

Mayor Joe Caron
Council Member Scott Wolfersberger
Council Member Jim Schwartz
Council Member Jacob Gates



Council Member Jen Rice
Council Member Ryan Underhill
Council Member Ryan Traver
City Manager Derek N. Perry

CITY COUNCIL AGENDA

October 3, 2022
Regular Meeting- 7:00 PM

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION** – Scott Loughrige, Cross Roads Church & Ministries
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** – Items can be added or deleted from the Agenda by City Council action.
- 6) **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS** – Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any agenda item.
- 7) **CONSENT AGENDA**
 - A. **City Council Minutes**
Regular SessionMonday, September 19, 2022
 - B. **City Bills**
Regular Purchases.....\$ 688,784.53
Weekly Purchases –9/16/22.....\$ 1,141,310.01
Weekly Purchases –9/23/22.....\$ 800,778.70
Total\$ 2,630,873.24
- 8) **PRESENTATIONS AND RECOGNITIONS**
 - A. **City Clerk Introduction**
- 9) **INFORMATIONAL ITEMS**

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. Maria's Uncorked Liquor License

B. 2022 Goal Review and 2023 Goal Setting Special Meeting Date

13) APPOINTMENTS / ELECTIONS

A. Parks, Recreation & Cemetery and Brooks Nature Area Board Appointments

14) PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Persons addressing Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of five (5) minutes on any item not on the agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

CALL TO ORDER

IN REGULAR SESSION, Monday, September 19, 2022 at 7:00 P.M., in the Council Chambers of City Hall, 323 West Michigan Avenue, Marshall, MI 49068. City Council was called to order by Mayor Caron.

ROLL CALL

Roll was called:

Present: Council Members: Mayor Caron, Gates, Traver, and Wolfersberger.

Also Present: City Manager Perry and Clerk Nelson.

Absent: Council Members Rice, Schwartz, and Underhill.

INVOCATION/PLEDGE OF ALLEGIANCE

Brandon Crawford of Grace Baptist Church gave the invocation and Mayor Caron led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved Wolfersberger, supported Traver, to approve the agenda as presented. On a voice vote – **MOTION CARRIED.**

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Moved Gates, supported Traver, to approve the Consent Agenda:

- A. Minutes of the City Council Regular Session held on Monday, August 15, 2022;
- B. Approve city bills in the amount of \$ 2,279,543.49.

On a roll call vote – ayes: Gates, Traver, Wolfersberger, and Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

PRESENTATIONS AND RECOGNITION

Mayor Caron read a proclamation prepared for the Marshall Area Garden Club on the event of their 35th Anniversary.

**IN RECOGNITION OF THE
MARSHALL AREA GARDEN CLUB
35TH ANNIVERSARY**

WHEREAS, the Marshall Area Garden Club began with an article in the local Marshall AdVisor in March of 1987 inviting interested person to form a garden club; and

WHEREAS, on March 31st of that year, eight women attended the first monthly meeting and since that time membership has grown to over ten times that number; and

WHEREAS, since that first meeting, the members of the garden club have spent thousands of volunteer hours planting and maintaining the West Michigan Avenue medians, Carver Park, the Blue Star Highway Marker, the Fountain Circle, the Library, the Post Office, and the downtown planters; and

WHEREAS, in addition to all the volunteer hours spent planting and maintaining the gardens, the Marshall Area Garden Club membership have contributed their own dues and fundraising dollars to support their projects and the projects of others including the American Liberty Elm tree replanting effort throughout the City; and

WHEREAS, the “Welcome to My Garden” annual tour held in July of each year has become a City of Marshall signature event;

NOW, THEREFORE, I, Joe Caron, Mayor of the City of Marshall, do hereby recognize the Marshall Area Garden Club and congratulate them on their 35th Anniversary; and

BE IT FURTHER RESOLVED, the citizens of Marshall be urged to offer their congratulations to the founders, volunteers, and Board Members of the Marshall Area Garden Club, both past and present, and thank them for their substantial contributions these past 35-years toward improving the overall beauty and aesthetics of the Marshall community.

IN WITNESS WHEREOF, I, Joe Caron, Mayor of the City of Marshall have hereunto set my hand and caused the Official Seal of the City of Marshall to be affixed this 19th day of September 2022.

Mayor Joe Caron
City of Marshall

Council Member Ryan Underhill arrived at 7:12 p.m.

INFORMATIONAL ITEMS

None.

PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

None.

OLD BUSINESS

None.

REPORTS AND RECOMMENDATIONS

A. Schedule Public Hearing – 701 N. Linden Right-of-Way Vacation:

Moved Traver, supported Gates, to schedule a public hearing for Monday, October 17, 2022 to hear public comment regarding the right-of-way vacation at 701 N. Linden. On a voice vote – **MOTION CARRIED.**

B. Special Event – Skeleton Fest:

Moved Wolfersberger, supported Underhill, to approve the MAEDA Skeleton Fest Special Event application for September 24, 2022. On a voice vote – **MOTION CARRIED.**

C. DART Bus Purchase:

Moved Gates, supported Traver, to approve the revised purchase of 2 (two) small Class II buses for the DART program from Hoekstra Transportation in the amount of \$276,440. On a roll call vote – ayes: Underhill, Wolfersberger, Mayor Caron, Gates, and Traver; nays: none. **MOTION CARRIED.**

D. Wastewater Sludge Hauling:

Moved Wolfersberger, supported Traver, to accept the low bid from Nutrigo Environmental for the Wastewater Sludge Hauling contract and authorize the City Clerk to sign the contract. On a roll call vote – ayes: Gates, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

E. Prospect Street Watermain Engineering Contract Modification:

Moved Gates, supported Wolfersberger, to authorize the Director of Public Services to approve the change order to the construction engineering contract with ENG in the amount of \$40,290.70 for the Prospect Street Watermain project. On a roll call vote – ayes: Traver, Underhill, Wolfersberger, Mayor Caron, and Gates; nays: none. **MOTION CARRIED.**

F. Salary Modifications:

Moved Traver, supported Underhill, to approve the salary for the City Clerk in the amount of \$50,000. On a roll call vote – ayes: Wolfersberger, Mayor Caron, Gates, Traver, and Underhill; nays: none. **MOTION CARRIED.**

G. Closed Session:

Moved Traver, supported Underhill, to enter into closed session under section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(d)-(e) of the Freedom of Information Act, which exempts from public

disclosure: (d) Records or information specifically described and exempted from disclosure by statute, and (e) A public record or information furnished by the public body originally compiling, preparing, or receiving the record or information to a public officer or public body in connection with the performance of the duties of that public officer or public body, as provided for under Section 33a of Public Act 448 of 1976. On a roll call vote – ayes: Gates, Traver, Underhill, Wolfersberger, and Mayor Caron; nays: none. **MOTION CARRIED.**

Enter into Closed Session at 8:01 p.m.

Return to Open Session at 8:38 p.m.

