

CALL TO ORDER

IN REGULAR SESSION, Monday, June 6, 2022 at 7:00 P.M., in the Council Chambers of City Hall, 323 West Michigan Avenue, Marshall, MI 49068. City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Rice, Schwartz, Traver, Underhill, and Wolfersberger.

Also Present: City Manager Perry and Clerk Nelson.

Absent: Member Gates.

Moved Traver, supported Schwartz, to excuse the absence of Council Member Gates. On a voice vote – **MOTION CARRIED.**

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Wolfersberger, supported Rice, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Traver, supported Schwartz, to approve the Consent Agenda:

- A. Receive the Administrative Chain of Command report;
- B. Authorize the submittal of two (2) SAE Program Apprenticeship grants in the amount of \$1,700 each for a total of \$3,400;
- C. Minutes of the City Council Work Session and Regular Session held on Monday, May 16, 2022;
- D. Approve city bills in the amount of \$ 461,283.58.

On a roll call vote – ayes: Rice, Schwartz, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

A. Fountain Clinic 30th Anniversary Proclamation:

Mayor Caron presented a proclamation to representatives from the Fountain Clinic in honor of their 30th Anniversary.

IN RECOGNITION OF THE FOUNTAIN CLINIC 30TH ANNIVERSARY

WHEREAS, the Fountain Clinic, established in 1992, constitutes a health clinic providing free medical care to the uninsured and underinsured in the Marshall area; and

WHEREAS, as it celebrates its 30th year in Marshall, the Fountain Clinic continues its mission to help those who have no health insurance and cannot afford needed medical care; and

WHEREAS, the Fountain Clinic's employees are highly experienced and dedicated to serving patients in need in our community and have provided an overwhelming amount of patient visits since its inception;

NOW, THEREFORE, I, Joe Caron, Mayor of the City of Marshall, do hereby recognize the Fountain Clinic and congratulate them on their 30th Anniversary; and

BE IT FURTHER RESOLVED, the citizens of Marshall be urged to offer their congratulations to the founders, volunteers, and Board of Directors of the Fountain Clinic, both past and present, and thank them for their contributions these past 30 years toward improving the quality of life for the uninsured and underinsured of the Marshall community.

IN WITNESS WHEREOF, I, Joe Caron, Mayor of the City of Marshall have hereunto set my hand and caused the Official Seal of the City of Marshall to be affixed this 6th day of June, 2022.

Mayor Joe Caron
City of Marshall

B. Fire Department Recognitions:

Mayor Caron presented a proclamation to handler Matt Parks in honor of the retirement of Arson K-9 Bingo and Chief Martin Erskine introduced Safer Grant new hires Nathan Wagner, Ronnie Best, and Jeff Collins.

PROCLAMATION FOR K-9 BINGO

WHEREAS, the City Council of the City of Marshall is aware that Captain Matt Parks has announced the retirement of K-9 Bingo from the Marshall Fire Department after over 6 years of faithful service to the Department and the Citizens of the City of Marshall and the surrounding Community; and

WHEREAS, Bingo became a member of the department in August 2016 thanks to a Grant from State Farm valued at over 50,000.00; and

WHEREAS, Bingo was certified by the State of Maine Criminal Justice Academy in 2016 after 5 weeks of intense training and recertified annually through them; and

WHEREAS, Captain Parks and Bingo has investigated over 60 fires in the City of Marshall and the surrounding community, and

WHEREAS, Captain Parks and Bingo have successfully help prosecute some arsonist and saved insurance agencies thousands of dollars in claim, and NOW,

THEREFORE, LET IT BE RESOLVED, that the City Council of the City of Marshall hereby recognizes and congratulates Captain Parks and Bingo on Bingos significant achievement, to thank them for serving the City of Marshall and surrounding community and wishes them well on continuing as the Parks family pet and all of their future endeavors.

Mayor Joe Caron
City of Marshall

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Grand River Brewery Special Events:

Moved Wolfersberger, supported Traver, to approve the Grand River Brewery Special Events Application for the 5 requested dates and authorize the City Manager to review for compliance and bring back to Council if any issues should arise. On a voice vote – **MOTION CARRIED.**

B. Copper Bash Event:

Moved Rice, supported Schwartz, to approve the Copper Bash Special Event Application for August 27, 2022. On a voice vote – **MOTION CARRIED.**

C. Cruise to the Fountain Event:

Moved Wolfersberger, supported Schwartz, to approve the Cruise the Fountain Special Event Application for July 2, 2022. On a voice vote - **MOTION CARRIED.**

D. Autism Rock Show Event:

Moved Traver, supported Rice, to approve the Autism Rock Show Special Event Application subject to listing the City of Marshall as additionally insured and executing the License Agreement. On voice vote – **MOTION CARRIED.**

E. Hydroelectric Unit #3 Repairs:

Moved Wolfersberger, supported Underhill, to authorize Canyon Hydro to perform the recommended Hydroelectric Unit #3 repairs at an estimated cost of \$57,400 to return hydroelectric generating unit #3 to service with an additional 20% contingency for a total of \$68,880. On a roll call vote – ayes: Schwartz, Traver, Underhill, Wolfersberger, Mayor Caron, and Rice; nays: none. **MOTION CARRIED.**

F. Tax Certificate:

Moved Underhill, supported Rice, to approve the AMP Fremont Energy Center 2022 Tax Certificate regarding the acquisition of a PSCR share from the Village of Union City, Michigan Resolution and authorize the City Clerk to sign on behalf of the city. On a voice vote – **MOTION CARRIED.**

