

Mayor Jim Schwartz  
Council Member Scott Wolfersberger  
Council Member Joe Caron  
Council Member Jacob Gates



Council Member Theresa Chaney-Huggett  
Council Member Ryan Underhill  
Council Member Ryan Traver  
City Manager Derek N. Perry

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# CITY COUNCIL AGENDA

March 6, 2023  
Regular Meeting - 7:00 PM

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- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION**
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on agenda items only.
- 7) **CONSENT AGENDA**
  - A. **City Council Minutes**  
Work Session- February 21, 2023  
Regular Session - February 21, 2023
  - B. **City Bills**

Purchases- 2/17/2023	\$324,163.78
Purchases- 2/24/2023	\$1,725,119.34
Purchases- 3/7/2023	\$59,330.23
<b>TOTAL</b>	<b>\$2,108,613.35</b>
- 8) **PRESENTATIONS AND RECOGNITIONS**
- 9) **INFORMATIONAL ITEMS**
- 10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**
- 11) **OLD BUSINESS**
- 12) **REPORTS AND RECOMMENDATIONS**
  - A. **STEPS OF VALHALLA SPECIAL EVENT**
  - B. **ALBAN HEFIN - CELTIC FESTIVAL SPECIAL EVENT REQUEST**
  - C. **THE DARK MASQUERADE (MICHIGAN VAMPIRE BALL) AND CARNIVAL OF SHADOWS**

- D. OAKLAWN COLOR CLASSIC 5K AND FUN RUN SPECIAL EVENT
- E. OAKLAWN PET, BIKE, AND WAGON PARADE
- F. RUEBEN RACE SPECIAL EVENT
- G. INDUSTRIAL ROAD CONSTRUCTION UPDATE AND ENGINEERING
- H. NORTHEAST NIA- GREEN DEVELOPMENT VENTURES DEVELOPMENT AGREEMENT
- I. SENIOR MILLAGE GRANT REQUEST
- J. MLB - SCOTTS FIELD REFURBISHMENT GRANT
- K. SECOND QUARTER FY2023 FINANCIAL REPORT
- L. SECOND QUARTER FY2023 INVESTMENT PORTFOLIO
- M. SECOND QUARTER FY2023 CASH POSITION REPORT
- N. SECOND QUARTER FY2023 BUDGET AMENDMENTS
- O. WARNER VINEYARDS JOINT OFF-PREMISE TASTING ROOM
- P. WARNER VINEYARDS SOCIAL DISTRICT REQUEST

**13) APPOINTMENTS / ELECTIONS**

**14) PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on items not on the agenda.

**15) COUNCIL AND MANAGER COMMUNICATIONS**

**16) ADJOURNMENT**

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## CITY COUNCIL MINUTES

February 21, 2023  
Regular Meeting - 7:00 PM

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**1) CALL TO ORDER**

IN A REGULAR SESSIONS held on Tuesday, February 21, 2023 at 7:00 PM in the Board of Commission Chambers of the Marshall County Building, 315 West Green St, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Schwatz.

**2) ROLL CALL**

Roll was called:

Present: Mayor Schwartz, Members Caron, Chaney-Huggett, Gates, Traver, Underhill, Wolfersberger

Also Present: Manager Perry and Clerk Eubank

Absent: None

**3) INVOCATION**

**4) PLEDGE OF ALLEGIANCE**

Mayor Schwartz led the Pledge of Allegiance.

**5) APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.

**Moved** Joe Caron, supported Scott Wolfersberger to approve the agenda as presented. On a voice vote: **Motion carried.**

**6) PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS** - Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

Stephanie Fries of Dearborn and Ford Motor Company stated that Ford is excited to join the community with their planned \$3.5 Billion investment in a fully Ford-owned facility. She stated that Ford has heard the concerns of the citizens of the area and that Ford is working towards addressing them, including 245 acres of a natural conservation area and working with the state to preserve the historic barns on the property. She further stated that they are working on finding a date for a community engagement session in the near future, but questions or concerns could be e-mailed prior.

Josh Hunt of the MEDC stated that the purpose of the MEDC is to promote long-term growth in Michigan and that they hope to accomplish that with the new LFP battery plant that will be fully owned by Ford. They hope this will begin generational growth as well as bring millions of dollars into the community, all while being subject to strict state and federal regulations.

Glen Kowalske of Marshall Township stated that the 245 acres that Ford is offering is unusable land and that he feels that the government will be to blame for the destruction of the land. He further stated his opposition to the lack of discussion and transparency

with the residents.

Jim Durian of Mason stated that MAEDA is the local chamber of commerce, which has paid for various improvements over the years, including the new tree lights and benches downtown. He further stated that the new Ford facility will bring in new career opportunities that have been lost when other companies have moved away and will bring billions in capital investments to the area.

Barry Wayne Adams of 622 W Green stated that big companies will come in and replace all the small businesses. He further stated that money can not replace land and that we need food more than cars.

Rebecca Glotfelty of Charlevoix stated that the land in question is some of the best farm land in the county and that this would be an injustice to the area. She further stated that she liked Marshall better when there were fewer people and that she believes a park is needed to help heal society. A copy of a proposed park was added to the record

Carolyn Watson of the City of Marshall stated that hiking is a growing hobby and that a state park would rejuvenate Marshall. She stated that the area would be perfect for a park without destroying farms and that it would help small businesses without bringing in big businesses. A copy of her statement was added to the record.

Johanna Tewes of Fredonia Township stated that she moved to Marshall because of the historical charm and its safety. She fears her grandchildren won't be safe, nor will she be able to use her well water anymore as she won't be able to trust it. She would like more information to be shared with the citizens.

Jason Blanchard of 311 N Madison stated that the population follows 30 year cycles and that Marshall is due for a population increase. He further stated that the unemployment rate in Marshall is lower than the state and national average. He has concerns about the long term economics of the project due to the volatile nature of the pricing of the raw materials and the need for the batteries.

Scott Davis of Marshall Township stated that he was pleased to hear about the nature preserve and asked what else was being asked of Ford. He suggested asking for things such as a rec center while things were being settled.

Natalie Valle of Marengo Township stated that she chose Marshall due to the small town atmosphere with minimal traffic or safety concerns and is concerned Ford will change that for the area. She stated that kids are too disconnected and that they need more green space to help with anxiety and other issues. She feels a state park would be a good fit for the community. A copy of her statement was added to the record.

Maggie Emerson Rich of 616 Union St stated that she is still opposed to the megasite as the soil is highly permeable, so any accident would have materials in the water table, the river and ultimately Lake Michigan. She further stated that people from the plant wouldn't be able to afford housing in Marshall, and with the tax break, Marshall wouldn't see any extra money coming in. She suggested putting the plant in the industrial park away from the river.



Karli Withee of Marengo Township stated that she believes the history of the town will be lost with rapid growth and that the schools won't be able to handle it. She stated that the megasite area won't be the only land lost and that eventually the factory will move away and nothing will be left for the people in the area. A copy of her statement was added to the record.

Connie Wireman of Marshall Township stated that she has lived in Marshall her entire life and that she would like to see the current industrial park developed and a state park on the mega site. She believed that the factory would bring in blight and pollution and that residents would move away. A copy of her statement was added to the record.

Laura Bartlett of 435 N Linden stated that she had spoken with neighbors and they demand better leadership and transparency. She believes the proposed factory is a high risk and that eventually a vacant factory will serve as a reminder of bad decisions. A copy of her statement with various signatures was added to the record.

Emily Emerson Rich of 616 Union St stated she believes when governmental incentives change for alternative energy the factory will close. She urged the council to hear peoples voices and to put the issue to a referendum.

Sue Lee Bryant of Marshall Township stated that she is concerned about the environmental impact of the factory, especially on the water and wells. She stated that the river is full of people in the summer and worries about the air and potential health concerns. She further stated her concern about the involvement of the Chinese with the proximity to the federal center and Fort Custer.

Josh of Marengo Township stated that electric vehicles are a risky endeavor to invest in as the benefits and sustainability are still disputed and that they are highly politically driven. He stated that he would like to see other things done to make money and that people have legitimate concerns that need to be heard.

Mick Woods of Marshall Township stated that they would like to see this put to a vote due to the size and scale of the project. It was further stated that they don't believe the culture and small town feel will be able to be preserved and that Ford will be gone before their tax break is up.

Connie River of Marengo Twonship stated that she is opposed to the scope and scale of the Ford project and she believes the board was bought. She stated that her family intends to leave if the project comes and she is concerned about where those being displaced will be able to find homes.

Rick Sadler stated that he believes no one is listening to the people and that he doesn't expect this type of shady business at the local level. He further stated his concern about the lack of transparency and stated that this is not the American ideal.

## **7) CONSENT AGENDA**

**Moved** Scott Wolfersberger, supported Joe Caron to approve the consent agenda as presented. On a roll call vote:

Ayes: Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Mayor James Schwartz

Nays: None  
Abstain: None

**Motion carried.**

**A. City Council Minutes**

Work Session-February 6, 2023  
Regular Session - February 6, 2023

**B. City Bills**

Purchases- 2/3/2023	\$377,993.43
Purchases- 2/10/2023	\$1,322,173.85
January Power Purchase-	\$877,755.84
<b>Total</b>	<b>\$2,577,863.12</b>

**8) PRESENTATIONS AND RECOGNITIONS**

**9) INFORMATIONAL ITEMS**

**10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION**

**A. PA425 FOR MULTIPLE MARSHALL TOWNSHIP PROPERTIES**

Mayor Schwartz opened the public hearing on the proposed PA 425 land transfers of the following properties: 16-301-006-00, 16-290-024-00, 16-320-012-00, 16-291-012-00, 16-290-018-00, 16-282-009-00, 16-272-009-00, and 16-340-078-00.

Glenn Kowalske of Marshall Township stated he would like to see this put to a referendum, as he believes everyone loses in this. He stated that from his research MAEDA and the county started working on getting the site ready in 2019 and that there are at least 79 properties under option by MAEDA. He stated that there are multiple people on the MAEDA board, as well as other commissions that should have brought the details to the public. He stated that there have been several businesses that have come in since State Farm left and that the loss of population is due to high taxes. A copy of his statement is added to the record.

Rebecca Glotfelty of Charlevoix stated that she doesn't believe her dad would have wanted this and that this was a turning point for Marshall and the wrong choice was being made. She stated that Ford does not care about Marshall but that the people in the room do care and want better.

Conni Wireman of Marshall Township stated that hundreds of people on Michigan Ave and the surrounding area won't stay if the factory comes in due to light, sounds, and smells from the factory, and she may consider moving. She doesn't believe the water from any wells will be safe and won't patronize Marshall businesses if this factory comes in. She stated that there are businesses that can't find help now and that transparency and involvement from the start would have gone a long way.

Karli Withee of Marengo Township inquired how Ford would help with the infrastructure

of the area, including schools, police and fire. She inquired how the schools would handle the influx of the population and if they would fix damage to the road caused by the excess traffic.

Jason Blanchard of 311 N Madison stated that he would like to see the board abstain from voting so that more engagement and discussion can happen. He would like to see the process slowed down as he believes there are good intentions, but would like to understand better.

Josh of Marengo Township stated that he believes politicians are being influenced by things other than what is in the best interest of the people and that listening to the people would have a huge impact.

Barry Wayne Adams of 622 W Green stated that they don't need the council's permission for a referendum as per the city charter they only need 10% of the electorate to force an ordinance to be reconsidered. He stated that if this goes through there will be litigation. He would like to see the land used to grow hemp for hempcrete or other products instead of the destruction of land.

Maggie Emerson Rich of 616 Union St stated that this should be gradual growth and not full stream ahead. She further questioned what happens in 50 years when the agreement expires.

Matt Eggleton of 435 N Linden stated that Marshall has 190 years of farming history and that this project is incredibly risky as he believes it will be a brownfield in no time. He would like to see this put to a referendum.

Mayor Schwartz closed the public hearing on the proposed PA 425 land transfers of the following properties: 16-301-006-00, 16-290-024-00, 16-320-012-00, 16-291-012-00, 16-290-018-00, 16-282-009-00, 16-272-009-00, and 16-340-078-00.

Member gates stated that he appreciates everyone coming out and their passion. He stated that he believes climate change is real and that green investments and change are needed, and that we can't say not in my backyard. He further stated that he would love to see a state park or something similar, but this is not the location for it, as there needs to be more natural features to bring people in.

Mayor Schwartz stated that the number of people for or against this project seems to depend on the forum but that everyone's concerns are being listened to. He agreed that the need for the natural area between the factory and the river is important and that access to that area still needs to be addressed. He stated if everything that was brought before council was brought to a vote of the people, nothing would ever get done. He further stated that there are other small towns with large manufacturing and that it is about setting up the right parameters. He stated that no one is having their land grabbed away from them and that this is part of the process of getting the plans to the table for everyone to see.

Member Traver stated that he appreciated everyone's passion for the community. He further stated that outside of the meetings he had been approached by only 3 people opposed to the project, but dozens of people who are supporting it. He further stated that

there is a lot left to be planned and this is just one step in the process.

**Moved** Ryan Traver, supported Jacob Gates to approve the Public Act 425 Conditional Land Transfer for the following parcels: 16-301-006-00, 16-290-024-00, 16-320-012-00, 16-291-012-00, and authorize the City Manager and City Clerk to execute the associated Contract for Conditional Transfer of Property as presented; approve the Public Act 425 Conditional Land Transfer for the following parcel: 16-290-018-00, and authorize the City Manager and City Clerk to execute the associated Contract for Conditional Transfer of Property as presented; approve the Public Act 425 Conditional Land Transfer for the following parcel: 16-282-009-00, and authorize the City Manager and City Clerk to execute the associated Contract for Conditional Transfer of Property as presented; and approve the Public Act 425 Conditional Land Transfer for the following parcels: 16-272-009-00, and 16-340-078-00, and authorize the City Manager and City Clerk to execute the associated Contract for Conditional Transfer of Property as presented. On a roll call vote:

Ayes: Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Mayor James Schwartz, Joe Caron

Nays: Theresa Chaney-Huggett

Abstain: None

**Motion Carried.**

#### **B. TOBACCO ORDINANCE UPDATE**

Mayor Schwartz opened the public hearing on Ordinance 2023-05- Updates to the Tobacco Ordinance.

Chief Lankerd stated that the only change was bringing the legal age in line with the state and federal law of 21 years of age.

Barry Wayne Adams of 622 W Green stated that there is no constitutional authority that tells people what they can and cannot do with their own body. He questions how far the council is willing to go and stated that it is not up to the government what people do.

Emily Emerson Rich of 616 Union St stated that if we're going to have a factory, many factory workers like to take smoke breaks and they should be allowed. She stated that if they are old enough to serve their country, they are old enough to smoke.

Rebecca Glotfelty of Charlevoix stated that the council can't regulate people.

Mayor Schwartz closed the public hearing on Ordinance 2023-05- Updates to the Tobacco Ordinance.

Mayor Schwartz stated that this is simply bringing the local ordinance in law with the federal and state laws.

**Moved** Ryan Traver, supported Ryan Underhill to approve Ordinance 2023-05- Updates to the Tobacco Ordinance. On a roll call vote:

Ayes: Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Mayor James Schwartz, Joe Caron, Theresa Chaney-Huggett

Nays: None  
Abstain: None

**C. GENERAL PENALTY ORDINANCE UPDATE**

Mayor Schwartz opened the public hearing on Ordinance 2023-06- Updates to the General Penalty Ordinance, Chapter 10, Section 10.99.

Chief Lankerdt stated that this would bring the penalty ordinance in line with current state allowances and with penalties in other portions of the local ordinances.

Barry Wayne Adams stated that policing is a lucrative business and instead of creating higher penalties we should be focusing on giving people a life that would not have them wanting to drink. He further stated that money should not be the primary moving force.

**Moved** Scott Wolfersberger, supported Jacob Gates to approve Ordinance 2023-06- Updates to the General Penalty Ordinance, Chapter 10, Section 10.99. On a roll call vote:

Ayes: Ryan Traver, Ryan Underhill, Scott Wolfersberger, Mayor James Schwartz, Joe Caron, Theresa Chaney-Huggett, Jacob Gates

Nays: None  
Abstain: None

**Motion carried.**

**11) OLD BUSINESS**

**12) REPORTS AND RECOMMENDATIONS**

**A. MARSHALL HIGH SCHOOL BAND FUN RUN SPECIAL EVENT**

**Moved** Joe Caron, supported Theresa Chaney-Huggett to approve the Marshall High School Band Fun Run Special Event Request for March 11, 2023 contingent on a letter of support from the school and proof of insurance. On a voice vote: **Motion carried.**

**13) APPOINTMENTS / ELECTIONS**

**A. CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY BOARD APPOINTMENT**

**Moved** Ryan Traver, supported Scott Wolfersberger to approve the Mayoral appointment of Council Member Joe Caron to the Calhoun County Consolidated Dispatch Authority. On a voice vote: **Motion carried.**

**B. AIRPORT BOARD LIAISON APPOINTMENT**

**Moved** Joe Caron, supported Ryan Traver to approve the Mayor's liaison appointment of Council Member Theresa Chaney-Huggett to the City of Marshall Airport Board. On a voice vote: **Motion carried.**

**C. DDA/LDFA APPOINTMENT**

**Moved** Jacob Gates, supported Ryan Underhill to appoint Diane Thompson to the DDA/LDFA Board of Directors. On a voice vote: **Motion carried.**

**14) PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

Persons addressing Council are required to give their name and address for the record

when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

Rebecca Glotfelty of Charlevoix stated that the carbon footprint that is involved with electric vehicles is not a green solution. She further stated that the land would be better suited for a park, as the hollow trees provided homes for large birds, burrowing animals live in the hedgerows and they won't survive if they are forced into a small portion of land. She further stated that this is an instance of corporate welfare and that we are losing our democracy.

Emily Emerson Rich of Marshall inquired about the city bills and spending and stated that she felt it was high for a city. Manager Perry stated that he would share a copy of the spending with her after the meeting.

Conni Wireman of Marshall Township stated that the foundation is already there for a state park. She inquired where the electric and water would be coming from and if there were any studies to show how things would be provided. Mayor Schwartz stated that those items will all be determined during the site plan review process.

Barry Wane Adams of 622 W Green stated that environmentalists shouldn't believe that electric vehicles are helping and that the mining of cobalt is being done by child slaves. He further stated that he can't fathom giving up farm land for a factory for product that most people won't be able to afford. He stated that development ruins lives.

Jeff Wilson of Marengo Township stated that he wanted to recognize all the hardwork that went in to the recent production of Newsies.

Glenn Kowalske of Marshall Township stated that while he does believe in global warming he doesn't believe it is at a panic state and that the land use is actually capturing carbon, so we are adding to the problem by taking away land. He stated that the money for a park could come from grants. He stated that he would like to see the site plan and studies for the project, but believes the planning commission is the same as council where they don't listen to people.

Maggie Emerson Rich of Marshall stated that the footprint of the plant is horrific and that there is only a finite amount of water on the planet and we can't create more. She further stated that when it comes to big change people want to be involved and questioned what is going to be done for already overwhelmed teachers.

Todd Bogarelli of Marshall stated that if the plant does go in, it won't be the end of Marshall as all the existing parks will still be here. He stated that while some employees will live in Marshall, others will commute and that there is opportunity. He further stated that factories are not soul crushing work and that we wouldn't have what we do without them. He stated that he appreciates council listening and that there are people who think there is a path forward.

**Moved** Ryan Underhill, supported Ryan Traver to extend the meeting beyond 10:00 p.m. On a voice vote: **Motion carried.**

## **15) COUNCIL AND MANAGER COMMUNICATIONS**

Members Underhill and Chaney-Huggett stated their appreciation for everyone coming out.

Member Traver stated that he had a conversation with Ford about wages and was told that there were no wages determined yet, as they were still 3 years away from opening, so there is no way to know what the wages would be at that time, so any wages are purely speculation at this point.

Member Wolfersberger stated that the people on boards and commissions for the township and city, including MAEDA, are all volunteering their time to do what they see is best for the future of the area.

Mayor Schwartz stated that he does take notes and listen to the concerns of the people. He stated that there would be multiple occasions throughout the process to share any thoughts or concerns. He stated that the city is prepared for the ice storm coming in and also commended the production of Newsies and encouraged the supporting of the arts.

**16) ADJOURNMENT**

The meeting was adjourned at 10:20 p.m.

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## **CITY COUNCIL MINUTES**

February 21, 2023  
Work Session - 6:00 PM

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**1) CALL TO ORDER**

IN A REGULAR SESSIONS held on Tuesday, February 21, 2023 at 6:00 PM in the Council Chambers of Town Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Schwartz.

**2) ROLL CALL**

Roll was called:

Present: Mayor Schwartz, Council Members Caron, Chaney-Huggett, Gates, Traver, Underhill and Wolfersberger

Also Present: Manager Perry and Clerk Eubank

Absent: None

- 3) PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS** - Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.

**4) DISCUSSION ITEMS**

**A. NORTHEAST NIA PROJECTS**

Director Zuzga gave background on current projects in both the northeast and south NIAs/

**5) PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

**6) ADJOURNMENT**

The meeting was adjourned at 6:42 pm.



APPROVAL LIST FOR CITY OF MARSHALL  
EXP CHECK RUN DATES 02/17/2023 - 02/17/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1MHW-DPMP-64NY	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - HOODED SWEATSHIRT		24.49
1C3K-FRWW-L1FD	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - BATTERY HOLDER		21.98
1KVF-T6WX-31CH	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - BROCADE SWITCH		1,999.77
1MRQ-3WH9-3THJ	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - TOILET FLUSH VALVE		119.00
496247	ASCENSION MICHIGAN EMP	DOT PHYSICAL EXAM - ARNOLD, GEORGE		88.00
496549	ASCENSION MICHIGAN EMP	DOT PHYSICAL EXAM - DECKER, RICHARD		88.00
225-502842	AUTO VALUE MARSHALL	GARAGE/STREETS - BLACK GLOSS		46.69
225-502873	AUTO VALUE MARSHALL	GARAGE/STREETS - BACK-UP ALARM		38.99
225-502934	AUTO VALUE MARSHALL	GARAGE/STREETS - FLAP DISCS		33.56
225-502987	AUTO VALUE MARSHALL	GARAGE/STREETS - BLACK/GRAY GLOSS		63.55
225-503013	AUTO VALUE MARSHALL	GARAGE/STREETS - CONTOUR BLADES		92.34
225-503048	AUTO VALUE MARSHALL	FIRE - 2010 DODGE RAM LIFT SUPPORT		37.38
225-503075	AUTO VALUE MARSHALL	WATER - 3 HDGM CLAMPS		10.18
225-503095	AUTO VALUE MARSHALL	GARAGE/STREETS - AIR CHUCK		17.49
225-503116	AUTO VALUE MARSHALL	GARAGE/STREETS - GREASE		119.80
225-503112	AUTO VALUE MARSHALL	GARAGE/STREETS - GREASE		47.92
225-503173	AUTO VALUE MARSHALL	GARAGE/STREETS - INFLATOR GAUGE		86.69
225-503219	AUTO VALUE MARSHALL	GARAGE/STREETS - EXHAUST FLUID		22.19
225-503221	AUTO VALUE MARSHALL	GARAGE/STREETS - DIESEL EXHAUST FLUID		291.09
225-503247	AUTO VALUE MARSHALL	GARAGE/STREETS - DE-ICER, SILICONE SPRAY		223.70
225-503363	AUTO VALUE MARSHALL	GARAGE/STREETS - PAINT REMOVER		24.29
I0053100	BROWN WOOD PRESERVING	WOOD UTILITY POLES FOR ELECTRIC DISTRIBUTION	2023.133	21,540.00
73957	BUD'S TOWING & AUTOMOT	MARSHALL PD - TOW/HOOK FEE		88.50
01242023	CALHOUN COUNTY SHERIFF	2023 ANNUAL SOFTWARE SUPPORT "BEAST" 50%		937.50
23-037	CANYON INDUSTRIES, INC	50% DOWN PAYMENT FOR GENERATOR CLEANING	2023.149	10,320.00
GK24338	CDW GOVERNMENT	CUST NO. 11848762 RUCKUS EXPANSION MODUL	2023.167	4,819.50
GJ76073	CDW GOVERNMENT	CUST NO. 11848762 RUCKUS EXPANSION MODUL	2023.167	4,242.36
1281362	CLARK HILL PLC	CLIENT NO. K9950 SERVICES THROUGH 1/31/2		406.00
50451	COBAN TECHNOLOGIES, IN	MARSHALL PD BODY CAM REPAIR		125.00
10040	COURTNEY & ASSOCIATES	MONTHLY RETAINER SERVICE - JANUARY 2023		250.00
171424	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES		113.80
612266	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (SHOWER H		59.16
611894	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (LED HILM		50.95
612376	DARLING ACE HARDWARE	CUST NO. 1650 - CITY HALL (LED BULBS)		29.98
612369	DARLING ACE HARDWARE	CUST NO. 1650 - CITY HALL (LED BULBS)		33.98
612444	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (TAPE, PA		147.47
612495	DARLING ACE HARDWARE	CUST NO. 1650 - FIBERNET (POWER STRIP)		19.18
612492	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (FAUCET,		145.66
612707	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (HEATGUN,		112.07
612779	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC (NUTS, BOLTS, F.		22.90
612871	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER (SHOVELS)		157.97
612947	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (WINDOW S		145.00
612557	DARLING ACE HARDWARE	CUST NO. 1650 - FIRE (GROUNDING PLUG)		14.97
612128	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (CLIP TEN		27.98
4587126	DELTA COLLEGE	CUST NO. 1508327 S.H.A.R.P. TRAINING - H		650.00
IN-30078870	DUBOIS CHEMICALS INC.	ACCT NO. 870824 WASTE WATER POLYMER	2023.052	9,355.29
S104911591.001	ETNA SUPPLY	CUST NO. 5277 GATE VALVES		1,950.00
MIBAT326341	FASTENAL COMPANY	CUST NO. MIBAT1561 GARAGE SUPPLIES		888.67
0159323	FERGUSON WATERWORKS #3	CUST NO. 2868 TAP SADDLE FOR HDPE		280.00
IN102301260274	FS.COM INC	PATCH CABLES - BROCADE 1 METER	2023.171	274.40
FS4504578-IN	FULL SOURCE, LLC	STREETS DEPT - SAFETY SWEATSHIRTS		252.72
9330406192	GRAYBAR ELECTRIC	ACCT NO. 0000571644 REAL FLEX CABLE		622.30
9330425130	GRAYBAR ELECTRIC	ACCT NO. 0000571644 REAL FLEX CABLE		606.64
02/17/2023	GREENMAN, STEPHANIE	UB refund for account: 800320003		57.47
2318387	GRIFFIN PEST SOLUTIONS	ACCT NO. 197892 SERVICES AT 1201 ARMS ST		42.00
4402-797248	HARMON GLASS DOCTOR	2004 FORD F-150 WINDSHIELD TINT		250.00
149799	HYDAKER-WHEATLAKE	CUST ID: 2343 CONSTRUCTION OF THE BROOKS	2023.029	202,993.32
174059	IMPACT SOLUTIONS	CLIENT NO. MARSH - SIGNATURE STAMP		57.87
174116	IMPACT SOLUTIONS	CLIENT NO. MARSH - FIBERNET DOOR HANGERS		231.20
174226	IMPACT SOLUTIONS	CLIENT NO. MARSH - METER SLIPS		163.75
100667155	KIMBALL MIDWEST	ACCT NO. 181800 BUFF DISCS		1,089.71
41969	LAKELAND ASPHALT CORPO	2.53 TONS COLD PATCH		344.08
41974	LAKELAND ASPHALT CORPO	1.84 TONS COLD PATCH		250.24
01252023	LAKESHORE CONSTRUCTION	AIRPORT ROOF REPAIRS - NOV 2022		1,270.00
1720997-20230131	LEXISNEXIS RISK DATA	MBILLING ID: 1720997 JANUARY 2023		100.00
33737481	LINDE GAS & EQUIPMENT,	CUST NO. 59879658 GAS		142.29
02062023	MARSHALL AREA FIRE FIG	CONTRIBUTION TO MAFFAA FOR POWER COT		5,000.00
53645	MARSHALL FEED & GRAIN	(MARSHALL PD - DEER MANAGEMENT		86.00
002302	MARSHALL HARDWARE	STREETS - UTILITY KNIFE, GLOVES, BOLTS, .		152.72
002275	MARSHALL HARDWARE	MOTOR POOL - BLADES, LEVEL, MARKERS		121.83
002292	MARSHALL HARDWARE	AIRPORT - BATTERIES FOR TERMINAL THERMOS		10.49
002304	MARSHALL HARDWARE	WATER - FILTER		19.99
02132023	MCDONALD, DANIEL	REIMBURSEMENT FOR CDL - SOS ENDORSEMENT		40.83
91480729	MCMMASTER-CARR	ACCT NO. 188371900 PADLOCKS		60.33
M500-130	MEDALLION MANAGEMENT	MARSHALL HOUSE PAYROLL & HEALTH INSURANC		9,118.47
M500-131	MEDALLION MANAGEMENT	MARSHALL HOUSE CONSULTING FEES JAN 2023		4,800.00
200019570	MI-AWWA	2023 FEB WATER SOLUTIONS WEBINAR - AMBLE		30.00
4821	MICHIGAN STATE FIREMEN	FIRE OFFICER TRAINING MATERIALS		363.59
8716	MIKE'S TEAM ACTIVE BIK	MARSHALL PD BICYCLE - SIRRUS 2.0 L/ACCES		1,874.99

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8717	MIKE'S TEAM ACTIVE BIK	MARSHALL PD BICYCLE - SIRRUS 2.0 M/ACCES		994.99
66877666	MSC INDUSTRIAL SUPPLY	(CUST NO. 02356117 UTILITY CART		450.70
611192	NAPA OF MARSHALL	ACCT NO. 1400 MOTOR POOL - SPRING BRAKE		78.47
614632	NAPA OF MARSHALL	ACCT NO. 1400 MOTOR POOL - GREASE		52.92
607623	NAPA OF MARSHALL	ACCT NO. 1400 MOTOR POOL - FILTERS		129.08
607861	NAPA OF MARSHALL	ACCT NO. 1400 ELECTRIC - BRAKE FLUID		9.34
481895	NORTH CENTRAL LABORATO	ACCT NO. 27850 WASTE WATER LAB SUPPLIES 2023.015		375.08
481896	NORTH CENTRAL LABORATO	ACCT NO. 27850 WASTE WATER LAB SUPPLIES 2023.015		484.87
23000	PALM TEES	MARSHALL REC. YOUTH BASKETBALL T-SHIRTS		690.00
56717502	POWER LINE SUPPLY	CUST ID: 100402 LIGHT FIXTURES FOR WINST 2023.096		4,822.39
56718501	POWER LINE SUPPLY	CUST ID: 100402 OUTERWEAR - LUIB		162.50
56718777	POWER LINE SUPPLY	CUST ID: 100402 LED ROADWAY FIXTURE		2,526.40
56718778	POWER LINE SUPPLY	CUST ID: 100402 INSULATOR GUY STRAIN		493.19
56718779	POWER LINE SUPPLY	CUST ID: 100402 5-AMP FUSE LINK		97.25
02032023	QUADIENT FINANCE USA,	ACCT NO. 7900 0440 5582 9307 POSTAGE FEB		3,000.00
19662	QUITECH	MARSHALL HOUSE TONER		979.00
64562	R&R FIRE TRUCK REPAIR,	FIRE DEPT ANNUAL EQUIPMENT MAINTENANCE		737.25
15616	RICE'S SHOES, INC	BOOT ALLOWANCE - BEATTIE, ALEX		249.99
15719	RICE'S SHOES, INC	BOOT ALLOWANCE - JINKS, DAN		160.00
120613375	ROSE PEST SOLUTIONS	CLIENT NO. 120026174 MARSHALL HOUSE SERV		495.00
70873292	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		132.00
70867149	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,465.00
02/17/2023	RUSSELL, BRANDON & JENI	UB refund for account: 2200940002		66.00
02082023	STADTFELD, JAMES	ENERGY OPTIMIZATION - AIR CONDITIONER &		170.00
1646719012	STAPLES BUSINESS CREDI	CREDIT ACCT NO. 302063 OFFICE SUPPLIES		269.89
02172023	STATE OF MICHIGAN	MARSHALL REC. WATERCRAFT REGISTRATION FE		75.00
5959608-00	STS OPERATING, INC.	CUST NO. 90000652 FILTRATE PUMP PARTS 2023.168		2,481.38
150	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$132/2023.163		5,280.00
12473152	TOTAL FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION AT PSB		325.00
1620053411	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 1/18/2		50.08
1620053408	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW/GARAGE 1/18/23		53.27
1620053410	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC/FIBER 1/18/2		126.72
1620053409	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 1/18/23		66.68
1620053406	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 1/18/23		38.70
1620053412	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 1/18/23		41.44
0005326487	USA TODAY NETWORK	ACCT NO. 584585 ZBA NOTICE (ZONING)		116.00
234957	USABLUEBOOK	CUST NO. 859103 WASTE WATER LAB SUPPLIES		875.81
9926713118	VERIZON WIRELESS	ACCT NO. 987146080-00001 FEB 2023		1,703.88
60320	VERSALIFT MIDWEST	SERVICE CALL AT CITY GARAGE + PARTS 1/27		1,467.98
3744408	XEROX FINANCIAL SERVIC	CUST NO. 69580 XEROX LEASE JAN 2023		1,512.31
GRAND TOTAL:				324,163.78

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439089	AD-VISOR & CHRONICLE	AD NO. 8102351 MARSHALL HOUSE AD		84.00
63589	ALEXANDER CHEMICAL COR	CUST NO. 100413 WATER PLANT CHEMICALS/SU		4,794.19
1MKV-KTQ1-3GMM	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 FR OUTERWEAR - P		388.98
1XDX-NJFY-VKTG	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 CERTIFICATE FRAM		14.99
1XMY-MRVF-V7MY	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 WIRE CONNECTORS		103.46
14KK-TP9F-6F4M	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 MARSHALL HOUSE O		642.81
1HC3-TVWJ-3H4P	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 SWIFFER MOP, COI		100.50
1N6J-FKRH-7T4C	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 UNIFORM - PEHRSO		149.99
1P7C-H4CH-GVTQ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 HDMI ADAPTER		24.68
1RNN-NYXN-X697	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 1099 TAX FORMS		69.54
19YQ-9J6F-6H9M	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 STREET HOCKEY BA		45.98
1D6Q-GFLY-7XM6	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 DELL MONITORS		1,550.96
1LCY-9Q36-99PP	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 KEYBOARD & MOUSE		28.36
1FQN-L1G4-1Q3V	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 CLIPBOARDS		21.97
1WH4-T6XX-CTQX	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 FLUSH VALVES		222.20
1KPM-QTGY-4T7D	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 SHARPIES		15.96
11CN-N791-16NM	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 PORTABLE DVD WRI		35.91
1N3R-PQMF-3XPL	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 ASUS MONITORS		465.29
1T73-G9HT-6NP1	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 ASUS MONITORS		358.00
13QV-6XQD-7F9P	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 VGA ADAPTER		14.97
1TRK-YY9G-GRCJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 HOCKEY PUCKS		21.44
269789901102-2023	AT&T	ACCT NO. 269 789-9011 599 1 MRLEC FEB 20		224.08
269781949202-2023	AT&T	ACCT NO. 269 781-9492 594 7 MARSHALL HOU		253.20
269781843102-2023	AT&T	ACCT NO. 269 781-8431 746 9 AIRPORT FEB		264.13
225-503417	AUTO VALUE MARSHALL	GARAGE/STREETS - SWAY BAR FM, SHOCKS		362.31
225-503390	AUTO VALUE MARSHALL	ELECTRIC - 1/4 PLUG		10.49
225-503443	AUTO VALUE MARSHALL	GARAGE/STREETS - AIR/OIL FILTERS		41.81
225-503481	AUTO VALUE MARSHALL	GARAGE/STREETS - SWAY BAR KIT		21.38
225-503442	AUTO VALUE MARSHALL	GARAGE/STREETS - LIQUID SNOW SHOVEL		4.00
225-503578	AUTO VALUE MARSHALL	GARAGE/STREETS - SEAM SEAL, SEMI-GLOSS,		88.07
225-503640	AUTO VALUE MARSHALL	GARAGE/STREETS - MAP PRO CYLINDER		16.11
225-503684	AUTO VALUE MARSHALL	GARAGE/STREETS - VALVE INSERT TOOL, SERV		47.18
225-503743	AUTO VALUE MARSHALL	GARAGE/STREETS - ELECTRICAL TAPE		16.52
225-503869	AUTO VALUE MARSHALL	GARAGE/STREETS - OIL FILTER, ROLL HEAT H		27.32
225-503915	AUTO VALUE MARSHALL	GARAGE/STREETS - CMBN SWITCH		109.69
225-503901	AUTO VALUE MARSHALL	GARAGE/STREETS - SIMPLE GREEN, UPHOLSTER		16.90
225-504040	AUTO VALUE MARSHALL	GARAGE/STREETS - SUPER CLEAN, SANDING DI		28.18
225-504041	AUTO VALUE MARSHALL	GARAGE/STREETS - DEGREASER 55 GAL		769.29
225-504122	AUTO VALUE MARSHALL	GARAGE/STREETS - HALOGEN BULB		8.90
225-503400	AUTO VALUE MARSHALL	FIRE - TOUCH UP BOTTLES		1.98
2265455164	AUTO ZONE, INC.	FIRE DEPT - BRAKE CLEANER, GASKET		12.28
2265423845	AUTO ZONE, INC.	GARAGE - FLOOR MATS		27.59
2265426430	AUTO ZONE, INC.	GARAGE - SPARK PLUG SOCKET		14.09
23002	BATCO, INC.	FERRO-MAGNETIC LOCATOR FOR WATER DEPT		811.23
157633	BOSHEARS FORD SALES, I	CUST NO. 51086 2020 FORD EXPLORER REPAIR		1,286.23
02222023	CALHOUN COUNTY CLERK	DOC FILING - PA425 FOR GLOTFELTY, LAPP,		120.00
2023SENIOREXPO	CALHOUN COUNTY SENIOR	2023 CALHOUN COUNTY SENIOR EXPO REGISTRA		95.00
02222023	CALHOUN COUNTY TREASUR	2022 WINTER AD VALOREM DIST #5		94,003.11
02222023	CALHOUN INTERMEDIATE S	2022 WINTER AD VALOREM DIST #5		226,776.48
763065	CHR SOLUTIONS	FIBERNET SUPPORT CONTRACT - FEB 2023	2023.098	5,100.00
203410566649	CONSUMERS ENERGY	ACCT NO. 1000 9033 6411 AIRPORT FEB 2023		258.88
201274809622	CONSUMERS ENERGY	ACCT NO. 1000 0916 3435 CITY HALL FEB 20		1,119.37
201274809624	CONSUMERS ENERGY	ACCT NO. 1000 0916 3971 DPW FEB 2023		2,332.63
202965571265	CONSUMERS ENERGY	ACCT NO. 1000 0759 4680 DPW FEB 2023		644.86
205368320990	CONSUMERS ENERGY	ACCT NO. 1030 1580 0248 FIRE FEB 2023		1,207.57
206258111314	CONSUMERS ENERGY	ACCT NO. 1000 8921 1096 KP FIRE PLACE FE		325.93
207058434378	CONSUMERS ENERGY	ACCT NO. 1000 0033 5602 MARSHALL HOUSE F		5,817.20
203766499056	CONSUMERS ENERGY	ACCT NO. 1030 1852 1130 MRLEC FEB 2023		4,883.13
205724272446	CONSUMERS ENERGY	ACCT NO. 1030 1852 0884 MRLEC BARN FEB 2		1,549.07
205457297262	CONSUMERS ENERGY	ACCT NO. 1000 0916 3203 WASTE WATER FEB		674.63
201274809623	CONSUMERS ENERGY	ACCT NO. 1000 0916 3708 WASTE WATER FEB		595.26
204211480770	CONSUMERS ENERGY	ACCT NO. 1030 1352 1119 WASTE WATER LIFT		24.68
206880697993	CONSUMERS ENERGY	ACCT NO. 1000 7224 3312 WATER FEB 2023		870.60
613167	DARLING ACE HARDWARE	CUST NO. 1650 - WATER		17.18
613138	DARLING ACE HARDWARE	CUST NO. 1650 - WATER		38.98
613099	DARLING ACE HARDWARE	CUST NO. 1650 - WATER		13.43
613045	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		107.58
613160	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		22.68
613102	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		284.18
613245	DARLING ACE HARDWARE	CUST NO. 1650 - FIBERNET		14.99
613168	DARLING ACE HARDWARE	CUST NO. 1650 - RECREATION		11.99
613284	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		72.97
613235	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		161.74
613248	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		50.93
613009	DARLING ACE HARDWARE	CUST NO. 1650 - FIRE		7.11
613418	DARLING ACE HARDWARE	CUST NO. 1650 - FIBERNET		92.89
INV67761	DORNBOS SIGN, INC.	DPW - TRAFFIC SIGNS		404.70
INV67762	DORNBOS SIGN, INC.	DPW - TRAFFIC SIGNS		195.00
INV67844	DORNBOS SIGN, INC.	DPW - TRAFFIC SIGNS		134.30

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1107	DR LAB SERVICES, LLC	WWTP ANNUAL LAB PREVENTATIVE MAINTENANCE	2023.175	1,710.00
3370198	EDWARDS INDUSTRIAL SAL	CUST ID: 92775 COUPLERS		260.94
S104933962.001	ETNA SUPPLY	CUST NO. 5277 WATER SERVICE MATERIAL	2023.176	9,290.00
12213	FREDRICKSON SUPPLY, LL	GARAGE - 25 MICRON FILTER CARTRIDGE		1,707.10
23-01416	GARAGE DOORS UNLIMITED	SERVICE CALL AT DPW FOR GATE REMOTES 1/3		135.00
9582779162	GRAINGER	ACCT NO. 804945673 WWTP LAB SUPPLIES		79.11
25118168	GRANGER WASTE SERVICES	ACCT NO. 2782490 COMMERCIAL/WASTE FEB 20		1,493.72
25108388	GRANGER WASTE SERVICES	ACCT NO. 18400290 RESIDENTIAL FEB 2023		30,152.48
25116864	GRANGER WASTE SERVICES	ACCT NO. 2890780 875 E. MICHIGAN AVE FEB		183.50
25084981	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY BUILDINGS/RECYCLI		110.28
20230104	GRP ENGINEERING, INC.	ENGINEERING SERVICES FOR BROOKS SUBSTATI	2022.046	5,016.12
20230105	GRP ENGINEERING, INC.	ENGINEERING SERVICES FOR 5 KV VOLTAGE CO	2022.236	1,000.00
20230103	GRP ENGINEERING, INC.	ENGINEERING SERVICES MISC. 1/2/23 - 1/29		835.00
150419	HYDAKER-WHEATLAKE	CUST ID: 2343 CONSTRUCTION OF THE BROOKS	2023.029	348,253.88
0070718-IN	HYDROCORP	CUSTOMER: MUNMARS - INSPECTION & REPORTI		909.00
D366067-IN	ILLUSTRATUS, DIVISION	(ACCT NO. 01-BT508 MARSHALL HOUSE SUBSCRI		46.93
29779	J AND K PLUMBING SUPPL	WASTE WATER - PIPE FITTINGS		30.57
PC001368184:01	JACKSON TRUCK SERVICE	CUSTOMER ID 013120 ALTERNATOR 160 AMP		304.10
148	JOHN B SULLIVAN	PROFESSIONAL SERVICES OCTOBER - DECEMBER		8,269.00
0005393	JUSTICE FENCE CO.	SERVICE CALL AT MRLEC ACCESS ENTRY 1/27/		240.00
02222023	KELLOGG COMMUNITY COLL	2022 WINTER AD VALOREM DIST #5		131,451.14
635030	KENNEDY INDUSTRIES, INC	CUST NO. MAR350 - CUSTOM ADAPTOR CABLE		121.08
41999	LAKELAND ASPHALT CORPO	1.03 TONS COLD PATCH		140.08
42013	LAKELAND ASPHALT CORPO	1.99 TONS COLD PATCH		270.64
42017	LAKELAND ASPHALT CORPO	1.07 TONS COLD PATCH		145.52
27281	LEGG LUMBER	AIRPORT - LUMBER, STAPLES		134.89
27435	LEGG LUMBER	DPW - LUMBER		21.98
P11719	MACQUEEN EMERGENCY GRO	ACCT NO. MARSH033 MSA G1 SPECTACLE KIT		342.90
02222023	MARSHALL AREA FIRE FIG	2022 WINTER AD VALOREM DIST #5		50,293.87
02222023	MARSHALL PUBLIC SCHOOL	2022 WINTER AD VALOREM DIST #5		680,468.81
02102023	MCGINTY, HITCH, PERSON	CLIENT NO. 4030.001 SERVICES THROUGH 1/3		7,500.00
92295721	MCMMASTER-CARR	ACCT NO. 188371900 CLEANER FOR ENGINES		162.05
63194	MCNALLY ELEVATOR COMPA	ACCT NO. MA2391 MARSHALL HOUSE ELEVATOR		711.85
S5152415.001	MEDLER ELECTRIC COMPAN	CUST NO. 979 120W LAMPHOLDER		18.25
S5153219.001	MEDLER ELECTRIC COMPAN	CUST NO. 979 LED LIGHTS FOR WATER PLANT	2023.166	1,579.22
S5155691.001	MEDLER ELECTRIC COMPAN	CUST NO. 979 250V FUSE		27.77
20230121724	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2023.105	2,500.00
3605	MICHIGAN MUNICIPAL ELE	EDUCATIONAL BOOKS FOR CHILDREN		369.13
02012023	MICHIGAN MUNICIPAL LEA	ID: 307 MML MEMBERSHIP RENEWAL 4/1/23 -		5,047.00
7624	MICHIGAN MUNICIPAL TRE	2023 BASIC INSTITUTE FULL CONFERENCE - N		599.00
02242023-A	MORRIS STULBERG TRUST	2022 ANNUAL STORM SEWER EASEMENT PAYMENT		24.00
02242023-B	MORRIS STULBERG TRUST	2022 ANNUAL WATER MAIN EASEMENT PAYMENT		10.00
02242023-C	MORRIS STULBERG TRUST	2022 ANNUAL POWER LINE EASEMENT PAYMENT		5.00
21797	MWEA	MWEA DUES - HAZEL, CHAD #3433		95.00
21800	MWEA	MWEA DUES - HOFFMAN, STEFANI #6224		95.00
02162023	NATURAL HABITAT CANDLE	RECREATION CANDLE MAKING CLASS		295.00
117148	O'LEARY WATER CONDITIO	METER OFFICE - JAN & FEB COOLER & WATER		96.00
I2316	OVERHEAD DOOR CO. OF B	SERVICE CALL AT PSB FOR STUCK GARAGE DOO		752.30
23003	PALM TEES	MARSHALL REC. FLOOR HOCKEY T-SHIRTS		924.00
71138	PEERLESS MIDWEST, INC.	WELLHEAD PROTECTION PROGRAM (WHPP) PLAN	2022.292	2,193.78
56720501	POWER LINE SUPPLY	CUST ID: 100402 METER SEALS		900.00
56720369	POWER LINE SUPPLY	CUST ID: 100402 BOOM CLEANER		50.00
56720900	POWER LINE SUPPLY	CUST ID: 100402 WRENCH & SCREWDRIVER		44.49
56721090	POWER LINE SUPPLY	CUST ID: 100402 FLOOD LIGHTS	2023.102	3,328.50
56721151	POWER LINE SUPPLY	CUST ID: 100402 #2 AL TRIPLEX		1,830.00
56721920	POWER LINE SUPPLY	CUST ID: 100402 5/8" WASHERS		460.12
56721986	POWER LINE SUPPLY	CUST ID: 100402 POWER GRIP		236.70
56721987	POWER LINE SUPPLY	CUST ID: 100402 SHORT STRAIN		408.92
326929	PVS TECHNOLOGIES, INC.	WASTE WATER FERRIC CHLORIDE	2023.016	8,853.31
02012023	SPARTAN STORES	CUST NO. 021063 CUTLERY/COOKIES/WWTP WAT		340.83
2037928	STANTEC CONSULTING MIC	2022 CONSTRUCTION ENGINEERING - S MARSHA	2023.073	5,493.95
2037924	STANTEC CONSULTING MIC	CUST NO. 65602 CONCEPTUAL DESIGN STUDY W	2021.202	160.25
2037925	STANTEC CONSULTING MIC	CUST NO. 65602 ENGINEERING SERVICES - TA	2022.213	181.00
2037927	STANTEC CONSULTING MIC	CUST NO. 65602 CITYWORKS IMPLEMENTATION	2021.263	8,184.50
761-11064950	STATE OF MICHIGAN	CUSTOMER ID: 548744 EMISSIONS FEE		2,007.00
02/24/2023	SUSAN MACQUAIG	UB refund for account: 2328		63.13
10874	TECHNICAL TRUCK & TRAI	TRUCK #328 REAR SPRING REPAIR	2023.179	3,073.68
267169	TELNET WORLDWIDE	ACCT NO. 8948 FEBRUARY 2023		1,288.82
252-2529427	THE BANK OF NEW YORK M	ACCT NO. MARSHALMTF13 ADMIN FEE 2013 MIC		250.00
252-2529426	THE BANK OF NEW YORK M	ACCT NO. MARSHALLCTY9 AGENT FEE 2009 LTG		750.00
5790-8	THE SHERWIN-WILLIAMS C	ACCT NO. 6731-5519-8 MARSHALL HOUSE PAIN		270.95
1901	THE WOODHILL GROUP, LL	FINANCE & ACCOUNTING SERVICES FY2023	2023.056	7,601.41
12528-1	TIRE CITY TIRE PROS	TRUCK #328 NEW TIRES & REPAIRS		1,207.20
151	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$132/	2023.163	5,280.00
1620054176	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 1/25/2		50.08
1620054173	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW/GARAGE 1/25/23		63.50
1620054175	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC/FIBER 1/25/2		167.46
1620054174	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 1/25/23		65.27
1620054171	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 1/25/23		38.70