H. Project VI Power Sales Agreement Resolution:

Moved Traver, supported Gates, to approve the Resolution approving MSCPA Project VI (Hart Solar Project) and Supplemental Power Sales Contract. On a roll call vote – ayes: Underhill, Wolfersberger, Mayor Caron, Gates, and Traver; nays: none. **MOTION CARRIED.**

RESOLUTION APPROVING PROJECT VI AND
SUPPLEMENTAL POWER SALES CONTRACT
CITY OF MARSHALL, MICHIGAN
RESOLUTION #2022-25

Minutes of a regular meeting of the City Council of the City of Marshall, County of Calhoun, State of Michigan, held in the City Hall on the 19th day of September, 2022 at 7:00 p.m., Eastern Daylight Time.

PRESENT: Members: Mayor Caron, Gates, Traver, Underhill, and Wolfersberger.

ABSENT: Members: Rice and Schwartz.

The following preamble and resolution were offered by Member Traver and supported by Member Gates.

WHEREAS, the City of Marshall (the “City”) is a member, along with the Cities of Hillsdale and Coldwater, and the Village of Clinton (collectively, the “Members”), of the Michigan South Central Power Agency (the “Agency”), a Joint Agency formed by its Members under and pursuant to Act 448, Public Acts of Michigan, 1976 (the “Act”); and

WHEREAS, the Agency and each of its Members have agreements in place under which the Agency is to supply to the Member and the Member is to purchase from the Agency, all bulk power needs of the Member related to its municipal electric utility system; and

WHEREAS, the Agency and the Members endeavor to arrange for reliable, reasonably priced supplies of electric power and energy for ultimate delivery to their customers; and

WHEREAS, the Agency and the City have determined that the acquisition, construction, furnishing and equipping of the Hart Solar project, which is a proposed solar electric generating facility of Hart Solar Partners, LLC, a Delaware limited liability company (the "Seller"), used to generate electricity utilizing renewable solar power from the photovoltaic modules located at the site located in Oceana County, Michigan, including Seller's Interconnection Facilities (as such term is defined in the Hart Contract) and any and all additions, replacements or modifications, and all related appurtenances and attachments ("Project VI"), is necessary and in the best interests of the Agency and the City; and

WHEREAS, it is intended that Project VI shall constitute an additional "Project" under the Power Sales Contract, dated as of September 15, 1979, as amended (the "Power Sales Contract"), between the Agency and its Members; and

WHEREAS, it is intended that the City will receive a 9.81% Entitlement Share in the Agency's interest in Project VI; and

WHEREAS, in order to provide for the sale by the Agency and purchase by the City of capacity and output of Project VI, a proposed Supplemental Power Sales Contract (the "Supplemental Power Sales Contract") has been prepared, which would supplement the Power Sales Contract; and

WHEREAS, the proposed form of the Supplemental Power Sales Contract has been reviewed by this body and this body has been advised on the same; and

WHEREAS, it is necessary and desirable for the City Council to approve of Project VI and the Supplemental Power Sales Contract at this time.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby approves the acquisition of Project VI by the Agency for the partial benefit of the City.
2. The Supplemental Power Sales Contract, a copy of which is on file with the City Clerk, is hereby approved, and the Mayor and the City Clerk are authorized and directed to execute on behalf of the City a final form of the Supplemental Power Sales Contract substantially in the form approved by this resolution with such completions and changes therein as may be necessary and approved by the City Manager.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.
4. This resolution shall take immediate effect.

AYES:Members: Mayor Caron, Gates, Traver, Underhill, and Wolfersberger.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

Trisha Nelson, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on September 19, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Trisha Nelson, City Clerk

APPOINTMENTS/ELECTIONS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

COUNCIL AND MANAGER COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 8:52 p.m.

Joe Caron, Mayor

Trisha Nelson, City Clerk

User: KWAGNER
DB: Marshall

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
9130006757	AIRGAS USA LLC	PAYER NO. 1438173 GLOVES		266.01
1XND-TN7V-44T9	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - WIRELESS MOUSE		15.97
1VQV-F396-19DV	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - PET WASTE BAGS		47.85
1HTW-X7RQ-6V6J	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - CLIPBOARDS		39.40
1FXK-1L33-LCWJ	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - OFFICE CHAIR, MONI		686.81
1F1H-1RVX-34F3	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - POSTER FRAME		81.50
1M6G-R6G1-NCW3	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - SWIFFER MOP		28.49
1RRF-QD9X-Y4WJ	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - LANYARD, VINYL TAP		28.90
14FV-FDY6-63QN	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - FLOOR CABLE COVER		18.97
1LQP-4M7X-1QHT	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - CARHARTT WORK PANT		2,254.98
482010	ASCENSION MICHIGAN	DOT PHYSICAL EXAM - BURGHODORF		88.00
225-498124	AUTO VALUE MARSHALL	ELECTRIC DEPT - RATCHET STRAP		37.98
225-498373	AUTO VALUE MARSHALL	WASTE WATER DEPT - RESIN, CLOTH, SUPERGL		115.76
225-498100	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - WASHER SOLVENT		26.94
225-498274	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - GUN CLEANING KIT		52.09
225-498272	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - 10 LB SPOOL, CUTOF		68.63
225-498234	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - SILICONE		41.58
225-498320	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - OIL FILTER, COOLAN		52.26
225-498504	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - 1GAL TRAILER BRI,		211.09
225-498486	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - REMAN		221.22
225-498567	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - CREDIT MEMO		(83.16)
225-498568	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - ULTRA BLACK, GEAR		33.87
225-498563	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - SILICONE		41.58
225-498540	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - EMERY CLOTH		10.09
225-498539	AUTO VALUE MARSHALL	GARAGE/STREETS DEPT - CREDIT MEMO		(251.22)
2265414367	AUTO ZONE, INC.	CUSTOMER NO. 463568 DIESEL ENGINE OIL		41.78
I-22-0923 MARSHALL	BIOCLEAN TEAM INC	CLIENT ID: 082221 SERVICES AT MARSHALL H		1,250.00
155579	BOSHEARS FORD SALES,	IICUSTOMER NO. 51086 MAINTENANCE ON 2017 F		352.14
155901	BOSHEARS FORD SALES,	IICUSTOMER NO. 51086 MAINTENANCE ON 2017 F		1,102.52
20914111422	BT PIPING SERVICES	MARSHALL HOUSE - REPAIR TO WATER HEATER		482.19
67610	BUD'S TOWING & AUTOMOT	MARSHALL PD M5 TOW/HOOK FEE		75.00
911-GOVAGENCY-2022	CALHOUN CO. CONSOLIDAT	2022 Q4 CONSOLIDATED DISPATCH	2023.030	46,289.18
8777140	CRYSTAL FLASH MARSHALL	ACCT NO. 051300000 REC GAS		1,664.61
8777960	CRYSTAL FLASH MARSHALL	ACCT NO. 051300000 DIESEL GAS		1,151.64
169877	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES		231.64
IN8955	D.I.Y. EQUIPMENT RENTA	ACCT NO. 1004 MINI EXCAVATOR RENTAL		500.00
606802	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT (400W BULBS)		31.99
606944	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT (AIR FILTERS, BA		209.93
606964	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT (NETWORK CABLE)		19.99
606584	DARLING ACE HARDWARE	CUST NO. 1650 - FIRE (CABLE TIES, TUBE S		46.55
605692	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER (HACKSAW BLADE)		3.99
606349	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC (RCPTCL OUTLET)		10.59
606311	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC (WASHERS, SCREW		62.06
606344	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER (CUTTER MATTOCK)		37.99
606562	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER (PLIERS, CAB		36.97
606547	DARLING ACE HARDWARE	CUST NO. 1650 - REC/PARKS (GARDEN SPRAYE		19.99
606693	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (CLOROX W		12.37
607042	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (MILWAUKE		239.99
607113	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (WALLPLAT		9.13
607133	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE (LED HILM		106.55
607200	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER (FILTER CART		17.99
INV65412	DORNBOS SIGN INC	DPW - CUSTOM CUT OUT SIGN		155.30
3361317	EDWARDS INDUSTRIAL SAL	CUSTOMER ID: 92775 HOSE ASSEMBLY		361.72
119609594	GLOBAL INDUSTRIAL	CUSTOMER NO. 688867 GLOVES		324.99
09252022	GUILFORD, DAVID	REPAIRS TO CEMETERY CRYPT	2023.076	4,950.00
9207183889	HD SUPPLY FACILITIES M	CUSTOMER NO. 1228688 1GAL WATER HEATER		72.86
17859	HOEKSTRA ROOFING COMP	PAIRSERVICE CALL AT PSB 8/22 & 9/9 LEAK IN B		912.12
17860	HOEKSTRA ROOFING COMP	PAIRSERVICE CALL AT PSB 9/7 & 9/9 REPAIRS FR		1,355.90
145832	HYDAKER-WHEATLAKE	CUSTOMER ID: 2343 CONSTRUCTION OF THE BR	2023.029	128,838.48
28229	J AND K PLUMBING SUPPL	WASTE WATER - SINK, FAUCET, WASHERS		265.81
8635	JS BUXTON	BLANKET PO FOR LIME	2022.033	1,348.41
41476	LAKELAND ASPHALT CORPO	2.1 TONS BITUMINOUS AGGREGATES		141.75
1416	MARSHALL EXCHANGE CLUB	MARSHALL PD MONTHLY DUES SEPT & OCT - LA		90.00
S5093171.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 100W HPS BULBS		275.80
1572580	MILLER CANFIELD PADDOC	PROFESSIONAL SERVICES FOR WATER SUPPLY S		25,000.00
34981226	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 HARD HATS, VESTS		60.08
114665	O'LEARY WATER CONDITIO	MARSHALL HOUSE - SALT DELIVERY		490.00
09202022	OAKLAWN HOSPITAL	ACCT NO. 9950-56303 DRUG SCREENING - HOF		80.00
0799	OERTHER'S	CITY HALL - MULCH		73.96
2388127	OFFICE 360	ACCT NO. 26140 JANITORIAL SUPPLIES		37.99
22017	PALM TEES	MARSHALL REC FLAG FOOTBALL T-SHIRTS		976.00
39054	PETROLEUM TECHNOLOGIES	ACCT NO. 91995 OIL ANALYSIS KITS		149.47
56690735	POWER LINE SUPPLY	CUSTOMER ID: 100402 SUBSTATION MATERIALS	2022.170	682.88
56690736	POWER LINE SUPPLY	CUSTOMER ID: 100402 EQUIPMENT BRACKET		720.90
56690738	POWER LINE SUPPLY	CUSTOMER ID: 100402 GROUND ROD		530.59
09142022	QUALITY EXCAVATORS, IN	PROSPECT STREET WATERMAIN AND STREET IMP	2022.275	445,001.88
18847	QUITECH	BLACK TONER FOR MARSHALL HOUSE PRINTER		489.50
14572	10/3/2022 CC Packet	HOES, INC ACCT NO. 20045 BOOT ALLOWANCE - SANDERS,	9	364.99
1982362	STANTEC CONSULTING MIC	ENGINEERING SERVICES - TASK 109 - REGION	2022.213	1,402.75

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1982358	STANTEC CONSULTING MIC	CLARIFIER CONSTRUCTION SERVICES	2021.350	1,459.50
99R2203757	STATE OF MICHIGAN	ELEVATOR CERT OF OPERATION RENEWAL - SER		180.00
S012854142.003	STUART C IRBY CO	CUSTOMER NO. 209591 PUPI FIBERGLASS CROS	2022.206	6,456.20
INV58590	TARGETSOLUTIONS LEARNI	CUSTOMER ID: 0014N00003G2OE1QAB GUARDIAN		966.00
7254117	TEREX CORPORATION	ACCT NO. 1654883 REPAIRS TO TRUCK #302		405.95
7254116	TEREX CORPORATION	CUSTOMER NO. 1654883 REPAIRS TO TRUCK #3		960.48
BC-PSINV013560	THERMALNETICS, LLC	CUSTOMER ID: BC-C01457 2022 Q4 MRLEC HVA		2,978.75
29726	THOMPSON TECH SUPPLY L	MOTOR POOL TIRE REPAIR SUPPLIES		226.94
1620042049	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE		50.83
1620042046	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW GARAGE		60.34
1620042047	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE		66.02
1620042048	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC		174.81
1620042043	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER		32.98
1620042050	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER		149.23
530368397	UTILITIES INSTRUMENTAT	SERVICE REPAIRS FOR ENGINE #5		1,320.00
GRAND TOTAL:				688,784.53

User: KWAGNER
DB: Marshall

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
017751-1	AIM ASPHALT, INC	ASPHALT REPAIR WORK THROUGHOUT TOWN	2022.272	23,285.78
92402	ALL-TRONICS, INC.	2022 Q4 FIRE ALARM MONITORING AT WATER P		81.00
92427	ALL-TRONICS, INC.	ACCT NO. 1-MARCIT - SERVICE CALL TO REPR		257.00
19N4-NP34-CHWM	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - TRUCK-LITE LAMP KI		9.75
11DQ-439M-6MHV	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - TRUCK-LITE LAMP KI		19.50
2042071	APPLIED INNOVATION	ACCT NO. LAG783 MRLEC PRINTER		58.33
0347510-IN	BEAVER RESEARCH COMPAN	ACCT NO. CIT123 DESCALER/DELIMER		920.10
09/16/2022	BERRY, CAREY	UB refund for account: 3200140017		2.82
09152022	CALHOUN COUNTY TREASUR	2022 SUMMER DIST AD VALOREM #2		373,814.07
09152022	CALHOUN INTERMEDIATE S	2022 SUMMER DIST AD VALOREM #2		101,499.51
22-4473	CB HALL ELECTRIC COMP	SERVICE ON STUART'S LANDING BATHROOM PUM		1,615.20
09122022	CB HALL ELECTRIC COMP	A CITY OF MARSHALL INSPECTION SERVICES AUG		600.00
106020	CRT, INC.	CISCO SMARTNET 1 YEAR		62.00
106021	CRT, INC.	DESKTOP PURCHASE FOR 2022-2023		2,406.00
INV64659	DORNBOS SIGN INC	DPW - CUSTOMER CUT OUT SIGN & BOLTS		304.45
S0016412	EMERGENCY VEHICLE PROD	CUSTOMER ID: MARSH PD - M5 CHANGE OVER		67.50
09132022	FAIRFIELD INN & SUITES	LODGING FOR MPSI - SMITH, PHIL		506.25
09162022	FIRST CONTRACTING, INC	SCHULER'S PAYMENT REQUEST - CONSTRUCTION		166,426.54
24403335	GRANGER WASTE SERVICES	ACCT NO. 18400290 RESIDENTIAL		30,261.43
24412304	GRANGER WASTE SERVICES	ACCT NO. 2890780 875 E. MICHIGAN AVE		171.99
24379527	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY BUILDINGS		110.28
24411699	GRANGER WASTE SERVICES	ACCT NO. 2782490 COMMERCIAL		1,054.72
9328392670	GRAYBAR ELECTRIC	ACCT NO. 0000571644 SEALANT		105.85
9328392671	GRAYBAR ELECTRIC	ACCT NO. CIT123 SEALANT		103.89
22636	GUTTERS R US LLC	LAWN PEST APPLICATION AT MARSHALL HOUSE		200.00
898659	GWIN, DARWIN	MOWING & TRASH AT BROOKS NATURE CENTER A		270.00
09/16/2022	HAST, GREGORY & BRYN	UB refund for account: 700180011		182.05
09/16/2022	HOLIBAUGH, MARILYN & K	UB refund for account: 2101880007		26.96
722-1	IMPACT LAWN & LANDSCAP	2022 LAWN MOWING - JULY TO OCTOBER 2022	2023.036	1,730.00
724	IMPACT LAWN & LANDSCAP	2022 LAWN MOWING - JULY TO OCTOBER 2022	2023.036	400.00
725-1	IMPACT LAWN & LANDSCAP	2022 LAWN MOWING - JULY TO OCTOBER 2022	2023.036	360.00
726	IMPACT LAWN & LANDSCAP	2022 LAWN MOWING - JULY TO OCTOBER 2022	2023.036	440.00
730	IMPACT LAWN & LANDSCAP	2022 LAWN MOWING - JULY TO OCTOBER 2022	2023.036	2,700.00
735	IMPACT LAWN & LANDSCAP	2022 LAWN MOWING - JULY TO OCTOBER 2022	2023.036	375.00
27779	J AND K PLUMBING SUPPL	CEMETERY - HOSE CLAMP		9.44
09152022	KELLOGG COMMUNITY COLL	2022 SUMMER DIST AD VALOREM #2		59,498.32
41297	LAKELAND ASPHALT CORPO	2.00 TONS BITUMINOUS AGGREGATES		135.00
41307	LAKELAND ASPHALT CORPO	1.13 TONS BITUMINOUS AGGREGATES		76.28
09162022	LERETA, LLC	PROPERTY TAX REFUND - OVERPAYMENT PARCEL		3,081.62
46399-H	MARSHALL CUSTOM EMBROI	SCREEN PRINTING LOGO/SHIRTS FOR GARAGE &		720.00
09152022	MARSHALL DISTRICT LIBR	2022 SUMMER DIST AD VALOREM #2		54,370.33
001965	MARSHALL HARDWARE	MRLEC (10" & 15" BUNGY)		27.85
09152022	MARSHALL PUBLIC SCHOOL	2022 SUMMER DIST AD VALOREM #2		292,667.21
4030.001	MCGINTY, HITCH, PERSON	LEGAL SERVICES PROVIDED THRU AUGUST 31,		7,500.00
26986056	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 BLUE MARKING PAINT		318.00
27899826	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 GREEN MARKING PAINT		303.36
28552116	MSC INDUSTRIAL SUPPLY	(CUSTOMER NO. 02356117 TRANSFORMER STICKE		94.08
08252022	NAPA OF MARSHALL	ACCT NO. 1400 PURPLE POWER & DRY LUBE		51.39
09/16/2022	PUTMAN, ELLA	UB refund for account: 2900870029		33.76
70850003	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 SERVICES AT MARSHALL		1,250.00
59573986	ROTO-ROOTER	SERVICE CALL FOR PIPE VIDEO INSPECTION A		285.49
09/16/2022	SCHNAARE, MATTHEW & AN	UB refund for account: 2702080003		61.99
1969231	STANTEC CONSULTING MIC	ENGINEERING SERVICES - TASK 109 - REGION	2022.213	45.25
09/16/2022	TERRASI, DAVID & VICTO	UB refund for account: 131500		39.00
302723	THE IRRIGATOR, INC.	MRLEC SPRING START UP 5/16/2022		88.00
9609-5	THE SHERWIN-WILLIAMS C	ACCT NO. 2475-6137-6 COMPLETE FLOORING P	2023.061	3,491.85
153055993	ULINE	CUSTOMER NO. 9066352 VEST - JINKS, DAN		113.23
1620039548	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE		50.83
1620039547	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC		162.75
1620039549	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER		36.69
1620039543	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER		32.98
1620039546	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE		66.02
1620039545	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW GARAGE		67.51
091796	USA BLUEBOOK	CUSTOMER NO. 859103 WWTP LAB SUPPLIES		104.39
09082022	VANDEBURG, AMBER	REIMBURSEMENT FOR ELECTRIC DEPT MEALS -		1,135.23
9914836711	VERIZON WIRELESS	ACCT NO. 987146080-00001 SEPT 2022		3,532.70
09022022	WOW! INTERNET-CABLE-PH	ACCT NO. 010040764 MARSHALL HOUSE SEPT 2		1,431.49
GRAND TOTAL:				1,141,310.01

User: KWAGNER
DB: Marshall

OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
7105649736	ABB INC. VIA VERHILL	VOG-11 PT TRANSFORMERS FOR BROOKS SUBST	2022.169	8,873.44
92426	ALL-TRONICS, INC.	ACCT NO. 1-MARCIT - SERVICE CALL FOR DAR		132.00
92401	ALL-TRONICS, INC.	2022 Q4 FIRE ALARM MONITORING AT POWER H		81.00
1PQH-DWVX-KKPJ	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - TABLET FOR METERS		777.97
1QFX-41D6-9M1V	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - RESERVED PARKING S		39.94
1NN7-CG3C-F61X	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - RADIO BATTERY		51.98
1XPP-GKLH-DJXF	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - RADIO BATTERY		51.98
1RRH-KFTX-CP43	AMAZON CAPITAL SERVICE	ACCT A1P4GM99HG1EO2 - GIFTBAGS FOR SUBST		26.05
09212022	AMBROSE, KRIS	REIMBURSEMENT FOR MEALS AT ACCREDITATION		55.00
269789901109-2022	AT&T	ACCT NO. 269 789-9011 599 1 SEPT 2022		199.57
287290494544X09142	AT&T	ACCT NO. 287290494544 SEPT 2022		81.73
269781949209-2022	AT&T	ACCT NO. 269 781-9492 594 7 SEPT 2022		108.49
269781843109-2022	AT&T	ACCT NO. 269 781-8431 746 9 SEPT 2022		239.39
BLU-11821	BLUPISH CONSULTING, LL	2022 BLUES FEST CAMPAIGN MATERIALS	2023.072	7,274.00
11360	BUD'S TOWING & AUTOMOT	2018 FORD DART BUS MAINTENANCE		197.14
11379	BUD'S TOWING & AUTOMOT	2019 FORD DART BUS MAINTENANCE		495.03
09/23/2022	CHRIS MEADE	UB refund for account: 2573		2.60
STREETS-2023-00000	CITY OF BATTLE CREEK	INVOICE # STREETS-2023-00000008 JULY 202		290.61
1225427	CLARK HILL PLC	CLIENT NO. K9950 LEGAL FEES THROUGH JUNE		522.00
1234722	CLARK HILL PLC	CLIENT NO. K9950 LEGAL FEES THROUGH JULY		348.00
204300244030	CONSUMERS ENERGY	ACCT NO. 1000 9033 6411 AIRPORT SEPT 202		15.00
205902037530	CONSUMERS ENERGY	ACCT NO. 1000 8921 1096 KP FIREPLACE SEP		242.04
204567205240	CONSUMERS ENERGY	ACCT NO. 1000 0916 3708 WASTE WATER SEPT		16.62
204211243968	CONSUMERS ENERGY	ACCT NO. 1000 0916 3203 WASTE WATER SEPT		15.00
205902045752	CONSUMERS ENERGY	ACCT NO. 1030 1352 1119 LIFT STATION SEP		26.31
204389237621	CONSUMERS ENERGY	ACCT NO. 1030 1852 1130 MRLEC SEPT 2022		2,048.20
201096650298	CONSUMERS ENERGY	ACCT NO. 1030 1852 0884 MRLEC SEPT 2022		37.63
206613693508	CONSUMERS ENERGY	ACCT NO. 1000 0759 4680 DPW SEPT 2022		24.69
204567205241	CONSUMERS ENERGY	ACCT NO. 1000 0916 3971 DPW SEPT 2022		119.06
204567205239	CONSUMERS ENERGY	ACCT NO. 1000 0916 3435 CITY HALL SEPT 2		105.36
203944268160	CONSUMERS ENERGY	ACCT NO. 1000 7224 3312 WATER SEPT 2022		113.59
206702625201	CONSUMERS ENERGY	ACCT NO. 1000 0033 5602 MARSHALL HOUSE S		485.73
205012155407	CONSUMERS ENERGY	ACCT NO. 1030 1580 0248 FIRE SEPT 2022		158.71
106062	CRT, INC.	20FT CABLE CAT5 FOR METER OFFICE		12.00
001136726	CRYSTAL FLASH MARSHALL	ORDER NO. 4376593.00 PROPANE CYLINDER		27.93
169601	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES		167.44
169603	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES		556.40
09/23/2022	DALLIS REYNOLDS	UB refund for account: 2115		50.00
0016534	ENG., INC.	ENGINEERING FOR PROSPECT ST WATERMAIN AN	2022.276	27,723.75
S104495813.002	ETNA SUPPLY	CUST NO. 5277 WATER METERS - PER QUOTE 3	2022.231	8,640.00
11368	FIRE CATT, LLC	ANNUAL FIRE HOSE AND GROUND TEST	2023.066	3,991.80
9429295174	GRAINGER	ACCT NO. 804945673 WWTP OPERATING SUPPLI		52.70
9328509986	GRAYBAR ELECTRIC	ACCT NO. 0000571644 FIBERNET MATERIALS P	2022.293	167.17
2250350	GRIFFIN PEST SOLUTIONS	ACCT NO. 3422841 SERVICES AT 900 S. MARS		51.00
3920	HE CLEANS TOO, LLC	CITY HALL - JANITORIAL SUPPLIES		688.73
09012022	HERITAGE CLEANERS	ACCT NO. 100243 MARSHALL POLICE DEPT SEP		443.30
09122022	INTERNAL REVENUE SERVI	CHANGES TO MARCH 31, 2022 FORM 941		91.69
09/23/2022	KAYLYNN HOAGLIN	UB refund for account: 1367		66.00
120152	L.D. DOCSA ASSOCIATES	WWTP CLARIFIER REHABILITATION CONSTRUCTIO	2022.008	242,738.88
41215	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - WARREN STR	2022.147	4,772.50
41216	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - CEDAR STRE	2022.147	3,307.75
41217	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - MAPLE STRE	2022.147	2,942.00
41218	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - WASHINGTON	2022.147	1,992.00
41219	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - ELM STREET	2022.147	2,392.00
41220	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - CLINTON ST	2022.147	3,092.00
41221	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - CHESTNUT S	2022.147	1,692.00
41222	LAKELAND ASPHALT CORPO	:2021 STREET IMPROVEMENTS #2 - CHANGE ORD	2022.147	3,939.80
202225.10 - 222088	LAWSON-FISHER ASSOCIAT	:2022 WATER QUALITY MONITORING & REPORTIN	2023.011	6,718.17
7851	LEGG LUMBER	STREETS - WOOD STAKES		107.96
13052	LINE-X OF BATTLE CREEK	LINE-X INSTALL & BOX FOR BOBCAT TOOLKAT		2,250.00
30169	MANER COSTERISAN	FY2022 FINANCIAL STATEMENT AND SINGLE A	2023.047	14,800.00
09222022	MARANA GROUP	ACCT NO. M323 PRE-PAYMENT FOR DAILY MAIL		500.00
09222022	MARSHALL HARDWARE	REIMBURSEMENT FOR ELECTRIC USAGE AT DOWN		597.48
001920	MARSHALL HARDWARE	ELECTRIC (HAND TROWEL, FUNNEL, SCREWS, B		41.21
0829CRAMEY	MCMMASTER-CARR	ACCT NO. 188371900 BOTTLE BRUSHES		89.88
0831CRAMEY	MCMMASTER-CARR	ACCT NO. 188371900 RAGS		419.91
0901CRAMEY	MCMMASTER-CARR	ACCT NO. 188371900 CLEANING BRUSHES		185.08
S4988857.005	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 GROUND RODS		61.42
S5002262.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 LED COBRA HEAD RETROFIT	2023.069	5,164.71
S5007505.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 HOLE PLUG		54.57
S5007958.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 JUNCTION BOX		186.73
S4998986.002	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E392.6		18.93
S5011334.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 CREDIT MEMO		(166.26)
S5011203.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E414 & E401.6		375.74
S5018471.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E392.6 & E414		88.81
S5018471.002	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E414		260.38
S5018471.004	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E401.6		221.68
S5018471.0010/3/2022	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # 423.4		71.22
S5018471.005	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E410		113.31