G. Fees Schedule Resolution:

Moved Wolfersberger, supported Traver, to approve the resolution establishing the fee schedule effective July 1, 2022 with the removal of the Fire Department fees for Safety Inspections and Response fees. On a voice vote – **MOTION CARRIED.**

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2022-19**

RESOLUTION ESTABLISHING FEES

WHEREAS, City of Marshall deems it necessary and appropriate to periodically review fees as certain costs are incurred in providing a service, and the intent is to set fees at an amount to recover those costs and still remain competitive with surrounding municipalities; and

WHEREAS, the City of Marshall now wishes to establish those fees in accordance with City policy;

NOW THEREFORE, BE IT RESOLVED, that the following fees shall be established and effective July 1, 2022;

Geographic Information System

Providing Digital Maps (PDF's, JPEG's, Etc.)	\$15.00 per Map
Plotted / Printed Maps (with or without aerial photo):	
8-1/2" x 11"	\$8.00 per Map
11" x 17"	\$12.00 per Map
Larger Format Print/Plotted Maps (42" Maximum):	
with Aerial photo	\$26.00 per Map
without Aerial photo	\$30.00 per Map

Cemetery

Lot Price-Resident	\$650.00 per Lot
Lot Price-Non-Resident	\$800 per Lot
Columbarium Resident	\$750.00 per Niche
Columbarium Non-Resident	\$900.00 per Niche
Columbarium Open/Close Overtime	\$262.50 per Opening
Burial Charge:	
Adult	\$700.00 per Opening
Adult Overtime	\$1,050.00 per Opening
Infant (Age -2 and under)	\$200.00 per Opening
Cremains	\$350.00 per Opening
Overtime Charge - Burial & Columbarium (Weekdays after 2pm, Saturdays, Holidays)	1.5X
Disinterment: (Only during Normal Work Hours)	
Full Size	\$850.00 per Opening
Infant/Cremation	\$350.00 per Opening
Foundations	\$0.60 per Sq. Surface Inch

Right of Way Permit Fees

Construction Parking Permit-City Lots	\$15.00 per Day \$75.00 per Week \$200.00 per Month
Dumpster Permit-in City Right-of-Way	\$35.00

Building Department

Fence Permits	\$75.00 per Application
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Planning and Zoning

Zoning Amendment	\$400 per Application
Site Plan Application	\$350 per Application

Extending Site Plan w/Planning Commission	\$150.00 per Application
ZBA Variance	\$300 per Application
Special Land Use Application	\$400 per Application
Plats- Up to 30 Lots	\$550.00 per Application
Over 30 Lots	\$750.00 per Application
Site Condominium Up to 30 Lots	\$450.00 per Application
Over 30 Lots	\$650.00 per Application
Planned Unit Development	\$500.00 per Application
Sign permit	
Wall Sign	\$75 per Application
Freestanding/Ground	\$75 per Application

Administrative

Compost-Local Township-10 visit punch card	\$40.00
Compost-Local Township-Annual Card	\$60.00
Mobile Food Vendors-Food Truck	\$200.00 Annual License

Airport

T-Hangar Lease	\$150.00 per month
Main Hangar	\$130.00 per month

A copy of this Schedule as amended from time to time, shall be maintained by the Marshall City Clerk.

AYES: Mayor Caron, Rice, Schwartz, Traver, Underhill, and Wolfersberger.

NAYES: None.

ABSTAIN: None.

RESOLUTION DECLARED ADOPTED.

I, Trisha Nelson, being duly sworn as the Clerk for the City of Marshall, herby certify that foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 6, 2022 and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available

Trisha Nelson, Clerk

H. DPW Union Agreement – Teamsters Local 214:

Moved Schwartz, support Rice, to approve the Union Agreement with Teamsters Local 214-Department of Public Works. On a roll call vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, Rice, and Schwartz; nays: none. **MOTION CARRIED.**

I. Fire Department Union Agreement – Local 1929 International Association of Firefighters:

Moved Rice supported Wolfersberger, to approve the Union Agreement with the Fire Department – Local 1929 International Association of Firefighters. On a roll call vote – ayes: Underhill, Wolfersberger, Mayor Caron, Rice, Schwartz, and Traver; nays: none. **MOTION CARRIED.**

J. FY 2023 Annual Compensation of Administrative Officials, Department Heads, and Salaried Personnel:

Moved Underhill, supported Traver, to approve the Fiscal Year 2023 wages for the administrative officials, department heads, and salaried personnel as required by the Marshall City Charter. On a roll call vote – ayes: Wolfersberger, Mayor Caron, Rice, Schwartz, Traver, and Underhill; nays: none. **MOTION CARRIED.**

K. Revitalization and Placemaking Grant Application:

Moved Schwartz, supported Traver, to authorize the submission of a Revitalization and Placemaking Program (RAP) Grant from the MEDC in the amount of \$654,400, provide the necessary match for the grants, and to allow the DDA to pay the city back at \$50,000 per year. On a voice vote – **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Ian Stewart of 505 Schuyler, invited Council members to the YPC Think Tank Series event on June 14th and spoke regarding the desire to continue the Fridays at the Fountain events for 2022.

Nora Nash of 112 N. Gordon, a student at Parma Western, attended the meeting for Government class and asked for her form to be signed by the mayor.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

Marshall City Council, Regular Session
Monday, June 6, 2022

The meeting was adjourned at 8:34 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk