)/businesses. Indicate whether commercial and/or residential: 125 W Michigan Ave - commercial, 127 W Michigan - commercial. The 2nd floor encompasses the entirety of 125-127 as commercial office spaces, with a front façade staircase solely servicing the 2nd floor.
3e.	What is the total square footage impacted by this project? 3,147 square feet
3f.	Provide the name(s) of the private property/building owner(s) seeking to participate as a sub-recipient of funds. Include <u>all individuals</u> that have ownership of the property/building(s). Justin and Heather Cahill
3g.	Provide the DUNS number of the private business owners, along with their respective owner's names listed above, if applicable. *A DUNS number is not required for Rental Rehabilitation Projects. N/A

4. COMPLIANCE SCREENING

4a.	Will jobs be relocated from another City or State as a result of this project? If Yes, explain:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4b.	Will the project result in the demolition or conversion of residential dwelling units, both occupied and vacant? If Yes, explain:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4c.	Will the project result in special fees (i.e., tap in / hookup fees, special assessments)? If Yes, explain: Additional water to the newly created apartments	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4d.	Are there any local, state and federal permits required for implementation of the proposed project? If Yes, will permit requests delay the proposed project or influence the timeline? No delays expected, zoning and building permits will be applied for within project timeline.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4e.	Are there acquisitions, leases, easements, or property option/purchase agreements necessary to complete the project activities?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4f.	Are there current or incoming residential or commercial tenants? If Yes, provide the number of tenants and whether they are residential, commercial or both: This building currently services commercial tenants only. The lower level services 2 office spaces. Main floor houses a retail store and a candy shop. Upon completion of the 5 apartments the building will become mixed-use.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4g.	Will there be any temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants to complete the project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA

5. PROJECT TIMELINE

Provide the Start and End dates for activities associated with completing the project		
ACTIVITIES	START DATE (mm/yr)	END DATE (mm/yr)
Acquisition	N/A	
Engineering	5/1/2022	6/15/2022
3 rd Party Environmental Review	5/1/2022	6/15/2022

Bidding/Contractor Selection	6/15/2022	7/15/2022
Construction	8/1/2022	7/31/2023

6. PROJECT BUDGET

ACTIVITY COSTS	CDBG	LOCAL	PRIVATE			TOTAL
Planning	\$	\$	\$	\$	\$	\$
Acquisition	\$	\$	\$	\$	\$	\$
Engineering	\$	\$	\$6,000	\$	\$	\$6,000
3 rd Party Environmental	\$	\$	\$	\$	\$	\$
Demolition	\$	\$	\$15,000	\$	\$	\$15,000
Construction (includes contingency and bonding)	\$487,600	\$	\$211,317	\$	\$	\$698,917
Lead Basse Paint Abate	\$5,000	\$	\$	\$	\$	\$5,000
Asbestos Abatement	\$5,000	\$	\$	\$	\$	\$5,000
LBP testing	\$1,200	\$	\$	\$	\$	\$1,200
Asbestos testing	\$1,200	\$	\$	\$	\$	\$1,200
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
GRAND TOTAL	\$500,000	\$	\$232,317	\$	\$	\$732,317

Are there other funding sources available to contribute to the proposed project? Provide inquires made and the responses provided by associated funding sources.

Yes, the Owner's bank is ready to assist and the city has approved an OPRA for the project

Is Program Income available to help fund the proposed project? Note program income funds cannot count towards project match.

No

7. UGLG CAPACITY AND CONFLICT OF INTEREST

Who will provide the administrative capacity for the proposed grant?

- UGLG Staff
- MEDC Certified Grant Administrator
- Third Party Administrator/Consultant/EDO/EDC

Has the UGLG received CDBG grants or loans in the past 5 years and/or have any open CDBG grants or loans, including grants or loans provided by MSF, MEDC and MSHDA?

If Yes, please identify the associated projects and describe all, if any, findings or areas of concern regarding those projects:

The City received a CDBG grant for the redevelopment of the Cronin Building, with no findings on the project. Currently have a 7-unit grant for Schulers.

Yes No NA

Does the UGLG have any outstanding CDBG grants or loans that have not been drawn down?

If Yes, describe:

Yes No NA

Will local officials and staff be a party to any contract involving the procurement of goods and services assisted with CDBG funds?

If Yes, describe:

Yes No NA

<p>Will any person who is an employee, agent, consultant, officer, elected or appointed official of the UGLG obtain a financial interest or benefit from a CDBG assisted activity or have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter? If Yes, describe:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
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8. Supporting Documentation		
Exhibit I	Project Location Map	Attached <input checked="" type="checkbox"/>
Exhibit II	Preliminary Architectural/Engineering Drawings	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Exhibit III	Independent 3 rd Party Cost Estimate	Attached <input checked="" type="checkbox"/>
Exhibit IV	Financial Commitment Letter(s)	Attached <input checked="" type="checkbox"/>
Exhibit V	Blight Letter or Area Blight Resolution (Sample Form 2-B)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Exhibit VI	Lead-Based Paint Applicability and Compliance Worksheet (Form 5-S)	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Exhibit VII	Asbestos Applicability and Compliance Worksheet (Form 5-V)	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Exhibit VIII	Historic Property Proof of Eligibility	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Exhibit IX	Appraisal for CDBG-funded Acquisitions; or Waiver Valuation (Form 6-D)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Exhibit X	Limited Denial of Participation, HUD Funding Disqualifications and Voluntary Abstentions	Attached <input type="checkbox"/>
Exhibit XI	System Award Management (SAM) Certification	Attached <input type="checkbox"/>
Exhibit XII	General Information Notice (GIN)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Job Creation Exhibit	Job Creation Summary <ul style="list-style-type: none"> ▪ Job Creation Assurance ▪ Machinery and Equipment (M&E) List, if applicable 	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Rental Rehabilitation Exhibits	1. Rental Rehabilitation Workbook 2. Housing Quality Standards 3. Substandard Unit Verification, for existing units only	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Façades Exhibit	Façade Budget <ul style="list-style-type: none"> ▪ Façade Building Owner and Activity Identification 	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<p>Please attach all supporting documents in the order they are requested. If submitting electronically, label each supporting document appropriately.</p> <p>This list is not all inclusive. Additional compliance documentation will be sought post-application.</p>		



ADMINISTRATIVE REPORT
March 21, 2022 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
SUBJECT: Local Revenue Sharing Board Alternate Appointment

BACKGROUND: In January of 2021, City Council approved the appointment of Mayor Joe Caron and City Manager Tom Tarkiewicz to the Local Revenue Sharing Board as representatives of the city. With the retirement of Mr. Tarkiewicz, it is recommended that we appoint the current City Manager, Derek N. Perry as the alternate to maintain our full representation on the Board.

A resolution appointing the city representative and alternate to the Local Revenue Sharing Board is attached for your consideration.

RECOMMENDATION: Approve the appointment of Mayor Joe Caron as the Local Revenue Sharing Board representative and City Manager Derek N. Perry as the Board alternate.

FISCAL EFFECT: None at this time.

ALTERNATIVES: As suggested by Council.

CITY GOAL CLASSIFICATION: N/A

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. N. Perry", with a long, sweeping underline.

Derek N. Perry
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
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**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2022-__**

**RESOLUTION APPOINTING REPRESENTATIVE AND ALTERNATES
TO THE LOCAL REVENUE SHARING BOARD**

WHEREAS, the Urban Cooperation Act of 1967 (MCL 124.501 et seq., as amended: hereinafter the "Urban Cooperation Act") provides that Public agencies of the State of Michigan and Public agencies of the United States may enter into interlocal agreements to exercise jointly with each other any power, privilege or authority that the agencies share in common and that each may exercise separately; and

WHEREAS, under subsection 2(e) of the Urban Cooperation Act (MCL 124.502(e)), Calhoun County, Emmett Charter Township, the City of Battle Creek, the City of Marshall, and Athens Township are Public agencies of the State of Michigan, each of which have the authority to enter into an interlocal agreement; and

WHEREAS, for purposes of the Urban Cooperation Act, the Nottawaseppi Huron Band of the Potawatomi Indians (hereinafter "the Tribe") is treated as a Public agency of the United States with the authority to enter into an interlocal agreement; and

WHEREAS, in accordance with the Indian Gaming Regulatory Act (25 U.S.C. 2701 et seq.; hereinafter referred to as "IGRA"), on December 3, 1998 the State of Michigan and the Tribe made and entered into a Compact providing for the conduct of casino gaming, as approved by the U.S. Secretary of the Interior by publication in the Federal Register on February 18, 1999 (64 Fed. Reg. 8111), and as amended on July 23, 2009 in accordance with Section 16 of the Compact and approved by the U.S. Secretary of the Interior by publication in the Federal Register on October 8, 2009, (74 Fed. Reg. 51875) (hereinafter collectively referred to as the "Compact"); and

WHEREAS, the Tribe, a federally-recognized Indian tribe, acting under its governmental authority in accordance with IGRA and the Compact, commenced casino gaming operations on August 1, 2009, at the Firekeepers Casino (hereinafter the "Casino") on land located in Emmett Township, Michigan that is held in trust for the Nottawaseppi Huron Band by the United States; and

WHEREAS, growth and development on and in the vicinity of the Pine Creek Indian Reservation, which is the governmental and community center of the Tribe, will have impacts on Athens Township, which will be affected by the Tribe's operation of the Casino; and

WHEREAS, the Compact provides that the local units of government that are in the immediate vicinity or are otherwise directly affected by the Casino, together with the local government(s) affected by growth and development of the Tribe's governmental and community facilities on and in the immediate vicinity of the Pine Creek Reservation that will result from the operation of the Casino, may, at their option, form a Local

Revenue Sharing Board in conjunction with the Tribe for the purpose of receiving and directing the disbursement of revenue sharing payments required by the Compact; and

WHEREAS, by entering into this interlocal agreement (hereinafter this "Agreement"), the parties hereto seek to create a Local Revenue Sharing Board, consistent with the terms and provisions of the Compact and for the purposes stated therein; and

WHEREAS, the Local Revenue Sharing Board bylaws allow appointment of a Board representative and Board alternates.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Marshall appoints **Mayor Joe Caron** as the Board representative and **City Manager Derek N. Perry** as the Board alternate.

