

CALL TO ORDER

IN REGULAR SESSION, Tuesday, January 3, 2023 at 7:01 P.M., in the Council Chambers of City Hall, 323 West Michigan Avenue, Marshall, MI 49068. City Council was called to order by Former Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Former Mayor Caron, Gates, Mayor Schwartz, Traver, Underhill and Wolfersberger.

Also Present: City Manager Perry and Clerk Eubank

Absent: Rice

INVOCATION

Pastor Gerten of Family Bible Church led the invocation.

PLEDGE OF ALLEGIANCE

Former Mayor Caron led the Pledge of Allegiance.

CITY COUNCIL ORGANIZATION

A. City Council Resignations

Moved Wolfersberger, supported Traver to accept the resignation of Jim Schwartz as Council Member for Ward 2 and the resignation of Jen Rice as Council Member for Ward 4. On a voice vote. **MOTION CARRIED**

B. Mayoral Oath of Office

Clerk Eubank administered the Mayoral Oath of Office to Jim Schwartz. Mayor Schwartz took over the meeting from former Mayor Caron.

C. Council Member Oath of Office

Clerk Eubank administered the Council Member Oath of Office to Jacob Gates for Ward 3, Ryan Traver for Ward 5, and Scott Wolfersberger for Ward 1.

D. Election of Mayor Pro-Tem

Moved Gates, supported Wolfersberger to elect Ryan Traver as Mayor Pro-Tem for the next two years. On a voice voted. **MOTION CARRIED.**

CONSENT AGENDA

Moved Wolfersberger, supported Gates, to approve the Consent Agenda as presented:

- A. Minutes of the City Council Regular Session held on Tuesday, December 20, 2022;
- B. Approve city bills in the amount of \$543,189.29;
- C. Set Public Hearing for Rezoning of 211 W Spruce for January 17, 2023
- D. Marshall House PSA Amendment 4
- E. Authorized signers on City Bank Accounts

On a roll call vote- ayes: Traver, Underhill, Wolfersberger, Mayor Schwartz, and Gates;
nays: none. **MOTION CARRIED**

APPROVAL OF THE AGENDA

Moved Wolfersberger, supported Underhill, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

PRESENTATIONS AND RECOGNITION

None.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. DART Accessibility Plan Approval

Moved Gates, supported Underhill to approve the Marshall Dial A Ride Accessibility Plan and submit to MDOT. On a voice vote. **MOTION CARRIED.**

B. DART Fiscal Year 2024 Operation Application to MDOT

Moved Gates, supported Underhill to approve the application to the State of Michigan seeking financial assistance for the City's Dial-A-Ride public transportation service and authorize the Clerk to adopt the FY24 Resolution of Intent (Resolution 2023-04) and direct the City Manager to execute the Contract Clauses document. On a voice vote. **MOTION CARRIED.**

C. Airport Engineering Services

Moved Traver, supported Wolfersberger to approve Mead & Hunt as the engineer of record for the next five-year period for any Brooks Field projects. On a voice vote. **MOTION CARRIED.**

D. Set Public Hearing for Ordinance 2023-02- Adding Article 8-Special Development Districts in the City Zoning Ordinance

Director Zuzga stated that the Ordinance was taken back to the Planning Commission and has been completely updated, including creating a new article in the zoning ordinance opposed to just a new zoning district. He further stated that the Planning Commission will hold their Public Hearing on January 11, 2023 to hear comments and make any further necessary adjustments.

Moved Traver, supported Gates to set a public hearing for January 17, 2023 to consider approval of Ordinance 2023-02 which would create Article 8- Special Development Districts in the City Zoning Ordinance. On a voice vote. **MOTION CARRIED**

E. International Property Maintenance Code Ordinance and Resolution to appoint deputy building officials

Moved Wolfersberger, supported Traver to set a public hearing for January 17, 2023 for Resolution 2023-01, a resolution to appoint deputy building officials and Ordinance 2023-03, the Adoption of the 2015 International Property Maintenance Code. On a voice vote. **MOTION CARRIED.**

F. Set Public Hearing for Recodification of Marshall Code of Ordinances

Moved Wolfersberger, supported Traver to set a public hearing for January 17, 2023 for Ordinance 2023-04, An Ordinance Adopting and Enacting a New Code for the City of Marshall. On a voice vote. **MOTION CARRIED.**

G. Set Public Hearing for PA425 for Multiple Marshall Township properties

Council asked for clarification on the taxes before the public hearing.

Moved Traver, supported Underhill to set a public hearing for January 17, 2022, to hear comments on a Public Act 425 Conditional Land Transfer for the following parcels: 16-282-003-00, 16-281-024-00, 16-201-015-00, 16-290-009-00, 16-290-006-00, 16-201-021-00, 16-281-021-00, 16-291-009-00, 16-282-006-00, 16-320-003-00, 16-330-015-00, 16-330-003-00 and 16-291-015-00. On a voice vote. **MOTION CARRIED.**

H. City Council Vacancy Process

Moved Wolfersberger, supported Traver to fill the council vacancies based on the following process and timeline:

January 4, 2023--- Advertise vacancies.

January 4 - 20, 2023--- Accept letters of interest/resumes.

February 6, 2023--- Conduct interviews of candidates during a work session.

February 6, 2023 or February 21, 2023--- City Council makes appointments to Ward 2 and Ward 4 vacancies.

On a voice vote. **MOTION CARRIED.**

APPOINTMENTS/ELECTIONS

A. Boards and Commissions Liaison Appointments

Moved Underhill, supported Wolfersberger to approve the Mayor's liaison appointments as follows:

DDA/LDFA--Council Member Traver

Marshall Area Farmers Market Board-- Council Member Gates

Parks, Recreation and Cemetery Board-- Council Member Underhill

Planning Commission-- Council Member Wolfersberger

Zoning Board of Appeals-- Council Member Wolfersberger

South Neighborhood Improvement Authority-- Council Member Underhill

Northeast Neighborhood Improvement Authority-- Council Member Wolfersberger

On a voice vote. **MOTION CARRIED**

B. Firekeeper's Local Revenue Sharing Board Appointment

Moved Traver, supported Gates to approve City of Marshall Resolution #2023-02, designating Mayor Jim Schwartz as the City of Marshall Board Representative and City Manager Derek N. Perry as the Board alternate. On a voice vote. **MOTION CARRIED.**

C. Marshall Area Fire Fighters Ambulance Authority Board Appointment

Moved Gates, supported Underhill to approve the appointment of Mayor Jim Schwartz to serve as the City of Marshall representative on the MAFFAA Board of Directors. On a voice vote. **MOTION CARRIED.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

COUNCIL AND MANAGER COMMUNICATIONS

Council members and Mayor Schwartz thanked Mayor Caron for his time and leadership.

Mayor Schwartz stated that he is grateful for the direction the city is headed and is looking forward to his time as Mayor.

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Joe Caron, Mayor

Michelle Eubank, City Clerk