02/24/2023 05:50 PM  
User: KWAGNER  
DB: Marshall

APPROVAL LIST FOR CITY OF MARSHALL  
EXP CHECK RUN DATES 02/24/2023 - 02/24/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 3/3

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1620054177	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 1/25/23		41.44
1620054896	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 2/1/23		50.08
1620054893	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW/GARAGE 2/1/23		52.40
1620054895	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC/FIBER 2/1/23		122.46
1620054894	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 2/1/23		68.12
1620054891	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 2/1/23		38.70
1620054897	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 2/1/23		41.44
1620055586	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 2/8/23		54.37
1620055583	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW/GARAGE 2/8/23		56.69
1620055585	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC/FIBER 2/8/23		149.43
1620055584	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 2/8/23		70.63
1620055581	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 2/8/23		44.61
1620055587	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 2/8/23		44.72
253297	USABBLUEBOOK	CUST NO. 859103 WATER PLANT SUPPLIES		390.19
1380	V & V ASSESSING LLC	ASSESSING SERVICES MARCH 2023 & COST OF .		7,152.50
95886	VC3 INC	ACCT NO. MAR11 EMAIL MIGRATION LABOR DOW		5,940.00
02/24/2023	WILLIAMS, HEATHER	UB refund for account: 3004450022		83.61
GRAND TOTAL:				1,725,119.34

APPROVAL LIST FOR CITY OF MARSHALL  
EXP CHECK RUN DATES 03/07/2023 - 03/07/2023  
UNJOURNALIZED  
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1G6J-39KX-D4GC	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 NETONIX WISP SWI		1,223.62
1RJG-QX4C-7L46	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 CREDIT MEMO (NET		(1,223.62)
16QX-N47X-1LXJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 MAILER ENVELOPES		51.98
1XMV-MRVF-YP1H	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 DUAL MONITOR MOU		44.54
1NWT-H733-CQHN	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 KEYBOARD & MOUSE		68.97
1GWV-QXJG-7DJT	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 BLUEPRINT RACK		249.63
1P6P-C1R1-CYTD	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 FOLDER, SHARPIES		26.74
1MTM-1TKP-77CQ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1E02 STEAM MOP & PADS		121.64
225-504126	AUTO VALUE MARSHALL	GARAGE/STREETS - FIRE EXTINGUISHERS		165.16
225-504195	AUTO VALUE MARSHALL	GARAGE/STREETS - GREASE		59.90
225-504186	AUTO VALUE MARSHALL	GARAGE/STREETS - CLEANER, GLOSS		78.46
225-504229	AUTO VALUE MARSHALL	WATER - CLEANER, PROTECTANT		15.78
225-504208	AUTO VALUE MARSHALL	GARAGE/STREETS - TEST CLIPS, 20 PC PROBE		70.18
225-504278	AUTO VALUE MARSHALL	GARAGE/STREETS - FUEL FILTER		25.19
225-504272	AUTO VALUE MARSHALL	GARAGE/STREETS - AIR/OIL FILTER		16.90
0353953-IN	BEAVER RESEARCH COMPAN	ACCT NO. CIT123 LS-210 HOT WATER/NITRITE		436.10
30214125407	BT PIPING SERVICES	MARSHALL HOUSE - WATER TANK REPAIR & PIP		1,347.19
613382	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (PAINT SU		46.16
613448	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (MAINTENA		234.97
613632	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC (KEYS)		4.78
613647	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (MAINTENA		197.50
613716	DARLING ACE HARDWARE	CUST NO. 1650 - WATER (TRUCK BED COATING		27.58
613781	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (NUTS & B		7.37
613770	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC (BATTERIES)		9.59
613854	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (BRUSH & P		37.97
613860	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (HOSE & N		57.98
613927	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (SEALANT)		1.98
613932	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (SEALANT)		4.74
614090	DARLING ACE HARDWARE	CUST NO. 1650 - WATER (WIRE CONNECTORS)		4.59
614095	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (CAULK & P		54.95
614156	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (TOILET S		56.97
45050	DUNCAN & ALLEN LLP	CLIENT NO. 003154 SERVICES THROUGH 1/31/		1,472.00
23-437	ELECTION SOURCE	ANNUAL MAINTENANCE CONTRACT ERPP ICP/ICX		708.00
I123039	ERIC DALE HEATING & AI	WATER PLANT SERVICE CALL 2/15/2023		1,151.00
S104964397.001	ETNA SUPPLY	CUST NO. 5277 FLEX COUPLINGS		314.00
12238	FREDRICKSON SUPPLY, LL	GARAGE - WASHDOWN GUN 300PSI		1,001.61
2317540	GRIFFIN PEST SOLUTIONS	ACCT NO. 3542611 SERVICES AT CITY HALL		35.00
0071151-IN	HYDROCOP	CUSTOMER: MUNMARS - INSPECTION & REPORTI		909.00
31040418	INGERSOLL-RAND INDUSTR	CUST NO. 8216 GENERATOR SERVICE		846.00
29962	J AND K PLUMBING SUPPL	MARSHALL HOUSE - BUILDING MAINTENANCE SU		221.65
I12300021	JOINT APPRENTICESHIP & APPRENTICE LINEMAN SCHOOLING - SCHIPPER, 2023.185			18,216.00
F99517	KNAPHEIDE TRUCK EQUIPM	SERVICE BODY FOR F-250 TRUCK QUOTE # KD2022.110		8,511.06
42024	LAKELAND ASPHALT CORPO	0.67 TONS COLD PATCH		91.12
27780	LEGG LUMBER	MARSHALL HOUSE - PVC TRIM, ADHESIVE		164.73
27804	LEGG LUMBER	AIRPORT - LUMBER & MATERIALS		87.80
27825	LEGG LUMBER	AIRPORT - STEEL DEMON TOOL		10.99
M500-133	MEDALLION MANAGEMENT,	MARSHALL HOUSE CONSULTING FEES FEB 2023 2023.188		4,800.00
M500-132	MEDALLION MANAGEMENT,	MARSHALL HOUSE PAYROLL, TRAINING, & HEAL 2023.188		7,831.37
615641	NAPA OF MARSHALL	ACCT NO. 1400 MARKERS		7.40
2513617	OFFICE 360	ACCT NO. 26140 DESK CALENDAR		8.63
56723168	POWER LINE SUPPLY	CUST ID: 100402 SOCKET WRENCH		194.00
56723620	POWER LINE SUPPLY	CUST ID: 100402 SCREWDRIVER		16.82
56724715	POWER LINE SUPPLY	CUST ID: 100402 CABLE ROLLER		977.50
56724513	POWER LINE SUPPLY	CUST ID: 100402 #2 ACSR		770.00
56724493	POWER LINE SUPPLY	CUST ID: 100402 40AMP FUSELINK		160.71
56724492	POWER LINE SUPPLY	CUST ID: 100402 25AMP FUSELINK		153.75
56724731	POWER LINE SUPPLY	CUST ID: 100402 TRUCK CLEANER		143.00
19491	RC SYSTEMS, INC.	RECPRO SSL CERTIFICATE & 1 YEAR DOMAIN N		270.00
7293048	TEREX CORPORATION	ACCT NO. 1654883 REPAIRS TO TRUCK #324		794.63
1346-2	THE SHERWIN-WILLIAMS C	ACCT NO. 2475-6137-6 MARSHALL HOUSE COMP 2023.061		3,671.11
1347-0	THE SHERWIN-WILLIAMS C	ACCT NO. 2475-6137-6 MARSHALL HOUSE COMP 2023.061		873.35
2/21/2023	TODD HILL OF LEO TRAIN	POLICE LEADERSHIP TRAINING COURSE - POTT		495.00
1620056267	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 2/15/2		54.37
1620056264	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW & GARAGE 2/15/23		56.69
1620056266	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC & FIBER 2/15		190.52
1620056265	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 2/15/23		70.63
1620056262	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 2/15/23		41.44
1620056268	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 2/15/23		44.72
1620056973	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 2/22/2		54.37
1620056970	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW & GARAGE 2/22/23		56.69
1620056972	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC & FIBER 2/22		170.92
1620056971	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 2/22/23		70.63
1620056968	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 2/22/23		41.81
1620056974	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 2/22/23		44.72
GRAND TOTAL:				59,330.23





## ITEM 12.A

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lankerd, Chief of Police  
Marguerite Davenport, Director of Public Services  
**DATE:** March 6, 2023  
**SUBJECT:** STEPS OF VALHALLA SPECIAL EVENT

---

The Path of the Old Ways non-profit organization has made a request for three events for 2023. The first being the Steps Of Valhalla which is a public event that focuses on Viking people and culture. They are requesting use of Stuart's Landing May 4<sup>th</sup> – 7<sup>th</sup>. This will be the third event held at Stuart's Landing by The Path of the Old Ways.

They are requesting council approval for limited camping, campfires, and alcohol sales/consumption, which are permissible subject to City Council approval (Chapter 91: Parks and Recreation Ordinance, Chapter 95: Fire Protection).

They will be responsible for obtaining the State of Michigan liquor license and for the completion of our liability waiver and for meeting our liability insurance requirements as a prerequisite of the event approval.

**BUDGET IMPACT:**

If City services are required, the organizers would be responsible for the costs per the Special Events Policy. There is a park rental fee for the use of the park and electric utilities.

**RECOMMENDATION:**

Approve the Steps of Valhalla Special Event Application subject to completion of the Park Use License Agreement, Proof of Liability Insurance and State of Michigan Alcohol required licenses and approvals.



City Of Marshall  
323 West Michigan Ave  
Marshall, MI 49068  
Phone: 269.781.5183  
Fax: 269.781.2878

## Special Events Application

**Important:** Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

### Applicant Information

Name of Special Event: Steps of Valhalla

Is the sponsoring organization: ☒ Non-Profit, please provide status letter\* ☐ For Profit

Mailing/Billing Address: 279 E. Michigan Ave

City/State/ZIP Code: Galesburg, MI, 49053

Business Phone: 269-200-5269 Cell Phone: 269-344-7922

Email Address(es): VikingWarriorFest@gmail.com

### Event Information

\*A separate event schedule and/or description may be attached in response to questions 1 through 5.

\*\*For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: May 4th - 7th  
May 4th (Setup)

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): \_\_\_\_\_

3. Please describe the event(s): Viking Festival

4. What is the requested location(s) of the event(s): Stuord's Landing

5. Does this event require a street closure? ☐ Yes ☒ No Street Name: \_\_\_\_\_

Start and End Locations: \_\_\_\_\_



Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

**General**

6. Is this event expected to occur again in a future calendar year? Yes ☒ No ☐  
Normal Annual Date? 1st weekend of May
7. Have you included a map indicating the location of your event? Yes ☒ No ☐
8. Is your event located within the Downtown Development Authority? Yes ☐ No ☒
9. Does the applicant wish to prohibit vending within the event area? Yes ☐ No ☒
10. Does the applicant plan to include vending as part of this event? Yes ☒ No ☐
11. Will this event include the use of signs? Yes ☒ No ☐
12. Will the event require the hanging of a banner? Yes ☐ No ☐
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes ☐ No ☐

**Public Services**

14. Is the applicant requiring utility connections, such as electric or water services? Yes ☐ No ☐
15. Does the applicant require other public services?
- a. Barricades Yes ☐ No ☐
  - b. Fencing Yes ☐ No ☐
  - c. Street Sweeping Yes ☐ No ☐
  - d. Mowing Yes ☐ No ☐
  - e. Rubbish Containers Quantity: 4-5 Yes ☐ No ☐
  - f. Picnic Tables Yes ☒ No ☐
  - g. Cessation of Lawn Sprinklings Yes ☐ No ☐
  - h. Other ☐ Yes ☐ No ☐
  - i. Map including indicating location of these services? Yes ☐ No ☐
16. Do you plan to utilize volunteers to help run the event? Yes ☒ No ☐
17. Do you plan to rent a park facility for the event? Yes ☒ No ☐

**Public Safety**

18. Does the applicant have any special security or safety concerns? Yes ☐ No ☒
19. Are you requesting assistance from the Police/Fire Departments? Yes ☐ No ☒
20. Will the event include loud or unusual sounds?
- a. Musicians Yes ☐ No ☐
  - b. Singers Yes ☐ No ☐
  - c. Amplified Announcers Yes ☐ No ☐
  - d. Carnival Rides Yes ☐ No ☐
  - e. Motor Vehicle Noises Yes ☐ No ☐
  - f. Other ☐ Yes ☐ No ☐
21. What are the planned hours for loud or unusual sounds? ☐
22. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒

**Alcohol Consumption**

23. Are alcoholic beverages proposed to be served as part of the event? Yes ☒ No ☐
24. Will you be utilizing a LLC regulated boundary? Yes ☒ No ☐
25. Are you using the Social District for outdoor alcohol consumption? Yes ☐ No ☐
26. Have all necessary liquor licenses been obtain at the time of this application? Yes ☐ No ☐
27. Does the applicant have any other requests that are not listed in this form? Yes ☒ No ☐
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes ☐ No ☒

**Applicant Signature**

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: \_\_\_\_\_



Printed Name: \_\_\_\_\_

Trease L. Davidson

Date: \_\_\_\_\_

1/28/23

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

**LARA** Corporations  
Online Filing System  
Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

**ARTICLES OF INCORPORATION**

For use by DOMESTIC NONPROFIT CORPORATION

*Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:*

**ARTICLE I**

The name of the corporation is:

PATH OF THE OLD WAYS

**ARTICLE II**

The purpose or purposes for which the corporation is formed are:

For The furtherment of Scandinavian and Celtic Education, Religion and History. For the Purpose of Charity, to individuals in need and/or entities that are in need of assistance to further our Education, historic and Religious teachings.

**ARTICLE III**

The Corporation is formed upon  basis.

If formed on a stock basis, the total number of shares the corporation has authority to issue is

If formed on a nonstock basis, the description and value of its real property assets are (if none, insert "none"):

none

The description and value of its personal property assets are (if none, insert "none"):

None

The corporation is to be financed under the following general plan:

Fundraising and donations.

The Corporation is formed on a  basis.

**ARTICLE IV**

The street address of the registered office of the corporation and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: TREASA DAVIDSON

2. Street Address: 279 E. MICHIGAN AVE

Apt/Suite/Other:

City: GALESBURG

State: MI

Zip Code: 49053

3. Registered Office Mailing Address:

P.O. Box or Street Address: P.O. BOX 243

Apt/Suite/Other:

City: GALESBURG

State: MI

Zip Code: 49053

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
TREASA DAVIDSON	279 E. MICHIGAN AVE, GALESBURG, MI 49053 USA
LEWIS J. K. DAVIDSON III	279 E. MICHIGAN AVE, GALESBURG, MI 49053 USA

Signed this 22nd Day of July, 2021 by the incorporator(s).

Signature	Title	Title if "Other" was selected
Treasa L. Davidson	Incorporator	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

 Decline       Accept

***MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS***  
***FILING ENDORSEMENT***

***This is to Certify that the*** ARTICLES OF INCORPORATION

***for***

PATH OF THE OLD WAYS

***ID Number:*** 802708500

***received by electronic transmission on*** July 22, 2021 ***, is hereby endorsed.***

***Filed on*** July 27, 2021 ***, by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



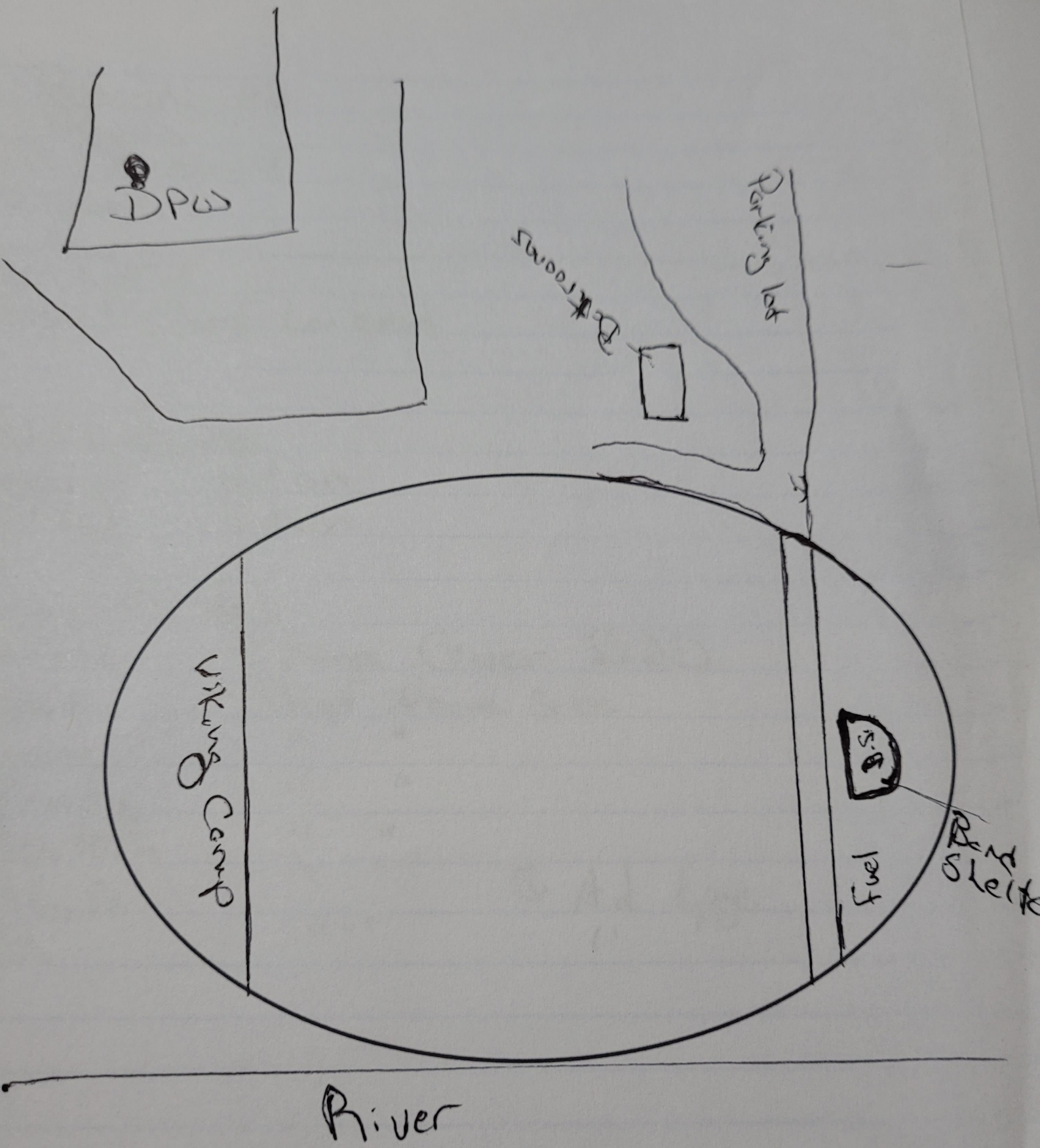
***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 27th day of July, 2021.***

*Linda Clegg*

***Linda Clegg, Director***

***Corporations, Securities & Commercial Licensing Bureau***







## ITEM 12.B

---

**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lanker, Chief of Police  
Marguerite Davenport, Director of Public Services  
**DATE:** March 6, 2023  
**SUBJECT:** ALBAN HEFIN - CELTIC FESTIVAL SPECIAL EVENT REQUEST

---

The Path of the Old Ways non-profit organization has made a request for three events for 2023. The second event Alban Hefin Celtic Festival is a public event that focuses on Celtic people and culture. They are requesting use of Stuart's Landing June 15<sup>th</sup> -18th. This will be the fourth event held at this location by The Path of the Old Ways.

They are requesting council approval for limited camping, campfires, and alcohol sales/consumption which are permissible subject to City Council approval (Chapter 91: Parks and Recreation Ordinance, Chapter 95: Fire Protection).

They will be responsible for obtaining the State of Michigan liquor license and for the completion of our liability waiver and for meeting our liability insurance requirements as a prerequisite of the event approval.

**BUDGET IMPACT:**

If City services are required, the organizers would be responsible for the costs per the Special Events Policy. There is a park rental fee for the use of the park and for use of utilities.

**RECOMMENDATION:**

Approve the Alban Hefin- Celtic Festival Special Event Application subject to completion of the Park Use License Agreement, Proof of Liability Insurance and State of Michigan Alcohol required licenses and approvals.



Form Revision Date 07/2016

## ARTICLES OF INCORPORATION

For use by DOMESTIC NONPROFIT CORPORATION

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

### ARTICLE I

The name of the corporation is:

PATH OF THE OLD WAYS

### ARTICLE II

The purpose or purposes for which the corporation is formed are:

For The furtherment of Scandinavian and Celtic Education, Religion and History. For the Purpose of Charity, to individuals in need and/or entities that are in need of assistance to further our Education, historic and Religious teachings.

### ARTICLE III

The Corporation is formed upon  basis.

If formed on a stock basis, the total number of shares the corporation has authority to issue is

If formed on a nonstock basis, the description and value of its real property assets are (if none, insert "none"):  
none

The description and value of its personal property assets are (if none, insert "none"):

None

The corporation is to be financed under the following general plan:

Fundraising and donations.

The Corporation is formed on a  basis.

### ARTICLE IV

The street address of the registered office of the corporation and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: TREASA DAVIDSON  
2. Street Address: 279 E. MICHIGAN AVE  
Apt/Suite/Other:  
City: GALESBURG  
State: MI

Zip Code: 49053

3. Registered Office Mailing Address:

P.O. Box or Street Address: P.O. BOX 243  
Apt/Suite/Other:  
City: GALESBURG  
State: MI

Zip Code: 49053



ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
TREASA DAVIDSON	279 E. MICHIGAN AVE, GALESBURG, MI 49053 USA
LEWIS J. K. DAVIDSON III	279 E. MICHIGAN AVE, GALESBURG, MI 49053 USA

Signed this 22nd Day of July, 2021 by the incorporator(s).

Signature	Title	Title if "Other" was selected
Treasa L. Davidson	Incorporator	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

 Decline       Accept

***MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS***  
***FILING ENDORSEMENT***

***This is to Certify that the*** ARTICLES OF INCORPORATION

***for***

PATH OF THE OLD WAYS

***ID Number:*** 802708500

***received by electronic transmission on*** July 22, 2021 ***, is hereby endorsed.***

***Filed on*** July 27, 2021 ***, by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 27th day of July, 2021.***

*Linda Clegg*

***Linda Clegg, Director***

***Corporations, Securities & Commercial Licensing Bureau***



City Of Marshall  
323 West Michigan Ave  
Marshall, MI 49068  
Phone: 269.781.5183  
Fax: 269.781.2878

## Special Events Application

**Important:** Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

### Applicant Information

Name of Special Event: Alban Hefin ~ Celtic Festival

Is the sponsoring organization: ☒ Non-Profit, please provide status letter\* ☐ For Profit

Mailing/Billing Address: 2779 E. Michigan Ave

City/State/ZIP Code: Galesburg, MI, 49053

Business Phone: 269-200-5269 Cell Phone: 269-344-7922

Email Address(es): PathoftheOldways@gmail.com

### Event Information

\*A separate event schedule and/or description may be attached in response to questions 1 through 5.

\*\*For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: June 15<sup>th</sup> - 18<sup>th</sup>

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): \_\_\_\_\_

3. Please describe the event(s): Celtic Festival - please see Attached

4. What is the requested location(s) of the event(s): Stuart's landing

5. Does this event require a street closure? ☐ Yes ☒ No Street Name: \_\_\_\_\_

Start and End Locations: \_\_\_\_\_

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

**General**

6. Is this event expected to occur again in a future calendar year? Yes X No \_\_\_\_\_  
Normal Annual Date? unsure
7. Have you included a map indicating the location of your event?\* Yes X No \_\_\_\_\_
8. Is your event located within the Downtown Development Authority? Yes \_\_\_\_\_ No X
9. Does the applicant wish to prohibit vending within the event area? Yes \_\_\_\_\_ No X
10. Does the applicant plan to include vending as part of this event?\* Yes X No \_\_\_\_\_
11. Will this event include the use of signs? Yes X No \_\_\_\_\_
12. Will the event require the hanging of a banner? Yes \_\_\_\_\_ No \_\_\_\_\_
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes \_\_\_\_\_ No \_\_\_\_\_

**Public Services**

14. Is the applicant requiring utility connections, such as electric or water services?\* Yes \_\_\_\_\_ No \_\_\_\_\_
15. Does the applicant require other public services?
- a. Barricades Yes \_\_\_\_\_ No \_\_\_\_\_
  - b. Fencing Yes \_\_\_\_\_ No \_\_\_\_\_
  - c. Street Sweeping Yes \_\_\_\_\_ No \_\_\_\_\_
  - d. Mowing Yes \_\_\_\_\_ No \_\_\_\_\_
  - e. Rubbish Containers Quantity: e 4-5 Yes \_\_\_\_\_ No \_\_\_\_\_
  - f. Picnic Tables f 4-5 Yes \_\_\_\_\_ No \_\_\_\_\_
  - g. Cessation of Lawn Sprinklings Yes \_\_\_\_\_ No \_\_\_\_\_
  - h. Other \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_
  - i. Map including indicating location of these services?\* Yes \_\_\_\_\_ No \_\_\_\_\_
16. Do you plan to utilize volunteers to help run the event? Yes X No \_\_\_\_\_
17. Do you plan to rent a park facility for the event? Yes X No \_\_\_\_\_

**Public Safety**

18. Does the applicant have any special security or safety concerns? Yes \_\_\_\_\_ No X
19. Are you requesting assistance from the Police/Fire Departments? Yes \_\_\_\_\_ No X
20. Will the event include loud or unusual sounds? Yes \_\_\_\_\_ No X
- a. Musicians Yes \_\_\_\_\_ No \_\_\_\_\_
  - b. Singers Yes \_\_\_\_\_ No \_\_\_\_\_
  - c. Amplified Announcers Yes \_\_\_\_\_ No \_\_\_\_\_
  - d. Carnival Rides Yes \_\_\_\_\_ No \_\_\_\_\_
  - e. Motor Vehicle Noises Yes \_\_\_\_\_ No \_\_\_\_\_
  - f. Other \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_
21. What are the planned hours for loud or unusual sounds? \_\_\_\_\_
22. Will the event include unusual lighting beyond what is normal at that location? Yes \_\_\_\_\_ No \_\_\_\_\_

**Alcohol Consumption**

23. Are alcoholic beverages proposed to be served as part of the event? Yes X No \_\_\_\_\_
24. Will you be utilizing a LLC regulated boundary? Yes X No \_\_\_\_\_
25. Are you using the Social District for outdoor alcohol consumption? Yes \_\_\_\_\_ No \_\_\_\_\_
26. Have all necessary liquor licenses been obtain at the time of this application? Yes \_\_\_\_\_ No \_\_\_\_\_
27. Does the applicant have any other requests that are not listed in this form? Yes X No \_\_\_\_\_
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes \_\_\_\_\_ No X

**Questionnaire Explanations**



**Applicant Signature**

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: \_\_\_\_\_



Printed Name: \_\_\_\_\_

Treese L. Davidson

Date: \_\_\_\_\_

1/28/23

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

To: The City of Marshall

From: Path of the Old Ways

January 30, 2023

We have not secured our insurance or liquor licenses, as of yet, due to the fact that we do not have confirmed dates. Once we have those dates confirmed, we will begin working on them. As soon as liquor licenses are granted, we will forward a copy to your office. As for insurance we are unable to purchase the actual policy until one week before the event, due to all the issues that came about from covid, our insurance company asks us to wait to make sure the event will actually take place, as they cannot change dates, places or the policy once it has been paid for. As soon as that has been paid we will send your office a copy of the insurance policy just as we have before.

Our maps are not 100% complete as we are still working out where we wish to place certain things. However, we have a general idea which I can provide for you, if you would like.

We are moving our official correspondences with the state of Michigan and The City of Marshall etc. over to our new Email at: [PathoftheOldWays@gmail.com](mailto:PathoftheOldWays@gmail.com) Instead of the Vikingwarriorfest – email.

As for further requests, we are asking the city of Marshall to allow us the same as last year. The use of Fire, over-night camping and Alcohol sales during our event. We will need 4-5 garbage cans, (We will empty them ourselves. We do not need the city to do this for us.) We will also need 4-5 picnic tables, for our guests to use, if you have them available.

We appreciate all the help you and your office are giving us to host these events. And we look forward to meeting with you to discuss these events.

I have put in our applications for all three events for 2023, so that we can hopefully get them all approved at once and begin setting up our entertainment contracts and acquiring our liquor licenses, securing our vendors, and seeking volunteers and donations, ticket sales well in advance. We were forced to postpone our last event, Oct 2022, due to issues with getting entertainers, and our liquor licenses. This was partly my fault, due to the fact that I contracted a severe case of covid in July that lasted through a good part of August. We are trying to circumvent such delays, by having things set up in advanced months, just in case such a thing should happen again. We understand that that the city wishes to only approve up to two events, at a time, however, if we delay, on approving our Oct event it could mean either we need to find a different venue, or cancel outright, due to the sheer number of events happening in Oct. The number of events happening limits the number of Non-Profit Liquor licenses available to be approved, as it works on a first come first serve basis, and the number of events limits the number of available entertainers for events. So, we are asking to get all three of our events approved and scheduled, so that we can start signing contracts, applying for licenses and setting up insurance, as well as, securing vendor, selling tickets, advertising and more. We ask the city of Marshall to work with us to achieve this goal as we work toward the future together.

I look forward to hearing from you soon, you can reach me on my cell phone at 269-344-7922.

Sincerely,

Treasa L. Davidson

President - Path of the Old Ways



## ITEM 12.C

---

**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lankerd, Chief of Police  
Marguerite Davenport, Director of Public Services  
**DATE:** March 6, 2023  
**SUBJECT:** **THE DARK MASQUERADE (MICHIGAN VAMPIRE BALL) AND  
CARNIVAL OF SHADOWS**

---

The Path of the Old Ways non-profit organization has made a request for three events for 2023. The third event is The Dark Masquerade (Michigan Vampire Ball) and Carnival of Shadows. This will be a public event that includes a vampire ball and oddities market. They are requesting use of Stuart's Landing October 20<sup>th</sup> – 22<sup>nd</sup>. This will be the fifth event held at this location by The Path of the Old Ways.

They are requesting council approval for limited camping, campfires, and alcohol sales/consumption which are permissible subject to City Council approval (Chapter 91: Parks and Recreation Ordinance, Chapter 95: Fire Protection).

They will be responsible for obtaining the State of Michigan liquor license and for the completion of our liability waiver and for meeting our liability insurance requirements as a prerequisite of the event approval.

**BUDGET IMPACT:**

If City services are required, the organizers would be responsible for the costs per the Special Events Policy. There is a park rental fee for the use of the park and for use of utilities if needed.

**RECOMMENDATION:**

Approve the Dark Masquerade and Carnival of Shadows Special Event Application subject to completion of the Park Use License Agreement, Proof of Liability Insurance and State of Michigan Alcohol required licenses and approvals.



City Of Marshall  
323 West Michigan Ave  
Marshall, MI 49068  
Phone: 269.781.5183  
Fax: 269.781.2878

## Special Events Application

**Important:** Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

### Applicant Information

Name of Special Event: The dark Masquerade (Michigan Vampire ball) & Carnival of Shadows

Is the sponsoring organization: ☒ Non-Profit, please provide status letter\* ☐ For Profit

Mailing/Billing Address: 279 E. Michigan Ave

City/State/ZIP Code: Galesburg, MI, 49053

Business Phone: 269-200-5269 Cell Phone: 269-344-7922

Email Address(es): PathoftheOldways@gmail.com

### Event Information

\*A separate event schedule and/or description may be attached in response to questions 1 through 5.

\*\*For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: Oct 20th - 22

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): \_\_\_\_\_

3. Please describe the event(s): A Vampire ball & Oddities market

4. What is the requested location(s) of the event(s): Stuarts Landing

5. Does this event require a street closure? ☐ Yes ☒ No Street Name: \_\_\_\_\_

Start and End Locations: \_\_\_\_\_



**Please complete the following check list regarding your event and special needs:** More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

**General**

6. Is this event expected to occur again in a future calendar year? Yes X No \_\_\_\_\_  
Normal Annual Date? unsure
7. Have you included a map indicating the location of your event?\* Yes X No \_\_\_\_\_
8. Is your event located within the Downtown Development Authority? Yes \_\_\_\_\_ No X
9. Does the applicant wish to prohibit vending within the event area? Yes \_\_\_\_\_ No X
10. Does the applicant plan to include vending as part of this event?\* Yes X No \_\_\_\_\_
11. Will this event include the use of signs? Yes X No \_\_\_\_\_
12. Will the event require the hanging of a banner? Yes X No \_\_\_\_\_
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes \_\_\_\_\_ No \_\_\_\_\_

**Public Services**

14. Is the applicant requiring utility connections, such as electric or water services?\* Yes \_\_\_\_\_ No \_\_\_\_\_
15. Does the applicant require other public services? Yes \_\_\_\_\_ No \_\_\_\_\_
- a. Barricades Yes \_\_\_\_\_ No \_\_\_\_\_
- b. Fencing Yes \_\_\_\_\_ No \_\_\_\_\_
- c. Street Sweeping Yes \_\_\_\_\_ No \_\_\_\_\_
- d. Mowing Yes \_\_\_\_\_ No \_\_\_\_\_
- e. Rubbish Containers Quantity: e 4-5 Yes \_\_\_\_\_ No \_\_\_\_\_
- f. Picnic Tables f 4-5 Yes \_\_\_\_\_ No \_\_\_\_\_
- g. Cessation of Lawn Sprinklings Yes \_\_\_\_\_ No \_\_\_\_\_
- h. Other \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_
- i. Map including indicating location of these services?\* Yes X No \_\_\_\_\_
16. Do you plan to utilize volunteers to help run the event? Yes X No \_\_\_\_\_
17. Do you plan to rent a park facility for the event? Yes X No \_\_\_\_\_

**Public Safety**

18. Does the applicant have any special security or safety concerns? Yes \_\_\_\_\_ No \_\_\_\_\_
19. Are you requesting assistance from the Police/Fire Departments? Yes \_\_\_\_\_ No X
20. Will the event include loud or unusual sounds? unsure Yes \_\_\_\_\_ No \_\_\_\_\_
- a. Musicians Yes \_\_\_\_\_ No \_\_\_\_\_
- b. Singers Yes \_\_\_\_\_ No \_\_\_\_\_
- c. Amplified Announcers Yes \_\_\_\_\_ No \_\_\_\_\_
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- e. Motor Vehicle Noises Yes \_\_\_\_\_ No \_\_\_\_\_
- f. Other \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_
21. What are the planned hours for loud or unusual sounds? \_\_\_\_\_
22. Will the event include unusual lighting beyond what is normal at that location? Yes \_\_\_\_\_ No \_\_\_\_\_

**Alcohol Consumption**

23. Are alcoholic beverages proposed to be served as part of the event? Yes X No \_\_\_\_\_
24. Will you be utilizing a LLC regulated boundary? Yes X No \_\_\_\_\_
25. Are you using the Social District for outdoor alcohol consumption? Yes \_\_\_\_\_ No X
26. Have all necessary liquor licenses been obtain at the time of this application? Yes X No \_\_\_\_\_
27. Does the applicant have any other requests that are not listed in this form? Yes \_\_\_\_\_ No \_\_\_\_\_
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes \_\_\_\_\_ No X

**Questionnaire Explanations**

**Applicant Signature**

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature



Printed Name:

Trease L. Davidson

Date:

1/28/23

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

To: The City of Marshall

From: Path of the Old Ways

January 30, 2023

We have not secured our insurance or liquor licenses, as of yet, due to the fact that we do not have confirmed dates. Once we have those dates confirmed, we will begin working on them. As soon as liquor licenses are granted, we will forward a copy to your office. As for insurance we are unable to purchase the actual policy until one week before the event, due to all the issues that came about from covid, our insurance company asks us to wait to make sure the event will actually take place, as they cannot change dates, places or the policy once it has been paid for. As soon as that has been paid we will send your office a copy of the insurance policy just as we have before.

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As for further requests, we are asking the city of Marshall to allow us the same as last year. The use of Fire, over-night camping and Alcohol sales during our event. We will need 4-5 garbage cans, (We will empty them ourselves. We do not need the city to do this for us.) We will also need 4-5 picnic tables, for our guests to use, if you have them available.

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I have put in our applications for all three events for 2023, so that we can hopefully get them all approved at once and begin setting up our entertainment contracts and acquiring our liquor licenses, securing our vendors, and seeking volunteers and donations, ticket sales well in advance. We were forced to postpone our last event, Oct 2022, due to issues with getting entertainers, and our liquor licenses. This was partly my fault, due to the fact that I contracted a severe case of covid in July that lasted through a good part of August. We are trying to circumvent such delays, by having things set up in advanced months, just in case such a thing should happen again. We understand that that the city wishes to only approve up to two events, at a time, however, if we delay, on approving our Oct event it could mean either we need to find a different venue, or cancel outright, due to the sheer number of events happening in Oct. The number of events happening limits the number of Non-Profit Liquor licenses available to be approved, as it works on a first come first serve basis, and the number of events limits the number of available entertainers for events. So, we are asking to get all three of our events approved and scheduled, so that we can start signing contracts, applying for licenses and setting up insurance, as well as, securing vendor, selling tickets, advertising and more. We ask the city of Marshall to work with us to achieve this goal as we work toward the future together.

I look forward to hearing from you soon, you can reach me on my cell phone at 269-344-7922.

Sincerely,

Treasa L. Davidson

President - Path of the Old Ways

**LARA** Corporations  
Online Filing System  
Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

## ARTICLES OF INCORPORATION

For use by DOMESTIC NONPROFIT CORPORATION

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

### ARTICLE I

The name of the corporation is:

PATH OF THE OLD WAYS

### ARTICLE II

The purpose or purposes for which the corporation is formed are:

For The furtherment of Scandinavian and Celtic Education, Religion and History. For the Purpose of Charity, to individuals in need and/or entities that are in need of assistance to further our Education, historic and Religious teachings.

### ARTICLE III

The Corporation is formed upon  basis.

If formed on a stock basis, the total number of shares the corporation has authority to issue is

If formed on a nonstock basis, the description and value of its real property assets are (if none, insert "none"):

none

The description and value of its personal property assets are (if none, insert "none"):

None

The corporation is to be financed under the following general plan:

Fundraising and donations.

The Corporation is formed on a  basis.

### ARTICLE IV

The street address of the registered office of the corporation and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: TREASA DAVIDSON

2. Street Address: 279 E. MICHIGAN AVE

Apt/Suite/Other:

City: GALESBURG

State: MI

Zip Code: 49053

3. Registered Office Mailing Address:

P.O. Box or Street Address: P.O. BOX 243

Apt/Suite/Other:

City: GALESBURG

State: MI

Zip Code: 49053

ARTICLE V


The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
TREASA DAVIDSON	279 E. MICHIGAN AVE, GALESBURG, MI 49053 USA
LEWIS J. K. DAVIDSON III	279 E. MICHIGAN AVE, GALESBURG, MI 49053 USA

Signed this 22nd Day of July, 2021 by the incorporator(s).

Signature	Title	Title if "Other" was selected
Treasa L. Davidson	Incorporator	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

 Decline       Accept



***MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS***  
***FILING ENDORSEMENT***

***This is to Certify that the*** ARTICLES OF INCORPORATION

***for***

PATH OF THE OLD WAYS

***ID Number:*** 802708500

***received by electronic transmission on*** July 22, 2021 ***, is hereby endorsed.***

***Filed on*** July 27, 2021 ***, by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 27th day of July, 2021.***

*Linda Clegg*

***Linda Clegg, Director***

***Corporations, Securities & Commercial Licensing Bureau***



## ITEM 12.D

---

**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lankerd, Chief of Police  
Marguerite Davenport, Director of Public Services  
**DATE:** March 6, 2023  
**SUBJECT:** OAKLAWN COLOR CLASSIC 5K AND FUN RUN SPECIAL EVENT

---

The City received a Special Event Application from Oaklawn Hospital for the Color Classic 5k and Fun Run event scheduled for June 10, 2023. The impacted streets are shown on the included map and consist of Michigan Ave, I-94 Trunkline, from Kalamazoo Ave to Gordon Street. The event is requesting support from the Police and Fire Departments and the event coordinators plan to utilize volunteers. As in years past, the event will include amplified announcements from the registration area at N. Kalamazoo and the fountain circle.

The City has received the certificate of insurance from the event sponsor listing the City as additionally insured and the permit for closure of BL-94 from the Michigan Department of Transportation. The street closure of Michigan Avenue is permitted from 0800 to 1400.

**BUDGET IMPACT:**

The City has reviewed the cost of the 2022 event with the event coordinators. The 2022 fees are estimated at \$2,559 including the \$500 non-profit waiver. Oaklawn understands that fees will be assessed after completion of the event and final services provided by the City.

**RECOMMENDATION:**

Approve the Oaklawn Color Classic 5k and Fun Special Event Request to be held on June 10, 2023.



City Of Marshall  
323 West Michigan Ave  
Marshall, MI 49068  
Phone: 269.781.5183  
Fax: 269.781.2878

## Special Events Application

**Important:** Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

### Applicant Information

Name of Special Event: Oaklawn Color Classic

Is the sponsoring organization: ☒ Non-Profit, please provide status letter\* ☐ For Profit

Mailing/Billing Address: 116 Prospect St

City/State/ZIP Code: Marshall, MI 49269

Business Phone: 269-789-3942 Cell Phone: 260-316-5951

Email Address(es): Sjack@oaklawnhospital.com

### Event Information

\*A separate event schedule and/or description may be attached in response to questions 1 through 5.

\*\*For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: Saturday, June 10th

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): \_\_\_\_\_

3. Please describe the event(s): The color classic will consist of a 5k and 1 mile fun run.

4. What is the requested location(s) of the event(s): Fountain Circle

5. Does this event require a street closure? ☒ Yes ☐ No Street Name: N K200 Ave & Mich. A.

Start and End Locations: N K200 Ave



Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

**General**

6. Is this event expected to occur again in a future calendar year? Yes ☒ No ☐  
Normal Annual Date? June
7. Have you included a map indicating the location of your event?\* Yes ☒ No ☐
8. Is your event located within the Downtown Development Authority? Yes ☒ No ☐
9. Does the applicant wish to prohibit vending within the event area? Yes ☒ No ☐
10. Does the applicant plan to include vending as part of this event?\* Yes ☒ No ☐
11. Will this event include the use of signs? Yes ☒ No ☐
12. Will the event require the hanging of a banner? Yes ☒ No ☐
13. Is the applicant requesting special parking arrangements, such as reserved parking?\* Yes ☐ No ☒

**Public Services**

14. Is the applicant requiring utility connections, such as electric or water services?\* Yes ☒ No ☐
15. Does the applicant require other public services?
- a. Barricades Yes ☒ No ☐
  - b. Fencing Yes ☐ No ☒
  - c. Street Sweeping Yes ☐ No ☒
  - d. Mowing Yes ☐ No ☒
  - e. Rubbish Containers Quantity: \_\_\_\_\_ Yes ☐ No ☒
  - f. Picnic Tables Yes ☐ No ☒
  - g. Cessation of Lawn Sprinklings Yes ☐ No ☒
  - h. Other \_\_\_\_\_ Yes ☐ No ☒
  - i. Map including indicating location of these services?\* Yes ☒ No ☐
16. Do you plan to utilize volunteers to help run the event? Yes ☒ No ☐
17. Do you plan to rent a park facility for the event? Yes ☐ No ☒

**Public Safety**

18. Does the applicant have any special security or safety concerns? Yes ☐ No ☒
19. Are you requesting assistance from the Police/Fire Departments? Yes ☒ No ☐
20. Will the event include loud or unusual sounds?
- a. Musicians Yes ☐ No ☒
  - b. Singers Yes ☒ No ☐
  - c. Amplified Announcers Yes ☒ No ☐
  - d. Carnival Rides Yes ☐ No ☒
  - e. Motor Vehicle Noises Yes ☐ No ☒
  - f. Other \_\_\_\_\_ Yes ☐ No ☒
21. What are the planned hours for loud or unusual sounds? \_\_\_\_\_
22. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒

**Alcohol Consumption**

23. Are alcoholic beverages proposed to be served as part of the event? Yes ☐ No ☒
24. Will you be utilizing a LLC regulated boundary? Yes ☐ No ☒
25. Are you using the Social District for outdoor alcohol consumption? Yes ☐ No ☒
26. Have all necessary liquor licenses been obtain at the time of this application? Yes ☐ No ☒
27. Does the applicant have any other requests that are not listed in this form? Yes ☐ No ☒
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes ☐ No ☒  
Will send in soon!

**Questionnaire Explanations**

**Applicant Signature**

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: S. Jack

Printed Name: Sarah Jack Date: 11/14/22

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.



Internal Revenue Service  
District Director

Department of the Treasury

P. O. Box 2508  
Cincinnati, OH 45201

Date: January 5, 1990

Person to Contact:

Docti Downing

Telephone Number:

513-684-3957

Refer Reply to:

EP/EO

Federal Identification Number:

38-1368347

Ella E. M. Brown Charitable Circle  
dba Oaklawn Hospital  
8 Schroeder, Degraw, Kendall &  
Mayhall  
203 East Michigan Avenue  
Marshall, MI 49068-1591

RECEIVE

JAN 10 1990

S. D. K. & I

Dear Sir or Madam:

This is in response to your letter dated December 19, 1989, inquiring about not being listed in Publication 78.

We have corrected our records to show we issued a determination letter in July 1945, which recognized your organization as exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. You are classified as a publicly supported organization, and not a private foundation, because you are described in sections 509(a)(1) and 170(b)(1)(A)(iii) of the Code. Donors may deduct contributions to you as provided in section 170 of the Code.

Our determination letter issued in July 1945 is still in effect.

Subsequent to the date you were recognized exempt, various filing requirements have changed as follows:

As of January 1, 1984, all exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more they pay to each of their employees during a calendar year. If you meet this criteria, you must file Form 941, Employer's Quarterly Federal Tax Return, quarterly. This return is due by the last day of the month following each calendar quarter.

You are required to file Form 990, Return of Organization Exempt from Income Tax. That return must be filed only if your annual gross receipts are normally more than \$25,000. It must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

-2-

Ella E. M. Brown Charitable Circle  
dba Oaklawn Hospital

This organization should be listed in the next supplement to  
Publication 78.

If you have any questions concerning this matter, you may contact us at  
the address or telephone number shown in the heading of this letter.

This is an affirmation letter.

Sincerely yours,

  
Harold M. Browning  
District Director



**INDIVIDUAL CONSTRUCTION PERMIT**  
**For Operations within State Highway Right-of-Way**

**Issued To:**  
City of Marshall

**323 W MICHIGAN AVE**  
**MARSHALL MI 49068-1547**

**Contact:**  
**Marguerite Davenport**  
**269-558-0323(O) 269-209-5392(Cell)**  
**mdavenport@cityofmarshall.com**

**Secondary Contact:**  
**Phil Smith**  
**269-558-0324(O) 269-317-7527(Cell)**  
**psmith@cityofmarshall.com**

**Permit Number:** 13042-091431-23-011223

**Permit Type:** Individual Application

**Permit Fee:**

**Effective Date:** Jun 12, 2023 to Jun 13, 2023

**Bond Numbers:**

**Liability Insurance Expiration Date:**

**6/10 - 8am -2pm.**  
**See email in special**  
**event folder**

**THIS PERMIT IS VALID ONLY FOR THE FOLLOWING PROPOSED OPERATIONS:**

**PURPOSE:**

City of Marshall is supporting the Oaklawn Color Classic 5K and Fun Run

**STATE ROUTE:** BL-94

**CITY OF:** Marshall

**COUNTY:** Calhoun County

<b>NEAREST INTERSECTION:</b>	<b>SIDE OF ROAD:</b>	<b>DISTANCE TO NEAREST INTERSECTION:</b>	<b>(in feet)</b>	<b>DIRECTION TO NEAREST INTERSECTION:</b>
Kalamazoo Ave	N S	0.00		West

<b>CONTROL SECTION:</b>	<b>MILE POINT FROM:</b>	<b>MILE POINT TO:</b>	<b>LOCATION:</b>			
			<b>LEFT</b>	<b>MEDIAN</b>	<b>RIGHT</b>	<b>TRANSVERSE</b>
13042	1.450	1.540	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>REQUISITION NUMBER:</b>	<b>WORK ORDER NUMBER:</b>	<b>MDOT JOB NUMBER:</b>	<b>ORG JOB NUMBER:</b>
	Oaklawn Color Classic		

13042-091431-23-011223 Issued To:City of Marshall

**This permit is incomplete without "General Conditions and Supplemental Specifications"**

**I certify that I accept the following:**

1. I am the legal owner of this property or facility, the owner's authorized representative, or have statutory authority to work within state highway Right-of-Way.
2. Commencement of work set forth in the permit application constitutes acceptance of the permit as issued.
3. Failure to object, **within ten (10) days** to the permit as issued constitutes acceptance of the permit as issued.
4. If this permit is accepted by either of the above methods, I will comply with the provisions of the permit.
5. I agree that Advance Notice for Permitted Activities for shall be submitted **5 days prior** to the commencement of the proposed work.

