

### **CALL TO ORDER**

IN REGULAR SESSION, Tuesday, February 22, 2022 at 7:00 P.M., in the Council Chambers of City Hall, 323 West Michigan Avenue, Marshall, MI 49068. City Council was called to order by Mayor Caron.

### **ROLL CALL**

Roll was called:

Present: Council Members: Mayor Caron, Gates, Rice, Schwartz, Traver, Underhill and Wolfersberger.

Also Present: City Manager Tarkiewicz and Clerk Nelson

Absent: None.

### **INVOCATION/PLEDGE OF ALLEGIANCE**

Devon Shepherd of Woodland Church gave the invocation and Mayor Caron led the Pledge of Allegiance.

### **APPROVAL OF THE AGENDA**

**Moved** Wolfersberger, supported Rice, to approve the agenda with the relocating of items 7 C thru F from the Consent Agenda to item 12 A thru D under Reports. On a voice vote – **MOTION CARRIED.**

### **PUBLIC COMMENT ON AGENDA ITEMS**

None.

### **CONSENT AGENDA**

**Moved** Schwartz, supported Underhill, to approve the Consent Agenda:

- A. Schedule a public hearing for March 21, 2022 to hear public comment on Rezoning Request #RZ22.03 to rezone 423 Mitchell Street from MFRD Multi-Family Residential District to I-1 Research and Technology District;
- B. Approve the resolution to appoint Kevin Maynard as the MSCPA Commissioner and Derek Perry as the Alternate Commissioner;
- C. Approve the County Parks Millage allocation of \$19,996 to be used for continued repairs to the Riverwalk in 2022;
- D. Minutes of the City Council Regular Session held on Monday, February 7, 2022;
- E. Approve city bills in the amount of \$1,433,333.84

On a roll call vote – ayes: Gates, Rice, Schwartz, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

### **PRESENTATIONS AND RECOGNITION**

None.

### **INFORMATIONAL ITEMS**

None.

### **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

#### **A. Adoption of the Six Year Capital Improvement Program for the period July 1, 2022 through June 30, 2028:**

William Dopp presented the Capital Improvement Plan and explained that it is the “guide” for future capital improvements. The ground work has been laid through the CIP Process to ensure that capital improvements are identified and prioritized.

Mayor Caron opened the public hearing to hear public comment regarding the July 1, 2022 through June 30, 2028 Capital Improvement Program.

Hearing no comment, the hearing was closed.

**Moved** Gates, supported Rice, to approve the July 1, 2022 through June 30, 2028 Capital Improvement Program for the City of Marshall. On a voice vote - **MOTION CARRIED.**

### **OLD BUSINESS**

None.

### **REPORTS AND RECOMMENDATIONS**

#### **A. 2<sup>nd</sup> Quarter Financial Report:**

**Moved** Wolfersberger, supported Gates, to accept and place on file the 2<sup>nd</sup> Quarter Financial Report. On a voice vote: **MOTION CARRIED.**

#### **B. 2<sup>nd</sup> Quarter Investment Portfolio:**

**Moved** Gates, supported Rice, to accept and place on file the 2<sup>nd</sup> Quarter Investment Portfolio Report. On a voice vote - **MOTION CARRIED.**

#### **C. 2<sup>nd</sup> Quarter Cash & Investment Position Report:**

**Moved** Wolfersberger, supported Underhill, to accept and place on file the 2<sup>nd</sup> Cash & Investment Position Report. On a voice vote – **MOTION CARRIED.**

#### **D. FY 2022 2<sup>nd</sup> Quarter Budget Amendments:**

**Moved** Gates, supported Schwartz, to adopt the resolution to approve the FY 2022 2<sup>nd</sup> Quarter Budget Amendments. On a voice vote – **MOTION CARRIED.**

CITY OF MARSHALL, MICHIGAN  
 RESOLUTION #2022-08

**THE CITY OF MARSHALL**  
**AMENDED GENERAL APPROPRIATION ACT RESOLUTION**  
**July 1, 2021 – June 30, 2022**

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2021, and ending June 30, 2022, are hereby amended on a departmental and fund total basis as follows:

<b><u>General Fund Revenues</u></b>	<b><u>Adopted</u></b>	<b><u>Amended Mid-Year</u></b>	<b><u>Change</u></b>
Taxes	4,043,281	4,043,281	-
Licenses and Permits	147,000	147,000	-
Intergovernmental Revenues	878,285	878,285	-
Charges for Services	236,700	236,700	-
Fines and Forfeits	11,800	11,800	-
Rents	74,030	74,030	-
Interest	6,029	6,029	-
Miscellaneous	392,371	392,371	-
Other Financing Sources	1,556,551	1,556,551	-
<b>Total Revenues</b>	<b>7,346,047</b>	<b>7,346,047</b>	<b>-</b>
<b><u>General Fund Expenditures</u></b>			
City Council	3,017	3,017	-
City Manager	279,310	279,310	-
Assessor	70,098	70,098	-
Attorney	68,000	68,000	-
Human Resources	96,256	96,256	-
Clerk	61,621	61,621	-
Finance/Treasurer	532,016	532,016	-
City Hall	78,603	78,603	-
Chapel	1,835	1,835	-
Other City Property	56,000	59,000	(3,000)
Cemetery	171,612	171,612	-
Non-Departmental	897,529	897,529	-
Police	2,095,631	2,095,631	-
Crossing Guards	0	2,000	(2,000)
Dispatch	191,000	191,000	-
Fire	1,394,280	1,394,280	-
Inspection	139,488	139,488	-
Planning/Zoning	52,691	52,691	-
Streets	867,880	867,880	-
Compost	45,750	45,750	-
Engineering	26,582	26,582	-
Public Svcs. Build Operations	123,755	123,755	-
Parks	82,118	82,118	-

Capital Improvements	198,500	198,500	-
<b>Total Expenditures</b>	<b>7,533,572</b>	<b>7,538,572</b>	<b>(5,000)</b>
GF Net Surplus/(Deficit)	<b>(187,525)</b>	<b>(192,525)</b>	
<b>Available Fund Balance</b>		<b>\$3,656,119</b>	
<b><u>Marshall Regional Law Enforcement Center (Fund 207) Fund-Establish Budget to Separate from General Fund</u></b>	<b><u>Adopted</u></b>	<b><u>Amended Mid-Year</u></b>	<b><u>Change</u></b>
Revenues	-	328,826	328,826
Expenditures	-	405,714	<b>(405,714)</b>
Net Surplus/(Deficit)	-	<b>(76,888)</b>	
<b>Available Fund Balance</b>		<b>\$362,308</b>	

<b><u>Recreation Fund (Fund 208)- Establish refund budget to return \$ to General Fund Parks</u></b>			
Revenues	452,154	452,154	-
Expenditures	453,521	471,119	<b>(17,598)</b>
Net Surplus/(Deficit)	<b>(1,367)</b>	<b>(18,965)</b>	
<b>Available Fund Balance</b>		<b>\$195,996</b>	

<b><u>Drug Forfeiture Fund (Fund 265)-establish budget</u></b>			
Revenues	-	500	500
Expenditures	-	0	0
Net Surplus/(Deficit)	-	500	

<b><u>Downtown Development Authority (Fund 298)-Green St Project budget</u></b>			
Revenues	242,614	242,614	-
Expenditures	232,520	342,520	<b>(110,000)</b>
Net Surplus/(Deficit)	10,094	<b>(99,906)</b>	
<b>Available Fund Balance</b>		<b>\$204,384</b>	

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves as shown as Available Fund Balance.

This Resolution shall take effect upon adoption.  
 Dated February 22, 2022

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Trisha Nelson, City Clerk

I, Trisha Nelson, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on February 22, 2022, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

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Trisha Nelson, City Clerk

**APPOINTMENTS/ELECTIONS**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**COUNCIL AND MANAGER COMMUNICATIONS**

City Manager Tarkiewicz was wished well on his retirement and all future endeavors and presented with a proclamation from Mayor Caron.

**ADJOURNMENT**

The meeting was adjourned at 7:40 p.m.

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Joe Caron, Mayor

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Trisha Nelson, City Clerk