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
S5018471.006	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # 423.4		35.61
S5011335.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E401.6		55.42
S5011335.002	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E401.6		110.84
S5042238.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 BULBS FOR WATER TOWER		21.44
S5062622.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 METER MAINTENANCE SUPPL		191.26
S5070639.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 STOCK # E402.41		309.35
S5044005.001	MEDLER ELECTRIC COMPAN	STERNBERG DOWNTOWN LIGHTING - REPLACEMEN	2023.003	3,459.16
S5074184.001	MEDLER ELECTRIC COMPAN	CUSTOMER NO. 979 LED LIGHT BULB GIVEAWAY		2,038.80
09152022	MICHIGAN DEPARTMENT OF	BOND FILING FEE - WATER SUPPLY SYSTEM		540.00
475916	NORTH CENTRAL LABORATO	ACCT NO. 27850 BLANKET PO FOR LAB SUPPLI	2023.015	374.39
114343	O'LEARY WATER CONDITIO	POWER HOUSE - AUG & SEPT COOLER & WATER		93.00
56686539	POWER LINE SUPPLY	CUSTOMER ID: 100402 500 MCM LUG		704.50
09042022	QUADIENT FINANCE USA,	ACCT NO. 7900 0440 5582 9307 POSTAGE SEP		4,220.37
07222022	QUALITY EXCAVATORS, IN	2022 STREET IMPROVEMENTS - ROAD MILLAGE	2022.280	358,098.76
09192022	REED, JACK	REIMBURSEMENT FOR FIRE HYDRANT PAINT SUP		84.64
09212022	RITSEMA, ROBERT	REIMBURSEMENT FOR MEALS AT ACCREDITATION		34.68
1643907967	STAPLES BUSINESS CREDI	CREDIT ACCT NO. 302063 OFFICE SUPPLIES		386.09
591-11017079	STATE OF MICHIGAN	CUSTOMER ID: 60112 LEASE # 146129-PED BR		450.00
141009146	SUMMIT FIRE PROTECTION	CUSTOMER ID: MARSHAL71 FIRE EXTINGUISHER		476.80
907469	TELE-RAD	MOTOROLA TWO WAY RADIO PROJECT PER QUOTE	2022.151	35,896.00
907836	TELE-RAD	MOTOROLA TWO WAY RADIO PROJECT PER QUOTE	2022.151	400.00
255444	TELNET WORLDWIDE	ACCT NO. 8948 SEPTEMBER 2022		1,630.48
1799	THE WOODHILL GROUP, LL	FINANCE & ACCTG SERVICES FY2023	2023.056	7,226.26
130	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE (3-PERSON \$106/	2023.002	4,240.00
165489472	TRUGREEN	CUSTOMER NO. 2790083525 LAWN SERVICE AT		185.82
09152022	WAITE, NANCY	MARSHALL HOUSE RESIDENT REFUND		353.00
83564298	WEX BANK	ACCT NO. 0470-00-462076-1 SEPT 2022		14,146.40
GRAND TOTAL:				800,778.70



ITEM 8A

TO: Honorable Mayor and City Council

FROM: Derek N. Perry, City Manager

DATE: October 3, 2022

SUBJECT: CITY CLERK INTRODUCTION

Please help me welcome Ms. Michelle Eubank to her new role at the City of Marshall Clerk. She officially began her duties on September 26, 2022. Ms. Eubank is not new to the City and has been with us for four years performing the duties of an Administrative Assistant at the Public Services Building. This role has provided her with experience in agenda and minutes preparations for boards, customer service, cemetery record keeping, and the facilitation of FOIA requests. In addition, she has assisted the Clerk with elections in her time at the City.

Deputy Treasurer Trisha Nelson (former City Clerk) will administer the oath of office to Ms. Eubank to make the appointment official.



Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new On-Premises Tasting Room Permit application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Marshall City council/board
(regular or special) (township, city, village)
called to order by Mayor Joe Caron on October 3, 2022 at 7:00 PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Warner Vineyards, Inc.
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 116 East Michigan Avenue, Marshall, MI 49068

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____ city
council/board at a regular meeting held on October 3, 2022 (township, city, village)
(regular or special) (date)

Michelle Eubank _____ 10/3/2022
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



ITEM 12A

TO: Honorable Mayor and City Council

FROM: Derek N. Perry, City Manager
Eric Zuzga, Director of Community Services

DATE: October 3, 2022

SUBJECT: **WARNER VINEYARDS INC. LIQUOR LICENSE APPLICATION**

We were contacted by Patrick Warner about the current liquor license at 116 East Michigan Avenue. Patrick and Maria recently purchased the former Rose' Florist and Wine Room and have renamed it Maria's Uncorked and Florist. As part of their transition, they will not be producing wine on the site which is necessitating a change in their State of Michigan liquor license to an Off-premise Tasting Room from the current On-Premise Tasting Room. The Police Department has reviewed the request, and has no issue with the approval of this change.

To effect the change, the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) requires the local unit of government to provide a recommendation of approval of the requested application.

BUDGET IMPACT: Maintaining this location should provide the existing license fees that the City receives from the state which totaled approximately \$8,027 this year. Losing this location would result in a reduction of these fees.

RECOMMENDATION: Approve Resolution 2022-026 authorizing the MLCC application from Warner Vineyards, Inc. for an Off-Premise Tasting Room.



ITEM 12B

TO: Honorable Mayor and City Council

FROM: Derek N. Perry, City Manager

DATE: October 3, 2022

SUBJECT: **2022 GOAL REVIEW AND 2023 GOAL SETTING**

2022 has been an eventful year for the City of Marshall and we are excited to share our progress and accomplishments with the City Council. To that end, we are requesting a meeting on Saturday, November 12, 2022, from 9 AM to Noon in the City Hall Training Room to review the previously set goals and to develop priorities for next year.

BUDGET IMPACT: None.

RECOMMENDATION: Set a special meeting for November 12, 2022, at 9 AM for the purposes of reviewing the 2022 City Goals and the establishment of the 2023 City Action Plan.



TO: City Council

FROM: Mayor Joe Caron

DATE: September 29, 2022

SUBJECT: **BOARDS & COMMISSIONS APPOINTMENTS**

We currently have three vacancies on the Parks, Recreation and Cemetery Advisory Board and one vacancy on the Brooks Nature Area Board.

We recently received three applications for the Parks, Recreation and Cemetery Board and I am recommending the following for appointment:

Nola Baker to fill the position that was left when Jake Andrews chose not to recommit in July of 2021. If appointed, Nola's term would expire on July 1, 2024.

Natalie Rector to fill the position that was left vacant when Sarah Jeffery chose to resign from the board in the spring of 2022 shortly before her term was set to expire. If appointed, Natalie's term would expire on July 1, 2025.

Zackery Shippell to fill the position that was recently left when Margaret Steele chose to resign from the board in September of 2022. If appointed, Zachery's term would expire on July 1, 2026.

Erin Skidmore has applied to be on the Brooks Nature Area Board. If appointed, she would be filling a spot that was recently vacated by Scott VanderBerg, who chose not to recommit when his term was up in August of 2022. Erin's term would expire on August 15, 2025.

BUDGET IMPACT: None.

RECOMMENDATION: It is recommended that City Council approve the following appointments to the Parks, Recreation, and Cemetery Advisory Board with the associated term expirations:

Nola Baker	7/1/2024
Natalie Rector	7/1/2025
Zackery Shippell	7/1/2026

It is also recommended to approve the appointment of Erin Skidmore to the Brooks Nature Area Advisory Board with a term expiring August 15, 2025.



**CITY OF MARSHALL
BOARDS & COMMISSIONS
APPLICATION**

Your interest and willingness to serve the City of Marshall is appreciated. The purpose of this application is to provide the Mayor and Council with basic reference data and information pertaining to residents being considered for appointment to a City board or commission. The information supplied on this form will be available for the Mayor and Council and may be used for their deliberation concerning such appointments.