I agree that Advance Notice for Permitted Utility Tree Trimming and Tree Removal Activities shall be submitted **15 days prior** to the commencement of the proposed work for an annual permit.

## CAUTION

**Work shall NOT begin until the Advance Notice has been approved.  
Failure to submit the advance notice may result in a Stop Work Order.**

-----  
City of Marshall

Zackery Bratschi  
MDOT

January 12, 2023  
Approved Date  
-----

TSC Contact Info

Marshall TSC

(269) 789-0560

**THE STANDARD ATTACHMENTS, ATTACHMENTS AND SPECIAL CONDITIONS MARKED BELOW ARE A PART OF THIS PERMIT.**

**STANDARD ATTACHMENTS:**

- 1 Special Conditions For Closure of a State Highway By Local Governmental Agency (2292)
- 2 ENVIRONMENTAL REQUIREMENTS FOR ACTIVITIES WITHIN MDOT RIGHT-OF-WAY (2486)
- 3 Historical and Archaeological Discoveries During Construction Operations Updated 03/22 (Const. Advisory H)
- 4 System Operation Advisory-Fluorescent Sheeting Implementaton Sept. 20, 2016 (SOA[Fluorescent Sheeting
- 5 General Conditions (General Conditions)

**ADDITIONAL ATTACHMENTS:**

- 1 MarshallRun-23.pdf
- 2 2023.01.10\_Detour E - Oaklawn Color Classic.pdf

**AMENDMENT ATTACHMENTS:**

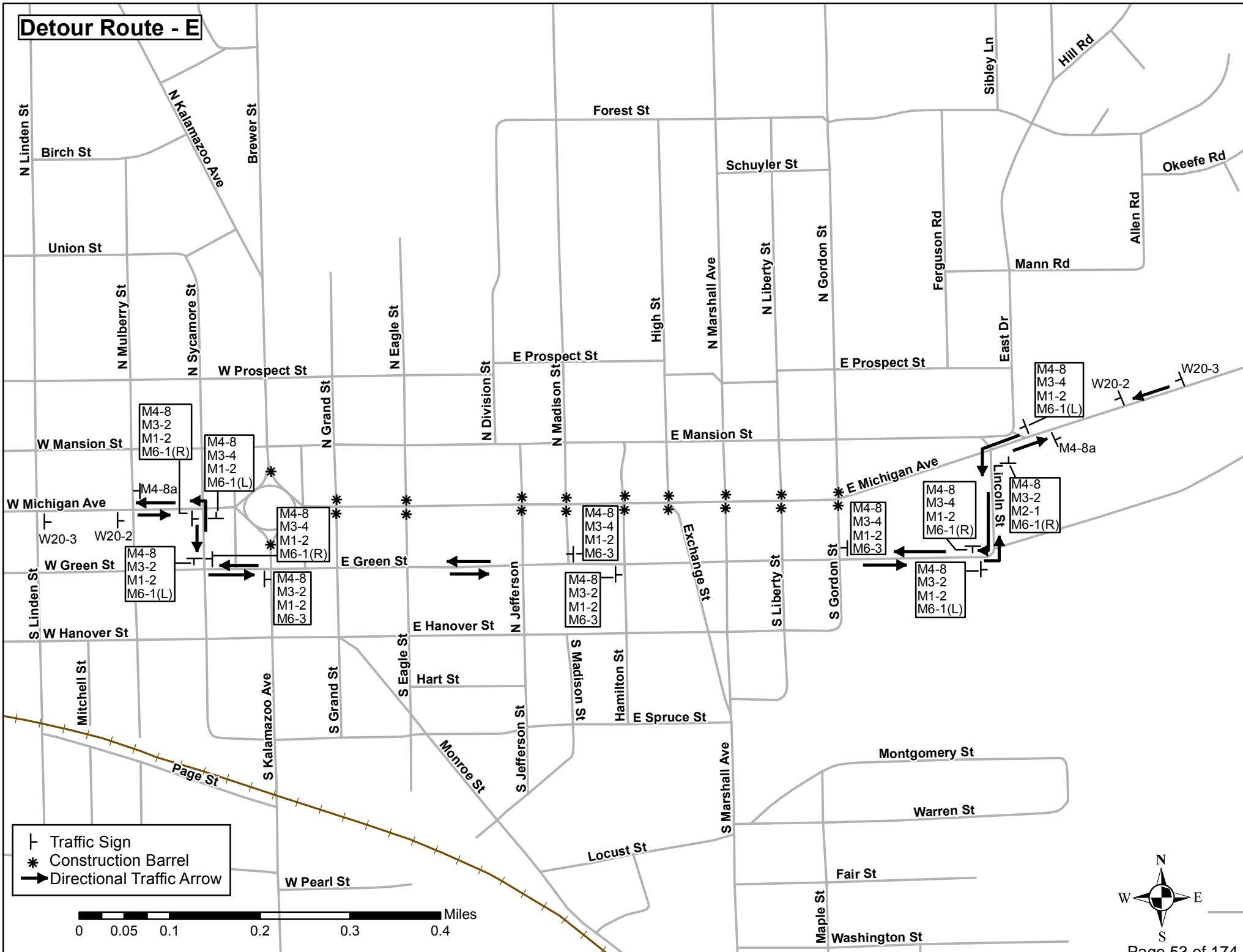


**13042-091431-23-011223 Issued To:City of Marshall**

**SPECIAL CONDITIONS:**

- 1 The Department of Transportation does not, by issuance of this permit, assume any liability claims or maintenance costs resulting from the detour routing and signing facility placed by this permit. The Department reserves the right to require removal of all or any portion of this facility as needed for highway maintenance or construction purposes without replacement or reimbursement of any costs incurred by the permitted or other party. The permitted will defend, indemnify and hold harmless the Department for any claims whatsoever resulting from the construction or the removal of the authorized by this permit.
- 2 All disturbed areas within the right of way shall be top-soiled, seeded and mulched to match existing areas per current MDOT standards and specifications.
- 3 Advance notice must be submitted.
- 4 Traffic control devices are not to be placed into operation more than 2 hours prior to the event, must be dismantled/removed from operation within 2 hours after the event, and removed from the ROW by the end of the next business day.

### Detour Route - E



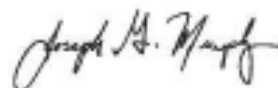
## CERTIFICATE OF INSURANCE

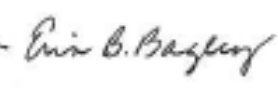
The CERTIFICATE OF INSURANCE neither affirmatively nor negatively amends, extends or alters the coverage afforded by these policies.

This is to certify that the following policies, subject to the terms, conditions and exclusions have been issued by this company. The company will mail to the party to whom this Certificate is issued a record of any material change in or cancellation of said policy or policies, but takes no responsibility for failure to do so.		
<b>Certificate Holder:</b> City of Marshall 323 W Michigan Ave Marshall, MI 49068	<b>First Named Insured:</b> Ella E M Brown Charitable Circle DBA Oaklawn Hospital 200 North Madison Street Marshall, MI 49068	<b>Producer:</b> Coverys Insurance Services 3100 West Rd, Bldg. 1, Ste 200 East Lansing, MI 48823

<b>POLICY PERIOD:</b> 07/01/2022 to 07/01/2023 at 12:01 A. M. Standard time at Named Insured address above.	<b>DESCRIPTION OF BUSINESS:</b> Institution
--	--

COMMERCIAL LIABILITY POLICY		Policy No: 002MI000006306
		Former Policy No: 002MI000006306
Coverage Parts	Coverage Type / Retroactive Date	Limits
Healthcare Provider Professional Liability	Claims Made Retroactive Date: 08/25/1987	<div style="display: flex; justify-content: space-between;"> <span>\$1,000,000</span> <span>Per Claim</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$3,000,000</span> <span>Aggregate</span> </div>
Commercial General Liability	Claims Made Retroactive Date: 08/25/1987	<div style="display: flex; justify-content: space-between;"> <span>\$1,000,000</span> <span>Each Incident \$1,000,000 General</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$3,000,000</span> <span>Aggregate</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$3,000,000</span> <span>Products-Completed Operations</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$1,000,000</span> <span>Aggregate</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$50,000</span> <span>Personal and Advertising Injury Limit</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$5,000</span> <span>Damages to Premises Rented (any one premises)</span> </div> <div style="display: flex; justify-content: space-between;"> <span></span> <span>Medical Expense Limit (any one person)</span> </div>
Sexual Misconduct Legal Expense Reimbursement		<div style="display: flex; justify-content: space-between;"> <span>\$100,000</span> <span>Per Proceeding</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$100,000</span> <span>Aggregate</span> </div>
Professional Conduct Review		<div style="display: flex; justify-content: space-between;"> <span>\$25,000</span> <span>Per Proceeding</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$25,000</span> <span>Aggregate</span> </div>
Excess/Umbrella	Claims Made Retroactive Date: 08/25/2010	<div style="display: flex; justify-content: space-between;"> <span>\$2,000,000</span> <span>Each incident</span> </div> <div style="display: flex; justify-content: space-between;"> <span>\$2,000,000</span> <span>Aggregate</span> </div>
Special Conditions: Event: Oaklawn Color Classic on June 10, 2023		

  
 Joseph G. Murphy  
 President & CEO

  
 Erin B. Bagley  
 Secretary



## ITEM 12.E

---

**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lankerd, Chief of Police  
Marguerite Davenport, Director of Public Services  
**DATE:** March 6, 2023  
**SUBJECT:** OAKLAWN PET, BIKE, AND WAGON PARADE

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The City has received a Special Event Application request from Oaklawn Hospital for the Pet, Bike, and Wagon parade scheduled for July 4, 2023 at the fountain circle. The impacted streets are shown on the included map and consist of Michigan Ave, I-94 Trunkline, around the fountain circle. The event requested barricades for the road closure, will utilize volunteers, and police/fire will be at the event for community engagement (pending any emergency calls). As in years past, the event will include amplified announcements from the southwest corner of the fountain for the parade portion and music by the rotary band.

The City will receive the certificate of insurance from the event sponsor listing the City as additionally insured after July 1, 2023 (due to the policy cycle). The permit for closure of BL-94 from the Michigan Department of Transportation has been approved with a street closure of Michigan Avenue from 0900 to 1300.

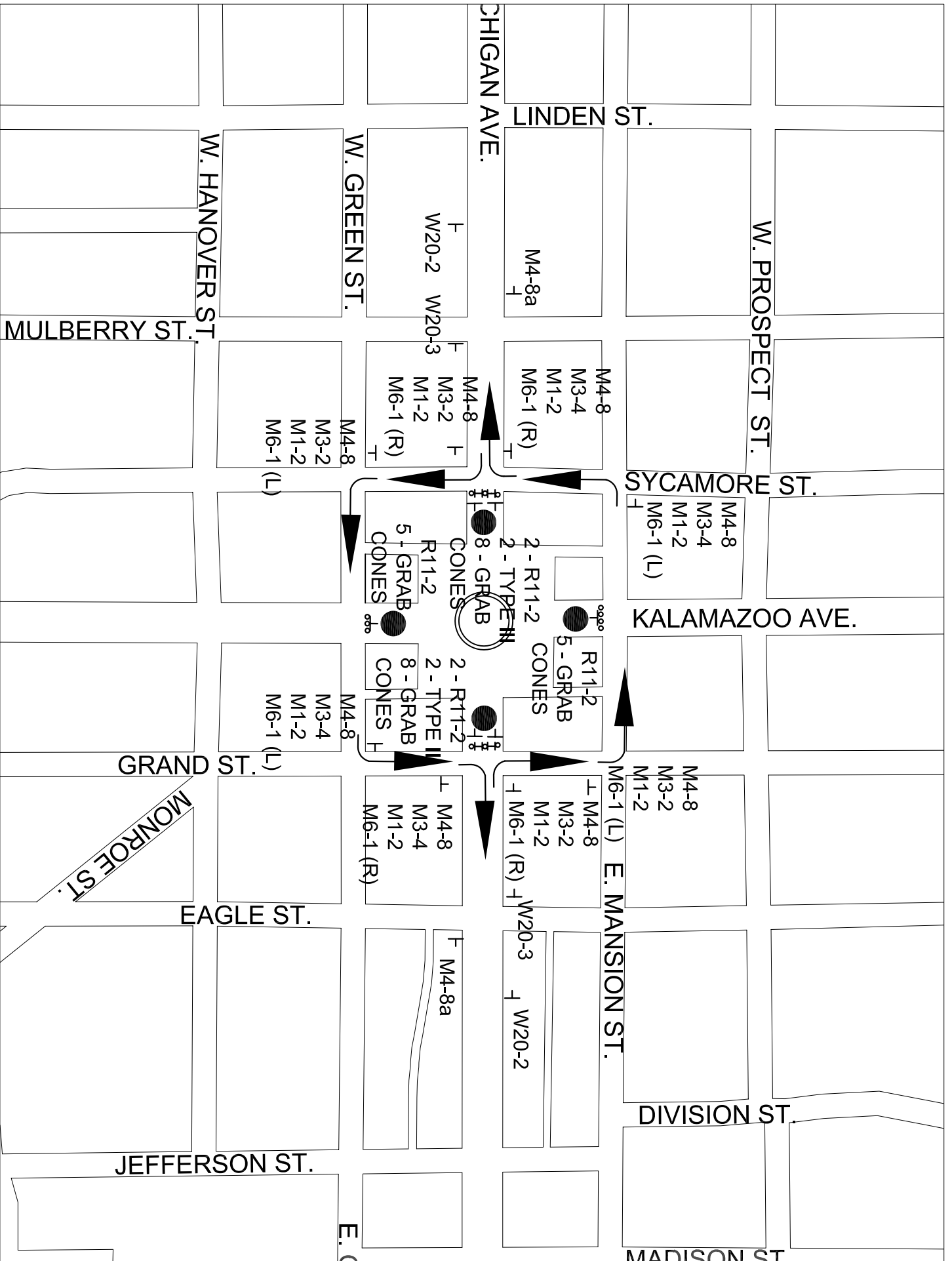
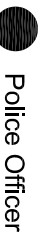
**BUDGET IMPACT:**

The City estimates the total cost of the event, based on the planning information, to be \$665. The estimated cost to Oaklawn, including the non-profit waiver, is currently \$165. Final costs will be assessed at the completion of the event.

**RECOMMENDATION:**

Approve the Oaklawn Pet, Bike, and Wagon Parade Special Event Request to be held on July 4, 2023.

# DETOUR ROUTE - B





**INDIVIDUAL CONSTRUCTION PERMIT**  
**For Operations within State Highway Right-of-Way**

**Issued To:**  
City of Marshall

**323 W MICHIGAN AVE**  
**MARSHALL MI 49068-1547**

**Contact:**  
**Marguerite Davenport**  
**269-558-0323(O) 269-209-5392(Cell)**  
**mdavenport@cityofmarshall.com**

**Secondary Contact:**  
**Phil Smith**  
**269-558-0324(O) 269-317-7527(Cell)**  
**psmith@cityofmarshall.com**

**Permit Number:** 13042-091862-23-013123  
**Permit Type:** Individual Application  
**Permit Fee:**  
**Effective Date:** Jun 31, 2023 to Jul 06, 2023  
**Bond Numbers:**  
**Liability Insurance Expiration Date:**

**THIS PERMIT IS VALID ONLY FOR THE FOLLOWING PROPOSED OPERATIONS:**

**PURPOSE:**

The City of Marshall is supporting the annual Oaklawn Pet, Bike, and Wagon Parade on July 4, 2023 from 0900 to 1300. The event requests the closure of the Fountain Circle at the intersection of N Kalamazoo Ave and Michigan Ave (BL-94).

**STATE ROUTE:** BL-94      **CITY OF:** Marshall      **COUNTY:** Calhoun County

<b>NEAREST INTERSECTION:</b>	<b>SIDE OF ROAD:</b>	<b>DISTANCE TO NEAREST INTERSECTION:</b>	<b>(in feet)</b>	<b>DIRECTION TO NEAREST INTERSECTION:</b>
Kalamazoo Ave	E W N S	0.00		East

<b>CONTROL SECTION:</b>	<b>MILE POINT FROM:</b>	<b>MILE POINT TO:</b>	<b>LOCATION:</b>			
			LEFT	MEDIAN	RIGHT	TRANSVERSE
13042	1.450	1.540	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**REQUISITION NUMBER:**      **WORK ORDER NUMBER:**      **MDOT JOB NUMBER:**      **ORG JOB NUMBER:**  
Pet Bike & Wagon Para



13042-091862-23-013123 Issued To:City of Marshall

**This permit is incomplete without "General Conditions and Supplemental Specifications"**

**I certify that I accept the following:**

1. I am the legal owner of this property or facility, the owner's authorized representative, or have statutory authority to work within state highway Right-of-Way.
2. Commencement of work set forth in the permit application constitutes acceptance of the permit as issued.
3. Failure to object, **within ten (10) days** to the permit as issued constitutes acceptance of the permit as issued.
4. If this permit is accepted by either of the above methods, I will comply with the provisions of the permit.
5. I agree that Advance Notice for Permitted Activities for shall be submitted **5 days prior** to the commencement of the proposed work.

I agree that Advance Notice for Permitted Utility Tree Trimming and Tree Removal Activities shall be submitted **15 days prior** to the commencement of the proposed work for an annual permit.

## CAUTION

**Work shall NOT begin until the Advance Notice has been approved.  
Failure to submit the advance notice may result in a Stop Work Order.**

-----  
City of Marshall

David Neubauer  
MDOT

January 31, 2023  
Approved Date  
-----

TSC Contact Info

Marshall TSC

(269) 789-0560

**THE STANDARD ATTACHMENTS, ATTACHMENTS AND SPECIAL CONDITIONS MARKED BELOW ARE A PART OF THIS PERMIT.**

**STANDARD ATTACHMENTS:**

- 1 Special Conditions For Closure of a State Highway By Local Governmental Agency (2292)
- 2 ENVIRONMENTAL REQUIREMENTS FOR ACTIVITIES WITHIN MDOT RIGHT-OF-WAY (2486)
- 3 Historical and Archaeological Discoveries During Construction Operations Updated 03/22 (Const. Advisory H)
- 4 System Operation Advisory-Fluorescent Sheeting Implementaton Sept. 20, 2016 (SOA[Fluorescent Sheeting
- 5 General Conditions (General Conditions)

**ADDITIONAL ATTACHMENTS:**

- 1 Marshall 7-4-23.pdf
- 2 Detour - 2023 Pet Bike Wagon Parade.pdf

**AMENDMENT ATTACHMENTS:**

**13042-091862-23-013123 Issued To:City of Marshall**

**SPECIAL CONDITIONS:**

- 1 The Department of Transportation does not, by issuance of this permit, assume any liability claims or maintenance costs resulting from the parade/detour facility placed by this permit. The Department reserves the right to require removal of all or any portion of this facility as needed for highway maintenance or construction purposes without replacement or reimbursement of any costs incurred by the permitted or other party. The permitted will defend, indemnify and hold harmless the Department for any claims whatsoever resulting from the construction or the removal of the authorized by this permit.
- 2 All disturbed areas within the right of way shall be top-soiled, seeded and mulched to match existing areas per current MDOT standards and specifications.
- 3 Advance notice must be submitted.
- 4 Traffic control devices are not to be placed into operation more than 2 hours prior to the event, must be dismantled/removed from operation within 2 hours after the event, and removed from the ROW by the end of the next business day.



City Of Marshall  
323 West Michigan Ave  
Marshall, MI 49068  
Phone: 269.781.5183  
Fax: 269.781.2878

## Special Events Application

**Important:** Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

### Applicant Information

Name of Special Event: Oaklawn Pet, Bike & Wagon Parade

Is the sponsoring organization: ☒ Non-Profit, please provide status letter\* ☐ For Profit

Mailing/Billing Address: 116 E. Prospect St

City/State/ZIP Code: Marshall, MI 49068

Business Phone: 269-789-3942 Cell Phone: 260-316-5951

Email Address(es): Smead@oaklawnhospital.com

### Event Information

\*A separate event schedule and/or description may be attached in response to questions 1 through 5.

\*\*For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: Tuesday, July 4th  
9am - 1pm

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): \_\_\_\_\_

3. Please describe the event(s): Children & parents will be walking pets, pulling wagons and/or riding bikes around the fountain

4. What is the requested location(s) of the event(s): Brooks Memorial Fountain

5. Does this event require a street closure? ☒ Yes ☐ No Street Name: Fountain Circle

Start and End Locations: Kalamazoo Ave North and Southbound  
& Michigan Ave East & West bound

**Please complete the following check list regarding your event and special needs:** More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

**General**

6. Is this event expected to occur again in a future calendar year? Yes ☒ No ☐  
Normal Annual Date? July 4th
7. Have you included a map indicating the location of your event? Yes ☒ No ☐
8. Is your event located within the Downtown Development Authority? Yes ☒ No ☐
9. Does the applicant wish to prohibit vending within the event area? Yes ☒ No ☐
10. Does the applicant plan to include vending as part of this event? Yes ☐ No ☒
11. Will this event include the use of signs? Yes ☒ No ☐
12. Will the event require the hanging of a banner? Yes ☐ No ☒
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes ☐ No ☒

**Public Services**

14. Is the applicant requiring utility connections, such as electric or water services? Yes ☒ No ☐
15. Does the applicant require other public services?
- a. Barricades Yes ☒ No ☐
  - b. Fencing Yes ☐ No ☒
  - c. Street Sweeping Yes ☐ No ☒
  - d. Mowing Yes ☐ No ☒
  - e. Rubbish Containers Quantity: \_\_\_\_\_ Yes ☐ No ☒
  - f. Picnic Tables Yes ☐ No ☒
  - g. Cessation of Lawn Sprinklings Yes ☐ No ☒
  - h. Other \_\_\_\_\_ Yes ☐ No ☒
  - i. Map including indicating location of these services? Yes ☐ No ☒
16. Do you plan to utilize volunteers to help run the event? Yes ☒ No ☐
17. Do you plan to rent a park facility for the event? Yes ☐ No ☒

**Public Safety**

18. Does the applicant have any special security or safety concerns? Yes ☐ No ☒
19. Are you requesting assistance from the Police/Fire Departments? Yes ☐ No ☒
20. Will the event include loud or unusual sounds?
- a. Musicians Yes ☒ No ☐
  - b. Singers Yes ☒ No ☐
  - c. Amplified Announcers Yes ☒ No ☐
  - d. Carnival Rides Yes ☐ No ☒
  - e. Motor Vehicle Noises Yes ☐ No ☒
  - f. Other \_\_\_\_\_ Yes ☐ No ☒
21. What are the planned hours for loud or unusual sounds? 9am - 1pm
22. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒

**Alcohol Consumption**

23. Are alcoholic beverages proposed to be served as part of the event? Yes ☐ No ☒
24. Will you be utilizing a LLC regulated boundary? Yes ☐ No ☒
25. Are you using the Social District for outdoor alcohol consumption? Yes ☐ No ☒
26. Have all necessary liquor licenses been obtain at the time of this application? Yes ☐ No ☒
27. Does the applicant have any other requests that are not listed in this form? Yes ☐ No ☒
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes ☐ No ☒  
Will send in soon.

**Questionnaire Explanations**

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map**—if your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.
8. **Is your event located within the Downtown Development Authority?** The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
- 9/10. **Does the applicant wish to have control of vending within the festival area?** In some instances, the applicant may be granted control of vending, the applicant is solely responsible for ensuring that all vendors are properly licensed with any appropriate agencies (Health Department). The City of Marshall Fire Department will hold vendors responsible for the National Fire Prevention Association's (NFPA) standards relating to general safety, fuel and power sources, clearances, and operational safety.
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- 19. Is the applicant requesting assistance from the Police or Fire Departments in addressing these concerns?**  
If yes, you must contact both the Police and Fire Chief to determine what assistance from the Departments is appropriate and available, and provide a description of the services the Departments have indicated they could provide. The applicant will be charged for these services.
- 20. Will the event include loud or unusual sounds, such as a musicians, singers, amplified announcers, carnival rides, motor vehicle noises beyond those regularly present in the location, etc.?**  
If yes, you must please attach information indicating all of these on this application.
- 20. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties?**  
If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, and whether the lighting is constant or intermittent during those times.
- 21. Are alcoholic beverages proposed to be served as part of the event?**  
If yes, you must advise the Police Department of your intention to serve alcoholic beverages. Approval of the special event does not constitute final approval of service of alcoholic beverages; any necessary approval of a liquor license is a separate process.
- 25. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form but of which the City Council should be aware to make a fully informed decision with regard to approval of the proposed event.**
- 26. The applicant is required to provide \$1,000,000 of liability insurance coverage with respect to the event. A Certificate of Insurance, with the City listed as an additional named insured, must be provided to the City Clerk's Office at least one calendar month before the event. Is the insurance certificate attached?**

The City of Marshall PROHIBITS any and all painting of any city property, including sidewalk and streets. Events of those persons violating this policy will be canceled and not future event will be allowed.

Continue to next page...



**Applicant Signature**

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: Sarah Mead

Printed Name: Sarah Mead Date: 1/11/23

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

Internal Revenue Service  
District Director

Department of the Treasury

P. O. Box 2508  
Cincinnati, OH 45201

Date: January 5, 1990

Person to Contact:

Dotti Downing

Telephone Number:

513-684-3957

Refer Reply to:

EP/EO

Federal Identification Number:

38-1368347

Ella E. M. Brown Charitable Circle  
dba Oaklawn Hospital  
8 Schroeder, Degraw, Kandall &  
MayHall  
203 East Michigan Avenue  
Marshall, MI 49068-1591

RECEIVE

JAN 10 1990

S.D.K. & I

Dear Sir or Madam:

This is in response to your letter dated December 19, 1989, inquiring about not being listed in Publication 78.

We have corrected our records to show we issued a determination letter in July 1945, which recognized your organization as exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. You are classified as a publicly supported organization, and not a private foundation, because you are described in sections 509(a)(1) and 170(b)(1)(A)(iii) of the Code. Donors may deduct contributions to you as provided in section 170 of the Code.

Our determination letter issued in July 1945 is still in effect.

Subsequent to the date you were recognized exempt, various filing requirements have changed as follows:

As of January 1, 1984, all exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more they pay to each of their employees during a calendar year. If you meet this criteria, you must file Form 941, Employer's Quarterly Federal Tax Return, quarterly. This return is due by the last day of the month following each calendar quarter.

You are required to file Form 990, Return of Organization Exempt from Income Tax. That return must be filed only if your annual gross receipts are normally more than \$25,000. It must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

-2-

Ella E. M. Brown Charitable Circle  
dba Oaklawn Hospital

This organization should be listed in the next supplement to  
Publication 78.

If you have any questions concerning this matter, you may contact us at  
the address or telephone number shown in the heading of this letter.

This is an affirmation letter.

Sincerely yours,

  
Harold M. Browning  
District Director



## ITEM 12.F

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lankerd, Chief of Police  
Marguerite Davenport, Director of Public Services  
**DATE:** March 6, 2023  
**SUBJECT:** RUEBEN RACE SPECIAL EVENT

---

The City received a Special Event Application request from the Fountain Clinic for the Rueben Race event scheduled for April 22, 2023. The impacted streets are shown on the included map and consist of Jefferson Street, Mansion St, East Drive, North Drive, Madison, and Mansion Streets. The event is requesting support from the Police and Fire Departments and the event coordinators plan to utilize volunteers. As in years past, the event will include amplified announcements from the registration area at N. Jefferson Street between Michigan Ave and Mansion Street.

The City has received the certificate of insurance from the event sponsor listing the City as additionally insured.

**BUDGET IMPACT:**

The estimated event costs are currently \$345 which is less than the \$500 non-profit waiver for Special Events. Final costs will be assessed after the event.

**RECOMMENDATION:**

Approve the Rueban Race 10k, 5k, and fun run Special Event Application to be held on April 22, 2023.



City Of Marshall  
323 West Michigan Ave  
Marshall, MI 49068  
Phone: 269.781.5183  
Fax: 269.781.2878

## Special Events Application

**Important:** Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

8:30 - 10k  
9:30 - 5k run/walk  
10:30- fun run

### Applicant Information

Name of Special Event: Rueben Race

Is the sponsoring organization: ☒ Non-Profit, please provide status letter\* ☐ For Profit

Mailing/Billing Address: 111 N. Jefferson

City/State/ZIP Code: Marshall, Michigan 49068

Business Phone: 269-789-0410

Cell Phone: 269 719 6023

Email Address(es): mybyrne@fountain-clinic.org

### Event Information

\*A separate event schedule and/or description may be attached in response to questions 1 through 5.

\*\*For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: April 29, 2023

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): \_\_\_\_\_

3. Please describe the event(s): 10K Run, 5K Run Walk 1 Mile Fun Run.

4. What is the requested location(s) of the event(s): 105 N. Jefferson St.

5. Does this event require a street closure? ☒ Yes ☐ No Street Name: North Jefferson

Start and End Locations: Same

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

**General**

6. Is this event expected to occur again in a future calendar year? Yes ☒ No ☐  
Normal Annual Date? April
7. Have you included a map indicating the location of your event? Yes ☐ No ☐
8. Is your event located within the Downtown Development Authority? Yes ☒ No ☐
9. Does the applicant wish to prohibit vending within the event area? Yes ☐ No ☒
10. Does the applicant plan to include vending as part of this event? Yes ☐ No ☐
11. Will this event include the use of signs? Yes ☐ No ☐
12. Will the event require the hanging of a banner? Yes ☐ No ☐
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes ☐ No ☒

**Public Services**

14. Is the applicant requiring utility connections, such as electric or water services? Yes ☐ No ☒
15. Does the applicant require other public services?
- a. Barricades Yes ☒ No ☐
  - b. Fencing Yes ☐ No ☒
  - c. Street Sweeping Yes ☐ No ☒
  - d. Mowing Yes ☐ No ☒
  - e. Rubbish Containers Quantity: \_\_\_\_\_ Yes ☐ No ☒
  - f. Picnic Tables Yes ☐ No ☒
  - g. Cessation of Lawn Sprinklings Yes ☐ No ☒
  - h. Other \_\_\_\_\_ Yes ☐ No ☒
  - i. Map including indicating location of these services? Yes ☐ No ☒
16. Do you plan to utilize volunteers to help run the event? Yes ☒ No ☒
17. Do you plan to rent a park facility for the event? Yes ☒ No ☒

**Public Safety**

18. Does the applicant have any special security or safety concerns? Yes ☐ No ☒
19. Are you requesting assistance from the Police/Fire Departments? Yes ☒ No ☐
20. Will the event include loud or unusual sounds?
- a. Musicians Yes ☐ No ☒
  - b. Singers Yes ☐ No ☒
  - c. Amplified Announcers Yes ☒ No ☐
  - d. Carnival Rides Yes ☐ No ☒
  - e. Motor Vehicle Noises Yes ☐ No ☒
  - f. Other \_\_\_\_\_ Yes ☐ No ☒
21. What are the planned hours for loud or unusual sounds? 9:00 - 12:00 pm
22. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒

**Alcohol Consumption**

23. Are alcoholic beverages proposed to be served as part of the event? Yes ☐ No ☒
24. Will you be utilizing a LLC regulated boundary? Yes ☐ No ☒
25. Are you using the Social District for outdoor alcohol consumption? Yes ☐ No ☒
26. Have all necessary liquor licenses been obtain at the time of this application? Yes ☐ No ☒
27. Does the applicant have any other requests that are not listed in this form? Yes ☐ No ☒
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes ☒ No ☐

**Questionnaire Explanations**



6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map**—if your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.
8. **Is your event located within the Downtown Development Authority?** The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
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Continue to next page...

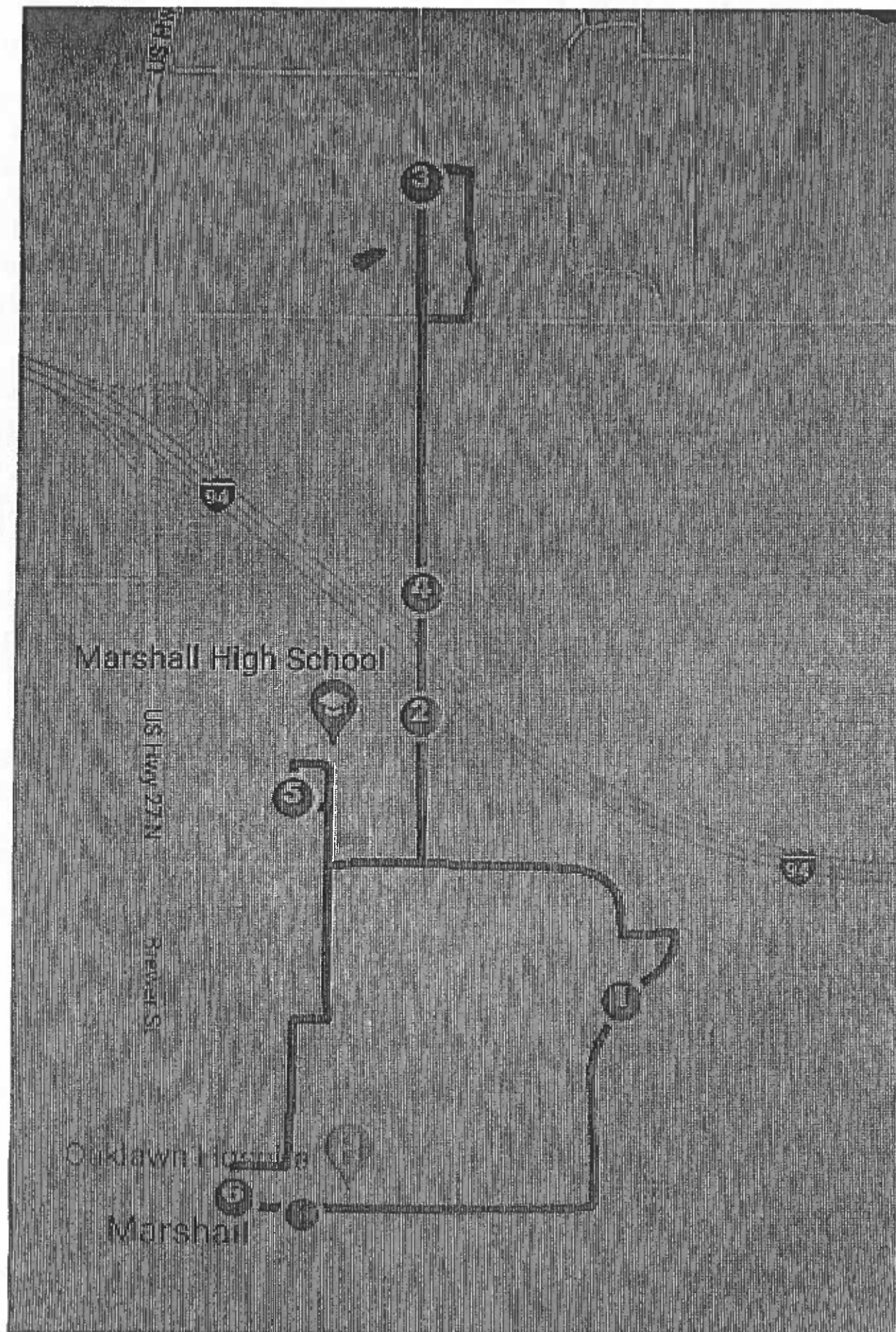
**Applicant Signature**

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

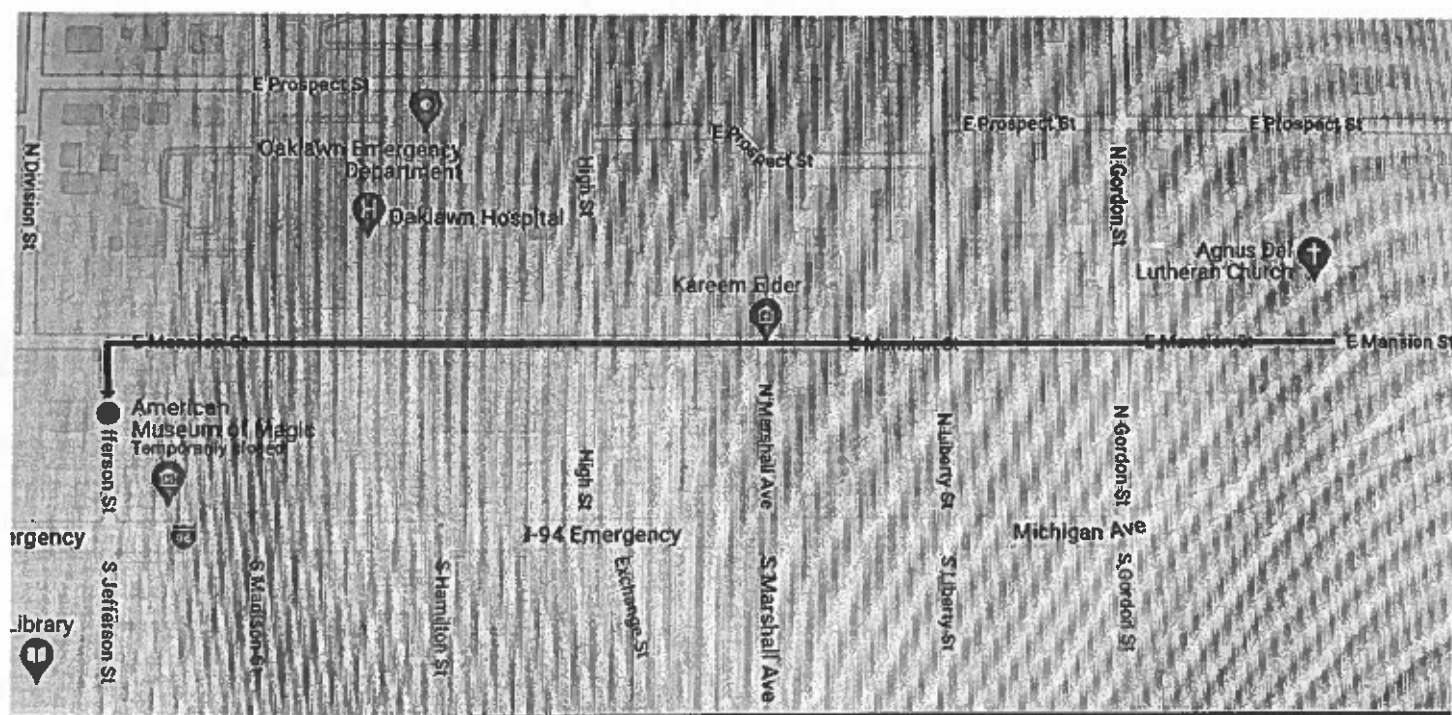
Applicant Signature: Mary Jo Byrne

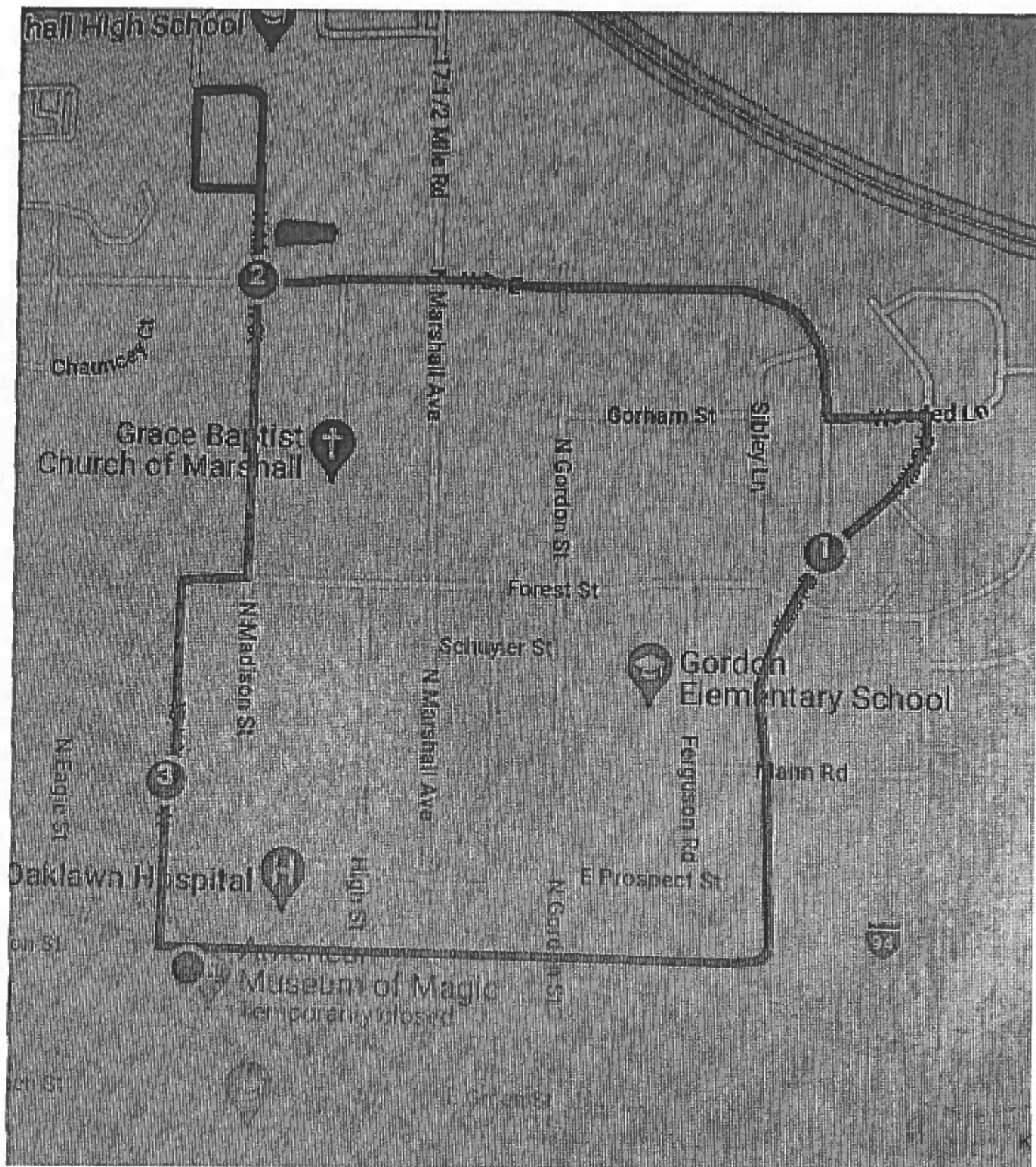
Printed Name: MARY Jo Byrne Date: 2-7-2023

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Marguerite Davenport, Director of Public Services  
Aaron Ambler, Water Superintendent  
**DATE:** March 6, 2023  
**SUBJECT:** **INDUSTRIAL ROAD CONSTRUCTION UPDATE AND ENGINEERING**

---

The City presented construction bids to City Council on April 18, 2022 for 3,450 linear feet of watermain replacement along Industrial Road and S Kalamazoo Avenue. The project was awarded to Quality Excavators Inc of Marshall. The project scope is outlined in the image below:



In June of 2022, the City issued an RFP for design services for the project. The selected vendor, VK Civil, has completed the engineering design and has worked through the bidding, final design, and permitting efficiently. To complete the construction portion of the project, we requested that The VK Civil submit a proposal for construction engineering services. Per our request, they have submitted a proposal in the amount of \$71,000 and, after review, are recommending approval.

**BUDGET IMPACT:**

The construction engineering for this project will be funded through the 2022 Water Revenue Bond proceeds and will require a budget amendment and transfer in the amount of \$79,000.

**RECOMMENDATION:**

Approve the construction engineering contract with VK Civil in the amount of \$71,000 with a



contingency of \$8,000 for a total funded amount of \$79,000 and authorize a budget amendment and transfer in the amount of \$79,000 from the 2022 Water Revenue Bonds to the Water Capital Line 591-900-970.



Vriesman  
& Korhorn

February 2, 2023  
0938 - M106

*Via Email: MDavenport@cityofmarshall.com*

Marguerite Davenport  
City of Marshall  
323 W. Michigan Avenue  
Marshall, MI 49068

RE: Proposal for Professional Construction Engineering Services  
Industrial Road Watermain Replacement Project  
City of Marshall, Michigan

Dear Marguerite:

Thank you for the opportunity to provide a proposal for the construction engineering services for the Industrial Road Watermain Replacement Project. We have broken out the scope items below:

**Construction Observation - \$36,000**

We have assumed a 10 week construction duration. Our construction observer rate for 2023 is \$81/hr and current mileage rate is \$0.655/mile.

**Construction Staking - \$6,000**

We have assumed 4 site visits for staking needs. Staking is planned to be provided by our subconsultant Crane Land Surveying from Battle Creek, Michigan.

**Construction Administration - \$24,500**

We have assumed 15 hours per week for project manager/engineer assistance including contract paperwork and one site visit per week by the project manager/engineer.

**Record Plan Preparation - \$4,500**

We will prepare a final record plan set of the as built location of the watermain and provide information on other utilities encountered for future use on project's in this corridor.

**Fee**

We propose to complete the above construction observation on a time and materials basis estimated at \$36,000 and all other items above on a lump sum basis of \$35,000. Invoicing is completed monthly based on the percentage of project completion.

Marguerite Davenport  
February 2, 2023  
Page 2

Terms and Conditions

Terms and Conditions are listed at the end of this proposal.

Sincerely,  
VK Civil



Dan Lewis, P.E.  
DGL/nmv



Nathan Vriesman, P.E.

**ACCEPTED AND AGREED TO:**

The undersigned agrees to the above and to the Additional Terms and Conditions.

**CLIENT**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## **ADDITIONAL TERMS AND CONDITIONS**

These additional Terms and Conditions are made a part of this Contract for Professional Services:

1. **SERVICES EXCLUSIVE.** The services provided by Vriesman & Korhorn Civil Engineers (VK Civil) shall be only those services described in this Contract and Addendum, if any. No additional or other services shall be provided or expected unless described in writing signed by the Client and VK Civil.
2. **TIMELINESS AND SCHEDULE.** VK Civil agrees to furnish and perform the professional services described in this Contract in accordance with accepted professional standards. VK Civil agrees to perform said services in a timely manner, which is defined as the date of completion set forth in this Contract or, if no date is set forth, in a reasonable time under the circumstances. VK Civil shall not be responsible for any delay in completing the services that cannot reasonably be foreseen on the date of signing this Contract, or for delays which are caused by factors beyond its control, or for delays resulting from the action or inaction of any governmental agency or for delays caused by action or inaction of the Client.
3. **NO WARRANTY OR FIDUCIARY RESPONSIBILITY.** VK Civil makes no warranty, express or implied, as to its findings, recommendations, plans and specifications except that they were made or prepared in accordance with generally accepted standards and practices within the profession or industry. Client acknowledges that neither VK Civil, nor any of VK Civil's subcontractors has offered any fiduciary service to the Client, and no fiduciary relationship has been created between VK Civil and the Client, and no fiduciary responsibility shall be owed to the Client by VK Civil or any of VK Civil's subcontractors.
4. **PAYMENT; SUSPENSION OF SERVICES.** Invoices for work performed will be sent monthly and upon completion of services unless otherwise stated in this Contract. Client agrees to pay each invoice immediately upon Client receiving such invoice. Client agrees not to assert any legal setoff or to make any reduction in payment of any invoice. Any amount not paid within thirty (30) days of receipt of an invoice shall incur a Service Charge of one and one-half percent (1 ½%) per month, which shall become part of the amount due. VK Civil shall not be required to perform service during any time that the client is delinquent in payment to VK Civil. VK Civil shall be not required to give notice to client that it has suspended performance for such delinquency. In the event of suspension of services, VK Civil shall have no liability to the Client for delay or damage caused the Client because of such suspension of services. Before resuming services, VK Civil shall be paid all sums due prior to suspension and any expenses included in the interruption and resumption of VK Civil's services. VK Civil's fees for the remaining services and the time schedules shall be equitably adjusted.
5. **LIENS.** A lien will be recorded within 45 days of the last day of work or as allowed by law, whichever is earlier, unless the account is paid in full or other prior arrangements have been made. A \$250.00 charge will be made for the filing of a mechanics lien and another \$250.00 charge will be made for the filing of a lien release, all in addition to any other charges made.
6. **LIABILITY FOR COSTS AND EXPENSES.** The Client shall be responsible for payment of all costs and expenses incurred by VK Civil for its account, including any such monies that VK Civil may advance for Client's account for any purpose whatsoever (plus 10% overhead charge).
7. **SUBCONTRACTORS.** VK Civil reserves the right to subcontract to duly licensed or appropriately qualified persons, firms or corporations any or all of the work herein provided for.
8. **TIME LIMITATION OF CONTRACT.** VK Civil reserves the right to withdraw this Contract without notice to Client if not accepted within 30 days.
9. **LIABILITY FOR COLLECTION EXPENSES.** In the event of suit to effect collection for services rendered, Client will pay all reasonable attorney's fees and court costs.
10. **OWNERSHIP OF WORK PRODUCT.** Original documents, drawings and survey notes represent the product of training, experience and professional skill. They belong to and remain the property of VK Civil. At such time as full compensation is made, copies of said original drawing shall become the property of the work.
11. **PERMITS AND GOVERNMENT APPROVAL.** Unless otherwise specifically stated in the Contract, services performed by VK Civil shall not include preparation or submission of applications for, or receipt of, permits, applications, or reviews required by any governmental unit or agency. VK Civil makes no representation, express or implied, that any governmental permits, applications, or approvals applied for as a part of services requested and/or performed will be obtained or paid for by VK Civil, or that such permits or approvals will be obtained or paid for without delay by the governmental unit or agency. Payment of any permit application, review or any other fees which may be imposed as requirements for obtaining governmental permits or approvals are the sole responsibility of the Client.
12. **CONSTRUCTION PHASE.** VK Civil shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work on any project, nor shall VK Civil be responsible for the contractor's failure to perform the construction work in accordance with the requirements of the plans and specifications prepared by VK Civil. VK Civil shall not have control over or charge of, and shall not be responsible for, acts or omissions of the contractor or of any other persons or entities performing portions of the construction work.
13. **PROJECT INFORMATION.** VK Civil shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client, including services and information provided by other design professionals or consultants directly to the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings and legal information.
14. **CONTRACTOR SUBMITTALS.** VK Civil shall review the contractor's submittals such as shop drawings, product data and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the plan and specifications issued by VK Civil. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. VK Civil's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by VK Civil, of any construction means, methods, techniques, sequences or procedures. VK Civil's approval of a specific item shall not indicate approval of an assembly of which the item is a component.
15. **WAIVER OF CONSEQUENTIAL DAMAGES.** VK Civil and Client waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.
16. **WAIVER OF SUBROGATION.** VK Civil and Client waive all rights against each other and any of their contractors, subcontractors, consultants, agents and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work. VK Civil and Client, as appropriate, shall require of their contractors, subcontractors, consultants, agents and employees, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated herein. The policy shall provide such waivers of subrogation by endorsement or

otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

17. **CONSTRUCTION OBSERVATION.** If part of the scope of services, VK Civil shall visit the project construction site to generally observe the construction work and answer any questions that the Client may have. However, VK Civil shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents. If the Client desires VK Civil to perform more frequent or comprehensive observations of the construction work, this Agreement shall be amended to specifically state the additional scope of service, along with the additional compensation to be paid to VK Civil for performing such service.
18. **JBSITE SAFETY.** Neither the performance of the services by VK Civil, nor the presence of VK Civil at a project construction site, shall impose any duty on VK Civil, nor relieve the construction contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the construction work in accordance with the plans and specifications and any health or safety precautions required by any regulatory agencies or applicable law. VK Civil and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the construction contractor shall be solely responsible for jobsite and worker safety.
19. **RESPONSIBILITY FOR CONSTRUCTION.** Evaluations of the Client's project budget, the preliminary estimate of construction cost and detailed estimates of construction cost, if any, prepared by VK Civil, represent VK Civil's judgment as a design professional familiar with the construction industry. It is recognized, however, that neither VK Civil nor the Client has control over the cost of labor, materials or equipment, over the contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, VK Civil cannot and does not warrant or represent that bids or negotiated prices will not vary from the Client's project budget or from any estimate of construction cost or evaluation prepared or agreed to by VK Civil.
20. **DISPUTE RESOLUTION.** Any claims or disputes made during design, construction or post- construction between the Client and VK Civil shall be submitted to non-binding mediation. The mediation shall be governed by the then current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.
21. **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the Project to both the Client and VK Civil, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of VK Civil and VK Civil's officers, directors, partners, employees, shareholders, clients and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of VK Civil and VK Civil's officers, directors, partners, employees, shareholders, clients and subconsultants shall not exceed VK Civil's insurance limits. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.
22. **CERTIFICATIONS.** If the Client requests VK Civil to execute certificates, the proposed language of such certificates shall be submitted to VK Civil for review at least 14 days prior to the requested dates of execution. VK Civil shall not be required to execute certificates that would require knowledge, services or responsibilities beyond the scope of the Agreement, nor shall any certificates be construed as a warranty or guarantee by VK Civil.
23. **PROPERTY DESCRIPTIONS; ZONING.** Unless otherwise stated in "Description of Services" here in, it shall be the Client's responsibility to provide an accurate description of the property to VK Civil. VK Civil will accept no liability arising from an incorrect description furnished by the Client. Presentation of a "Certificate of Survey" by VK Civil shall not be construed as any guarantee or assurance to the Client or any other party that the Client holds marketable title to the property surveyed. Unless stated otherwise in "Scope of Services", VK Civil will not attempt to determine zoning requirements, building restrictions, or other governmental regulations which might affect land use or legal occupancy of the property.
24. **NO LEGAL SERVICES INCLUDED.** No legal services, representation, consultation, or advice are covered or offered under this agreement, nor is any compensation for legal services contained herein.
25. **NO DUES, BONDS, OR RETAINING.** No dues, bonds or retainage shall be withheld on professional services performed by VK Civil.
26. **ACCESS TO WORK SITE.** In a timely manner the Client will provide the lands or legal access to the lands upon which the Work is to be performed, rights of way for access thereto, and all additional necessary lands designated for temporary use during performance of the services described in the Contract. Easements, if required for permanent structures or permanent changes in existing facilities, will be provided by the Client. VK Civil will allocate the land provided by the Client for temporary use among project Subcontractors during performance of the services described in this Contract.
27. **COMPLETE AGREEMENT (INTERGRATION CLAUSE).** This Contract, including the Additional Terms and Conditions and the Addendum, if any, is the complete agreement between the Client and VK Civil. All prior oral or written discussions, correspondence, and representations, if any, are not valid or binding unless specifically repeated, referenced, incorporated, or contained in this Contract. No subsequent change, addendum, agreement, representation, or amendment shall be valid or binding unless in writing dated and signed by the authorized representative of the Client and VK Civil.
28. **SEVERABILITY.** Should any part of this Contract be found by a court of law to be unenforceable, it shall be severed from the Contract, and the remaining parts shall be given full force and effect.
29. **LAW AND VENUE GOVERNING.** This Contract shall be governed by the laws of the State of Michigan. Venue of any action against VK Civil shall be in the 17<sup>th</sup> Circuit Court or the 63<sup>rd</sup> Judicial District Court for the County of Kent. Venue of any action against Client shall be in the 17<sup>th</sup> Circuit Court or the 63<sup>rd</sup> Judicial District Court for the County of Kent or in the circuit or district court in which the Client resides or has its principal place of business, in the sole discretion of VK Civil.
30. **COUNTERPARTS AND FACSIMILES.** This Contract may be executed in counterparts, each of which when taken together shall constitute an agreement. Photocopied, impression copied, and electronic signatures shall be deemed originals.
31. **NON-ASSIGNABLE.** This contract is not assignable unless consent is given in writing signed and dated by the Client and VK Civil subject to the provisions of paragraph 7 ("Subcontractors") above.



## ITEM 12.H

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Eric Zuzga, Director of Community Services  
**DATE:** March 6, 2023  
**SUBJECT:** **NORTHEAST NIA- GREEN DEVELOPMENT VENTURES  
DEVELOPMENT AGREEMENT**

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The City has been working with Allen Edwin Homes (Green Development Ventures) and Matt Miller from Exp Realty on a potential development at the dormant Briarwood Lane Condominium site on Forest Street. Allen Edwin has a purchase agreement with Jerry Clifton on the purchase of the property and will close the deal on March 8, 2023.

The proposed development covers 17 lots in two phases. 6 lots are already served by infrastructure and can be completed with little cost to the City/NIA. The second phase of 11 lots would result in the extension of Forest Street to O'Keefe, which would require investment in roads, storm sewer, sanitary sewer, and FiberNet infrastructure. We estimate that it will be approximately \$600,000 for phase 2 infrastructure. Electric and water already have infrastructure in the ground within the right-of-way and will just see services added.

The extension of the road and utility infrastructure will take place in 2024 if the development agreement is approved. Allen Edwin has agreed to a schedule that will see the homes completed in the next 3-4 years, with the expectation that they will complete the homes sooner than the identified schedule in the development agreement.

The Northeast NIA Board reviewed and approved the proposed agreement at its February 21, 2023 meeting. Council approval is the final requirement to move the project forward. With the approved agreement, we expect Allen Edwin to start construction late this summer.

**BUDGET IMPACT:**

The cost of the infrastructure to serve the property is expected to be approximately \$600,000. A debt instrument (bond or loan) will be required to fund the infrastructure. Staff analysis shows that the NE NIA should be able to cover the debt service necessary for this development.

**RECOMMENDATION:**

Approve the Northeast NIA/Green Development Ventures Development Agreement in substantial form to assist in the addition of 17 homes on Forest Street and authorize the City Clerk to sign on behalf of the City.





## Green Development Ventures Layout



100m  
400ft

powered by  
**FetchGIS** 

Red Lots- Phase 1  
Yellow Lots- Phase 2



**DEVELOPMENT AGREEMENT- FOREST STREET  
GREEN DEVELOPMENT VENTURES**

THIS DEVELOPMENT AGREEMENT (“Agreement”) is entered into as of the date appearing below, by and between the City of Marshall whose address is 323 W. Michigan Avenue, Marshall, Michigan 49068 (“City”), the City of Marshall Northeast Neighborhood Improvement Authority, a Michigan governmental authority, whose address is 323 W. Michigan Avenue, Marshall, Michigan 49068 (“Authority”), and Green Development Ventures, LLC, a Michigan limited liability company, whose address is 2186 Centre Drive, Portage, MI 49024, (“Developer”).

WITNESSETH:

WHEREAS, the City of Marshall did through the process set forth in Public Act 57 of 2018, to create the Authority which has the powers as set forth in Public Act 57 of 2018; and

WHEREAS, the Developer is a limited liability company organized under the Michigan Limited Liability Company Act, 1993 PA 23, as amended (codified at MCL 450.4101, et seq.), and exercising all of the powers provided for therein; and

WHEREAS, the City of Marshall has recognized the need for the development of new residential housing in the City and through its City Council determined that the formation of a Neighborhood Improvement Authority (“NIA”), as authorized Public Act 57 of 2018, is the most appropriate way to encourage the construction of residential housing in order to promote economic growth in the City of Marshall; and

WHEREAS, the use of a NIA will allow the following:

- Use of tax increment financing to complete improvement projects;
- Create a clear plan to improve the designated plan area;
- Encourage home ownership by bringing more people into the area to live, work, and play;

- Encourage property improvements and development, thus increasing the City's tax base; and
- Create an enhanced neighborhood that retains residents;

and

WHEREAS the City of Marshall did adopt the Authority Development and Tax Increment Finance Plan on April 15, 2019 ("Development Plan"); and

WHEREAS the adopted Development Plan includes within its designated area the property known as Briarwood Lane Condominium which is described as follows:

Property located in the City of Marshall, Calhoun County, Michigan, and legally described as:

Description of Phase I:

Part of the Southwest ¼ of Section 19, Town 2 South, Range 5 West, City of Marshall, Calhoun County, Michigan, described as: commencing at the Southwest corner of said Section 19; thence North 00° 09' 00" East 1672.18 feet along the West line of said Section to the Southwest corner of Lot 198 of East Drive No. 7 according to the plat thereof as recorded in Liber 18 of plats on Pages 23 and 23-A in the Office of the Register of Deeds for Calhoun County, Michigan, which is the true point of beginning of this description; thence South 89° 48' 38" East 150.08 feet to the Southeast corner of said Lot 198; thence South 00° 05' 39" West, 320.01 feet; thence South 89° 51' 18" East, 175.83 feet; thence South 42° 39' 15" East, 94.71 feet; thence South 80° 30' 20" East, 149.62 feet to the West line of Lot 225 of the plat of East Drive No. 8 according to the plat thereof as recorded in Liber 18 of Plats, on Page 35; thence 576.44 feet along the Westerly and Northerly line of said East Drive No. 8 and the arc of a curve to the right whose radius is 518.98 feet and whose chord bears South 39° 10' 41" West 547.26 feet; thence South 71° 09' 51" West 102.02 feet along said line of East Drive No. 8; thence North 20° 52' 40" West 124.58 feet; thence South 64° 16' 33" West 58.20 feet to Point "K" of the Plat of East Drive No. 5 according to the Plat thereof as recorded in Liber 16 of Plats on Page 02 in the Office of the Register of Deeds for Calhoun County; thence North 00° 10' 35" East 73.45 feet to Point "J" of said East Drive No. 5; thence North 64° 11' 55" East 100.02 feet; thence North 25° 01' 21" West 209.98 feet to the East line of East Drive No. 4 according to the plat thereof as recorded in Liber 12 of Plats on Page 53 in the Office of the Register of Deeds for Calhoun County, Michigan; thence North 00° 03' 52" East 474.06 feet along said East line to the point of beginning. Containing 5.85 acres, more or less

Subject to any easements, restrictions, or conditions of record.

Description of Phase II:

Part of the Southwest ¼ of Section 19, Town 2 South, Range 5 West, City of Marshall, Calhoun County, Michigan, described as: commencing at the Southwest corner of said Section 19; thence North 00° 09' 00" East 1672.18 feet along the West line of said Section to the Southwest corner of Lot 198 of East Drive No. 7 according to the plat thereof as recorded in Liber 18 of plats on Pages 23 and 23-A in the Office of the Register of Deeds for Calhoun County, Michigan; thence South 89° 48' 38" East 150.08 feet to the Southeast corner of said Lot 198, which is the true point of beginning of this description; thence North 40° 39' 04" East 341.58 feet to the Southwest corner of Lot 194 of said East Drive No. 7; thence South 89° 57' 14" East 210.33 feet to the Southeast corner of Lot 193 of said East Drive No. 7; thence South 00° 00' 15" East 170.14 feet; thence South 89° 49' 30" East 119.61 feet to the West line of O'Keefe Road of said East Drive No. 7; thence South 00° 04' 57" West 70.24 feet along said West line of O'Keefe Road to the Northwest corner of O'Keefe Road of East Drive No. 8 according to the plat thereof as recorded in Liber 18 of plats on Page 35 in the Office of the Register of Deeds for Calhoun County, Michigan; thence North 89° 48' 53" West 160.18 feet; thence South 00° 08' 12" West 368.86 feet along the Westerly line of said East Drive No. 8; thence 64.88 feet along the Westerly and Northerly line of said East Drive No. 8 and the arc of a curve to the right whose radius is 518.98 feet and whose chord bears South 03° 46' 37" West 64.84 feet; thence North 80° 30' 20" West 149.62 feet; thence North 42° 39' 15" West, 94.71 feet; thence North 89° 51' 18" West, 175.83 feet; thence North 00° 05' 39" East, 320.01 feet to the point of beginning. Containing 5.31 acres, more or less.

Subject to any easements, restrictions, or conditions of record.

Commonly known as: Briarwood Lane Condominium, Forest Street, Marshall, Michigan 49068

Property Tax Identification:

Development Property

Project Area A- the following lots in Phase 1: Lots 1-5 and 10

Project Area B- the following lots in Phase 2: Lots 11-21

(the "Development Property – Forest Street" – a sketch of the Development Property is attached hereto as Exhibit A);

and

WHEREAS, the Development Property – Forest Street, also referred to as the Briarwood Lane Condominium, has been subdivided in accordance with Michigan law and correctly zoned

under the City of Marshall zoning ordinance to allow for the immediate construction of residential structures; and

WHEREAS, the Development Plan recognizes that the following public infrastructure improvements are necessary in order to construct residential structures on the Development Property:

- Forest Street extended to O’Keefe Street;
- Sanitary Sewer system and Service Leads as needed for Forest Street;
- Stormwater infrastructure and management within the public right-of-way;
- Water service lines- to the curb stop;
- Streetlights;
- Road and other signage;
- Earthwork;
- City owned Ultra High-Speed fiber (Fibernet);
- Sidewalks, if desired, along the frontage of properties outside of the site condominium boundary (i.e. east of units 17 and 18, and west of units 6 and 7); and
- Any normal and customary expenses in regard to any of the items listed above for the Development Property.

(Collectively “public infrastructure improvements”).)

WHEREAS, the following are excluded from “public infrastructure improvements” and shall be the responsibility of the Developer:

- Any expenses incurred by Developer prior to the date the bid is awarded by the City for public infrastructure improvements are excluded and will be the responsibility of the Developer;
- Developer shall install sidewalks in front of the residential structures constructed by Developer on both sides of Forest Street, excluding frontages associated with properties outside of the site condominium boundary.
- Electric Services
- Natural Gas
- Cable TV
- Master grading for the development

WHEREAS, the Developer agrees to construct residential structures on the lots within the Development Property as set forth herein; and

WHEREAS, the Authority agrees to finance and construct, or cause to be constructed, the public infrastructure improvements subject to the terms and conditions set forth herein; and

WHEREAS, the Developer agrees to comply with, including but not limited to, all ordinances, resolutions, policies, procedures, building code, International Property Maintenance Codes, fire codes, and other conditions of the City of Marshall relative to the construction of residential homes.

NOW THEREFORE, in consideration of the above recitals, the parties agree as follows:

1. RECITALS. The foregoing recitals are incorporated in and form a part of this Agreement.

2. SCOPE OF PROJECT. The Project is more accurately described in Exhibit A - The Site Plan, but includes undeveloped parcels in the Briarwood Lane Condominium development. Developer agrees to and will construct at its sole cost seventeen residential structures on the Development Property. The structures shall be constructed in compliance with the requirements of the Briarwood Lane Condominium Master Deed, as amended, applicable state law, and codes, and City ordinances, including the City of Marshall Zoning Ordinance. Developer will submit proposed plans to the City of Marshall for review, but the parties agree that so long as Developer complies with City ordinances and the existing City of Marshall Zoning Ordinance, no additional administrative approvals, except standard building permits, are necessary relative to the construction of the structures as set forth herein.

Permits and Fees. Developer acknowledges and agrees that City shall charge and receive from the Developer all building permit fees and inspection fees for all construction activities conducted by the Developer in effect at the time this Agreement is executed. Developer agrees to pay for all water connection fees and sewer capacity charges incurred in connection with the development of the Project, pro rata, at the time of construction of each structure.

Staging Areas. The Developer will place all dumpsters and materials on property owned by Developer and not in the road right of way. Developer will not park or allow to be parked

vehicles and construction vehicles within the road right-of-way except for as necessary for deliveries and temporary construction and installation of improvements.

3. COMMENCEMENT OF CONSTRUCTION BY DEVELOPER. Developer will commence construction of the first structure to be located in Project Area A of the Development Property on or before August 1, 2023. Construction on homes in Project Area B of the Development shall occur prior to or within three (3) months of the completion of the identified public infrastructure improvements and permit approval. Construction on the structures shall continue diligently without work stoppages, until completion. Construction will be considered to have begun at the issuance of building permits by the City of Marshall.

4. SCHEDULE FOR DEVELOPER.

- a. Project Area A- In addition to the first model structure in Project Area A, as set forth in Paragraph 3, Developer will commence construction of an additional two (2) structures in project Area A on or before December 31, 2023. Developer will complete construction of three (3) additional structures by December 31, 2024, completing development of Project Area A:
- b. Project Area B- Developer will commence construction on four (4) residential structures in Project Area B within 3 months of completion of the identified public infrastructure improvements. Developer will commence construction of additional residential structures as follows, measured cumulatively:
  - (1) 15 months following completion of public infrastructure investment and the ability to obtain building permits: four (4) structures;
  - (2) 27 months following completion of public infrastructure investment and the ability to obtain building permits: three (3) structures

5. PUBLIC INFRASTRUCTURE IMPROVEMENTS. Authority will, at its sole cost and discretion, provide such of the public infrastructure improvements as determined necessary for the construction of the structures as set forth in this Agreement. The parties agree that for the purposes of this Phase 1 Agreement, the Developer will bear the costs for expenses incurred related to public infrastructure improvements that occurred prior to the date of the Authority's bid award for said public infrastructure improvements. Authority anticipates that the infrastructure improvements will cost approximately Six Hundred Thousand Dollars (\$600,000.00). Construction of the public infrastructure improvements shall begin as soon as can be reasonably scheduled after the approval of this Agreement and shall be timed such that they will be complete on or before September 1, 2024, or as reasonably practicable.
6. BONDING. To the extent that the Authority issues bonds to pay for some or all of the public infrastructure improvements, Developer agrees to reasonably cooperate in providing information to support the issuance of the bonds.
7. TERM OF AGREEMENT. The term of this Agreement shall be from the date of execution through the term of the bonds. The term of the Agreement may be extended by the mutual written consent of both parties.
8. DEFAULT BY DEVELOPER. Developer shall be deemed to be in default of this Agreement if the Developer fails to comply with any covenants, clauses, provisions, or agreements contained herein and Authority has provided Developer with thirty (30) days written notice of default and the opportunity to cure such default, which shall not exceed (60) days, provided however, that if the Developer can provide evidence that it is actively, diligently, and expeditiously working on curing the default but cannot achieve full cure of the default within the sixty (60) day period, Authority shall grant a mutually agreeable extension of time to cure to Developer.



Provided that Developer has been properly served with notice of default to the addresses provided herein, Developer must pay to Authority, within thirty (30) days of the passing of the applicable deadline, liquidated damages in the amount of Two Hundred and 00/100 Dollars (\$200.00) per day for each day that Developer is in default of this Agreement, not to exceed each annual Developer's debt participation payment as set forth in Paragraph 13.

9. UTILITY LIENS AND ASSESSMENTS. In the event that, for any reason whatsoever, the Developer fails to substantially complete the Project, and apply for permits and pay all water and sewer charges required herein, the Developer consents that the equitable portion of any charges and the remaining bond balance at the time of default may be assessed against all property benefiting from such improvements, including the property contained in this Project, by the City Council as a special assessment for public infrastructure improvements.

10. FORCE MAJEURE. Neither City, Authority, nor Developer shall be considered in default of this Agreement to the extent that strict compliance or performance of any obligation, duty, or deadline is prevented by an act of God, fire, or vandalism.

11. CHANGE OF OWNERSHIP INTEREST. Except for mortgages, security interests, or other liens to secure debt granted to Developer in connection with the Development, neither the managing member of the Developer, nor any successor in interest to the managing member of the Developer, may transfer or otherwise change the ownership of the Development Property or transfer, assign or convey its rights, duties, or obligations under this Agreement, without the prior written approval of the Authority. Any such transfer or other change will not release, in any manner, the Developer or Developer's successors in interest, from any obligation under this Agreement, unless the Authority releases the Developer or its successors in interest in writing.

12. ANNUAL UPDATE. Developer agrees that on at least an annual basis, it will provide a presentation to the Marshall City Council and the Authority regarding the status of the construction of the homes pursuant to this Agreement.

13. TAX CAPTURE AND DEVELOPER PARTICIPATION IN DEBT PAYMENT.  
The Northeast Neighborhood Improvement Authority shall reserve and dedicate captured tax dollars in a given fiscal year towards the annual principal and interest amount requirement on any debt that may be outstanding as of June 30, of each succeeding year. In case that the amount reserved and dedicated is not sufficient to meet the principal and interest payment requirements on the debt, the Developer will be notified on or before August 1<sup>st</sup> of the amount of payment required, and the Developer shall pay to the Authority the difference between the tax capture and debt payment due in the year at issue to make principal and interest payments as required. A separate accounting shall be maintained of said payments by Developer. In future years when the total tax dollars captured in a given fiscal year are sufficient to cover the annual principal and interest payment on any outstanding bond debt payment that may be due, the difference between the amount captured and the actual annual bond debt payment shall be reimbursed to the Developer as calculated on an annual basis until any amounts paid by the Developer to cover the bond costs in prior years have been reimbursed to the Developer. This Agreement binds the parties, and their respective successors, representatives, and assigns.

14. LIMITATIONS ON TAX INCREMENT REVENUE. Nothing contained in this Agreement shall be construed to establish any liability on the part of the City or the Authority to reimburse the Developer for any costs or expenses, except to the extent that such costs and expenses are eligible expenses under one or more tax increment financing plans approved by the City and the Authority, and sufficient taxes are actually captured by the City or Authority to pay for such costs and expenses.

15. NO THIRD-PARTY BENEFICIARIES. The Parties acknowledge and agree that this Agreement is made and entered into for the sole benefit of the Parties hereto and their successors and assigns including any lender participating in the financing of the Project, and in no event shall any other person, entity or agency be considered a party to this Agreement or a beneficiary under this Agreement. Accordingly, there are no third-party beneficiaries under this Agreement.

16. DEVELOPER'S INSURANCE AND INDEMNIFICATION.

a) Developer's Insurance. Prior to commencing construction on all or any portion of the development site, Developer shall and Developer shall cause its agents, contractors and subcontractors, (the "Developer Parties") to procure and maintain in full force and effect, at Developer's sole expense, Builders Risk, Commercial General Liability Insurance, Commercial Automobile Liability Insurance, (including coverage for owned automobiles and for non-owned and hired automobiles), Umbrella or Excess Liability Insurance for the Commercial General Liability Insurance and Commercial Automobile Liability Insurance, Professional Liability as specified herein and any other insurance as may be required from time to time. With the exception of Worker's Compensation and Professional Liability Insurance, each policy must (i) identify the Authority and the City and their respective successors and assigns (collectively, "Developer's Designees") as additional insureds and (ii) include an endorsement providing that coverage in favor of Developer's Designees will not be impaired in any way by any act, omission, or default of Developer, its contractors, employees, agents, representatives, or any other person. All insurance policies required hereunder shall be written as primary policies, not contributing with or in excess of any coverage maintained by the Authority or the City of Marshall. Developer shall provide the Authority and City with a Certificate of Insurance and a copy of the additional insured endorsement at any time upon request. Commercial General Liability Insurance, Commercial

Automobile Liability Insurance, Umbrella or Excess Coverage and Worker's Compensation Insurance shall be written with limits of liability not less than those shown below. Builders Risk policies for each portion of the Project will be for the completed value of the structures and the Infrastructure Improvements, either in whole or as component parts of the Project based upon the construction cost.

Builders Risk	As stated above
Commercial General Liability	
i. Each Occurrence	\$1,000,000;
ii. General Aggregate	\$2,000,000 and;
iii. Products/Completed Operations (Aggregate)	\$2,000,000;
Personal and Advertising Injury	\$1,000,000
Commercial Automobile	\$1,000,000 combined single limit
Umbrella	\$5,000,000 each occurrence
Worker's Compensation	Statutory limits
Employer's Liability	\$1,000,000
Limited Pollution	\$1,000,000
Professional Liability	\$1,000,000

Developer shall, and shall cause all Developer Parties to, maintain in effect all insurance coverages required hereunder, at the Developer's sole expense or such Developer Party's sole expense. All insurance is to be issued by companies having a "General Policyholders Rating" of at least "A" and a financial rating of not less than Class XII. All insurance policies shall provide that the coverage afforded shall not be canceled or non-renewed or restrictive modifications added, until at least ten (10) days' prior written notice has been given to each of the Developer's

Designees. Developer shall, at least thirty (30) days prior to the expiration of such policies, furnish Authority with renewals thereof. In the event the Developer or Developer Parties fail to obtain or maintain any insurance coverage required under the Agreement, Authority may purchase such coverage and charge the cost thereof to Developer at 125% of the actual costs in order to compensate the Authority for the administrative time involved.

b) General Indemnification. To the extent, and only to the extent, not covered by the proceeds from the insurance policies required to be carried hereunder or under any other agreements between the parties hereto, the Developer agrees that it shall indemnify and hold harmless the Authority and the City from against and from any loss, damage, claim of damage, liability or expense to or for any person or property, whether based on contract, tort, negligence or otherwise, arising directly or indirectly out of or in connection with its acts or omissions in conjunction with the performance of this Agreement so indemnifying, its agents, servants, employees or contractors; provided, however, that nothing herein shall be construed to require a party to indemnify the other against such party's own acts, omissions, or neglect.

17. NOTICES. Except as otherwise specified herein, all notices, consents, approvals, requests, and other communications (collectively called "Notices") required or permitted under this Agreement must be given in writing and are effective on delivery. Delivery may be effectuated by personal service with receipt obtained; certified mail or first-class mail with delivery proof; or nationally recognized overnight courier delivery service with next business day delivery. Notices must be addressed as follows:

If to the Authority: City Manager  
323 W. Michigan Avenue  
Marshall, Michigan 49068

With a copy to: City Attorney

323 W. Michigan Avenue  
Marshall, Michigan 49068

If to the Developer: Green Development Ventures, LLC  
2186 Centre Drive  
Portage, MI 49024

With a copy to: Developer's Attorney  
Eric Guerin  
2186 East Centre Avenue  
Portage, MI 49002

18. SEVERABILITY. If any part, term, or provision of this Agreement is found by a court of competent jurisdiction to be illegal or unenforceable, the validity of the remaining portions and provisions will not be affected and the rights and obligations of the parties will be construed and enforced as if this Agreement did not contain the particular part, term, or provision held to be invalid unless it is a material term or provision of the agreement that would significantly alter the nature of the Agreement. All terms, conditions, responsibilities, duties, promises and obligations of the parties are binding upon the parties, their successors and assigns.

19. LIMITATION OF REMEDIES FOR DEVELOPER, WAIVER. Developer agrees that its sole and exclusive remedy against the Authority or the City of Marshall for any claim arising out of this development, including but not limited to claims arising out of this Agreement shall be to seek and obtain specific performance of the terms of this Agreement including temporary and permanent injunctive relief. All other claims arising out of this Project and this Agreement, whether for breach of contract, tort, or otherwise are waived by Developer. In the event that this Agreement is collaterally assigned to any other party, said party and lender and its successors and assigns shall have as its sole and exclusive remedy specific performance of the terms of this Agreement including temporary and permanent injunctive relief, and shall be deemed to have waived any other claims as specified in this provision. Each party shall be responsible for

its individual attorney fees, costs, and expenses, including expert witness fees and expenses, in any proceeding or court action to enforce the terms of this agreement. The award of any monetary relief shall be limited to the amounts owed in accordance with the terms of this Agreement, and the agreements and financing incorporated by reference in the terms of this Agreement in an action for specific performance, including temporary and permanent injunctive relief.

20. ASSIGNABILITY, TRANSFERABILITY, MODIFICATION. This Agreement is not assignable, transferable, or modifiable without the express written agreement of the parties which shall not be unreasonably conditioned, delayed, or denied. The Authority agrees to take reasonable steps necessary to promptly approve any assignment, transfer, or modification provided that any proposed new party to the Agreement agrees to be bound by the terms and conditions herein. Nothing in this Agreement beyond that stated herein shall be construed to hinder, delay, or prohibit the assignment, transferability or modification of this Agreement or prohibit the Authority's use of reasonable criteria to ensure that the Authority or City of Marshall are not subjected to additional material risk related to the Development as a result of any such assignment, transfer, or modification. If an assignment of this Agreement, including any and all ancillary agreements (to a party other than a state or federally regulated lender or financial services firm with assets in excess of \$1,000,000,000 is requested by Developer prior to the issuance of all Certificates of Occupancy for the Project, reasonable criteria shall be considered by the Authority in order to insure that the proposed assignee has adequate financial strength and capabilities, reputation, experience and expertise and the proposed assignment does not subject the Authority to additional material risk related to the Development. Authority agrees to perform such review within 30 business days of receiving that information reasonably necessary for such review. If an assignment of this Agreement (including any and all ancillary agreements) is requested by Developer after the issuance of all Certificates of Occupancy for the Development, reasonable

criteria shall be defined as that criteria necessary to insure that the proposed assignee agrees to be legally bound by the terms and conditions herein. If the Authority properly declines to approve an assignment in accord with the provisions of this section, Developer shall remain obligated to complete its obligations under the Agreement.

21. COUNTERPARTS. This Agreement may be executed in counterparts, each of which is deemed an original document, but together constitute one instrument.

22. GOVERNING LAW AND INTERPRETATION. The laws of the State of Michigan govern this Agreement and the venue for all proceedings in connection with this Agreement shall be Calhoun County, Michigan. The pronouns and relative words used are written in the masculine and singular only. If more than one joins in the execution hereof as Developer or is of the feminine sex or a corporation or limited liability company, such words are read as if written in plural, feminine, or neuter, respectively.

23. HEADINGS. The sections and paragraph headings contained in this Agreement are for reference purposes only and shall not affect in any way the interpretation of the Agreement

24. LEGAL REPRESENTATION. It is acknowledged that each party to this Agreement had the opportunity to be represented by counsel in the preparation of this Agreement and, accordingly, the rule that a contract shall be interpreted strictly against the party preparing same shall not apply due to the joint contribution of both parties.

25. WAIVER. The failure of either Party to exercise any right given hereunder or to insist upon strict compliance with regard to any provision of this Agreement, at any time, shall not constitute a waiver of such provision or the right by such at any time to avail itself of such remedies as it may have for any breach or breaches of such provision.

26. RELATIONSHIP OF THE PARTIES. The relationship of the Authority and the Developer shall be defined solely by the expressed terms of this Agreement, including the



implementing documents described or contemplated herein, and neither the cooperation of the parties hereunder nor anything expressly or implicitly contained herein shall be deemed or construed to create a partnership, limited or general, or joint venture between the Authority and the Developer, nor shall any party or their agent be deemed to be the agent or employee of any party to this Agreement. Under no circumstances shall an agent, employee, or contractor of the Developer, be, nor considered to be, an employee of the Authority or of the City of Marshall.

27. ENTIRE AGREEMENT. The parties agree that this Development Agreement contains the entire terms and conditions between the Authority and Developer and that there are no other agreements, representations, statements, or understandings, which have been relied on by the parties.

28. DRAFTING AND CONSTRUCTION. All parties to this Agreement have participated fully and equally in the negotiation and preparation hereof; therefore, this Agreement shall not be more strictly construed or any ambiguities within this Agreement resolved against any party hereto.

29. DUE AUTHORIZATION. The Authority and the Developer each warrant and represent to the other that this Agreement and the terms and condition thereof have been duly authorized and approved by, in the case of the Authority, its Board and all other governmental agencies whose approval may be required as a precaution to the effectiveness hereof, and as to the Developer, by the members thereof, and that the persons who have executed this Agreement below have been duly authorized to do so. The parties hereto agree to provide such opinions of counsel as to the due authorization and binding effect of this Agreement and the collateral documents contemplated hereby as the other party shall reasonably request.

[SIGNATURES ON FOLLOWING PAGE]

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the date  
first set forth above.

WITNESSES:

CITY OF MARSHALL

\_\_\_\_\_

By \_\_\_\_\_  
Jim Schwartz, Mayor

\_\_\_\_\_

By \_\_\_\_\_  
Michelle Eubank, City Clerk

CITY OF MARSHALL NORTH EAST  
NEIGHBORHOOD IMPROVEMENT  
AUTHORITY

\_\_\_\_\_

By \_\_\_\_\_  
Scott Wolfersberger, Chairperson

\_\_\_\_\_

By \_\_\_\_\_  
Tom Larabel, Vice President  
Green Development Ventures, LLC

APPROVED AS TO FORM:

By \_\_\_\_\_  
David M. Revore, City Attorney

EXHIBIT A – Proposed Plan for Phase 1



## ITEM 12.I

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Eric Zuzga, Director of Community Services  
Justin Miller, Parks and Recreation Superintendent  
**DATE:** March 6, 2023  
**SUBJECT:** SENIOR MILLAGE GRANT REQUEST

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After the donation of the former Eaton parking lot at Hanover and Fountain Streets, a committee was formed to work on the development of the property. The development process was separated in two phases, with the pickleball courts and parking lot encompassing the first phase. The next step in the development process involved the committee members and city staff developing a funding plan for the completion of phase 1.

Staff has been successful in receiving \$670,000 in grant funding to date. The next funding opportunity that has been identified is the Calhoun County Senior Millage Strategic Projects grant opportunity. Staff are currently finalizing an application for \$150,000 from Senior Services to help towards phase 1 construction, specifically the pickleball courts.

**BUDGET IMPACT:**

This grant will assist in the creation of Eaton Park. As no City funding match is required, there is no impact on the budget at this time. Future budget amendments will be necessary for construction.

**RECOMMENDATION:**

Approve the submission of a \$150,000 grant to the Senior Millage Strategic Projects program.



## ITEM 12.J

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Eric Zuzga, Director of Community Services  
Justin Miller, Parks and Recreation Superintendent  
**DATE:** March 6, 2023  
**SUBJECT:** **MLB - SCOTTS FIELD REFURBISHMENT GRANT**

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The Marshall Athletic Fields are a staple of our youth and adult baseball, softball and t-ball programs. The fields have been used for by house leagues, travel leagues and tournaments over the years. With this much activity at the fields the wear and tear has begun to take its toll. We are asking to write a grant for up to \$50,000 through the MLB - Scotts Field Refurbishment grant. This grant would allow us to repair our batters boxes and pitching areas that would last for years.

**BUDGET IMPACT:**

As the grant does not require a local city match, there is no budget impact on the city. The submitted grant proposal would cover the cost of the equipment and installation.

**RECOMMENDATION:**

Approve the submission of a \$50,000 to the MLB-Scotts Field Refurbishment Grant program.



## ITEM 12.K

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
William Dopp, Finance Director/ City Treasurer  
**DATE:** March 6, 2023  
**SUBJECT:** **SECOND QUARTER FY2023 FINANCIAL REPORT**

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In accordance with Section 9.07 of the City Charter, the following financial statements are submitted to the Council for the 2nd quarter ending December 31, 2022. The statements cover the period beginning July 1, 2022 and ending December 31, 2022. Highlights of the financial statements follow.

**Note:** *References to funds being over or below budget are based upon two quarters of the fiscal year being completed; hence an assumption is made that 50% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. A 10% variance is considered acceptable.*

The Revenue and Expenditure Report is designed to show the status of the current year's sources and uses of revenue, including a comparison to the annual budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

### **General Fund**

- As of December 31, 2022, the City had collected approximately 74% of its anticipated General Fund revenue. This amount reflects the collection of summer tax revenue.
- As of December 31, 2022, overall General Fund expenditures are at 54%. Specific General Fund expenditure highlights are below:
  - The Clerk Department is at 65% spent. This is expected as elections are complete.
  - The City Hall Department is at 71% spent. This is primarily due to the replacement of a generator for \$13,655. A budget amendment, increasing the expenditure budget for maintenance of the building is included in your agenda.
  - The Police Department is at 52% of budgeted expenditures.



- The Crossing Guards Department is at 103% of budgeted expenditures. A budget amendment for \$2,700 to increase the part-time salaries expenditure budget is included in your agenda.
- The Fire Department is at 56% of budgeted expenditures due to the timing of debt service payments.
- The Cemetery Department is at 62% of budgeted expenditures, primarily due to contracted services and payroll being overspent year to date. Director Davenport is looking into wage allocations and if a budget amendment is necessary, it will be brought forward after the 3<sup>rd</sup> quarter financial review.

### **Non-General Funds**

**MVH Local Fund:** 43% of revenue has been collected but 119% of the expenditure budget has been spent. Capital outlay has a budget of \$37,000 but \$238,096 has been expended year to date. A budget amendment to cover the cost of this street project is included as an agenda item.

**Municipal Street Fund:** Expenditures are at 92% due to the majority of work being performed during the July – December construction project season. A budget amendment is included as an agenda item.

**Farmer's Market:** Expenditures are at 25%, low due to the seasonality of the operation.

**American Rescue Plan Act:** Revenue in the amount of \$603,543 has been received, more than the budgeted amount of \$364,456. No expenditures have occurred fiscal year to date, as a plan for the funds is still being developed. ARPA funds must be committed by December 31, 2024 and expended by December 31, 2026.

**Airport:** Revenues are at 40% of the budget. Expenditures are at 65% of budget, primarily due to higher fuel costs. These costs will be tracked and if another budget amendment is required for fuel, it will be brought forward after the 3<sup>rd</sup> quarter review.

**Special Projects Fund:** Revenue and expenditure budgets need to be set up for this fund for miscellaneous projects and a budget amendment will be done later in the fiscal year.

**Marshall House Fund:** Revenue is at 46% of budget and expenditures are at 69% of budget. Certain expenses, such as contracted services and building maintenance are running high and will be tracked. A budget amendment in the amount of \$293,000 for environmental activities performed by Triterra in support of the sale of the Marshall House is included in your agenda.

**Electric:** Revenues are at 51% of budget and expenditures are at 44%. This is normal for this time of year. Because this fund is operating under a Deficit Elimination Plan, Finance wanted to highlight that this fund is currently on track.

**BUDGET IMPACT:**

Staff has prepared the necessary budget amendments in order to be compliant with State law. This is a separate item for Council consideration.

**RECOMMENDATION:**

Accept the Second Quarter FY 2023 Financial Report as presented and place it on file.

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Revenues						
Dept 000						
101-000-402.00	Current Property Taxes	3,980,021.00	3,980,021.00	0.00	3,859,681.80	96.98
101-000-412.00	Delinquent Personal Prop Taxes	2,000.00	2,000.00	0.00	0.00	0.00
101-000-445.00	Penalties & Int. on Taxes	25,000.00	25,000.00	0.00	3,856.92	15.43
101-000-447.00	Tax Collection Fees	140,000.00	140,000.00	0.00	120,797.66	86.28
101-000-476.00	Licenses and Permits	2,000.00	2,000.00	0.00	210.00	10.50
101-000-476.01	Permits	200,000.00	200,000.00	0.00	168,692.00	84.35
101-000-476.02	APPLICATIONS - MMFP	200,000.00	200,000.00	0.00	20,000.00	10.00
101-000-477.00	Cable Commissions	40,000.00	40,000.00	0.00	14,068.39	35.17
101-000-541.00	Liquor License Refund	8,500.00	8,500.00	0.00	10,269.60	120.82
101-000-573.00	LOCAL COMM STAB SHARE TAX	158,000.00	158,000.00	0.00	48,870.98	30.93
101-000-574.00	State Shared Rev-Constitutiona	654,846.00	654,846.00	0.00	438,703.00	66.99
101-000-574.01	State Shared Rev-StatutoryEVIP	123,000.00	123,000.00	0.00	21,819.00	17.74
101-000-588.00	Contributions from Local Units	127,583.00	127,583.00	0.00	63,794.00	50.00
101-000-588.14	CONTRIBUTIONS - COUNTY PARK MILLAGE	19,996.00	19,996.00	0.00	0.00	0.00
101-000-589.00	Contributions from School	0.00	98,961.00	0.00	49,480.50	50.00
101-000-602.00	NSF Revenue	40.00	40.00	0.00	0.00	0.00
101-000-607.00	Charges for Services - Fees	4,000.00	4,000.00	0.00	1,170.00	29.25
101-000-607.01	Charges for Services - FOIA	0.00	0.00	0.00	58.55	100.00
101-000-607.02	Charges for Ser.-Plan & Zone	1,000.00	1,000.00	0.00	950.00	95.00
101-000-607.03	FIRE INSPECTION FEES	50,000.00	50,000.00	0.00	0.00	0.00
101-000-626.00	Charges for Services	10,000.00	10,000.00	0.00	2,830.00	28.30
101-000-642.00	Charges for Services - Sales	68,000.00	68,000.00	0.00	29,312.60	43.11
101-000-642.01	Charges for Serv-Columbarium	500.00	500.00	0.00	0.00	0.00
101-000-658.00	Parking Violations	1,000.00	1,000.00	0.00	474.00	47.40
101-000-659.00	District Court - Ord. Fines	12,000.00	12,000.00	0.00	4,985.05	41.54
101-000-659.01	Civil Infractions	0.00	0.00	0.00	20.00	100.00
101-000-665.00	Interest	3,000.00	3,000.00	0.00	16,783.32	559.44
101-000-667.00	Rents	50,000.00	50,000.00	0.00	11,732.00	23.46
101-000-667.02	RENTS-ROW	512,884.00	512,884.00	0.00	256,441.98	50.00
101-000-673.00	Sales of Fixed Assets	0.00	0.00	0.00	20,650.00	100.00
101-000-675.00	Contrib. from Other Sources	185,000.00	185,000.00	0.00	83,376.00	45.07
101-000-677.00	CASH - OVER & SHORT	0.00	0.00	0.00	(10.00)	100.00
101-000-679.00	MISCELLANEOUS REVENUE	130,000.00	130,000.00	0.00	30,496.99	23.46
101-000-680.00	COST ALLOCATION REIMBURSEMENT	452,371.00	452,371.00	0.00	113,092.75	25.00
101-000-699.00	Transfers From Other Funds	30,000.00	30,000.00	0.00	6,428.75	21.43
Total Dept 000		7,190,741.00	7,289,702.00	0.00	5,399,035.84	74.06
TOTAL REVENUES		7,190,741.00	7,289,702.00	0.00	5,399,035.84	74.06
Expenditures						
Dept 101 - City Council						
101-101-703.00	Part-time Salaries	2,300.00	2,300.00	0.00	1,150.00	50.00
101-101-712.00	WORKERS COMPENSATION	64.00	64.00	0.00	2.96	4.63
101-101-715.00	Social Security	176.00	176.00	0.00	87.94	49.97
101-101-740.00	Operating Supplies	132.00	132.00	0.00	0.00	0.00
101-101-810.00	Dues & Memberships	285.00	285.00	0.00	0.00	0.00
Total Dept 101 - City Council		2,957.00	2,957.00	0.00	1,240.90	41.96
Dept 172 - City Manager						
101-172-702.00	Payroll	168,405.00	168,405.00	0.00	69,453.10	41.24
101-172-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	3,049.99	100.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
101-172-712.00	WORKERS COMPENSATION	639.00	639.00	0.00	519.00	81.22
101-172-715.00	Social Security	12,883.00	12,883.00	0.00	2,982.37	23.15
101-172-716.00	Hospitalization	25,835.00	25,835.00	0.00	10,901.00	42.19
101-172-717.00	Life Insurance	451.00	451.00	0.00	182.12	40.38
101-172-718.00	RETIREMENT - D/B	33,804.00	33,804.00	0.00	2,547.97	7.54
101-172-718.10	RETIREMENT - D/C	5,562.00	5,562.00	0.00	8,672.44	155.92
101-172-727.00	Office Supplies	50.00	50.00	0.00	279.05	558.10
101-172-757.00	Fuels & Lubricants	283.00	283.00	0.00	0.00	0.00
101-172-810.00	Dues & Memberships	2,000.00	2,000.00	0.00	1,359.25	67.96
101-172-850.00	Communications	0.00	0.00	0.00	277.48	100.00
101-172-860.00	Transportation & Travel	0.00	0.00	0.00	955.35	100.00
101-172-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	5,887.00	5,887.00	0.00	2,943.48	50.00
101-172-958.00	Education & Training	700.00	700.00	0.00	185.00	26.43
Total Dept 172 - City Manager		256,499.00	256,499.00	0.00	104,307.60	40.67
Dept 215 - Clerk						
101-215-702.00	Payroll	27,596.00	27,596.00	0.00	16,094.61	58.32
101-215-702.01	Other Fringe Benefits-taxable	750.00	750.00	0.00	0.00	0.00
101-215-703.00	Part-time Salaries	5,000.00	5,000.00	0.00	5,014.50	100.29
101-215-704.00	Overtime Salaries	0.00	0.00	0.00	308.16	100.00
101-215-712.00	WORKERS COMPENSATION	97.00	97.00	0.00	130.77	134.81
101-215-715.00	Social Security	2,551.00	2,551.00	0.00	1,174.16	46.03
101-215-716.00	Hospitalization	12,378.00	12,378.00	0.00	6,349.46	51.30
101-215-717.00	Life Insurance	66.00	66.00	0.00	31.56	47.82
101-215-718.00	RETIREMENT - D/B	7,153.00	7,153.00	0.00	4,082.17	57.07
101-215-727.00	Office Supplies	150.00	150.00	0.00	228.64	152.43
101-215-727.02	Postage and Shipping	0.00	0.00	0.00	27.90	100.00
101-215-728.00	Equipment & Supplies	0.00	0.00	0.00	3.92	100.00
101-215-801.00	Professional Services	0.00	0.00	0.00	90.00	100.00
101-215-810.00	Dues & Memberships	245.00	245.00	0.00	166.00	67.76
101-215-820.00	Contracted Services	1,479.00	1,479.00	0.00	511.50	34.58
101-215-830.00	Elections	7,000.00	7,000.00	0.00	9,877.62	141.11
101-215-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
101-215-901.00	Advertising	6,000.00	6,000.00	0.00	2,237.68	37.29
101-215-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	0.00	0.00
101-215-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	1,987.00	1,987.00	0.00	993.48	50.00
101-215-958.00	Education & Training	300.00	300.00	0.00	0.00	0.00
Total Dept 215 - Clerk		73,094.00	73,094.00	0.00	47,322.13	64.74
Dept 242 - Chapel						
101-242-776.00	Building Maintenance Supplies	0.00	0.00	0.00	285.00	100.00
101-242-825.00	Insurance	215.00	215.00	0.00	230.48	107.20
101-242-931.00	Maintenance of Building	1,500.00	1,500.00	0.00	0.00	0.00
Total Dept 242 - Chapel		1,715.00	1,715.00	0.00	515.48	30.06
Dept 253 - Treasurer						
101-253-702.00	Payroll	291,236.00	291,236.00	0.00	126,838.38	43.55
101-253-702.01	Other Fringe Benefits-taxable	280.00	280.00	0.00	2,249.99	803.57
101-253-704.00	Overtime Salaries	0.00	0.00	0.00	280.74	100.00
101-253-712.00	WORKERS COMPENSATION	1,086.00	1,086.00	0.00	1,232.65	113.50

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-253-715.00	Social Security	22,301.00	22,301.00	0.00	9,197.08	41.24
101-253-716.00	Hospitalization	108,506.00	108,506.00	0.00	35,685.07	32.89
101-253-717.00	Life Insurance	503.00	503.00	0.00	162.04	32.21
101-253-718.00	RETIREMENT - D/B	10,947.00	10,947.00	0.00	825.10	7.54
101-253-718.10	RETIREMENT - D/C	18,563.00	18,563.00	0.00	11,616.93	62.58
101-253-727.00	Office Supplies	4,000.00	4,000.00	0.00	4,517.32	112.93
101-253-727.02	Postage and Shipping	12,000.00	12,000.00	0.00	6,800.67	56.67
101-253-801.00	Professional Services	111,625.00	111,625.00	66,836.18	42,088.82	97.58
101-253-810.00	Dues & Memberships	500.00	500.00	0.00	199.00	39.80
101-253-820.00	Contracted Services	0.00	0.00	0.00	2,805.00	100.00
101-253-850.00	Communications	5,000.00	5,000.00	0.00	1,631.55	32.63
101-253-860.00	Transportation & Travel	500.00	500.00	0.00	0.00	0.00
101-253-901.00	Advertising	200.00	200.00	0.00	293.52	146.76
101-253-930.00	Equipment Maintenance	150.00	150.00	0.00	139.39	92.93
101-253-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	0.00	0.00
101-253-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	26,784.00	26,784.00	0.00	13,392.00	50.00
101-253-958.00	Education & Training	1,000.00	1,000.00	0.00	75.00	7.50
Total Dept 253 - Treasurer		615,373.00	615,373.00	66,836.18	260,030.25	53.12
Dept 257 - City Assessor						
101-257-703.00	Part-time Salaries	1,200.00	1,200.00	0.00	558.43	46.54
101-257-712.00	WORKERS COMPENSATION	4.00	4.00	0.00	2.93	73.25
101-257-715.00	Social Security	92.00	92.00	0.00	42.72	46.43
101-257-727.00	Office Supplies	500.00	500.00	0.00	0.00	0.00
101-257-820.00	Contracted Services	59,900.00	59,900.00	0.00	28,670.00	47.86
101-257-850.00	Communications	540.00	540.00	0.00	240.06	44.46
101-257-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	9,397.00	9,397.00	0.00	4,698.48	50.00
Total Dept 257 - City Assessor		71,633.00	71,633.00	0.00	34,212.62	47.76
Dept 261 - Non-departmental						
101-261-718.00	RETIREMENT - D/B	316,666.00	316,666.00	0.00	175,654.70	55.47
101-261-718.01	Retiree Health Insurance	322,430.00	432,430.00	0.00	273,519.97	63.25
101-261-755.00	Miscellaneous Supplies	1,050.00	1,050.00	0.00	610.97	58.19
101-261-801.00	Professional Services	5,850.00	5,850.00	0.00	11,690.80	199.84
101-261-803.00	Service Fee	100.00	100.00	0.00	0.00	0.00
101-261-804.00	BANK FEES	7,000.00	7,000.00	0.00	2,590.02	37.00
101-261-805.00	Administrative Costs	2,000.00	2,000.00	0.00	1,591.22	79.56
101-261-810.00	Dues & Memberships	5,200.00	5,200.00	0.00	550.00	10.58
101-261-820.00	Contracted Services	10,000.00	48,998.00	0.00	43,997.50	89.79
101-261-825.00	Insurance	8,000.00	8,000.00	0.00	10,055.98	125.70
101-261-850.00	Communications	3,000.00	3,000.00	0.00	999.50	33.32
101-261-940.00	Rentals	1,466.00	1,466.00	0.00	1,603.00	109.35
101-261-964.00	Refund or Rebates	1,500.00	1,500.00	0.00	95.31	6.35
101-261-995.00	Transfers to Other Funds	57,624.00	84,288.00	0.00	26,664.00	31.63
Total Dept 261 - Non-departmental		741,886.00	917,548.00	0.00	549,622.97	59.90
Dept 265 - City Hall						
101-265-702.00	Payroll	4,808.00	4,808.00	0.00	2,236.86	46.52
101-265-703.00	Part-time Salaries	17,850.00	17,850.00	0.00	9,673.20	54.19
101-265-712.00	WORKERS COMPENSATION	716.00	716.00	0.00	421.02	58.80

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
101-265-715.00	Social Security	1,734.00	1,734.00	0.00	905.52	52.22
101-265-716.00	Hospitalization	807.00	807.00	0.00	371.19	46.00
101-265-717.00	Life Insurance	4.00	4.00	0.00	1.84	46.00
101-265-718.10	RETIREMENT - D/C	481.00	481.00	0.00	210.88	43.84
101-265-776.00	Building Maintenance Supplies	4,000.00	4,000.00	0.00	5,484.28	137.11
101-265-820.00	Contracted Services	6,250.00	6,250.00	0.00	1,205.37	19.29
101-265-825.00	Insurance	3,714.00	3,714.00	0.00	4,023.70	108.34
101-265-921.00	Utilities - Gas	4,000.00	4,000.00	0.00	1,781.20	44.53
101-265-922.00	Utilities-Elec, Water, Sewer	19,768.00	19,768.00	0.00	8,907.16	45.06
101-265-930.00	Equipment Maintenance	1,500.00	1,500.00	0.00	0.00	0.00
101-265-931.00	Maintenance of Building	12,870.00	12,870.00	10.00	20,823.04	161.87
101-265-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	327.00	327.00	0.00	163.50	50.00
Total Dept 265 - City Hall		78,829.00	78,829.00	10.00	56,208.76	71.32
Dept 266 - CITY ATTORNEY						
101-266-801.00	Professional Services	100,000.00	100,000.00	0.00	27,034.00	27.03
Total Dept 266 - CITY ATTORNEY		100,000.00	100,000.00	0.00	27,034.00	27.03
Dept 268 - Other City Property						
101-268-811.00	Taxes	62,000.00	62,000.00	0.00	61,411.68	99.05
Total Dept 268 - Other City Property		62,000.00	62,000.00	0.00	61,411.68	99.05
Dept 270 - Human Resources						
101-270-702.00	Payroll	53,410.00	53,410.00	0.00	21,682.06	40.60
101-270-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	0.00	750.01	50.00
101-270-704.00	Overtime Salaries	0.00	0.00	0.00	33.66	100.00
101-270-712.00	WORKERS COMPENSATION	178.00	178.00	0.00	123.50	69.38
101-270-715.00	Social Security	4,201.00	4,201.00	0.00	1,599.21	38.07
101-270-716.00	Hospitalization	24,757.00	24,757.00	0.00	8,216.04	33.19
101-270-717.00	Life Insurance	132.00	132.00	0.00	51.00	38.64
101-270-718.00	RETIREMENT - D/B	13,844.00	13,844.00	0.00	6,857.41	49.53
101-270-727.00	Office Supplies	300.00	300.00	0.00	81.93	27.31
101-270-740.00	Operating Supplies	50.00	50.00	0.00	0.00	0.00
101-270-801.00	Professional Services	500.00	500.00	0.00	0.00	0.00
101-270-810.00	Dues & Memberships	100.00	100.00	0.00	0.00	0.00
101-270-901.00	Advertising	1,000.00	1,000.00	0.00	58.00	5.80
101-270-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	0.00	0.00
101-270-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	3,974.00	3,974.00	0.00	1,987.02	50.00
101-270-958.00	Education & Training	200.00	200.00	0.00	0.00	0.00
Total Dept 270 - Human Resources		104,338.00	104,338.00	0.00	41,439.84	39.72
Dept 301 - Police						
101-301-702.00	Payroll	998,472.00	998,472.00	0.00	451,283.68	45.20
101-301-702.01	Other Fringe Benefits-taxable	38,192.00	38,192.00	0.00	28,416.33	74.40
101-301-702.75	PAYROLL - S/T TRAINING	0.00	0.00	0.00	283.11	100.00
101-301-703.00	Part-time Salaries	23,949.00	23,949.00	0.00	10,233.59	42.73
101-301-704.00	Overtime Salaries	88,010.00	88,010.00	0.00	11,262.56	12.80
101-301-704.70	Overtime - Worked Over/Late Complaint	0.00	0.00	0.00	3,506.16	100.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
101-301-704.71	Overtime - Cover for Sick Time	0.00	0.00	0.00	5,981.12	100.00
101-301-704.72	Overtime - Posted Patrol	0.00	0.00	0.00	28,551.41	100.00
101-301-704.74	Overtime - Court/Informal Hearing	0.00	0.00	0.00	896.29	100.00
101-301-704.75	Overtime - Training	0.00	0.00	0.00	8,908.83	100.00
101-301-704.76	Overtime - Special Event Coverage	0.00	0.00	0.00	3,039.46	100.00
101-301-704.77	Overtime - Called in for Major Crime	0.00	0.00	0.00	58.05	100.00
101-301-712.00	WORKERS COMPENSATION	24,145.00	24,145.00	0.00	19,333.53	80.07
101-301-715.00	Social Security	18,254.00	18,254.00	0.00	8,409.03	46.07
101-301-716.00	Hospitalization	262,704.00	262,704.00	0.00	92,337.04	35.15
101-301-717.00	Life Insurance	1,909.00	1,909.00	0.00	918.00	48.09
101-301-718.00	RETIREMENT - D/B	286,908.00	286,908.00	0.00	153,318.45	53.44
101-301-727.00	Office Supplies	2,000.00	2,000.00	0.00	521.67	26.08
101-301-727.02	Postage and Shipping	50.00	50.00	0.00	51.71	103.42
101-301-740.00	Operating Supplies	11,034.00	11,034.00	0.00	666.49	6.04
101-301-741.00	Uniforms	7,000.00	7,000.00	0.00	5,133.07	73.33
101-301-742.00	Laundry	3,500.00	3,500.00	0.00	2,205.90	63.03
101-301-757.00	Fuels & Lubricants	41,467.00	41,467.00	0.00	11,921.93	28.75
101-301-801.00	Professional Services	3,600.00	3,600.00	0.00	2,158.67	59.96
101-301-806.00	MEDICAL SERVICES	1,500.00	1,500.00	0.00	0.00	0.00
101-301-810.00	Dues & Memberships	1,105.00	1,105.00	0.00	775.00	70.14
101-301-820.00	Contracted Services	34,006.00	34,006.00	0.00	19,981.26	58.76
101-301-825.00	Insurance	13,461.00	13,461.00	0.00	16,253.50	120.75
101-301-850.00	Communications	20,675.00	20,675.00	0.00	6,631.81	32.08
101-301-860.00	Transportation & Travel	3,000.00	3,000.00	0.00	198.52	6.62
101-301-901.00	Advertising	600.00	600.00	0.00	236.74	39.46
101-301-930.00	Equipment Maintenance	9,300.00	9,300.00	225.00	1,976.78	23.68
101-301-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	44.54	9.28
101-301-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	41,257.00	41,257.00	0.00	20,628.48	50.00
101-301-941.02	MOTOR POOL REPLACEMENT CHARGE	38,957.00	38,957.00	0.00	19,478.52	50.00
101-301-941.03	MOTOR POOL OPERATING CHARGE	61,206.00	61,206.00	0.00	36,631.00	59.85
101-301-958.00	Education & Training	10,590.00	10,590.00	0.00	3,163.21	29.87
101-301-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND	0.00	0.00	0.00	7,637.69	100.00
101-301-995.00	Transfers to Other Funds	110,374.00	273,691.00	0.00	212,076.30	77.49
Total Dept 301 - Police		2,157,705.00	2,321,022.00	225.00	1,195,109.43	51.50
Dept 315 - Crossing Guards						
101-315-703.00	Part-time Salaries	2,500.00	2,500.00	0.00	2,418.00	96.72
101-315-712.00	WORKERS COMPENSATION	177.00	177.00	0.00	164.89	93.16
101-315-715.00	Social Security	0.00	0.00	0.00	184.98	100.00
Total Dept 315 - Crossing Guards		2,677.00	2,677.00	0.00	2,767.87	103.39
Dept 325 - Dispatch Operations						
101-325-820.00	Contracted Services	190,000.00	190,000.00	0.00	92,578.36	48.73
Total Dept 325 - Dispatch Operations		190,000.00	190,000.00	0.00	92,578.36	48.73
Dept 336 - Fire						
101-336-702.00	Payroll	478,446.00	478,446.00	0.00	242,371.15	50.66
101-336-702.01	Other Fringe Benefits-taxable	51,547.00	51,547.00	0.00	15,874.98	30.80
101-336-702.75	PAYROLL - S/T TRAINING	0.00	0.00	0.00	952.60	100.00
101-336-703.00	Part-time Salaries	61,800.00	61,800.00	0.00	3,538.00	5.72



PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

2022-23

ORIGINAL

2022-23

AMENDED BUDGET

ENCUMBERED

YEAR-TO-DATE

YTD BALANCE

12/31/2022

% BDGT

USED

GL NUMBER

DESCRIPTION

## Fund 101 - General Fund

## Expenditures

101-336-704.00	Overtime Salaries	56,650.00	56,650.00	0.00	4,766.19	8.41
101-336-704.71	Overtime - Cover for Sick Time	0.00	0.00	0.00	558.47	100.00
101-336-704.72	OVERTIME - POSTED STATION CVRG	0.00	0.00	0.00	1,686.57	100.00
101-336-704.75	Overtime - Training	0.00	0.00	0.00	2,027.65	100.00
101-336-704.76	Overtime - Special Event Coverage	0.00	0.00	0.00	1,192.66	100.00
101-336-704.78	OVERTIME FIRE TONE RESPONSE ACTUAL	0.00	0.00	0.00	1,615.63	100.00
101-336-704.79	OVERTIME FIRE TONE RESPONSE FALSE	0.00	0.00	0.00	986.54	100.00
101-336-712.00	WORKERS COMPENSATION	22,931.00	22,931.00	0.00	15,886.92	69.28
101-336-713.00	OTHER FRINGE BENEFITS-NON TAX	5,255.00	5,255.00	0.00	3,600.00	68.51
101-336-715.00	Social Security	13,234.00	13,234.00	0.00	4,100.49	30.98
101-336-716.00	Hospitalization	92,632.00	92,632.00	0.00	42,747.68	46.15
101-336-717.00	Life Insurance	470.00	470.00	0.00	189.72	40.37
101-336-718.00	RETIREMENT - D/B	267,744.00	267,744.00	0.00	188,027.52	70.23
101-336-718.10	RETIREMENT - D/C	8,008.00	8,008.00	0.00	3,592.60	44.86
101-336-727.00	Office Supplies	600.00	600.00	0.00	82.89	13.82
101-336-727.02	Postage and Shipping	50.00	50.00	0.00	0.00	0.00
101-336-740.00	Operating Supplies	5,000.00	5,000.00	0.00	893.84	17.88
101-336-740.10	MEDICAL AND RESCUE SUPPLIES	1,500.00	1,500.00	0.00	998.93	66.60
101-336-741.00	Uniforms	9,500.00	9,500.00	0.00	1,680.62	17.69
101-336-742.00	Laundry	200.00	200.00	0.00	0.00	0.00
101-336-755.00	Miscellaneous Supplies	1,200.00	1,200.00	0.00	665.41	55.45
101-336-757.00	Fuels & Lubricants	8,000.00	8,000.00	0.00	8,187.15	102.34
101-336-775.00	Repair & Maintenance Supplies	1,500.00	1,500.00	0.00	447.95	29.86
101-336-776.00	Building Maintenance Supplies	1,600.00	1,600.00	0.00	2,301.82	143.86
101-336-777.00	MINOR TOOLS AND EQUIPMENT	2,000.00	2,000.00	0.00	3,713.51	185.68
101-336-806.00	MEDICAL SERVICES	3,000.00	3,000.00	0.00	1,713.00	57.10
101-336-810.00	Dues & Memberships	600.00	600.00	0.00	135.00	22.50
101-336-820.00	Contracted Services	10,500.00	10,500.00	0.00	19,858.82	189.13
101-336-825.00	Insurance	5,680.00	5,680.00	0.00	7,508.38	132.19
101-336-850.00	Communications	22,000.00	22,000.00	0.00	2,513.68	11.43
101-336-860.00	Transportation & Travel	1,500.00	1,500.00	0.00	214.29	14.29
101-336-901.00	Advertising	100.00	100.00	0.00	0.00	0.00
101-336-921.00	Utilities - Gas	4,100.00	4,100.00	0.00	2,007.10	48.95
101-336-922.00	Utilities-Elec, Water, Sewer	22,000.00	22,000.00	0.00	9,595.80	43.62
101-336-930.00	Equipment Maintenance	40,000.00	40,000.00	0.00	21,917.89	54.79
101-336-931.00	Maintenance of Building	4,500.00	4,500.00	0.00	2,850.90	63.35
101-336-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	0.00	0.00
101-336-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	23,069.00	23,069.00	0.00	11,534.52	50.00
101-336-941.02	MOTOR POOL REPLACEMENT CHARGE	1,949.00	1,949.00	0.00	974.52	50.00
101-336-941.03	MOTOR POOL OPERATING CHARGE	6,859.00	6,859.00	0.00	4,105.48	59.86
101-336-958.00	Education & Training	10,000.00	10,000.00	0.00	2,084.71	20.85
101-336-990.00	Debt Service	0.00	41,744.00	0.00	20,772.39	49.76
101-336-994.00	Bond Interest Paid	0.00	3,329.00	0.00	1,763.76	52.98
101-336-995.00	Transfers to Other Funds	0.00	143,319.00	0.00	143,319.00	100.00

Total Dept 336 - Fire

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1,245,916.00

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1,434,308.00

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0.00

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805,556.73

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56.16

Dept 371 - Inspection

101-371-702.00	Payroll	88,511.00	88,511.00	0.00	38,289.80	43.26
101-371-702.01	Other Fringe Benefits-taxable	224.00	224.00	0.00	0.00	0.00
101-371-704.00	Overtime Salaries	0.00	0.00	0.00	31.25	100.00
101-371-712.00	WORKERS COMPENSATION	400.00	400.00	0.00	291.47	72.87
101-371-715.00	Social Security	6,788.00	6,788.00	0.00	2,843.28	41.89
101-371-716.00	Hospitalization	13,108.00	13,108.00	0.00	4,348.95	33.18
101-371-717.00	Life Insurance	96.00	96.00	0.00	36.00	37.50

PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
101-371-718.10	RETIREMENT - D/C	8,387.00	8,387.00	0.00	3,696.63	44.08
101-371-727.00	Office Supplies	255.00	255.00	0.00	38.47	15.09
101-371-740.00	Operating Supplies	765.00	765.00	0.00	0.00	0.00
101-371-757.00	Fuels & Lubricants	816.00	816.00	0.00	487.98	59.80
101-371-801.00	Professional Services	0.00	0.00	0.00	18.10	100.00
101-371-810.00	Dues & Memberships	375.00	375.00	0.00	0.00	0.00
101-371-820.00	Contracted Services	20,000.00	20,000.00	0.00	10,490.00	52.45
101-371-860.00	Transportation & Travel	750.00	750.00	0.00	592.80	79.04
101-371-940.00	Rentals	3,515.00	3,515.00	0.00	1,757.50	50.00
101-371-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	0.00	0.00
101-371-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	5,098.00	5,098.00	0.00	2,548.98	50.00
101-371-941.03	MOTOR POOL OPERATING CHARGE	2,111.00	2,111.00	0.00	1,263.52	59.85
101-371-958.00	Education & Training	1,000.00	1,000.00	0.00	459.77	45.98
Total Dept 371 - Inspection		152,391.00	152,391.00	0.00	67,194.50	44.09
Dept 441 - Street						
101-441-702.00	Payroll	192,184.00	192,184.00	0.00	81,968.38	42.65
101-441-702.01	Other Fringe Benefits-taxable	2,149.00	2,149.00	0.00	3,323.64	154.66
101-441-702.60	Payroll - Forestry Tree Removal&Trimming	36,000.00	36,000.00	0.00	29,669.68	82.42
101-441-702.61	Payroll - Events Barricades/Banners	5,000.00	5,000.00	0.00	2,327.84	46.56
101-441-702.62	Payroll - Parking Lot Maint	4,400.00	4,400.00	0.00	532.40	12.10
101-441-702.63	Payroll - Christmas Decorations	5,700.00	5,700.00	0.00	2,014.13	35.34
101-441-702.66	Payroll - Sign Replacement	0.00	0.00	0.00	1,113.50	100.00
101-441-702.67	Payroll - Sidewalk	0.00	0.00	0.00	260.17	100.00
101-441-702.68	KETCHUM PARK RESTROOM	0.00	0.00	0.00	104.94	100.00
101-441-703.00	Part-time Salaries	10,400.00	10,400.00	0.00	7,141.74	68.67
101-441-703.61	PART-TIME - EVENTS BARRICADES/BANNERS	0.00	0.00	0.00	51.00	100.00
101-441-704.00	Overtime Salaries	4,800.00	4,800.00	0.00	3,249.02	67.69
101-441-704.60	Overtime - Forestry Removal&Trimming	4,800.00	4,800.00	0.00	5,200.37	108.34
101-441-704.61	Overtime - Events Barricades/Banners	1,182.00	1,182.00	0.00	1,453.71	122.99
101-441-704.62	Overtime - Parking Lot Maint	2,400.00	2,400.00	0.00	112.80	4.70
101-441-712.00	WORKERS COMPENSATION	22,457.00	22,457.00	0.00	15,219.09	67.77
101-441-715.00	Social Security	29,867.00	29,867.00	0.00	10,542.16	35.30
101-441-716.00	Hospitalization	103,544.00	103,544.00	0.00	40,145.83	38.77
101-441-717.00	Life Insurance	676.00	676.00	0.00	255.76	37.83
101-441-718.00	RETIREMENT - D/B	29,053.00	29,053.00	0.00	14,391.44	49.54
101-441-718.10	RETIREMENT - D/C	32,297.00	32,297.00	0.00	19,002.12	58.84
101-441-727.00	Office Supplies	416.00	416.00	0.00	55.88	13.43
101-441-740.00	Operating Supplies	7,283.00	7,283.00	0.00	4,158.94	57.10
101-441-741.00	Uniforms	4,160.00	4,160.00	0.00	11,043.66	265.47
101-441-757.00	Fuels & Lubricants	30,316.00	30,316.00	0.00	16,523.79	54.51
101-441-761.00	Safety Supplies	1,061.00	1,061.00	0.00	1,070.24	100.87
101-441-775.00	Repair & Maintenance Supplies	1,500.00	1,500.00	0.00	(131.80)	(8.79)
101-441-777.00	MINOR TOOLS AND EQUIPMENT	2,800.00	2,800.00	0.00	775.69	27.70
101-441-801.00	Professional Services	1,561.00	1,561.00	0.00	355.35	22.76
101-441-806.00	MEDICAL SERVICES	1,000.00	1,000.00	0.00	758.00	75.80
101-441-810.00	Dues & Memberships	528.00	528.00	0.00	75.00	14.20
101-441-820.00	Contracted Services	42,100.00	42,100.00	0.00	8,802.91	20.91
101-441-850.00	Communications	480.00	480.00	0.00	518.24	107.97
101-441-860.00	Transportation & Travel	850.00	850.00	0.00	506.25	59.56
101-441-901.00	Advertising	200.00	200.00	0.00	268.02	134.01
101-441-922.00	Utilities-Elec, Water, Sewer	82,000.00	82,000.00	0.00	40,389.58	49.26
101-441-939.00	Contracted Maintenance	6,120.00	6,120.00	0.00	1,152.16	18.83
101-441-940.00	Rentals	25,407.00	25,407.00	0.00	12,423.50	48.90

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
101-441-941.00	MOTOR POOL VEHICLE RENTAL	35,000.00	35,000.00	0.00	(279.39)	(0.80)
101-441-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	17,833.00	17,833.00	0.00	8,916.48	50.00
101-441-941.02	MOTOR POOL REPLACEMENT CHARGE	193,634.00	193,634.00	0.00	96,817.02	50.00
101-441-941.03	MOTOR POOL OPERATING CHARGE	184,146.00	184,146.00	0.00	110,209.00	59.85
101-441-941.05	VEHICLE RENTAL CREDIT	(199,234.00)	(199,234.00)	0.00	(18,365.43)	9.22
101-441-958.00	Education & Training	13,300.00	13,300.00	0.00	14,405.20	108.31
Total Dept 441 - Street		939,370.00	939,370.00	0.00	548,528.01	58.39
Dept 447 - Engineering						
101-447-702.00	Payroll	29,467.00	29,467.00	0.00	7,247.83	24.60
101-447-703.00	Part-time Salaries	5,400.00	5,400.00	0.00	0.00	0.00
101-447-712.00	WORKERS COMPENSATION	200.00	200.00	0.00	1,019.76	509.88
101-447-715.00	Social Security	2,667.00	2,667.00	0.00	485.94	18.22
101-447-716.00	Hospitalization	6,034.00	6,034.00	0.00	2,756.53	45.68
101-447-717.00	Life Insurance	46.00	46.00	0.00	22.24	48.35
101-447-718.10	RETIREMENT - D/C	2,947.00	2,947.00	0.00	1,322.99	44.89
101-447-727.00	Office Supplies	0.00	0.00	0.00	42.39	100.00
101-447-740.00	Operating Supplies	0.00	0.00	0.00	250.00	100.00
101-447-741.00	Uniforms	0.00	0.00	0.00	352.07	100.00
101-447-757.00	Fuels & Lubricants	655.00	655.00	0.00	408.55	62.37
101-447-801.00	Professional Services	0.00	0.00	0.00	675.00	100.00
101-447-850.00	Communications	0.00	0.00	0.00	480.12	100.00
101-447-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	0.00	0.00
101-447-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,282.00	6,282.00	0.00	3,141.00	50.00
101-447-941.02	MOTOR POOL REPLACEMENT CHARGE	3,957.00	3,957.00	0.00	1,978.50	50.00
101-447-941.03	MOTOR POOL OPERATING CHARGE	4,221.00	4,221.00	0.00	2,526.50	59.86
101-447-941.05	VEHICLE RENTAL CREDIT	(3,456.00)	(3,456.00)	0.00	0.00	0.00
Total Dept 447 - Engineering		58,900.00	58,900.00	0.00	22,709.42	38.56
Dept 523 - COMPOST						
101-523-702.00	PAYROLL	11,000.00	11,000.00	0.00	6,758.98	61.45
101-523-702.01	Other Fringe Benefits-taxable	14.00	14.00	0.00	0.00	0.00
101-523-703.00	Part-time Salaries	5,850.00	5,850.00	0.00	3,974.55	67.94
101-523-704.00	Overtime Salaries	0.00	0.00	0.00	1,469.40	100.00
101-523-712.00	WORKERS COMPENSATION	29.00	29.00	0.00	0.00	0.00
101-523-715.00	Social Security	700.00	700.00	0.00	916.39	130.91
101-523-716.00	Hospitalization	49.00	49.00	0.00	28.25	57.65
101-523-717.00	Life Insurance	7.00	7.00	0.00	3.00	42.86
101-523-718.00	RETIREMENT - D/B	328.00	328.00	0.00	0.00	0.00
101-523-740.00	Operating Supplies	68.00	68.00	0.00	0.00	0.00
101-523-775.00	Repair & Maintenance Supplies	612.00	612.00	0.00	0.00	0.00
101-523-810.00	Dues & Memberships	600.00	600.00	0.00	600.00	100.00
101-523-820.00	Contracted Services	5,000.00	5,000.00	(3,833.89)	3,833.89	0.00
101-523-901.00	Advertising	300.00	300.00	0.00	0.00	0.00
101-523-930.00	Equipment Maintenance	4,000.00	4,000.00	(8,556.20)	8,556.20	0.00
101-523-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	8,968.48	100.00
101-523-970.00	Capital Outlay	8,200.00	8,200.00	0.00	0.00	0.00
Total Dept 523 - COMPOST		36,757.00	36,757.00	(12,390.09)	35,109.14	61.81

Dept 567 - Cemetery

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
101-567-702.00	Payroll	18,186.00	18,186.00	0.00	11,412.79	62.76
101-567-702.01	Other Fringe Benefits-taxable	70.00	70.00	0.00	318.83	455.47
101-567-702.41	Payroll - Mowing/Trimming	0.00	0.00	0.00	133.10	100.00
101-567-702.51	Payroll - Open/Close Grave	0.00	0.00	0.00	3,542.02	100.00
101-567-702.52	Payroll - Decorations	0.00	0.00	0.00	248.59	100.00
101-567-702.53	Payroll - Foundations	0.00	0.00	0.00	3,807.21	100.00
101-567-703.00	Part-time Salaries	71,940.00	71,940.00	0.00	41,176.13	57.24
101-567-704.00	Overtime Salaries	2,770.00	2,770.00	0.00	80.20	2.90
101-567-704.41	Overtime - Mowing/Trimming	75.00	75.00	0.00	0.00	0.00
101-567-704.51	Overtime - Open/Close Grave	4,065.00	4,065.00	0.00	1,502.05	36.95
101-567-712.00	WORKERS COMPENSATION	1,723.00	1,723.00	0.00	1,894.55	109.96
101-567-715.00	Social Security	7,429.00	7,429.00	0.00	4,728.20	63.65
101-567-716.00	Hospitalization	1,370.00	1,370.00	0.00	332.55	24.27
101-567-717.00	Life Insurance	35.00	35.00	0.00	15.66	44.74
101-567-718.10	RETIREMENT - D/C	1,819.00	1,819.00	0.00	814.86	44.80
101-567-740.00	Operating Supplies	7,041.00	7,041.00	0.00	4,120.91	58.53
101-567-741.00	Uniforms	300.00	300.00	0.00	173.21	57.74
101-567-775.00	Repair & Maintenance Supplies	1,000.00	1,000.00	0.00	581.93	58.19
101-567-777.00	MINOR TOOLS AND EQUIPMENT	800.00	800.00	0.00	0.00	0.00
101-567-820.00	Contracted Services	2,601.00	2,601.00	0.00	5,629.18	216.42
101-567-825.00	Insurance	555.00	555.00	0.00	678.08	122.18
101-567-901.00	Advertising	200.00	200.00	0.00	0.00	0.00
101-567-922.00	Utilities-Elec, Water, Sewer	250.00	250.00	0.00	0.00	0.00
101-567-930.00	Equipment Maintenance	300.00	300.00	0.00	0.00	0.00
101-567-940.00	Rentals	0.00	0.00	0.00	726.50	100.00
101-567-941.00	MOTOR POOL VEHICLE RENTAL	7,920.00	7,920.00	0.00	1,132.71	14.30
101-567-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	817.00	817.00	0.00	408.48	50.00
101-567-941.02	MOTOR POOL REPLACEMENT CHARGE	7,902.00	7,902.00	0.00	3,951.00	50.00
101-567-941.03	MOTOR POOL OPERATING CHARGE	14,774.00	14,774.00	0.00	8,842.02	59.85
Total Dept 567 - Cemetery		153,942.00	153,942.00	0.00	96,250.76	62.52
Dept 573 - PSB Operations						
101-573-702.00	Payroll	12,019.00	12,019.00	0.00	5,893.19	49.03
101-573-703.00	Part-time Salaries	8,925.00	8,925.00	0.00	2,682.82	30.06
101-573-704.00	Overtime Salaries	675.00	675.00	0.00	28.13	4.17
101-573-712.00	WORKERS COMPENSATION	347.00	347.00	0.00	0.00	0.00
101-573-715.00	Social Security	1,653.00	1,653.00	0.00	642.27	38.85
101-573-716.00	Hospitalization	2,018.00	2,018.00	0.00	1,016.44	50.37
101-573-717.00	Life Insurance	10.00	10.00	0.00	4.57	45.70
101-573-718.10	RETIREMENT - D/C	1,201.00	1,201.00	0.00	540.66	45.02
101-573-727.00	Office Supplies	1,000.00	1,000.00	0.00	627.78	62.78
101-573-740.00	Operating Supplies	1,122.00	1,122.00	0.00	505.25	45.03
101-573-761.00	Safety Supplies	100.00	100.00	0.00	0.00	0.00
101-573-776.00	Building Maintenance Supplies	3,060.00	3,060.00	0.00	1,640.21	53.60
101-573-820.00	Contracted Services	14,592.00	14,592.00	0.00	11,015.68	75.49
101-573-825.00	Insurance	6,500.00	6,500.00	0.00	6,995.16	107.62
101-573-850.00	Communications	2,000.00	2,000.00	0.00	1,517.19	75.86
101-573-921.00	Utilities - Gas	6,500.00	6,500.00	0.00	7,024.37	108.07
101-573-922.00	Utilities-Elec, Water, Sewer	45,000.00	45,000.00	0.00	20,638.22	45.86
101-573-930.00	Equipment Maintenance	408.00	408.00	0.00	1,949.40	477.79
101-573-931.00	Maintenance of Building	17,860.00	17,860.00	0.00	7,676.47	42.98
101-573-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	12.81	100.00
101-573-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	772.00	772.00	0.00	385.98	50.00
101-573-970.00	Capital Outlay	0.00	0.00	0.00	2,553.51	100.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
Total Dept 573 - PSB Operations		125,762.00	125,762.00	0.00	73,350.11	58.32
Dept 701 - Planning & Zoning						
101-701-702.00	Payroll	29,364.00	29,364.00	0.00	4,756.64	16.20
101-701-702.01	Other Fringe Benefits-taxable	750.00	750.00	0.00	1,019.98	136.00
101-701-704.00	Overtime Salaries	100.00	100.00	0.00	4.45	4.45
101-701-712.00	WORKERS COMPENSATION	95.00	95.00	0.00	0.00	0.00
101-701-715.00	Social Security	2,312.00	2,312.00	0.00	417.30	18.05
101-701-716.00	Hospitalization	13,502.00	13,502.00	0.00	2,039.19	15.10
101-701-717.00	Life Insurance	68.00	68.00	0.00	12.96	19.06
101-701-718.00	RETIREMENT - D/B	7,153.00	7,153.00	0.00	2,879.93	40.26
101-701-718.10	RETIREMENT - D/C	177.00	177.00	0.00	93.41	52.77
101-701-727.00	Office Supplies	200.00	200.00	0.00	81.36	40.68
101-701-740.00	Operating Supplies	200.00	200.00	0.00	24.00	12.00
101-701-801.00	Professional Services	1,000.00	1,000.00	0.00	8,601.00	860.10
101-701-810.00	Dues & Memberships	0.00	0.00	0.00	65.00	100.00
101-701-850.00	Communications	0.00	0.00	0.00	636.00	100.00
101-701-860.00	Transportation & Travel	250.00	250.00	0.00	242.50	97.00
101-701-901.00	Advertising	600.00	600.00	0.00	559.95	93.33
101-701-940.00	Rentals	1,503.00	1,503.00	0.00	751.50	50.00
101-701-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	0.00	0.00
101-701-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,190.00	2,190.00	0.00	1,095.00	50.00
101-701-958.00	Education & Training	500.00	500.00	0.00	0.00	0.00
Total Dept 701 - Planning & Zoning		60,444.00	60,444.00	0.00	23,280.17	38.52
Dept 753 - Parks						
101-753-702.00	Payroll	17,333.00	17,333.00	0.00	9,583.19	55.29
101-753-702.01	Other Fringe Benefits-taxable	375.00	375.00	0.00	0.00	0.00
101-753-702.40	Payroll - Rubbish/Garbage	0.00	0.00	0.00	96.82	100.00
101-753-702.55	Payroll - Trees/Forestry	0.00	0.00	0.00	143.23	100.00
101-753-703.00	Part-time Salaries	21,610.00	21,610.00	0.00	10,169.55	47.06
101-753-703.40	PART-TIME - RUBBISH/GARBAGE	0.00	0.00	0.00	36.44	100.00
101-753-703.55	PART-TIME - TREES/FORESTRY	0.00	0.00	0.00	2,340.00	100.00
101-753-704.00	Overtime Salaries	0.00	0.00	0.00	130.50	100.00
101-753-704.55	Overtime - Trees/Forestry	0.00	0.00	0.00	191.25	100.00
101-753-712.00	WORKERS COMPENSATION	360.00	360.00	0.00	0.00	0.00
101-753-715.00	Social Security	3,008.00	3,008.00	0.00	1,704.35	56.66
101-753-716.00	Hospitalization	6,593.00	6,593.00	0.00	2,991.30	45.37
101-753-717.00	Life Insurance	35.00	35.00	0.00	17.82	50.91
101-753-718.00	RETIREMENT - D/B	1,548.00	1,548.00	0.00	766.69	49.53
101-753-718.10	RETIREMENT - D/C	240.00	240.00	0.00	105.46	43.94
101-753-740.00	Operating Supplies	5,100.00	5,100.00	0.00	1,009.63	19.80
101-753-755.00	Miscellaneous Supplies	0.00	0.00	0.00	211.61	100.00
101-753-775.00	Repair & Maintenance Supplies	3,788.00	3,788.00	0.00	6,895.75	182.04
101-753-777.00	MINOR TOOLS AND EQUIPMENT	400.00	400.00	0.00	117.07	29.27
101-753-810.00	Dues & Memberships	300.00	300.00	0.00	375.00	125.00
101-753-820.00	Contracted Services	0.00	0.00	0.00	1,920.00	100.00
101-753-825.00	Insurance	2,740.00	2,740.00	0.00	3,128.57	114.18
101-753-860.00	Transportation & Travel	400.00	400.00	0.00	0.00	0.00
101-753-921.00	Utilities - Gas	5,000.00	5,000.00	0.00	1,771.91	35.44
101-753-922.00	Utilities-Elec, Water, Sewer	11,500.00	11,500.00	0.00	7,521.23	65.40
101-753-940.00	Rentals	1,570.00	1,570.00	0.00	785.00	50.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 101 - General Fund						
Expenditures						
101-753-941.00	MOTOR POOL VEHICLE RENTAL	13,920.00	13,920.00	0.00	6.41	0.05
101-753-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	825.00	825.00	0.00	412.50	50.00
101-753-941.02	MOTOR POOL REPLACEMENT CHARGE	1,030.00	1,030.00	0.00	514.98	50.00
101-753-941.03	MOTOR POOL OPERATING CHARGE	2,111.00	2,111.00	0.00	1,263.52	59.85
101-753-958.00	Education & Training	400.00	400.00	0.00	0.00	0.00
101-753-970.00	Capital Outlay	28,000.00	28,000.00	0.00	0.00	0.00
Total Dept 753 - Parks		128,186.00	128,186.00	0.00	54,209.78	42.29
Dept 900 - Capital Outlay Control						
101-900-970.00	Capital Outlay	0.00	97,606.00	0.00	90,571.04	92.79
Total Dept 900 - Capital Outlay Control		0.00	97,606.00	0.00	90,571.04	92.79
TOTAL EXPENDITURES		7,360,374.00	7,985,351.00	54,681.09	4,290,561.55	54.42
Fund 101 - General Fund:						
TOTAL REVENUES		7,190,741.00	7,289,702.00	0.00	5,399,035.84	74.06
TOTAL EXPENDITURES		7,360,374.00	7,985,351.00	54,681.09	4,290,561.55	54.42
NET OF REVENUES & EXPENDITURES		(169,633.00)	(695,649.00)	(54,681.09)	1,108,474.29	151.48
Fund 151 - CEMETERY TRUST FUND						
Revenues						
Dept 000						
151-000-642.00	Charges for Services - Sales	0.00	0.00	0.00	3,825.00	100.00
151-000-665.00	Interest	0.00	0.00	0.00	242.13	100.00
Total Dept 000		0.00	0.00	0.00	4,067.13	100.00
TOTAL REVENUES		0.00	0.00	0.00	4,067.13	100.00
Expenditures						
Dept 900 - Capital Outlay Control						
151-900-970.00	Capital Outlay	0.00	0.00	24,000.00	0.00	0.00
Total Dept 900 - Capital Outlay Control		0.00	0.00	24,000.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	24,000.00	0.00	0.00
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		0.00	0.00	0.00	4,067.13	100.00
TOTAL EXPENDITURES		0.00	0.00	24,000.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(24,000.00)	4,067.13	100.00
Fund 202 - MVH Major & Trunkline Fund						

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

Page: 12/46

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 202 - MVH Major & Trunkline Fund						
Revenues						
Dept 000						
202-000-548.00	State - Trunkline	42,000.00	42,000.00	0.00	0.00	0.00
202-000-550.00	State - MVH Major	721,744.00	721,744.00	0.00	238,037.62	32.98
202-000-569.00	STATE GRANT - OTHER	10,000.00	10,000.00	0.00	4,145.54	41.46
202-000-665.00	Interest	0.00	0.00	0.00	6,792.93	100.00
Total Dept 000		773,744.00	773,744.00	0.00	248,976.09	32.18
TOTAL REVENUES		773,744.00	773,744.00	0.00	248,976.09	32.18
Expenditures						
Dept 463 - Street Maintenance						
202-463-702.00	Payroll	16,000.00	16,000.00	0.00	8,492.28	53.08
202-463-704.00	Overtime Salaries	3,250.00	3,250.00	0.00	0.00	0.00
202-463-712.00	WORKERS COMPENSATION	180.00	180.00	0.00	0.00	0.00
202-463-715.00	Social Security	1,040.00	1,040.00	0.00	629.31	60.51
202-463-716.00	Hospitalization	2,999.00	2,999.00	0.00	1,499.52	50.00
202-463-775.00	Repair & Maintenance Supplies	10,000.00	10,000.00	0.00	913.53	9.14
202-463-939.00	Contracted Maintenance	43,000.00	43,000.00	678.41	18,572.88	44.77
202-463-941.00	MOTOR POOL VEHICLE RENTAL	12,000.00	12,000.00	0.00	27.15	0.23
Total Dept 463 - Street Maintenance		88,469.00	88,469.00	678.41	30,134.67	34.83
Dept 464 - Surface Maintenance						
202-464-702.93	PAYROLL - TRUNKLINE 227	347.00	347.00	0.00	4.77	1.37
202-464-702.94	PAYROLL - TRUNKLINE I94	2,944.00	2,944.00	0.00	53.35	1.81
202-464-703.93	PART-TIME - TRUNKLINE 227	200.00	200.00	0.00	0.00	0.00
202-464-703.94	PART-TIME - TRUNKLINE I94	200.00	200.00	0.00	0.00	0.00
202-464-715.00	Social Security	252.00	252.00	0.00	4.24	1.68
202-464-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	7.40	100.00
Total Dept 464 - Surface Maintenance		3,943.00	3,943.00	0.00	69.76	1.77
Dept 466 - Trees						
202-466-702.94	PAYROLL - TRUNKLINE I94	500.00	500.00	0.00	0.00	0.00
202-466-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	0.00	79.86	100.00
202-466-715.00	Social Security	0.00	0.00	0.00	5.65	100.00
Total Dept 466 - Trees		500.00	500.00	0.00	85.51	17.10
Dept 467 - Drainage						
202-467-702.94	PAYROLL - TRUNKLINE I94	270.00	270.00	0.00	159.72	59.16
202-467-703.00	Part-time Salaries	0.00	0.00	0.00	1,846.13	100.00
202-467-704.93	OVERTIME - TRUNKLINE 227	0.00	0.00	0.00	399.30	100.00
202-467-704.94	OVERTIME - TRUNKLINE I94	0.00	0.00	0.00	393.53	100.00
202-467-715.00	Social Security	0.00	0.00	0.00	67.69	100.00
202-467-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	1,059.46	100.00
Total Dept 467 - Drainage		270.00	270.00	0.00	3,925.83	1,454.01



PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
Dept 468 - Grass & Weeds						
202-468-702.94	PAYROLL - TRUNKLINE I94	200.00	200.00	0.00	0.00	0.00
Total Dept 468 - Grass & Weeds		200.00	200.00	0.00	0.00	0.00
Dept 469 - Sweeping & Flushing						
202-469-702.00	Payroll	1,700.00	1,700.00	0.00	110.84	6.52
202-469-702.93	PAYROLL - TRUNKLINE 227	260.00	260.00	0.00	385.43	148.24
202-469-702.94	PAYROLL - TRUNKLINE I94	150.00	150.00	0.00	50.50	33.67
202-469-704.00	Overtime Salaries	800.00	800.00	0.00	229.05	28.63
202-469-704.93	OVERTIME - TRUNKLINE 227	694.00	694.00	0.00	0.00	0.00
202-469-704.94	OVERTIME - TRUNKLINE I94	1,387.00	1,387.00	0.00	943.17	68.00
202-469-712.00	WORKERS COMPENSATION	118.00	118.00	0.00	0.00	0.00
202-469-715.00	Social Security	0.00	0.00	0.00	125.60	100.00
202-469-941.00	MOTOR POOL VEHICLE RENTAL	11,595.00	11,595.00	0.00	462.99	3.99
Total Dept 469 - Sweeping & Flushing		16,704.00	16,704.00	0.00	2,307.58	13.81
Dept 470 - Bridge Maintenance						
202-470-801.00	Professional Services	2,900.00	2,900.00	0.00	0.00	0.00
Total Dept 470 - Bridge Maintenance		2,900.00	2,900.00	0.00	0.00	0.00
Dept 474 - Traffic Services						
202-474-702.00	Payroll	120.00	120.00	0.00	0.00	0.00
202-474-715.00	Social Security	135.00	135.00	0.00	0.00	0.00
202-474-716.00	Hospitalization	512.00	512.00	0.00	256.02	50.00
202-474-775.00	Repair & Maintenance Supplies	0.00	0.00	0.00	155.30	100.00
202-474-778.00	Paint & Signs	3,000.00	3,000.00	0.00	378.90	12.63
202-474-939.00	Contracted Maintenance	7,803.00	7,803.00	0.00	0.00	0.00
202-474-941.00	MOTOR POOL VEHICLE RENTAL	1,500.00	1,500.00	0.00	0.00	0.00
Total Dept 474 - Traffic Services		13,070.00	13,070.00	0.00	790.22	6.05
Dept 475 - Traffic Signs						
202-475-702.93	PAYROLL - TRUNKLINE 227	150.00	150.00	0.00	0.00	0.00
202-475-702.94	PAYROLL - TRUNKLINE I94	150.00	150.00	0.00	25.25	16.83
202-475-704.93	OVERTIME - TRUNKLINE 227	347.00	347.00	0.00	0.00	0.00
202-475-704.94	OVERTIME - TRUNKLINE I94	347.00	347.00	0.00	0.00	0.00
202-475-712.00	WORKERS COMPENSATION	39.00	39.00	0.00	0.00	0.00
202-475-715.00	Social Security	225.00	225.00	0.00	1.79	0.80
Total Dept 475 - Traffic Signs		1,258.00	1,258.00	0.00	27.04	2.15
Dept 476 - Traffic Signals						
202-476-922.00	Utilities-Elec, Water, Sewer	1,082.00	1,082.00	0.00	345.00	31.89
202-476-939.00	Contracted Maintenance	2,854.00	2,854.00	0.00	987.93	34.62
Total Dept 476 - Traffic Signals		3,936.00	3,936.00	0.00	1,332.93	33.87

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
Dept 478 - Winter Maintenance						
202-478-702.93	PAYROLL - TRUNKLINE 227	585.00	585.00	0.00	104.94	17.94
202-478-702.94	PAYROLL - TRUNKLINE I94	1,300.00	1,300.00	0.00	216.81	16.68
202-478-704.93	OVERTIME - TRUNKLINE 227	1,734.00	1,734.00	0.00	867.83	50.05
202-478-704.94	OVERTIME - TRUNKLINE I94	3,468.00	3,468.00	0.00	1,769.69	51.03
202-478-712.00	WORKERS COMPENSATION	295.00	295.00	0.00	0.00	0.00
202-478-715.00	Social Security	542.00	542.00	0.00	219.11	40.43
Total Dept 478 - Winter Maintenance		7,924.00	7,924.00	0.00	3,178.38	40.11
Dept 479 - Snow Hauling						
202-479-702.94	PAYROLL - TRUNKLINE I94	150.00	150.00	0.00	0.00	0.00
202-479-704.94	OVERTIME - TRUNKLINE I94	4,855.00	4,855.00	0.00	538.73	11.10
202-479-712.00	WORKERS COMPENSATION	274.00	274.00	0.00	0.00	0.00
202-479-715.00	Social Security	385.00	385.00	0.00	39.73	10.32
Total Dept 479 - Snow Hauling		5,664.00	5,664.00	0.00	578.46	10.21
Dept 480 - Winter Maintenance						
202-480-702.00	Payroll	3,500.00	3,500.00	0.00	258.03	7.37
202-480-704.00	Overtime Salaries	2,428.00	2,428.00	0.00	2,042.72	84.13
202-480-712.00	WORKERS COMPENSATION	137.00	137.00	0.00	0.00	0.00
202-480-715.00	Social Security	463.00	463.00	0.00	172.14	37.18
202-480-716.00	Hospitalization	1,052.00	1,052.00	0.00	526.02	50.00
202-480-718.00	RETIREMENT - D/B	1,165.00	1,165.00	0.00	0.00	0.00
202-480-775.00	Repair & Maintenance Supplies	12,293.00	12,293.00	0.00	1,160.28	9.44
202-480-941.00	MOTOR POOL VEHICLE RENTAL	14,314.00	14,314.00	0.00	0.00	0.00
Total Dept 480 - Winter Maintenance		35,352.00	35,352.00	0.00	4,159.19	11.77
Dept 486 - Trunkline						
202-486-716.00	Hospitalization	2,204.00	2,204.00	0.00	1,102.02	50.00
202-486-718.00	RETIREMENT - D/B	3,940.00	3,940.00	0.00	0.00	0.00
202-486-775.00	Repair & Maintenance Supplies	13,965.00	13,965.00	0.00	2,320.57	16.62
202-486-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	6,161.70	100.00
Total Dept 486 - Trunkline		20,109.00	20,109.00	0.00	9,584.29	47.66
Dept 572 - Administration						
202-572-805.00	Administrative Costs	250.00	250.00	0.00	0.00	0.00
202-572-990.00	Debt Service	110,000.00	110,000.00	0.00	110,000.00	100.00
202-572-994.00	Bond Interest Paid	20,613.00	20,613.00	0.00	10,856.25	52.67
Total Dept 572 - Administration		130,863.00	130,863.00	0.00	120,856.25	92.35
Dept 900 - Capital Outlay Control						
202-900-970.00	Capital Outlay	25,000.00	25,000.00	(44,510.37)	1,623.42	(171.55)
Total Dept 900 - Capital Outlay Control		25,000.00	25,000.00	(44,510.37)	1,623.42	(171.55)

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
TOTAL EXPENDITURES		356,162.00	356,162.00	(43,831.96)	178,653.53	37.85
Fund 202 - MVH Major & Trunkline Fund:						
TOTAL REVENUES		773,744.00	773,744.00	0.00	248,976.09	32.18
TOTAL EXPENDITURES		356,162.00	356,162.00	(43,831.96)	178,653.53	37.85
NET OF REVENUES & EXPENDITURES		417,582.00	417,582.00	43,831.96	70,322.56	27.34
Fund 203 - MVH Local Fund						
Revenues						
Dept 000						
203-000-549.00	State - MVH Local	193,435.00	193,435.00	0.00	81,917.98	42.35
203-000-569.00	STATE GRANT - OTHER	3,611.00	3,611.00	0.00	1,426.64	39.51
203-000-665.00	Interest	1,514.00	1,514.00	0.00	2,108.58	139.27
Total Dept 000		198,560.00	198,560.00	0.00	85,453.20	43.04
TOTAL REVENUES		198,560.00	198,560.00	0.00	85,453.20	43.04
Expenditures						
Dept 463 - Street Maintenance						
203-463-702.00	Payroll	11,000.00	11,000.00	0.00	7,094.00	64.49
203-463-703.00	Part-time Salaries	1,200.00	1,200.00	0.00	112.00	9.33
203-463-704.00	Overtime Salaries	5,202.00	5,202.00	0.00	18.80	0.36
203-463-712.00	WORKERS COMPENSATION	300.00	300.00	0.00	0.00	0.00
203-463-715.00	Social Security	1,477.00	1,477.00	0.00	521.33	35.30
203-463-716.00	Hospitalization	4,063.00	4,063.00	0.00	2,031.54	50.00
203-463-775.00	Repair & Maintenance Supplies	10,200.00	10,200.00	0.00	607.79	5.96
203-463-939.00	Contracted Maintenance	57,000.00	57,000.00	0.00	10,837.00	19.01
203-463-941.00	MOTOR POOL VEHICLE RENTAL	15,000.00	15,000.00	0.00	992.74	6.62
Total Dept 463 - Street Maintenance		105,442.00	105,442.00	0.00	22,215.20	21.07
Dept 467 - Drainage						
203-467-703.00	Part-time Salaries	0.00	0.00	0.00	4,307.62	100.00
203-467-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	6,037.76	100.00
Total Dept 467 - Drainage		0.00	0.00	0.00	10,345.38	100.00
Dept 469 - Sweeping & Flushing						
203-469-702.00	Payroll	6,000.00	6,000.00	0.00	1,967.98	32.80
203-469-704.00	Overtime Salaries	4,162.00	4,162.00	0.00	203.63	4.89
203-469-712.00	WORKERS COMPENSATION	235.00	235.00	0.00	0.00	0.00
203-469-715.00	Social Security	562.00	562.00	0.00	155.19	27.61
203-469-941.00	MOTOR POOL VEHICLE RENTAL	27,055.00	27,055.00	0.00	664.29	2.46
Total Dept 469 - Sweeping & Flushing		38,014.00	38,014.00	0.00	2,991.09	7.87
Dept 474 - Traffic Services						
203-474-702.00	Payroll	500.00	500.00	0.00	109.90	21.98

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 203 - MVH Local Fund						
Expenditures						
203-474-704.00	Overtime Salaries	1,734.00	1,734.00	0.00	0.00	0.00
203-474-712.00	WORKERS COMPENSATION	98.00	98.00	0.00	0.00	0.00
203-474-715.00	Social Security	294.00	294.00	0.00	7.95	2.70
203-474-716.00	Hospitalization	1,535.00	1,535.00	0.00	767.52	50.00
203-474-778.00	Paint & Signs	2,668.00	2,668.00	0.00	378.45	14.18
203-474-941.00	MOTOR POOL VEHICLE RENTAL	1,500.00	1,500.00	0.00	6.17	0.41
Total Dept 474 - Traffic Services		8,329.00	8,329.00	0.00	1,269.99	15.25
Dept 480 - Winter Maintenance						
203-480-702.00	Payroll	2,800.00	2,800.00	0.00	807.55	28.84
203-480-704.00	Overtime Salaries	4,994.00	4,994.00	0.00	1,254.43	25.12
203-480-712.00	WORKERS COMPENSATION	283.00	283.00	0.00	0.00	0.00
203-480-715.00	Social Security	705.00	705.00	0.00	154.54	21.92
203-480-716.00	Hospitalization	1,226.00	1,226.00	0.00	613.02	50.00
203-480-775.00	Repair & Maintenance Supplies	11,081.00	11,081.00	0.00	501.74	4.53
203-480-941.00	MOTOR POOL VEHICLE RENTAL	33,398.00	33,398.00	0.00	0.00	0.00
Total Dept 480 - Winter Maintenance		54,487.00	54,487.00	0.00	3,331.28	6.11
Dept 900 - Capital Outlay Control						
203-900-970.00	Capital Outlay	37,000.00	37,000.00	11,837.22	238,096.18	675.50
Total Dept 900 - Capital Outlay Control		37,000.00	37,000.00	11,837.22	238,096.18	675.50
TOTAL EXPENDITURES		243,272.00	243,272.00	11,837.22	278,249.12	119.24
Fund 203 - MVH Local Fund:						
TOTAL REVENUES		198,560.00	198,560.00	0.00	85,453.20	43.04
TOTAL EXPENDITURES		243,272.00	243,272.00	11,837.22	278,249.12	119.24
NET OF REVENUES & EXPENDITURES		(44,712.00)	(44,712.00)	(11,837.22)	(192,795.92)	457.67
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000						
204-000-665.00	Interest	0.00	0.00	0.00	41,168.45	100.00
Total Dept 000		0.00	0.00	0.00	41,168.45	100.00
TOTAL REVENUES		0.00	0.00	0.00	41,168.45	100.00
Expenditures						
Dept 441 - Street						
204-441-702.00	Payroll	24,000.00	24,000.00	0.00	11,554.19	48.14
204-441-703.00	Part-time Salaries	5,400.00	5,400.00	0.00	0.00	0.00
204-441-704.00	Overtime Salaries	3,132.00	3,132.00	0.00	735.20	23.47
204-441-715.00	Social Security	653.00	653.00	0.00	905.59	138.68
204-441-716.00	Hospitalization	6,960.00	6,960.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	2022-23	2022-23	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 204 - MUNICIPAL STREET FUND						
Expenditures						
204-441-740.00	Operating Supplies	2,000.00	2,000.00	0.00	141.15	7.06
204-441-801.00	Professional Services	50,000.00	50,000.00	48,661.36	45,717.50	188.76
204-441-820.00	Contracted Services	1,500,000.00	1,500,000.00	228,206.25	1,153,381.85	92.11
204-441-901.00	Advertising	1,000.00	1,000.00	0.00	0.00	0.00
204-441-941.00	MOTOR POOL VEHICLE RENTAL	30,720.00	30,720.00	0.00	234.64	0.76
204-441-955.00	COST ALLOCATION	4,133.00	4,133.00	0.00	1,033.25	25.00
Total Dept 441 - Street		1,627,998.00	1,627,998.00	276,867.61	1,213,703.37	91.56
TOTAL EXPENDITURES		1,627,998.00	1,627,998.00	276,867.61	1,213,703.37	91.56
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		0.00	0.00	0.00	41,168.45	100.00
TOTAL EXPENDITURES		1,627,998.00	1,627,998.00	276,867.61	1,213,703.37	91.56
NET OF REVENUES & EXPENDITURES		(1,627,998.00)	(1,627,998.00)	(276,867.61)	(1,172,534.92)	89.03
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
Revenues						
Dept 000						
207-000-628.00	Charges for Services - Contract Revenue	176,604.00	176,604.00	0.00	138,488.82	78.42
207-000-665.00	Interest	0.00	0.00	0.00	1,657.14	100.00
207-000-676.00	Reimbursement	41,600.00	41,600.00	0.00	24,192.00	58.15
207-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,097.48	100.00
207-000-699.01	Contributions - General Fund	110,374.00	110,374.00	0.00	48,759.30	44.18
Total Dept 000		328,578.00	328,578.00	0.00	218,194.74	66.41
TOTAL REVENUES		328,578.00	328,578.00	0.00	218,194.74	66.41
Expenditures						
Dept 304 - MRLEC OPERATIONS						
207-304-702.00	Payroll	24,038.00	24,038.00	0.00	11,184.44	46.53
207-304-703.00	Part-time Salaries	21,658.00	21,658.00	0.00	10,267.26	47.41
207-304-703.01	PT Salaries - exempt	49,140.00	49,140.00	0.00	22,464.00	45.71
207-304-704.00	Overtime Salaries	2,000.00	2,000.00	0.00	84.38	4.22
207-304-712.00	WORKERS COMPENSATION	2,973.00	2,973.00	0.00	0.00	0.00
207-304-715.00	Social Security	7,438.00	7,438.00	0.00	1,619.25	21.77
207-304-716.00	Hospitalization	4,037.00	4,037.00	0.00	1,855.78	45.97
207-304-717.00	Life Insurance	20.00	20.00	0.00	9.18	45.90
207-304-718.10	RETIREMENT - D/C	2,404.00	2,404.00	0.00	1,054.43	43.86
207-304-740.00	Operating Supplies	5,000.00	5,000.00	0.00	1,081.84	21.64
207-304-757.00	Fuels & Lubricants	400.00	400.00	0.00	204.36	51.09
207-304-776.00	Building Maintenance Supplies	6,000.00	6,000.00	0.00	1,729.73	28.83
207-304-820.00	Contracted Services	10,200.00	10,200.00	0.00	2,229.71	21.86
207-304-820.01	Contracted Maint. - Plowing	20,094.00	20,094.00	13,294.80	8,863.20	110.27
207-304-820.02	Contracted Maint - Lawn	12,650.00	12,650.00	0.00	0.00	0.00
207-304-825.00	Insurance	15,319.00	15,319.00	0.00	16,723.90	109.17
207-304-850.00	Communications	12,120.00	12,120.00	0.00	7,542.43	62.23
207-304-901.00	Advertising	0.00	0.00	0.00	29.00	100.00
207-304-921.00	Utilities - Gas	32,717.00	32,717.00	0.00	15,741.85	48.12

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
Expenditures						
207-304-922.00	Utilities-Elec, Water, Sewer	108,522.00	108,522.00	0.00	52,772.40	48.63
207-304-930.00	Equipment Maintenance	20,200.00	20,200.00	0.00	6,359.75	31.48
207-304-931.00	Maintenance of Building	19,750.00	19,750.00	0.00	12,587.95	63.74
207-304-939.00	Contracted Maintenance	2,500.00	2,500.00	0.00	0.00	0.00
207-304-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	0.00	0.00
207-304-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	1,635.00	1,635.00	0.00	817.56	50.00
207-304-941.02	MOTOR POOL REPLACEMENT CHARGE	1,825.00	1,825.00	0.00	912.48	50.00
207-304-941.03	MOTOR POOL OPERATING CHARGE	4,221.00	4,221.00	0.00	2,526.50	59.86
207-304-955.00	COST ALLOCATION	8,213.00	8,213.00	0.00	2,053.25	25.00
207-304-970.00	Capital Outlay	31,305.00	31,305.00	9,975.00	9,975.00	63.73
Total Dept 304 - MRLEC OPERATIONS		426,859.00	426,859.00	23,269.80	190,689.63	50.12
TOTAL EXPENDITURES		426,859.00	426,859.00	23,269.80	190,689.63	50.12
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER:						
TOTAL REVENUES		328,578.00	328,578.00	0.00	218,194.74	66.41
TOTAL EXPENDITURES		426,859.00	426,859.00	23,269.80	190,689.63	50.12
NET OF REVENUES & EXPENDITURES		(98,281.00)	(98,281.00)	(23,269.80)	27,505.11	4.31
Fund 208 - Recreation Fund						
Revenues						
Dept 000						
208-000-402.00	Current Property Taxes	203,912.00	203,912.00	0.00	202,920.12	99.51
208-000-412.00	Delinquent Personal Prop Taxes	100.00	100.00	0.00	0.00	0.00
208-000-445.00	Penalties & Int. on Taxes	400.00	400.00	0.00	0.00	0.00
208-000-573.00	LOCAL COMM STAB SHARE TAX	8,402.00	8,402.00	0.00	2,320.22	27.62
208-000-651.00	Use Fees	194,846.00	194,846.00	0.00	93,231.50	47.85
208-000-665.00	Interest	50.00	50.00	0.00	225.97	451.94
Total Dept 000		407,710.00	407,710.00	0.00	298,697.81	73.26
TOTAL REVENUES		407,710.00	407,710.00	0.00	298,697.81	73.26
Expenditures						
Dept 751 - Recreation						
208-751-702.00	Payroll	83,703.00	83,703.00	0.00	37,586.17	44.90
208-751-702.01	Other Fringe Benefits-taxable	1,125.00	1,125.00	0.00	1,875.00	166.67
208-751-703.00	Part-time Salaries	28,915.00	28,915.00	0.00	11,175.62	38.65
208-751-703.01	PT Salaries - exempt	8,404.00	8,404.00	0.00	3,457.25	41.14
208-751-704.00	Overtime Salaries	0.00	0.00	0.00	4.45	100.00
208-751-712.00	WORKERS COMPENSATION	4,442.00	4,442.00	0.00	1,599.05	36.00
208-751-715.00	Social Security	8,701.00	8,701.00	0.00	3,749.45	43.09
208-751-716.00	Hospitalization	27,765.00	27,765.00	0.00	9,930.41	35.77
208-751-717.00	Life Insurance	141.00	141.00	0.00	59.44	42.16
208-751-718.00	RETIREMENT - D/B	41,069.00	41,069.00	0.00	20,343.49	49.53
208-751-718.01	Retiree Health Insurance	31,835.00	31,835.00	0.00	16,045.74	50.40
208-751-718.10	RETIREMENT - D/C	3,892.00	3,892.00	0.00	1,679.37	43.15
208-751-740.00	Operating Supplies	71,000.00	71,000.00	0.00	51,773.46	72.92
208-751-755.00	Miscellaneous Supplies	1,000.00	1,000.00	0.00	15.97	1.60

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				YEAR-TO-DATE	12/31/2022	USED
Fund 208 - Recreation Fund						
Expenditures						
208-751-757.00	Fuels & Lubricants	341.00	341.00	0.00	458.01	134.31
208-751-776.00	Building Maintenance Supplies	500.00	500.00	0.00	0.00	0.00
208-751-801.00	Professional Services	0.00	0.00	0.00	372.60	100.00
208-751-810.00	Dues & Memberships	600.00	600.00	0.00	375.00	62.50
208-751-820.00	Contracted Services	24,000.00	24,000.00	2,560.00	12,959.58	64.66
208-751-825.00	Insurance	1,900.00	1,900.00	0.00	2,089.98	110.00
208-751-850.00	Communications	1,200.00	1,200.00	0.00	244.65	20.39
208-751-860.00	Transportation & Travel	400.00	400.00	0.00	0.00	0.00
208-751-901.00	Advertising	0.00	0.00	0.00	112.86	100.00
208-751-922.00	Utilities-Elec, Water, Sewer	2,700.00	2,700.00	0.00	1,238.87	45.88
208-751-940.00	Rentals	7,146.00	7,146.00	0.00	3,573.00	50.00
208-751-941.00	MOTOR POOL VEHICLE RENTAL	5,000.00	5,000.00	0.00	0.00	0.00
208-751-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,361.00	6,361.00	0.00	3,180.48	50.00
208-751-941.02	MOTOR POOL REPLACEMENT CHARGE	2,381.00	2,381.00	0.00	1,190.52	50.00
208-751-941.03	MOTOR POOL OPERATING CHARGE	6,332.00	6,332.00	0.00	3,790.02	59.86
208-751-941.05	VEHICLE RENTAL CREDIT	(15,000.00)	(15,000.00)	0.00	0.00	0.00
208-751-955.00	COST ALLOCATION	7,318.00	7,318.00	0.00	1,829.50	25.00
208-751-958.00	Education & Training	1,000.00	1,000.00	0.00	0.00	0.00
208-751-964.00	Refund or Rebates	100.00	100.00	0.00	0.00	0.00
Total Dept 751 - Recreation		364,271.00	364,271.00	2,560.00	190,709.94	53.06
TOTAL EXPENDITURES		364,271.00	364,271.00	2,560.00	190,709.94	53.06
Fund 208 - Recreation Fund:						
TOTAL REVENUES		407,710.00	407,710.00	0.00	298,697.81	73.26
TOTAL EXPENDITURES		364,271.00	364,271.00	2,560.00	190,709.94	53.06
NET OF REVENUES & EXPENDITURES		43,439.00	43,439.00	(2,560.00)	107,987.87	242.70
Fund 211 - FARMERS MARKET						
Revenues						
Dept 000						
211-000-588.10	CONTRIBUTIONS	10,000.00	10,000.00	0.00	0.00	0.00
211-000-588.11	CONTRIBUTIONS - FRIENDS OF THE MARKET	0.00	0.00	0.00	2,006.00	100.00
211-000-628.00	Charges for Services - Contract Revenue	9,000.00	9,000.00	0.00	210.00	2.33
211-000-665.00	Interest	0.00	0.00	0.00	56.23	100.00
211-000-667.00	Rents	4,000.00	4,000.00	0.00	6,488.00	162.20
211-000-679.00	MISCELLANEOUS REVENUE	2,000.00	2,000.00	0.00	0.00	0.00
211-000-679.26	MISC REVENUE - SR PROJECT FRESH	750.00	750.00	0.00	185.00	24.67
Total Dept 000		25,750.00	25,750.00	0.00	8,945.23	34.74
TOTAL REVENUES		25,750.00	25,750.00	0.00	8,945.23	34.74
Expenditures						
Dept 000						
211-000-703.00	Part-time Salaries	0.00	0.00	0.00	2,592.50	100.00
211-000-703.01	PT Salaries - exempt	10,200.00	10,200.00	0.00	850.00	8.33
211-000-712.00	WORKERS COMPENSATION	37.00	37.00	0.00	0.00	0.00
211-000-715.00	Social Security	780.00	780.00	0.00	198.33	25.43

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				YEAR-TO-DATE	12/31/2022	USED
Fund 211 - FARMERS MARKET						
Expenditures						
211-000-727.00	Office Supplies	150.00	150.00	0.00	0.00	0.00
211-000-755.00	Miscellaneous Supplies	3,000.00	3,000.00	0.00	350.00	11.67
211-000-801.00	Professional Services	0.00	0.00	0.00	55.60	100.00
211-000-804.00	BANK FEES	400.00	400.00	0.00	10.50	2.63
211-000-850.00	Communications	490.00	490.00	0.00	240.06	48.99
211-000-901.00	Advertising	1,200.00	1,200.00	0.00	240.00	20.00
211-000-902.00	Marketing	3,000.00	3,000.00	0.00	105.00	3.50
211-000-922.00	Utilities-Elec, Water, Sewer	1,200.00	1,200.00	0.00	676.02	56.34
211-000-940.00	Rentals	3,400.00	3,400.00	0.00	910.00	26.76
211-000-944.00	Projects/Fundraisers	750.00	750.00	0.00	0.00	0.00
211-000-955.00	COST ALLOCATION	304.00	304.00	0.00	76.00	25.00
Total Dept 000		24,911.00	24,911.00	0.00	6,304.01	25.31
TOTAL EXPENDITURES		24,911.00	24,911.00	0.00	6,304.01	25.31
Fund 211 - FARMERS MARKET:						
TOTAL REVENUES		25,750.00	25,750.00	0.00	8,945.23	34.74
TOTAL EXPENDITURES		24,911.00	24,911.00	0.00	6,304.01	25.31
NET OF REVENUES & EXPENDITURES		839.00	839.00	0.00	2,641.22	314.81
Fund 226 - Leaf, Brush and Trash Removal						
Revenues						
Dept 000						
226-000-402.00	Current Property Taxes	174,640.00	174,640.00	0.00	165,319.63	94.66
226-000-445.00	Penalties & Int. on Taxes	200.00	200.00	0.00	0.00	0.00
226-000-573.00	LOCAL COMM STAB SHARE TAX	4,471.00	4,471.00	0.00	1,897.08	42.43
226-000-665.00	Interest	0.00	0.00	0.00	233.04	100.00
Total Dept 000		179,311.00	179,311.00	0.00	167,449.75	93.39
TOTAL REVENUES		179,311.00	179,311.00	0.00	167,449.75	93.39
Expenditures						
Dept 000						
226-000-702.64	Payroll - Leaf Disposal	18,000.00	18,000.00	0.00	23,454.86	130.30
226-000-702.65	Payroll - Brush Disposal	7,217.00	7,217.00	0.00	5,986.03	82.94
226-000-703.64	Part-time Leaf Disposal	12,480.00	12,480.00	0.00	11,641.76	93.28
226-000-704.64	Overtime - Leaf Disposal	23,266.00	23,266.00	0.00	19,812.15	85.15
226-000-704.65	Overtime - Brush Disposal	0.00	0.00	0.00	855.63	100.00
226-000-712.00	WORKERS COMPENSATION	1,694.00	1,694.00	0.00	0.00	0.00
226-000-715.00	Social Security	2,735.00	2,735.00	0.00	4,649.22	169.99
226-000-777.00	MINOR TOOLS AND EQUIPMENT	2,000.00	2,000.00	0.00	0.00	0.00
226-000-820.00	Contracted Services	20,000.00	20,000.00	0.00	0.00	0.00
226-000-901.00	Advertising	0.00	0.00	0.00	350.00	100.00
226-000-941.00	MOTOR POOL VEHICLE RENTAL	15,840.00	15,840.00	0.00	0.00	0.00
226-000-941.02	MOTOR POOL REPLACEMENT CHARGE	3,589.00	3,589.00	0.00	1,794.48	50.00
226-000-941.03	MOTOR POOL OPERATING CHARGE	3,166.00	3,166.00	0.00	1,894.98	59.85
226-000-955.00	COST ALLOCATION	4,881.00	4,881.00	0.00	1,220.25	25.00
226-000-995.00	Transfers to Other Funds	30,000.00	30,000.00	0.00	0.00	0.00



PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 226 - Leaf, Brush and Trash Removal Expenditures						
Total Dept 000		144,868.00	144,868.00	0.00	71,659.36	49.47
TOTAL EXPENDITURES		144,868.00	144,868.00	0.00	71,659.36	49.47
Fund 226 - Leaf, Brush and Trash Removal:						
TOTAL REVENUES		179,311.00	179,311.00	0.00	167,449.75	93.39
TOTAL EXPENDITURES		144,868.00	144,868.00	0.00	71,659.36	49.47
NET OF REVENUES & EXPENDITURES		34,443.00	34,443.00	0.00	95,790.39	278.11
Fund 246 - FEDERAL GRANT FUND-SAFER GRANT Revenues						
Dept 336 - Fire						
246-336-505.00	Federal Grant	278,747.00	278,747.00	0.00	103,143.01	37.00
Total Dept 336 - Fire		278,747.00	278,747.00	0.00	103,143.01	37.00
TOTAL REVENUES		278,747.00	278,747.00	0.00	103,143.01	37.00
Expenditures						
Dept 336 - Fire						
246-336-702.00	Payroll	145,230.00	145,230.00	0.00	64,710.37	44.56
246-336-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	3,712.50	100.00
246-336-715.00	Social Security	11,110.00	11,110.00	0.00	962.36	8.66
246-336-716.00	Hospitalization	78,045.00	78,045.00	0.00	11,427.31	14.64
246-336-717.00	Life Insurance	1,557.00	1,557.00	0.00	55.08	3.54
246-336-718.00	RETIREMENT - D/B	42,805.00	42,805.00	0.00	22,707.57	53.05
Total Dept 336 - Fire		278,747.00	278,747.00	0.00	103,575.19	37.16
TOTAL EXPENDITURES		278,747.00	278,747.00	0.00	103,575.19	37.16
Fund 246 - FEDERAL GRANT FUND-SAFER GRANT:						
TOTAL REVENUES		278,747.00	278,747.00	0.00	103,143.01	37.00
TOTAL EXPENDITURES		278,747.00	278,747.00	0.00	103,575.19	37.16
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(432.18)	100.00
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH Revenues						
Dept 000						
247-000-402.00	Current Property Taxes	41,080.00	41,080.00	0.00	54,644.06	133.02
247-000-665.00	Interest	0.00	0.00	0.00	165.95	100.00
Total Dept 000		41,080.00	41,080.00	0.00	54,810.01	133.42
TOTAL REVENUES		41,080.00	41,080.00	0.00	54,810.01	133.42

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH						
Expenditures						
Dept 000						
247-000-801.00	Professional Services	0.00	0.00	0.00	595.00	100.00
247-000-955.00	COST ALLOCATION	127.00	127.00	0.00	31.75	25.00
Total Dept 000		127.00	127.00	0.00	626.75	493.50
TOTAL EXPENDITURES		127.00	127.00	0.00	626.75	493.50
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH:						
TOTAL REVENUES		41,080.00	41,080.00	0.00	54,810.01	133.42
TOTAL EXPENDITURES		127.00	127.00	0.00	626.75	493.50
NET OF REVENUES & EXPENDITURES		40,953.00	40,953.00	0.00	54,183.26	132.31
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-402.00	Current Property Taxes	169,908.00	169,908.00	0.00	155,223.87	91.36
248-000-412.00	Delinquent Personal Prop Taxes	50.00	50.00	0.00	0.00	0.00
248-000-573.00	LOCAL COMM STAB SHARE TAX	25,000.00	25,000.00	0.00	36,931.25	147.73
248-000-665.00	Interest	0.00	0.00	0.00	1,411.85	100.00
248-000-679.16	MISC REVENUE - BLUES FEST	54,000.00	54,000.00	0.00	58.94	0.11
Total Dept 000		248,958.00	248,958.00	0.00	193,625.91	77.77
TOTAL REVENUES		248,958.00	248,958.00	0.00	193,625.91	77.77
Expenditures						
Dept 000						
248-000-702.00	Payroll	0.00	0.00	0.00	282.00	100.00
248-000-702.40	Payroll - Rubbish/Garbage	3,000.00	3,000.00	0.00	557.49	18.58
248-000-702.41	Payroll - Mowing/Trimming	1,200.00	1,200.00	0.00	0.00	0.00
248-000-702.42	Payroll - Parking Structure	800.00	800.00	0.00	265.16	33.15
248-000-702.43	Payroll - Sidewalk Snow Removal	1,000.00	1,000.00	0.00	44.55	4.46
248-000-702.44	Payroll - Flowers	1,400.00	1,400.00	0.00	217.09	15.51
248-000-703.00	Part-time Salaries	13,000.00	13,000.00	0.00	5,421.26	41.70
248-000-703.43	PART-TIME - SIDEWALK SNOW REMOVAL	0.00	0.00	0.00	106.00	100.00
248-000-704.40	Overtime - Rubbish/Garbage	0.00	0.00	0.00	242.18	100.00
248-000-704.42	Overtime - Parking Structure	0.00	0.00	0.00	178.20	100.00
248-000-704.43	Overtime - Sidewalk Snow Removal	0.00	0.00	0.00	175.81	100.00
248-000-712.00	WORKERS COMPENSATION	623.00	623.00	0.00	0.00	0.00
248-000-715.00	Social Security	995.00	995.00	0.00	567.23	57.01
248-000-755.00	Miscellaneous Supplies	2,500.00	2,500.00	0.00	3,519.35	140.77
248-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTERS	2,040.00	2,040.00	0.00	0.00	0.00
248-000-757.00	Fuels & Lubricants	0.00	0.00	0.00	200.00	100.00
248-000-777.00	MINOR TOOLS AND EQUIPMENT	100.00	100.00	0.00	18.89	18.89
248-000-801.00	Professional Services	1,000.00	1,000.00	2,480.00	977.00	345.70
248-000-803.00	Service Fee	0.00	0.00	0.00	2.50	100.00
248-000-805.00	Administrative Costs	36,725.00	36,725.00	0.00	17,251.02	46.97
248-000-820.00	Contracted Services	50,000.00	50,000.00	0.00	14,838.00	29.68
248-000-850.00	Communications	720.00	720.00	0.00	360.00	50.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-000-961.00	COMMUNITY PROMOTIONS	50,000.00	50,000.00	0.00	14,050.13	28.10
Total Dept 000		165,103.00	165,103.00	2,480.00	59,273.86	37.40
Dept 718 - DDA Parking Ramp						
248-718-941.00	MOTOR POOL VEHICLE RENTAL	4,560.00	4,560.00	0.00	12.34	0.27
Total Dept 718 - DDA Parking Ramp		4,560.00	4,560.00	0.00	12.34	0.27
Dept 719 - DDA Sidewalk						
248-719-941.00	MOTOR POOL VEHICLE RENTAL	5,370.00	5,370.00	0.00	0.00	0.00
248-719-941.02	MOTOR POOL REPLACEMENT CHARGE	1,505.00	1,505.00	0.00	752.52	50.00
248-719-941.03	MOTOR POOL OPERATING CHARGE	2,111.00	2,111.00	0.00	1,263.52	59.85
Total Dept 719 - DDA Sidewalk		8,986.00	8,986.00	0.00	2,016.04	22.44
TOTAL EXPENDITURES		178,649.00	178,649.00	2,480.00	61,302.24	35.70
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		248,958.00	248,958.00	0.00	193,625.91	77.77
TOTAL EXPENDITURES		178,649.00	178,649.00	2,480.00	61,302.24	35.70
NET OF REVENUES & EXPENDITURES		70,309.00	70,309.00	(2,480.00)	132,323.67	184.68
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND						
Revenues						
Dept 000						
250-000-402.00	Current Property Taxes	621,474.00	621,474.00	0.00	561,155.03	90.29
250-000-573.00	LOCAL COMM STAB SHARE TAX	142,000.00	142,000.00	0.00	207,026.09	145.79
250-000-665.00	Interest	50.00	50.00	0.00	13,476.03	16,952.06
Total Dept 000		763,524.00	763,524.00	0.00	781,657.15	102.37
TOTAL REVENUES		763,524.00	763,524.00	0.00	781,657.15	102.37
Expenditures						
Dept 000						
250-000-801.00	Professional Services	5,000.00	5,000.00	48,456.21	41,146.22	1,792.05
250-000-803.00	Service Fee	500.00	500.00	0.00	500.00	100.00
250-000-805.00	Administrative Costs	160,537.00	160,537.00	0.00	79,999.98	49.83
250-000-811.00	Taxes	1,000.00	1,000.00	0.00	621.02	62.10
250-000-820.00	Contracted Services	242,000.00	242,000.00	15,220.40	201,600.00	89.60
250-000-902.00	Marketing	1,500.00	1,500.00	0.00	0.00	0.00
250-000-922.00	Utilities-Elec, Water, Sewer	1,200.00	1,200.00	0.00	49.45	4.12
250-000-970.00	Capital Outlay	360,000.00	360,000.00	0.00	14,823.70	4.12
250-000-970.35	BROOKS INDUSTRIAL PARK SUBSTATION	0.00	5,857,780.00	2,070,327.85	3,588,152.17	96.60
250-000-990.00	Debt Service	335,000.00	335,000.00	0.00	0.00	0.00
250-000-994.00	Bond Interest Paid	150,000.00	150,000.00	0.00	95,958.88	63.97

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND						
Expenditures						
Total Dept 000		1,256,737.00	7,114,517.00	2,134,004.46	4,022,851.42	86.54
TOTAL EXPENDITURES		1,256,737.00	7,114,517.00	2,134,004.46	4,022,851.42	86.54
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		763,524.00	763,524.00	0.00	781,657.15	102.37
TOTAL EXPENDITURES		1,256,737.00	7,114,517.00	2,134,004.46	4,022,851.42	86.54
NET OF REVENUES & EXPENDITURES		(493,213.00)	(6,350,993.00)	(2,134,004.46)	(3,241,194.27)	84.64
Fund 251 - SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY						
Revenues						
Dept 000						
251-000-402.00	Current Property Taxes	13,019.00	13,019.00	0.00	20,831.70	160.01
251-000-665.00	Interest	20.00	20.00	0.00	431.99	2,159.95
251-000-679.00	MISCELLANEOUS REVENUE	19,500.00	19,500.00	0.00	0.00	0.00
Total Dept 000		32,539.00	32,539.00	0.00	21,263.69	65.35
TOTAL REVENUES		32,539.00	32,539.00	0.00	21,263.69	65.35
Expenditures						
Dept 000						
251-000-801.00	Professional Services	3,000.00	3,000.00	0.00	175.00	5.83
251-000-805.00	Administrative Costs	0.00	0.00	0.00	500.00	100.00
251-000-955.00	COST ALLOCATION	2,963.00	2,963.00	0.00	740.75	25.00
251-000-994.00	Bond Interest Paid	26,010.00	26,010.00	0.00	13,005.00	50.00
Total Dept 000		31,973.00	31,973.00	0.00	14,420.75	45.10
Dept 577 - Line Distribution						
251-577-702.00	PAYROLL - ELECTRIC	0.00	0.00	0.00	1,919.72	100.00
251-577-715.00	Social Security	0.00	0.00	0.00	142.72	100.00
Total Dept 577 - Line Distribution		0.00	0.00	0.00	2,062.44	100.00
TOTAL EXPENDITURES		31,973.00	31,973.00	0.00	16,483.19	51.55
Fund 251 - SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY:						
TOTAL REVENUES		32,539.00	32,539.00	0.00	21,263.69	65.35
TOTAL EXPENDITURES		31,973.00	31,973.00	0.00	16,483.19	51.55
NET OF REVENUES & EXPENDITURES		566.00	566.00	0.00	4,780.50	844.61
Fund 265 - Drug Forfeiture Fund						
Revenues						
Dept 000						
265-000-655.00	FINES & FORFEITS	250.00	250.00	0.00	213.98	85.59

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 265 - Drug Forfeiture Fund						
Revenues						
265-000-665.00	Interest	0.00	0.00	0.00	7.50	100.00
Total Dept 000		250.00	250.00	0.00	221.48	88.59
TOTAL REVENUES		250.00	250.00	0.00	221.48	88.59
Fund 265 - Drug Forfeiture Fund:						
TOTAL REVENUES		250.00	250.00	0.00	221.48	88.59
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		250.00	250.00	0.00	221.48	88.59
Fund 287 - AMERICAN RESCUE PLAN ACT						
Revenues						
Dept 000						
287-000-528.00	OTHER FEDERAL GRANTS	364,456.00	364,456.00	0.00	598,780.16	164.29
287-000-665.00	Interest	0.00	0.00	0.00	4,763.00	100.00
Total Dept 000		364,456.00	364,456.00	0.00	603,543.16	165.60
TOTAL REVENUES		364,456.00	364,456.00	0.00	603,543.16	165.60
Fund 287 - AMERICAN RESCUE PLAN ACT:						
TOTAL REVENUES		364,456.00	364,456.00	0.00	603,543.16	165.60
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		364,456.00	364,456.00	0.00	603,543.16	165.60
Fund 295 - Airport						
Revenues						
Dept 000						
295-000-640.00	Charges for Service - Fuel	74,000.00	114,000.00	0.00	60,737.20	53.28
295-000-665.00	Interest	10.00	10.00	0.00	378.08	3,780.80
295-000-667.00	Rents	29,000.00	29,000.00	0.00	16,984.20	58.57
295-000-675.99	Contributions - Miscellaneous	0.00	0.00	0.00	1,467.00	100.00
295-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	697.06	100.00
295-000-699.01	Contributions - General Fund	57,624.00	57,624.00	0.00	0.00	0.00
Total Dept 000		160,634.00	200,634.00	0.00	80,263.54	40.00
TOTAL REVENUES		160,634.00	200,634.00	0.00	80,263.54	40.00
Expenditures						
Dept 595 - Airport						
295-595-702.00	Payroll	11,674.00	11,674.00	0.00	5,431.98	46.53
295-595-703.00	Part-time Salaries	20,615.00	20,615.00	0.00	14,144.58	68.61

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 295 - Airport						
Expenditures						
295-595-712.00	WORKERS COMPENSATION	580.00	580.00	0.00	327.34	56.44
295-595-715.00	Social Security	2,470.00	2,470.00	0.00	1,474.36	59.69
295-595-716.00	Hospitalization	2,650.00	2,650.00	0.00	1,210.74	45.69
295-595-717.00	Life Insurance	23.00	23.00	0.00	11.56	50.26
295-595-718.10	RETIREMENT - D/C	1,167.00	1,167.00	0.00	512.03	43.88
295-595-740.00	Operating Supplies	2,165.00	2,165.00	0.00	23.04	1.06
295-595-757.00	Fuels & Lubricants	70,000.00	110,000.00	180.46	71,130.36	64.83
295-595-801.00	Professional Services	0.00	0.00	0.00	128.00	100.00
295-595-812.00	License	50.00	50.00	0.00	50.00	100.00
295-595-820.00	Contracted Services	14,000.00	14,000.00	0.00	13,286.17	94.90
295-595-825.00	Insurance	5,800.00	5,800.00	0.00	5,248.40	90.49
295-595-850.00	Communications	2,500.00	2,500.00	0.00	2,407.19	96.29
295-595-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
295-595-921.00	Utilities - Gas	2,000.00	2,000.00	0.00	441.09	22.05
295-595-922.00	Utilities-Elec, Water, Sewer	6,500.00	6,500.00	0.00	3,015.25	46.39
295-595-930.00	Equipment Maintenance	2,000.00	2,000.00	0.00	5,461.49	273.07
295-595-931.00	Maintenance of Building	6,500.00	6,500.00	0.00	1,880.28	28.93
295-595-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	3,839.00	3,839.00	0.00	1,919.52	50.00
295-595-955.00	COST ALLOCATION	3,925.00	3,925.00	0.00	981.25	25.00
Total Dept 595 - Airport		158,608.00	198,608.00	180.46	129,084.63	65.09
TOTAL EXPENDITURES		158,608.00	198,608.00	180.46	129,084.63	65.09
Fund 295 - Airport:						
TOTAL REVENUES		160,634.00	200,634.00	0.00	80,263.54	40.00
TOTAL EXPENDITURES		158,608.00	198,608.00	180.46	129,084.63	65.09
NET OF REVENUES & EXPENDITURES		2,026.00	2,026.00	(180.46)	(48,821.09)	2,418.64
Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS						
Revenues						
Dept 000						
296-000-522.00	CDBG FEDERAL GRANT REVENUES	0.00	529,390.00	0.00	322,796.65	60.98
296-000-665.00	Interest	0.00	0.00	0.00	2,461.69	100.00
296-000-675.00	Contrib. from Other Sources	0.00	1,089,628.00	0.00	1,077,532.85	98.89
Total Dept 000		0.00	1,619,018.00	0.00	1,402,791.19	86.64
TOTAL REVENUES		0.00	1,619,018.00	0.00	1,402,791.19	86.64
Expenditures						
Dept 694 - CDBG						
296-694-820.00	Contracted Services	0.00	1,619,018.00	0.00	1,248,384.06	77.11
Total Dept 694 - CDBG		0.00	1,619,018.00	0.00	1,248,384.06	77.11
TOTAL EXPENDITURES		0.00	1,619,018.00	0.00	1,248,384.06	77.11

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS						
Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS:						
TOTAL REVENUES		0.00	1,619,018.00	0.00	1,402,791.19	86.64
TOTAL EXPENDITURES		0.00	1,619,018.00	0.00	1,248,384.06	77.11
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	154,407.13	100.00
Fund 297 - FEDERAL GRANT FUNDS-CDBG CAHILL						
Expenditures						
Dept 694 - CDBG						
297-694-820.00	Contracted Services	0.00	0.00	0.00	6,090.00	100.00
Total Dept 694 - CDBG		0.00	0.00	0.00	6,090.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	6,090.00	100.00
Fund 297 - FEDERAL GRANT FUNDS-CDBG CAHILL:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	6,090.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(6,090.00)	100.00
Fund 301 - Capital Improvement Bond Fund						
Revenues						
Dept 000						
301-000-402.00	Current Property Taxes	475,000.00	475,000.00	0.00	497,056.07	104.64
301-000-573.00	LOCAL COMM STAB SHARE TAX	0.00	0.00	0.00	17,668.80	100.00
301-000-665.00	Interest	0.00	0.00	0.00	693.36	100.00
301-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	532.41	100.00
Total Dept 000		475,000.00	475,000.00	0.00	515,950.64	108.62
TOTAL REVENUES		475,000.00	475,000.00	0.00	515,950.64	108.62
Expenditures						
Dept 000						
301-000-805.00	Administrative Costs	0.00	0.00	0.00	500.00	100.00
301-000-990.00	Debt Service	390,000.00	390,000.00	0.00	0.00	0.00
301-000-994.00	Bond Interest Paid	57,224.00	57,224.00	0.00	28,611.88	50.00
Total Dept 000		447,224.00	447,224.00	0.00	29,111.88	6.51
TOTAL EXPENDITURES		447,224.00	447,224.00	0.00	29,111.88	6.51
Fund 301 - Capital Improvement Bond Fund:						
TOTAL REVENUES		475,000.00	475,000.00	0.00	515,950.64	108.62
TOTAL EXPENDITURES		447,224.00	447,224.00	0.00	29,111.88	6.51
NET OF REVENUES & EXPENDITURES		27,776.00	27,776.00	0.00	486,838.76	1,752.73

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 369 - Building Authority						
Revenues						
Dept 000						
369-000-699.00	Transfers From Other Funds	0.00	0.00	0.00	333,300.00	100.00
Total Dept 000		0.00	0.00	0.00	333,300.00	100.00
TOTAL REVENUES		0.00	0.00	0.00	333,300.00	100.00
Expenditures						
Dept 000						
369-000-803.00	Service Fee	0.00	0.00	0.00	500.00	100.00
369-000-994.00	Bond Interest Paid	0.00	0.00	0.00	81,400.00	100.00
Total Dept 000		0.00	0.00	0.00	81,900.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	81,900.00	100.00
Fund 369 - Building Authority:						
TOTAL REVENUES		0.00	0.00	0.00	333,300.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	81,900.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	251,400.00	100.00
Fund 404 - Special Projects Fund						
Revenues						
Dept 000						
404-000-665.00	Interest	0.00	0.00	0.00	1,148.28	100.00
404-000-675.04	Contributions - C.O.P.	0.00	0.00	0.00	200.00	100.00
404-000-675.05	Contributions - Police Train.	0.00	0.00	0.00	716.80	100.00
404-000-675.08	Cobra Insurance	0.00	0.00	0.00	88.41	100.00
404-000-675.12	Contributions-Band Shell	0.00	0.00	0.00	4,630.00	100.00
404-000-675.15	CONTRIBUTIONS - CHRISTMAS DECORATIONS	0.00	0.00	0.00	725.00	100.00
404-000-675.19	CONTRIB.- ALLCOTT PARK	0.00	0.00	0.00	15,665.00	100.00
404-000-675.29	POLICE GRANTS	0.00	0.00	0.00	550.00	100.00
404-000-675.40	Contributions - Brooks Nature	0.00	0.00	0.00	1,001.47	100.00
Total Dept 000		0.00	0.00	0.00	24,724.96	100.00
TOTAL REVENUES		0.00	0.00	0.00	24,724.96	100.00
Expenditures						
Dept 000						
404-000-955.04	Miscellaneous - C.O.P.	0.00	0.00	0.00	232.00	100.00
404-000-955.05	Miscellaneous - Police Train.	0.00	0.00	0.00	1,706.80	100.00
404-000-955.08	Miscellaneous- Cobra Insurance	0.00	0.00	0.00	444.55	100.00
404-000-955.09	Miscellaneous - Bell Tower	0.00	0.00	37,000.00	0.00	0.00
404-000-955.11	Miscellaneous- Fountain Repair	0.00	0.00	34,016.14	2,437.50	100.00
404-000-955.19	MISC - ALLCOTT PARK	0.00	0.00	0.00	18,665.00	100.00
404-000-955.29	POLICE GRANTS	0.00	0.00	0.00	509.24	100.00
404-000-955.40	MISC - BROOKS NATURE	0.00	0.00	0.00	1,130.51	100.00



PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 404 - Special Projects Fund						
Expenditures						
404-000-955.46	MISC - EATON PARK	0.00	0.00	29,762.50	26,077.50	100.00
404-000-955.57	KETCHUM PARK PHASE 2	0.00	0.00	0.00	5,980.00	100.00
Total Dept 000		0.00	0.00	100,778.64	57,183.10	100.00
TOTAL EXPENDITURES		0.00	0.00	100,778.64	57,183.10	100.00
Fund 404 - Special Projects Fund:						
TOTAL REVENUES		0.00	0.00	0.00	24,724.96	100.00
TOTAL EXPENDITURES		0.00	0.00	100,778.64	57,183.10	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(100,778.64)	(32,458.14)	100.00
Fund 536 - Marshall House Fund						
Revenues						
Dept 000						
536-000-531.00	Federal Section 8 Grant	0.00	650,000.00	0.00	304,210.00	46.80
536-000-665.00	Interest	0.00	120.00	0.00	3,087.22	2,572.68
536-000-667.00	Rents	0.00	410,000.00	0.00	216,332.00	52.76
536-000-675.02	Contributions - Marshall House	80,105.00	80,105.00	0.00	0.00	0.00
536-000-679.00	MISCELLANEOUS REVENUE	0.00	20,000.00	0.00	8,718.92	43.59
536-000-679.02	MISC. REVENUE-CABLE	0.00	23,000.00	0.00	11,348.00	49.34
Total Dept 000		80,105.00	1,183,225.00	0.00	543,696.14	45.95
TOTAL REVENUES		80,105.00	1,183,225.00	0.00	543,696.14	45.95
Expenditures						
Dept 692 - Marshall House						
536-692-702.00	Payroll	28,000.00	28,000.00	0.00	54,004.40	192.87
536-692-702.01	Other Fringe Benefits-taxable	450.00	450.00	0.00	2,275.00	505.56
536-692-703.00	Part-time Salaries	0.00	0.00	0.00	5,504.55	100.00
536-692-712.00	WORKERS COMPENSATION	0.00	0.00	0.00	1,776.33	100.00
536-692-715.00	Social Security	2,177.00	2,177.00	0.00	4,207.91	193.29
536-692-716.00	Hospitalization	9,194.00	9,194.00	0.00	10,358.67	112.67
536-692-717.00	Life Insurance	66.00	66.00	0.00	95.46	144.64
536-692-718.00	RETIREMENT - D/B	35,839.00	35,839.00	0.00	17,753.02	49.54
536-692-718.01	Retiree Health Insurance	4,379.00	4,379.00	0.00	4,556.99	104.06
536-692-718.10	RETIREMENT - D/C	0.00	0.00	0.00	1,902.95	100.00
536-692-727.00	Office Supplies	0.00	500.00	0.00	342.77	68.55
536-692-740.00	Operating Supplies	0.00	12,500.00	0.00	4,593.51	36.75
536-692-741.00	Uniforms	0.00	500.00	0.00	184.20	36.84
536-692-755.00	Miscellaneous Supplies	0.00	0.00	0.00	98.84	100.00
536-692-757.00	Fuels & Lubricants	0.00	0.00	0.00	162.47	100.00
536-692-776.00	Building Maintenance Supplies	0.00	12,000.00	0.00	6,978.24	58.15
536-692-801.00	Professional Services	0.00	120,000.00	2,173.33	17,007.50	15.98
536-692-810.00	Dues & Memberships	0.00	5,000.00	(4,037.89)	4,037.89	0.00
536-692-820.00	Contracted Services	0.00	100,000.00	7,050.00	104,515.46	111.57
536-692-820.03	CONTRACTED MAINTENANCE	0.00	18,000.00	0.00	20,371.77	113.18
536-692-825.00	Insurance	0.00	20,000.00	0.00	8,956.92	44.78
536-692-850.00	Communications	0.00	5,500.00	0.00	5,427.30	98.68