Motion by:

AYES,

NAYES,

ABSTAIN,

CERTIFICATE

The foregoing is a true and a complete copy of the resolution adopted by the City Council and the City of Marshall at a regular meeting on March 21, 2022. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976, as amended). Minutes of the meeting will be available as required by the Act.

City of Marshall

By: Trisha Nelson
Its: Clerk

Date: March 21, 2022

CALL TO ORDER

IN REGULAR SESSION, Monday, March 7, 2022 at 7:00 P.M., in the Council Chambers of City Hall, 323 West Michigan Avenue, Marshall, MI 49068. City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Rice, Schwartz, Traver, Underhill and Wolfersberger.

Also Present: City Manager Perry and Clerk Nelson

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE

Brandon Crawford of Grace Baptist Church gave the invocation and Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Wolfersberger, supported Rice, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Gates, supported Underhill, to approve the Consent Agenda:

- A. Approve the resolution authorizing William Dopp III, Deputy Finance Director and Derek Perry, City Manager as legal signers for accounts belonging to the City of Marshall and authorizing Tamera Palodichuk, Payroll/Accounting Clerk, to conduct daily business effective February 26, 2022;
- B. Accept and authorize the publication of the FY21 DDA and LDFA Annual Reports;
- C. Approve the application to the Cronin Foundation for \$100,000 to be used in the social area for the Activation Zone project;
- D. Approve the grant applications and acceptance of both the Cronin and Marshall Community Foundation grants for the development of Eaton Park – Phase 1;
- E. Approve the request by the American Legion to conduct their Annual Poppy Sales on May 20 and 21, 2022;
- F. Minutes of the City Council Regular Session held on Tuesday, February 22, 2022;
- G. Approve city bills in the amount of \$1,379,308.12.

On a roll call vote – ayes: Gates, Rice, Schwartz, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

A. Introduction of Patrol Officer Erin Hug:

Chief Lankerd introduced Patrol Officer Erin Hug and administered the Oath of Honor.

INFORMATIONAL ITEMS

A. Event Report – United STEPS Luminary:

Moved Rice, supported Gates, to approve the Event Report for United STEPS Luminary omitting the turning off of the fountain for the event. On a voice vote – **MOTION CARRIED.**

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

A. Zoning Amendment Application #RZ22.01 to rezone 108 N. Park Avenue and 302 W. Michigan Avenue from POSD Professional Office Service to B-3 Neighborhood Commercial District:

Trisha Nelson, Planning and Zoning Administrator, provided background on the rezoning request. Janet Ostrum, owner of 108 N. Park Avenue is seeking to rezone the parcel from the current zoning of POSD-Professional Office Service District to B-3 Traditional Residential. Upon looking at the request, staff is also requesting to have 302 W. Michigan Avenue rezoned as well. Bud's Auto Shop is located at 302 W. Michigan Avenue and that location has been an auto repair shop for many years. The sites are surrounded by POSD to the north on Grand Street and south across Michigan Avenue and to the west along Michigan Avenue it is predominately B-3. The properties are also located in the DDA District

Mayor Caron opened the public hearing to hear public comment regarding the Zoning Amendment Application #RZ22.01 to rezone 108 N. Park Avenue and 302 W. Michigan Avenue from POSD Professional Office Service to B-3 Neighborhood Commercial District.

Hearing no comment, the hearing was closed.

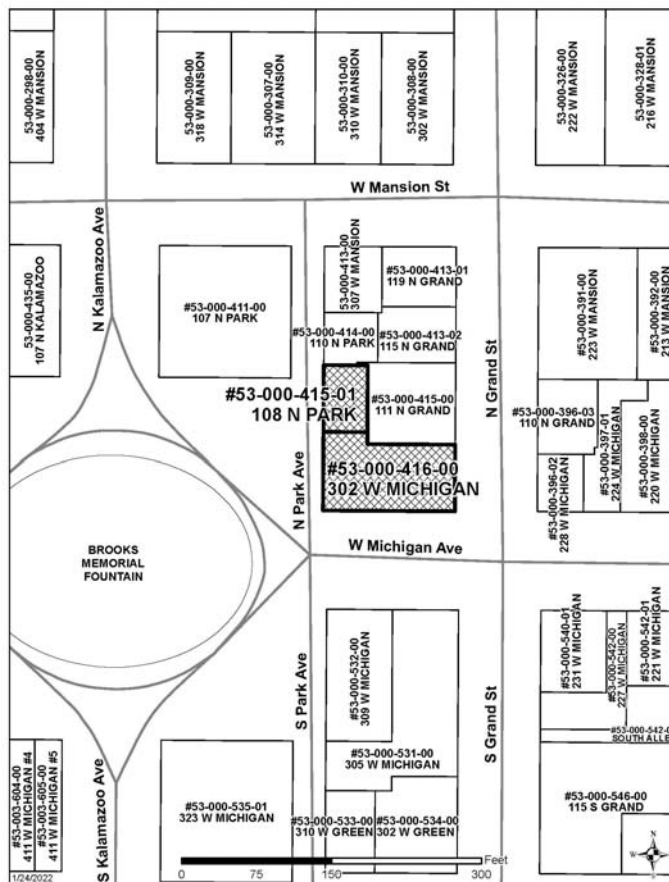
Moved Schwartz, supported Underhill, to approve Rezoning Request #RZ22.01 for 108 N. Park Avenue and 302 W. Michigan Avenue to rezone from POSD – Professional Office Service District to B-3 Neighborhood Commercial District. On a roll call vote – ayes: Rice, Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

**CITY OF MARSHALL
 ORDINANCE #2022- 01**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF PARCELS OF REAL PROPERTY AT 108 N PARK AVENUE, PARCEL #53-000-415-01, AND 302 W MICHIGAN AVENUE, PARCEL #53-000-416-00, FROM THE ZONING DISTRICT OF PROFESSIONAL OFFICE SERVICE DISTRICT (POSD) TO NEIGHBORHOOD COMMERCIAL DISTRICT (B-3).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Professional Office Service District (POSD) to Neighborhood Commercial District (B-3).



TAX PARCEL #53-000-415-01 (108 N. PARK AVENUE) LEGAL DESCRIPTION

MARSHALL CITY, LOWER VILLAGE W 44 FT OF S 13 FT OF LOT 4 & N 54 FT OF W 44 FT OF LOT 5 BLK 15.

TAX PARCEL #53-000-416-00 (302 W. MICHIGAN AVENUE) LEGAL DESCRIPTION

MARSHALL CITY, LOWER VILLAGE BLK 15 LOT 6 & S 12 FT OF W 44 FT OF LOT 5.

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 7th day of March, 2022.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on March 7, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

B. Zoning Amendment Application #RZ22.02 to rezone 111 N. Grand Street from POSD Professional Office Service to R-3 Traditional Residential:

Trisha Nelson, Planning and Zoning Administrator, provided background on the rezoning request. Owner of 111 N. Grand, is seeking to rezone the parcel from the current zoning of POSD-Professional Office Service District to R-3-Traditional Residential. A rezoning of the property will allow the owner to sell the property as a residential home.

Mayor Caron opened the public hearing to hear public comment regarding the Zoning Amendment Application #RZ22.02 to rezone 111 N. Grand Street from POSD Professional Office Service to R-3 Traditional Residential.

Hearing no comment, the hearing was closed.

