CALL TO ORDER
IN REGULAR SESSION Thursday, July 25, 2019 at 4:00 P.M. in the Training Room of Town Hall, 323 West Michigan Avenue, Marshall, MI, the meeting was called to order.

ROLL CALL
Present: Sue Damron, Matt Davis, Randy Davis, Desmond Kirkland, Jason LaForge, Tommy Miller, Jim Pardoe, Catherine Yates (arrived at 4:07 p.m.) and J.P. Walters.
Also Present: Scott Fleming and Council Liaison Traver
Absent: Bill DeSmet and Tom Tarkiewicz.

ELECTION OF OFFICERS

Moved Matt Davis, supported Randy Davis, to re-elected Catherine Yates as Chair, Sue Damron as Vice-Chair, and Jim Pardoe as Secretary-Treasurer. **MOTION CARRIED.**

PUBLIC COMMENT
None.

PRESENTATIONS
None.

CONSENT AGENDA

Moved Randy Davis, supported Jason LaForge, to approve the Consent Agenda:

A.   Approve minutes of the Regular session held on Thursday, May 23, 2019;
B.   Approve DDA and LDFA Revenue/Expenditure Reports for the months ending May 31, 2019 and June 30, 2019.
MOTION CARRIED.

MAEDA UPDATE

Scott Fleming provided a PowerPoint update on current projects and MAEDA activities.

MARSHALL DOWNTOWN DEVELOPMENT AUTHORITY

A.   2019 Blues Fest:

The Board discussed the 2019 Blues Fest event and the final numbers and profit.

LOCAL DEVELOPMENT FINANCE AUTHORITY

NEW BUSINESS

B.　　Cranbrook Building Co, LLC Letter of Intent:

Moved Jim Pardoe, supported Matt Davis, to approve a Letter of Intent for Cranbrook Building Co, LLC for the purchase of property in the Industrial Park currently referred to as Lot #5. (Survey attached). **MOTION CARRIED.**

OLD BUSINESS
None.

BOARD COMMUNICATIONS
Kristin Bauer, Director of Public Services, provided an update on the Michigan Avenue Downton Water Main Project.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

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Trisha Nelson, City Clerk