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 536 - Marshall House Fund						
Expenditures						
536-692-901.00	Advertising	0.00	250.00	0.00	124.00	49.60
536-692-921.00	Utilities - Gas	0.00	38,000.00	0.00	11,706.31	30.81
536-692-922.00	Utilities-Elec, Water, Sewer	0.00	72,000.00	0.00	31,572.92	43.85
536-692-923.00	Cable	0.00	18,000.00	0.00	8,599.46	47.77
536-692-930.00	Equipment Maintenance	0.00	7,000.00	0.00	680.00	9.71
536-692-931.00	Maintenance of Building	0.00	50,000.00	8,748.28	49,625.97	116.75
536-692-941.00	MOTOR POOL VEHICLE RENTAL	0.00	420.00	0.00	0.00	0.00
536-692-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	0.00	8,000.00	0.00	0.00	0.00
536-692-958.00	Education & Training	0.00	0.00	0.00	875.00	100.00
Total Dept 692 - Marshall House		80,105.00	567,775.00	13,933.72	378,295.81	69.08
TOTAL EXPENDITURES		80,105.00	567,775.00	13,933.72	378,295.81	69.08
Fund 536 - Marshall House Fund:						
TOTAL REVENUES		80,105.00	1,183,225.00	0.00	543,696.14	45.95
TOTAL EXPENDITURES		80,105.00	567,775.00	13,933.72	378,295.81	69.08
NET OF REVENUES & EXPENDITURES		0.00	615,450.00	(13,933.72)	165,400.33	24.61
Fund 570 - FIBER TO THE PREMISE						
Revenues						
Dept 000						
570-000-636.00	Residential Sales	1,056,000.00	1,056,000.00	0.00	566,125.78	53.61
570-000-644.00	Commercial Sales	192,000.00	192,000.00	0.00	113,652.80	59.19
570-000-665.00	Interest	10.00	10.00	0.00	974.53	9,745.30
570-000-678.00	PENALTIES INCOME	35,000.00	35,000.00	0.00	22,242.00	63.55
Total Dept 000		1,283,010.00	1,283,010.00	0.00	702,995.11	54.79
TOTAL REVENUES		1,283,010.00	1,283,010.00	0.00	702,995.11	54.79
Expenditures						
Dept 580 - FIBER TO THE PREMISE						
570-580-702.00	Payroll	221,938.00	221,938.00	0.00	115,042.17	51.84
570-580-702.01	Other Fringe Benefits-taxable	280.00	280.00	0.00	1,550.96	553.91
570-580-704.00	Overtime Salaries	4,349.00	4,349.00	0.00	3,914.10	90.00
570-580-712.00	WORKERS COMPENSATION	1,200.00	1,200.00	0.00	660.97	55.08
570-580-715.00	Social Security	17,333.00	17,333.00	0.00	8,555.05	49.36
570-580-716.00	Hospitalization	48,739.00	48,739.00	0.00	24,761.22	50.80
570-580-717.00	Life Insurance	467.00	467.00	0.00	187.16	40.08
570-580-718.10	RETIREMENT - D/C	17,057.00	17,057.00	0.00	10,183.73	59.70
570-580-727.00	Office Supplies	1,000.00	1,000.00	0.00	413.08	41.31
570-580-727.02	Postage and Shipping	250.00	250.00	0.00	23.62	9.45
570-580-740.00	Operating Supplies	2,000.00	2,000.00	0.00	2,118.46	105.92
570-580-741.00	Uniforms	750.00	750.00	0.00	1,272.76	169.70
570-580-757.00	Fuels & Lubricants	3,564.00	3,564.00	0.00	2,001.82	56.17
570-580-761.00	Safety Supplies	510.00	510.00	0.00	201.72	39.55
570-580-777.00	MINOR TOOLS AND EQUIPMENT	3,000.00	3,000.00	0.00	2,487.63	82.92
570-580-801.00	Professional Services	10,000.00	10,000.00	317.00	4,770.58	50.88
570-580-805.00	Administrative Costs	1,200.00	1,200.00	0.00	768.56	64.05

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 570 - FIBER TO THE PREMISE						
Expenditures						
570-580-820.00	Contracted Services	167,344.00	167,344.00	96,000.00	62,063.96	94.45
570-580-825.00	Insurance	2,500.00	2,500.00	0.00	2,727.76	109.11
570-580-850.00	Communications	2,000.00	2,000.00	0.00	1,895.30	94.77
570-580-860.00	Transportation & Travel	1,000.00	1,000.00	0.00	0.00	0.00
570-580-901.00	Advertising	1,500.00	1,500.00	0.00	43.50	2.90
570-580-902.00	Marketing	2,000.00	2,000.00	0.00	0.00	0.00
570-580-922.00	Utilities-Elec, Water, Sewer	10,000.00	10,000.00	0.00	6,510.64	65.11
570-580-930.00	Equipment Maintenance	15,000.00	15,000.00	24,890.22	16,930.28	278.80
570-580-932.00	Vehicle Maintenance	1,000.00	1,000.00	0.00	0.00	0.00
570-580-940.00	Rentals	8,832.00	8,832.00	0.00	4,416.00	50.00
570-580-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	0.00	0.00
570-580-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,373.00	13,373.00	0.00	6,686.52	50.00
570-580-941.02	MOTOR POOL REPLACEMENT CHARGE	12,822.00	12,822.00	0.00	6,411.00	50.00
570-580-941.03	MOTOR POOL OPERATING CHARGE	12,663.00	12,663.00	0.00	7,578.50	59.85
570-580-955.00	COST ALLOCATION	23,330.00	23,330.00	0.00	5,832.50	25.00
570-580-958.00	Education & Training	3,000.00	3,000.00	0.00	199.00	6.63
570-580-963.00	INSTALLATION OF EQUIPMENT COST	45,000.00	45,000.00	0.00	1,966.15	4.37
570-580-968.00	Depreciation	139,708.00	139,708.00	0.00	69,853.98	50.00
570-580-994.00	NOTE INTEREST	93,353.00	93,353.00	0.00	0.00	0.00
Total Dept 580 - FIBER TO THE PREMISE		888,542.00	888,542.00	121,207.22	372,028.68	55.51
TOTAL EXPENDITURES		888,542.00	888,542.00	121,207.22	372,028.68	55.51
Fund 570 - FIBER TO THE PREMISE:						
TOTAL REVENUES		1,283,010.00	1,283,010.00	0.00	702,995.11	54.79
TOTAL EXPENDITURES		888,542.00	888,542.00	121,207.22	372,028.68	55.51
NET OF REVENUES & EXPENDITURES		394,468.00	394,468.00	(121,207.22)	330,966.43	53.18
Fund 582 - Electric Fund						
Revenues						
Dept 000						
582-000-476.00	Licenses and Permits	0.00	0.00	0.00	300.00	100.00
582-000-602.00	NSF Revenue	3,100.00	3,100.00	0.00	3,400.00	109.68
582-000-607.00	Charges for Services - Fees	60,000.00	60,000.00	0.00	21,450.00	35.75
582-000-636.00	Residential Sales	4,168,190.00	4,168,190.00	0.00	2,276,453.55	54.61
582-000-642.03	SALES TO CITY GOVERNMENT	578,000.00	578,000.00	0.00	290,761.09	50.30
582-000-644.00	Commercial Sales	4,769,275.00	4,769,275.00	0.00	2,636,779.63	55.29
582-000-644.01	COMMERCIAL SALES - MMMF	3,866,871.00	3,866,871.00	0.00	2,091,456.43	54.09
582-000-645.00	Industrial Sales	5,633,991.00	5,633,991.00	0.00	2,450,847.45	43.50
582-000-646.00	Public Str. & Hwy. Lighting	57,539.00	57,539.00	0.00	27,448.90	47.70
582-000-647.00	Security & Resort Lighting	54,000.00	54,000.00	0.00	26,058.97	48.26
582-000-665.00	Interest	20,000.00	20,000.00	0.00	35,106.54	175.53
582-000-667.00	Rents	6,401.00	6,401.00	0.00	6,401.00	100.00
582-000-678.00	PENALTIES INCOME	64,105.00	64,105.00	0.00	29,932.48	46.69
582-000-679.00	MISCELLANEOUS REVENUE	101,281.00	101,281.00	0.00	18,234.71	18.00
Total Dept 000		19,382,753.00	19,382,753.00	0.00	9,914,630.75	51.15
TOTAL REVENUES		19,382,753.00	19,382,753.00	0.00	9,914,630.75	51.15

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
Dept 572 - Administration						
582-572-702.00	Payroll	301,174.00	301,174.00	0.00	75,533.47	25.08
582-572-703.00	Part-time Salaries	1,000.00	1,000.00	0.00	255.00	25.50
582-572-704.00	Overtime Salaries	0.00	0.00	0.00	6.24	100.00
582-572-712.00	WORKERS COMPENSATION	309.00	309.00	0.00	0.00	0.00
582-572-715.00	Social Security	23,117.00	23,117.00	0.00	5,560.17	24.05
582-572-716.00	Hospitalization	68,968.00	68,968.00	0.00	34,869.44	50.56
582-572-717.00	Life Insurance	297.00	297.00	0.00	154.42	51.99
582-572-718.00	RETIREMENT - D/B	307,249.00	307,249.00	0.00	152,195.76	49.53
582-572-718.01	Retiree Health Insurance	186,932.00	186,932.00	0.00	117,967.37	63.11
582-572-718.10	RETIREMENT - D/C	13,637.00	13,637.00	0.00	6,020.95	44.15
582-572-727.00	Office Supplies	5,574.00	5,574.00	0.00	2,346.04	42.09
582-572-727.02	Postage and Shipping	17,839.00	17,839.00	0.00	8,902.43	49.90
582-572-740.00	Operating Supplies	1,137.00	1,137.00	0.00	397.60	34.97
582-572-755.00	Miscellaneous Supplies	227.00	227.00	0.00	73.97	32.59
582-572-801.00	Professional Services	63,036.00	63,036.00	17,800.00	37,248.00	87.33
582-572-803.00	Service Fee	258.00	258.00	0.00	0.00	0.00
582-572-804.00	BANK FEES	721.00	721.00	0.00	1,294.72	179.57
582-572-805.00	Administrative Costs	4,687.00	4,687.00	0.00	2,965.54	63.27
582-572-810.00	Dues & Memberships	15,965.00	15,965.00	0.00	759.16	4.76
582-572-813.00	Energy Optimization	41,200.00	41,200.00	0.00	8,968.24	21.77
582-572-820.00	Contracted Services	12,607.00	12,607.00	0.00	11,727.50	93.02
582-572-825.00	Insurance	57,680.00	57,680.00	0.00	85,427.68	148.11
582-572-850.00	Communications	155.00	155.00	0.00	0.00	0.00
582-572-860.00	Transportation & Travel	3,708.00	3,708.00	0.00	0.00	0.00
582-572-901.00	Advertising	1,030.00	1,030.00	0.00	590.10	57.29
582-572-930.00	Equipment Maintenance	781.00	781.00	0.00	232.31	29.75
582-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	1,598.00	1,598.00	0.00	799.02	50.00
582-572-942.00	RENT-ROW	323,860.00	323,860.00	0.00	161,929.98	50.00
582-572-955.00	COST ALLOCATION	289,036.00	289,036.00	0.00	72,259.00	25.00
582-572-956.00	Bad Debt Expense	1,545.00	1,545.00	0.00	0.00	0.00
582-572-958.00	Education & Training	3,000.00	3,000.00	0.00	847.36	28.25
582-572-968.00	Depreciation	17,032.00	17,032.00	0.00	8,515.98	50.00
582-572-968.01	AMORTIZATION	2,266.00	2,266.00	0.00	0.00	0.00
582-572-994.00	Bond Interest Paid	174,525.00	174,525.00	0.00	87,262.50	50.00
Total Dept 572 - Administration		1,942,150.00	1,942,150.00	17,800.00	885,109.95	46.49
Dept 576 - Powerhouse						
582-576-703.00	Part-time Salaries	0.00	0.00	0.00	8,037.90	100.00
582-576-704.00	Overtime Salaries	6,000.00	6,000.00	0.00	10,992.12	183.20
582-576-704.04	Overtime- Electrical Apparatus	0.00	0.00	0.00	862.41	100.00
582-576-705.00	Station Labor	270,653.00	270,653.00	0.00	62,972.89	23.27
582-576-705.01	Other Fringe Benefits-taxable	26,929.00	26,929.00	0.00	13,383.42	49.70
582-576-708.01	LABOR - STRUCTURE IMP. & MAINT	0.00	0.00	0.00	10,393.41	100.00
582-576-708.03	LABOR - DIESELS & GENERATORS	0.00	0.00	0.00	21,291.01	100.00
582-576-708.04	LABOR - ELECTRICAL APPARATUS	0.00	0.00	0.00	15,141.22	100.00
582-576-708.24	LABOR - DAM & WATERWAYS	0.00	0.00	0.00	5,625.76	100.00
582-576-708.25	LABOR - HYDRO	0.00	0.00	0.00	6,874.19	100.00
582-576-712.00	WORKERS COMPENSATION	4,770.00	4,770.00	0.00	0.00	0.00
582-576-715.00	Social Security	23,224.00	23,224.00	0.00	11,357.11	48.90
582-576-716.00	Hospitalization	75,296.00	75,296.00	0.00	29,266.39	38.87
582-576-717.00	Life Insurance	528.00	528.00	0.00	244.80	46.36
582-576-718.00	RETIREMENT - D/B	52,675.00	52,675.00	0.00	26,092.72	49.54
582-576-718.10	RETIREMENT - D/C	6,940.00	6,940.00	0.00	3,605.26	51.95

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			
				YEAR-TO-DATE	12/31/2022	USED
Fund 582 - Electric Fund						
Expenditures						
582-576-727.02	Postage and Shipping	222.00	222.00	0.00	0.00	0.00
582-576-738.00	Purchase Power - MSCPA	10,960,814.00	10,960,814.00	0.00	4,765,701.69	43.48
582-576-740.00	Operating Supplies	2,060.00	2,060.00	0.00	2,301.87	111.74
582-576-741.00	Uniforms	4,000.00	4,000.00	0.00	2,997.01	74.93
582-576-750.00	Diesel Fuel - Oil	1,030.00	1,030.00	0.00	1,462.05	141.95
582-576-751.00	Diesel Fuel - Gas	14,420.00	14,420.00	0.00	16,600.08	115.12
582-576-752.00	Lubricants	2,060.00	2,060.00	0.00	5,470.95	265.58
582-576-757.00	Fuels & Lubricants	2,000.00	2,000.00	0.00	9,093.26	454.66
582-576-761.00	Safety Supplies	2,627.00	2,627.00	0.00	2,619.49	99.71
582-576-776.00	Building Maintenance Supplies	2,060.00	2,060.00	0.00	3,117.66	151.34
582-576-777.00	MINOR TOOLS AND EQUIPMENT	2,060.00	2,060.00	0.00	837.49	40.65
582-576-801.00	Professional Services	30,900.00	30,900.00	1,045.00	24,632.53	83.10
582-576-810.00	Dues & Memberships	0.00	0.00	0.00	150.00	100.00
582-576-820.00	Contracted Services	30,900.00	30,900.00	10,899.59	31,343.33	136.71
582-576-832.00	State Emmission Fee	6,180.00	6,180.00	0.00	0.00	0.00
582-576-850.00	Communications	3,090.00	3,090.00	0.00	580.64	18.79
582-576-860.00	Transportation & Travel	1,030.00	1,030.00	0.00	160.00	15.53
582-576-930.00	Equipment Maintenance	2,230.00	2,230.00	0.00	1,562.38	70.06
582-576-934.01	MAINTENANCE - STRUCTURES & IMP	2,060.00	2,060.00	0.00	66.00	3.20
582-576-934.02	MAINT. - FUEL OIL TANKS	1,030.00	1,030.00	0.00	399.47	38.78
582-576-934.03	MAINT.- DIESELS & GENERATOR	3,090.00	3,090.00	0.00	5,037.59	163.03
582-576-934.04	MAINT. - ELECTRICAL APPARATUS	20,600.00	20,600.00	2,918.05	6,088.68	43.72
582-576-934.24	MAINTENANCE - DAM & WATERWAYS	2,000.00	2,000.00	0.00	2,315.70	115.79
582-576-934.25	MAINTENANCE - HYDRO	5,000.00	5,000.00	1,654.29	2,205.00	77.19
582-576-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	0.00	0.00
582-576-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,920.00	6,920.00	0.00	3,460.02	50.00
582-576-941.02	MOTOR POOL REPLACEMENT CHARGE	4,571.00	4,571.00	0.00	2,961.52	64.79
582-576-941.03	MOTOR POOL OPERATING CHARGE	6,859.00	6,859.00	0.00	3,429.48	50.00
582-576-958.00	Education & Training	3,090.00	3,090.00	0.00	30.60	0.99
582-576-968.00	Depreciation	133,900.00	133,900.00	0.00	66,949.98	50.00
Total Dept 576 - Powerhouse		11,724,298.00	11,724,298.00	16,516.93	5,187,715.08	44.39
Dept 577 - Line Distribution						
582-577-702.00	Payroll	0.00	0.00	0.00	4,286.48	100.00
582-577-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	201.09	100.00
582-577-703.00	Part-time Salaries	20,000.00	20,000.00	0.00	540.00	2.70
582-577-704.00	Overtime Salaries	4,200.00	4,200.00	0.00	2,497.19	59.46
582-577-704.05	Overtime - Overhead Lines	26,000.00	26,000.00	0.00	15,124.70	58.17
582-577-704.06	Overtime - Transformer & Dev	2,200.00	2,200.00	0.00	432.74	19.67
582-577-704.07	Overtime - Services	6,400.00	6,400.00	0.00	1,585.32	24.77
582-577-704.09	Overtime - St. Lights & Signs	500.00	500.00	0.00	0.00	0.00
582-577-704.10	Overtime - Security Lights	200.00	200.00	0.00	0.00	0.00
582-577-704.12	Overtime - Meter Reading	500.00	500.00	0.00	0.00	0.00
582-577-704.13	Overtime- Christmas Decoration	1,000.00	1,000.00	0.00	0.00	0.00
582-577-704.14	Overtime - Meter Shop	1,000.00	1,000.00	0.00	462.15	46.22
582-577-704.29	Overtime - Underground Lines	2,500.00	2,500.00	0.00	176.44	7.06
582-577-704.30	Overtime - Line Clearance	500.00	500.00	0.00	281.96	56.39
582-577-705.00	Station Labor	930,432.00	930,432.00	0.00	166,363.69	17.88
582-577-705.01	Other Fringe Benefits-taxable	28,367.00	28,367.00	0.00	15,983.45	56.35
582-577-708.05	LABOR - OVERHEAD LINES	0.00	0.00	0.00	106,687.99	100.00
582-577-708.07	LABOR - SERVICES	0.00	0.00	0.00	436.30	100.00
582-577-708.08	LABOR - METERS	0.00	0.00	0.00	218.20	100.00
582-577-708.09	LABOR - ST. LIGHTS & SIGNALS	0.00	0.00	0.00	7,669.87	100.00
582-577-708.11	LABOR - BROOKS FOUNTAIN	0.00	0.00	0.00	980.57	100.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 582 - Electric Fund						
Expenditures						
582-577-708.12	LABOR - METER READING	0.00	0.00	0.00	47,002.80	100.00
582-577-708.13	LABOR - CHRISTMAS DECORATIONS	0.00	0.00	0.00	8,314.73	100.00
582-577-708.14	LABOR - METER SHOP	0.00	0.00	0.00	30,274.65	100.00
582-577-708.29	LABOR - UNDERGROUND LINES	0.00	0.00	0.00	13,442.74	100.00
582-577-708.33	MPM CIRCUIT	0.00	0.00	0.00	243.76	100.00
582-577-712.00	WORKERS COMPENSATION	20,165.00	20,165.00	0.00	18,170.93	90.11
582-577-715.00	Social Security	78,321.00	78,321.00	0.00	28,773.31	36.74
582-577-716.00	Hospitalization	202,787.00	202,787.00	0.00	61,640.28	30.40
582-577-717.00	Life Insurance	1,577.00	1,577.00	0.00	611.88	38.80
582-577-718.00	RETIREMENT - D/B	129,206.00	129,206.00	0.00	56,849.65	44.00
582-577-718.10	RETIREMENT - D/C	50,185.00	50,185.00	0.00	22,012.12	43.86
582-577-727.02	Postage and Shipping	222.00	222.00	0.00	0.00	0.00
582-577-740.00	Operating Supplies	13,648.00	13,648.00	0.00	4,300.72	31.51
582-577-741.00	Uniforms	10,000.00	10,000.00	0.00	5,855.15	58.55
582-577-757.00	Fuels & Lubricants	0.00	0.00	0.00	10,461.29	100.00
582-577-761.00	Safety Supplies	10,506.00	10,506.00	0.00	1,504.28	14.32
582-577-777.00	MINOR TOOLS AND EQUIPMENT	15,450.00	15,450.00	0.00	13,490.58	87.32
582-577-801.00	Professional Services	5,574.00	5,574.00	5,900.00	9.60	106.02
582-577-806.00	MEDICAL SERVICES	1,214.00	1,214.00	0.00	821.00	67.63
582-577-820.00	Contracted Services	226,600.00	226,600.00	23,995.50	109,331.29	58.84
582-577-850.00	Communications	2,266.00	2,266.00	0.00	241.80	10.67
582-577-860.00	Transportation & Travel	8,240.00	8,240.00	0.00	1,865.92	22.64
582-577-901.00	Advertising	0.00	0.00	0.00	859.60	100.00
582-577-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	0.00	1,052.97	100.00
582-577-930.00	Equipment Maintenance	2,230.00	2,230.00	0.00	622.90	27.93
582-577-932.00	Vehicle Maintenance	2,060.00	2,060.00	(4,533.10)	6,588.35	99.77
582-577-934.05	MAINT. - OVERHEAD LINES	50,000.00	50,000.00	0.00	3,785.26	7.57
582-577-934.06	MAINT.- TRANSFORMERS & DEVICES	45,000.00	45,000.00	0.00	5,611.06	12.47
582-577-934.07	MAINTENANCE - SERVICES	20,000.00	20,000.00	0.00	4,388.60	21.94
582-577-934.08	MAINTENANCE - METERS	25,000.00	25,000.00	12,381.03	6,977.07	77.43
582-577-934.09	MAINTENANCE - ST. LIGHTS & SIG	20,000.00	20,000.00	0.00	13,352.73	66.76
582-577-934.10	MAINTENANCE - SECURITY LIGHTS	11,000.00	11,000.00	0.00	11,012.30	100.11
582-577-934.11	MAINTENANCE - BROOKS FOUNTAIN	100.00	100.00	0.00	0.00	0.00
582-577-934.13	MAINT. - CHRISTMAS DECORATIONS	100.00	100.00	0.00	0.00	0.00
582-577-934.29	MAINTENANCE- UNDERGROUND LINES	41,200.00	41,200.00	0.00	18,460.46	44.81
582-577-940.00	Rentals	73,516.00	73,516.00	0.00	36,037.00	49.02
582-577-941.00	MOTOR POOL VEHICLE RENTAL	3,000.00	3,000.00	0.00	211.72	7.06
582-577-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	15,172.00	15,172.00	0.00	7,585.98	50.00
582-577-941.02	MOTOR POOL REPLACEMENT CHARGE	102,044.00	102,044.00	0.00	57,673.02	56.52
582-577-941.03	MOTOR POOL OPERATING CHARGE	67,538.00	67,538.00	0.00	33,769.02	50.00
582-577-941.05	VEHICLE RENTAL CREDIT	(6,000.00)	(6,000.00)	0.00	0.00	0.00
582-577-958.00	Education & Training	16,480.00	16,480.00	0.00	0.00	0.00
582-577-968.00	Depreciation	425,000.00	425,000.00	0.00	212,500.02	50.00
Total Dept 577 - Line Distribution		2,713,200.00	2,713,200.00	37,743.43	1,179,634.68	44.87
Dept 900 - Capital Outlay Control						
582-900-970.00	Capital Outlay	350,000.00	274,500.00	0.00	70,779.99	25.79
582-900-970.09	HYDRO #3	0.00	0.00	0.00	40,426.05	100.00
582-900-970.10	POWERHOUSE ENGINE REPAIR	0.00	66,500.00	2,000.00	49,228.47	77.04
582-900-970.28	2022 HANOVER CONVERSION	0.00	0.00	0.00	5,695.96	100.00
582-900-970.36	METER REPLACEMENTS	0.00	50,000.00	0.00	0.00	0.00
582-900-970.37	#4 DIESEL OXIDATION CATALYST	0.00	125,000.00	0.00	0.00	0.00
582-900-970.38	PEARL ST SWITCH GEAR	0.00	60,000.00	0.00	0.00	0.00
582-900-970.39	UTILITY POLE REPLACEMENT	0.00	0.00	0.00	14,046.88	100.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
Total Dept 900 - Capital Outlay Control		350,000.00	576,000.00	2,000.00	180,177.35	31.63
TOTAL EXPENDITURES		16,729,648.00	16,955,648.00	74,060.36	7,432,637.06	44.27
Fund 582 - Electric Fund:						
TOTAL REVENUES		19,382,753.00	19,382,753.00	0.00	9,914,630.75	51.15
TOTAL EXPENDITURES		16,729,648.00	16,955,648.00	74,060.36	7,432,637.06	44.27
NET OF REVENUES & EXPENDITURES		2,653,105.00	2,427,105.00	(74,060.36)	2,481,993.69	99.21
Fund 588 - DART Fund						
Revenues						
Dept 000						
588-000-402.00	Current Property Taxes	204,178.00	204,178.00	0.00	201,878.07	98.87
588-000-412.00	Delinquent Personal Prop Taxes	100.00	100.00	0.00	0.00	0.00
588-000-445.00	Penalties & Int. on Taxes	200.00	200.00	0.00	0.00	0.00
588-000-530.00	Federal Section 5311 Grant	80,000.00	80,000.00	0.00	75,967.41	94.96
588-000-568.00	State Operating Assistance	140,000.00	140,000.00	0.00	66,008.40	47.15
588-000-573.00	LOCAL COMM STAB SHARE TAX	20,000.00	20,000.00	0.00	2,320.22	11.60
588-000-613.00	Passenger Fares	25,000.00	25,000.00	0.00	15,067.06	60.27
588-000-665.00	Interest	40.00	40.00	0.00	5,706.63	4,266.58
588-000-679.00	MISCELLANEOUS REVENUE	3,200.00	3,200.00	0.00	1,620.79	50.65
Total Dept 000		472,718.00	472,718.00	0.00	368,568.58	77.97
Dept 575 - DART - ALBION						
588-575-530.00	Federal Section 5311 Grant	20,000.00	20,000.00	0.00	8,384.59	41.92
588-575-568.00	State Operating Assistance	20,000.00	20,000.00	0.00	7,333.60	36.67
588-575-613.00	Passenger Fares	3,000.00	3,000.00	0.00	2,401.67	80.06
588-575-675.00	Contrib. from Other Sources	6,500.00	6,500.00	0.00	0.00	0.00
588-575-679.00	MISCELLANEOUS REVENUE	400.00	400.00	0.00	179.21	44.80
Total Dept 575 - DART - ALBION		49,900.00	49,900.00	0.00	18,299.07	36.67
TOTAL REVENUES		522,618.00	522,618.00	0.00	386,867.65	74.02
Expenditures						
Dept 575 - DART - ALBION						
588-575-702.00	Payroll	9,156.00	9,156.00	0.00	2,200.95	24.04
588-575-702.81	ADMIN HOURS	3,000.00	3,000.00	0.00	675.37	22.51
588-575-703.00	Part-time Salaries	38,000.00	38,000.00	0.00	16,305.55	42.91
588-575-703.82	PART-TIME DISPATCH	7,000.00	7,000.00	0.00	2,965.95	42.37
588-575-704.00	Overtime Salaries	1,400.00	1,400.00	0.00	71.51	5.11
588-575-704.82	OVERTIME - DISPATCH	100.00	100.00	0.00	0.00	0.00
588-575-712.00	WORKERS COMPENSATION	1,050.00	1,050.00	0.00	765.00	72.86
588-575-715.00	Social Security	4,000.00	4,000.00	0.00	1,738.04	43.45
588-575-716.00	Hospitalization	1,716.00	1,716.00	0.00	177.03	10.32
588-575-718.10	RETIREMENT - D/C	4,713.00	4,713.00	0.00	141.24	3.00
588-575-727.00	Office Supplies	0.00	0.00	0.00	322.09	100.00
588-575-740.00	Operating Supplies	3,000.00	3,000.00	0.00	225.00	7.50

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 588 - DART Fund						
Expenditures						
588-575-757.00	Fuels & Lubricants	13,000.00	13,000.00	0.00	7,613.83	58.57
588-575-801.00	Professional Services	0.00	0.00	0.00	534.47	100.00
588-575-806.00	MEDICAL SERVICES	0.00	0.00	0.00	106.85	100.00
588-575-825.00	Insurance	6,830.00	6,830.00	0.00	388.17	5.68
588-575-850.00	Communications	5,105.00	5,105.00	0.00	1,012.40	19.83
588-575-901.00	Advertising	682.00	682.00	0.00	0.00	0.00
588-575-932.00	VEHICLE MAINTENANCE	10,000.00	10,000.00	0.00	364.57	3.65
588-575-933.00	Tires	1,464.00	1,464.00	0.00	377.04	25.75
588-575-940.00	Rentals	3,000.00	3,000.00	0.00	492.49	16.42
588-575-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	908.00	908.00	0.00	454.02	50.00
588-575-968.00	Depreciation	8,225.00	8,225.00	0.00	4,112.52	50.00
588-575-995.00	Transfers to Other Funds	0.00	0.00	0.00	1,531.25	100.00
Total Dept 575 - DART - ALBION		122,349.00	122,349.00	0.00	42,575.34	34.80
Dept 596 - DART						
588-596-702.00	Payroll	51,882.00	51,882.00	0.00	17,780.15	34.27
588-596-702.81	ADMIN HOURS	16,000.00	16,000.00	0.00	5,912.10	36.95
588-596-703.00	Part-time Salaries	128,973.00	128,973.00	0.00	46,531.22	36.08
588-596-703.82	PART-TIME DISPATCH	32,130.00	32,130.00	0.00	13,499.66	42.02
588-596-704.00	Overtime Salaries	4,000.00	4,000.00	0.00	360.08	9.00
588-596-704.82	OVERTIME - DISPATCH	800.00	800.00	0.00	483.88	60.49
588-596-712.00	WORKERS COMPENSATION	4,060.00	4,060.00	0.00	3,076.81	75.78
588-596-715.00	Social Security	16,298.00	16,298.00	0.00	6,313.52	38.74
588-596-716.00	Hospitalization	9,727.00	9,727.00	0.00	1,557.45	16.01
588-596-717.00	Life Insurance	132.00	132.00	0.00	11.16	8.45
588-596-718.00	RETIREMENT - D/B	40,247.00	40,247.00	0.00	19,936.15	49.53
588-596-718.01	Retiree Health Insurance	50,582.00	50,582.00	0.00	34,178.85	67.57
588-596-718.10	RETIREMENT - D/C	4,713.00	4,713.00	0.00	1,824.36	38.71
588-596-740.00	Operating Supplies	5,000.00	5,000.00	0.00	136.71	2.73
588-596-757.00	Fuels & Lubricants	28,000.00	28,000.00	0.00	12,660.74	45.22
588-596-801.00	Professional Services	2,000.00	2,000.00	1,166.67	1,952.23	155.95
588-596-806.00	MEDICAL SERVICES	0.00	0.00	0.00	622.23	100.00
588-596-820.00	Contracted Services	0.00	0.00	0.00	3,664.00	100.00
588-596-825.00	Insurance	5,720.00	5,720.00	0.00	1,561.22	27.29
588-596-850.00	Communications	2,000.00	2,000.00	0.00	7,107.06	355.35
588-596-901.00	Advertising	0.00	0.00	0.00	84.00	100.00
588-596-930.00	Equipment Maintenance	0.00	0.00	0.00	257.85	100.00
588-596-932.00	Vehicle Maintenance	12,000.00	12,000.00	0.00	1,005.98	8.38
588-596-933.00	Tires	3,060.00	3,060.00	0.00	788.56	25.77
588-596-940.00	Rentals	9,893.00	9,893.00	0.00	4,454.01	45.02
588-596-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	0.00	0.00
588-596-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	8,860.00	8,860.00	0.00	4,429.98	50.00
588-596-958.00	Education & Training	0.00	0.00	0.00	700.00	100.00
588-596-968.00	Depreciation	56,500.00	56,500.00	0.00	28,249.98	50.00
588-596-970.00	Capital Outlay	0.00	0.00	273,824.00	0.00	0.00
588-596-995.00	TRANSFERS TO OTHER FUNDS	19,590.00	19,590.00	0.00	4,897.50	25.00
Total Dept 596 - DART		512,647.00	512,647.00	274,990.67	224,037.44	97.34
TOTAL EXPENDITURES		634,996.00	634,996.00	274,990.67	266,612.78	85.29



## REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 588 - DART Fund						
Fund 588 - DART Fund:						
TOTAL REVENUES		522,618.00	522,618.00	0.00	386,867.65	74.02
TOTAL EXPENDITURES		634,996.00	634,996.00	274,990.67	266,612.78	85.29
NET OF REVENUES & EXPENDITURES		(112,378.00)	(112,378.00)	(274,990.67)	120,254.87	137.69
Fund 590 - Wastewater Fund						
Revenues						
Dept 000						
590-000-636.00	Residential Sales	1,118,000.00	1,118,000.00	0.00	558,984.74	50.00
590-000-642.03	SALES TO CITY GOVERNMENT	39,000.00	39,000.00	0.00	34,473.74	88.39
590-000-644.00	Commercial Sales	636,000.00	636,000.00	0.00	324,275.36	50.99
590-000-644.01	COMMERCIAL SALES - MARIJUANA PRODUCTION	108,000.00	108,000.00	0.00	57,703.08	53.43
590-000-645.00	Industrial Sales	161,500.00	161,500.00	0.00	86,779.03	53.73
590-000-665.00	Interest	0.00	0.00	0.00	1,815.56	100.00
590-000-678.00	PENALTIES INCOME	12,000.00	12,000.00	0.00	6,402.98	53.36
590-000-679.00	MISCELLANEOUS REVENUE	20,000.00	20,000.00	0.00	0.00	0.00
590-000-679.01	CONNECTION FEES	0.00	0.00	0.00	(19,885.00)	100.00
Total Dept 000		2,094,500.00	2,094,500.00	0.00	1,050,549.49	50.16
TOTAL REVENUES		2,094,500.00	2,094,500.00	0.00	1,050,549.49	50.16
Expenditures						
Dept 572 - Administration						
590-572-702.00	Payroll	131,903.00	131,903.00	0.00	54,448.60	41.28
590-572-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	0.00	1,500.00	100.00
590-572-704.00	Overtime Salaries	0.00	0.00	0.00	22.37	100.00
590-572-712.00	WORKERS COMPENSATION	1,136.00	1,136.00	0.00	2,407.74	211.95
590-572-715.00	Social Security	10,205.00	10,205.00	0.00	4,019.50	39.39
590-572-716.00	Hospitalization	38,238.00	38,238.00	0.00	22,390.43	58.56
590-572-717.00	Life Insurance	231.00	231.00	0.00	132.73	57.46
590-572-718.00	RETIREMENT - D/B	95,821.00	95,821.00	0.00	47,465.10	49.54
590-572-718.01	Retiree Health Insurance	21,322.00	21,322.00	0.00	18,919.13	88.73
590-572-718.10	RETIREMENT - D/C	3,869.00	3,869.00	0.00	2,634.18	68.08
590-572-727.00	Office Supplies	1,500.00	1,500.00	0.00	2,389.83	159.32
590-572-727.02	Postage and Shipping	6,000.00	6,000.00	0.00	2,808.91	46.82
590-572-801.00	Professional Services	13,500.00	13,500.00	2,385.75	1,875.50	31.56
590-572-803.00	Service Fee	500.00	500.00	0.00	157.50	31.50
590-572-804.00	BANK FEES	1,700.00	1,700.00	0.00	647.36	38.08
590-572-805.00	Administrative Costs	0.00	0.00	0.00	427.28	100.00
590-572-806.00	MEDICAL SERVICES	0.00	0.00	0.00	12.50	100.00
590-572-810.00	Dues & Memberships	460.00	460.00	0.00	155.00	33.70
590-572-820.00	Contracted Services	14,047.00	14,047.00	0.00	7,310.00	52.04
590-572-825.00	Insurance	25,000.00	25,000.00	0.00	27,064.74	108.26
590-572-850.00	Communications	500.00	500.00	0.00	240.06	48.01
590-572-860.00	Transportation & Travel	430.00	430.00	0.00	0.00	0.00
590-572-901.00	Advertising	500.00	500.00	0.00	186.00	37.20
590-572-930.00	Equipment Maintenance	600.00	600.00	0.00	232.31	38.72
590-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,452.00	13,452.00	0.00	6,726.00	50.00
590-572-942.00	RENT-ROW	85,008.00	85,008.00	0.00	42,504.00	50.00
590-572-955.00	COST ALLOCATION	49,374.00	49,374.00	0.00	12,343.50	25.00
590-572-958.00	Education & Training	1,500.00	1,500.00	0.00	75.00	5.00
590-572-994.00	NOTE INTEREST	55,390.00	55,390.00	0.00	27,695.00	50.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 590 - Wastewater Fund						
Expenditures						
Total Dept 572 - Administration		573,686.00	573,686.00	2,385.75	286,790.27	50.41
Dept 578 - Operations						
590-578-703.00	Part-time Salaries	8,400.00	8,400.00	0.00	348.03	4.14
590-578-704.00	Overtime Salaries	11,465.00	11,465.00	0.00	7,539.65	65.76
590-578-705.00	Station Labor	239,855.00	239,855.00	0.00	107,253.18	44.72
590-578-705.01	Other Fringe Benefits-taxable	1,100.00	1,100.00	0.00	1,200.00	109.09
590-578-708.12	LABOR - METER READING	0.00	0.00	0.00	231.00	100.00
590-578-712.00	WORKERS COMPENSATION	3,383.00	3,383.00	0.00	0.00	0.00
590-578-715.00	Social Security	19,953.00	19,953.00	0.00	8,503.01	42.62
590-578-716.00	Hospitalization	77,302.00	77,302.00	0.00	24,028.66	31.08
590-578-717.00	Life Insurance	531.00	531.00	0.00	208.26	39.22
590-578-718.00	RETIREMENT - D/B	16,553.00	16,553.00	0.00	8,199.72	49.54
590-578-718.10	RETIREMENT - D/C	17,661.00	17,661.00	0.00	9,862.31	55.84
590-578-740.00	Operating Supplies	25,000.00	25,000.00	11,259.59	14,420.11	102.72
590-578-741.00	Uniforms	0.00	0.00	0.00	1,526.78	100.00
590-578-757.00	Fuels & Lubricants	2,549.00	2,549.00	0.00	1,343.15	52.69
590-578-761.00	Safety Supplies	1,500.00	1,500.00	0.00	318.87	21.26
590-578-776.00	Building Maintenance Supplies	1,500.00	1,500.00	0.00	518.96	34.60
590-578-777.00	MINOR TOOLS AND EQUIPMENT	1,000.00	1,000.00	0.00	149.87	14.99
590-578-790.00	Chemical Cost	80,000.00	80,000.00	54,890.81	56,629.31	139.40
590-578-801.00	Professional Services	0.00	0.00	0.00	15.60	100.00
590-578-803.00	Service Fee	12,500.00	12,500.00	0.00	5,500.00	44.00
590-578-820.00	Contracted Services	78,000.00	78,000.00	52,303.80	50,553.37	131.87
590-578-850.00	Communications	2,500.00	2,500.00	0.00	612.86	24.51
590-578-860.00	Transportation & Travel	150.00	150.00	0.00	0.00	0.00
590-578-921.00	Utilities - Gas	3,500.00	3,500.00	0.00	1,305.84	37.31
590-578-922.00	Utilities-Elec, Water, Sewer	125,000.00	125,000.00	0.00	73,673.45	58.94
590-578-932.00	Vehicle Maintenance	0.00	0.00	(3,124.51)	3,124.51	100.00
590-578-934.01	MAINTENANCE - STRUCTURES & IMP	5,000.00	5,000.00	0.00	4,527.39	90.55
590-578-934.15	MAINTENANCE - PLANT EQUIPMENT	20,000.00	20,000.00	0.00	27,369.76	136.85
590-578-934.16	MAINTENANCE - LIFT STATIONS	20,000.00	20,000.00	10,995.00	7.58	55.01
590-578-934.23	MAINTENANCE - SEWER LINES	2,000.00	2,000.00	0.00	0.00	0.00
590-578-934.28	MAINT. - SEWER LINES-CHEMICALS	10,000.00	10,000.00	0.00	0.00	0.00
590-578-934.30	MAINTENANCE SCADA	17,000.00	17,000.00	0.00	0.00	0.00
590-578-940.00	Rentals	840.00	840.00	0.00	0.00	0.00
590-578-941.00	MOTOR POOL VEHICLE RENTAL	15,000.00	15,000.00	0.00	101.51	0.68
590-578-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	8,954.00	8,954.00	0.00	4,477.02	50.00
590-578-941.02	MOTOR POOL REPLACEMENT CHARGE	5,496.00	5,496.00	0.00	2,748.00	50.00
590-578-941.03	MOTOR POOL OPERATING CHARGE	10,025.00	10,025.00	0.00	5,999.52	59.85
590-578-941.05	VEHICLE RENTAL CREDIT	(20,000.00)	(20,000.00)	0.00	0.00	0.00
590-578-958.00	Education & Training	2,500.00	2,500.00	0.00	160.00	6.40
Total Dept 578 - Operations		826,217.00	826,217.00	126,324.69	422,457.28	66.42
Dept 900 - Capital Outlay Control						
590-900-970.00	Capital Outlay	685,000.00	685,000.00	149,083.98	283,319.17	63.12
Total Dept 900 - Capital Outlay Control		685,000.00	685,000.00	149,083.98	283,319.17	63.12
TOTAL EXPENDITURES		2,084,903.00	2,084,903.00	277,794.42	992,566.72	60.93

## REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 590 - Wastewater Fund						
Fund 590 - Wastewater Fund:						
TOTAL REVENUES		2,094,500.00	2,094,500.00	0.00	1,050,549.49	50.16
TOTAL EXPENDITURES		2,084,903.00	2,084,903.00	277,794.42	992,566.72	60.93
NET OF REVENUES & EXPENDITURES		9,597.00	9,597.00	(277,794.42)	57,982.77	2,290.42
Fund 591 - Water Fund						
Revenues						
Dept 000						
591-000-607.00	Charges for Services - Fees	200.00	200.00	0.00	80.00	40.00
591-000-614.00	Private Fire Protection	9,000.00	9,000.00	0.00	4,680.06	52.00
591-000-626.00	Charges for Services	1,000.00	1,000.00	0.00	4,442.83	444.28
591-000-636.00	Residential Sales	1,150,000.00	1,150,000.00	0.00	620,187.60	53.93
591-000-642.03	SALES TO CITY GOVERNMENT	75,000.00	75,000.00	0.00	40,607.71	54.14
591-000-644.00	Commercial Sales	560,000.00	560,000.00	0.00	294,368.03	52.57
591-000-644.01	COMMERCIAL SALES - MARIJUANA PROD	66,000.00	66,000.00	0.00	29,409.26	44.56
591-000-645.00	Industrial Sales	140,000.00	140,000.00	0.00	71,734.22	51.24
591-000-665.00	Interest	1,500.00	1,500.00	0.00	25,325.64	1,688.38
591-000-678.00	PENALTIES INCOME	12,000.00	12,000.00	0.00	7,146.88	59.56
591-000-679.00	MISCELLANEOUS REVENUE	6,000.00	6,000.00	0.00	5,661.27	94.35
591-000-679.01	CONNECTION FEES	10,000.00	10,000.00	0.00	13,348.16	133.48
Total Dept 000		2,030,700.00	2,030,700.00	0.00	1,116,991.66	55.01
TOTAL REVENUES		2,030,700.00	2,030,700.00	0.00	1,116,991.66	55.01
Expenditures						
Dept 572 - Administration						
591-572-702.00	Payroll	132,659.00	132,659.00	0.00	55,925.98	42.16
591-572-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	0.00	1,500.00	100.00
591-572-703.00	Part-time Salaries	0.00	0.00	0.00	120.00	100.00
591-572-704.00	Overtime Salaries	0.00	0.00	0.00	22.25	100.00
591-572-712.00	WORKERS COMPENSATION	2,188.00	2,188.00	0.00	0.00	0.00
591-572-715.00	Social Security	10,256.00	10,256.00	0.00	4,174.20	40.70
591-572-716.00	Hospitalization	31,925.00	31,925.00	0.00	18,086.32	56.65
591-572-717.00	Life Insurance	231.00	231.00	0.00	108.73	47.07
591-572-718.00	RETIREMENT - D/B	88,551.00	88,551.00	0.00	43,863.80	49.54
591-572-718.01	Retiree Health Insurance	63,047.00	63,047.00	0.00	39,752.83	63.05
591-572-718.10	RETIREMENT - D/C	3,869.00	3,869.00	0.00	2,634.18	68.08
591-572-727.00	Office Supplies	1,400.00	1,400.00	0.00	2,313.79	165.27
591-572-727.02	Postage and Shipping	4,800.00	4,800.00	0.00	2,488.64	51.85
591-572-740.00	Operating Supplies	220.00	220.00	0.00	1,396.31	634.69
591-572-755.00	Miscellaneous Supplies	0.00	0.00	0.00	120.93	100.00
591-572-801.00	Professional Services	50,000.00	50,000.00	14,514.00	25,079.00	79.19
591-572-803.00	Service Fee	1,750.00	1,750.00	0.00	590.00	33.71
591-572-804.00	BANK FEES	1,500.00	1,500.00	0.00	647.37	43.16
591-572-805.00	Administrative Costs	400.00	400.00	0.00	492.17	123.04
591-572-806.00	MEDICAL SERVICES	100.00	100.00	0.00	220.50	220.50
591-572-810.00	Dues & Memberships	1,300.00	1,300.00	0.00	1,257.00	96.69
591-572-820.00	Contracted Services	20,000.00	20,000.00	0.00	7,490.00	37.45
591-572-825.00	Insurance	12,737.00	12,737.00	0.00	14,449.22	113.44
591-572-826.00	Bond Issuance Costs	0.00	0.00	0.00	51,996.00	100.00
591-572-850.00	Communications	4,700.00	4,700.00	0.00	1,291.57	27.48
591-572-901.00	Advertising	600.00	600.00	0.00	43.50	7.25
591-572-930.00	Equipment Maintenance	200.00	200.00	0.00	232.31	116.16
591-572-940.00	Rentals	440.00	440.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 591 - Water Fund						
Expenditures						
591-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,429.00	13,429.00	0.00	6,714.48	50.00
591-572-942.00	RENT-ROW	104,016.00	104,016.00	0.00	52,008.00	50.00
591-572-955.00	COST ALLOCATION	45,754.00	45,754.00	0.00	11,438.50	25.00
591-572-958.00	Education & Training	1,500.00	1,500.00	0.00	45.00	3.00
591-572-968.01	AMORTIZATION	3,309.00	3,309.00	0.00	0.00	0.00
591-572-994.00	NOTE INTEREST	184,735.00	184,735.00	0.00	92,367.50	50.00
Total Dept 572 - Administration		787,116.00	787,116.00	14,514.00	438,870.08	57.60
Dept 577 - Line Distribution						
591-577-702.01	OTHER FRINGE BENEFITS-TAXABLE	0.00	0.00	0.00	7.90	100.00
591-577-703.00	Part-time Salaries	0.00	0.00	0.00	1,111.82	100.00
591-577-704.00	Overtime Salaries	11,263.00	11,263.00	0.00	0.00	0.00
591-577-704.07	Overtime - Services	0.00	0.00	0.00	904.14	100.00
591-577-704.08	Overtime - Meters	0.00	0.00	0.00	76.89	100.00
591-577-704.27	Overtime - Mains	0.00	0.00	0.00	4,473.41	100.00
591-577-705.00	Station Labor	159,875.00	159,875.00	0.00	31,090.42	19.45
591-577-705.01	Other Fringe Benefits-taxable	15,984.00	15,984.00	0.00	7,636.79	47.78
591-577-708.07	LABOR - SERVICES	0.00	0.00	0.00	14,081.97	100.00
591-577-708.08	LABOR - METERS	0.00	0.00	0.00	4,064.26	100.00
591-577-708.12	LABOR - METER READING	0.00	0.00	0.00	231.01	100.00
591-577-708.20	LABOR - HYDRANTS	0.00	0.00	0.00	10,665.39	100.00
591-577-708.22	LABOR - TOWERS	0.00	0.00	0.00	873.25	100.00
591-577-708.27	LABOR - MAINS	0.00	0.00	0.00	17,047.62	100.00
591-577-708.31	LABOR - KETCHUM PARK RESTROOM	0.00	0.00	0.00	10.50	100.00
591-577-712.00	WORKERS COMPENSATION	4,813.00	4,813.00	0.00	7,405.82	153.87
591-577-715.00	Social Security	14,315.00	14,315.00	0.00	6,385.69	44.61
591-577-716.00	Hospitalization	35,210.00	35,210.00	0.00	2,241.09	6.36
591-577-717.00	Life Insurance	399.00	399.00	0.00	39.06	9.79
591-577-718.00	RETIREMENT - D/B	27,398.00	27,398.00	0.00	13,619.51	49.71
591-577-718.10	RETIREMENT - D/C	5,583.00	5,583.00	0.00	998.06	17.88
591-577-740.00	Operating Supplies	5,100.00	5,100.00	0.00	678.08	13.30
591-577-741.00	Uniforms	2,500.00	2,500.00	0.00	1,268.70	50.75
591-577-757.00	Fuels & Lubricants	7,659.00	7,659.00	0.00	2,267.51	29.61
591-577-761.00	Safety Supplies	1,500.00	1,500.00	0.00	293.59	19.57
591-577-777.00	MINOR TOOLS AND EQUIPMENT	3,500.00	3,500.00	0.00	272.97	7.80
591-577-780.00	Equipment Maintenance Supplies	510.00	510.00	0.00	0.00	0.00
591-577-820.00	Contracted Services	18,830.00	18,830.00	138.75	6,015.25	32.68
591-577-850.00	Communications	1,800.00	1,800.00	0.00	360.00	20.00
591-577-901.00	Advertising	500.00	500.00	0.00	312.97	62.59
591-577-922.00	Utilities-Elec, Water, Sewer	1,800.00	1,800.00	0.00	623.33	34.63
591-577-930.00	Equipment Maintenance	541.00	541.00	0.00	0.00	0.00
591-577-934.07	MAINTENANCE - SERVICES	20,000.00	20,000.00	0.00	6,329.04	31.65
591-577-934.20	MAINTENANCE - HYDRANTS	20,000.00	20,000.00	0.00	9,698.53	48.49
591-577-934.21	MAINTENANCE - METERS	15,000.00	15,000.00	0.00	150.00	1.00
591-577-934.22	MAINTENANCE - TOWERS	2,000.00	2,000.00	0.00	1,741.44	87.07
591-577-934.27	MAINTENANCE - MAINS	20,000.00	20,000.00	0.00	15,744.74	78.72
591-577-940.00	Rentals	9,549.00	9,549.00	0.00	4,774.50	50.00
591-577-941.00	MOTOR POOL VEHICLE RENTAL	16,000.00	16,000.00	0.00	0.00	0.00
591-577-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	16,196.00	16,196.00	0.00	8,098.02	50.00
591-577-941.02	MOTOR POOL REPLACEMENT CHARGE	29,270.00	29,270.00	0.00	14,635.02	50.00
591-577-941.03	MOTOR POOL OPERATING CHARGE	37,462.00	37,462.00	0.00	22,419.98	59.85
591-577-941.05	VEHICLE RENTAL CREDIT	(7,920.00)	(7,920.00)	0.00	0.00	0.00
591-577-958.00	Education & Training	1,500.00	1,500.00	0.00	1,650.00	110.00
591-577-968.00	Depreciation	331,300.00	331,300.00	0.00	165,649.98	50.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 591 - Water Fund						
Expenditures						
Total Dept 577 - Line Distribution		829,437.00	829,437.00	138.75	385,948.25	46.55
Dept 579 - Production						
591-579-704.00	Overtime Salaries	3,244.00	3,244.00	0.00	1,215.63	37.47
591-579-705.00	Station Labor	59,278.00	59,278.00	0.00	32,175.71	54.28
591-579-712.00	WORKERS COMPENSATION	1,776.00	1,776.00	0.00	0.00	0.00
591-579-715.00	Social Security	4,783.00	4,783.00	0.00	2,386.07	49.89
591-579-716.00	Hospitalization	22,465.00	22,465.00	0.00	22,383.34	99.64
591-579-717.00	Life Insurance	132.00	132.00	0.00	165.12	125.09
591-579-718.10	RETIREMENT - D/C	5,928.00	5,928.00	0.00	2,878.64	48.56
591-579-740.00	Operating Supplies	0.00	0.00	0.00	2,715.66	100.00
591-579-741.00	Uniforms	700.00	700.00	0.00	423.50	60.50
591-579-761.00	Safety Supplies	153.00	153.00	0.00	0.00	0.00
591-579-776.00	Building Maintenance Supplies	1,122.00	1,122.00	0.00	649.64	57.90
591-579-777.00	MINOR TOOLS AND EQUIPMENT	1,000.00	1,000.00	0.00	787.00	78.70
591-579-790.00	Chemical Cost	22,000.00	22,000.00	0.00	13,968.04	63.49
591-579-801.00	Professional Services	876.00	876.00	0.00	0.00	0.00
591-579-820.00	Contracted Services	2,800.00	2,800.00	0.00	1,137.00	40.61
591-579-831.00	STATE FEES	3,300.00	3,300.00	0.00	3,614.60	109.53
591-579-921.00	Utilities - Gas	3,000.00	3,000.00	0.00	1,839.69	61.32
591-579-922.00	Utilities-Elec, Water, Sewer	36,000.00	36,000.00	0.00	18,781.09	52.17
591-579-934.01	MAINTENANCE - STRUCTURES & IMP	1,200.00	1,200.00	0.00	824.40	68.70
591-579-934.15	MAINTENANCE - PLANT EQUIPMENT	405.00	405.00	0.00	180.04	44.45
591-579-934.18	MAINTENANCE - WELLS	1,300.00	1,300.00	0.00	2,250.00	173.08
591-579-934.19	MAINTENANCE - PURIFICATION EQ.	5,000.00	5,000.00	1,500.00	1,637.78	62.76
591-579-934.30	MAINT - SCADA	5,595.00	5,595.00	0.00	0.00	0.00
591-579-958.00	Education & Training	1,530.00	1,530.00	0.00	0.00	0.00
Total Dept 579 - Production		183,587.00	183,587.00	1,500.00	110,012.95	60.74
Dept 900 - Capital Outlay Control						
591-900-970.00	Capital Outlay	1,588,000.00	1,588,000.00	494,384.71	773,772.97	79.86
591-900-970.27	CITYWORKS IMPLEMENTATION PROJ	0.00	0.00	5,054.16	7,727.00	100.00
Total Dept 900 - Capital Outlay Control		1,588,000.00	1,588,000.00	499,438.87	781,499.97	80.66
TOTAL EXPENDITURES		3,388,140.00	3,388,140.00	515,591.62	1,716,331.25	65.87
Fund 591 - Water Fund:						
TOTAL REVENUES		2,030,700.00	2,030,700.00	0.00	1,116,991.66	55.01
TOTAL EXPENDITURES		3,388,140.00	3,388,140.00	515,591.62	1,716,331.25	65.87
NET OF REVENUES & EXPENDITURES		(1,357,440.00)	(1,357,440.00)	(515,591.62)	(599,339.59)	82.13
Fund 596 - SOLID WASTE FUND						
Revenues						
Dept 000						
596-000-636.01	RESIDENTIAL SALES-TRASH PICK-UP	421,092.00	421,092.00	0.00	319,256.33	75.82
596-000-636.02	BULK TRASH PICK-UP SALES	500.00	500.00	0.00	0.00	0.00
596-000-665.00	Interest	5.00	5.00	0.00	167.27	3,345.40
596-000-678.00	PENALTIES INCOME	5,000.00	5,000.00	0.00	2,854.46	57.09