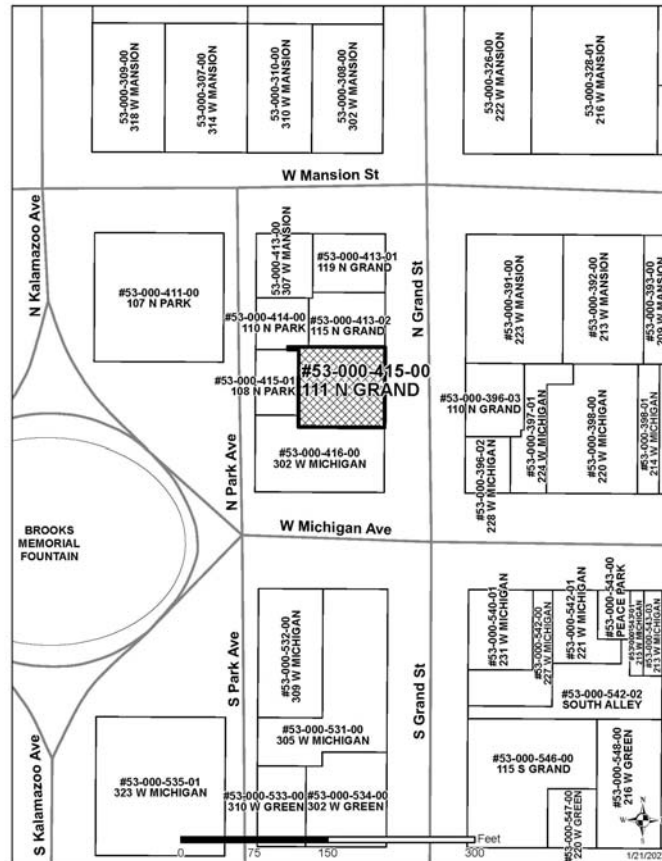
Moved Underhill, supported Gates, to approve Rezoning Request #RZ22.02 for 111 N. Grand Street to rezone from POSD – Professional Office Service District to R-3 Traditional Residential. On a roll call vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, Gates, Rice, and Schwartz; nays: none. **MOTION CARRIED.**

CITY OF MARSHALL ORDINANCE #2022- 02

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF A PARCEL OF REAL PROPERTY AT 111 N GRAND STREET, PARCEL #53-000-415-00, FROM THE ZONING DISTRICT OF PROFESSIONAL OFFICE SERVICE DISTRICT (POSD) TO TRADITIONAL RESIDENTIAL (R-3).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Professional Office Service District (POSD) to Traditional Residential (R-3).



TAX PARCEL #53-000-415-00 (111 N. GRAND ST.) LEGAL DESCRIPTION

MARSHALL CITY, LOWER VILLAGE PART LOT 5 BLK 15 BEG SE COR LOT 5, W ALG S LOT LINE 88. 38 FT, N PARL W LINE GRAND ST 66 FT, W ON STRAIT EXT OF N LOT LINE 11 FT, N PARL W LINE SD ST 16 FT, E PAR N LOT LINE 99.38 FT TO W LINE GRAND ST, S TO BEG.; EXCEPT: COMMENCING AT THE SOUTHWEST CORNER OF LOT 4, BLOCK 15, TH E ALNG S LINE OF LOT 4, 33 FT TO THE POB OF THIS EXCEPTION; N 13 FT, E 11 FT, S 13 FT TO THE S LINE LOT 4, TH W ALNG S LINE 11 FT TO THE BEG.

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 7th day of March, 2022.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on March 7, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Powerhouse Mower Purchase:

Moved Traver, supported Rice, to approve the purchase of one (1) Grasshopper mower model 725D for \$18,000 from Kellogg's Repair and Motorsports of Marshall, MI. On a roll call vote – ayes: Underhill, Wolfersberger, Mayor Caron, Gates, Rice, Schwartz, and Underhill; nays: none. **MOTION CARRIED.**

B. Special Events Application Process:

Moved Wolfersberger, supported Underhill, to approve the Special Events application process and procedures and change the discount for non-profit organizations to \$500. On a voice vote - **MOTION CARRIED.**

C. Market on Main “Summer Block Party” Event:

Moved Gates, supported Rice, to approve the Michigan Avenue closure for the Market on Main Event for July 16, 2022. On a voice vote – **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 7:58 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
92001	ALL-TRONICS INC	ACCT NO. 1-MARCIT POWER HOUSE QUARTERLY		81.00
92000	ALL-TRONICS INC	ACCT NO. 1-MARCIT MARSHALL HOUSE SEMI-AN		120.00
1GH9-F497-46NP	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - DESKTOP OUTLETS		39.96
1D9W-6QGK-DFTP	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - SPEAKERS		25.97
1D9W-6QGK-4TTN	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - BATTERIES FOR RADI		127.78
17Q4-T9YL-6GN3	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - RAM MOUNTS		15.48
1RPJ-7CCX-F3RP	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1E02 - NETGEAR WI-FI ROUT		111.64
03022022	AMERICAN PUBLIC WORKS	MEMBER ID: 105256 MEMBERSHIP RENEWAL		420.00
2021-83	ARBORMASTER TRAINING,	4 DAY PRIVATE IN-HOUSE TRAINING (TREE FE 2022.214		3,552.00
459055	ASCENSION MICHIGAN	INVOICE # 459055 SERVICES FOR CITY OF MA		108.00
7709	ASI SECURITY	CITY OF MARSHALL - MRLEC CAMERAS & INSTA		1,950.00
225-489986	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - FLUID RESERVOIR		110.09
225-489810	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - OIL FILTERS		14.88
225-489874	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - OIL/AIR FILTER		27.90
225-490261	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - OIL/AIR/FUEL FILTE		1,024.40
225-490186	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - 4FJ-CAP		1.89
225-490049	AUTO VALUE MARSHALL	MARSHALL HOUSE - WIPER BLADES		16.09
225-490029	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - ROLLER BLOCK		11.49
225-490361	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - LED WORK LAMP		71.03
0340655-IN	BEAVER RESEARCH CO	ACCT NO. CIT123 CITY OF MARSHALL - DISIN		120.00
10182	BUD'S TOWING & AUTOMOT	CITY OF MARSHALL - DART BUS #9 MAINTENAN		1,070.39
10110	BUD'S TOWING & AUTOMOT	CITY OF MARSHALL - DART BUS #9 MAINTENAN		20.00
60191	BUD'S TOWING & AUTOMOT	CITY OF MARSHALL - CRANE RENTAL		350.00
134637	BUILDER'S HARDWARE CO.	CITY OF MARSHALL - ELECTRIFIED MORTISE L		910.00
CPSMNO001871	COLOSSUS, INC. DBA INTI	CUSTOMER NO. MAR025 ONLINE RMS USERS APR		459.48
10029	COURTNEY & ASSOCIATES	CITY OF MARSHALL MONTHLY RETAINER SERVIC		250.00
70440	CT ELECTRICAL SERVICES	CUSTOMER NO. 100346 WWTP REPLACEMENT THE		1,783.60
167050	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 AIRPORT MATS		152.72
597110	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		35.98
597222	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT		15.17
597182	DARLING ACE HARDWARE	CUST NO. 1650 - METER DEPT		18.99
596151	DARLING ACE HARDWARE	CUST NO. 1650 - WATER DEPT CREDIT MEMO		(14.01)
596149	DARLING ACE HARDWARE	CUST NO. 1650 - WATER DEPT		151.97
596687	DARLING ACE HARDWARE	CUST NO. 1650 - WATER DEPT CREDIT MEMO		(105.98)
596691	DARLING ACE HARDWARE	CUST NO. 1650 - WATER DEPT		14.34
596818	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		9.56
596855	DARLING ACE HARDWARE	CUST NO. 1650 - WATER DEPT		11.98
596854	DARLING ACE HARDWARE	CUST NO. 1650 - POWER HOUSE		28.44
596898	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC DEPT		8.99
596950	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		140.66
596959	DARLING ACE HARDWARE	CUST NO. 1650 - DPW		19.99
596970	DARLING ACE HARDWARE	CUST NO. 1650 - DPW		229.99
597027	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		11.18
597167	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER DEPT		27.69
597117	DARLING ACE HARDWARE	CUST NO. 1650 - DPW		17.98
597088	DARLING ACE HARDWARE	CUST NO. 1650 - DPW		24.99
597205	DARLING ACE HARDWARE	CUST NO. 1650 - STREETS DEPT		29.91
1006	DR LAB SERVICES, LLC	CITY OF MARSHALL WWTP - ANNUAL LAB PREVE 2022.190		1,632.00
IN-2244076	DUBOIS CHEMICALS	ACCT NO. 870824 - BLANKET PO FOR THICKEN 2022.125		4,498.25
3346380	EDWARDS INDUSTRIAL SAL	CUSTOMER ID: 92775 HOSE ASSEMBLY		378.96
9957	FREDRICKSON SUPPLY	S.O. NO. 7736 DPW GARAGE SUPPLIES		1,432.70
9225338889	GRAINGER	ACCT NO. 804945673 PIPE FITTING		31.40
12913626	HACH COMPANY	ACCT NO. 40204487 LAB SUPPLIES		230.53
12899519	HACH COMPANY	ACCT NO. 40204487 LAB SUPPLIES		90.07
03012022	HERITAGE CLEANERS	ACCT NO. 100243 3/1/2022		234.30
32317	HUNTER PRELL COMPANY	JOB NO. KL22-0040 MARSHALL HOUSE SPRINKL		225.00
32326	HUNTER PRELL COMPANY	JOB NO. SID22-0021 CITY OF MARSHALL REPA		1,087.52
D306808-IN	ILLUSTRATUS, DIVISION	ACCT NO. 01-BT508 / INVOICE NO. D306808-		39.67
C169502	IMPACT SOLUTIONS	CLIENT NO. MARSH - NAME PLATE		15.90
30963909	INGERSOLL-RAND INDUSTR	CUSTOMER NO. 8216 - REPAIR OF AIR COMPRE 2022.188		2,478.36
30963852	INGERSOLL-RAND INDUSTR	CUSTOMER NO. 8216 - REPAIR OF AIR COMPRE 2022.188		489.00
25362	J AND K PLUMBING SUPPL	CITY OF MARSHALL DPW - PVC ELBOWS		16.70
25403	J AND K PLUMBING SUPPL	CITY OF MARSHALL DPW - PVC & FOAM CORE		17.77
9691058	KIMBALL MIDWEST	ACCT NO. 181800 DPW GARAGE SUPPLIES		401.50
40123	LAKELAND ASPHALT CORPO	CITY OF MARSHALL - 1.15 TONS COLD PATCH		124.20
40128	LAKELAND ASPHALT CORPO	CITY OF MARSHALL - 2.93 TONS COLD PATCH		316.44
40115	LAKELAND ASPHALT CORPO	CITY OF MARSHALL - 2.16 TONS COLD PATCH		233.28
40153	LAKELAND ASPHALT CORPO	CITY OF MARSHALL - 1.97 TONS COLD PATCH		212.76
40162	LAKELAND ASPHALT CORPO	CITY OF MARSHALL - 2.06 TONS COLD PATCH		222.48
18024	LEGG LUMBER	CITY OF MARSHALL - TREATED WOOD		22.49
1720997-20220228	LEXISNEXIS RISK DATA	MBILLING ID: 1720997 FEB 2022		100.00
69055125	LINDE GAS & EQUIPMENT,	CUSTOMER NO. 59879658		62.20
74341267	MCMMASTER-CARR	ACCT NO. 188371900 POWER HOUSE - CORD ST		89.44
74346119	MCMMASTER-CARR	ACCT NO. 188371900 POWER HOUSE - SOCKET		78.04
S4994619.003	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 ELECTRIC TAPE		772.48
20220316896	METRO WIRELESS	ACCT NO. 903 - METROFIBER INTERNET SERVI		4,890.22
R105015205	MIDWEST TRANSIT EQUIPM	CITY OF MARSHALL - DART BUS #5 MAINTENAN		228.96
38097504	MSC INDUSTRIAL SUPPLY	CUSTOMER NO. 02356117 SAFETY GLASSES		31.92
IN1683703/3/21/22 CC Packed	MUNICIPAL EMERGENCY SEIC	CUSTOMER NO. C242607 FIREFIGHTER UNIFORM		230.17

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
NNS30762	NEONOVA NETWORK SERVICE	CITY OF MARSHALL ISP TECH SUPPORT FEB 20		1,000.00
467226	NORTH CENTRAL LABORATORY	ACCT NO. 27850 - BLANKET PO FOR LABORATORY	2022.031	530.07
807416	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - HUG		1,140.00
807167	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - GRO		219.00
807168	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - HYD		109.50
807183	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - STO		385.00
807171A	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - DEK		176.80
807172	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - GOO		169.00
807171	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - DEK		57.15
807170	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - VAN		120.50
807174	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - AMB		52.50
807169	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - POT		52.50
807173	NYE UNIFORM COMPANY	MARSHALL CITY POLICE DEPT UNIFORMS - KEL		259.25
117083	OAKLAND COMMUNITY COLLEGE	COLLID #: 0623655 MARSHALL POLICE DEPT TRAIN		325.00
56640637	POWER LINE SUPPLY	CUSTOMER ID: 100402 - MATERIAL FOR BROOK	2022.207	7,307.61
56642372	POWER LINE SUPPLY	CUSTOMER ID: 100402 WR835 CONNECTOR		321.60
56642370	POWER LINE SUPPLY	CUSTOMER ID: 100402 CLEANER FOR TRUCKS		229.32
56642371	POWER LINE SUPPLY	CUSTOMER ID: 100402 EPOXILATOR		963.00
56642367	POWER LINE SUPPLY	CUSTOMER ID: 100402 MATERIAL FOR BROOKS	2022.207	626.57
56642369	POWER LINE SUPPLY	CUSTOMER ID: 100402 MATERIALS FOR BROOKS	2022.170	4,680.17
56642315	POWER LINE SUPPLY	CUSTOMER ID: 100402 FR JACKET (STRAND -		170.00
56641869	POWER LINE SUPPLY	CUSTOMER ID: 100402 METER SOCKET		451.51
56640738	POWER LINE SUPPLY	CUSTOMER ID: 100402 FR SWEATSHIRT - STRA		166.56
56640640	POWER LINE SUPPLY	CUSTOMER ID: 100402 CLEANER & DUCT TAPE		616.44
56640720	POWER LINE SUPPLY	CUSTOMER ID: 100402 MATERIAL FOR BROOKS	2022.207	633.68
56640721	POWER LINE SUPPLY	CUSTOMER ID: 100402 MATERIALS FOR BROOKS	2022.170	38.08
00810943	PROFESSIONAL SERVICE INC	CUSTOMER NO. 1124641 - DIELECTRIC TESTIN	2022.217	3,136.00
00186552	PROGRESSIVE AE	INVOICE NO. 00186552 - DESIGN AND ENGINE	2022.195	6,025.00
17037	QUITECH	VENDOR NO. 2179159 MARSHALL HOUSE - TOSH		489.50
10392	REVORE LAW FIRM, P.L.C	CITY OF MARSHALL SERVICE THRU FEB 28, 20		10,660.00
00044097-00	SPARROW OCCUPATIONAL HI	ACCT NO. CITYMARSH PRE-EMPLOYMENT SCREEN		45.00
03012022	SPARTAN STORES	CUSTOMER NO. 021063 STATEMENT MARCH 2022		111.90
1893912	STANTEC CONSULTING MICI	CUSTOMER NO. 65602 - ENGINEERING SERVICE	2022.213	2,547.75
1893917	STANTEC CONSULTING MICI	CUSTOMER NO. 65602 - ENGINEERING/RFP SER	2022.162	9,384.49
1893916	STANTEC CONSULTING MICI	CUSTOMER NO. 65602 - CITYWORKS IMPLEMENT	2021.263	6,645.13
1893910	STANTEC CONSULTING MICI	CUSTOMER NO. 65602 - CONCEPTUAL DESIGN S	2021.202	315.75
8001021881	STERICYCLE, INC.	CUSTOMER NO. 1000280307 MRLEC SHRED SERV		413.52
357557	SUNBELT-SOLOMON CORPORA	CUSTOMER NO. MIA520 - 2000 KVA TRANSFORM	2022.085	38,660.00
2756455	TAX EXEMPT LEASING CORP	INVOICE #2756455 CITY OF MARSHALL		102,424.30
1620024758	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE		42.50
1620025318	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE		42.50
1620024756	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE		42.91
1620024757	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC		167.88
1620024759	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER		36.92
1620024753	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER		33.28
1620024755	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW GARAGE		63.04
1620025313	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER		29.76
1620025319	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER		36.92
1620025317	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC		176.08
1620025316	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE		48.93
1620025315	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW GARAGE		63.04
GRAND TOTAL:				236,981.23



MICHIGAN SOUTH CENTRAL POWER AGENCY

168 DIVISION STREET
COLDWATER, MICHIGAN 49036
PHONE (517) 279-6961
FAX (517) 279-6969

INVOICE MONTH: February, 2022
INVOICE DATE: 3/16/2022
DUE DATE: 3/31/2022
TOTAL AMOUNT DUE: \$774,138.90

MARSHALL CITY ELECTRIC DEPARTMENT
323 WEST MICHIGAN AVENUE
MARSHALL, MICHIGAN 49068
ATTN KEVIN MAYNARD

MSCPA Member Power Billing - February, 2022

Total Power Charges:	\$660,785.33
Transmission / Capacity / Ancillary Services	\$83,719.19
Total Other Charges:	\$7,622.48
Total Miscellaneous Charges:	\$22,011.91

TOTAL CHARGES **\$774,138.90**

NOTE: PLEASE SEE ENCLOSED BACKUP FOR ADDITIONAL DETAIL

* Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid

Notes:

APPROVAL LIST FOR CITY OF MARSHALL
 EXP CHECK RUN DATES 03/04/2022 - 03/04/2022
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
03/04/2022	ALEX BURKE	UB refund for account: 2772		94.00
02172022	AT&T	ACCT NO. 145970911 FEB 2022		153.31
3460	BLUESTONE PSYCH	CITY OF MARSHALL - PATROL OFFICER CANDID		465.00
3473	BLUESTONE PSYCH	CITY OF MARSHALL - FIREFIGHTER CANDIDATE		465.00
02282022	BWMS TRAINING	WATER QUALITY TRAINING - DAVE JOHNSON		165.00
03022022	CB HALL ELECTRIC COMPAC	CITY OF MARSHALL INSPECTION SERVICES FEB		750.00
2607003	CLARK EQUIPMENT CO. D/164"	ANGLE BROOM WITH 10.3 MOTOR PER QUO 2022.120		3,724.00
03/04/2022	COLLEEN WEBB	UB refund for account: 750		26.81
105009	CRT, INC	CITY OF MARSHALL - MONITOR 21.5 IN HDMI		175.00
105005	CRT, INC	CITY OF MARSHALL - CARD SERIAL PORT		46.00
105016	CRT, INC	CITY OF MARSHALL - SMARTNET 1 YEAR		510.00
1115428	ERIC DALE HEATING & A/C	CITY OF MARSHALL FIRE DEPT - FURNACE TUN		380.00
02252022	FOSTER, KEN	EMERGENCY MAINTENANCE AT MARSHALL HOUSE		27.00
9325322584	GRAYBAR ELECTRIC	ACCT NO. 0000571644 REAL FLEX CABLES		1,612.25
20652	GUTTERS R US LLC	CITY OF MARSHALL/MRLEC LAWN CARE PROGRAM		750.00
3921060	IIX INSURANCE INFORMAT	ACCT NO. 888907 MOTOR VEHICLE REPORTS AC		21.85
03022022	KELLER, SCOTT	TRAVEL REIMBURSEMENT FOR MSP INVESTIGATO		53.09
39987	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	13,039.02
39790	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	70,609.40
39986	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	28,249.93
39985	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	56,995.43
39990	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	53,684.73
39789	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	97,619.37
39989	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	12,881.40
39988	LAKELAND ASPHALT CORPO	2021 STREET IMPROVEMENTS #2	2022.147	32,533.01
467441	MARANA GROUP	CITY OF MARSHALL SORTMAX JOB NO. 831742		42.66
02072022SEM	MARSHALL COMMUNITY CU	CITY CREDIT CARD - SCOTT E MCDONALD 4217		190.00
02072022TAS	MARSHALL COMMUNITY CU	CITY CREDIT CARD - THERESA A SEARS 2922		218.14
02072022CM	MARSHALL COMMUNITY CU	CITY CREDIT CARD - CITY OF MARSHALL 3431		174.24
03/04/2022	METZGER, DONNA	UB refund for account: 1602360024		188.46
02242022	MURPHY, PHILLIP	MARSHALL HOUSE RESIDENT SECURITY DEPOSIT		288.00
08312021	NAPA OF MARSHALL	ACCT NO. 1400 CITY OF MARSHALL - PX OPTI		5.99
09142021	NAPA OF MARSHALL	ACCT NO. 1400 CITY OF MARSHALL - BRAKE C		35.88
12082021	NAPA OF MARSHALL	ACCT NO. 1400 CITY OF MARSHALL - HOSE EN		71.32
03/04/2022	NICK FALLON	UB refund for account: 2458		50.00
03042022	OAKLAWN HOSPITAL	PARKING RAMP LEASE DDA - MARCH		6,468.00
02222022	REVITALIZE LLC	HOUSING GRANT PROFORMA	2022.196	1,250.00
247128	RIDGEWEAR SPORTS & IMP	MARSHALL FIRE DEPARTMENT - PERFORMANCE T		96.00
03/04/2022	SOLDANO, BRANDON	UB refund for account: 100002001		5.60
03012022	STATE OF MICHIGAN	AUTHENTICATION REQUEST FORM FEE		2.00
104	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/2022.017		2,968.00
03/04/2022	V & V ASSESSING LLC	ASSESSING SERVICES		7,326.70
5089610-01	VESCO OIL CORPORATION	MOBIL DELVAC, RARUS OIL AND MINERAL SPIR 2022.176		2,516.70
5093822-00	VESCO OIL CORPORATION	MOBIL DELVAC, RARUS OIL AND MINERAL SPIR 2022.176		1,857.85
03/04/2022	WOLFERSBERGER, PAM	FARMERS MARKET MANAGER		850.00
02242022MPD	WOW! BUSINESS	ACCT NO. 013934621 FEB 2022		46.68
GRAND TOTAL:				399,682.82

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
401849	AD-VISOR & CHRONICLE	AD NO. 8102266 ABANDONED VEHICLE AUCTION		17.50
1366	ALWAYS THERE TREE CARE	CITY OF MARSHALL STUMP GRINDING CONTRACT 2022.157		18,000.00
03/10/2022	AMD ENTERPRISES OF FLOI	UB refund for account: 3007000002		7.30
03/10/2022	ANDERSON, ERIN & JEFF	UB refund for account: 600940004		132.52
03102022	ASHBY, RON	BOOT ALLOWANCE - ASHBY, RON		158.82
225-0486668	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - SEALED BEAM		57.18
225-487765	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - CLEANING SUPPLIES		75.88
225-487149	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - STROBE LIGHT		68.18
225-487150	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - VEHICLE MOUNTED		519.99
225-0486691	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - 2017 FORD INTERCEP		609.48
225-0486681	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - BLD DR/WTR SHTOF A		21.19
252-2449575	BANK OF NEW YORK MELLO	ACCT NO. MARSHALMTF13 / INVOICE NO. 252-		250.00
252-2449574	BANK OF NEW YORK MELLO	ACCT NO. MARSHALLCTY9 / INVOICE NO. 252-		750.00
20216142955	BT PIPING SERVICES	CUSTOMER NO. MARSHALL HOUSE - REPLACE BA		2,268.35
03/10/2022	BYRENS, KIMBERLY	UB refund for account: 900200007		133.37
03102022	CALHOUN COUNTY CLERK	FILING FEE FOR TWO EASEMENTS RECORDINGS		60.00
03/10/2022	CHRISTOFFERSON, JOSEPH	UB refund for account: 2102460004		158.76
1854CW	CONTROL SOLUTIONS, INC	CITY OF MARSHALL MRLEC SERVICE CALL FOR		1,297.48
BC-PSINV008971	DAIKIN APPLIED	AIR HANDLER REPAIR AT MRLEC QUOTE#SV22 2022.178		734.60
03/10/2022	DONAHUE, MCKENNA	UB refund for account: 1500630005		84.26
43612	DUNCAN & ALLEN LLP	CLIENT NO. 003154 ADVICE & ASSISTANCE ON 2022.201		1,800.00
22-02134	GARAGE DOORS UNLIMITED	CITY OF MARSHALL - MARSHALL HOUSE SERVIC		384.20
03/10/2022	GARZA, ALFONZO & ADRIA	UB refund for account: 1800740006		224.26
9211823134	GRAINGER	ACCT NO. 804945673 SEWER PLUG		108.36
23769467	GRANGER WASTE SERVICES	ACCT NO. 18400290 CITY OF MARSHALL RESID		28,809.24
23777321	GRANGER WASTE SERVICES	ACCT NO. 2782490 CITY OF MARSHALL COMMER		903.99
23748211	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY OF MARSHALL CITY		107.00
9325733388	GRAYBAR ELECTRIC	ACCT NO. 0000571644 COMMSCOPE CABLES 2022.208		6,920.34
9325513538	GRAYBAR ELECTRIC	ACCT NO. 0000571644 DROP CABLES		870.30
2174352	GRIFFIN PEST SOLUTIONS	ACCT NO. 197892 SERVICES AT 1201 ARMS ST		42.00
01312022	INTERSTATE BILLING SER	ACCT NO. 594507 CARLETON EQUIP CO.		58.32
03042022	LAROSE, PAUL	REIMBURSEMENT FOR SUPPLIES FOR DART OFFI		11.64
13089	LARRY'S FLOOR COVERING	CITY OF MARSHALL - CARPET FOR DIAL-A-RID 2022.216		3,056.45
03022022	LOWES BUSINESS ACCOUNT	ACCT NO. 821 3023 902596 5 CITY OF MARSH		30.74
467731	MARANA GROUP	CITY OF MARSHALL SORTMAX JOB NO. 832005		7.50
91267	MERIT NETWORK INC.	ACCT NO. 39372 ADDITIONAL BANDWIDTH OCT		1,386.00
92068	MERIT NETWORK INC.	ACCT NO. 39372 ADDITIONAL BANDWIDTH JAN		1,638.00
1791	MICHIGAN POLICE EQUIP	MICREDIT MEMO FOR GLOCK 43X BTU 769		(368.60)
IN1680868	MUNICIPAL EMERGENCY SE	CUSTOMER NO. C242607 FIRE DEPT UNIFORMS		395.17
02172022	NAPA OF MARSHALL	ACCT NO. 1400 RATCHET LOAD BINDER		77.99
01262022	NAPA OF MARSHALL	ACCT NO. 1400 22IN EXACT FIT BLADE		23.00
03032022	PICKETTS, ANNETTE	MARSHALL HOUSE RESIDENT REFUND		358.00
004998	PRAIRIE LAKE REFRIGERA	CITY OF MARSHALL DPW ICE MACHINE REPAIR		1,280.57
N9300916	QUADIANT LEASING USA,	CUSTOMER NO. 01041574 POSTAGE MACHINE LE		584.52
03/10/2022	ROGGENBUCK, DEREK	UB refund for account: 100450004		119.34
70829440	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 TREATMENT AT MARSHAL		1,250.00
70832409	ROSE PEST SOLUTIONS	ACCT NO. 70019775 TREATMENT AT MARSHALL		1,200.00
1640639368	STAPLES BUSINESS CREDI	CREDIT ACCT NO. 302063 OFFICE SUPPLIES		579.70
1692	THE WOODHILL GROUP, LL	CITY OF MARSHALL FINANCE & ACCTG SERVICE 2022.011		9,093.75
105	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE {3-PERSON \$106/ 2022.017		3,975.00
149303	TRI AIR TESTING INC	MARSHALL CITY FIRE DEPT - AIR ANALYSIS		227.00
03/07/2022	VANARMAN, DAVID	UB deposit refund for account: 100760006		150.00
9900875577	VERIZON WIRELESS	ACCT NO. 987146080-00001		1,886.79
10803	VRIESMAN & KORHORN	ENGINEERING SERVICES FOR INDUSTRIAL ROAD 2022.010		10,784.00
03/10/2022	WALKER, BETH	UB refund for account: 900800013		164.62
03/10/2022	WARING, DAKOTA & CHADW	UB refund for account: 2900650039		66.56
79238084	WEX BANK	ACCT NO. 0470-00-462076-1 FEB 2022		10,619.91
03012022	WOW! BUSINESS	ACCT NO. 014226414 FIRE DEPT MARCH 2022		126.29
03022022	WOW! INTERNET-CABLE-PH	ACCT NO. 010040764 MARSHALL HOUSE MARCH		1,431.48
3090569	XEROX FINANCIAL SERVIC	CUSTOMER NO. 69580 XEROX LEASE FEB 2022		1,327.52
GRAND TOTAL:				117,115.81



ADMINISTRATIVE REPORT
March 21, 2022 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members

FROM: Trisha Nelson, Planning & Zoning Administrator
Derek N. Perry, City Manager

SUBJECT: Public Hearing to consider Zoning Amendment Application #RZ22.03 for 423 Mitchell Street to rezone from MFRD (Multi-Family Residential District) to I-1 (Research and Technical District)

BACKGROUND: Josh Karaba, owner of 423 Mitchell Street, is seeking to rezone 423 Mitchell Street from the current zoning of MFRD Multi-Family Residential District to I-1 Research and Technical District.



The parcel has I-1 directly to the north and south, MFRD to the east, and I-1 to the west across Mitchell Street. The future land use map characterizes the property as River District Mixed Use, which means it could include a mix of residential and nonresidential uses.

In 2005, the properties above in yellow were rezoned MFRD, previously they were all I-1. The property owners in this area were polled to see if they were in favor of the rezoning. All of the properties were in favor except 421 Mitchell, which is how 423 Mitchell became sandwiched between Industrial lots.

The Planning Commission held a public hearing on Wednesday, March 9, 2022 regarding the rezoning request and worked through the Rezoning Criteria worksheet and found the facts to be favorable. The Planning Commission formulated the following recommendation for City Council.

Moved Commissioner Reed, supported Commission Burke-Smith, to recommend approval of Rezoning Request #RZ22.03 for 423 Mitchell

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

Street from MFRD-Multi Family Residential District to I-1 Research and Technical District. On a roll call vote; ayes- Burke-Smith, Fitzgerald, Hall, Longyear, McNiff, Reed, and Zuzga; nays- none; **MOTION CARRIED.**

RECOMMENDATION: After hearing public comment, City Council will consider the recommendation from the Planning Commission to approve Rezoning Request #RZ22.03 to rezone 423 Mitchell Street from MFRD Multi-Family Residential District to I-1 Research and Technical District.

FISCAL EFFECTS: None at this time.

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Trisha Nelson
Planning & Zoning Administrator



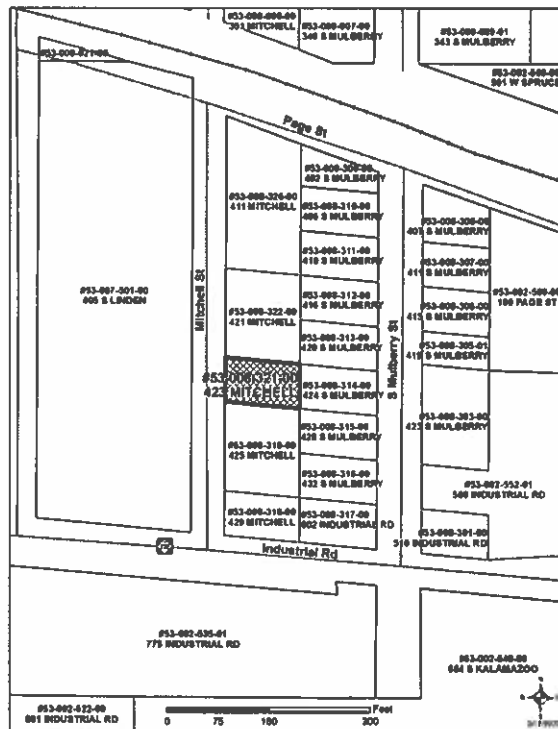
Derek N. Perry
City Manager

**CITY OF MARSHALL
ORDINANCE #2022-**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF A PARCEL OF REAL PROPERTY AT 423 MITCHELL STREET #53-008-321-00 FROM THE ZONING DISTRICT OF MULTIPLE FAMILY RESIDENTIAL DISTRICT (MFRD) TO RESEARCH AND TECHNOLOGY DISTRICT (I-1).

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Multiple Family Residential District (MFRD) to Research and Technology District (I-1).



TAX PARCEL #53-008-321-00 (423 MITCHELL STREET) LEGAL DESCRIPTION

MARSHALL CITY, MARTIN & HATCH ADDITION LOT 21.

Section 2. This Ordinance or a summary thereof shall be published in the *Marshall Chronicle*, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this ____ day of _____, 2022.

Joe Caron, MAYOR

Trisha Nelson, CITY CLERK

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

Trisha Nelson, CITY CLERK



ADMINISTRATIVE REPORT
March 21, 2022 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council

FROM: Marguerite Davenport, Director of Public Services
Derek N. Perry, City Manager

SUBJECT: MDOT Bridge Program Application – S. Marshall Ave Bridge over Rice Creek

BACKGROUND: The City has contracted with ROWE Professional Engineering Services to submit a funding application to MDOT's Local Bridge Program. The proposed project is replacement of the South Marshall Avenue Bridge over Rice Creek. This bridge needed emergency repairs to the structure and railing in the summer of 2019 and requires permanent replacement to remain operational. ROWE designed a portion of the temporary repairs in 2019 which allowed them to be well positioned to complete the Bridge Program funding application.

ROWE has completed a replacement estimate totaling \$2,200,000. The city would be responsible for 5% (\$110,000) of construction costs and 100% of design and construction engineering fees, which are estimated at \$396,000. The total contribution from the city would be \$506,000. This Bridge Program application is for MDOT's fiscal year 2025.

RECOMMENDATION: It is recommended the City Council approve the attached resolution authorizing the application to the Local Bridge Program for the South Marshall Avenue Bridge over Rice Creek.

FISCAL EFFECTS: Funding for the City's portion of the project would need to be added to the Major Street Capital Improvement Plan for the 2023-2024 fiscal year during the next CIP planning period.

CITY GOAL CLASSIFICATION: Goal Area Three – Infrastructure and City Services

Respectfully submitted,

Marguerite Davenport
Director of Public Services

Derek N. Perry
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
p 269.781.5183
f 269.781.3835
cityofmarshall.com

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2022- ____**

**RESOLUTION FOR S. MARSHALL AVENUE BRIDGE REPLACEMENT
THROUGH THE LOCAL BRIDGE PROGRAM**

WHEREAS, the City of Marshall is preparing a Local Bridge Program Funding Application for the replacement of the S. Marshall Avenue Bridge over Rice Creek, and

WHEREAS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHEREAS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHEREAS, the budget of the City of Marshall will not allow replacement of this bridge without additional funds from other sources.

THEREFORE, BE IT NOW RESOLVED that the City of Marshall request local bridge program funds for replacement of the S. Marshall Avenue over the Rice Creek Bridge for the year 2025.

The foregoing is a true and a complete copy of the resolution adopted by the City Council and the City of Marshall at a regular meeting on March 21, 2022. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976, as amended). Minutes of the meeting will be available as required by the Act.

City of Marshall

By: Trisha Nelson
Its: Clerk

Date: March 21, 2022



ADMINISTRATIVE REPORT
March 21, 2022 - CITY COUNCIL MEETING

REPORT TO: Honorable Mayor and City Council Members
FROM: Trisha Nelson, Planning & Zoning Administrator
Derek N. Perry, City Manager
SUBJECT: Approve Special Land Use #SLU22.01 for a Group Child Care Home at 606 S. Marshall Avenue

BACKGROUND: The City received an application for a Group Child Care Home at 606 S. Marshall Avenue. The owner of the home and business is Thana Signor. Currently Ms. Signor operates a family day care from her home with a capacity of 6 children. She is seeking a Special Land Use to enlarge her child care facility from 6 children to a maximum of 12 children.