Date September 7, 2022

Applicant Name Nola Baker

Address 533 Allcott Street Marshall, Mi 49068

Home Phone 269-251-0436 Work Phone Happily retired!

E-Mail Address librarylady61@hotmail.com

How long have you lived in the City of Marshall? 4yrs

Education Masters Library Science - Wayne State University

Community Experience and Affiliations: Past President of the Coldwater Jaycees. Current member of the Marshall Rotary Club. I chaired the Allcott Park Improvement Committee where we raised money for new playground equipment for the park.

Please specify the Board/Committee sought: Parks, Recreation, & Cemetery Board

Why would you like to serve in this capacity? Include experience or expertise relevant to board or committee for which you are applying.

I would like to serve on this committee because I believe that the Marshall Community has many possibilities with our parks and recreation. I learned a lot chairing the Allcott Park project and working together with others, I would like to see new improvements and projects take place to our area parks and recreation areas.

Can you commit to attend all meeting: Yes or No Yes.

Please feel free to attach a resume, brief bio, hobbies, former committee work, etc.



**CITY OF MARSHALL
BOARDS & COMMISSIONS
APPLICATION**

Your interest and willingness to serve the City of Marshall is appreciated. The purpose of this application is to provide the Mayor and Council with basic reference data and information pertaining to residents being considered for appointment to a City board or commission. The information supplied on this form will be available for the Mayor and Council and may be used for their deliberation concerning such appointments.

Date Sept 14 2022

Applicant Name Natalie Rector

Address 404 N Madison

Home Phone 269 967 6608 Work Phone _____

E-Mail Address rec33not@gmail.com

How long have you lived in the City of Marshall? 39 years

Education see attached

Community Experience and Affiliations: _____

see attached

Please specify the Board/Committee sought: Parish Rec & Cemetery

Why would you like to serve in this capacity? Include experience or expertise relevant to board or committee for which you are applying.

see attached

Can you commit to attend all meeting: Yes or No I will make them a priority but can't guarantee 100%

Please feel free to attach a resume, brief bio, hobbies, former committee work, etc.

Education: BS in Crop & Soil Science, Michigan State University; MS in Natural Resources from MSU.

Community experience and affiliations: Through the Marshall Area Garden Club I have volunteered on numerous beautification projects in town for 35 years, including Marshall Post office till it was turned over to private contractor. Currently, I volunteer at the Fountain circle beds, in the past for planting and weeding and currently for coordinator of the plantings and summer maintenance. Also, Carver Park clean up, weeding and assisting in coordination of other volunteers to help about three times a year. The For West End Median I was chair of tear out and replanting the entire area in 2017. Accompanied this with writing and receiving some funding from Marshall Community Foundation for this project. Since then, I coordinate the season long weeding and maintenance of the area with assistance from other volunteers for spring & fall clean up and biannual mulching. Several years after the concrete planters were added to Michigan Ave, the Garden Club has been designing, planting and weeding the containers through the seasons, and more recently coordinating with MADA on winter-time decorations. I wrote a grant to Rotary to assist in funding some of the winter decorations.

Experience and expertise relevant to being on the Parks and Recreation Board:

Mention Marshall and someone will always respond, "It's a nice little town". Due to this tourism has fueled the economy, mostly due to the historical significance and marketing of the town as such. The downtown store fronts are occupied very successfully for a town this size. Although the historical preservation will always be of interest to some, I feel that moving forward the town needs to be known for being a green, walkable/bikeable, recreational accessible, beautiful little town. The existing Parks and Recreational opportunities already boast a river, green space, parks & walking trails that are all free and family friendly. I personally utilize the river boardwalk about 2-4 times a week, year-round. COVID did seem to teach families that there is a lot to do "outside", and I hope this fascination continues. I'd like to be a part of seeing this continue in our community.

I grew up on a farm and was the main vegetable gardener in the family and have a degree that includes formal and 32 years of practical experience with soils, erosion control, plant selection, plant nutrition and pest management. I have taught pesticide safety, Integrated Pest Management and Master Gardener classes. I worked for Michigan State University Extension in field crops and nutrient management for 32 years. I was also successful at grant writing in my past career. I am currently retired, live in the city limits and volunteer for city projects through the Marshall Area Garden Club.



**CITY OF MARSHALL
BOARDS & COMMISSIONS
APPLICATION**

Your interest and willingness to serve the City of Marshall is appreciated. The purpose of this application is to provide the Mayor and Council with basic reference data and information pertaining to residents being considered for appointment to a City board or commission. The information supplied on this form will be available for the Mayor and Council and may be used for their deliberation concerning such appointments.

Date 9-8-2022

Applicant Name Zachery Shippell

Address 517 W Mansion St

Home Phone 269-330-3093 Work Phone 269-257-3757

E-Mail Address Zshippell@gmail.com

How long have you lived in the City of Marshall? 30 years

Education Bachelors Business Admin

Community Experience and Affiliations: Marshall Township Fire

Department - Fire Fighter / EMT: 7 yrs.

The Order of Naucratus west Michigan: Bored member/volunteer

Please specify the Board/Committee sought: Parks, Rec, Cemetery

Why would you like to serve in this capacity? Include experience or expertise relevant to board or committee for which you are applying.

As a member of the fire department volunteering and community support are both things I cherish. I have also very recently been assigned the duty of running the facebook page of Marshall Township FD. I also have experience for staffing as I work full time in human resources at the V.A.

Can you commit to attend all meeting: Yes or No

Please feel free to attach a resume, brief bio, hobbies, former committee work, etc.

ZACK SHIPPELL

517 W Mansion St, Marshall, MI 49068 • 269-330-3093 • zshippell@gmail.com

SUMMARY

Business administration professional with high interpersonal skills, and an ability to leverage team strengths. Highly effective to make critical decisions during high pressure situations. Work history of providing and analyzing information and taking that information to use for problem solving. Strong proficiency to respond to multiple requests in a complex environment, and resourceful to develop training for a variety of people. Bachelors in Business Administration.

EDUCATION

- Baker College March 2021
 - **Bachelor's in Business Administration**
- Kellogg Community College May 2015
 - **EMT- Basic License**
 - **Associates in General studies in 2015**

QUALIFICATIONS

Data entry utilizing different formats

- Daily work with microsoft office products
- Tracking and updating new employee files
- Running audits on patient charts to check insurance eligibility
- Ability to work well with customers and guests to determine their needs
- Interpreted complex manuals and found the right parts for order
- Proficiency in communicating under high stress situations
- Data analysis
- Created, organized, updated, and maintained personnel files
- Communicated effectively and clearly with doctors, nurses, EMT's, and firefighters.
- Highly experienced at developing and implementing training

WORK EXPERIENCE

- **Department of Veterans Affairs- VISN 10 (Full-Time)** July 2021 to Present
Human Resources Assistant

Assist with the on boarding of new employees to include arranging for physical examinations (based on the occupation), ensuring completion of all appropriate benefits forms, extending firm job offers, coordinating Entry -on -Duty and/or release dates from losing office, forwards pre-employment packets to new appointees, and coordinates with other related functional offices involve in on-boarding (i.e. pre-appointment security checks). Independently conducts orientation for new appointees as determined appropriate.