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
GL NUMBER	DESCRIPTION					
Fund 596 - SOLID WASTE FUND						
Revenues						
Total Dept 000		426,597.00	426,597.00	0.00	322,278.06	75.55
TOTAL REVENUES		426,597.00	426,597.00	0.00	322,278.06	75.55
Expenditures						
Dept 528 - SOLID WASTE						
596-528-702.00	Payroll	14,847.00	14,847.00	0.00	5,014.54	33.77
596-528-704.00	Overtime Salaries	0.00	0.00	0.00	24.62	100.00
596-528-712.00	WORKERS COMPENSATION	50.00	50.00	0.00	0.00	0.00
596-528-715.00	Social Security	1,136.00	1,136.00	0.00	358.48	31.56
596-528-716.00	Hospitalization	9,435.00	9,435.00	0.00	1,790.84	18.98
596-528-717.00	Life Insurance	17.00	17.00	0.00	3.13	18.41
596-528-718.10	RETIREMENT - D/C	1,077.00	1,077.00	0.00	556.96	51.71
596-528-727.02	Postage and Shipping	3,000.00	3,000.00	0.00	1,610.52	53.68
596-528-740.00	Operating Supplies	500.00	500.00	0.00	944.75	188.95
596-528-805.00	Administrative Costs	0.00	0.00	0.00	533.90	100.00
596-528-820.00	Contracted Services	336,000.00	336,000.00	0.00	211,678.16	63.00
596-528-940.00	Rentals	1,466.00	1,466.00	0.00	733.00	50.00
596-528-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,662.00	2,662.00	0.00	1,330.98	50.00
596-528-955.00	COST ALLOCATION	1,635.00	1,635.00	0.00	408.75	25.00
Total Dept 528 - SOLID WASTE		371,825.00	371,825.00	0.00	224,988.63	60.51
TOTAL EXPENDITURES		371,825.00	371,825.00	0.00	224,988.63	60.51
Fund 596 - SOLID WASTE FUND:						
TOTAL REVENUES		426,597.00	426,597.00	0.00	322,278.06	75.55
TOTAL EXPENDITURES		371,825.00	371,825.00	0.00	224,988.63	60.51
NET OF REVENUES & EXPENDITURES		54,772.00	54,772.00	0.00	97,289.43	177.63
Fund 636 - INFORMATION TECHNOLOGY						
Revenues						
Dept 000						
636-000-626.00	Charges for Services	266,782.00	266,782.00	0.00	132,093.48	49.51
636-000-665.00	Interest	50.00	50.00	0.00	354.48	708.96
Total Dept 000		266,832.00	266,832.00	0.00	132,447.96	49.64
TOTAL REVENUES		266,832.00	266,832.00	0.00	132,447.96	49.64
Expenditures						
Dept 572 - Administration						
636-572-702.00	Payroll	17,072.00	17,072.00	0.00	0.00	0.00
636-572-712.00	WORKERS COMPENSATION	100.00	100.00	0.00	0.00	0.00
636-572-715.00	Social Security	1,306.00	1,306.00	0.00	0.00	0.00
636-572-716.00	Hospitalization	2,018.00	2,018.00	0.00	0.00	0.00
636-572-717.00	Life Insurance	33.00	33.00	0.00	0.00	0.00
636-572-718.10	RETIREMENT - D/C	1,707.00	1,707.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 636 - INFORMATION TECHNOLOGY						
Expenditures						
636-572-727.00	Office Supplies	500.00	500.00	0.00	29.99	6.00
636-572-728.00	Equipment & Supplies	35,000.00	35,000.00	0.00	31,916.79	91.19
636-572-740.00	Operating Supplies	6,500.00	6,500.00	0.00	0.00	0.00
636-572-801.00	Professional Services	110,000.00	110,000.00	0.00	9,732.00	8.85
636-572-820.00	Contracted Services	15,000.00	15,000.00	(92,360.00)	129,063.38	244.69
636-572-833.00	SOFTWARE COSTS	52,508.00	52,508.00	0.00	28,041.54	53.40
636-572-930.00	Equipment Maintenance	10,000.00	10,000.00	0.00	14,962.00	149.62
636-572-955.00	COST ALLOCATION	2,155.00	2,155.00	0.00	538.75	25.00
636-572-968.00	Depreciation	13,000.00	13,000.00	0.00	6,499.98	50.00
Total Dept 572 - Administration		266,899.00	266,899.00	(92,360.00)	220,784.43	48.12
TOTAL EXPENDITURES		266,899.00	266,899.00	(92,360.00)	220,784.43	48.12
Fund 636 - INFORMATION TECHNOLOGY:						
TOTAL REVENUES		266,832.00	266,832.00	0.00	132,447.96	49.64
TOTAL EXPENDITURES		266,899.00	266,899.00	(92,360.00)	220,784.43	48.12
NET OF REVENUES & EXPENDITURES		(67.00)	(67.00)	92,360.00	(88,336.47)	6,005.27
Fund 661 - Motor Pool Fund						
Revenues						
Dept 000						
661-000-588.00	Contributions from Local Units	21,000.00	21,000.00	0.00	10,212.50	48.63
661-000-642.00	VEHICLE RENTAL REVENUE	4,320.00	4,320.00	0.00	0.00	0.00
661-000-642.07	REPLACEMENT CHARGE REVENUE	413,403.00	413,403.00	0.00	205,466.10	49.70
661-000-642.08	OPERATING CHARGE REVENUE	427,916.00	427,916.00	0.00	254,839.56	59.55
661-000-665.00	Interest	350.00	350.00	0.00	609.48	174.14
661-000-673.00	Sales of Fixed Assets	8,000.00	8,000.00	0.00	0.00	0.00
Total Dept 000		874,989.00	874,989.00	0.00	471,127.64	53.84
TOTAL REVENUES		874,989.00	874,989.00	0.00	471,127.64	53.84
Expenditures						
Dept 525 - Municipal Garage						
661-525-702.00	Payroll	69,292.00	69,292.00	0.00	31,311.91	45.19
661-525-702.01	Other Fringe Benefits-taxable	42.00	42.00	0.00	255.01	607.17
661-525-703.00	Part-time Salaries	5,850.00	5,850.00	0.00	0.00	0.00
661-525-704.00	Overtime Salaries	2,160.00	2,160.00	0.00	453.87	21.01
661-525-712.00	WORKERS COMPENSATION	1,574.00	1,574.00	0.00	976.97	62.07
661-525-715.00	Social Security	5,917.00	5,917.00	0.00	2,284.05	38.60
661-525-716.00	Hospitalization	21,905.00	21,905.00	0.00	9,588.89	43.77
661-525-717.00	Life Insurance	74.00	74.00	0.00	33.66	45.49
661-525-718.00	RETIREMENT - D/B	10,820.00	10,820.00	0.00	5,359.46	49.53
661-525-718.01	Retiree Health Insurance	4,379.00	4,379.00	0.00	4,555.95	104.04
661-525-718.10	RETIREMENT - D/C	6,929.00	6,929.00	0.00	3,252.61	46.94
661-525-727.00	Office Supplies	400.00	400.00	0.00	175.35	43.84
661-525-741.00	Uniforms	900.00	900.00	0.00	679.47	75.50
661-525-757.00	Fuels & Lubricants	32,500.00	32,500.00	0.00	29,711.58	91.42
661-525-776.00	Building Maintenance Supplies	2,000.00	2,000.00	0.00	392.14	19.61

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

		2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 661 - Motor Pool Fund						
Expenditures						
661-525-777.00	MINOR TOOLS AND EQUIPMENT	1,500.00	1,500.00	0.00	(10.90)	(0.73)
661-525-780.00	Equipment Maintenance Supplies	35,500.00	35,500.00	0.00	25,803.73	72.69
661-525-801.00	Professional Services	0.00	0.00	0.00	1,071.00	100.00
661-525-806.00	MEDICAL SERVICES	216.00	216.00	0.00	80.00	37.04
661-525-810.00	Dues & Memberships	220.00	220.00	0.00	180.00	81.82
661-525-820.00	Contracted Services	5,000.00	5,000.00	0.00	27,903.73	558.07
661-525-825.00	Insurance	64,216.00	64,216.00	0.00	106,151.16	165.30
661-525-850.00	Communications	0.00	0.00	0.00	84.28	100.00
661-525-921.00	Utilities - Gas	10,000.00	10,000.00	0.00	3,775.69	37.76
661-525-922.00	Utilities-Elec, Water, Sewer	18,000.00	18,000.00	0.00	8,054.28	44.75
661-525-930.00	Equipment Maintenance	40,000.00	40,000.00	0.00	30,104.02	75.26
661-525-931.00	Maintenance of Building	0.00	0.00	0.00	1,665.33	100.00
661-525-939.00	Contracted Maintenance	10,000.00	10,000.00	0.00	4,484.19	44.84
661-525-940.00	Rentals	2,959.00	2,959.00	0.00	1,479.50	50.00
661-525-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	4,329.00	4,329.00	0.00	2,164.50	50.00
661-525-941.05	VEHICLE RENTAL CREDIT	(4,320.00)	(4,320.00)	0.00	0.00	0.00
661-525-955.00	COST ALLOCATION	9,223.00	9,223.00	0.00	2,305.75	25.00
661-525-958.00	Education & Training	1,500.00	1,500.00	0.00	0.00	0.00
661-525-968.00	Depreciation	395,000.00	395,000.00	0.00	197,500.02	50.00
661-525-970.00	Capital Outlay	382,000.00	382,000.00	53,182.06	106,993.00	41.93
661-525-994.00	Bond Interest Paid	9,171.00	9,171.00	(20,287.17)	20,287.17	0.00
Total Dept 525 - Municipal Garage		1,149,256.00	1,149,256.00	32,894.89	629,107.37	57.60
TOTAL EXPENDITURES		1,149,256.00	1,149,256.00	32,894.89	629,107.37	57.60
Fund 661 - Motor Pool Fund:						
TOTAL REVENUES		874,989.00	874,989.00	0.00	471,127.64	53.84
TOTAL EXPENDITURES		1,149,256.00	1,149,256.00	32,894.89	629,107.37	57.60
NET OF REVENUES & EXPENDITURES		(274,267.00)	(274,267.00)	(32,894.89)	(157,979.73)	69.59
Fund 678 - Safety						
Revenues						
Dept 000						
678-000-665.00	Interest	0.00	0.00	0.00	14.84	100.00
678-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	300.00	100.00
Total Dept 000		0.00	0.00	0.00	314.84	100.00
TOTAL REVENUES		0.00	0.00	0.00	314.84	100.00
Expenditures						
Dept 572 - Administration						
678-572-740.00	Operating Supplies	0.00	0.00	0.00	497.25	100.00
678-572-755.00	Miscellaneous Supplies	0.00	0.00	0.00	320.00	100.00
678-572-801.00	Professional Services	0.00	0.00	0.00	1,213.81	100.00
Total Dept 572 - Administration		0.00	0.00	0.00	2,031.06	100.00



PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 12/31/2022	% BDGT USED
Fund 678 - Safety						
Expenditures						
TOTAL EXPENDITURES		0.00	0.00	0.00	2,031.06	100.00
<hr/>						
Fund 678 - Safety:						
TOTAL REVENUES		0.00	0.00	0.00	314.84	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	2,031.06	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(1,716.22)	100.00
<hr/>						
Fund 703 - Current Tax Collections Fund						
Revenues						
Dept 000						
703-000-445.00	Penalties & Int. on Taxes	0.00	0.00	0.00	(3,528.63)	100.00
703-000-665.00	Interest	0.00	0.00	0.00	4,693.30	100.00
<hr/>						
Total Dept 000		0.00	0.00	0.00	1,164.67	100.00
<hr/>						
TOTAL REVENUES		0.00	0.00	0.00	1,164.67	100.00
<hr/>						
Fund 703 - Current Tax Collections Fund:						
TOTAL REVENUES		0.00	0.00	0.00	1,164.67	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	1,164.67	100.00
<hr/>						
Fund 704 - IMPREST PAYROLL FUND						
Revenues						
Dept 000						
704-000-676.00	Reimbursement	0.00	0.00	0.00	(21,650.31)	100.00
<hr/>						
Total Dept 000		0.00	0.00	0.00	(21,650.31)	100.00
<hr/>						
TOTAL REVENUES		0.00	0.00	0.00	(21,650.31)	100.00
<hr/>						
Fund 704 - IMPREST PAYROLL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	(21,650.31)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(21,650.31)	100.00
<hr/>						
Fund 736 - Retiree Health Care Fund						
Revenues						
Dept 000						
736-000-675.19	Contrib.- Blue Cross Blue Shie	0.00	0.00	0.00	200,000.00	100.00
<hr/>						
Total Dept 000		0.00	0.00	0.00	200,000.00	100.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23	2022-23	ENCUMBERED	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	YEAR-TO-DATE	12/31/2022	USED
Fund 736 - Retiree Health Care Fund						
Revenues						
TOTAL REVENUES		0.00	0.00	0.00	200,000.00	100.00
Fund 736 - Retiree Health Care Fund:						
TOTAL REVENUES		0.00	0.00	0.00	200,000.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	200,000.00	100.00
Fund 751 - LOCAL UNIT INVESTMENT TRUST FUND						
Revenues						
Dept 000						
751-000-665.00	Interest	0.00	0.00	0.00	7,937.43	100.00
Total Dept 000		0.00	0.00	0.00	7,937.43	100.00
TOTAL REVENUES		0.00	0.00	0.00	7,937.43	100.00
Fund 751 - LOCAL UNIT INVESTMENT TRUST FUND:						
TOTAL REVENUES		0.00	0.00	0.00	7,937.43	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	7,937.43	100.00
TOTAL REVENUES - ALL FUNDS						
		38,431,686.00	41,292,785.00	0.00	25,416,634.07	61.55
TOTAL EXPENDITURES - ALL FUNDS						
		38,495,094.00	47,350,539.00	3,804,940.22	24,412,506.76	59.59
NET OF REVENUES & EXPENDITURES						
		(63,408.00)	(6,057,754.00)	(3,804,940.22)	1,004,127.31	46.24



## ITEM 12.L

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
William Dopp, Finance Director/ City Treasurer  
**DATE:** March 6, 2023  
**SUBJECT:** **SECOND QUARTER FY2023 INVESTMENT PORTFOLIO**

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Public Act 213 of 2007 requires local governments to report their investments quarterly to the governing body. The investments in the portfolio conform to the Investment Policy, reviewed and approved by Council on February 16, 2016 and updated and adopted by Council on April 19, 2021.

The weighted average earnings yield of the active portfolio of investments held as of December 31, 2022, was .80%. The weighted average of pooled cash as of December 31, 2022, was 4.464%. The weighted average of all investments during the fiscal year, including pooled cash, was 2.03%. The duration of investments typically range from 6-month Commercial Paper to five-year Federal Home Loan Bank notes, which is consistent with the City's investment policy. The duration is dependent on the time of the year and cash flow needs. To the extent possible, the portfolio represents diversification by institution as well as by investment type.

**BUDGET IMPACT:**

None.

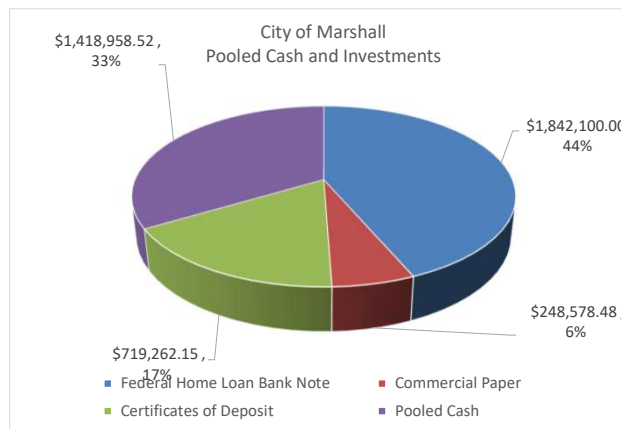
**RECOMMENDATION:**

Accept the Second Quarter FY 2023 Investment Portfolio report and place it on file.

**City of Marshall, Michigan**  
**INVESTMENT PORTFOLIO**  
**December 2022**

<u>Maturity Date</u>	<u>Investment</u>	<u>Purchase Date</u>	<u>Maturity Amount</u>	<u>Ref.</u>	<u>Current Value</u>	<u>Average Interest Rate</u>	<u>Broker/ Bank</u>	<u>Investment Type</u>
02/14/23	Commercial Paper	10/17/22	\$ 250,000.00		\$ 248,578.48	N/A	Huntington	CP
12/10/24	Certificates of Deposit	12/07/21	\$ 250,000.00		\$ 232,925.00	0.900%	Huntington	CD
12/15/23	Certificates of Deposit	12/07/21	\$ 250,000.00		\$ 240,625.00	0.600%	Huntington	CD
06/12/23	Certificates of Deposit	12/07/21	\$ 250,000.00		\$ 245,712.15	0.400%	Huntington	CD
12/16/24	Federal Home Loan Bank Note	12/07/21	\$ 1,000,000.00		\$ 931,920.00	1.100%	Huntington	FHLB
12/23/26	Federal Home Loan Bank Note	12/07/21	\$ 1,000,000.00		\$ 910,180.00	1.000%	Huntington	FHLB
					<b>\$2,809,940.63</b>	<b>0.800%</b>		
					(Active Portfolio)	(Active Portfolio)		
					<b>Balance</b>	<b>Interest Rate</b>	<b>% of Portfolio</b>	
<b>Pooled Cash:</b>								
N/A	Huntington Bank Cash	N/A	N/A		\$ 31,327.52	3.330%	0.074%	HB PC
N/A	MBIA Class Account	N/A	N/A		\$ 1,387,631.00	4.490%	4.391%	MA PC
					<b>\$ 1,418,958.52</b>	<b>4.464%</b>		
<b>Grand Total</b>					<b>\$ 4,228,899.15</b>	<b>2.0295%</b>		

Investment Key				
Federal Home Loan Bank Note	FHLB	\$	1,842,100.00	43.56%
Commercial Paper	CP	\$	248,578.48	5.88%
Certificates of Deposit	CD	\$	719,262.15	17.01%
Pooled Cash	PC	\$	1,418,958.52	33.55%
		\$	4,228,899.15	





## ITEM 12.M

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
William Dopp, Finance Director/ City Treasurer  
**DATE:** March 6, 2023  
**SUBJECT:** **SECOND QUARTER FY2023 CASH POSITION REPORT**

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The Finance Department has developed a Cash Position Summary Report that reflects cash balances as of December 31, 2022. Please note cash and investment balances reflect the balance as of that day and are not necessarily indicative of financial health given the complexity of operations.

The "Cash" column of the report is primarily cash maintained for operations. The "Cash Restricted" column reflects those reserves that are designated for specific purposes or projects, required for bond covenants, and for debt service payments.

**BUDGET IMPACT:**  
None.

**RECOMMENDATION:**  
Accept the Second Quarter FY2023 Cash Position Report and place on file.

**CITY OF MARSHALL**  
**CASH & INVESTMENTS**

**12/31/2022**

							CASH & INVEST.
							UNRESTRICTED
FUND #	FUND NAME	CASH	CASH RESTRICTED	POOLED INVESTMENTS	MSCPA CASH	MSCPA INVESTMENT	TOTAL
101	General	\$ 2,450,188	\$ 184,000	\$ 1,040,200			\$ 3,490,388
151	Cemetery Trust Fund	100,987		520,831			\$ 621,818
202	Major Str.	224,066		189,182			\$ 413,248
203	Local Str.	389,498		313,375			\$ 702,873
204	Municipal Street Fund	1,744,516					\$ 1,744,516
207	MRLEC	267,630	197,502				\$ 267,630
208	Recreation	116,470		187,110			\$ 303,580
211	Farmer's Market	20,042					\$ 20,042
226	Leaf, Brush	117,858					\$ 117,858
244	EDC	9,310					\$ 9,310
246	SAFER fund	(109,694)					\$ (109,694)
247	Northeast NIA	110,592					\$ 110,592
248	DDA	234,673		30,038			\$ 264,711
250	LDFA	(1,511,881)	5,162,783	995			\$ (1,510,886)
251	South NIA	70,633	-	-			\$ 70,633
265	Drug Forfeiture	4,689					\$ 4,689
287	American Rescue Plan Act	603,736					\$ 603,736
295	Airport	(56,606)					\$ (56,606)
296	CDBG	152,711					\$ 152,711
297	CDBG-Cahill	(200)					\$ (200)
301	Capital Improvement Bond Fund		502,049				\$ -
369	Building Auth Debt	252,545					\$ 252,545
404	Special Projects	171,865	-	26,394			\$ 198,259
469	Building Auth Const	50					\$ 50
536	Marshall House	594,398	829,429				\$ 594,398
570	Fiber to the Premise	593,343					\$ 593,343
582	Electric	(1,349,411)	544,880	1,259	382,006	3,617,307	\$ (1,348,152)
588	DART	1,101,621		715			\$ 1,102,336
590	Wastewater	934,145	17,038	1,143,755			\$ 2,077,900
591	Water	2,653,321	249,068	546,288			\$ 3,199,609
596	Solid Waste	89,056					\$ 89,056
636	Information Technology	219,279		173,769			\$ 393,048
661	Motor Pool	360,055		132,838			\$ 492,893
678	Safety	8,393		39			\$ 8,432
703	Current Tax	1,123,866					\$ 1,123,866
		\$ 11,691,744	\$ 7,686,749	\$ 4,306,788	\$ 382,006	\$ 3,617,307	\$ 15,998,532



## ITEM 12.N

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
William Dopp, Finance Director/ City Treasurer  
**DATE:** March 6, 2023  
**SUBJECT:** **SECOND QUARTER FY2023 BUDGET AMENDMENTS**

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Public Act 2 of 1968, better known as the Uniform Budgeting and Accounting Act, requires an amendment to the adopted budget when it can be determined that the budget projections will be different than originally anticipated. Each quarter, staff reviews the revenues and expenditures to develop an amended budget resolution to more closely reflect the actual operational costs and the associated revenues. All numbers in the “change column” in parentheses, reflect a negative direction in terms of the budget. For example, if the “change column” for revenue has a parenthesis, then revenues are expected to be lower than originally budgeted.

The following is a summary of the recommended budget amendments:

**General Fund (Fund 101):** The City Hall Department requires an expenditure increase for building maintenance of \$13,655 to cover the cost of a replacement generator. The Crossing Guards Department is at 103% expended YTD and requires a \$2,700 expenditure increase for part-time salaries to cover services for the rest of the fiscal year.

**Cemetery Fund (Fund 151):** This establishes a capital outlay expenditure budget of \$24,000 for the cemetery portion of the S Marshall Ave watermain replacement project.

**MVH Local (Fund 203):** This budget amendment increases the capital outlay expenditures budget by \$315,000 for the Prospect Street project.

**Municipal Street (Fund 204):** This establishes a capital outlay expenditure budget of \$98,000 for a portion of the S Marshall Ave watermain replacement project. In addition, a budget amendment is needed for \$50,000 for professional services.

**Marshall House (Fund 536):** This budget amendment increases the professional services expenditure budget by \$293,000 for environmental activities performed by Triterra in support of the sale of the Marshall House.

**BUDGET IMPACT:**

As detailed by the information included in this Administrative Report.

**RECOMMENDATION:**

Adopt City Resolution 2023-06 to amend the FY 2023 Budget.



**Attachment  
3/6/2023 Marshall Budget Amendment Resolution  
Fiscal Year 2022-2023 Proposed Budget Amendments**

**General Fund (Fund 101)**

**Summary**

	<b><u>Current Budget</u></b>	<b><u>Proposed Budget Amendment</u></b>	<b><u>New Budget</u></b>
Revenues	7,289,702	-	7,289,702
Expenditures:	7,985,351	16,355	8,001,706
<b>Excess Revenues/(Expenditures)</b>	<b>(695,649)</b>	<b>(16,355)</b>	<b>(712,004)</b>
<b>Beginning Fund Balance 6/30/2022</b>	<b>3,827,902</b>		<b>3,827,902</b>
<b>Ending Fund Balance 6/30/2023 (budget)</b>	<b>3,132,253</b>	<b>(16,355)</b>	<b>3,115,898</b>

**Detail**

	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
<b>Expenditure:</b>		
101-265-931.00	13,655	
101-315-703.00	2,700	

**City Hall: Increase Maintenance of Building Expenditures for Generator Replacement**  
Maintenance of Building  
**Crossing Guards: Increase Part-Time Expenditures for Program to Cover Remainder of the Year**  
Part-time Salaries

**Cemetery Trust Fund (Fund 151)**

**Summary**

	<b><u>Current Budget</u></b>	<b><u>Proposed Budget Amendment</u></b>	<b><u>New Budget</u></b>
Revenues	-	-	-
Expenditures:	-	24,000	24,000
<b>Excess Revenues/(Expenditures)</b>	<b>-</b>	<b>(24,000)</b>	<b>(24,000)</b>
<b>Beginning Fund Balance 6/30/2022</b>	<b>612,601</b>		<b>612,601</b>
<b>Ending Fund Balance 6/30/2023 (budget)</b>	<b>612,601</b>	<b>(24,000)</b>	<b>588,601</b>

**Detail**

	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
<b>Expenditure:</b>		
151-900-970.00	24,000	

**Establish Expenditure Budget for Cemetery Portion of S Marshall Ave Watermain Replacement Project**  
Capital Outlay

**MVH Local Fund (Fund 203)**

**Summary**

	<b><u>Current Budget</u></b>	<b><u>Proposed Budget Amendment</u></b>	<b><u>New Budget</u></b>
Revenues	198,560	-	198,560
Expenditures:	243,272	315,000	558,272
<b>Excess Revenues/(Expenditures)</b>	<b>(44,712)</b>	<b>(315,000)</b>	<b>(359,712)</b>
<b>Beginning Fund Balance 6/30/2022</b>	<b>889,119</b>		<b>889,119</b>
<b>Ending Fund Balance 6/30/2023 (budget)</b>	<b>844,407</b>	<b>(315,000)</b>	<b>529,407</b>

**Detail**

	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
<b>Revenue:</b>		
<b>Expenditure:</b>		
203-903-970.00	315,000	

**Increase Capital Outlay Expenditures to Account for Prospect Street Project**  
Capital Outlay

**Attachment**  
**3/6/2023 Marshall Budget Amendment Resolution**  
**Fiscal Year 2022-2023 Proposed Budget Amendments**

**Municipal Street Fund (Fund 204)**

**Summary**

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	-	-	-
Expenditures:	1,627,998	148,000	1,775,998
<b>Excess Revenues/(Expenditures)</b>	<b>(1,627,998)</b>	<b>(148,000)</b>	<b>(1,775,998)</b>
<b>Beginning Fund Balance 6/30/2022</b>	<b>2,903,383</b>		<b>2,903,383</b>
<b>Ending Fund Balance 6/30/2023 (budget)</b>	<b>1,275,385</b>	<b>(148,000)</b>	<b>1,127,385</b>

**Detail**

<b>Expenditure:</b>	<b>Establish Expenditure Budget for Portion of S Marshall Ave Watermain Replacement Project-Road portion</b>	
204-441-801.00	Professional Services	50,000
204-900-970.00	Capital Outlay	98,000

**Marshall House Fund (Fund 536)**

**Summary**

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	1,183,225	-	1,183,225
Expenditures:	567,775	293,000	860,775
<b>Excess Revenues/(Expenditures)</b>	<b>615,450</b>	<b>(293,000)</b>	<b>322,450</b>
<b>Beginning Net Assets 6/30/2022</b>	<b>2,116,616</b>		<b>2,116,616</b>
<b>Ending Net Assets 6/30/2023 (budget)</b>	<b>2,732,066</b>	<b>(293,000)</b>	<b>2,439,066</b>

**Detail**

	<b>Increase</b>	<b>Decrease</b>
<b>Expenditure:</b>		
536-692-801.00	Increase Expenditure Budget for Environmental Activities Performed by Triterra in Support of the Sale of the Marshall House	
	Professional Services	293,000

CITY OF MARSHALL, MICHIGAN  
RESOLUTION #2023-06  
**THE CITY OF MARSHALL**  
**AMENDED GENERAL APPROPRIATION ACT RESOLUTION**  
**July 1, 2022 – June 30, 2023**

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2022, and ending June 30, 2023, are hereby amended on a departmental and fund total basis per the attachment, summarized as follows:

	<b>Revenues</b>	<b>Expenditures</b>
General (Fund 101)		<b>16,355</b>
City Hall		13,655
Crossing Guards		2,700
Cemetery Trust (Fund 151)		<b>24,000</b>
MVH Local (Fund 203)		<b>315,000</b>
Municipal Street (Fund 204)		<b>148,000</b>
Marshall House (Fund 536)		<b>293,000</b>

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves.

This Resolution shall take effect upon adoption.  
Dated March 6, 2023

\_\_\_\_\_  
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on March 6, 2023, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

\_\_\_\_\_  
Michelle Eubank, City Clerk



## ITEM 12.O

---

**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lankerd, Chief of Police  
**DATE:** March 6, 2023  
**SUBJECT:** **WARNER VINEYARDS JOINT OFF-PREMISE TASTING ROOM**

---

City Staff received two Liquor Control Application approval requests from Warner Vineyards Inc. located at 116 E. Michigan Ave. They requested approval of a Joint Off-Premises Tasting Room permit with Maria's Uncorked at the 116 E. Michigan Ave location. They currently have an On-Premise Tasting License and are transitioning to a Joint Off-Premise License. Maria's Uncorked recently made the same change and was approved for a Joint Off-Premise Tasting room by the City Council on December 5, 2022.

**BUDGET IMPACT:**

No budget impact is anticipated as Warner Vineyard's already has an on-premise license.

**RECOMMENDATION:**

Approve Resolution 2023-07 for the approval of Warner Vineyards Inc. Joint Off-Premises License.



## Joint Off-Premises Tasting Room License & Permit Application

(For MLCC Use Only)

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

### Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): <u>Warner Vineyards, Inc.</u>									
Address to be licensed: <u>116 E. Michigan Ave</u>									
City: <u>Marshall</u>	Zip Code: <u>49068</u>								
City/township/village where license will be issued: <u>City of Marshall</u>		County: <u>Calhoun County</u>							
Contact name: <u>Patrick Warner</u>	Contact phone: <u>269-657-3145</u>	Contact email: <u>pat@warnerwines.com</u>							
Check all applicable license types that you hold at your licensed manufacturing premises: <table border="0"><tr><td><input type="checkbox"/> Small Wine Maker license</td><td><input type="checkbox"/> Small Distiller license</td><td rowspan="3">You may only sell, give away, and serve wine or spirits at a Joint Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.</td></tr><tr><td><input type="checkbox"/> Wine Maker license</td><td><input type="checkbox"/> Distiller license</td></tr><tr><td><input type="checkbox"/> Brandy Manufacturer license</td><td></td></tr></table>			<input type="checkbox"/> Small Wine Maker license	<input type="checkbox"/> Small Distiller license	You may only sell, give away, and serve wine or spirits at a Joint Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.	<input type="checkbox"/> Wine Maker license	<input type="checkbox"/> Distiller license	<input type="checkbox"/> Brandy Manufacturer license	
<input type="checkbox"/> Small Wine Maker license	<input type="checkbox"/> Small Distiller license	You may only sell, give away, and serve wine or spirits at a Joint Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.							
<input type="checkbox"/> Wine Maker license	<input type="checkbox"/> Distiller license								
<input type="checkbox"/> Brandy Manufacturer license									

### Part 2 - License, Permit, and Permissions & Fees

License, Permits, Permissions:	Base Fee:	Fee Code MLCC Use Only
<input checked="" type="checkbox"/> Joint Off-Premises Tasting Room License	\$100.00	4038
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Dance Permit	No Charge	
<input type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (list activity below): Days/Hours requested: _____		
<input type="checkbox"/> Extended Hours Permit	No Charge	
Check type(s): <input type="radio"/> Dance <input type="radio"/> Entertainment Days/Hours requested: _____		
<input type="checkbox"/> Outdoor Service	No Charge	
<input type="checkbox"/> Direct Connection(s)	No Charge	

All licensees issued Joint Off-Premises Tasting Room Licenses at the same location must all have the same permits and permissions approved and issued in conjunction with their licenses for that location, as applicable.

\*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

\*\*Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Joint Off-Premises Tasting Room license.

Inspection Fee: (MLCC Fee Code 4036)	<u>70.00</u>
License & Permit Fees:	<u>100.00</u>
<b>TOTAL FEES:</b>	<u>170.00</u>

**Make Checks Payable to State of Michigan**

### Part 3 - Joint Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Joint Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Off-Premises Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Joint Off-Premises Tasting Room Licenses that sell or give away samples only (2 ounces of wine or 1/2 ounce of spirits or brandy per sample).

You must designate the type of Joint Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued. **All licensees issued Joint Off-Premises Tasting Room Licenses at the same location must all have the same designation of either selling full drinks or samples only.**

Joint Off-Premises Tasting Room License Designation (Select One): ☒ **Full Drinks** ☐ **Samples Only**



**Part 4 - Other Joint Off-Premises Tasting Room Licensees At The Proposed Location**

List the name of the other manufacturers that have been issued or have applied for a Joint Off-Premises Tasting Room License at the proposed location and their Joint Off-Premises Tasting Room License number, if their license has been issued.

Name	Business ID or License Number	Licensee or Applicant
1. Maria's Uncorked, LLC	0278082	<input type="radio"/> Licensee <input checked="" type="radio"/> Applicant
2.		<input type="radio"/> Licensee <input type="radio"/> Applicant
3.		<input type="radio"/> Licensee <input type="radio"/> Applicant
4.		<input type="radio"/> Licensee <input type="radio"/> Applicant
5.		<input type="radio"/> Licensee <input type="radio"/> Applicant
6.		<input type="radio"/> Licensee <input type="radio"/> Applicant
7.		<input type="radio"/> Licensee <input type="radio"/> Applicant
8.		<input type="radio"/> Licensee <input type="radio"/> Applicant
9.		<input type="radio"/> Licensee <input type="radio"/> Applicant
10.		<input type="radio"/> Licensee <input type="radio"/> Applicant

**Part 5 - Third Party Manager For Jointly Operated Off-Premises Tasting Room**

If you and the other manufacturers issued Joint Off-Premises Tasting Room Licenses at this location will be engaging the services of a third party to manage the jointly operated off-premises tasting room, you and each of the other manufacturers must be approved for and issued a Participation Permit naming the entity managing the jointly operated off-premises tasting room as a non-licensed participant.

- ☒ We will not have a third party managing the jointly operated off-premises tasting room.
- ☐ We will have a third party managing the jointly operated off-premises tasting room and have attached [an application for a Participation Permit \(LCC-205\)](#) along with a copy of the management agreement and a good cause statement.

**Part 6 - Signature of Applicant**

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Patrick Warner / President

Print Name of Applicant & Title

Signature of Applicant

02/23/23

Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-284-8557



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: 215581  
Request ID: \_\_\_\_\_  
(For MLCC use only)

**Local Government Approval For Joint Off-Premises Tasting Room License**  
(Authorized by MCL 436.1536)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new Joint Off-Premises Tasting Room License application.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
the following resolution was offered: (date) (time)  
Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the application from \_\_\_\_\_  
(name of applicant - if a corporation or limited liability company, please state the company name)

**for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)  
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_ (township, city, village)  
(regular or special) (date)

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933  
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
Fax to: 517-763-0059





Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: 215581  
Request ID: \_\_\_\_\_  
(For MLCC Use Only)

### Social District Permit Application

#### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: <u>Warner Vineyards, Inc.</u>		
Address: <u>116 E. Michigan Ave</u>		
City: <u>Marshall</u>	State: <u>Michigan</u>	Zip Code: <u>49068</u>
Contact Name: <u>Patrick Warner</u>	Phone: <u>269-657-3165</u>	Email: <u>pat@warnerwines.com</u>

#### Part 2 - Required Documents & Fees

<input type="checkbox"/> Local Governmental Unit Approval <input checked="" type="checkbox"/> Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)	
<input type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036) <input type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	<b>TOTAL DUE:</b> <div style="border: 1px solid black; width: 100px; height: 30px; margin: 5px auto;"></div> <p style="text-align: center;">Make checks payable to <b>State of Michigan</b></p>

Leave Blank - MLCC Use Only

*- Waived fees -*

#### Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Patrick Warner/President  
Print Name of Licensee & Title

[Signature]  
Signature of Licensee

02/17/23  
Date

Please return this completed form and fees to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933  
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
Fax with Credit Card Authorization to: 517-284-8557





Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: 215581  
Request ID: \_\_\_\_\_  
(For MLCC use only)

### Local Governmental Unit Approval For Social District Permit

#### Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (name of city, township, or village)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is \_\_\_\_\_ by this body for consideration for approval by the  
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

#### Vote

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



## ITEM 12.P

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Joshua Lankerd, Chief of Police  
**DATE:** March 6, 2023  
**SUBJECT:** **WARNER VINEYARDS SOCIAL DISTRICT REQUEST**

---

Warner Vineyards Inc is requesting approval for a Social District Permit at 116 E. Michigan Ave in conjunction with their off premise tasting room license. Currently, Maria's Uncorked has a Social District Permit for this address.

**BUDGET IMPACT:**

There may be a slight increase in LLC fees from the addition of the Social District Permit.

**RECOMMENDATION:**

Approve Resolution 2023-08 approving the Warner Vineyards Social District Permit Application.





## Joint Off-Premises Tasting Room License & Permit Application

(For MLCC Use Only)

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

### Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): <u>Warner Vineyards, Inc.</u>		
Address to be licensed: <u>116 E. Michigan Ave</u>		
City: <u>Marshall</u>	Zip Code: <u>49068</u>	
City/township/village where license will be issued: <u>City of Marshall</u>		County: <u>Calhoun County</u>
Contact name: <u>Patrick Warner</u>	Contact phone: <u>269-657-3145</u>	Contact email: <u>pat@warnerwines.com</u>
Check all applicable license types that you hold at your licensed manufacturing premises: <input type="checkbox"/> Small Wine Maker license <input type="checkbox"/> Small Distiller license      You may only sell, give away, and serve wine or spirits at a Joint Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises. <input type="checkbox"/> Wine Maker license <input type="checkbox"/> Distiller license <input type="checkbox"/> Brandy Manufacturer license		

### Part 2 - License, Permit, and Permissions & Fees

License, Permits, Permissions:	Base Fee:	Fee Code MLCC Use Only
<input checked="" type="checkbox"/> Joint Off-Premises Tasting Room License	\$100.00	4038
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Dance Permit	No Charge	
<input type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (list activity below): Days/Hours requested: _____		
<input type="checkbox"/> Extended Hours Permit	No Charge	
Check type(s): <input type="radio"/> Dance <input type="radio"/> Entertainment Days/Hours requested: _____		
<input type="checkbox"/> Outdoor Service	No Charge	
<input type="checkbox"/> Direct Connection(s)	No Charge	

All licensees issued Joint Off-Premises Tasting Room Licenses at the same location must all have the same permits and permissions approved and issued in conjunction with their licenses for that location, as applicable.

\*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

\*\*Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Joint Off-Premises Tasting Room license.

Inspection Fee: (MLCC Fee Code 4036)	<u>70.00</u>
License & Permit Fees:	<u>100.00</u>
<b>TOTAL FEES:</b>	<u>170.00</u>

**Make Checks Payable to State of Michigan**

### Part 3 - Joint Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Joint Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Off-Premises Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Joint Off-Premises Tasting Room Licenses that sell or give away samples only (2 ounces of wine or 1/2 ounce of spirits or brandy per sample).

You must designate the type of Joint Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued. **All licensees issued Joint Off-Premises Tasting Room Licenses at the same location must all have the same designation of either selling full drinks or samples only.**

Joint Off-Premises Tasting Room License Designation (Select One): ☒ **Full Drinks**    ☐ **Samples Only**



**Part 4 - Other Joint Off-Premises Tasting Room Licensees At The Proposed Location**

List the name of the other manufacturers that have been issued or have applied for a Joint Off-Premises Tasting Room License at the proposed location and their Joint Off-Premises Tasting Room License number, if their license has been issued.

Name	Business ID or License Number	Licensee or Applicant
1. Maria's Uncorked, LLC	0278082	<input type="radio"/> Licensee <input checked="" type="radio"/> Applicant
2.		<input type="radio"/> Licensee <input type="radio"/> Applicant
3.		<input type="radio"/> Licensee <input type="radio"/> Applicant
4.		<input type="radio"/> Licensee <input type="radio"/> Applicant
5.		<input type="radio"/> Licensee <input type="radio"/> Applicant
6.		<input type="radio"/> Licensee <input type="radio"/> Applicant
7.		<input type="radio"/> Licensee <input type="radio"/> Applicant
8.		<input type="radio"/> Licensee <input type="radio"/> Applicant
9.		<input type="radio"/> Licensee <input type="radio"/> Applicant
10.		<input type="radio"/> Licensee <input type="radio"/> Applicant

**Part 5 - Third Party Manager For Jointly Operated Off-Premises Tasting Room**

If you and the other manufacturers issued Joint Off-Premises Tasting Room Licenses at this location will be engaging the services of a third party to manage the jointly operated off-premises tasting room, you and each of the other manufacturers must be approved for and issued a Participation Permit naming the entity managing the jointly operated off-premises tasting room as a non-licensed participant.

- ☒ We will not have a third party managing the jointly operated off-premises tasting room.
- ☐ We will have a third party managing the jointly operated off-premises tasting room and have attached [an application for a Participation Permit \(LCC-205\)](#) along with a copy of the management agreement and a good cause statement.

**Part 6 - Signature of Applicant**

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Patrick Warner / President

Print Name of Applicant & Title

Signature of Applicant

02/23/23

Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-284-8557



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: 215581  
Request ID: \_\_\_\_\_  
(For MLCC use only)

**Local Government Approval For Joint Off-Premises Tasting Room License**  
(Authorized by MCL 436.1536)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new Joint Off-Premises Tasting Room License application.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
the following resolution was offered: (date) (time)  
Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the application from \_\_\_\_\_  
(name of applicant - if a corporation or limited liability company, please state the company name)

**for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)  
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_ (township, city, village)  
(regular or special) (date)

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933  
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
Fax to: 517-763-0059





Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: 215581  
Request ID: \_\_\_\_\_  
(For MLCC Use Only)

### Social District Permit Application

#### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: <u>Warner Vineyards, Inc.</u>		
Address: <u>116 E. Michigan Ave</u>		
City: <u>Marshall</u>	State: <u>Michigan</u>	Zip Code: <u>49068</u>
Contact Name: <u>Patrick Warner</u>	Phone: <u>269-657-3145</u>	Email: <u>pat@warnerwines.com</u>

#### Part 2 - Required Documents & Fees

<input type="checkbox"/> Local Governmental Unit Approval <input checked="" type="checkbox"/> Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)	
<input type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036) <input type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	<b>TOTAL DUE:</b> <div style="border: 1px solid black; width: 100px; height: 30px; margin: 5px auto;"></div> <p style="text-align: center;">Make checks payable to <b>State of Michigan</b></p>

Leave Blank - MLCC Use Only

*- Waived fees -*

#### Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

<u>Patrick Warner/President</u> Print Name of Licensee & Title	 Signature of Licensee	<u>02/17/23</u> Date
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Please return this completed form and fees to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933  
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
Fax with Credit Card Authorization to: 517-284-8557



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: 215581  
Request ID: \_\_\_\_\_  
(For MLCC use only)

### Local Governmental Unit Approval For Social District Permit

#### Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (name of city, township, or village)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is \_\_\_\_\_ by this body for consideration for approval by the  
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

#### Vote

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.