The following is how the Zoning Ordinance defines Family Child Care vs. Group Child Care Home:

Family Child Care Home A private home, as licensed by the State of Michigan, in which up to six minor children are received for care and supervision for periods of less than 24 hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage or adoption. **Permitted Use in R-2**

Group Child Care Home. A private home, as licensed by the State of Michigan, in which up to 12 children are given care and supervision for periods of less than 24 hours a day unattended by a parent or legal guardian except children related to an adult member of the family by blood, marriage or adoption. **Requires Special Land Use in R-2**

Additionally, Group Child Care Homes are regulated through their own section in the Zoning Ordinance. Each home must meet the following standards:

4.7 GROUP CHILD CARE HOMES

Group child care homes are permitted as a special land use in the R-1, R-2, R-3, and MFRD districts and shall be subject to the following:

1. Licensing. In accordance with applicable state laws, all child day care homes shall be registered with or licensed by the State of Michigan, and shall comply with the standards outlined for such facilities.

The applicant is currently licensed as a Family Child Care Home and is working with the City and State to increase the capacity to a Group Child Care Home.

2. Outdoor play area. A minimum of 150 square feet of outdoor play area shall be provided per child, at the maximum licensed capacity of the child care home, in the rear yard area of the child care home premises. The outdoor play area shall be suitably fenced and screened.

323 W. Michigan Ave.
Marshall, MI 49068
Phone: 269.789.4604
Fax: 269.789.4628
cityofmarshall.com

The applicant has mapped out the play area as 1875 sq. ft and Justice Fence has submitted a fence permit application to the city for a 4 ft. chain link fence to enclose the play area.

3. Pick-up and drop-off. Adequate areas shall be provided for employee and resident parking, and pick-up and drop-off of children or adults, in a manner that minimizes pedestrian-vehicle conflicts, and allows maneuvers without affecting traffic flow on the public street.

The applicant has submitted a sketch for the parking pick-up and drop-off and feels she will be able to accommodate parents for pick-ups and drop-offs.

4. Separation requirements. New group child day care homes shall be located a minimum of 1,500 feet from any other state licensed residential facility, as measured between the nearest points on the property lines of the lots in question. The Planning Commission may permit a smaller separation between such facilities upon determining that such action will not result in an excessive concentration of such facilities in a single neighborhood, or in the City overall.

Staff has attached a map of licensed day care facilities in Marshall with the 1500' radius drawn. There are no additional facilities within the boundary.

5. Hours of operation. Child care homes shall operate a maximum of 16 hours per day.

The applicant's hours of operation are Monday – Friday 7:00 a.m. to 5:30 p.m.

The Planning Commission held a public hearing on Wednesday, March 9, 2022 and no public was in attendance to comment. Commissioners reviewed the criteria required under section 4.7 of the Zoning Ordinance and found the criteria to be met. The following motion was approved unanimously.

MOTION by Commissioner C. Zuzga, supported by Commissioner Burke-Smith, to recommend to City Council for approval of Special Land Use SLU#22.01 for a Group Child Care Home at 606 S. Marshall Avenue. On a roll call vote-ayes: Burke-Smith, Fitzgerald, Hall, Longyear, McNiff, Reed, and Zuzga. **MOTION CARRIED.**

RECOMMENDATION: City Council will consider the recommendation from Planning Commission to approve Special Land Use Application #SLU22.01 for a Group Child Care Home at 606 S. Marshall Avenue.

FISCAL EFFECTS: None

ALTERNATIVES: As suggested by Council.

Respectfully submitted,



Trisha Nelson
Planning & Zoning Administrator



Derek N. Perry
City Manager

January 11, 2022

Trisha Nelson
Planning & Zoning Administrator
323 W Michigan Ave
Marshall, MI 49068

RE: Special Land Use Application for Group Childcare

Dear Ms Nelson,

Currently, I provide childcare in my home, 606 S Marshall Ave, Marshall, 49068 as a family childcare with a capacity of 6 children in the age range of 0 to 12 years. Enclosed is my City of Marshall Special Land Use application for zoning approval which, when approved, will enable me to be eligible through the State of Michigan to become a licensed group home with the capacity to provide childcare for 12 children. For the past 12 years I have worked with many, many families and children in Marshall and am excited to offer childcare in my home, especially with the current childcare shortage. My State of Michigan child care family license number is DF130409338. A copy of my license is attached.

Hours of operation are as follows:

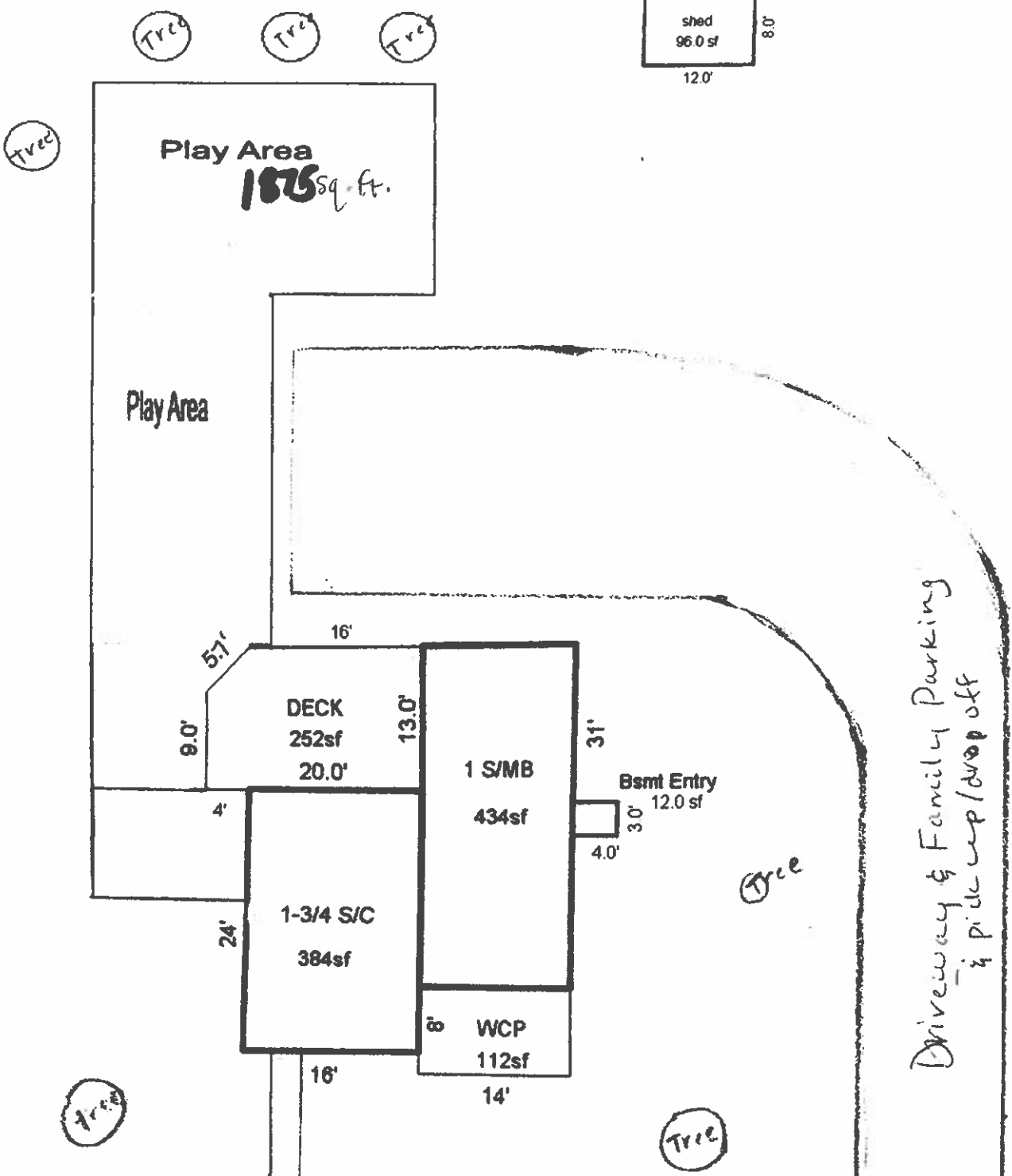
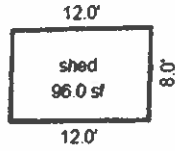
- Monday through Friday
- 7:00 am - 5:30 pm

Please let me know if you need any further information. Enclosed is also a copy of State of Michigan form CCL-3748 which must be signed and returned to me once zoning is approved.

Thank you,



Thana Signor
Licensed Childcare Provider
606 S Marshall Ave
Marshall, MI 49068
(269) 601-2604



Driveway & Family Parking
& pick up / drop off

City Sidewalk

South Marshall Ave

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
License for the Care of Children

Q194001

Facility Name:
Thana Signor
606 S. Marshall Avenue
Marshall, MI 49068

Licensee:
Thana Signor
606 S. Marshall Avenue
Marshall, MI 49068

LICENSE NUMBER
DF130409338

CAPACITY
6

STATUS
ORIGINAL

EFFECTIVE DATE
10/28/2021

EXPIRATION DATE
04/27/2022

Issued in accordance with Act 116, Public Acts of 1973, as amended,
being the Child Care Organizations Act.