Reviewing applications

Building Job Announcements for Hybrid Title 38 positions

Sending tentative offers to applicants

Reviews completed documents for missing or conflicting applicant information, as required.

Responsible for processing new employee's enrollments and ensuring standards of

conduct and government ethics orientation are completed and signed.

Explains pay rates, pay periods, within grade increases, annual and sick leave accrual, etc. in order to familiarize employees new to the federal government with certain HR terminologies and practices.

Coordinates with security counterparts regarding applications for Identification Cards, when required.

Coordinates and process required clearance documents for employees leaving the agency or federal service.

Coding actions for new hire actions, promotions, and reports to updates inside HR Smart

Coordinating with HR staff to send out NEO orientation letters and required documents

Training new Human Resource Assistants and TCF interns in the critical job functions of the HRA

- **Summit Pointe- Battle Creek, MI (Full-Time)**
July 2021
Customer Service Specialist

August 2020 to

Performed manual data entry to create and update patient charts which included updating address, phone numbers, insurance information, release of information forms, scanning in new and updated paperwork that would come from inside the agency and outside the agency and filling in the proper location of the patient's chart.

Working independently on projects assigned by management to achieve goals in a timely manner that was set by leadership. This includes looking through customer charts on a quarterly basis to audit customer charts to check Medicaid eligibility and insurance status, this would include looking through the charts to make sure that the medicaid or insurance was still active, and if the insurance was not active then a letter was drafted to notify the patient that their insurance was no longer active.

Daily communication with customers, Social Workers, Nursing staff, Clinicians, and Doctors either face to face, over the phone, via email, or with instant messenger software. Because of this the need to understand written and verbal medical terminology that is presented by the medical staff to provide proper patient care is a must.

Working with case managers, nursing staff, counselors, and doctors to make sure patients are scheduled properly, and that the customer is going to the right facility or will be having a phone/video appointment. Due to Covid-19 protocol the daily schedule of clinicians and doctors that are on site is constantly being updated, and must be monitored regularly to ensure that patients are going to the right locations or receiving phone calls.

Daily work with Microsoft office including outlook, excel, and word. Also monthly work with Zoom for virtual team meetings to discuss overall monthly team performance and how we as a team can perform better, and what is going right and how we could improve upon the successes that we are having.

Answering phone calls and transferring the call to the right department or person in a high paced environment. If the clinician or department is not available then an email is

sent out detailing the call and how to reach the patient. Receiving calls also includes taking crisis calls for people that are having suicidal or homicidal thoughts and getting them in touch with the right people to help them through their crisis.

- **Marshall Township Fire and Rescue- Marshall, MI (Part-time)** April 2016 to present

Firefighter/EMT

Responsible for planning, developing, implementing and managing strategies for the social media accounts of the Fire Department

Worked with team and other first responders to gain control of emergency scenes; combat fires; perform victim search and rescue; treat the injured; and avert further injuries by keeping bystanders out of danger.

Communicate effectively with local law enforcement, other firefighting personnel, EMTs and Paramedics in high pressure situations to determine the best approach for different types of emergency situations.

Responded to traffic accidents, vehicle fires, brush fires and structural fires in homes, apartment complexes and commercial buildings.

Attend monthly training's covering search and rescue techniques, fire suppression, pump operations, state of Michigan continuing education classes for EMT license, vehicle extrication, HAZMAT, and other training's that the training officer deems necessary.

- **Veterans Affairs- Battle Creek, MI (Full-time)** June 2020 to August 2020

Nursing Assistant

Daily entry of medication into Vet's chart to keep records up to date.

Providing patient care via blood pressure and pulse checks, assistance in eating, bathing, and other hygiene.

Communicate effectively with vets, families, nursing staff, and doctors in a professional manner.

- **Duncan Aviation- Battle Creek, MI (Full-Time)** April 2017 to June 2020

Fuel System Technician

Managed multiple technicians during projects to finish projects on time and at or below a set budget. This also included working with other departments inside Duncan Aviation to coordinate workflow, so work could be done as efficiently as possible.

Attended daily project meetings to make sure the project was running on time and on budget. This also included daily conversations with project managers and customers to ensure the project was being completed in accordance with a set sales contract. If there were problems that we had with the project this would be addressed at this meeting, and a plan would be developed to overcome the problem and get the project back on track and finished as planned.

Project SEARCH Mentor. This program was designed to assist young people with mental illness develop a work history. Working with the intern daily to ensure that they developed good work habits, and encourage them to be outstanding employees. This included daily documentation form with a grading scale and on the job questions, providing daily feedback on what was working and what needed to be improved upon, and monthly

meetings with social workers, clinicians, teachers, and parents to give feedback to everyone about how the intern was doing in the job provided.

- **FireKeepers Casino and Hotel- Battle Creek, MI (Full-Time)** Sept 2010 to April 2017
Security Officer/EMT/Dispatcher

Solving customer disputes in a timely and efficient way to prevent the need of involving management or law enforcement. This involved being able to talk in a polite and understanding manner, and allowing all sides to be given time to communicate their grievance. The use of surveillance and other casino security measures such as slot machine history were also used to help resolve the issue without much incident.

Interact daily with a diverse crowd of guests, and provide customer service at the standards expected at the casino.

Volunteer:

- **The Order of Naucraticus Southwest Michigan- Michigan** January 2022-Present
Board Member

Determine mission and purposes by deliberating with other board members and coming to a consensus.

Help select the chief executive through an interview process

Help Ensure effective planning. By setting up food banks, fishing tournaments, community outreach, and camps

Ensure adequate financial resources by reviewing a budget and electing a financial offer

Attending fishing tournaments to help get fresh protein to community food banks in the region



**CITY OF MARSHALL
BOARDS & COMMISSIONS
APPLICATION**

Your interest and willingness to serve the City of Marshall is appreciated. The purpose of this application is to provide the Mayor and Council with basic reference data and information pertaining to residents being considered for appointment to a City board or commission. The information supplied on this form will be available for the Mayor and Council and may be used for their deliberation concerning such appointments.

Date 09/13/2022

Applicant Name ERIN SKIDMORE

Address 515 SCHUYLER ST MARSHALL

Home Phone (269) 986-3778 Work Phone N/A

E-Mail Address erinlynnskidmore@gmail.com

How long have you lived in the City of Marshall? Dec 2020 - Present; Also grew up here

Education Masters of Education, BVSU; BA in Anthropology, BVSU

Community Experience and Affiliations: My previous work is in community-based local food and food access. Here in Marshall, I have been involved in The Youngish Professionals Committee. Also a "member" at Wilder Creek.

Please specify the Board/Committee sought: Brooks Nature Area Advisory Board

Why would you like to serve in this capacity? Include experience or expertise relevant to board or committee for which you are applying.

I care deeply for wild spaces - protecting and learning from them - as well as our human connection and relationship to the entirety of the living world. I would love to bring my curiosity for learning more about the wild spaces we are part of to this board. I also would love to consider and implement ways to engage more of our human community to Brooks - all year long, in all seasons.

Can you commit to attend all meeting: Yes or No

Please feel free to attach a resume, brief bio, hobbies, former committee work, etc.