ZONING APPROVAL FOR GROUP CHILD CARE HOMES
 Michigan Department of Licensing and Regulatory Affairs
 Child Care Licensing Bureau

Licensee Name: Thana Signor

Licensee Address: 606 S Marshall Ave
Marshall, MI 49068

License Type: DG – Group Child Care Home (capacity 7-12 children)

Zoning Authority:

According to the Michigan Zoning Enabling Act, 2006 PA 110, a group child care home located in a county or township shall be issued a special use permit, conditional use permit, or other similar permit if the group child care home meets specific standards. A group child care home located in a city or village may be issued a special use permit, conditional use permit, or other similar permit.

Please complete the lower portion of this form and return this completed form to the licensee/applicant.

If you have any questions or concerns, please contact the Michigan Department of Licensing and Regulatory Affairs, Child Care Licensing Bureau, at 517-284-9730.

Thank you.

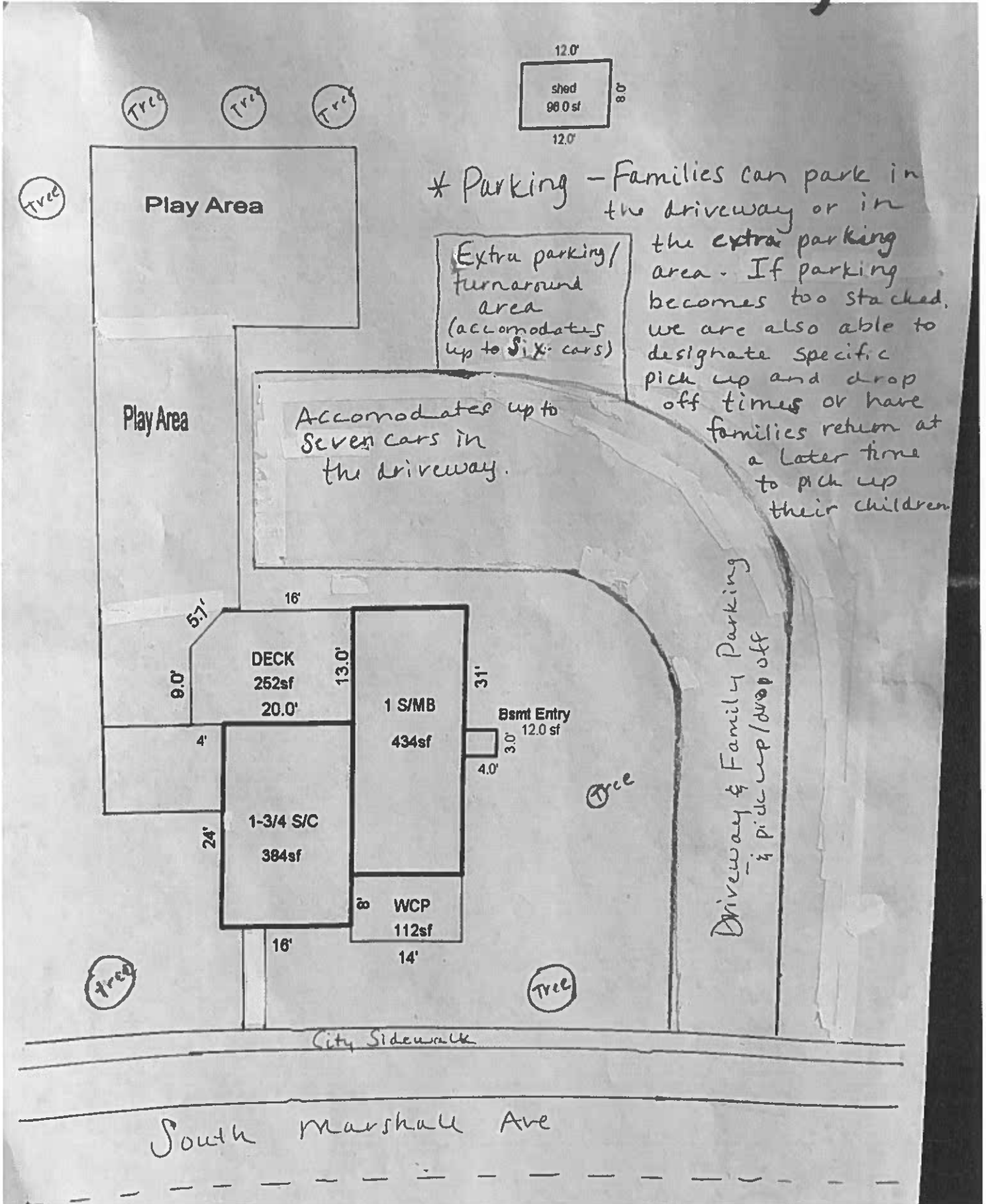
-
- Location is APPROVED by the local zoning authority.
 - Location is DISAPPROVED by the local zoning authority.
 - City, township or county is unzoned.

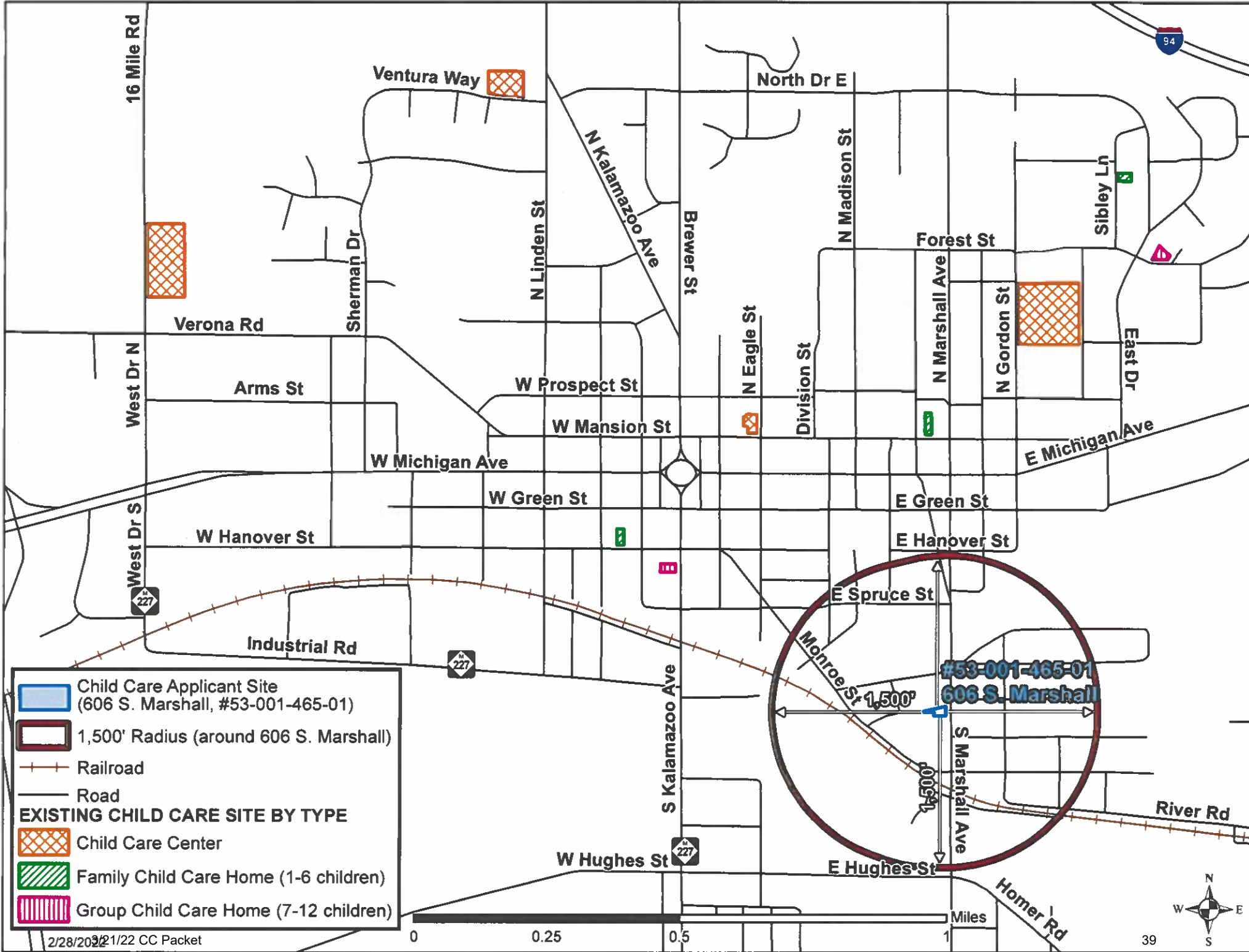
Signature of Zoning Authority or City, Township, County Manager for Unzoned Communities	Date	Telephone Number
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Printed Name of Zoning Authority or City, Township, County Manager for Unzoned Communities	Jurisdiction (City, Township)
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Authority: 1973 PA 116 Completion: Required Penalty: Applicant cannot be licensed/registered	LARA is an equal opportunity employer/program.
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Parking





- Child Care Applicant Site
(606 S. Marshall, #53-001-465-01)
- 1,500' Radius (around 606 S. Marshall)
- Railroad
- Road
- EXISTING CHILD CARE SITE BY TYPE**
- Child Care Center
- Family Child Care Home (1-6 children)
- Group Child Care Home (7-12 children)

